

We are pleased to announce the Coronavirus Emergency Supplemental Funding (CESF) solicitation is now available. The solicitation describes the application process and includes an appendix with the allocations for that program. FDLE's Office of Criminal Justice Grants (OCJG) has posted this information to our [website](#) with instructions and additional program guidance.

In order to facilitate the subaward process, the Office of Criminal Justice Grants (OCJG) will require prospective applicants to submit application information **outside of** OCJG's electronic grant management system, SIMON. Applicants interested in applying for funding must complete the following steps:

- Review the subaward solicitation in its entirety.
- Ensure the applicant entity is listed on the OCJG's CESF allocation list.
- Complete the Application Narrative Questionnaire.
- Complete the subgrant Budget Detail Worksheet.
- Ensure the applicant entity's SAM.gov registration is active.

Once complete, the applicant should email the Application Narrative Questionnaire and Budget Detail Worksheet to [criminaljustice@fdle.state.fl.us](mailto:criminaljustice@fdle.state.fl.us) by **no later than 5:00 P.M. on Wednesday, July 1, 2020.**

Using the information provided, the assigned OCJG grant manager will prepare a draft of the subgrant agreement in the SIMON system. The OCJG grant manager will notify the applicant's Application Manager when the application draft is complete and ready for review and submission in the system. SIMON will be used for subsequent management of subawards. Additional documentation of items required by federal grant management guidelines may be required.

To be approved for funding, all proposed activities **must** specifically and clearly tie to preparation, prevention, and response efforts related to the coronavirus pandemic. Proposed activities without a clear link to one of the eligible purposes will not be approved.

We recognize local governments may be in different stages of readiness to respond to this CESF solicitation. Applicants may request a deadline extension on a case-by-case basis to [criminaljustice@fdle.state.fl.us](mailto:criminaljustice@fdle.state.fl.us).

Thank you again and we look forward to working with you on this program.

Office of Criminal Justice Grants  
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