ANNUAL BUDGET

Fiscal Year 2020-2021

City of Vero Beach, Florida

City of Vero Beach

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September 30, 2020

The Honorable Mayor and Members of the City Council, City of Vero Beach

Re: Fiscal Year 2020-2021 Budget

Dear Mayor and City Councilmembers:

The adopted final budget for FY 20-21 continues implementation of the five year budget transition in the City's General Fund using electric utility sale proceeds and maintains current service levels.

As approved by the City Council, the final budget is balanced in the City's General Fund at a millage rate of 2.5000, which is the same as last year's millage rate. This adopted millage rate is 2.95% greater than the rolled-back millage rate of 2.4284 mills. This millage rate generates ad valorem tax revenue that is $246K higher than last year's tax levy.

The increased tax revenue (combined with other expenditure reductions and revenue increases) has been used primarily to offset a decrease in the amount of residual cash from electric sale proceeds used to balance the General Fund budget (year 3 of the 5 year transition plan) and to fund increases in personnel costs (salaries and health insurance).

The proposed budget represents an increase of 8 positions City-wide for FY 20-21, with total full time City staffing increasing to 326 positions. One (1) of these positions is in the General Fund and one (1) is in the Marina. The remaining six (6) positions have been added to the Water & Sewer Utility budget in anticipation of the requirements of Senate Bill 712 (SB 712), also known as the 'Clean Waterways Act'.

This budget also includes capital funding for street paving, stormwater repairs, infrastructure projects, replacement of aging fleet vehicles, and recreation facilities and parks throughout the City.

The adopted FY 20-21 budget includes the funding necessary to meet the service level expectations of the Council and community, and provides for critical infrastructure repairs and improvements.

Very truly yours,

Monte K. Falls, P.E.
City Manager

CITY OF VERO BEACH, FLORIDA

ANNUAL BUDGET

2020-2021

COUNCIL

Anthony W. Young, Mayor

Laura Moss, Vice Mayor

Robert Brackett

Joseph Graves

Rey Neville

CITY MANAGER

Monte K. Falls

CITY CLERK

Tammy K. Bursick

CITY ATTORNEY

John S. Turner

FINANCE DIRECTOR

Cynthia D. Lawson

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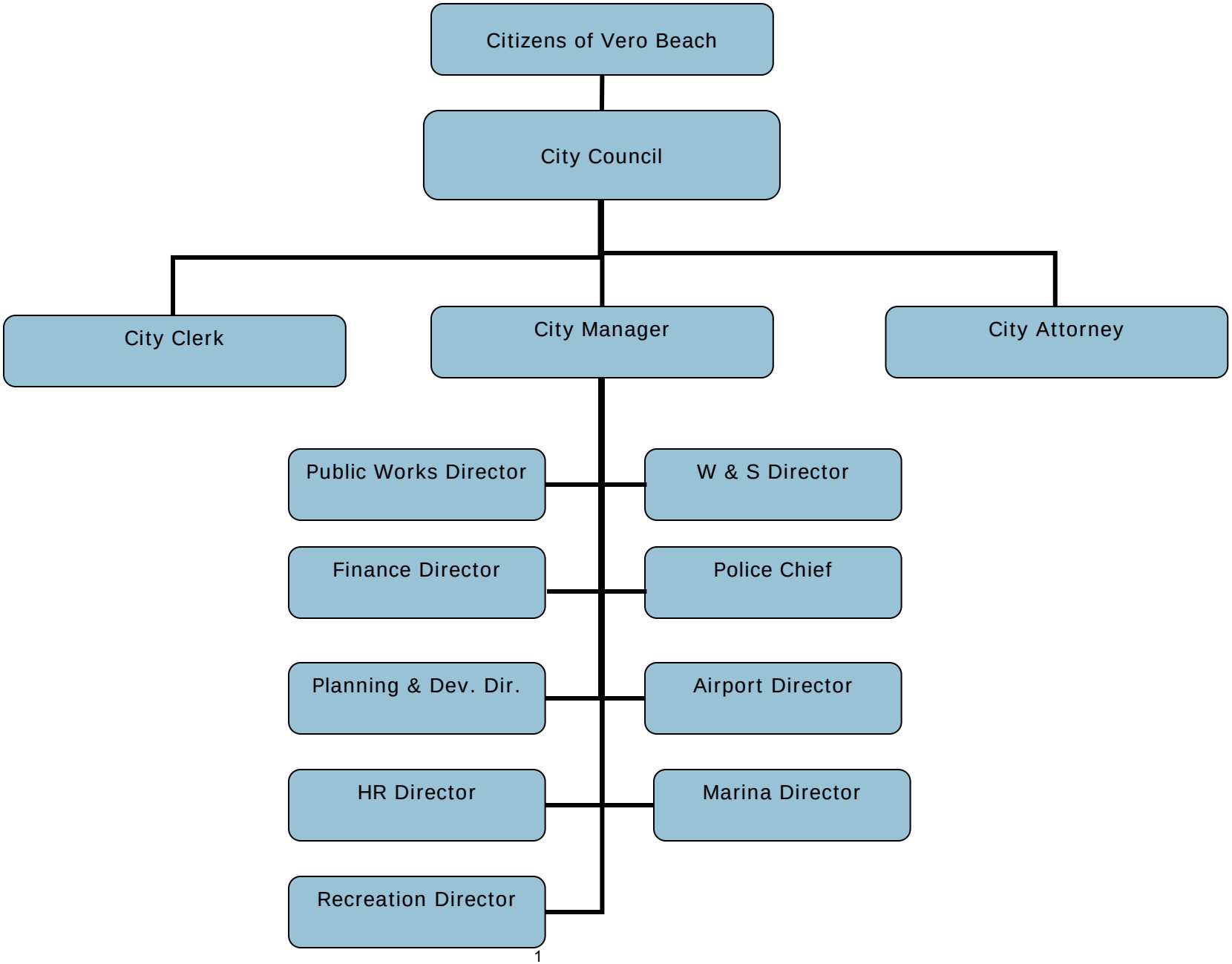
City of Vero Beach, Florida
Organizational Chart



BACKGROUND AND THE BUDGET PROCESS

The Budget Process

The budget process begins in February and ends in September. Through a series of discussions and public meetings the City's level of service goals and anticipated revenues and expenses for the next fiscal year are discussed and documented as the Annual Budget. Revenues are projected from rate structures, historical data, estimates, and statistical trends available from City sources and outside agencies. Expenses are estimated based on cost analyses, expected needs, and historical data produced by the finance and operating departments. The budget process also produces the related but separately published Five Year Capital Program.

A brief summary of the timing and principal steps in the budget process follows:

DATE	ACTIVITY
Feb-Mar	City Council and City Manager establish service level goals and broad citywide objectives for the following budget year. Finance Department reviews and prepares the necessary forms and instructions and distributes them to the departments.
Mar-Apr	City Manager reviews citywide objectives and service level goals with Department Heads.
April-May	Department Heads return completed input forms to Finance for editing and compilation of preliminary budget document. Finance produces a complete and very detailed draft of the proposed budget.
June	City Manager meets with Department Heads to review budget proposals.
July-Aug	City Manager presents his proposed budget to the City Council for review in a series of meetings that are open to the public. At these meetings, the proposed budget is discussed in overview and in detail.
September	The taxpayers are notified of the proposed property tax rate and its relationship to the prior year's rate.
	City Council conducts two public hearings in compliance with the "Truth in Millage" Statute of Florida. These hearings provide the citizens with additional opportunities to express their views about the proposed budget. At the second hearing, the budget is adopted.

General Budgetary Principles

The annual budget is the primary financial planning tool for our City government. It is used to set forth the City's estimates of available resources and to specify the way in which those resources will be applied. Like any plan, the budget must be carefully monitored as the year progresses so that material variances may be identified and action taken to correct them. Further, since no plan will prove to be an absolutely accurate reflection of future events, management must have sufficient flexibility to make adjustments during the year without materially altering the general intent of the City Council as reflected in the adopted budget. The rules set forth below are intended to provide such control and flexibility. Formal budgetary integration is employed as a management control device during the year for the General Fund, Enterprise Funds, the Capital Projects funds, and the Cemetery (permanent fund). Formal budgetary integration is not employed for Debt Service, Internal Service, or Trust and Agency Funds.

- Budgetary control is established at the departmental level. The principal tool of control is a set of monthly reports that compare on a line item level actual revenue and expenditures to budgeted revenue and expenditures. These reports are distributed to the City Manager and all department heads.

- Quarterly financial reports which compare actual revenues and expenses to the budget are provided to the City Council and made available to the public. These reports are accompanied by an explanation of any significant variances between the actuals and the budget and the recommended action to address such variances.

- The City Manager is authorized to transfer budgeted amounts between accounts within a department. At any time during the fiscal year, the City Manager may transfer unencumbered appropriated balances among line items within one department, or between departments that are in the same fund (provided that such transfer does not exceed fifty thousand dollars in any one fiscal year and does not exceed the total appropriation for that fund).

- In the event that uncontrollable circumstances cause deviations from budget in excess of the City Manager's remedial authority, flexibility and relief are provided by budget amendment procedures as established by Florida Statutes. These statutes give City Council authority to adopt the budget and to modify it during the fiscal year.

- Appropriations lapse at the end of the fiscal year.

FUND ACCOUNTING STRUCTURE

All operations of the City of Vero Beach are accounted for by the use of fund accounting. This system complies with the requirements of governmental accounting and auditing standards. Various funds are established to track transactions for different types of resources. Each fund is a separate entity with its own resources, liabilities and balances. Departments within the City which are formed to carry out a specific function are identified and accounted for within the system. Funds with similar objectives, activities, and legal restrictions are grouped together for reporting purposes.

TYPES OF FUNDS

Governmental Funds: These types of funds account for general governmental activities which are primarily supported by taxes, grants and similar revenue sources. They are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Governmental funds which have adopted annual budgets include the following:

- The **General Fund (001)** is the government's primary operating fund. It accounts for all resources and activities of the general government, such as public safety, recreation and public works, which are financed primarily by taxes (ad valorem, sales), franchise fees, grants and other unrestricted revenue sources.

- **Capital Projects Funds** are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets, except for those financed by enterprise funds. The City's budgeted Capital Projects Funds include:

    - **General Government Capital and Construction (304)**: This fund is used to account for major capital equipment purchases and general infrastructure or construction projects. Sales tax transfers from Fund 311 and State or Federal grant revenues are the primary revenue sources for this fund.

    - **Infrastructure & Real Estate Improvements (311)**: This fund is used to account for transfers to support general government capital projects (in Fund 304) and debt service payments for infrastructure and real estate purchases. The primary revenue source for this fund is infrastructure sales tax.

Enterprise Funds: These types of funds are used to account for activities for which fees are charged to external users for goods or services. These 'business-type' activities may also have outstanding debt that is secured by user fees and charges. The City's enterprise funds are intended to be self-supporting through revenue generated by the services provided. All of the City's enterprise funds have adopted budgets. The City's enterprise funds are:

- The **Water & Sewer Fund (421 and 423)** accounts for the activities of the City's water & sewer system for provision of water and sewer services to the customers within our designated service area. Water and Sewer operations are accounted for in Fund 421 and capital projects are accounted for in Fund 423.

Enterprise Funds (continued):

- The **Municipal Airport Fund (441 and 443)** accounts for the activities of the City's general aviation airport. Airport operations are accounted for in Fund 441 and capital projects are accounted for in Fund 443.

- The **Municipal Marina Fund (451)** accounts for the activities of the City municipal marina.

- The **Solid Waste Fund (461)** accounts for the activities of the government's solid waste disposal service to both commercial enterprises and residents.

Special Revenue Funds: Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed by laws or local ordinances to expenditures for specified purposes. The Special Revenue Funds included in the annual budget are:

- The **Confiscated Property Fund (601)** which accounts for money confiscated or obtained through the auction of confiscated property which is set aside for specific police activities and equipment.

- The **Law Enforcement Education Fund (602)** which accounts for funds obtained by assessments on police department charges successfully prosecuted in the court system which are mandated by State law to fund police officer education.

- **Historic Downtown Vero Beach Economic Development Zone Trust (607**) This fund accounts for the proceeds of a dedicated tax increment set aside by City ordinance for improvements in the Historic Downtown district.

Permanent Funds: Permanent Funds account for assets that are permanently restricted for specific uses. The City's budgeted permanent funds include:

- **Cemetery Fund (603)** which accounts for the City's municipal cemetery. Proceeds from graves sales in excess of annual operating costs are restricted for perpetual care of the cemetery.

GENERAL FUND

GENERAL FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
001.0000.311.010000	AD VALOREM TAXES	**7,506,871**	7,261,169	245,702	3.4%	7,261,169	6,940,767
001.0000.312.041000	LOCAL OPTION GAS TAX	**497,967**	546,112	-48,145	-8.8%	546,112	509,118
001.0000.313.100000	ELECTRIC UTILITY FRANCHISE FEE	**1,620,000**	1,680,000	-60,000	-3.6%	1,680,000	1,241,963
001.0000.313.300000	ROLL-OFF FRANCHISE FEE	**27,000**	27,000	0	0.0%	27,000	25,360
001.0000.314.000000	UTILITY TAXES	**2,700,000**	2,480,000	220,000	8.9%	2,480,000	2,525,068
001.0000.315.000100	LOCAL COMMNS SERV TAX	**1,154,132**	1,170,717	-16,585	-1.4%	1,170,717	1,204,471
001.0000.316.000100	LOCAL BUSINESS TAX	**155,000**	155,000	0	0.0%	155,000	153,864
001.0000.322.000200	SIGN PERMIT FEES	**7,500**	7,500	0	0.0%	7,500	8,095
001.0000.322.000300	BURGLAR ALARM PERMITS	**45,000**	45,000	0	0.0%	45,000	50,368
001.0000.329.000200	TREE REPLCMNT/MITIGATN FEES	**14,000**	14,000	0	0.0%	14,000	32,463
001.0000.331.090530	HURR MATTHEW DR-4283 FEMA REIMB	**0**	0	0	n/a	0	179,858
001.0000.331.090540	HURRICANE IRMA DR-4337 FEMA REIMB	**0**	0	0	n/a	0	38,066
001.0000.331.201020	JAG/FDLE FIREARM REPLACEMENT	**0**	0	0	n/a	0	1,543
001.0000.331.202000	BULLETPROOF VEST PARTNERSHIP	**0**	0	0	n/a	0	5,150
001.0000.334.090530	HURR MATTHEW DR-4283 STATE REIMB	**0**	0	0	n/a	0	29,976
001.0000.334.090540	HURRICANE IRMA DR-4337 STATE REIMB	**0**	0	0	n/a	0	2,199
001.0000.335.012000	STATE REVENUE SHARING	**579,524**	586,704	-7,180	-1.2%	586,704	577,002
001.0000.335.014000	MOBILE HOME LICENSES	**27,000**	27,000	0	0.0%	27,000	29,831
001.0000.335.015000	ALCOHOLIC BEVRG LICENSES	**60,000**	60,000	0	0.0%	60,000	64,752
001.0000.335.018000	HALF CENT SALES TAX	**1,190,478**	1,271,843	-81,365	-6.4%	1,271,843	1,242,766
001.0000.342.010100	AIRPORT SECURITY	**96,927**	96,637	290	0.3%	96,637	64,571
001.0000.342.100200	POLICE INVSTGTN EXP REIMB	**16,000**	16,000	0	0.0%	16,000	22,945
001.0000.342.100300	POLICE SPECIAL DETAIL REIMB - SRO	**130,000**	145,000	-15,000	-10.3%	145,000	123,521
001.0000.342.100400	POLICE SPECIAL DETAIL REIMB	**193,000**	193,000	0	0.0%	193,000	0
001.0000.343.700100	DEDICATORY TREE PLNTNG FEES	**2,500**	2,500	0	0.0%	2,500	6,012
001.0000.343.700200	TREE PLANTING APPLICATN FEES	**1,000**	1,000	0	0.0%	1,000	100
001.0000.343.900100	FDOT HWY LIGHTING AGREEMENT	**133,443**	0	133,443	n/a	0	0
001.0000.347.000104	RECREATION DEPT INCOME	**0**	0	0	n/a	0	342,934
001.0000.347.000105	REC FEES & MEMBERSHIPS: LEISURE SQUARE	**51,000**	51,000	0	0.0%	51,000	0
001.0000.347.000106	REC FEES & MEMBERSHIPS: COMM CENTER	**13,500**	13,500	0	0.0%	13,500	0
001.0000.347.000107	REC FEES & MEMBERSHIPS: RVRSIDE TENNIS	**45,000**	45,000	0	0.0%	45,000	0
001.0000.347.000109	REC FEES & MEMBERSHIPS: PRGMS/EVENTS	**233,500**	233,500	0	0.0%	233,500	0
001.0000.349.000500	ADMINISTRATIVE CHARGES (see detail)	**2,139,600**	1,883,270	256,330	13.6%	1,883,270	2,297,571
001.0000.354.000100	FINES & FORFEITURES	**139,000**	110,000	29,000	26.4%	110,000	136,574
001.0000.354.000200	BURGLAR ALARM FINES	**8,000**	8,000	0	0.0%	8,000	138
001.0000.354.000300	CODE ENFORCEMENT FINES	**25,000**	25,000	0	0.0%	25,000	140,630
001.0000.360.000100	PLANNING DEPT REVENUE	**90,000**	90,000	0	0.0%	90,000	93,798
001.0000.361.010200	INTEREST ON INVESTMENTS	**593,000**	608,000	-15,000	-2.5%	608,000	393,007

GENERAL FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
001.0000.361.010300	INTEREST FROM BANK DEPOSITS	**0**	0	0	n/a	0	20,866
001.0000.362.000100	DOWNTOWN PO RENT	**0**	0	0	n/a	0	20,124
001.0000.362.000104	RECREATN CONCSSNS/RNTLS	**0**	0	0	n/a	0	61,894
001.0000.362.000114	RECREATN FACILITIES RNTL	**0**	0	0	n/a	0	167,624
001.0000.362.000115	REC FACILITIES RENTAL: LEISURE SQUARE	**41,000**	41,000	0	0.0%	41,000	0
001.0000.362.000116	REC FACILITIES RENTAL: COMM CENTER	**48,000**	48,000	0	0.0%	48,000	0
001.0000.362.000117	REC FACILITIES RENTAL: RIVERSIDE TENNIS	**8,000**	8,000	0	0.0%	8,000	0
001.0000.362.000118	REC FACILITIES RENTAL: PRKS, PLAYGR, ETC	**125,000**	125,000	0	0.0%	125,000	0
001.0000.362.000600	RENTAL OF PW FACILITIES	**74,200**	74,200	0	0.0%	74,200	74,200
001.0000.362.000700	MISC RENTAL OF CITY OWNED PROPERTIES	**0**	0	0	n/a	0	1,250
001.0000.365.090100	SALE SURPLUS MATLS/SCRAP	**1,000**	1,000	0	0.0%	1,000	510
001.0000.365.090200	SALE OF SURPLUS PROPERTY	**1,000**	1,000	0	0.0%	1,000	0
001.0000.366.000100	FOURTH OF JULY CONTRIBTN	**15,000**	22,000	-7,000	-31.8%	22,000	14,275
001.0000.368.000100	POLICE MISC INCOME	**18,000**	18,000	0	0.0%	18,000	23,793
001.0000.368.000200	POLICE ADMIN FEES	**3,500**	3,500	0	0.0%	3,500	1,555
001.0000.369.000104	RECREATN JANITORIAL SVCS	**5,000**	5,000	0	0.0%	5,000	4,975
001.0000.369.060000	INSURANCE PROCEEDS	**0**	0	0	n/a	0	9,720
001.0000.369.090100	MISC REVENUE	**35,000**	35,000	0	0.0%	35,000	118,727
001.0000.369.090104	RECREATN MISC REVENUE	**2,000**	2,000	0	0.0%	2,000	3,249
001.0000.382.000200	CONTRIBTN FROM ELEC FND	**0**	0	0	n/a	0	3,107,057
001.0000.382.000200	CONTRIBTN FROM ELEC-PENSION	**0**	0	0	n/a	0	1,366,134
001.0000.382.000300	CONTRIBTN FROM W/S FUND	**1,025,000**	1,005,000	20,000	2.0%	1,005,000	996,000
001.0000.382.000400	CONTRIBTN FROM SW FUND	**181,000**	173,000	8,000	4.6%	173,000	173,000
001.0000.382.000650	CONTR FROM HLTH INS FND	**0**	179,853	-179,853	-100.0%	179,853	269,297
001.0000.382.001700	CONTRIBTN FROM MARINA	**103,000**	101,000	2,000	2.0%	101,000	103,000
001.0000.389.000100	CASH OVER/SHORT	**0**	0	0	n/a	0	19
001.0000.389.000500	UNAPPROPRIATED SURPLUS	**-88,087**	0	-88,087	n/a	0	0
001.0000.389.000600	APPROPRIATED FUND BALANCE*	**1,500,000**	1,769,121	-269,121	-15.2%	1,769,121	0
001.0000.389.000600	APPROPRIATED FB RESERVE - PENSION**	**1,898,508**	1,760,385	138,123	7.8%	1,760,385	0
001.0000.389.000600	APPROPRIATED FB RESERVE - OPEB ***	**517,605**	591,646	-74,041	-12.5%	591,646	0
001.0000.389.001910	XFR FRM GEN GOVT CAP & CONST FUND	**0**	0	0	n/a	0	11,938
001.0000.389.002104	RECREATION SPONSORSHIP	**0**	0	0	n/a	0	7,531
001.0000.389.002105	REC SPONSORSHIP: PRGRMS/COMM EVENTS	**13,000**	13,000	0	0.0%	13,000	0
001.0000.389.002114	RECRN PERF ARTS COSTUMES	**3,000**	3,000	0	0.0%	3,000	5,276
001.0000.389.800000	CONTRIB FRM PRIVATE SOURCES	**0**	3,000	-3,000	-100.0%	3,000	67,606
001.0000.389.800100	CONTR PRVT SRCS-CENTENNIAL EVENT	**0**	10,000	-10,000	-100.0%	10,000	35,770
001.0000.393.000100	SPECIAL ITEM-XFR ELEC SALE Y/E BALANCES	**0**	0	0	n/a	0	53,956,464
Total		**25,024,668**	**24,846,157**	**178,511**	**0.7%**	**24,846,157**	**79,106,335**

*** APPROPRIATION OF EXCESS FUND BALANCE FROM ELECTRIC SALE PROCEEDS TO BALANCE BUDGET-YEAR 3 of 5 YEAR PLAN**

**** APPROPRIATION OF RESERVED FUND BALANCE FOR DEFINED BENEFIT PENSION PAYMENTS - PER RESO 2019-15**

***** APPROPRIATION OF RESERVED FUND BALANCE FOR ELECTRIC UTILITY EMPLOYEE OPEB PREMIUMS AND TRUST CONTRIBUTIONS - PER RESO 2019-21**

GENERAL FUND

BUDGET BY DEPARTMENT

Department	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
City Council	**86,903**	88,019	-1,116	-1.3%	88,019	85,302
City Clerk	**520,200**	537,551	-17,351	-3.2%	537,551	549,823
City Manager	**371,692**	359,110	12,582	3.5%	359,110	359,034
City Hall	**145,295**	125,037	20,258	16.2%	125,037	119,996
City Attorney	**458,274**	425,573	32,701	7.7%	425,573	553,753
Human Resources	**473,521**	458,722	14,799	3.2%	458,722	424,681
Finance	**945,528**	877,297	68,231	7.8%	877,297	853,911
Information Technology	**806,594**	780,480	26,114	3.3%	780,480	768,809
Purchasing	**570,442**	553,626	16,816	3.0%	553,626	531,529
Warehouse	**0**	0	0	n/a	0	51,252
Planning & Development	**545,369**	522,254	23,115	4.4%	522,254	486,486
Police	**8,722,809**	8,643,045	79,764	0.9%	8,643,045	8,346,368
Public Works:						
Engineering & Survey	**509,913**	507,876	2,037	0.4%	507,876	455,018
Streets	**1,457,518**	1,501,847	-44,329	-3.0%	1,501,847	1,315,385
GIS	**207,252**	203,232	4,020	2.0%	203,232	183,747
Grounds Maint	**2,232,996**	2,212,831	20,165	0.9%	2,212,831	2,105,521
Admin	**573,655**	546,116	27,539	5.0%	546,116	529,144
Fleet Mgmnt	**22,611**	18,040	4,571	25.3%	18,040	18,677
Facilities Mgmnt	**806,324**	802,122	4,202	0.5%	802,122	726,390
Subtotal Public Works	*5,810,269*	*5,792,064*	18,205	0.3%	*5,792,064*	*5,333,882*
Recreation:						
Recreation	**0**	0	0	n/a	0	2,334,878
Leisure Square	**424,213**	386,564	37,649	9.7%	386,564	0
Community Center	**128,249**	123,789	4,460	3.6%	123,789	0
Riverside Tennis Complex	**118,790**	117,032	1,758	1.5%	117,032	0
Parks, Playgrounds & Rental Facilities	**307,700**	282,157	25,543	9.1%	282,157	0
Recreation Programs & Community Events	**326,969**	316,088	10,881	3.4%	316,088	0
Beach Lifeguards	**762,656**	725,552	37,104	5.1%	725,552	0
Administration	**321,510**	367,229	-45,719	-12.4%	367,229	0
Subtotal Recreation	*2,390,087*	*2,318,411*	71,676	3.1%	*2,318,411*	*2,334,878*
Non-Departmental	**3,177,685**	3,364,968	-187,283	-5.6%	3,364,968	3,172,696
General Fund	**25,024,668**	**24,846,157**	**178,511**	**0.7%**	**24,846,157**	**23,972,400**

GENERAL FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
112001 - OPERATING SALARIES	**11,654,687**	11,345,494	309,193	2.7%	11,345,494	11,218,556
113002 - PART TIME SALARIES	**305,230**	275,262	29,968	10.9%	275,262	314,193
114001 - OVERTIME SALARIES	**621,400**	627,300	-5,900	-0.9%	627,300	461,370
114002 - COURT OVERTIME	**35,000**	35,000	0	0.0%	35,000	39,354
114003 - OVERTIME - DISASTER	**0**	0	0	n/a	0	55,687
115002 - CAREER DEVELOPMENT	**40,420**	36,100	4,320	12.0%	36,100	38,256
115003 - INCENTIVE PROGRAM	**0**	0	0	n/a	0	173
115004 - NEW HIRE SIGNING BONUS	**6,000**	6,000	0	0.0%	6,000	0
115005 - TUITION REIMBURSEMENT	**10,000**	10,000	0	0.0%	10,000	0
115006 - CITY INCENTIVE	**44,942**	39,958	4,984	12.5%	39,958	42,587
115006 - EMT/LIFEGUARD	**8,500**	4,720	3,780	80.1%	4,720	8,945
115007 - EDUCATION	**34,110**	32,360	1,750	5.4%	32,360	32,562
115008 - INCENTIVE OVERTIME	**16,000**	16,000	0	0.0%	16,000	18,525
115009 - MEAL ALLOWANCE	**2,000**	2,000	0	0.0%	2,000	1,728
121001 - SOCIAL SECURITY	**976,506**	950,146	26,360	2.8%	950,146	891,656
122001 - PENSION FUND CONTRIBUTION	**2,595,425**	2,445,498	149,927	6.1%	2,445,498	2,411,403
122002 - CONTRIB TO POLICE PENSION	**755,091**	798,906	-43,815	-5.5%	798,906	788,992
122003 - CONTRIBUTION TO FIRE PENSION	**107,999**	124,205	-16,206	-13.0%	124,205	121,788
123001 - GROUP LIFE INSURANCE	**43,150**	40,649	2,501	6.2%	40,649	44,078
123002 - HOSPITALIZATION INSURANCE	**2,505,081**	2,410,995	94,086	3.9%	2,410,995	2,244,747
123004 - RETIREMENT PREMIUM ASSIST	**513,035**	464,583	48,452	10.4%	464,583	448,002
123005 - WORKERS COMPENSATION	**267,500**	293,000	-25,500	-8.7%	293,000	283,779
123006 - CONTRIBUTION TO OPEB TRUST	**246,811**	335,789	-88,978	-26.5%	335,789	394,030
123007 - RETIREMENT PREM ASSIST - ELEC	**349,478**	343,426	6,052	1.8%	343,426	0
123008 - CONTRIBUTION TO OPEB TRUST-ELEC	**168,127**	248,220	-80,093	-32.3%	248,220	0
125001 - STATE UNEMPLOYMENT COMP	**0**	0	0	n/a	0	2,011
331001 - PROFESSIONAL SERVICES	**93,262**	238,012	-144,750	-60.8%	238,012	231,101
331002 - STATE ACCREDITATION	**3,000**	3,000	0	0.0%	3,000	1,934
331020 - FOURTH OF JULY EXPENDITURES	**28,000**	28,000	0	0.0%	28,000	29,915
332001 - AUDIT	**30,000**	18,000	12,000	66.7%	18,000	18,202
334002 - CLEANING & LAUNDRY	**22,072**	23,194	-1,122	-4.8%	23,194	16,431
334002 - UNIFORM SERVICE	**5,280**	4,900	380	7.8%	4,900	4,491
334003 - JANITORIAL SERVICES	**80,705**	79,709	996	1.2%	79,709	82,293
334004 - SUMMER CAMP EXP	**13,750**	13,750	0	0.0%	13,750	16,071
334007 - OTHER CONTRACTUAL SERVICES	**181,758**	189,758	-8,000	-4.2%	189,758	173,808
334014 - INDIAN RIVER CRIME LAB	**79,411**	93,450	-14,039	-15.0%	93,450	74,676
334016 - DISCOUNT ON CREDIT CARDS	**3,000**	2,300	700	30.4%	2,300	2,888

GENERAL FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
334020 - BEACH CLEANING	**60,000**	59,000	1,000	1.7%	59,000	39,569
334021 - FERTILIZER	**5,000**	5,000	0	0.0%	5,000	3,484
334022 - PUMP AND WELL SUPPLIES	**3,000**	3,000	0	0.0%	3,000	0
334023 - CONTRACT PAINTING SERVICES	**25,000**	25,000	0	0.0%	25,000	50
340001 - MILEAGE ALLOWANCE	**5,450**	6,000	-550	-9.2%	6,000	4,563
340002 - AUTO ALLOWANCE	**4,800**	4,800	0	0.0%	4,800	4,800
341001 - CELL & TELEPHONE	**1,500**	950	550	57.9%	950	1,084
341001 - TELEPHONE	**55,100**	57,600	-2,500	-4.3%	57,600	64,964
341002 - TELECOMMUNICATIONS SVCS	**39,000**	39,000	0	0.0%	39,000	25,263
342001 - POSTAGE	**19,510**	20,175	-665	-3.3%	20,175	22,372
343001 - UTILITIES	**570,005**	567,750	2,255	0.4%	567,750	575,553
343002 - STREET & HIGHWAY LIGHTING	**371,500**	371,500	0	0.0%	371,500	298,977
344001 - MACH & EQUIP RENT	**3,907**	3,907	0	0.0%	3,907	3,707
344003 - AIRPORT LAND RENT	**53,400**	53,500	-100	-0.2%	53,500	57,101
345001 - GENERAL INSURANCE	**540,416**	468,849	71,567	15.3%	468,849	514,779
345003 - G/L AND AUTO-LOSSES/DEDUCTB	**32,000**	40,000	-8,000	-20.0%	40,000	24,195
346001 - EQUIPMENT MAINTENANCE	**71,737**	67,657	4,080	6.0%	67,657	56,838
346002 - VEHICLE MAINTENANCE	**428,659**	426,159	2,500	0.6%	426,159	451,968
346003 - BUILDING MAINTENANCE	**98,500**	83,000	15,500	18.7%	83,000	74,082
346004 - AIR CONDITIONING MAINT	**7,922**	8,700	-778	-8.9%	8,700	6,271
346012 - NETWORK MAINTENANCE	**4,000**	4,000	0	0.0%	4,000	3,353
346013 - OTHER VEHICLE & BOAT MAINT	**8,855**	8,855	0	0.0%	8,855	8,390
346028 - MAIN TRAFFIC SIGNALS	**115,000**	115,000	0	0.0%	115,000	118,248
346054 - POLICE RANGE GROUND MAINT	**960**	960	0	0.0%	960	0
346058 - MOWING CONTRACT	**0**	0	0	n/a	0	1,632
346062 - FUEL SYSTEM MAINTENANCE	**1,500**	1,500	0	0.0%	1,500	1,569
346063 - ROAD MAINTENANCE MATERIALS	**12,000**	15,000	-3,000	-20.0%	15,000	19,188
346064 - POLICE RANGE TRGT EQUP MAINT	**500**	500	0	0.0%	500	0
346082 - DONATED BENCHES & PLAQUES	**2,000**	3,000	-1,000	-33.3%	3,000	1,874
346200 - SOFTWARE MAINTENANCE	**238,673**	223,023	15,650	7.0%	223,023	195,891
347001 - PRINTING & BINDING	**31,332**	32,782	-1,450	-4.4%	32,782	27,081
347002 - MUNICIPAL CODE	**7,500**	7,500	0	0.0%	7,500	5,933
349001 - ADVERTISING	**16,350**	16,400	-50	-0.3%	16,400	4,350
349002 - ELECTION EXPENSE	**6,500**	25,000	-18,500	-74.0%	25,000	32,139
349003 - SCHOOLS & MEETINGS	**68,775**	63,700	5,075	8.0%	63,700	50,248
349013 - CODE ENFORCEMENT ABATEMNT	**5,000**	5,000	0	0.0%	5,000	4,233
349023 - BAD DEBT	**3,000**	3,000	0	0.0%	3,000	4,319

GENERAL FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
349028 - LANDFILL FEES	**36,603**	35,040	1,563	4.5%	35,040	32,239
349050 - CENTENNIAL EVENT	**0**	10,000	-10,000	-100.0%	10,000	34,186
349100 - DR-4283 HURRICANE MATTHEW EXP	**0**	0	0	n/a	0	12,965
349200 - HURRICANE IRMA EXPENSES	**0**	0	0	n/a	0	146,902
349201 - HURRICANE IRMA EXP-CAP OUTLAY	**0**	0	0	n/a	0	210,058
349300 - HURRICANE DORIAN EXPENSES	**0**	0	0	n/a	0	44,603
351001 - OFFICE SUPPLIES	**50,235**	51,200	-965	-1.9%	51,200	42,402
351003 - OFFICE FURNITURE & EQUIP	**8,450**	8,550	-100	-1.2%	8,550	2,619
352001 - GAS & OIL	**218,438**	311,500	-93,062	-29.9%	311,500	248,655
352002 - TIRES & TUBES	**0**	0	0	n/a	0	20
352003 - VEHICLE PARTS & SUPPLIES	**250,506**	255,000	-4,494	-1.8%	255,000	276,685
352004 - EQUIP PARTS & SUPPLIES	**15,700**	15,700	0	0.0%	15,700	17,761
352005 - CONSUMABLE TOOLS	**31,809**	30,114	1,695	5.6%	30,114	27,695
352006 - JANITORIAL SUPPLIES	**52,201**	50,045	2,156	4.3%	50,045	44,878
352007 - SIGN MATERIAL	**57,250**	60,250	-3,000	-5.0%	60,250	63,005
352008 - SAFETY SHOES & GLASSES	**17,850**	16,400	1,450	8.8%	16,400	18,521
352008 - UNIFORMS & CLOTHING	**34,450**	32,050	2,400	7.5%	32,050	33,626
352009 - BUILD SUPPLIES & MATLS	**55,500**	56,500	-1,000	-1.8%	56,500	45,069
352010 - ELEC PARTS & SUPPLIES	**15,000**	15,000	0	0.0%	15,000	12,259
352011 - PLUMB PARTS & SUPPLIES	**6,000**	5,000	1,000	20.0%	5,000	4,230
352012 - SURVEY PARTS & SUPPLIES	**1,400**	1,400	0	0.0%	1,400	1,033
352014 - OTHER COMMODITIES	**35,247**	29,067	6,180	21.3%	29,067	26,917
352015 - TRAINING AIDS	**3,140**	1,890	1,250	66.1%	1,890	584
352017 - SPECIAL EVENTS SUPPLIES	**5,000**	3,500	1,500	42.9%	3,500	2,950
352027 - PERFORMING ARTS COSTUMES	**1,500**	1,500	0	0.0%	1,500	888
352033 - ATHLETICS	**11,475**	10,000	1,475	14.8%	10,000	9,942
352035 - ATHLETIC AREAS MAINT	**6,455**	5,000	1,455	29.1%	5,000	11,635
352036 - PLAYGROUNDS MAINT	**24,000**	9,500	14,500	152.6%	9,500	14,265
352050 - CRIME PREVENTION	**1,700**	1,700	0	0.0%	1,700	899
352059 - SHOP SUPPLIES	**20,000**	20,000	0	0.0%	20,000	19,090
352061 - INVESTIGATION EXPENSE	**10,000**	10,000	0	0.0%	10,000	5,226
352063 - LANDSCAPE/RECREATION	**185,237**	178,635	6,602	3.7%	178,635	170,969
352064 - RECREATION SPONSORSHIPS	**4,000**	2,500	1,500	60.0%	2,500	4,124
352065 - SMALL EQUIPMENT	**6,000**	6,000	0	0.0%	6,000	4,882
352066 - IRRIGATION MATERIALS	**15,000**	15,000	0	0.0%	15,000	16,053
352067 - FENCING MATERIALS	**7,000**	0	7,000	n/a	0	777
352068 - CHEMICAL SUPPLIES	**38,100**	18,000	20,100	111.7%	18,000	13,287

GENERAL FUND

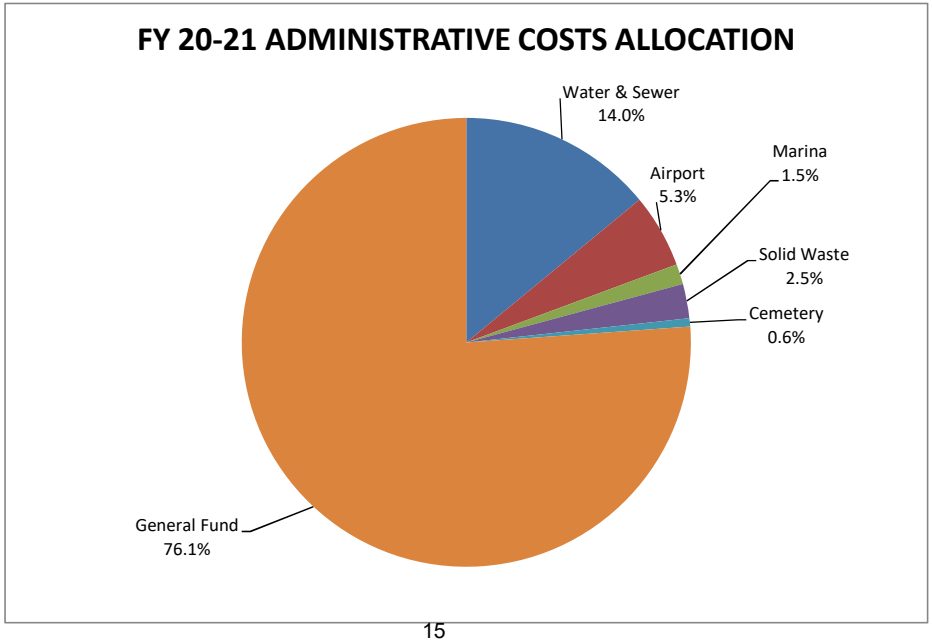
Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
352069 - LANDSCAPE MATERIALS	**27,000**	27,000	0	0.0%	27,000	24,193
352070 - ID SUPPLIES	**3,306**	3,306	0	0.0%	3,306	1,322
352071 - AMMUNITION	**17,000**	17,000	0	0.0%	17,000	14,587
352072 - UNIFORMS/EQUIP/ACCESSORY	**17,996**	17,996	0	0.0%	17,996	16,140
352073 - SWALE SOD	**4,000**	4,000	0	0.0%	4,000	2,568
352074 - LIFESKILLS PROGRAM	**3,000**	3,000	0	0.0%	3,000	4,343
354001 - SUBSCRIPTIONS/MEMBERSHIPS	**26,160**	25,470	690	2.7%	25,470	18,531
354002 - FLA LEAGUE OF CITIES	**2,000**	2,000	0	0.0%	2,000	2,008
354005 - LAW LIBRARY/SUBSCRIPTIONS	**6,000**	6,000	0	0.0%	6,000	5,240
354006 - DOWNTOWN FRIDAY FEST	**1,900**	1,900	0	0.0%	1,900	250
354008 - MAIN STREET VERO BEACH	**26,000**	26,000	0	0.0%	26,000	26,000
355001 - PURCHASES FOR RESALE	**2,500**	2,500	0	0.0%	2,500	2,514
355002 - MISCELLANEOUS	**13,737**	12,250	1,487	12.1%	12,250	6,318
355003 - K 9 EXPENSES	**7,805**	7,805	0	0.0%	7,805	1,969
355006 - INVENTORY VARIANCE	**1,000**	1,000	0	0.0%	1,000	-7,350
355009 - EMPLOYEE BENEFITS / AWARDS	**750**	750	0	0.0%	750	11
355010 - HOLIDAY DECORATIONS	**25,000**	25,000	0	0.0%	25,000	25,020
355011 - RECORDING FEES	**4,500**	4,500	0	0.0%	4,500	4,447
355012 - MEMORIAL IS FLAG	**3,000**	3,000	0	0.0%	3,000	3,074
355016 - DEDICATORY TREE PLANTING	**2,500**	2,500	0	0.0%	2,500	2,598
355017 - TREE & BEAUTIFICATION PROJECTS	**15,000**	15,000	0	0.0%	15,000	13,908
359900 - INTERFUND SERVICES	**-270,000**	-220,000	-50,000	22.7%	-220,000	-320,034
359900 - INTERFUND SVCS	**-1,000**	-1,000	0	0.0%	-1,000	-975
359900 - INTERFUND SVCS LABOR	**-940,545**	-931,764	-8,781	0.9%	-931,764	-931,734
359900 - PARK MAINT INCOME	**-364,730**	-338,883	-25,847	7.6%	-338,883	-341,462
359901 - INTERFUND SERVICES	**0**	0	0	n/a	0	-10,228
365004 - BANK CHARGES	**2,500**	2,500	0	0.0%	2,500	1,851
365015 - TURTLE LIGHTS	**1,200**	1,200	0	0.0%	1,200	0
6_____ - CAPITAL Various, See Detail	**212,663**	306,939	-94,276	-30.7%	306,939	443,980
991022 - ECONOMIC DEV ZONE TAX INCRM	**91,099**	88,696	2,403	2.7%	88,696	55,042
991023 - TRANS TO CEMETERY	**93,000**	48,000	45,000	93.8%	48,000	64,070
Total for General Fund Expenditures	**25,024,668**	**24,846,157**	**178,511**	**0.7%**	**24,846,157**	**23,972,400**

FY 20-21 ADMINISTRATIVE COSTS ALLOCATION

Administrative Functions Allocated	Total Department Budget	Costs Allocated to Other Funds					Costs Remaining in General Fund in
		Water & Sewer	Airport	Marina	Solid Waste	Cemetery	
CITY COUNCIL	$ 86,903	$ 20,101	$ 8,040	$ 2,010	$ 1,608	$ 402	$ 54,742
CITY CLERK	520,200	218,232	7,122	7,122	509	36,118	251,098
CITY MGR	371,692	92,923	37,169	9,292	7,434	1,858	223,015
CITY HALL	145,295	38,545	19,268	4,819	7,710	602	74,351
CITY ATTY	458,274	32,079	146,648	22,914	22,914	4,583	229,137
HUMAN RESOURCES	473,521	106,034	17,430	7,263	33,408	1,453	307,934
FINANCE:							-
ADMINISTRATION	945,528	313,011	101,205	46,344	48,705	5,496	430,767
INFORMATION TECHNOLOGY	806,594	141,312	15,993	9,232	9,569	1,527	628,960
PURCHASING	570,442	221,531	88,135	16,140	9,723	204	234,708
PLANNING	545,369	10,907	16,361	-	-	-	518,101
PUBLIC WORKS: ADMINISTRATION	573,655	-	-	-	62,315	-	511,340
NON-DEPARTMENTAL	3,177,685	8,733	1,436	598	2,752	120	3,164,047
CITY HALL EQUIPMENT DEPRECIATION	*283,068*	*53,187*	*17,475*	*5,027*	*14,695*	*2,258*	190,426
	$ 8,958,226	$ 1,256,596	$ 476,283	$ 130,761	$ 221,340	$ 54,620	$ 6,818,626

	$ 2,139,600



City Council

Mission

The City Council is the legislative branch of the city government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by city management. The Council represents the city's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

Staffing Table

	Budget 2020-2021	Budget 2019-2020	Change
Councilmembers	5	5	0
Total	5	5	0

Major Goals and Challenges

Establish an effective policy framework to ensure efficient operation of the City of Vero Beach to meet the needs of the residents and visitors to the city.

GENERAL FUND

CITY COUNCIL

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.0100.511.112001	OPERATING SALARIES	**56,700**	56,700	0	0.0%	56,700	56,700
001.0100.511.121001	SOCIAL SECURITY	**4,338**	4,338	0	0.0%	4,338	4,309
001.0100.511.123001	GROUP LIFE INSURANCE	**1,000**	950	50	5.3%	950	1,015
001.0100.511.123002	HOSPITALIZATION INSURANCE	**8,865**	17,081	-8,216	-48.1%	17,081	16,432
Total Personnel Costs		**70,903**	79,069	-8,166	-10.3%	79,069	78,456
Operating Expenses							
001.0100.511.341001	CELL & TELEPHONE	**1,500**	950	550	57.9%	950	1,084
001.0100.511.349003	SCHOOLS & MEETINGS	**5,000**	5,000	0	0.0%	5,000	4,935
001.0100.511.355002	MISCELLANEOUS	**3,000**	3,000	0	0.0%	3,000	827
Total Operating Expenses		**9,500**	8,950	550	6.1%	8,950	6,846
Capital Outlay							
001.0100.511.6_____	Various, See Detail	**6,500**	0	6,500	n/a	0	0
Total Capital Outlay		**6,500**	0	6,500	n/a	0	0
Total		**86,903**	**88,019**	**-1,116**	**-1.3%**	**88,019**	**85,302**

GENERAL FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
City Council				
	001.0100.511.600101	COMPUTERS	Replace City Council computers that are 10 years old, as per recommended I.T. maintenance schedule	**6,500**
Total for City Council				**6,500**

City Clerk

Mission

The mission of the City Clerk is to prepare City Council agendas and publish all legal notices as required by State Statutes and City Code. The City Clerk also processes City ordinances, resolutions, contracts and other vital documents. Additionally, the City Clerk's office serves as secretary for 16 different Boards/Commissions. The City Clerk serves as Supervisor of Elections for the City of Vero Beach. All candidates for City Council file with the City Clerk's office. The City Clerk's office is responsible for the sale of cemetery lots for Crestlawn Cemetery, which includes answering questions about available lots, where remains are located, deed questions, resales back to the City, etc.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	5	5	0
Full Time Bargaining	0	0	0
Total	5	5	
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

The City Clerk's office will work with the City Attorney's office in making sure that each City Councilmember attends a four (4) hour required Ethics Training each year. The City Clerk will work with the Government Coordinator in continuing to update the City's website to make it user friendly. As well as having emergency notices posted on the website in a timely manner. Also, making sure the public is aware that the City's Government Channel is broadcast on both Comcast and AT&T, as well as livestreaming on the City website. The Clerk's office will continue to maintain the level of service that we have always provided to Council, Commissions, Staff and the Public.

GENERAL FUND

CITY CLERK

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.0200.512.112001	OPERATING SALARIES	**284,429**	274,994	9,435	3.4%	274,994	268,155
001.0200.512.114001	OVERTIME SALARIES	**0**	1,600	-1,600	-100.0%	1,600	1,611
001.0200.512.121001	SOCIAL SECURITY	**21,759**	21,159	600	2.8%	21,159	18,672
001.0200.512.122001	PENSION CONTRIBUTION	**91,702**	86,044	5,658	6.6%	86,044	85,417
001.0200.512.123001	GROUP LIFE INSURANCE	**1,100**	1,000	100	10.0%	1,000	1,107
001.0200.512.123002	HOSPITALIZATION INSURANCE	**54,610**	56,854	-2,244	-3.9%	56,854	55,499
Total Personnel Costs		**453,600**	441,651	11,949	2.7%	441,651	430,461
Operating Expenses							
001.0200.512.334007	OTHER CONTRACTUAL SERVICES	**25,000**	25,000	0	0.0%	25,000	23,328
001.0200.512.340001	MILEAGE ALLOWANCE	**100**	100	0	0.0%	100	69
001.0200.512.341001	TELEPHONE	**1,800**	1,800	0	0.0%	1,800	2,100
001.0200.512.342001	POSTAGE	**1,200**	1,500	-300	-20.0%	1,500	1,171
001.0200.512.346001	EQUIPMENT MAINTENANCE	**500**	1,000	-500	-50.0%	1,000	0
001.0200.512.346200	SOFTWARE MAINTENANCE	**0**	0	0	n/a	0	386
001.0200.512.347001	PRINTING & BINDING	**5,500**	5,500	0	0.0%	5,500	4,839
001.0200.512.347002	MUNICIPAL CODE	**7,500**	7,500	0	0.0%	7,500	5,933
001.0200.512.349001	ADVERTISING	**7,000**	7,000	0	0.0%	7,000	2,610
001.0200.512.349002	ELECTION EXPENSE	**6,500**	25,000	-18,500	-74.0%	25,000	32,139
001.0200.512.349003	SCHOOLS & MEETINGS	**5,000**	5,000	0	0.0%	5,000	5,126
001.0200.512.349050	CENTENNIAL EVENT	**0**	10,000	-10,000	-100.0%	10,000	34,186
001.0200.512.351001	OFFICE SUPPLIES	**3,000**	3,000	0	0.0%	3,000	2,068
001.0200.512.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,500**	1,500	0	0.0%	1,500	1,006
001.0200.512.355002	MISCELLANEOUS	**2,000**	2,000	0	0.0%	2,000	1,077
Total Operating Expenses		**66,600**	95,900	-29,300	-30.6%	95,900	116,038
Capital Outlay							
001.0200.512.6_____	Various, See Detail	**0**	0	0	n/a	0	3,324
Total Capital Outlay		**0**	0	0	n/a	0	3,324
Total		**520,200**	**537,551**	**-17,351**	**-3.2%**	**537,551**	**549,823**

City Manager

Mission

To provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the City government, including law enforcement, civil engineering and public works, sanitation, financial operations, human resources, community development, and recreational activities. Create and implement new management techniques to facilitate the effective delivery of municipal services. Promote professional management of the utility systems and enterprise operations owned and operated by the City of Vero Beach to provide reliable and environmentally safe potable water, sewer, reuse water, solid waste collection, marina operations and airport services. Foster the effective use of all City assets and a safe work environment for all employees. Recruit and maintain a skilled work force to handle the daily needs of the general population to create a clean and safe environment that includes those amenities that produce a sense of pride and a high quality of life throughout the community. Strive to make the City of Vero Beach a desired place to live, play, work, and visit.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	0	0	0
Total	2	2	0
Part Time	0	0	0
Total	2	2	0

Major Goals and Challenges

To administer the City in the most efficient manner to control ad valorem taxes and user fees, and yet be responsive to the needs and desires of the residents and utility customers of Vero Beach.

To develop annual budgets that insure the financial integrity of the city.

To provide water and sewer, and solid waste services to customers in the City's service territories on a reliable, economical, environmentally acceptable and financially sound basis.

To operate the water and sewer, marina, airport and solid waste systems as self-sustaining, regulated businesses yielding reasonably consistent, positive rates of return paid to the residents of Vero Beach through annual contributions to the City's General Fund.

To continue pursing cost reduction measures within the City organization and utility operations.

To ensure community involvement in decision-making.

To make Boards and Commissions part of the decision-making process.

To address lagoon impact issues.

GENERAL FUND

CITY MANAGER

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.0300.512.112001	OPERATING SALARIES	**234,409**	227,644	6,765	3.0%	227,644	240,073
001.0300.512.121001	SOCIAL SECURITY	**17,932**	17,415	517	3.0%	17,415	16,474
001.0300.512.122001	PENSION CONTRIBUTION	**84,012**	79,109	4,903	6.2%	79,109	75,638
001.0300.512.123001	GROUP LIFE INSURANCE	**750**	850	-100	-11.8%	850	722
001.0300.512.123002	HOSPITALIZATION INSURANCE	**23,589**	22,692	897	4.0%	22,692	17,863
Total Personnel Costs		**360,692**	347,710	12,982	3.7%	347,710	350,770
Operating Expenses							
001.0300.512.340001	MILEAGE ALLOWANCE	**250**	600	-350	-58.3%	600	75
001.0300.512.340002	AUTO ALLOWANCE	**4,800**	4,800	0	0.0%	4,800	4,800
001.0300.512.341001	TELEPHONE	**750**	750	0	0.0%	750	730
001.0300.512.342001	POSTAGE	**50**	50	0	0.0%	50	17
001.0300.512.347001	PRINTING & BINDING	**250**	300	-50	-16.7%	300	166
001.0300.512.349003	SCHOOLS & MEETINGS	**2,500**	2,500	0	0.0%	2,500	280
001.0300.512.351001	OFFICE SUPPLIES	**400**	400	0	0.0%	400	458
001.0300.512.354001	SUBSCRIPTIONS/MEMBERSHIPS	**2,000**	2,000	0	0.0%	2,000	1,738
Total Operating Expenses		**11,000**	11,400	-400	-3.5%	11,400	8,264
Total		**371,692**	**359,110**	**12,582**	**3.5%**	**359,110**	**359,034**

City Hall

Mission

City Hall accounts are used for expenses that are associated with the City Hall building and are not specifically allocable to any other department.

GENERAL FUND

CITY HALL

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Operating Expenses							
001.0600.519.334003	JANITORIAL SERVICES	**39,095**	38,837	258	0.7%	38,837	34,624
001.0600.519.341001	TELEPHONE	**2,500**	2,500	0	0.0%	2,500	338
001.0600.519.343001	UTILITIES	**60,000**	60,000	0	0.0%	60,000	67,869
001.0600.519.346001	EQUIPMENT MAINTENANCE	**2,600**	2,600	0	0.0%	2,600	820
001.0600.519.346003	BUILDING MAINTENANCE	**28,000**	8,000	20,000	250.0%	8,000	10,483
001.0600.519.346004	AIR CONDITIONING MAINT	**4,000**	4,000	0	0.0%	4,000	3,328
001.0600.519.349028	LANDFILL FEES	**1,100**	1,100	0	0.0%	1,100	1,011
001.0600.519.352006	JANITORIAL SUPPLIES	**3,000**	3,000	0	0.0%	3,000	160
001.0600.519.352009	BUILD SUPPLIES & MATLS	**5,000**	5,000	0	0.0%	5,000	1,363
Total Operating Expenses		**145,295**	125,037	20,258	16.2%	125,037	119,996
Total		**145,295**	**125,037**	**20,258**	**16.2%**	**125,037**	**119,996**

City Attorney

Mission

The city attorney is the legal advisor to the City of Vero Beach pursuant to the City Charter. The city attorney's office provides a broad range of professional legal services to the organization, including research, analysis, and guidance on federal, state, and local laws and regulations affecting the city government and its operations, as well as on administrative, legislative, and procedural matters. The city attorney's office prepares and reviews legal, legislative, contractual, and other documents necessary to the city's municipal functions, goals, and policies. The city attorney's office represents the City in various judicial and administrative proceedings, including research and investigation of relevant legal, evidentiary, and practical matters, development of legal theories, preparation of pleadings and other documents necessary to the representation, and advocacy on behalf of the City in such proceedings. In addition to the city council, the city attorney's office advises and performs legal work for the City's charter officers, City departments and divisions, and the City's appointed boards and commissions. The city attorney or his designee attends all city council meetings and performs such other professional duties as may be required by law or by the city council.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	0	0	0

Major Goals and Challenges

The major goals of the city attorney’s office are to facilitate and assist the City organization in accomplishment of its municipal functions, goals, and policies as established by the City Charter, the Code of Ordinances, and the City Council, and to assist the City's various departments and divisions in the delivery of municipal services and programs in conformance with applicable laws and regulations while maximizing City efficiencies and minimizing City exposure to risk. The major challenge for the city attorney's office is the efficient management and use of limited resources in a manner that will facilitate accomplishment of the mission and goals of the city attorney's office in meeting the legal services needs of the organization in a timely manner.

GENERAL FUND

CITY ATTORNEY

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1100.514.112001	OPERATING SALARIES	**279,404**	263,660	15,744	6.0%	263,660	328,466
001.1100.514.121001	SOCIAL SECURITY	**21,374**	20,170	1,204	6.0%	20,170	24,333
001.1100.514.122001	PENSION FUND CONTRIBUTION	**101,137**	94,281	6,856	7.3%	94,281	86,349
001.1100.514.123001	GROUP LIFE INSURANCE	**800**	1,300	-500	-38.5%	1,300	802
001.1100.514.123002	HOSPITALIZATION INSURANCE	**35,384**	25,622	9,762	38.1%	25,622	23,784
Total Personnel Costs		**438,099**	405,033	33,066	8.2%	405,033	463,734
Operating Expenses							
001.1100.514.331001	PROFESSIONAL SERVICES	**0**	0	0	n/a	0	72,745
001.1100.514.340001	MILEAGE ALLOWANCE	**100**	100	0	0.0%	100	0
001.1100.514.341001	TELEPHONE	**500**	500	0	0.0%	500	394
001.1100.514.342001	POSTAGE	**200**	200	0	0.0%	200	101
001.1100.514.346001	EQUIPMENT MAINTENANCE	**325**	325	0	0.0%	325	282
001.1100.514.346200	SOFTWARE MAINTENANCE	**200**	565	-365	-64.6%	565	707
001.1100.514.347001	PRINTING & BINDING	**50**	50	0	0.0%	50	224
001.1100.514.349003	SCHOOLS & MEETINGS	**3,600**	3,600	0	0.0%	3,600	3,689
001.1100.514.351001	OFFICE SUPPLIES	**1,000**	1,000	0	0.0%	1,000	520
001.1100.514.351003	OFFICE FURNITURE & EQUIP	**300**	300	0	0.0%	300	0
001.1100.514.354001	SUBSCRIPTIONS/MEMBERSHIPS	**3,300**	3,300	0	0.0%	3,300	1,670
001.1100.514.354005	LAW LIBRARY/SUBSCRIPTIONS	**6,000**	6,000	0	0.0%	6,000	5,240
001.1100.514.355002	MISCELLANEOUS	**100**	100	0	0.0%	100	0
001.1100.514.355011	RECORDING FEES	**4,500**	4,500	0	0.0%	4,500	4,447
Total Operating Expenses		**20,175**	20,540	-365	-1.8%	20,540	90,019
Total		**458,274**	**425,573**	**32,701**	**7.7%**	**425,573**	**553,753**

Human Resources/Risk Management

Mission

The Human Resources/Risk Management Department will strive for fair and equitable treatment of all employees in a manner that will ensure proactive support of the City's mission. The department will develop and implement policies, procedures, programs and services that will enhance and contribute to attainment of the goals and objectives of the City and its employees by:

* Properly balancing the needs of the employees and the City in a manner that motivates everyone to operate efficiently and effectively when engaged in the performance of duties to support the citizens of our community.
* Ensuring a diverse workforce in a safe, discrimination and harassment free environment through compliance with applicable employment laws, proactive investigation and defense of the City in claims of discrimination; and by providing appropriate training for management and employees in these areas.
* Hiring the most qualified employees through comprehensive staffing reviews, an effective internal interviewing process, identifying the most efficient and cost effective recruiting programs, and conducting thorough background investigations.
* Retaining valued employees by providing positive coaching/counseling, and ensuring open and proactive two-way communications between employees and their managers.
* Fostering positive and professional relationships on the part of all managers having direct or indirect involvement with labor organizations representing City employees through proper guidance and direction in the application and interpretation of labor agreements, training in proper documentation to support disciplinary action, and procedures to be used in investigating and adjusting grievances.
* Ensuring compliance with applicable local, state, and federal labor laws.
* Protect City resources including personnel, facilities, assets and real property from loss, and ensure the City's ability to deliver essential services following a loss.
* Continue to coordinate and deliver a comprehensive and cost-effective benefit package to help retain current employees and attract the best qualified applicants for openings in the future, while also being cost effective for the City.
* Coordinate safety resources and training to ensure the well-being of City employees while on the job, with the goal of reducing and/or eliminating exposures to disease, injury and death.
* All Commercial Lines (Property, Boiler & Machinery, Auto, Marina, Aviation, Storage Tank Liability, General Liability and Workers' Compensation) Claims Administration: Work closely with insurance providers in regards to claims. Monitor insurance providers to ensure that we are receiving the best coverage at competitive prices. Ensure that insurers are working in the City's best interest when handling claims.
* Property Damage Subrogation Administration: Recover monies due to the City from damage to City assets whenever possible.
* Commercial Insurance Policy Management: Continuous evaluation of loss exposure to City assets with the goal of identifying alternative risk financing solutions that are economically advantageous to the City. Procure and monitor appropriate insurance policies through the City's Agent to protect City assets.
* Employee Benefits Administration: Provide ongoing evaluation and assessment of employee insurance and benefit programs. Research new and innovative means to provide the highest level of benefits in a cost effective manner.
* General Employee Pension Plan and Defined Contribution Pension Plan administration, and administrative support of Police Pension Plan. Provide support and education to employees to aid in their financial well-being after retirement, and an understanding of their options with regard to retirement and benefits.
* Employee Benefit Education and Assistance: Deliver continuing education to employees on the value and features of benefit packages offered through every available communication resource. Provide on-site representation of all vendors. Provide daily assistance and guidance to employees regarding benefit choices and proper administration. Make available an employee assistance program to aid all employees in maintaining their physical and mental well being.
* Regulatory Compliance: Remain compliant with COBRA, HIPAA , IRS Section 125 Cafeteria Plans, OSHA, ADA, NFPA, CMS, Health Care Reform and other Federal, State and local rules, regulations and standards.
* Employee Safety and Training: Enhance existing in-house training to provide city-wide safety instruction at a reasonable cost. Solicit participation of City employees in supporting safe work practices and a safe work environment. Conduct emergency preparedness drills and practice evacuation procedures. Conduct City-wide safety meetings and provide assistance to departments for mandatory departmental training. Continue enhancing security throughout City Hall.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	0	0	0
Total	4	4	0

Major Goals and Challenges

* Continue to hold Labor Management Committee meetings to foster and maintain amicable relationship between the City and Teamsters Local 769, both Blue Collar & Clerical & Technical.
* Within the scope of the Labor Management Committee, write job descriptions for new positions as needed for the blue collar unit; and, if necessary, revise job descriptions on the clerical and technical unit.
* Lend support and guidance to managers in preparing disciplinary letters, disciplinary meetings, grievance handling, employee and labor relations, and other disciplinary issues that may arise.
* Continue development and implementation of programs and procedures to maximize selection and retention of highly qualified employees. This includes background checks, physicals, and where applicable drug screenings in compliance with all federal, state and local laws.
* Continue orientation of all newly hired employees, which will also incorporate diversity training, acceptable computer usage, and records retention training.
* Monitor the performance appraisal system for compliance by all departments.
* Continue working with the City Clerk's office to answer public records requests in a timely matter.
* Continue the maintenance of Human Resources/Payroll system as well as the physical personnel records of all employees, emphasizing the importance of Human Resource's receipt of all employee related correspondence from the individual departments.
* Maintain the organizational charts for all departments within the City.
* Negotiate the Contracts for both Lieutenants and Rank & File, Teamsters Blue Collar and Clerical Technical Unions.
* Complete EEO training for City and develop additional training as needed.
* Identify exposures and determine the best practices to reduce, eliminate, share or insure risk. Work with departments to enforce contract requirements regarding insurance and safety.
* Work with departments for prompt reporting of newly acquired assets. Maintain an effective loss control program to protect City resources including employees, facilities, vehicles and other assets owned or entrusted to the City government from loss.
* Conduct worksite inspections with the departments and employees with the goal of reducing, controlling and/or eliminating workplace hazards. Work with departments on procedures to ensure prompt and proper responses are taken following any accident or loss. Create and implement an individual Safety Inspection Program for all departments.
* Work with agent of record to ensure compliance with Healthcare Reform requirements and make recommendations regarding Plan design, cost sharing and possible alternatives to providing health care to control rising costs.
* Promote employee wellness through health fairs, risk assessments, fitness activities, health talks and other enhancements using free resources as often as possible. Provide on-going safety and wellness information to all employees utilizing the City's website and email.
* Continue to improve the newly established Wellness Plan to assist employees in becoming healthier and to positively impact renewal rates.
* Ensure compliance with existing policies such as cell phone usage, vehicle usage, Personal Protective Equipment (PPE) requirements and develop additional policies as the need arises.
* Continue to provide support and guidance to the City's Employees and Retirees with regard to retirement and benefits.
* Continue to develop policies and procedures to ensure safeguarding of City assets and resources.
* Expand job safety training using monthly Safety Committee meetings, group seminars, videotapes, guest speakers, and other resources to reinforce safety practices and help control losses to City resources and employee injuries. Monitor departmental safety training to show compliance with developing procedures. Continue employee training in CPR, First Aid and the use of defibrillators to prepare City staff to respond to medical emergencies both on and off the job.
* Ensure compliance with all applicable OSHA regulations and facilitate in-house instruction in such areas as proper lifting techniques, fire protection, hazardous communications, forklift training, work zone safety, confined space, trenching, asbestos, ergonomics, etc.
* Follow updated regulations when conducting DOT drug and alcohol testing and random testing on employees subject to the City's Drug-Free Workplace Program as outlined in Code of Federal Regulations, Title 49; Part 40 and Florida Statutes, Chapter 440.102, Workers' Compensation. Maintain programs that provide discounts in insurance premiums or assessments as allowed in federal and state statutes.
* Monitor the Emergency Management Plan to streamline processes and promote effective recovery of assets and monies following any disaster.
* Work closely with Synergy NDS in the event of a disaster recovery event.
* Ensure compliance on all Federal, State and local rules and regulations regarding safety, employment issues, labor issues, insurance and benefits.

GENERAL FUND

HUMAN RESOURCES / RISK MANAGEMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1200.513.112001	OPERATING SALARIES	**246,244**	239,093	7,151	3.0%	239,093	233,228
001.1200.513.121001	SOCIAL SECURITY	**18,838**	18,291	547	3.0%	18,291	15,906
001.1200.513.122001	PENSION FUND CONTRIBUTION	**76,879**	72,223	4,656	6.4%	72,223	71,705
001.1200.513.123001	GROUP LIFE INSURANCE	**1,000**	850	150	17.6%	850	958
001.1200.513.123002	HOSPITALIZATION INSURANCE	**48,725**	46,930	1,795	3.8%	46,930	45,855
Total Personnel Costs		**391,686**	377,387	14,299	3.8%	377,387	367,652
Operating Expenses							
001.1200.513.331001	PROFESSIONAL SERVICES	**45,000**	45,000	0	0.0%	45,000	31,964
001.1200.513.340001	MILEAGE ALLOWANCE	**800**	800	0	0.0%	800	186
001.1200.513.341001	TELEPHONE	**1,600**	1,600	0	0.0%	1,600	1,129
001.1200.513.342001	POSTAGE	**1,000**	1,000	0	0.0%	1,000	361
001.1200.513.346001	EQUIPMENT MAINTENANCE	**500**	500	0	0.0%	500	0
001.1200.513.346200	SOFTWARE MAINTENANCE	**11,500**	11,000	500	4.5%	11,000	8,500
001.1200.513.347001	PRINTING & BINDING	**7,470**	8,720	-1,250	-14.3%	8,720	6,096
001.1200.513.349003	SCHOOLS & MEETINGS	**4,400**	4,400	0	0.0%	4,400	2,672
001.1200.513.351001	OFFICE SUPPLIES	**3,300**	3,300	0	0.0%	3,300	2,961
001.1200.513.351003	OFFICE FURNITURE & EQUIP	**2,200**	2,200	0	0.0%	2,200	225
001.1200.513.352015	TRAINING AIDS	**1,590**	340	1,250	367.6%	340	48
001.1200.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,725**	1,725	0	0.0%	1,725	983
001.1200.513.355009	EMPLOYEE BENEFITS / AWARDS	**750**	750	0	0.0%	750	11
Total Operating Expenses		**81,835**	81,335	500	0.6%	81,335	55,136
Capital Outlay							
001.1200.513.6_____	Various, See Detail	**0**	0	0	n/a	0	1,893
Total Capital Outlay		**0**	0	0	n/a	0	1,893
Total		**473,521**	**458,722**	**14,799**	**3.2%**	**458,722**	**424,681**

Finance

Administration

Mission

The mission of the Finance Department is to enhance and promote professional management of governmental resources. This is accomplished, in part, by identifying, developing and advancing fiscal strategies and practices to account for and safeguard City assets; and by maximizing the return to the city on each dollar saved and each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the city and provides accounting, payroll, billing, bookkeeping, budgeting, treasury and cashiering services to all city departments, divisions and enterprises.

As the focal point of the city's management information system, this division provides timely and accurate accounting records for all financial transactions and distributes various reports to all levels of city management.

In addition to Information Systems, the department oversees the Purchasing and Customer Services divisions.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	7	7	0
Total	10	10	0
Part Time	2	0	2
Total	12	10	2

Major Goals and Challenges

To provide professional support to City Management for making fiscal decisions necessary to plan and implement the optimum use of City resources.

To provide reports that demonstrate fiscal accountability to other governmental entities, the general public and various regulatory agencies.

To prepare annual financial statements for audit by the City's Independent Certified Public Accountants and publish the City's Comprehensive Annual Financial Report.

To manage the City's pooled cash and investments to optimize returns in compliance with Florida Statutes.

To provide financial analysis and monitoring for utility rate setting and optimization initiatives.

To plan and implement improvements to Customer Service and banking technology.

Continue to implement process improvements to maximize efficiency with limited personnel resources in the Finance Administration division.

GENERAL FUND

FINANCE: ADMINISTRATION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1300.513.112001	OPERATING SALARIES	**535,474**	519,200	16,274	3.1%	519,200	498,362
001.1300.513.113002	PART TIME SALARIES	**42,330**	17,262	25,068	145.2%	17,262	28,282
001.1300.513.114001	OVERTIME SALARIES	**1,000**	1,000	0	0.0%	1,000	254
001.1300.513.121001	SOCIAL SECURITY	**44,279**	41,116	3,163	7.7%	41,116	37,885
001.1300.513.122001	PENSION FUND CONTRIBUTION	**164,995**	153,060	11,935	7.8%	153,060	150,496
001.1300.513.123001	GROUP LIFE INSURANCE	**2,100**	1,800	300	16.7%	1,800	2,041
001.1300.513.123002	HOSPITALIZATION INSURANCE	**95,131**	91,640	3,491	3.8%	91,640	80,852
Total Personnel Costs		**885,309**	825,078	60,231	7.3%	825,078	798,172
Operating Expenses							
001.1300.513.334007	OTHER CONTRACTUAL SERVICES	**20,000**	15,000	5,000	33.3%	15,000	24,469
001.1300.513.341001	TELEPHONE	**1,500**	1,500	0	0.0%	1,500	1,299
001.1300.513.342001	POSTAGE	**8,000**	8,000	0	0.0%	8,000	7,882
001.1300.513.344001	MACH & EQUIP RENT	**3,907**	3,907	0	0.0%	3,907	3,707
001.1300.513.346001	EQUIPMENT MAINTENANCE	**3,700**	700	3,000	428.6%	700	3,135
001.1300.513.347001	PRINTING & BINDING	**6,112**	6,112	0	0.0%	6,112	4,744
001.1300.513.349001	ADVERTISING	**3,000**	3,000	0	0.0%	3,000	0
001.1300.513.349003	SCHOOLS & MEETINGS	**2,000**	2,000	0	0.0%	2,000	0
001.1300.513.351001	OFFICE SUPPLIES	**9,500**	9,500	0	0.0%	9,500	7,954
001.1300.513.351003	OFFICE FURNITURE & EQUIP	**1,000**	1,000	0	0.0%	1,000	319
001.1300.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,500**	1,500	0	0.0%	1,500	920
Total Operating Expenses		**60,219**	52,219	8,000	15.3%	52,219	54,429
Capital Outlay							
001.1300.513.6_____	Various, See Detail	**0**	0	0	n/a	0	1,310
Total Capital Outlay		**0**	0	0	n/a	0	1,310
Total		**945,528**	**877,297**	**68,231**	**7.8%**	**877,297**	**853,911**

Finance
Information Technology

Mission

The mission of the Information Technology Division is to provide continuous, efficient, and secure operation of the City's information system infrastructure. Technical and operational services are provided to all departments of the City of Vero Beach resulting in the efficient and cost-effective use of current computer and communications technology by the City's workforce.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	5	4	1
Total	7	6	1
Part Time	0	0	0
Total	7	6	1

Major Achievements, Goals, and Challenges

Major Achievements:
- Successful implementation of Invoice Cloud customer web portal
- Extended Mitel VoIP phone system to Community Center
- Extended City-LAN to Marina
- Effectively re-organized and cross trained IT staff improving efficiency and ensuring business continuity
- Replaced VMWare host to ensure optimal cluster performance
- Majority of workstations upgraded to Windows 10
- GEMS AB Suite Upgrade to support Windows Server 2016

Goals:
- Ensure City LAN fiber circuits are migrated off of the Optical Ground Wire (OPGW) Fiber system
- Coordiante with Customer Service to upgrade the Cayenta Utility Billing System
- Ensure reliable and accurate processing of utility billing, meter reading, and financial accounting systems
- Continue improving network security and monitoring systems
- Review IT Policy & Procedures on an annual basis
- Upgrade servers to Windows Server 2016
- Strategically position networking equipment to minimize user impact

Challenges:
- Implementing newer software technologies with legacy desktop operating systems
- Maintaining cost-effective, reliable, and efficient telecommunications network infrastructure
- Opportunities for staff to keep current on technologies

FINANCE: INFORMATION TECHNOLOGY

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1301.513.112001	OPERATING SALARIES	**380,088**	350,798	29,290	8.3%	350,798	392,335
001.1301.513.114001	OVERTIME SALARIES	**2,500**	1,500	1,000	66.7%	1,500	2,246
001.1301.513.121001	SOCIAL SECURITY	**29,268**	26,951	2,317	8.6%	26,951	26,613
001.1301.513.122001	PENSION FUND CONTRIBUTION	**117,056**	109,232	7,824	7.2%	109,232	115,334
001.1301.513.123001	GROUP LIFE INSURANCE	**1,600**	1,500	100	6.7%	1,500	1,595
001.1301.513.123002	HOSPITALIZATION INSURANCE	**109,357**	104,324	5,033	4.8%	104,324	98,489
Total Personnel Costs		**639,869**	594,305	45,564	7.7%	594,305	636,612
Operating Expenses							
001.1301.513.331001	PROFESSIONAL SERVICES	**0**	0	0	n/a	0	0
001.1301.513.341001	TELEPHONE	**2,650**	2,650	0	0.0%	2,650	2,592
001.1301.513.342001	POSTAGE	**75**	75	0	0.0%	75	29
001.1301.513.346001	EQUIPMENT MAINTENANCE	**21,500**	21,500	0	0.0%	21,500	19,277
001.1301.513.346012	NETWORK MAINTENANCE	**4,000**	4,000	0	0.0%	4,000	3,353
001.1301.513.346200	SOFTWARE MAINTENANCE	**123,000**	110,500	12,500	11.3%	110,500	98,537
001.1301.513.349003	SCHOOLS & MEETINGS	**3,000**	2,000	1,000	50.0%	2,000	1,265
001.1301.513.351001	OFFICE SUPPLIES	**5,000**	5,000	0	0.0%	5,000	4,769
001.1301.513.351003	OFFICE FURNITURE & EQUIP	**500**	500	0	0.0%	500	98
001.1301.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	**500**	450	50	11.1%	450	300
Total Operating Expenses		**160,225**	146,675	13,550	9.2%	146,675	130,220
Capital Outlay							
001.1301.513.6_____	Various, See Detail	**6,500**	39,500	-33,000	-83.5%	39,500	1,977
Total Capital Outlay		**6,500**	39,500	-33,000	-83.5%	39,500	1,977
Total		**806,594**	**780,480**	**26,114**	**3.3%**	**780,480**	**768,809**

GENERAL FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Information Technology				
	001.1301.513.600103	NETWORK EQUIPMENT (VM CLUSTER SERVERS)	This request is to replace the second host server purchased in January of 2014 in the I.T. AS50 VMWare cluster at City Hall that runs the majority of the network servers for the City; including but not limited to, the Cayenta Utility Billing system, Harris/GEMS Financial system, Exchange Email, and various departmental file servers that are used citywide. The replaced server will be repurposed in I.T.'s Disaster Recovery Center at the Police Department to augment the capabilities of the City's Disaster Recovery VMWare cluster.	**6,500**
Total for Information Technology				**6,500**

Finance

Purchasing

Mission

The mission of the Purchasing Division is to provide centralized procurement services for products and services required by city departments, consistent with the provisions of Chapter 2, Article VIII of the City of Vero Beach Code of Ordinances. This division administers service and supply contracts central to city departments and mail delivery services throughout the City.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	2	2	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Our primary goal is to provide procurement services to end-user departments, while ensuring the City maximizes its return on its purchases; and is in compliance with procurement rules and regulations established in accordance with local, state and federal requirements.

Cross train the Purchasing Division on the financial and procurement platform.

Coordinate with the Central Garage the sale of surplus vehicles.

Continue use of cooperative bids.

GENERAL FUND

FINANCE: PURCHASING

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1302.513.112001	OPERATING SALARIES	**327,383**	318,080	9,303	2.9%	318,080	302,120
001.1302.513.121001	SOCIAL SECURITY	**25,045**	24,333	712	2.9%	24,333	21,414
001.1302.513.122001	PENSION FUND CONTRIBUTION	**140,380**	131,473	8,907	6.8%	131,473	132,359
001.1302.513.123001	GROUP LIFE INSURANCE	**1,300**	1,000	300	30.0%	1,000	1,234
001.1302.513.123002	HOSPITALIZATION INSURANCE	**56,418**	52,116	4,302	8.3%	52,116	52,922
Total Personnel Costs		**550,526**	527,002	23,524	4.5%	527,002	510,049
Operating Expenses							
001.1302.513.334002	CLEANING & LAUNDRY	**180**	172	8	4.7%	172	132
001.1302.513.334003	JANITORIAL SERVICES	**3,060**	3,000	60	2.0%	3,000	3,249
001.1302.513.340001	MILEAGE ALLOWANCE	**50**	50	0	0.0%	50	0
001.1302.513.341001	TELEPHONE	**1,000**	1,000	0	0.0%	1,000	996
001.1302.513.342001	POSTAGE	**200**	300	-100	-33.3%	300	72
001.1302.513.343001	UTILITIES	**0**	0	0	n/a	0	2,564
001.1302.513.346001	EQUIPMENT MAINTENANCE	**1,000**	1,000	0	0.0%	1,000	767
001.1302.513.346002	VEHICLE MAINTENANCE	**1,766**	1,706	60	3.5%	1,706	3,306
001.1302.513.346200	SOFTWARE MAINTENANCE	**5,797**	5,628	169	3.0%	5,628	5,464
001.1302.513.347001	PRINTING & BINDING	**1,200**	1,200	0	0.0%	1,200	0
001.1302.513.349001	ADVERTISING	**150**	200	-50	-25.0%	200	0
001.1302.513.349003	SCHOOLS & MEETINGS	**1,200**	1,900	-700	-36.8%	1,900	1,302
001.1302.513.351001	OFFICE SUPPLIES	**1,900**	1,900	0	0.0%	1,900	1,879
001.1302.513.351003	OFFICE FURNITURE & EQUIP	**600**	700	-100	-14.3%	700	503
001.1302.513.352001	GAS AND OIL	**1,163**	1,585	-422	-26.6%	1,585	896
001.1302.513.352008	UNIFORMS & CLOTHING	**250**	250	0	0.0%	250	0
001.1302.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	**350**	350	0	0.0%	350	350
001.1302.513.355002	MISCELLANEOUS	**50**	50	0	0.0%	50	0
Total Operating Expenses		**19,916**	20,991	-1,075	-5.1%	20,991	21,480
Capital Outlay							
001.1302.513.6_____	Various, See Detail	**0**	5,633	-5,633	-100.0%	5,633	0
Total Capital Outlay		**0**	5,633	-5,633	-100.0%	5,633	0
Total		**570,442**	**553,626**	**16,816**	**3.0%**	**553,626**	**531,529**

GENERAL FUND

FINANCE: WAREHOUSE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1303.513.112001	OPERATING SALARIES	**0**	0	0	n/a	0	29,058
001.1303.513.114001	OVERTIME SALARIES	**0**	0	0	n/a	0	1,409
001.1303.513.121001	SOCIAL SECURITY	**0**	0	0	n/a	0	2,292
001.1303.513.122001	PENSION FUND CONTRIBUTION	**0**	0	0	n/a	0	1,578
001.1303.513.123001	GROUP LIFE INSURANCE	**0**	0	0	n/a	0	91
001.1303.513.123002	HOSPITALIZATION INSURANCE	**0**	0	0	n/a	0	2,806
Total Personnel Costs		**0**	0	0	n/a	0	37,234
Operating Expenses							
001.1303.513.334002	CLEANING & LAUNDRY	**0**	0	0	n/a	0	110
001.1303.513.334007	OTHER CONTRACTUAL SERVICES	**0**	0	0	n/a	0	9,905
001.1303.513.341001	TELEPHONE	**0**	0	0	n/a	0	65
001.1303.513.343001	UTILITIES	**0**	0	0	n/a	0	2,564
001.1303.513.346003	BUILDING MAINTENANCE	**0**	0	0	n/a	0	36
001.1303.513.351001	OFFICE SUPPLIES	**0**	0	0	n/a	0	76
001.1303.513.352001	GAS AND OIL	**0**	0	0	n/a	0	450
001.1303.513.352008	UNIFORMS & CLOTHING	**0**	0	0	n/a	0	750
001.1303.513.355002	MISCELLANEOUS	**0**	0	0	n/a	0	62
Total Operating Expenses		**0**	0	0	n/a	0	14,018
Total		**0**	**0**	**0**	**n/a**	**0**	**51,252**

Planning & Development

Mission

The mission of the Planning and Development Department is to provide professional development permitting, land development and planning services and advice to the City Council, city advisory boards and commissions, City Manager and other city departments, and the public. These services are to be provided in a courteous, timely, and cost-effective manner, consistent with the policy direction of the City Council and in conformance with Federal and Florida laws and regulations and the Vero Beach Comprehensive Plan and City Code.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	0	0	0
Total	4	4	0

Major Goals and Challenges

In FY 21, the Department will continue to provide efficient and effective services within its current staffing levels. "Essential" services will be given the highest priority, which include development review and permitting, business tax administration, Community Rating System maintenance (FEMA/NFIP) and implementation of policies and actions in the adopted Comprehensive Plan update. The following are the major work program and performance goals established for FY 20:

Major Work Program Goals

1. Implement policies and directives of the Comprehensive Plan including amendments to the Future Land Use Map, Official Zoning Map, and Land Development Regulations.
2. Continue the multi-year work program identified in the adopted Comprehensive Plan to update the Land Development Regulations to clarify land use definitions, allowable uses by zoning district, inconsistency in development standards, lack of clarity in the text, and out-of-date land development regulations.
3. Implement the community vision for the former power plant site through the preparation of appropriate amendments to the Future Land Use Map and Official Zoning Map for an adapted reuse of the site.
4. Prepare appropriate policy amendments to the City's Comprehensive Plan for enhanced neighborhood protection and amendments to the Future Land Use Map for conservation land in the Indian River Lagoon.

Major Performance Goals

Achieve and improve upon the following average staff development review times:

- Code Compliance Certifications(department review only)- less than two business days
- Code Compliance Certifications (other agency review required)- 5 business days or less
- Minor Site Plans -10 business days or less
- Major Site Plans - 20 business days or less

GENERAL FUND

PLANNING

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1700.515.112001	OPERATING SALARIES	**298,043**	289,484	8,559	3.0%	289,484	272,679
001.1700.515.115002	CAREER DEVELOPMENT	**2,500**	2,500	0	0.0%	2,500	2,510
001.1700.515.121001	SOCIAL SECURITY	**22,992**	22,337	655	2.9%	22,337	19,197
001.1700.515.122001	PENSION FUND CONTRIBUTION	**120,117**	112,476	7,641	6.8%	112,476	109,940
001.1700.515.123001	GROUP LIFE INSURANCE	**1,100**	1,150	-50	-4.3%	1,150	1,068
001.1700.515.123002	HOSPITALIZATION INSURANCE	**51,917**	55,607	-3,690	-6.6%	55,607	49,882
Total Personnel Costs		**496,669**	483,554	13,115	2.7%	483,554	455,276
Operating Expenses							
001.1700.515.331001	PROFESSIONAL SERVICES	**10,000**	0	10,000	n/a	0	0
001.1700.515.340001	MILEAGE ALLOWANCE	**250**	250	0	0.0%	250	63
001.1700.515.341001	TELEPHONE	**1,000**	1,000	0	0.0%	1,000	732
001.1700.515.342001	POSTAGE	**3,500**	3,500	0	0.0%	3,500	2,476
001.1700.515.346001	EQUIPMENT MAINTENANCE	**4,250**	4,250	0	0.0%	4,250	3,464
001.1700.515.346200	SOFTWARE MAINTENANCE	**13,200**	13,200	0	0.0%	13,200	13,200
001.1700.515.347001	PRINTING & BINDING	**3,000**	3,000	0	0.0%	3,000	2,848
001.1700.515.349001	ADVERTISING	**5,500**	5,500	0	0.0%	5,500	1,625
001.1700.515.349003	SCHOOLS & MEETINGS	**3,500**	3,500	0	0.0%	3,500	2,722
001.1700.515.351001	OFFICE SUPPLIES	**1,500**	1,500	0	0.0%	1,500	1,851
001.1700.515.351003	OFFICE FURNITURE & EQUIP	**500**	500	0	0.0%	500	0
001.1700.515.354001	SUBSCRIPTIONS/MEMBERSHIPS	**2,500**	2,500	0	0.0%	2,500	2,229
Total Operating Expenses		**48,700**	38,700	10,000	25.8%	38,700	31,210
Total		**545,369**	**522,254**	**23,115**	**4.4%**	**522,254**	**486,486**

Police

Mission

We, the members of the Vero Beach Police Department, are committed to providing professional police service through a partnership with the community which promotes the highest quality of life and a sense of trust and safety for all residents, businesses, and visitors.

We will strive to accomplish the above through the application of technology, training, and the incorporation of management principles and other resources conducive to the mission's success.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	5	5	0
Full Time Bargaining	73	73	0
Total	78	78	0
Part Time	0	0	0
Total	78	78	0

Major Goals and Challenges

Maintain current drug control and crime prevention programs in the community, particularly with school children through the use of the LifeSkills and RAD Kids/Women programs.

Provide a School Resource Officer (SRO) program to Beachland Elementary, Rosewood Elementary, and St. Helen Catholic School.

Our Traffic Unit will now have three (3) dedicated officers to continue our enforcement efforts throughout the City.

Continue to develop and implement firearms, less lethal, and self-defense training programs that emphasize officer safety.

Continue to expand and enhance community partnership programs , maintain positive relationships with all members of the community, and integrate social networking services that enhance our ability to communicate.

Continue to research and implement technological applications that streamline operations, reduce costs, and improve the quality of our services.

Improve, update, and repair our Firearms Training Facility.

GENERAL FUND

POLICE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.1801.521.112001	OPERATING SALARIES	**4,599,387**	4,481,019	118,368	2.6%	4,481,019	4,366,954
001.1801.521.114001	OVERTIME SALARIES	**523,000**	523,000	0	0.0%	523,000	358,417
001.1801.521.114002	COURT OVERTIME	**35,000**	35,000	0	0.0%	35,000	39,354
001.1801.521.115002	CAREER DEVELOPMENT	**37,920**	33,600	4,320	12.9%	33,600	35,746
001.1801.521.115003	INCENTIVE PROGRAM	**0**	0	0	n/a	0	173
001.1801.521.115004	NEW HIRE SIGNING BONUS	**6,000**	6,000	0	0.0%	6,000	0
001.1801.521.115005	TUITION REIMBURSEMENT	**10,000**	10,000	0	0.0%	10,000	0
001.1801.521.115006	CITY INCENTIVE	**44,942**	39,958	4,984	12.5%	39,958	42,587
001.1801.521.115007	EDUCATION	**34,110**	32,360	1,750	5.4%	32,360	32,562
001.1801.521.115008	INCENTIVE OVERTIME	**16,000**	16,000	0	0.0%	16,000	18,525
001.1801.521.115009	MEAL ALLOWANCE	**2,000**	2,000	0	0.0%	2,000	1,644
001.1801.521.121001	SOCIAL SECURITY	**405,324**	395,424	9,900	2.5%	395,424	374,120
001.1801.521.122001	CONTRIB TO PENSION FUND	**280,548**	263,841	16,707	6.3%	263,841	258,467
001.1801.521.122002	CONTRIB TO POLICE PENSION	**755,091**	798,906	-43,815	-5.5%	798,906	788,992
001.1801.521.123001	GROUP LIFE INSURANCE	**16,500**	14,450	2,050	14.2%	14,450	16,464
001.1801.521.123002	HOSPITALIZATION INSURANCE	**1,036,689**	996,817	39,872	4.0%	996,817	917,654
Total Personnel Costs		**7,802,511**	7,648,375	154,136	2.0%	7,648,375	7,251,659
Operating Expenses							
001.1801.521.331001	PROFESSIONAL SERVICES	**10,512**	10,512	0	0.0%	10,512	12,469
001.1801.521.331002	STATE ACCREDITATION	**3,000**	3,000	0	0.0%	3,000	1,934
001.1801.521.334002	CLEANING & LAUNDRY	**12,000**	12,000	0	0.0%	12,000	7,602
001.1801.521.334007	OTHER CONTRACTUAL SERVICES	**19,307**	19,307	0	0.0%	19,307	24,600
001.1801.521.334014	INDIAN RIVER CRIME LAB	**79,411**	93,450	-14,039	-15.0%	93,450	74,676
001.1801.521.341001	TELEPHONE	**30,000**	30,000	0	0.0%	30,000	39,515
001.1801.521.342001	POSTAGE	**4,000**	4,000	0	0.0%	4,000	9,584
001.1801.521.343001	UTILITIES	**56,500**	56,500	0	0.0%	56,500	62,952
001.1801.521.346001	EQUIPMENT MAINTENANCE	**25,182**	25,182	0	0.0%	25,182	24,674
001.1801.521.346002	VEHICLE MAINTENANCE	**162,007**	149,345	12,662	8.5%	149,345	162,161
001.1801.521.346003	BUILDING MAINTENANCE	**25,000**	25,000	0	0.0%	25,000	14,727
001.1801.521.346013	OTHER VEHICLE & BOAT MAINT	**8,855**	8,855	0	0.0%	8,855	8,390
001.1801.521.346054	POLICE RANGE GROUND MAINT	**960**	960	0	0.0%	960	0
001.1801.521.346064	POLICE RANGE TRGT EQUP MAINT	**500**	500	0	0.0%	500	0
001.1801.521.346200	SOFTWARE MAINTENANCE	**68,426**	65,630	2,796	4.3%	65,630	58,226
001.1801.521.347001	PRINTING & BINDING	**3,800**	3,800	0	0.0%	3,800	5,971
001.1801.521.349001	ADVERTISING	**500**	500	0	0.0%	500	115

GENERAL FUND

POLICE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
001.1801.521.349003	SCHOOLS & MEETINGS	**17,000**	17,000	0	0.0%	17,000	17,211
001.1801.521.349028	LANDFILL FEES	**1,900**	1,900	0	0.0%	1,900	1,276
001.1801.521.351001	OFFICE SUPPLIES	**13,600**	13,600	0	0.0%	13,600	11,377
001.1801.521.351003	OFFICE FURNITURE & EQUIP	**1,550**	1,550	0	0.0%	1,550	541
001.1801.521.352001	GAS & OIL	**115,466**	179,000	-63,534	-35.5%	179,000	134,728
001.1801.521.352002	TIRES & TUBES	**0**	0	0	n/a	0	20
001.1801.521.352004	EQUIP PARTS & SUPPLIES	**12,500**	12,500	0	0.0%	12,500	16,016
001.1801.521.352005	CONSUMABLE TOOLS	**5,614**	5,614	0	0.0%	5,614	3,850
001.1801.521.352006	JANITORIAL SUPPLIES	**28,401**	27,845	556	2.0%	27,845	27,734
001.1801.521.352007	SIGN MATERIAL	**250**	250	0	0.0%	250	0
001.1801.521.352008	UNIFORMS & CLOTHING	**30,000**	28,000	2,000	7.1%	28,000	28,283
001.1801.521.352014	OTHER COMMODITIES	**20,747**	14,567	6,180	42.4%	14,567	16,698
001.1801.521.352015	TRAINING AIDS	**1,550**	1,550	0	0.0%	1,550	536
001.1801.521.352050	CRIME PREVENTION	**1,700**	1,700	0	0.0%	1,700	899
001.1801.521.352061	INVESTIGATION EXPENSE	**10,000**	10,000	0	0.0%	10,000	5,226
001.1801.521.352070	ID SUPPLIES	**3,306**	3,306	0	0.0%	3,306	1,322
001.1801.521.352071	AMMUNITION	**17,000**	17,000	0	0.0%	17,000	14,587
001.1801.521.352072	UNIFORMS/EQUIP/ACCESSORY	**17,996**	17,996	0	0.0%	17,996	16,140
001.1801.521.352074	LIFESKILLS PROGRAM	**3,000**	3,000	0	0.0%	3,000	4,343
001.1801.521.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,840**	1,840	0	0.0%	1,840	2,464
001.1801.521.355002	MISCELLANEOUS	**5,000**	5,000	0	0.0%	5,000	1,867
001.1801.521.355003	K 9 EXPENSES	**7,805**	7,805	0	0.0%	7,805	1,969
Total Operating Expenses		**826,185**	879,564	-53,379	-6.1%	879,564	814,683
Capital Outlay							
001.1801.521.6_____	Various, See Detail	**94,113**	115,106	-20,993	-18.2%	115,106	280,026
Total Capital Outlay		**94,113**	115,106	-20,993	-18.2%	115,106	280,026
Total		**8,722,809**	**8,643,045**	**79,764**	**0.9%**	**8,643,045**	**8,346,368**

GENERAL FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Police				
	001.1801.521.608004	RADAR UNIT (LASER)	The department is in need of a Laser Speed measurement unit to replace an aging unit.	**3,120**
	001.1801.521.610002	SERVER UPGRADE (HARDWARE REPLACEMENT)	Two replacement servers are needed to handle hosting 12 servers in the virtual environment.	**25,000**
	001.1801.521.607006	AED & ACCESSORIES	10 AED's are needed for the new vehicles purchased during 2019-2020 and 2020-2021	**12,583**
	001.1801.521.615010	RMS/CAD/MOBILE (SERVER UPGRADE & MIGRATION)	The RMS/CAD server needs to be upgraded since Microsoft no longer supports Windows 2008.	**4,730**
	001.1801.521.615053	MISC POLICE EQUIPMENT (K-9 FIELD OBSTACLES)	The K-9 field located at 4041 41st Street is in need of replacement. All the wooden obstacles have fallen apart and are no longer safe to use.	**20,000**
	001.1801.521.615053	MISC POLICE EQUIPMENT (LPR PARKING SYSTEM)	An LPR system will enable our parking enforcement officer to digitally mark a parked vehicle and increase efficiency and productivity.	**28,680**
Total for Police				**94,113**

Public Works
Engineering & Survey

Mission

The Mission of the Engineering & Survey Division is to provide professional expertise in the fields of civil engineering, land surveying, and construction inspection for the projects, programs, and policies of the City of Vero Beach, and to utilize that expertise in the following tasks:

- Design and execution of "Quality of Life" projects such as improvements to transportation, drainage systems, parks, and streetscapes.
- Coordination of public improvements with other agencies.
- Performance of plan review services for other departments to insure compliance with ordinances.
- Communication with the public regarding City of Vero Beach projects and policies.
- Provide preliminary survey, stakeout, inspection, and as-built information for Public Works and projects for other departments.
- Assist Streets Division with road, swale, and ditch grading.
- Review right of way applications, issue permits, perform inspections, and maintain database for right of way permits.
- Provide stakeout and inspection for right of way construction.
- Conduct traffic studies and maintain database of traffic crashes within city. Implement traffic improvements for City owned streets.
- Research and stake easements and right of ways for the public, utility providers, and city departments.
- Maintains database for all City-owned parcels.
- Perform education, inspection and data collection efforts associated with NPDES Phase II permit requirements.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	0	0	0
Total	4	4	0

Major Goals and Challenges

- Continue implementation of National Pollutant Discharge Elimination System (NPDES) Phase II permit requirements.
- Continue implementation of stormwater improvements and policies as required by NPDES Phase II permit and Central IRL Zone B BMAP.
- Continue implementation of various quality of life projects.
- Continue to map abandonment of right of ways, release of easements, and utility easements.
- Implement database for traffic studies and traffic crashes.
- Assist with annual street, sidewalk, and curb rehabilitation programs.
- Provide assistance on miscellaneous drainage projects.
- Design and implement economical methods to treat stormwater runoff and improve water quality in the Indian River Lagoon.
- Monitor and maintain existing stormwater infrastructure which is reaching the end of its design life.

GENERAL FUND

PUBLIC WORKS: ENGINEERING & SURVEY

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.2001.519.112001	OPERATING SALARIES	**287,358**	277,841	9,517	3.4%	277,841	269,690
001.2001.519.121001	SOCIAL SECURITY	**21,983**	21,255	728	3.4%	21,255	19,065
001.2001.519.122001	PENSION FUND CONTRIBUTION	**101,816**	95,332	6,484	6.8%	95,332	96,008
001.2001.519.123001	GROUP LIFE INSURANCE	**1,100**	1,050	50	4.8%	1,050	1,093
001.2001.519.123002	HOSPITALIZATION INSURANCE	**35,459**	45,733	-10,274	-22.5%	45,733	40,020
Total Personnel Costs		**447,716**	441,211	6,505	1.5%	441,211	425,876
Operating Expenses							
001.2001.519.334002	CLEANING & LAUNDRY	**315**	300	15	5.0%	300	168
001.2001.519.334007	OTHER CONTRACTUAL SERVICES	**40,000**	40,000	0	0.0%	40,000	5,866
001.2001.519.340001	MILEAGE ALLOWANCE	**500**	500	0	0.0%	500	245
001.2001.519.341001	TELEPHONE	**500**	500	0	0.0%	500	433
001.2001.519.346001	EQUIPMENT MAINTENANCE	**1,700**	1,700	0	0.0%	1,700	0
001.2001.519.346002	VEHICLE MAINTENANCE	**3,485**	3,877	-392	-10.1%	3,877	3,854
001.2001.519.346200	SOFTWARE MAINTENANCE	**3,050**	3,000	50	1.7%	3,000	1,548
001.2001.519.349003	SCHOOLS & MEETINGS	**6,100**	5,100	1,000	19.6%	5,100	5,137
001.2001.519.351001	OFFICE SUPPLIES	**1,000**	1,000	0	0.0%	1,000	411
001.2001.519.352001	GAS & OIL	**2,747**	3,658	-911	-24.9%	3,658	2,948
001.2001.519.352006	JANITORIAL SUPPLIES	**50**	50	0	0.0%	50	18
001.2001.519.352008	SAFETY SHOES & GLASSES	**250**	250	0	0.0%	250	250
001.2001.519.352012	SURVEY PARTS & SUPPLIES	**1,400**	1,400	0	0.0%	1,400	1,033
001.2001.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	**2,100**	1,330	770	57.9%	1,330	1,446
001.2001.519.359900	INTERFUND SVCS	**-1,000**	-1,000	0	0.0%	-1,000	-975
Total Operating Expenses		**62,197**	61,665	532	0.9%	61,665	22,382
Capital Outlay							
001.2001.519.6_____	Various, See Detail	**0**	5,000	-5,000	-100.0%	5,000	6,760
Total Capital Outlay		**0**	5,000	-5,000	-100.0%	5,000	6,760
Total		**509,913**	**507,876**	**2,037**	**0.4%**	**507,876**	**455,018**

Public Works
Streets

Mission

The mission of the Streets Division is to provide the public with safe rights of way by maintaining and improving roadways, stormwater systems, curbs, walkways, bike paths, street signs and pavement markings. The Division supplies special signs and pavement markings for other departments, events and agencies as needed; supplies heavy equipment services for other Public Works divisions and City departments as needed; constructs new sidewalks and stormwater infrastructure.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	16	16	0
Total	17	17	0
Part Time	0	0	0
Total	17	17	0

Major Goals and Challenges

- Assist with maintaining the Pavement Management System (PMS) database.
- Prioritize pavement repair and restoration based upon PMS results via resurfacing, reconstruction, Micro Surfacing and recycling.
- Finish asphalt millings on unimproved roadways.
- Continue the New Sidewalk Construction program.
- Continue to supply signs for other departments as requested.
- Continue the Sidewalk evaluation and Repair/Replacement program throughout the city.
- Refurbish thermoplastic pavement markings from Beachland Blvd. To North City Limits.
- Continue the Curb Evaluation and Repair/Replacement program throughout the City.
- Continue to assist the Water and Sewer Department with asphalt and concrete repairs.
- Continue the Tree Trimming program in all public areas.
- Continue to keep GIS sign inventory updated.
- Adjust activities as necessary to implement the NPDES permit.
- Continue the Stormwater Outfall Treatment Improvement program.
- Continue the Stormwater Facilities Inspection program.
- Continue providing the level of maintenance services necessary to maintain the current FEMA flood insurance rating.
- Replace all Regulatory signs between Flamevine and Date Palm

Capital Projects

- Replace failed culverts throughout the City. See 5 year Capital Program
- Assist in the milling and resurfacing program
- Stormwater quality improvements throughout the City
- 12 Ave. Drainage and Road improvements

GENERAL FUND

PUBLIC WORKS: STREETS

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.2005.541.112001	OPERATING SALARIES	**826,243**	793,356	32,887	4.1%	793,356	760,197
001.2005.541.114001	OVERTIME SALARIES	**5,000**	13,000	-8,000	-61.5%	13,000	3,627
001.2005.541.115009	MEAL ALLOWANCE	**0**	0	0	n/a	0	84
001.2005.541.121001	SOCIAL SECURITY	**63,590**	61,686	1,904	3.1%	61,686	53,337
001.2005.541.122001	CONTRIB TO PENSION FUND	**255,239**	238,946	16,293	6.8%	238,946	234,864
001.2005.541.123001	GROUP LIFE INSURANCE	**3,100**	2,750	350	12.7%	2,750	3,056
001.2005.541.123002	HOSPITALIZATION INSURANCE	**199,451**	191,820	7,631	4.0%	191,820	182,489
Total Personnel Costs		**1,352,623**	1,301,558	51,065	3.9%	1,301,558	1,237,654
Operating Expenses							
001.2005.541.334002	UNIFORM SERVICE	**5,280**	4,900	380	7.8%	4,900	4,491
001.2005.541.334007	OTHER CONTRACTUAL SERVICES	**25,000**	25,000	0	0.0%	25,000	14,330
001.2005.541.343001	UTILITIES	**18,000**	17,500	500	2.9%	17,500	9,548
001.2005.541.346002	VEHICLE MAINTENANCE	**134,523**	139,808	-5,285	-3.8%	139,808	149,749
001.2005.541.346063	ROAD MAINTENANCE MATERIALS	**12,000**	15,000	-3,000	-20.0%	15,000	19,188
001.2005.541.349003	SCHOOLS & MEETINGS	**5,000**	2,000	3,000	150.0%	2,000	1,650
001.2005.541.349028	LANDFILL FEES	**16,500**	16,500	0	0.0%	16,500	13,724
001.2005.541.352001	MOTOR FUEL	**44,092**	62,581	-18,489	-29.5%	62,581	50,076
001.2005.541.352005	CONSUMABLE TOOLS	**6,000**	6,000	0	0.0%	6,000	4,380
001.2005.541.352007	SIGN MATERIAL	**57,000**	60,000	-3,000	-5.0%	60,000	63,005
001.2005.541.352008	SAFETY SHOES & GLASSES	**6,000**	5,500	500	9.1%	5,500	5,529
001.2005.541.352009	BUILD SUPPLIES & MATLS	**7,500**	8,500	-1,000	-11.8%	8,500	7,501
001.2005.541.352014	OTHER COMMODITIES	**6,000**	6,000	0	0.0%	6,000	5,815
001.2005.541.352073	SWALE SOD	**4,000**	4,000	0	0.0%	4,000	2,568
001.2005.541.359900	INTERFUND SERVICES	**-250,000**	-200,000	-50,000	25.0%	-200,000	-289,958
Total Operating Expenses		**96,895**	173,289	-76,394	-44.1%	173,289	61,596
Capital Outlay							
001.2005.541.6_____	Various, See Detail	**8,000**	27,000	-19,000	-70.4%	27,000	16,135
Total Capital Outlay		**8,000**	27,000	-19,000	-70.4%	27,000	16,135
Total		**1,457,518**	**1,501,847**	**-44,329**	**-3.0%**	**1,501,847**	**1,315,385**

GENERAL FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Public Works - Streets				
	001.2005.541.615012	ASPHALT/CONCRETE GRINDER	Replace 1990 Grinder	**8,000**
Total for Public Works - Streets				**8,000**

Public Works
Geographic Information Systems (GIS)

Mission

What is GIS? A geographic information system (GIS) is a framework for gathering, managing, and analyzing data. Rooted in the science of geography, GIS integrates many types of data. It analyzes spatial location and organizes layers of information into visualizations using maps and 3D scenes. With this unique capability, GIS reveals deeper insights into data, such as patterns, relationships, and situations that help users make smarter decisions. Incorporating GIS into an organization increases the efficiency of staff and reduces operating costs by allowing them access to city-wide data from their PC or mobile device.

The mission of the Geographic Information Systems (GIS) Division is to provide the City of Vero Beach, the public, and other agencies data that contains accurate geographic location and associated information for material assets or activities located in the City of Vero Beach (examples: zoning, stormwater infrastructure, water & sewer infrastructure, addresses, traffic signs, cemetery lots, streets, etc.); to maintain communication with City departments, and other agencies to ensure data quality and avoid data redundancy; and to remain informed of new technologies that may assist or improve data collection and distribution capabilities.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	0	0	0
Total	2	2	0
Part Time	0	0	0
Total	2	2	0

Major Goals and Challenges

- Migrate ProViewer interactive map files to ArcGIS Online or ArcReader viewers.
- Create digital field logs for Public Works Divisions and associated viewing dashboards.
- Complete city street lights database and add to map viewers.
- Expand City projects database and viewer for Public Works and Water\Sewer Departments.
- Expand water and sewer system data and interactive maps.
- Update stormwater system data and viewers to assist in required yearly reports.
- Continue to develop City easements database.
- Continue to develop finish floor elevations database.
- Continue to develop City signs database.
- Maintain City traffic accidents database.
- Review and restructure cemetery database schema.
- Add new interactive maps to City web page for public access.
- Update roofline\address database to 2020 aerial base map.
- Update City address data to DOR for telecommunication tax.
- Maintain interactive GIS data download portal for public use.

GENERAL FUND

PUBLIC WORKS: GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.2006.519.112001	OPERATING SALARIES	**140,228**	136,816	3,412	2.5%	136,816	128,079
001.2006.519.113002	PART TIME SALARIES	**5,400**	8,000	-2,600	-32.5%	8,000	10,454
001.2006.519.121001	SOCIAL SECURITY	**11,141**	11,078	63	0.6%	11,078	9,935
001.2006.519.122001	PENSION FUND CONTRIBUTION	**42,494**	40,296	2,198	5.5%	40,296	40,271
001.2006.519.123001	GROUP LIFE INSURANCE	**550**	500	50	10.0%	500	516
001.2006.519.123002	HOSPITALIZATION INSURANCE	**23,589**	22,692	897	4.0%	22,692	22,229
Total Personnel Costs		**223,402**	219,382	4,020	1.8%	219,382	211,484
Operating Expenses							
001.2006.519.340001	MILEAGE ALLOWANCE	**100**	100	0	0.0%	100	0
001.2006.519.341001	TELEPHONE	**100**	100	0	0.0%	100	156
001.2006.519.342001	POSTAGE	**50**	50	0	0.0%	50	0
001.2006.519.346001	EQUIPMENT MAINTENANCE	**400**	400	0	0.0%	400	0
001.2006.519.346200	SOFTWARE MAINTENANCE	**1,000**	1,000	0	0.0%	1,000	990
001.2006.519.349003	SCHOOLS & MEETINGS	**1,000**	1,000	0	0.0%	1,000	556
001.2006.519.351001	OFFICE SUPPLIES	**1,000**	1,000	0	0.0%	1,000	637
001.2006.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	**200**	200	0	0.0%	200	0
001.2006.519.359900	INTERFUND SERVICES	**-20,000**	-20,000	0	0.0%	-20,000	-30,076
Total Operating Expenses		**-16,150**	-16,150	0	0.0%	-16,150	-27,737
Total		**207,252**	**203,232**	**4,020**	**2.0%**	**203,232**	**183,747**

Public Works
Grounds Maintenance

Mission

The primary goal of the Grounds Maintenance Division is to provide safe and clean facilities in an environmentally sensitive manner, insuring that parks, beaches and public areas are maintained in a manner that supports the community's vision and retains their value over time. Goals and objectives are accomplished through the maintenance of parks and facilities by reliable and well-trained staff.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	1	+1
Full Time Bargaining	27	28	-1
Total	29	29	0
Part Time	0	0	0
Total	29	29	0

Major Goals and Challenges

- Maintain and upgrade landscaping in 243 acres of City parks and properties.
- Furnish sanitation supplies and maintain cleanliness of 22 public restrooms and amenities in the City parks.
- Maintain and improve landscaped medians, islands and parkways in major thoroughfares within the city limits.
- Prepare park areas for community events through landscape maintenance, pest control and janitorial tasks.
- Continue to implement cost and labor-saving landscaping and techniques, while maintaining a visually aesthetic appearance for our parks and public spaces.
- Inspect and repair all irrigation systems, consisting of approximately 12,800 sprinkler heads, on City properties.
- Replace damaged and declining landscape material on public properties utilizing Florida Friendly guidelines.
- Continue tree replacement program on Victory Boulevard as needed.
- Oversee installation and maintenance of tree plantings throughout the City, including dedicatory trees, to insure proper techniques are used for optimum survivability.
- Ensure standards and requirements are met for maintaining the City's Tree City USA designation (38 years).

GENERAL FUND

PUBLIC WORKS: GROUNDS MAINTENANCE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.3304.572.112001	OPERATING SALARIES	**1,158,946**	1,130,192	28,754	2.5%	1,130,192	1,106,592
001.3304.572.114001	OVERTIME SALARIES	**20,000**	20,000	0	0.0%	20,000	18,958
001.3304.572.121001	SOCIAL SECURITY	**90,189**	87,990	2,199	2.5%	87,990	81,499
001.3304.572.122001	CONTRIB TO PENSION FUND	**375,898**	356,367	19,531	5.5%	356,367	350,917
001.3304.572.123001	GROUP LIFE INSURANCE	**4,500**	4,200	300	7.1%	4,200	4,450
001.3304.572.123002	HOSPITALIZATION INSURANCE	**301,189**	271,179	30,010	11.1%	271,179	250,645
Total Personnel Costs		**1,950,722**	1,869,928	80,794	4.3%	1,869,928	1,813,061
Operating Expenses							
001.3304.572.334002	CLEANING & LAUNDRY	**5,850**	6,572	-722	-11.0%	6,572	5,038
001.3304.572.334007	OTHER CONTRACTUAL SERVICES	**36,251**	36,251	0	0.0%	36,251	46,686
001.3304.572.334020	BEACH CLEANING	**60,000**	59,000	1,000	1.7%	59,000	39,569
001.3304.572.334021	FERTILIZER	**5,000**	5,000	0	0.0%	5,000	3,484
001.3304.572.334022	PUMP AND WELL SUPPLIES	**3,000**	3,000	0	0.0%	3,000	0
001.3304.572.343001	UTILITIES	**267,000**	267,000	0	0.0%	267,000	259,971
001.3304.572.346002	VEHICLE MAINTENANCE	**87,455**	93,359	-5,904	-6.3%	93,359	94,037
001.3304.572.346058	MOWING CONTRACT	**0**	0	0	n/a	0	1,632
001.3304.572.349003	SCHOOLS & MEETINGS	**1,600**	1,600	0	0.0%	1,600	872
001.3304.572.352001	MOTOR FUEL	**38,473**	45,829	-7,356	-16.1%	45,829	41,792
001.3304.572.352005	CONSUMABLE TOOLS	**9,000**	7,000	2,000	28.6%	7,000	8,626
001.3304.572.352006	JANITORIAL SUPPLIES	**16,000**	13,000	3,000	23.1%	13,000	16,477
001.3304.572.352008	SAFETY SHOES & GLASSES	**7,300**	7,300	0	0.0%	7,300	8,403
001.3304.572.352014	OTHER COMMODITIES	**6,000**	6,000	0	0.0%	6,000	1,651
001.3304.572.352065	SMALL EQUIPMENT	**6,000**	6,000	0	0.0%	6,000	4,882
001.3304.572.352066	IRRIGATION MATERIALS	**15,000**	15,000	0	0.0%	15,000	16,053
001.3304.572.352067	FENCING MATERIALS	**7,000**	0	7,000	n/a	0	777
001.3304.572.352068	CHEMICAL SUPPLIES	**38,100**	18,000	20,100	111.7%	18,000	13,287
001.3304.572.352069	LANDSCAPE MATERIALS	**27,000**	27,000	0	0.0%	27,000	24,193
001.3304.572.354001	SUBSCRIPTIONS & MEMBERSHIP	**75**	75	0	0.0%	75	67
001.3304.572.359900	PARK MAINT INCOME	**-364,730**	-338,883	-25,847	7.6%	-338,883	-341,462
001.3304.572.359901	INTERFUND SERVICES	**0**	0	0	n/a	0	-10,228
Total Operating Expenses		**271,374**	278,103	-6,729	-2.4%	278,103	235,807
Capital Outlay							
001.3304.572.6_____	Various, See Detail	**10,900**	64,800	-53,900	-83.2%	64,800	56,653
Total Capital Outlay		**10,900**	64,800	-53,900	-83.2%	64,800	56,653
Total		**2,232,996**	**2,212,831**	**20,165**	**0.9%**	**2,212,831**	**2,105,521**

GENERAL FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Public Works - Grounds Maintenance				
	001.3304.572.609026	LANDSCAPING PROJECTS (AIA MEDIAN PLANTINGS)	Replant landscape island on A1A near Riomar Bay subdivision	**2,500**
	001.3304.572.609027	MISC GROUNDS MAINT EQUIP (SOD CUTTER & TRAILER)	Replace 1994 sod cutter	**8,400**
Total for Public Works - Grounds Maintenance				**10,900**

Public Works
Administration

Mission

The mission of the Administration Division is to provide professional leadership, management and administrative support for all divisions in the Department of Public Works which include: Solid Waste, Engineering and Survey, GIS, Streets, Facilities Management, Fleet Management, Grounds Maintenance and Cemetery, in the safest and most economical manner.

Coordinate public improvement projects with Indian River County, the State of Florida and other governmental agencies; assist other City departments in areas where our departmental assets are beneficial to fulfilling a project goal.

Our goal is to continue to promote and maintain the quality of life expected by the citizens of Vero Beach through the maintenance of and improvement to Public Works facilities.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	0	0	0
Total	4	4	0

Major Goals and Challenges

- Serve as City representative on the Technical Complement of the Indian River County Metropolitan Planning Organization.
- Coordinate the department's activities with City Council and other boards as directed by the City Manager.
- Assist Engineering and Survey Sections with plan review, right of way permits and maintenance of various databases.
- Support Project Administration of:
  Miscellaneous drainage projects for Streets Division;
  Annual Street Maintenance and Resurfacing contract;
  New sidewalk construction projects;
- Coordinate Virgin Trains project within the City of Vero Beach.

GENERAL FUND

PUBLIC WORKS: ADMINISTRATION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.3305.519.112001	OPERATING SALARIES	**321,288**	304,353	16,935	5.6%	304,353	299,046
001.3305.519.114001	OVERTIME SALARIES	**500**	1,000	-500	-50.0%	1,000	0
001.3305.519.121001	SOCIAL SECURITY	**24,617**	23,360	1,257	5.4%	23,360	20,846
001.3305.519.122001	PENSION FUND CONTRIBUTION	**108,062**	100,927	7,135	7.1%	100,927	100,292
001.3305.519.123001	GROUP LIFE INSURANCE	**1,200**	1,200	0	0.0%	1,200	1,193
001.3305.519.123002	HOSPITALIZATION INSURANCE	**47,528**	45,384	2,144	4.7%	45,384	44,868
Total Personnel Costs		**503,195**	476,224	26,971	5.7%	476,224	466,245
Operating Expenses							
001.3305.519.334003	JANITORIAL SERVICES	**21,140**	20,572	568	2.8%	20,572	22,167
001.3305.519.334007	OTHER CONTRACTUAL SERVICES	**4,200**	4,200	0	0.0%	4,200	4,227
001.3305.519.340001	MILEAGE ALLOWANCE	**1,500**	1,500	0	0.0%	1,500	642
001.3305.519.341001	TELEPHONE	**6,000**	6,000	0	0.0%	6,000	5,745
001.3305.519.342001	POSTAGE	**1,000**	1,000	0	0.0%	1,000	417
001.3305.519.343001	UTILITIES	**18,000**	18,000	0	0.0%	18,000	14,388
001.3305.519.346001	EQUIPMENT MAINTENANCE	**1,000**	1,000	0	0.0%	1,000	0
001.3305.519.346003	BUILDING MAINTENANCE	**2,000**	2,000	0	0.0%	2,000	1,488
001.3305.519.347001	PRINTING & BINDING	**500**	500	0	0.0%	500	0
001.3305.519.349001	ADVERTISING	**200**	200	0	0.0%	200	0
001.3305.519.349003	SCHOOLS & MEETINGS	**1,600**	1,600	0	0.0%	1,600	0
001.3305.519.349028	LANDFILL FEES	**4,320**	4,320	0	0.0%	4,320	4,320
001.3305.519.351001	OFFICE SUPPLIES	**5,500**	5,500	0	0.0%	5,500	4,154
001.3305.519.351003	OFFICE FURNITURE & EQUIP	**1,000**	1,000	0	0.0%	1,000	723
001.3305.519.352006	JANITORIAL SUPPLIES	**1,500**	1,500	0	0.0%	1,500	310
001.3305.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,000**	1,000	0	0.0%	1,000	223
Total Operating Expenses		**70,460**	69,892	568	0.8%	69,892	58,804
Capital Outlay							
001.3305.519.6_____	Various, See Detail	**0**	0	0	n/a	0	4,095
Total Capital Outlay		**0**	0	0	n/a	0	4,095
Total		**573,655**	**546,116**	**27,539**	**5.0%**	**546,116**	**529,144**

Public Works
Fleet Management

Mission

The mission of the Fleet Management Division is to ensure availability of all vehicles and equipment used by the various departments of the City of Vero Beach. The division provides preventive maintenance recommended by the manufacturer and remedial repairs to ensure proper operation; maintains inventory for replacement parts, fuel, and supplies; provides a qualified staff of mechanics and technicians; keeps records on all equipment regarding work performed, schedules, and costs. Staff operates the computerized fleet management and fuel dispensing systems and evaluates information to ensure the timely maintenance of all equipment. The division also researches and recommends standard equipment specifications, as well as provides guidance in the timing and type of vehicles and equipment to be replaced.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	6	6	0
Total	7	7	0
Part Time	0	0	0
Total	7	7	0

Major Goals and Challenges

- Provide preventive maintenance program for 74 autos, 105 light trucks and cargo vans, 60 medium and heavy duty trucks, 17 small utility vehicles, 34 pieces of heavy equipment, 66 trailers, 29 commercial mowers and 396 pieces of small engine equipment (e.g., generators, weed trimmers, edger's, etc.), and 2 Police motorcycles.
- Perform maintenance and welding repairs for all dumpster containers for Solid Waste division.
- Provide welding repairs as needed for City departments.
- Manage the fleet in a fiscally responsible manner that insures the lowest possible operating cost while maintaining consistently high mechanical reliability. This is being accomplished through a lease/purchase program for light vehicles spreading the capital cost of vehicle replacement over a 7-year period.
- Maintain a service facility that provides superior customer service, repair, and administrative support to the customer while maintaining a self-supporting posture.
- Keep the customer foremost in our minds when implementing policies and procedures for the betterment of the fleet and the City.
- Strive to obtain the absolute best ratio of dollars spent to miles driven.
- Through sound purchasing and negotiating practices, acquire only appropriate and necessary vehicles to meet the needs of City departments.
- Continue to investigate Alternative Fuel options.
- Provide standard vehicle/equipment acquisition program.
- Implement vehicle replacement through lease/purchase program.
- Optimize inventory stock if parts can be obtained by local suppliers in a timely manner.

GENERAL FUND

PUBLIC WORKS: FLEET MANAGEMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.3306.519.112001	OPERATING SALARIES	**371,551**	370,500	1,051	0.3%	370,500	362,603
001.3306.519.114001	OVERTIME SALARIES	**1,200**	1,200	0	0.0%	1,200	1,834
001.3306.519.121001	SOCIAL SECURITY	**28,515**	28,435	80	0.3%	28,435	25,984
001.3306.519.122001	PENSION FUND CONTRIBUTION	**134,398**	127,816	6,582	5.1%	127,816	127,018
001.3306.519.123001	GROUP LIFE INSURANCE	**1,500**	1,500	0	0.0%	1,500	1,488
001.3306.519.123002	HOSPITALIZATION INSURANCE	**72,439**	68,250	4,189	6.1%	68,250	66,788
Total Personnel Costs		**609,603**	597,701	11,902	2.0%	597,701	585,715
Operating Expenses							
001.3306.519.334002	CLEANING & LAUNDRY	**1,627**	1,550	77	5.0%	1,550	1,441
001.3306.519.334007	OTHER CONTRACTUAL SERVICES	**2,000**	2,000	0	0.0%	2,000	11,527
001.3306.519.334023	CONTRACT PAINTING SVCS	**1,000**	1,000	0	0.0%	1,000	50
001.3306.519.341001	TELEPHONE	**700**	700	0	0.0%	700	533
001.3306.519.343001	UTILITIES	**20,750**	20,750	0	0.0%	20,750	10,457
001.3306.519.346001	EQUIPMENT MAINTENANCE	**4,500**	4,500	0	0.0%	4,500	2,610
001.3306.519.346002	VEHICLE MAINTENANCE	**7,911**	8,040	-129	-1.6%	8,040	7,967
001.3306.519.346003	BUILDING MAINTENANCE	**3,500**	3,500	0	0.0%	3,500	4,905
001.3306.519.346062	FUEL SYSTEM MAINTENANCE	**1,500**	1,500	0	0.0%	1,500	1,569
001.3306.519.347001	PRINTING & BINDING	**600**	600	0	0.0%	600	110
001.3306.519.349003	SCHOOLS & MEETINGS	**2,500**	2,500	0	0.0%	2,500	185
001.3306.519.349028	LANDFILL FEES	**2,650**	2,650	0	0.0%	2,650	3,095
001.3306.519.351001	OFFICE SUPPLIES	**1,000**	1,000	0	0.0%	1,000	710
001.3306.519.351003	OFFICE FURNITURE & EQUIP	**800**	800	0	0.0%	800	210
001.3306.519.352001	GAS & OIL	**2,609**	2,263	346	15.3%	2,263	2,427
001.3306.519.352003	VEHICLE PARTS & SUPPLIES	**250,506**	255,000	-4,494	-1.8%	255,000	276,685
001.3306.519.352004	EQUIP PARTS & SUPPLIES	**3,200**	3,200	0	0.0%	3,200	1,745
001.3306.519.352005	CONSUMABLE TOOLS	**3,000**	3,000	0	0.0%	3,000	2,810
001.3306.519.352008	SAFETY SHOES & GLASSES	**2,000**	1,050	950	90.5%	1,050	1,750
001.3306.519.352014	OTHER COMMODITIES	**500**	500	0	0.0%	500	11
001.3306.519.352059	SHOP SUPPLIES	**20,000**	20,000	0	0.0%	20,000	19,090
001.3306.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	**6,000**	6,000	0	0.0%	6,000	3,057
001.3306.519.359900	INTERFUND SVCS LABOR	**-940,545**	-931,764	-8,781	0.9%	-931,764	-930,691
Total Operating Expenses		**-601,692**	-589,661	-12,031	2.0%	-589,661	-577,747
Capital Outlay							
001.3306.519.6_____	Various, See Detail	**14,700**	10,000	4,700	47.0%	10,000	10,709
Total Capital Outlay		**14,700**	10,000	4,700	47.0%	10,000	10,709
Total		**22,611**	**18,040**	**4,571**	**25.3%**	**18,040**	**18,677**

GENERAL FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Public Works - Fleet Mgmnt				
	001.3306.519.611001	FUEL MANAGEMENT SYSTEM (SOFTWARE UPGRADE)	Upgrade Fuel Management software to Windows 10 compatibility	**2,500**
	001.3306.519.601001	COMPUTERS (DIAGNOSTIC COMPUTER)	Replace 2002 Diagnostic Computer	**10,000**
	001.3306.519.601001	COMPUTERS	Replace Win 7 computers per IT schedule	**2,200**
Total for Public Works - Fleet Mgmnt				**14,700**

Public Works
Facilities Management

Mission

The mission of the Facilities Management Division is to provide a safe, comfortable operating environment for all facilities outside of the right-of-way (excluding janitorial services and grounds maintenance). Work includes maintenance and construction services for approximately 39 facilities and 130 buildings associated with: air quality; heating and air conditioning; electrical; interior and exterior lighting; plumbing (including approximately 85 restrooms); interior and exterior painting; major and minor renovations (such as carpentry/framing, and drywall); roofing; miscellaneous structures (such as fences, gates, dumpster enclosures, benches, trash baskets, lifeguard towers and boardwalk/crossovers); and coordinate capital improvement projects with private consultants and contractors.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	6	6	0
Total	7	7	0
Part Time	0	0	0
Total	7	7	0

Major Goals and Challenges

- Maintenance of all City-owned buildings (except Water and Sewer plants), city park facilities, dune crossovers and boardwalks. Services include carpentry, painting, air conditioning, plumbing, electrical, roofing, flooring and ceiling.
- Maintain lighting in all City parking lots, city parks, interior and exterior lighting for buildings, and turtle friendly beach lighting.
- Continue to build and install wooden trash baskets and benches as needed.
- Continue concrete bench and table replacement/repairs at all parks as needed.
- Continue to replace interior and exterior lighting with more efficient lights as needed.
- Continue minor boardwalk repairs as needed.
- Coordinate and supervise large repair projects completed through contracts.

GENERAL FUND

PUBLIC WORKS: FACILITIES MANAGEMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.3309.519.112001	OPERATING SALARIES	**402,102**	390,575	11,527	3.0%	390,575	379,934
001.3309.519.114001	OVERTIME SALARIES	**5,000**	5,000	0	0.0%	5,000	4,905
001.3309.519.121001	SOCIAL SECURITY	**31,143**	30,261	882	2.9%	30,261	27,691
001.3309.519.122001	PENSION FUND CONTRIBUTION	**125,076**	118,476	6,600	5.6%	118,476	118,227
001.3309.519.123001	GROUP LIFE INSURANCE	**1,600**	1,400	200	14.3%	1,400	1,552
001.3309.519.123002	HOSPITALIZATION INSURANCE	**90,156**	86,840	3,316	3.8%	86,840	78,734
Total Personnel Costs		**655,077**	632,552	22,525	3.6%	632,552	611,043
Operating Expenses							
001.3309.519.334002	CLEANING & LAUNDRY	**2,000**	2,000	0	0.0%	2,000	1,557
001.3309.519.334007	OTHER CONTRACTUAL SERVICES	**10,000**	23,000	-13,000	-56.5%	23,000	8,870
001.3309.519.334023	CONTRACT PAINTING SERVICES	**24,000**	24,000	0	0.0%	24,000	0
001.3309.519.343001	UTILITIES	**3,500**	6,500	-3,000	-46.2%	6,500	3,268
001.3309.519.346002	VEHICLE MAINTENANCE	**20,124**	19,150	974	5.1%	19,150	20,922
001.3309.519.346004	AIR CONDITIONING MAINT	**2,000**	2,500	-500	-20.0%	2,500	1,804
001.3309.519.346082	DONATED BENCHES & PLAQUES	**2,000**	3,000	-1,000	-33.3%	3,000	1,874
001.3309.519.349003	SCHOOLS & MEETINGS	**1,000**	1,000	0	0.0%	1,000	898
001.3309.519.352001	GAS AND OIL	**10,123**	12,920	-2,797	-21.6%	12,920	11,345
001.3309.519.352005	CONSUMABLE TOOLS	**8,000**	8,000	0	0.0%	8,000	7,768
001.3309.519.352008	SAFETY SHOES & GLASSES	**2,300**	2,300	0	0.0%	2,300	2,589
001.3309.519.352009	BUILD SUPPLIES & MATLS	**43,000**	43,000	0	0.0%	43,000	36,205
001.3309.519.352010	ELEC PARTS & SUPPLIES	**15,000**	15,000	0	0.0%	15,000	12,259
001.3309.519.352011	PLUMB PARTS & SUPPLIES	**6,000**	5,000	1,000	20.0%	5,000	4,230
001.3309.519.352014	OTHER COMMODITIES	**2,000**	2,000	0	0.0%	2,000	2,742
001.3309.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	**200**	200	0	0.0%	200	59
001.3309.519.359900	INTERFUND SVCS LABOR	**0**	0	0	n/a	0	-1,043
Total Operating Expenses		**151,247**	169,570	-18,323	-10.8%	169,570	115,347
Total		**806,324**	**802,122**	**4,202**	**0.5%**	**802,122**	**726,390**

Recreation

Mission

The mission of the Recreation Department is to provide, publicize, maintain, schedule and operate city recreation facilities and programs for the use of residents and visitors of all age groups, in accordance with a fee schedule set by City Council. The Department is to provide trained, certified water safety personnel at city beaches and aquatic facilities; to maintain playgrounds; and to provide funds to maintain city parks.

The Department is to administer the City of Vero Beach Recreation Department and staff including budgeting, staffing, requisitioning and the administration of trained, certified water safety personnel at city beaches and aquatic facilities.

The Department is to provide a Citywide Recreation Program Delivery System utilizing city recreation staff and facilities.

The Department is to provide ADA accessibility to users of recreation facilities and recreation programs.

The Department is to maintain affordable Recreation opportunities for children and older adults, as this is important and integral in maintaining an acceptable quality of life.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	10	10	0
Full Time Bargaining	9	9	0
Total	19	19	0
Part Time	9	7	2
Total	28	26	2

Major Goals and Challenges

Promote a happier, healthier citizen in a community that is a better place to live because it has an active, vital Recreation Department. Promote "The Benefits of Recreation Are Endless."

Personal Benefits in the form of physical fitness, relaxation, rest and revitalization;
Social Benefits in the form of stronger and healthier families, ethnic and cultural harmony, reduced anti-social behavior and enriched lives for persons with disabilities;
Environmental Benefits in the form of a green and tree-filled city, habitat for native plants & animals, and open land protected green-space;
Economic Benefits in the form of more productive and healthier citizens, increased tourism, and contributions to the quality of life sought by business and industry.

Position the Recreation Department as an important player in crime and drug prevention for children and young adults in programming and facilities for after school, summer, evening and weekend utilization.

Partnership with community organizations having common mission statements to enhance the delivery of recreational services in the most efficient and effective system to benefit the user and the taxpayer.

Increase Water Safety and Awareness through the department's Aquatic Safety Division.

Maintain clean, efficient rental centers for the citizens of Vero Beach.

GENERAL FUND

RECREATION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4500.572.112001	OPERATING SALARIES	0	0	0	n/a	0	924,285
001.4500.572.113002	PART TIME SALARIES	0	0	0	n/a	0	275,457
001.4500.572.114001	OVERTIME SALARIES	0	0	0	n/a	0	68,109
001.4500.572.115006	EMT/LIFEGUARD	0	0	0	n/a	0	8,945
001.4500.572.121001	SOCIAL SECURITY	0	0	0	n/a	0	92,084
001.4500.572.122001	PENSION FUND CONTRIBUTION	0	0	0	n/a	0	256,523
001.4500.572.123001	GROUP LIFE INSURANCE	0	0	0	n/a	0	3,633
001.4500.572.123002	HOSPITALIZATION INSURANCE	0	0	0	n/a	0	196,936
Total Personnel Costs		0	0	0	n/a	0	1,825,972
Operating Expenses							
001.4500.572.331001	PROFESSIONAL SERVICES	0	0	0	n/a	0	2,038
001.4500.572.334002	CLEANING & LAUNDRY	0	0	0	n/a	0	383
001.4500.572.334003	JANITORIAL SERVICES	0	0	0	n/a	0	22,253
001.4500.572.334004	SUMMER CAMP EXP	0	0	0	n/a	0	16,071
001.4500.572.340001	MILEAGE ALLOWANCE	0	0	0	n/a	0	3,283
001.4500.572.341001	TELEPHONE	0	0	0	n/a	0	8,207
001.4500.572.342001	POSTAGE	0	0	0	n/a	0	262
001.4500.572.343001	UTILITIES	0	0	0	n/a	0	141,972
001.4500.572.346001	EQUIPMENT MAINTENANCE	0	0	0	n/a	0	1,809
001.4500.572.346002	VEHICLE MAINTENANCE	0	0	0	n/a	0	9,972
001.4500.572.346003	BUILDING MAINTENANCE	0	0	0	n/a	0	42,443
001.4500.572.346004	AIR CONDITIONING MAINT	0	0	0	n/a	0	1,139
001.4500.572.347001	PRINTING & BINDING	0	0	0	n/a	0	2,083
001.4500.572.349003	SCHOOLS & MEETINGS	0	0	0	n/a	0	1,748
001.4500.572.349028	LANDFILL FEES	0	0	0	n/a	0	8,673
001.4500.572.351001	OFFICE SUPPLIES	0	0	0	n/a	0	2,577
001.4500.572.352001	GAS & OIL	0	0	0	n/a	0	3,993
001.4500.572.352005	CONSUMABLE TOOLS	0	0	0	n/a	0	261
001.4500.572.352006	JANITORIAL SUPPLIES	0	0	0	n/a	0	179
001.4500.572.352008	UNIFORMS & CLOTHING	0	0	0	n/a	0	4,593
001.4500.572.352017	SPECIAL EVENTS SUPPLIES	0	0	0	n/a	0	2,950
001.4500.572.352027	PERFORMING ARTS COSTUMES	0	0	0	n/a	0	888
001.4500.572.352033	ATHLETICS	0	0	0	n/a	0	9,942
001.4500.572.352035	ATHLETIC AREAS MAINT	0	0	0	n/a	0	11,635
001.4500.572.352036	PLAYGROUNDS MAINT	0	0	0	n/a	0	14,265

GENERAL FUND

RECREATION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
001.4500.572.352063	LANDSCAPE/RECREATION	**0**	0	0	n/a	0	170,969
001.4500.572.352064	RECREATION SPONSORSHIPS	**0**	0	0	n/a	0	4,124
001.4500.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**0**	0	0	n/a	0	1,501
001.4500.572.355001	PURCHASES FOR RESALE	**0**	0	0	n/a	0	2,514
001.4500.572.355002	MISCELLANEOUS	**0**	0	0	n/a	0	1,306
Total Operating Expenses		**0**	0	0	n/a	0	494,033
Capital Outlay							
001.4500.572.6_____	Various, See Detail	**0**	0	0	n/a	0	14,873
Total Capital Outlay		**0**	0	0	n/a	0	14,873
Total		**0**	**0**	**0**	**n/a**	**0**	**2,334,878**

GENERAL FUND

RECREATION: LEISURE SQUARE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4501.572.112001	OPERATING SALARIES	**92,036**	89,571	2,465	2.8%	89,571	0
001.4501.572.113002	PART TIME SALARIES	**77,250**	75,000	2,250	3.0%	75,000	0
001.4501.572.114001	OVERTIME SALARIES	**5,562**	5,400	162	3.0%	5,400	0
001.4501.572.115006	EMT/LIFEGUARD	**3,500**	0	3,500	n/a	0	0
001.4501.572.121001	SOCIAL SECURITY	**13,376**	13,003	373	2.9%	13,003	0
001.4501.572.122001	PENSION FUND CONTRIBUTION	**27,122**	24,970	2,152	8.6%	24,970	0
001.4501.572.123001	GROUP LIFE INSURANCE	**250**	311	-61	-19.6%	311	0
001.4501.572.123002	HOSPITALIZATION INSURANCE	**25,308**	20,362	4,946	24.3%	20,362	0
Total Personnel Costs		**244,404**	228,617	15,787	6.9%	228,617	0
Operating Expenses							
001.4501.572.334002	CLEANING & LAUNDRY	**0**	100	-100	-100.0%	100	0
001.4501.572.334003	JANITORIAL SERVICES	**6,980**	6,980	0	0.0%	6,980	0
001.4501.572.340001	MILEAGE ALLOWANCE	**400**	400	0	0.0%	400	0
001.4501.572.341001	TELEPHONE	**750**	900	-150	-16.7%	900	0
001.4501.572.342001	POSTAGE	**0**	50	-50	-100.0%	50	0
001.4501.572.343001	UTILITIES	**54,400**	54,400	0	0.0%	54,400	0
001.4501.572.346001	EQUIPMENT MAINTENANCE	**3,100**	1,380	1,720	124.6%	1,380	0
001.4501.572.346002	VEHICLE MAINTENANCE	**1,407**	651	756	116.1%	651	0
001.4501.572.346003	BUILDING MAINTENANCE	**24,000**	24,200	-200	-0.8%	24,200	0
001.4501.572.346004	AIR CONDITIONING MAINT	**800**	900	-100	-11.1%	900	0
001.4501.572.347001	PRINTING & BINDING	**300**	300	0	0.0%	300	0
001.4501.572.349003	SCHOOLS & MEETINGS	**375**	0	375	n/a	0	0
001.4501.572.349028	LANDFILL FEES	**755**	755	0	0.0%	755	0
001.4501.572.351001	OFFICE SUPPLIES	**500**	600	-100	-16.7%	600	0
001.4501.572.352001	GAS & OIL	**825**	0	825	n/a	0	0
001.4501.572.352005	CONSUMABLE TOOLS	**0**	100	-100	-100.0%	100	0
001.4501.572.352006	JANITORIAL SUPPLIES	**700**	1,900	-1,200	-63.2%	1,900	0
001.4501.572.352008	UNIFORMS & CLOTHING	**400**	200	200	100.0%	200	0
001.4501.572.352035	ATHLETIC AREAS MAINT	**1,955**	500	1,455	291.0%	500	0
001.4501.572.352063	LANDSCAPE/RECREATION	**49,862**	48,231	1,631	3.4%	48,231	0
001.4501.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**0**	100	-100	-100.0%	100	0
Total Operating Expenses		**147,509**	142,647	4,862	3.4%	142,647	0
Capital Outlay							
001.4501.572.6_____	Various, See Detail	**32,300**	15,300	17,000	111.1%	15,300	0
Total Capital Outlay		**32,300**	15,300	17,000	111.1%	15,300	0
Total		**424,213**	**386,564**	**37,649**	**9.7%**	**386,564**	**0**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Recreation - Leisure Square				
	001.4501.572.615026	MEGAHERTZ RADIOS (LG RADIO)	Upgraded radios for all lifeguards	**2,700**
	001.4501.572.601009	COMPUTERS	Replace one Win XP computer per IT schedule	**1,100**
	001.4501.572.600011	LEISURE SQ. MISC. EQUIP (WATER CANNON)	Current equipment requires replacement	**4,000**
	001.4501.572.600012	LEISURE SQ. MISC. FAC IMPROV (BATHROOM PARTITIONS)	Current partitions are damaged and need to be replaced	**5,000**
	001.4501.572.600011	LEISURE SQ. MISC. EQUIP (BASKETBALL BACKBOARDS)	Current backboards are old, damaged and need to be replaced	**2,500**
	001.4501.572.600013	LEISURE SQUARE P.O.S. SYSTEM	Initial setup and hardware for P.O.S. System	**5,000**
	001.4501.572.600101	LEISURE SQ. EXERCISE EQUIPMENT (CARDIO MACHINES)	Replacement of old and damaged treadmills (2), elliptical machine and recumbent bike.	**12,000**
Total for Recreation - Leisure Square				**32,300**

GENERAL FUND

RECREATION: COMMUNITY CENTER

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4502.572.112001	OPERATING SALARIES	**35,059**	34,750	309	0.9%	34,750	0
001.4502.572.113002	PART TIME SALARIES	**5,150**	5,000	150	3.0%	5,000	0
001.4502.572.114001	OVERTIME SALARIES	**5,562**	5,400	162	3.0%	5,400	0
001.4502.572.121001	SOCIAL SECURITY	**3,501**	3,454	47	1.4%	3,454	0
001.4502.572.122001	PENSION FUND CONTRIBUTION	**10,332**	9,687	645	6.7%	9,687	0
001.4502.572.123001	GROUP LIFE INSURANCE	**100**	120	-20	-16.7%	120	0
001.4502.572.123002	HOSPITALIZATION INSURANCE	**8,997**	7,900	1,097	13.9%	7,900	0
Total Personnel Costs		**68,701**	66,311	2,390	3.6%	66,311	0
Operating Expenses							
001.4502.572.331001	PROFESSIONAL SERVICES	**2,500**	1,000	1,500	150.0%	1,000	0
001.4502.572.334002	CLEANING & LAUNDRY	**0**	50	-50	-100.0%	50	0
001.4502.572.334003	JANITORIAL SERVICES	**8,100**	8,040	60	0.7%	8,040	0
001.4502.572.340001	MILEAGE ALLOWANCE	**200**	200	0	0.0%	200	0
001.4502.572.341001	TELEPHONE	**400**	1,000	-600	-60.0%	1,000	0
001.4502.572.342001	POSTAGE	**50**	50	0	0.0%	50	0
001.4502.572.343001	UTILITIES	**16,600**	16,600	0	0.0%	16,600	0
001.4502.572.346001	EQUIPMENT MAINTENANCE	**1,380**	1,380	0	0.0%	1,380	0
001.4502.572.346002	VEHICLE MAINTENANCE	**1,993**	651	1,342	206.1%	651	0
001.4502.572.346003	BUILDING MAINTENANCE	**3,500**	4,000	-500	-12.5%	4,000	0
001.4502.572.346004	AIR CONDITIONING MAINT	**700**	900	-200	-22.2%	900	0
001.4502.572.347001	PRINTING & BINDING	**300**	300	0	0.0%	300	0
001.4502.572.349028	LANDFILL FEES	**1,337**	1,337	0	0.0%	1,337	0
001.4502.572.351001	OFFICE SUPPLIES	**100**	550	-450	-81.8%	550	0
001.4502.572.352001	GAS & OIL	**77**	0	77	n/a	0	0
001.4502.572.352005	CONSUMABLE TOOLS	**0**	45	-45	-100.0%	45	0
001.4502.572.352006	JANITORIAL SUPPLIES	**1,500**	1,525	-25	-1.6%	1,525	0
001.4502.572.352008	UNIFORMS & CLOTHING	**200**	100	100	100.0%	100	0
001.4502.572.352063	LANDSCAPE/RECREATION	**20,536**	19,650	886	4.5%	19,650	0
001.4502.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**75**	100	-25	-25.0%	100	0
Total Operating Expenses		**59,548**	57,478	2,070	3.6%	57,478	0
Total		**128,249**	**123,789**	**4,460**	**3.6%**	**123,789**	**0**

GENERAL FUND

RECREATION: RIVERSIDE TENNIS COMPLEX

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4503.572.112001	OPERATING SALARIES	**53,615**	52,082	1,533	2.9%	52,082	0
001.4503.572.113002	PART TIME SALARIES	**23,175**	22,500	675	3.0%	22,500	0
001.4503.572.121001	SOCIAL SECURITY	**5,874**	5,706	168	2.9%	5,706	0
001.4503.572.122001	PENSION FUND CONTRIBUTION	**15,800**	14,519	1,281	8.8%	14,519	0
001.4503.572.123001	GROUP LIFE INSURANCE	**150**	180	-30	-16.7%	180	0
001.4503.572.123002	HOSPITALIZATION INSURANCE	**8,865**	11,840	-2,975	-25.1%	11,840	0
Total Personnel Costs		**107,479**	106,827	652	0.6%	106,827	0
Operating Expenses							
001.4503.572.334002	CLEANING & LAUNDRY	**0**	50	-50	-100.0%	50	0
001.4503.572.334003	JANITORIAL SERVICES	**480**	480	0	0.0%	480	0
001.4503.572.340001	MILEAGE ALLOWANCE	**200**	200	0	0.0%	200	0
001.4503.572.341001	TELEPHONE	**700**	700	0	0.0%	700	0
001.4503.572.342001	POSTAGE	**75**	50	25	50.0%	50	0
001.4503.572.343001	UTILITIES	**5,255**	5,200	55	1.1%	5,200	0
001.4503.572.346001	EQUIPMENT MAINTENANCE	**100**	240	-140	-58.3%	240	0
001.4503.572.346002	VEHICLE MAINTENANCE	**1,041**	0	1,041	n/a	0	0
001.4503.572.346003	BUILDING MAINTENANCE	**900**	800	100	12.5%	800	0
001.4503.572.347001	PRINTING & BINDING	**300**	300	0	0.0%	300	0
001.4503.572.349028	LANDFILL FEES	**250**	240	10	4.2%	240	0
001.4503.572.351001	OFFICE SUPPLIES	**250**	300	-50	-16.7%	300	0
001.4503.572.352001	GAS & OIL	**115**	0	115	n/a	0	0
001.4503.572.352005	CONSUMABLE TOOLS	**45**	45	0	0.0%	45	0
001.4503.572.352006	JANITORIAL SUPPLIES	**150**	150	0	0.0%	150	0
001.4503.572.352008	UNIFORMS & CLOTHING	**100**	100	0	0.0%	100	0
001.4503.572.352033	ATHLETICS	**300**	250	50	20.0%	250	0
001.4503.572.352035	ATHLETIC AREAS MAINT	**500**	500	0	0.0%	500	0
001.4503.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**50**	100	-50	-50.0%	100	0
001.4503.572.355001	PURCHASES FOR RESALE	**500**	500	0	0.0%	500	0
Total Operating Expenses		**11,311**	10,205	1,106	10.8%	10,205	0
Total		**118,790**	**117,032**	**1,758**	**1.5%**	**117,032**	**0**

GENERAL FUND

RECREATION: PARKS, PLAYGROUNDS & RENTAL FACILITIES

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4504.572.112001	OPERATING SALARIES	**52,419**	51,908	511	1.0%	51,908	0
001.4504.572.114001	OVERTIME SALARIES	**4,326**	4,200	126	3.0%	4,200	0
001.4504.572.121001	SOCIAL SECURITY	**4,341**	4,292	49	1.1%	4,292	0
001.4504.572.122001	PENSION FUND CONTRIBUTION	**15,447**	14,470	977	6.8%	14,470	0
001.4504.572.123001	GROUP LIFE INSURANCE	**150**	182	-32	-17.6%	182	0
001.4504.572.123002	HOSPITALIZATION INSURANCE	**10,638**	11,800	-1,162	-9.8%	11,800	0
Total Personnel Costs		**87,321**	86,852	469	0.5%	86,852	0
Operating Expenses							
001.4504.572.331001	PROFESSIONAL SERVICES	**250**	250	0	0.0%	250	0
001.4504.572.334002	CLEANING & LAUNDRY	**100**	100	0	0.0%	100	0
001.4504.572.334003	JANITORIAL SERVICES	**1,850**	1,800	50	2.8%	1,800	0
001.4504.572.341001	TELEPHONE	**500**	500	0	0.0%	500	0
001.4504.572.342001	POSTAGE	**20**	50	-30	-60.0%	50	0
001.4504.572.343001	UTILITIES	**50,000**	45,300	4,700	10.4%	45,300	0
001.4504.572.346002	VEHICLE MAINTENANCE	**3,610**	4,786	-1,176	-24.6%	4,786	0
001.4504.572.346003	BUILDING MAINTENANCE	**4,000**	9,100	-5,100	-56.0%	9,100	0
001.4504.572.346004	AIR CONDITIONING MAINT	**422**	400	22	5.5%	400	0
001.4504.572.347001	PRINTING & BINDING	**300**	300	0	0.0%	300	0
001.4504.572.349028	LANDFILL FEES	**6,591**	5,038	1,553	30.8%	5,038	0
001.4504.572.351001	OFFICE SUPPLIES	**125**	150	-25	-16.7%	150	0
001.4504.572.352001	GAS & OIL	**1,122**	1,832	-710	-38.8%	1,832	0
001.4504.572.352005	CONSUMABLE TOOLS	**0**	45	-45	-100.0%	45	0
001.4504.572.352006	JANITORIAL SUPPLIES	**700**	700	0	0.0%	700	0
001.4504.572.352008	UNIFORMS & CLOTHING	**200**	2,600	-2,400	-92.3%	2,600	0
001.4504.572.352036	PLAYGROUNDS MAINT	**24,000**	9,500	14,500	152.6%	9,500	0
001.4504.572.352063	LANDSCAPE/RECREATION	**114,839**	110,754	4,085	3.7%	110,754	0
001.4504.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**50**	100	-50	-50.0%	100	0
Total Operating Expenses		**208,679**	193,305	15,374	8.0%	193,305	0
Capital Outlay							
001.4504.572.6_____	Various, See Detail	**11,700**	2,000	9,700	485.0%	2,000	0
Total Capital Outlay		**11,700**	2,000	9,700	485.0%	2,000	0
Total		**307,700**	**282,157**	**25,543**	**9.1%**	**282,157**	**0**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Recreation - Parks, Playgrounds & Rental Facilities				
	001.4504.572.600011	PRKS, PLAYGR & RNTL FAC MISC. EQUIP. (TABLES)	Current tables are old, damaged and need replacement	**1,700**
	001.4504.572.600100	PRKS, PLAYGR & RNTL FAC PLAYGR EQUIP.	Replacement of damaged slide and swings at Piece of Pie Park	**10,000**
Total for Recreation - Parks, Playgrounds & Rental Facilities				**11,700**

GENERAL FUND

RECREATION: RECREATION PROGRAMS & COMMUNITY EVENTS

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4505.572.112001	OPERATING SALARIES	**115,176**	111,977	3,199	2.9%	111,977	0
001.4505.572.113002	PART TIME SALARIES	**74,675**	72,500	2,175	3.0%	72,500	0
001.4505.572.114001	OVERTIME SALARIES	**12,360**	12,000	360	3.0%	12,000	0
001.4505.572.121001	SOCIAL SECURITY	**15,469**	15,030	439	2.9%	15,030	0
001.4505.572.122001	PENSION FUND CONTRIBUTION	**33,941**	31,216	2,725	8.7%	31,216	0
001.4505.572.123001	GROUP LIFE INSURANCE	**300**	389	-89	-22.9%	389	0
001.4505.572.123002	HOSPITALIZATION INSURANCE	**23,048**	25,456	-2,408	-9.5%	25,456	0
Total Personnel Costs		**274,969**	268,568	6,401	2.4%	268,568	0
Operating Expenses							
001.4505.572.334002	CLEANING & LAUNDRY	**0**	200	-200	-100.0%	200	0
001.4505.572.334004	SUMMER CAMP EXP	**13,750**	13,750	0	0.0%	13,750	0
001.4505.572.340001	MILEAGE ALLOWANCE	**500**	1,000	-500	-50.0%	1,000	0
001.4505.572.341001	TELEPHONE	**350**	2,100	-1,750	-83.3%	2,100	0
001.4505.572.342001	POSTAGE	**50**	200	-150	-75.0%	200	0
001.4505.572.346003	BUILDING MAINTENANCE	**6,500**	5,300	1,200	22.6%	5,300	0
001.4505.572.347001	PRINTING & BINDING	**1,200**	1,300	-100	-7.7%	1,300	0
001.4505.572.349003	SCHOOLS & MEETINGS	**500**	700	-200	-28.6%	700	0
001.4505.572.351001	OFFICE SUPPLIES	**1,000**	1,300	-300	-23.1%	1,300	0
001.4505.572.352005	CONSUMABLE TOOLS	**150**	220	-70	-31.8%	220	0
001.4505.572.352006	JANITORIAL SUPPLIES	**200**	350	-150	-42.9%	350	0
001.4505.572.352008	UNIFORMS & CLOTHING	**800**	700	100	14.3%	700	0
001.4505.572.352017	SPECIAL EVENTS SUPPLIES	**5,000**	3,500	1,500	42.9%	3,500	0
001.4505.572.352027	PERFORMING ARTS COSTUMES	**1,500**	1,500	0	0.0%	1,500	0
001.4505.572.352033	ATHLETICS	**5,000**	5,500	-500	-9.1%	5,500	0
001.4505.572.352035	ATHLETIC AREAS MAINT	**1,000**	1,000	0	0.0%	1,000	0
001.4505.572.352064	RECREATION SPONSORSHIPS	**4,000**	2,500	1,500	60.0%	2,500	0
001.4505.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**500**	400	100	25.0%	400	0
001.4505.572.355001	PURCHASES FOR RESALE	**2,000**	2,000	0	0.0%	2,000	0
Total Operating Expenses		**44,000**	43,520	480	1.1%	43,520	0
Capital Outlay							
001.4505.572.6_____	Various, See Detail	**8,000**	4,000	4,000	100.0%	4,000	0
Total Capital Outlay		**8,000**	4,000	4,000	100.0%	4,000	0
Total		**326,969**	**316,088**	**10,881**	**3.4%**	**316,088**	**0**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Recreation - Recreation Programs & Community Events				
	001.4505.572.600012	REC PRGMS & COMM EVENTS MISC. FAC. IMPROV. (AWNING)	Current awning is old, damaged and in need of replacement	**8,000**
Total for Recreation - Recreation Programs & Community Events				**8,000**

GENERAL FUND

RECREATION: BEACH LIFEGUARDS

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4506.572.112001	OPERATING SALARIES	**363,073**	352,551	10,522	3.0%	352,551	0
001.4506.572.113002	PART TIME SALARIES	**77,250**	75,000	2,250	3.0%	75,000	0
001.4506.572.114001	OVERTIME SALARIES	**33,990**	33,000	990	3.0%	33,000	0
001.4506.572.115006	EMT/LIFEGUARD	**5,000**	4,720	280	5.9%	4,720	0
001.4506.572.121001	SOCIAL SECURITY	**36,667**	35,593	1,074	3.0%	35,593	0
001.4506.572.122001	PENSION FUND CONTRIBUTION	**115,794**	107,080	8,714	8.1%	107,080	0
001.4506.572.123001	GROUP LIFE INSURANCE	**900**	1,225	-325	-26.5%	1,225	0
001.4506.572.123002	HOSPITALIZATION INSURANCE	**93,069**	80,145	12,924	16.1%	80,145	0
Total Personnel Costs		**725,743**	689,314	36,429	5.3%	689,314	0
Operating Expenses							
001.4506.572.331001	PROFESSIONAL SERVICES	**0**	1,250	-1,250	-100.0%	1,250	0
001.4506.572.334002	CLEANING & LAUNDRY	**0**	50	-50	-100.0%	50	0
001.4506.572.341001	TELEPHONE	**1,200**	1,200	0	0.0%	1,200	0
001.4506.572.342001	POSTAGE	**0**	50	-50	-100.0%	50	0
001.4506.572.346002	VEHICLE MAINTENANCE	**3,337**	4,786	-1,449	-30.3%	4,786	0
001.4506.572.346003	BUILDING MAINTENANCE	**1,100**	1,100	0	0.0%	1,100	0
001.4506.572.347001	PRINTING & BINDING	**300**	350	-50	-14.3%	350	0
001.4506.572.349003	SCHOOLS & MEETINGS	**1,500**	700	800	114.3%	700	0
001.4506.572.351001	OFFICE SUPPLIES	**125**	300	-175	-58.3%	300	0
001.4506.572.352001	GAS & OIL	**1,626**	1,832	-206	-11.2%	1,832	0
001.4506.572.352005	CONSUMABLE TOOLS	**0**	45	-45	-100.0%	45	0
001.4506.572.352006	JANITORIAL SUPPLIES	**0**	25	-25	-100.0%	25	0
001.4506.572.352008	UNIFORMS & CLOTHING	**2,500**	100	2,400	2400.0%	100	0
001.4506.572.352033	ATHLETICS	**6,175**	4,250	1,925	45.3%	4,250	0
001.4506.572.352035	ATHLETIC AREAS MAINT	**3,000**	3,000	0	0.0%	3,000	0
001.4506.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**100**	100	0	0.0%	100	0
Total Operating Expenses		**20,963**	19,138	1,825	9.5%	19,138	0
Capital Outlay							
001.4506.572.6_____	Various, See Detail	**15,950**	17,100	-1,150	-6.7%	17,100	0
Total Capital Outlay		**15,950**	17,100	-1,150	-6.7%	17,100	0
Total		**762,656**	**725,552**	**37,104**	**5.1%**	**725,552**	**0**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Recreation - Beach Lifeguards				
	001.4506.572.600011	REC BEACH LIFEGUARDS MISC. EQUIP. (AEDS)	Current AEDs are old and not reliable	**4,000**
	001.4506.572.615026	MEGAHERTZ RADIOS	Scheduled for replacement	**10,750**
	001.4506.572.615025	PADDLEBOARD	Current paddleboard is old, damaged and in need of replacement	**1,200**
Total for Recreation - Beach Lifeguards				**15,950**

GENERAL FUND

RECREATION: ADMINISTRATION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.4507.572.112001	OPERATING SALARIES	**194,032**	228,350	-34,318	-15.0%	228,350	0
001.4507.572.114001	OVERTIME SALARIES	**1,400**	0	1,400	n/a	0	0
001.4507.572.121001	SOCIAL SECURITY	**14,951**	17,469	-2,518	-14.4%	17,469	0
001.4507.572.122001	PENSION FUND CONTRIBUTION	**57,180**	63,657	-6,477	-10.2%	63,657	0
001.4507.572.123001	GROUP LIFE INSURANCE	**500**	792	-292	-36.9%	792	0
001.4507.572.123002	HOSPITALIZATION INSURANCE	**44,660**	51,911	-7,251	-14.0%	51,911	0
Total Personnel Costs		**312,723**	362,179	-49,456	-13.7%	362,179	0
Operating Expenses							
001.4507.572.334002	CLEANING & LAUNDRY	**0**	50	-50	-100.0%	50	0
001.4507.572.340001	MILEAGE ALLOWANCE	**500**	200	300	150.0%	200	0
001.4507.572.341001	TELEPHONE	**600**	600	0	0.0%	600	0
001.4507.572.342001	POSTAGE	**40**	50	-10	-20.0%	50	0
001.4507.572.347001	PRINTING & BINDING	**150**	150	0	0.0%	150	0
001.4507.572.349003	SCHOOLS & MEETINGS	**400**	600	-200	-33.3%	600	0
001.4507.572.351001	OFFICE SUPPLIES	**435**	300	135	45.0%	300	0
001.4507.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	**75**	100	-25	-25.0%	100	0
001.4507.572.355002	MISCELLANEOUS	**2,587**	1,500	1,087	72.5%	1,500	0
Total Operating Expenses		**4,787**	3,550	1,237	34.8%	3,550	0
Capital Outlay							
001.4507.572.6_____	Various, See Detail	**4,000**	1,500	2,500	166.7%	1,500	0
Total Capital Outlay		**4,000**	1,500	2,500	166.7%	1,500	0
Total		**321,510**	**367,229**	**-45,719**	**-12.4%**	**367,229**	**0**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Recreation - Administration				
	001.4507.572.600012	ADMINISTRATION MISC. FAC. IMPROV. (FLOORING)	Current flooring is old, damaged and in need of replacement	**4,000**
Total for Recreation - Administration				**4,000**

General Fund
Non Departmental

Mission

The NonDepartmental accounts are used for expenses which are not directly associated with or allocable to any other department of the General Fund.

GENERAL FUND

NONDEPARTMENTAL

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
001.9900.519.114003	OVERTIME - DISASTER	**0**	0	0	n/a	0	55,687
001.9900.519.123005	WORKERS COMPENSATION	**267,500**	293,000	-25,500	-8.7%	293,000	283,779
001.9900.519.123004	RETIREMENT PREMIUM ASSIST	**513,035**	464,583	48,452	10.4%	464,583	448,002
001.9900.519.123006	CONTRIBUTION TO OPEB TRUST	**246,811**	335,789	-88,978	-26.5%	335,789	394,030
001.9900.519.123007	RETIREMENT PREM ASSIST - ELEC	**349,478**	343,426	6,052	1.8%	343,426	0
001.9900.519.123008	CONTRIBUTION TO OPEB TRUST-ELEC	**168,127**	248,220	-80,093	-32.3%	248,220	0
001.9900.519.125001	STATE UNEMPLOYMENT COMP	**0**	0	0	n/a	0	2,011
001.9900.522.122003	CONTRIBUTION TO FIRE PENSION	**107,999**	124,205	-16,206	-13.0%	124,205	121,788
Total Personnel Costs		**1,652,950**	1,809,223	-156,273	-8.6%	1,809,223	1,305,297
Operating Expenses							
001.9900.519.331001	PROFESSIONAL SERVICES	**25,000**	180,000	-155,000	-86.1%	180,000	111,885
001.9900.519.331020	FOURTH OF JULY EXPENDITURES	**28,000**	28,000	0	0.0%	28,000	29,915
001.9900.519.332001	AUDIT	**30,000**	18,000	12,000	66.7%	18,000	18,202
001.9900.519.334016	DISCOUNT ON CREDIT CARDS	**3,000**	2,300	700	30.4%	2,300	2,888
001.9900.519.341002	TELECOMMUNICATIONS SVCS	**39,000**	39,000	0	0.0%	39,000	25,263
001.9900.519.343002	STREET & HIGHWAY LIGHTING	**371,500**	371,500	0	0.0%	371,500	298,977
001.9900.519.344003	AIRPORT LAND RENT	**53,400**	53,500	-100	-0.2%	53,500	57,101
001.9900.519.345001	GENERAL INSURANCE	**540,416**	468,849	71,567	15.3%	468,849	514,779
001.9900.519.345003	G/L AND AUTO-LOSSES/DEDUCTB	**32,000**	40,000	-8,000	-20.0%	40,000	24,195
001.9900.519.346028	MAIN TRAFFIC SIGNALS	**115,000**	115,000	0	0.0%	115,000	118,248
001.9900.519.346200	SOFTWARE MAINTENANCE	**12,500**	12,500	0	0.0%	12,500	8,333
001.9900.519.349013	CODE ENFORCEMENT ABATEMNT	**5,000**	5,000	0	0.0%	5,000	4,233
001.9900.519.349023	BAD DEBT	**3,000**	3,000	0	0.0%	3,000	4,319
001.9900.519.349028	LANDFILL FEES	**1,200**	1,200	0	0.0%	1,200	140
001.9900.519.349100	DR-4283 HURRICANE MATTHEW EXP	**0**	0	0	n/a	0	12,965
001.9900.519.349200	HURRICANE IRMA EXPENSES	**0**	0	0	n/a	0	146,902
001.9900.519.349201	HURRICANE IRMA EXP-CAP OUTLAY	**0**	0	0	n/a	0	210,058
001.9900.519.349300	HURRICANE DORIAN EXPENSES	**0**	0	0	n/a	0	44,603
001.9900.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	**520**	500	20	4.0%	500	518
001.9900.519.354002	FLA LEAGUE OF CITIES	**2,000**	2,000	0	0.0%	2,000	2,008
001.9900.519.354006	DOWNTOWN FRIDAY FEST	**1,900**	1,900	0	0.0%	1,900	250
001.9900.519.354008	MAIN STREET VERO BEACH	**26,000**	26,000	0	0.0%	26,000	26,000
001.9900.519.355002	MISCELLANEOUS	**1,000**	600	400	66.7%	600	1,179
001.9900.519.355006	INVENTORY VARIANCE	**1,000**	1,000	0	0.0%	1,000	-7,350
001.9900.519.355010	HOLIDAY DECORATIONS	**25,000**	25,000	0	0.0%	25,000	25,020

GENERAL FUND

NONDEPARTMENTAL

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
001.9900.519.355012	MEMORIAL IS FLAG	**3,000**	3,000	0	0.0%	3,000	3,074
001.9900.519.355016	DEDICATORY TREE PLANTING	**2,500**	2,500	0	0.0%	2,500	2,598
001.9900.519.355017	TREE & BEAUTIFICATION PROJECTS	**15,000**	15,000	0	0.0%	15,000	13,908
001.9900.519.365004	BANK CHARGES	**2,500**	2,500	0	0.0%	2,500	1,851
001.9900.519.365015	TURTLE LIGHTS	**1,200**	1,200	0	0.0%	1,200	0
Total Operating Expenses		**1,340,636**	**1,419,049**	-78,413	-5.5%	1,419,049	1,702,062
Capital Outlay							
001.9900.519.6_____	Various, See Detail	**0**	0	0	n/a	0	46,225
Total Capital Outlay		**0**	0	0	n/a	0	46,225
Debt Service and Transfers							
001.9900.519.991022	ECONOMIC DEV ZONE TAX INCRM	**91,099**	88,696	2,403	2.7%	88,696	55,042
001.9900.519.991023	TRANS TO CEMETERY	**93,000**	48,000	45,000	93.8%	48,000	64,070
Total Debt Service and Transfers		**184,099**	**136,696**	**47,403**	34.7%	136,696	119,112
Total		**3,177,685**	**3,364,968**	**-187,283**	**-5.6%**	**3,364,968**	**3,172,696**

GENERAL GOVERNMENT CAPITAL AND CONSTRUCTION

Fund 304: GENERAL GOVERNMENT CAPITAL AND CONSTRUCTION

Account Number	Account Name	2020-2021 Budget
REVENUES		
304.0000.365.090150	SALE OF SURPLUS VEHICLES	30,000
304.0000.383.000100	VEHICLE LEASE - PURCHASE PROCEEDS	618,830
304.0000.389.001600	TRANS FROM 311 GENERAL	2,000,000
304.0000.389.800000	CONTRIBUTIONS FROM PRIVATE SOURCES - POLICE	100,000
304.0000.389.800000	CONTRIBUTIONS FROM PRIVATE SOURCES - RECREATION	250,000
304.0000.389.000200	CASH CARRYOVER	3,830,734
Total Revenues		**$ 6,829,564**
EXPENDITURES		
CITY CLERK / CITY COUNCIL		
304.9900.512.601120	COUNCIL CHAMBER BROADCAST SYSTEM	200,000
INFORMATION TECHNOLOGY		
304.9900.513.616029	REPLACE CITY HALL SAN	50,000
POLICE		
304.9900.521.610008	VBPD VEHICLES LEASE-PURCHASE	424,000
304.9900.521.610011	VBPD VEHICLES LEASE-PURCHASE DEBT SVC	377,260
304.9900.521.610016	VBPD POLICE PISTOL RANGE IMPROVEMENTS	400,000
VEHICLES - FLEET AND STREETS/STORMWATER		
304.9900.541.616008	STREETS/STORMWTR VEHICLE PURCHASE	223,000
304.9900.541.641411	STREETS/STORMWTR VEHICLE LEASE-PURCHASE DEBT SERVICE	48,270
304.9900.541.641409	GENERAL FUND VEHICLE LEASE-PURCHASE	194,830
304.9900.541.641413	GENERAL FUND VEHICLE LEASE-PURCHASE DEBT SERVICE	206,791
304.9900.572.641414	RECREATION VEHICLE LEASE-PURCHASE DEBT SERVICE	9,463
PUBLIC WORKS		
304.9900.541.615062	AIR CONDITIONER REPLACEMENTS - CITYWIDE	40,000
304.9900.541.616017	REPLACE TRAFFIC SIGNALS 26TH ST, US1, ST LUCIE AVE	50,000
304.9900.541.665002	ANNUAL STREET RESURFACING	525,000
304.9900.541.665006	SIDEWALK AND CURB REPLACEMENT	20,000
304.9900.541.665008	RADAR SPEED DETECTION SIGNS	10,000
304.9900.541.665009	PW COMPOUND ROOF REPAIRS	400,000
304.9900.541.665023	CONN BEACH BOARDWALK REPAIRS	350,000
304.9900.541.665026	BRIDGE REPAIR & MAINTENANCE (PER FDOT)	130,000
304.9900.541.665028	CITY HALL ROOF REPLACEMENT	900,000
304.9900.541.665029	FLASHING BEACON SCHOOL SIGNS	16,000
304.9900.541.665030	VETERANS ISLAND BRIDGE REPLACEMENT	160,000

Fund 304: GENERAL GOVERNMENT CAPITAL AND CONSTRUCTION

Account Number	Account Name	2020-2021 Budget
EXPENDITURES (CONTINUED)		
STORMWATER		
304.9900.541.665005	SECONDARY DRAINAGE	25,000
304.9900.541.617002	STORMWATER CULVERT REPLACEMENTS	300,000
304.9900.541.617006	HUMISTON OUTFALL FLAP VALVE	25,000
304.9900.541.617009	STORMWATER MAINTENANCE & IMPROVEMENTS	250,000
304.9900.541.617012	STORMWATER OUTFALL REPAIRS AND PIPE LINING	100,000
304.9900.541.617013	STORMWATER UTILITY ADOPTION	110,950
RECREATION		
304.9900.572.615030	PLAYGROUND EQUIPMENT	9,000
304.9900.572.616012	COMMUNITY CENTER IMPROVEMENTS	150,000
304.9900.572.616013	RIVERHOUSE IMPROVEMENTS	75,000
304.9900.572.616015	TENNIS/PRO SHOP IMPROVEMENTS	60,000
304.9900.572.616018	BEACH LIFEGUARD TOWER AND SHED	250,000
304.9900.572.616021	PARK RESTROOM ROOF REPLACEMENTS	210,000
304.9900.572.616023	HUMISTON PARK BATHROOM REMODEL	100,000
304.9900.572.616024	MACWILLIAM PARK PAVILIONS REMODEL	150,000
304.9900.572.616026	PARK FACILITY MAINTENANCE & IMPROVEMENTS	180,000
304.9900.572.616030	POCAHONTAS PARK IMPROVEMENTS	100,000
Total Expenditures		**$ 6,829,564**

Note: Please see Five Year Capital Program book for project descriptions and five year funding

Fund 311: INFRASTRUCTURE & REAL ESTATE IMPROVEMENTS

Account Number	Account Name	2020-2021 Budget
REVENUES		
311.0000.312.060100	1 CENT SALES TAX	2,115,874
311.0000.361.010200	INTEREST ON INVESTMENTS	300
311.0000.389.000200	CASH CARRYOVER	8
Total Revenues		**$ 2,116,182**
EXPENDITURES		
311.9900.541.991064	DEBT SERVICE TRANSFER SERIES 2016	116,182
311.9900.541.991034	TRANSFER TO 304 FOR INFRASTRUCTURE	2,000,000
Total Expenditures		**$ 2,116,182**

Note: Please see Five Year Capital Program book for project descriptions and five year funding

WATER & SEWER FUND

City of Vero Beach
1053 – 20th PLACE – P.O. BOX 1389
VERO BEACH, FLORIDA – 32961-1389
Telephone: (772) 978-4770 • Fax: (772) 978-4707

OFFICE OF THE
DIRECTOR OF FINANCE

August 31, 2020

Honorable Mayor and Members of the City Council
City of Vero Beach
Vero Beach, Florida 32960

Dear Mayor and Councilmembers:

As Finance Director, I have reviewed the budget for the Water & Sewer Fund for the Fiscal Year October 1, 2020 through September 30, 2021.

The adopted budget provides sufficient funds to pay the bond service requirements and the full expenses associated with the operation and maintenance of the water and sewer system.

This budget reflects anticipated operating revenues of $17,392,500 with total operating expenses of $13,357,146. This yields a projected net operating income of $4,035,354 which results in an estimated debt service coverage for Fiscal Year 2021 of 2.10.

Based on the above factors, I certify that the budget attached is a reasonable projection for Fiscal Year 2021.

Cynthia D. Lawson
Finance Director

WATER AND SEWER FUND

OPERATING BUDGET

	Budget 2020-2021	Budget 2019-2020
Operating Revenue	$ 17,392,500	$ 16,910,460
Operating Expenses:		
Wastewater Treatment	1,646,543	1,598,341
Water Treatment	3,181,392	2,904,910
Wastewater Reuse	337,500	309,500
Water Sewer Administration	1,016,160	920,847
Facility Maintenance & Asset	974,835	936,079
Wastewater Collection	1,722,412	1,507,157
Water Distribution	1,459,238	1,458,105
Customer Service	980,055	954,946
Non-Departmental	2,039,011	2,098,915
Total Operating Expenses	13,357,146	12,688,800
Net Operating Income	4,035,354	4,221,660
Debt Service		
Transfer for Series 2013 Refunding	1,128,056	1,131,410
Transfer for State Revolving Fund Loans	791,542	791,542
Total Debt Service Transfers	1,919,598	1,922,952
Surplus Revenue	$ 2,115,756	$ 2,298,708
Surplus Revenue Distribution		
Transfer to General Fund	$ 1,025,000	$ 1,005,000
Transfer to Capital Improvements Program	1,800,000	1,700,000
Balance Available for Capital Additions	(709,244)	(406,292)
Total Distribution of Surplus	$ 2,115,756	$ 2,298,708

WATER AND SEWER FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
421.0000.331.090530	HURRICANE MATTHEW DR-4283 FEMA REIMB	**0**	0	0	n/a	0	2,515
421.0000.331.090540	HURRICANE IRMA DR-4337 FEMA REIMB	**0**	0	0	n/a	0	88,947
421.0000.334.090530	HURRICANE MATTHEW DR-4283 STATE REIMB	**0**	0	0	n/a	0	419
421.0000.343.060100	METERED WATER SALES	**9,100,000**	8,850,000	250,000	2.8%	8,850,000	8,867,294
421.0000.343.060200	NEW WATER CONNECTIONS	**10,000**	10,000	0	0.0%	10,000	8,430
421.0000.343.060400	SEWER SERVICE CHARGES	**6,800,000**	6,750,000	50,000	0.7%	6,750,000	6,527,663
421.0000.343.060600	FIRE HYDRANT RENTAL	**142,000**	142,000	0	0.0%	142,000	141,450
421.0000.343.060700	TURN ON FEES	**80,000**	0	80,000	n/a	0	80,969
421.0000.343.060800	PENALTY INCOME	**25,000**	0	25,000	n/a	0	25,573
421.0000.343.061500	IRRIGATION REUSE OTHERS	**650,000**	650,000	0	0.0%	650,000	610,989
421.0000.343.500000	W/S EQUALIZATION CHARGE	**370,000**	355,000	15,000	4.2%	355,000	369,398
421.0000.349.000100	BILLING SERVICE CHARGES	**0**	0	0	n/a	0	77,612
421.0000.361.010200	INTEREST ON INVESTMENTS	**210,000**	100,000	110,000	110.0%	100,000	486,270
421.0000.364.000200	GAIN OR LOSS ON DISPOSAL OF ASSETS	**0**	0	0	n/a	0	-407,837
421.0000.365.090100	SALE SURPLUS MATLS/SCRAP	**500**	500	0	0.0%	500	1,956
421.0000.369.090100	MISCELLANEOUS REVENUES	**5,000**	5,000	0	0.0%	5,000	20,774
421.0000.381.000100	XFR IN-CAPITAL ASSETS FROM ANOTHER	**0**	0	0	n/a	0	138,305
421.0000.382.000650	CONTR FROM HLTH INS FND	**0**	47,960	-47,960	-100.0%	47,960	71,812
421.0000.389.000200	CASH CARRYOVER	**709,244**	406,292	302,952	74.6%	406,292	0
421.0000.389.700000	CAPITAL CONTRIBUTION - ASSET TRANSFER	**0**	0	0	n/a	0	4,158
Total		**18,101,744**	**17,316,752**	**784,992**	**4.5%**	**17,316,752**	**17,116,697**

WATER AND SEWER FUND

BUDGET BY DEPARTMENT

Department	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected		2019-2020 Budget	2018-2019 Actual
			Change $	Change %		
Wastewater Treatment	**1,646,543**	1,598,341	48,202	3.0%	1,598,341	1,521,965
Water Treatment	**3,181,392**	2,904,910	276,482	9.5%	2,904,910	2,702,730
Wastewater Reuse	**337,500**	309,500	28,000	9.0%	309,500	206,628
Water Sewer Admin	**1,016,160**	920,847	95,313	10.4%	920,847	658,878
Facility Maintenance & Asset Mgt	**974,835**	936,079	38,756	4.1%	936,079	814,839
Wastewater Collection	**1,722,412**	1,507,157	215,255	14.3%	1,507,157	1,244,900
Water Distribution	**1,459,238**	1,458,105	1,133	0.1%	1,458,105	1,293,269
Customer Service	**980,055**	954,946	25,109	2.6%	954,946	821,612
Non-Departmental	**6,783,609**	6,726,867	56,742	0.8%	6,726,867	4,928,161
Water & Sewer Fund	**18,101,744**	**17,316,752**	**784,992**	**4.5%**	**17,316,752**	**14,192,982**

WATER AND SEWER FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
112001 - OPERATING SALARIES	**3,953,085**	3,705,470	247,615	6.7%	3,705,470	3,495,666
113002 - PART TIME SALARIES	**20,000**	20,000	0	0.0%	20,000	4,655
114001 - OVERTIME SALARIES	**238,000**	231,000	7,000	3.0%	231,000	160,754
114003 - OVERTIME - DISASTER	**0**	0	0	n/a	0	6,130
115009 - MEAL ALLOWANCE	**5,600**	5,700	-100	-1.8%	5,700	2,066
121001 - SOCIAL SECURITY	**322,576**	303,106	19,470	6.4%	303,106	255,756
122001 - PENSION FUND CONTRIBUTION	**1,124,715**	1,048,723	75,992	7.2%	1,048,723	702,281
123001 - GROUP LIFE INSURANCE	**14,200**	12,400	1,800	14.5%	12,400	13,918
123002 - HOSPITALIZATION INSURANCE	**907,440**	847,088	60,352	7.1%	847,088	767,451
123004 - RETIREMENT PREM ASSIST	**161,792**	169,288	-7,496	-4.4%	169,288	155,223
123005 - WORKERS COMPENSATION	**91,700**	83,000	8,700	10.5%	83,000	86,703
123006 - CONTRIBUTION TO OPEB TRUST	**77,835**	122,357	-44,522	-36.4%	122,357	147,605
125001 - STATE UNEMPLOYMENT COMP	**0**	0	0	n/a	0	3,300
126001 - COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	79,270
126002 - COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	52,614
331001 - PROFESSIONAL SERVICES	**358,000**	247,000	111,000	44.9%	247,000	159,363
331012 - PAYING AGENTS FEE	**0**	1,250	-1,250	-100.0%	1,250	0
331015 - GIS EXPENSE	**20,000**	25,000	-5,000	-20.0%	25,000	30,076
331020 - LICENSES & TESTING	**145,000**	150,000	-5,000	-3.3%	150,000	106,411
332001 - AUDIT	**19,000**	19,000	0	0.0%	19,000	18,606
334003 - JANITORIAL SERVICES	**21,400**	20,400	1,000	4.9%	20,400	17,849
334007 - OTHER CONTRACTUAL SERVICES	**162,500**	151,000	11,500	7.6%	151,000	113,856
340001 - MILEAGE ALLOWANCE	**5,500**	8,000	-2,500	-31.3%	8,000	5,235
341001 - TELEPHONE	**31,000**	31,000	0	0.0%	31,000	20,727
341002 - TELECOMMUNICATIONS SVCS	**9,800**	9,800	0	0.0%	9,800	6,675
342001 - POSTAGE	**77,650**	77,650	0	0.0%	77,650	115,218
343001 - UTILITIES	**1,267,000**	1,163,500	103,500	8.9%	1,163,500	1,275,883
344001 - MACH & EQUIP RENT	**52,000**	52,000	0	0.0%	52,000	53,786
344003 - AIRPORT LAND RENT	**296,500**	297,550	-1,050	-0.4%	297,550	290,328
344003 - LAND RENT AIRPORT	**30,000**	30,000	0	0.0%	30,000	20,337
344004 - ENVIRONMENTAL CLEANUP REC	**-115,000**	-130,000	15,000	-11.5%	-130,000	-107,609
344005 - ENVIRONMENTAL CLEANUP EXP	**10,000**	70,000	-60,000	-85.7%	70,000	4,349
345001 - GENERAL INSURANCE	**247,788**	271,463	-23,675	-8.7%	271,463	288,351
345003 - G/L AND AUTO-LOSSES/DEDUCTIBLES	**0**	0	0	n/a	0	1,220
346001 - EQUIPMENT MAINTENANCE	**420,700**	420,700	0	0.0%	420,700	418,678
346002 - VEHICLE MAINTENANCE	**120,421**	120,709	-288	-0.2%	120,709	104,772
346003 - BUILDING MAINTENANCE	**2,000**	2,000	0	0.0%	2,000	800

WATER AND SEWER FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
346017 - OFFICE EQUIP MAINT	**1,500**	1,500	0	0.0%	1,500	591
346018 - RADIO MAINT	**500**	500	0	0.0%	500	164
346029 - STRUCTURE & IMPROV MAINT	**81,500**	96,500	-15,000	-15.5%	96,500	22,636
346030 - WELL MAINTENANCE	**80,000**	80,000	0	0.0%	80,000	28,234
346031 - SUPPLY MAINS MAINT	**3,000**	3,000	0	0.0%	3,000	0
346035 - ELEC CONTROL SYS MAINT	**40,000**	40,000	0	0.0%	40,000	44,491
346042 - GRAVITY MAINS & LATRLS MAINT	**30,000**	30,000	0	0.0%	30,000	23,992
346042 - T & D MAINS MAINT	**90,000**	90,000	0	0.0%	90,000	74,978
346043 - SERVICES MAINT	**15,000**	15,000	0	0.0%	15,000	2,343
346044 - METERS MAINT	**9,500**	9,500	0	0.0%	9,500	824
346046 - HYDRANTS MAINT	**12,000**	12,000	0	0.0%	12,000	1,240
346047 - CUST PREMISES MAINT	**10,000**	10,000	0	0.0%	10,000	1,795
346047 - CUSTOMER PREMISES MAINT	**8,500**	8,500	0	0.0%	8,500	5,488
346048 - GROUND RESV MAINT	**82,000**	82,000	0	0.0%	82,000	21,675
346049 - FORCE MAINS & APPURT MAINT	**15,000**	10,000	5,000	50.0%	10,000	11,941
346049 - MAINS & APPURT MAINT	**5,000**	5,000	0	0.0%	5,000	1,773
346058 - GROUND MAINT.	**11,235**	10,901	334	3.1%	10,901	10,409
346058 - GROUNDS MAINT	**21,948**	21,412	536	2.5%	21,412	18,604
346059 - ODOR CONTROL SYS MAINT	**10,000**	10,000	0	0.0%	10,000	115
346200 - SOFTWARE & MAINTENANCE	**216,500**	207,000	9,500	4.6%	207,000	175,220
347001 - PRINTING & BINDING	**32,000**	32,000	0	0.0%	32,000	48,258
349003 - SCHOOLS & MEETINGS	**28,000**	28,000	0	0.0%	28,000	15,152
349005 - FIRST AID	**1,000**	1,000	0	0.0%	1,000	516
349015 - CREDIT BUREAU CHARGES	**28,000**	28,000	0	0.0%	28,000	20,243
349016 - GF ADMIN CHARGE	**1,256,596**	1,253,257	3,339	0.3%	1,253,257	1,045,744
349019 - METER DEPOSIT INTEREST	**7,500**	0	7,500	n/a	0	3,666
349023 - BAD DEBT	**15,000**	15,000	0	0.0%	15,000	46,116
349028 - LANDFILL FEES	**77,000**	77,000	0	0.0%	77,000	87,185
349300 - HURRICANE DORIAN EXPENSES	**0**	0	0	n/a	0	6,007
351001 - OFFICE SUPPLIES	**15,000**	15,000	0	0.0%	15,000	9,995
351002 - LOGS/CHARTS/FORMS/MAPS	**1,000**	1,000	0	0.0%	1,000	373
351003 - OFFICE FURN & EQUIP	**28,000**	28,000	0	0.0%	28,000	4,136
352001 - GAS & OIL	**92,047**	100,480	-8,433	-8.4%	100,480	79,979
352001 - GAS AND OIL	**15,000**	15,000	0	0.0%	15,000	4,390
352005 - CONSUMABLE TOOLS	**16,500**	16,500	0	0.0%	16,500	15,193
352006 - JANITORIAL SUPPLIES	**10,350**	10,350	0	0.0%	10,350	2,452
352008 - UNIFORMS & CLOTHING	**43,670**	40,170	3,500	8.7%	40,170	30,718

WATER AND SEWER FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
352013 - CHEMICAL & LAB SUPPLIES	**26,000**	26,000	0	0.0%	26,000	20,180
352013 - CHEMICAL AND LAB SUPPLIES	**7,000**	7,000	0	0.0%	7,000	4,391
352014 - OTHER COMMODITIES	**23,000**	23,000	0	0.0%	23,000	7,616
352027 - TOOLS & INSTRUMENTS	**500**	500	0	0.0%	500	141
352019 - CHEMICAL & WATER TR SUP	**780,000**	660,000	120,000	18.2%	660,000	836,458
352019 - CHEMICAL & WATER TR SUPPLIES	**250**	250	0	0.0%	250	0
352023 - HORTICULTURE SUPPLIES	**1,000**	500	500	100.0%	500	170
353003 - REPLACEMENT PAVEMENT	**35,000**	35,000	0	0.0%	35,000	51,160
354001 - SUBSCRIPTIONS/MEMBERSHIPS	**13,300**	13,300	0	0.0%	13,300	7,574
355002 - MISCELLANEOUS	**2,000**	2,000	0	0.0%	2,000	0
355006 - INVENTORY VARIANCE	**0**	0	0	n/a	0	-10
355007 - GRACE	**80,000**	75,000	5,000	6.7%	75,000	96,751
355011 - RECORDING FEES	**5,000**	5,000	0	0.0%	5,000	3,495
359900 - INTERFUND SERVICES	**0**	0	0	n/a	0	-22,500
359905 - INTERFUND SERVICES - ELECTRIC	**0**	0	0	n/a	0	-390,546
359910 - INTERFUND SERVICES - SOLID WASTE	**-168,952**	-168,474	-478	0.3%	-168,474	-134,844
6_____ - CAPITAL Various, See Detail	**45,000**	20,000	25,000	125.0%	20,000	10,586
991004 - TRANSFER TO GENERAL FUND	**1,025,000**	1,005,000	20,000	2.0%	1,005,000	996,000
991007 - TRANS TO W/S R&R FUND	**1,800,000**	1,700,000	100,000	5.9%	1,700,000	1,700,000
991058 - DEBT SVC TRF WW 310201 ORIG	**651,124**	651,124	0	0.0%	651,124	169,469
991059 - DEBT SVC TRF DW 310220	**20,542**	20,542	0	0.0%	20,542	5,759
991060 - DEBT SVC TRF WW 310201 AM#2	**107,876**	107,876	0	0.0%	107,876	24,722
991061 - DEBT SVC TRF DW 310221	**12,000**	12,000	0	0.0%	12,000	2,965
991062 - DEBT SVC TRF SERIES 2013	**1,128,056**	1,131,410	-3,354	-0.3%	1,131,410	58,506
Total for Water & Sewer Fund Expenditures	**18,101,744**	**17,316,752**	**784,992**	**4.5%**	**17,316,752**	**14,192,982**

Wastewater Treatment

Mission

The mission of the Wastewater Treatment division is to promote public health, protect the environment and conserve water resources by purifying and reclaiming wastewater generated by the residents and businesses of our service territory.

Responsibilities of this division include complying with permit requirements of the Florida Department of Environmental Protection and the U.S. Environmental Protection Agency.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	7	6	1
Total	8	7	1
Part Time	0	0	0
Total	8	7	1

Routine Goals

Continue to meet Federal and State permit requirements.

Major Goal

Start Engineering Design for the construction of the New Water Reclamation Facility.

WATER AND SEWER FUND

WASTEWATER TREATMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9000.536.112001	OPERATING SALARIES	**487,291**	444,570	42,721	9.6%	444,570	442,400
421.9000.536.114001	OVERTIME SALARIES	**50,000**	50,000	0	0.0%	50,000	26,413
421.9000.536.115009	MEAL ALLOWANCE	**800**	800	0	0.0%	800	479
421.9000.536.121001	SOCIAL SECURITY	**41,164**	37,896	3,268	8.6%	37,896	32,732
421.9000.536.122001	CONTRIB TO PENSION FUND	**180,040**	167,999	12,041	7.2%	167,999	133,068
421.9000.536.123001	GROUP LIFE INSURANCE	**1,800**	1,600	200	12.5%	1,600	1,760
421.9000.536.123002	HOSPITALIZATION INSURANCE	**103,036**	87,189	15,847	18.2%	87,189	85,206
421.9000.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	996
421.9000.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	5,101
Total Personnel Costs		**864,131**	790,054	74,077	9.4%	790,054	728,155
Operating Expenses							
421.9000.536.331001	PROFESSIONAL SERVICES	**20,000**	16,000	4,000	25.0%	16,000	4,999
421.9000.536.331020	LICENSES & TESTING	**55,000**	60,000	-5,000	-8.3%	60,000	47,934
421.9000.536.334003	JANITORIAL SERVICES	**5,000**	5,000	0	0.0%	5,000	3,313
421.9000.536.334007	OTHER CONTRACTUAL SERVICES	**45,000**	45,000	0	0.0%	45,000	38,455
421.9000.536.341001	TELEPHONE	**5,000**	5,000	0	0.0%	5,000	2,736
421.9000.536.342001	POSTAGE	**500**	500	0	0.0%	500	218
421.9000.536.343001	UTILITIES	**270,000**	267,500	2,500	0.9%	267,500	342,151
421.9000.536.344001	MACH & EQUIP RENT	**18,000**	18,000	0	0.0%	18,000	27,954
421.9000.536.346001	EQUIPMENT MAINTENANCE	**75,000**	110,000	-35,000	-31.8%	110,000	83,499
421.9000.536.346002	VEHICLE MAINTENANCE	**3,362**	3,237	125	3.9%	3,237	3,188
421.9000.536.346029	STRUCTURE & IMPROV MAINT	**20,000**	35,000	-15,000	-42.9%	35,000	4,260
421.9000.536.346058	GROUNDS MAINT	**4,000**	4,000	0	0.0%	4,000	1,976
421.9000.536.346059	ODOR CONTROL SYS MAINT	**5,000**	5,000	0	0.0%	5,000	0
421.9000.536.346200	SOFTWARE & MAINTENANCE	**9,000**	9,000	0	0.0%	9,000	4,505
421.9000.536.349003	SCHOOLS & MEETINGS	**3,000**	3,000	0	0.0%	3,000	1,965
421.9000.536.349005	FIRST AID	**150**	150	0	0.0%	150	0
421.9000.536.349028	LANDFILL FEES	**70,000**	70,000	0	0.0%	70,000	83,284
421.9000.536.351001	OFFICE SUPPLIES	**1,500**	1,500	0	0.0%	1,500	517
421.9000.536.351003	OFFICE FURN & EQUIP	**4,000**	4,000	0	0.0%	4,000	0
421.9000.536.352001	GAS AND OIL	**15,000**	15,000	0	0.0%	15,000	4,390
421.9000.536.352005	CONSUMABLE TOOLS	**2,500**	2,500	0	0.0%	2,500	2,321
421.9000.536.352006	JANITORIAL SUPPLIES	**3,500**	3,500	0	0.0%	3,500	313
421.9000.536.352008	UNIFORMS & CLOTHING	**6,500**	6,500	0	0.0%	6,500	4,606
421.9000.536.352013	CHEMICAL AND LAB SUPPLIES	**7,000**	7,000	0	0.0%	7,000	4,391

WASTEWATER TREATMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
421.9000.536.352014	OTHER COMMODITIES	**2,500**	2,500	0	0.0%	2,500	483
421.9000.536.352019	CHEMICAL & WATER TR SUP	**125,000**	105,000	20,000	19.0%	105,000	124,385
421.9000.536.352023	HORTICULTURAL SUPPLIES	**500**	0	500	n/a	0	60
421.9000.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,400**	1,400	0	0.0%	1,400	353
Total Operating Expenses		**777,412**	805,287	-27,875	-3.5%	805,287	792,256
Capital Outlay							
421.9000.536.6_____	Various, See Detail	**5,000**	3,000	2,000	66.7%	3,000	1,554
Total Capital Outlay		**5,000**	3,000	2,000	66.7%	3,000	1,554
Total		**1,646,543**	**1,598,341**	**48,202**	**3.0%**	**1,598,341**	**1,521,965**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Wastewater Treatment				
	421.9000.536.640100	MISC. TOOLS & EQUIPMENT	Purchases of hand tools not considered consumable that are used for the daily operation and maintenance of each Department.	**5,000**
Total for Wastewater Treatment				**5,000**

Water Treatment

Mission

The mission of the Water Treatment Division is to continuously produce an adequate supply of potable water that protects and promotes public health and meets State and Federal Standards.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	7	7	0
Total	8	8	0
Part Time	0	0	0
Total	8	8	0

Routine Goals

Continue to meet State Consumptive Use Permit requirements.

Major Goals

Water sources have changed from a 2/3 to 1/3 blend of Lime Softened water to RO Plant water to a 50/50 blend. Plant and Building maintenance is scheduled for this year with a complete paint job at finish. An aggressive well rehabilitation program is scheduled for this year to restore surficial raw water production rates. Accelators 3 and 4 are scheduled for rehabilitation.

WATER AND SEWER FUND

WATER TREATMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9002.536.112001	OPERATING SALARIES	**489,725**	476,206	13,519	2.8%	476,206	451,288
421.9002.536.114001	OVERTIME SALARIES	**50,000**	50,000	0	0.0%	50,000	40,585
421.9002.536.115009	MEAL ALLOWANCE	**800**	800	0	0.0%	800	412
421.9002.536.121001	SOCIAL SECURITY	**41,350**	40,316	1,034	2.6%	40,316	35,079
421.9002.536.122001	PENSION CONTRIBUTION	**181,295**	169,980	11,315	6.7%	169,980	103,393
421.9002.536.123001	GROUP LIFE INSURANCE	**1,700**	1,750	-50	-2.9%	1,750	1,625
421.9002.536.123002	HOSPITALIZATION INSURANCE	**112,910**	106,726	6,184	5.8%	106,726	88,778
421.9002.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	-29,084
421.9002.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	-28,568
Total Personnel Costs		**877,780**	845,778	32,002	3.8%	845,778	663,508
Operating Expenses							
421.9002.536.331001	PROFESSIONAL SERVICES	**135,000**	65,000	70,000	107.7%	65,000	19,896
421.9002.536.331020	LICENSES & TESTING	**80,000**	80,000	0	0.0%	80,000	57,246
421.9002.536.334003	JANITORIAL SERVICES	**12,000**	11,000	1,000	9.1%	11,000	11,112
421.9002.536.334007	OTHER CONTRACTUAL SERVICES	**96,500**	85,000	11,500	13.5%	85,000	17,121
421.9002.536.341001	TELEPHONE	**4,000**	4,000	0	0.0%	4,000	1,423
421.9002.536.342001	POSTAGE	**1,500**	1,500	0	0.0%	1,500	632
421.9002.536.343001	UTILITIES	**700,000**	600,000	100,000	16.7%	600,000	729,506
421.9002.536.344001	MACH & EQUIP RENT	**30,000**	30,000	0	0.0%	30,000	25,671
421.9002.536.344003	AIRPORT LAND RENT	**296,500**	297,550	-1,050	-0.4%	297,550	290,328
421.9002.536.344004	ENVIRONMENTAL CLEANUP REC	**-115,000**	-130,000	15,000	-11.5%	-130,000	-107,609
421.9002.536.344005	ENVIRONMENTAL CLEANUP EXP	**10,000**	70,000	-60,000	-85.7%	70,000	4,349
421.9002.536.346001	EQUIPMENT MAINTENANCE	**175,000**	175,000	0	0.0%	175,000	173,151
421.9002.536.346002	VEHICLE MAINTENANCE	**15,607**	14,911	696	4.7%	14,911	12,696
421.9002.536.346029	STRUCTURE & IMPROV MAINT	**45,000**	45,000	0	0.0%	45,000	10,376
421.9002.536.346030	WELL MAINTENANCE	**80,000**	80,000	0	0.0%	80,000	28,234
421.9002.536.346031	SUPPLY MAINS MAINT	**3,000**	3,000	0	0.0%	3,000	0
421.9002.536.346058	GROUND MAINT.	**11,235**	10,901	334	3.1%	10,901	10,409
421.9002.536.346059	ODOR CONTROL SYS MAINT	**5,000**	5,000	0	0.0%	5,000	115
421.9002.536.346200	SOFTWARE & MAINTENANCE	**15,000**	15,000	0	0.0%	15,000	11,945
421.9002.536.349003	SCHOOLS & MEETINGS	**5,000**	5,000	0	0.0%	5,000	2,755
421.9002.536.349005	FIRST AID	**300**	300	0	0.0%	300	124
421.9002.536.351001	OFFICE SUPPLIES	**2,000**	2,000	0	0.0%	2,000	1,182
421.9002.536.351002	LOGS/CHARTS/FORMS/MAPS	**1,000**	1,000	0	0.0%	1,000	373
421.9002.536.351003	OFFICE FURN & EQUIP	**2,500**	2,500	0	0.0%	2,500	220

WATER AND SEWER FUND

WATER TREATMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
421.9002.536.352001	GAS & OIL	**15,000**	15,000	0	0.0%	15,000	14,377
421.9002.536.352005	CONSUMABLE TOOLS	**2,500**	2,500	0	0.0%	2,500	2,216
421.9002.536.352006	JANITORIAL SUPPLIES	**3,500**	3,500	0	0.0%	3,500	1,170
421.9002.536.352008	UNIFORMS & CLOTHING	**6,970**	6,970	0	0.0%	6,970	3,729
421.9002.536.352013	CHEMICAL & LAB SUPPLIES	**25,000**	25,000	0	0.0%	25,000	20,180
421.9002.536.352014	OTHER COMMODITIES	**2,500**	2,500	0	0.0%	2,500	590
421.9002.536.352019	CHEMICAL & WATER TR SUP	**625,000**	525,000	100,000	19.0%	525,000	695,535
421.9002.536.352023	HORTICULTURE SUPPLIES	**500**	500	0	0.0%	500	110
421.9002.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	**1,500**	1,500	0	0.0%	1,500	60
Total Operating Expenses		**2,293,612**	2,056,132	237,480	11.5%	2,056,132	2,039,222
Capital Outlay							
421.9002.536.6_____	Various, See Detail	**10,000**	3,000	7,000	233.3%	3,000	0
Total Capital Outlay		**10,000**	3,000	7,000	233.3%	3,000	0
Total		**3,181,392**	**2,904,910**	**276,482**	**9.5%**	**2,904,910**	**2,702,730**

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CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Water Treatment				
	421.9002.536.640100	MISC. TOOLS & EQUIPMENT	Purchases of hand tools not considered consumable that are used for the daily operation and maintenance of each Department.	**10,000**
Total for Water Treatment				**10,000**

Wastewater Reuse

Mission

The mission of the Wastewater Reuse Division is to produce and distribute reclaimed water for irrigation use to promote the conservation of potable water resources. Responsibilities of this division include meeting permit requirements of the Florida Department of Environmental Protection, St. John's River Water Management District and the U.S. Environmental Protection Agency.

Staffing Table

Staffing is provided by personnel of other Water Sewer divisions.

Routine Goals

Continue to make reclaimed water in accordance with FDEP requirements.

WATER AND SEWER FUND

WASTEWATER REUSE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Operating Expenses							
421.9004.536.331001	PROFESSIONAL SERVICES	**10,000**	10,000	0	0.0%	10,000	39,157
421.9004.536.331020	LICENSES & TESTING	**10,000**	10,000	0	0.0%	10,000	1,231
421.9004.536.343001	UTILITIES	**180,000**	180,000	0	0.0%	180,000	92,275
421.9004.536.346001	EQUIPMENT MAINTENANCE	**50,000**	25,000	25,000	100.0%	25,000	51,776
421.9004.536.346029	STRUCTURE & IMPR MAINT	**5,000**	5,000	0	0.0%	5,000	395
421.9004.536.346048	GROUND RESV MAINT	**30,000**	30,000	0	0.0%	30,000	0
421.9004.536.346049	MAINS & APPURT MAINT	**5,000**	5,000	0	0.0%	5,000	1,773
421.9004.536.346200	SOFTWARE & MAINTENANCE	**7,000**	7,000	0	0.0%	7,000	3,388
421.9004.536.352001	GAS & OIL	**2,500**	2,500	0	0.0%	2,500	0
421.9004.536.352005	CONSUMABLE TOOLS	**1,000**	1,000	0	0.0%	1,000	95
421.9004.536.352013	CHEMICAL & LAB SUPPLIES	**1,000**	1,000	0	0.0%	1,000	0
421.9004.536.352014	OTHER COMMODITIES	**1,000**	1,000	0	0.0%	1,000	0
421.9004.536.352019	CHEMICAL & WATER TR SUP	**30,000**	30,000	0	0.0%	30,000	16,538
Total Operating Expenses		**332,500**	307,500	25,000	8.1%	307,500	206,628
Capital Outlay							
421.9004.536.6_____	Various, See Detail	**5,000**	2,000	3,000	150.0%	2,000	0
Total Capital Outlay		**5,000**	2,000	3,000	150.0%	2,000	0
Total		**337,500**	**309,500**	**28,000**	**9.0%**	**309,500**	**206,628**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Wastewater Reuse				
	421.9004.536.640100	MISC. TOOLS & EQUIPMENT	Purchases of hand tools not considered consumable that are used for the daily operation and maintenance of each Department.	**5,000**
Total for Wastewater Reuse				**5,000**

Administration

Mission

The mission of the Administration Division is to provide support to the operating divisions of the department. This also includes coordinating with other departments whose facilities or personnel may be affected by Water and Sewer operations. This Division monitors personnel actions, purchasing and payroll functions of the Department, and provides the interface for handling citizen

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	5	4	1
Full Time Bargaining	3	3	0
Total	8	7	1
Part Time	0	0	0
Total	8	7	1

Routine Goals

Search for new methods and technologies that will reduce operational expenses, increase efficiency, and improve services to customers.

Continue our departmental document management system migration from paper to electronic records. This includes converting old paper maps, drawings, and details into electronic format that can be used for modeling and field operations.

Continue to streamline our departmental purchasing process and procedures to alleviate workload.

Major Goals

The STEP System mains were completed in July 2017. STEP Up and Save program is ongoing. A new program in conjunction with the construction of the new water reclamation facility will be discussed with City Council this fiscal year.

New goal for FY 20/21 is to implement the necessary changes required to comply with Senate Bill 712 "Clean Waterways Act". This includes a Sanitary Sewer Evaluation System of the gravity sewer infrastructure to identify deficiencies and implement corrective action, design and install emergency backup generators at key lift stations, and creation of an Asset Management Plan for infrastructure replacement and rehabilitation to safeguard the IRL from sanitary sewer overflows.

Implement an aggressive wellfield rehabilitation program to restore surficial wellfield production. This will include a redrill of Well Nos. 2 and 8 along with identifying additional well replacements.

WATER AND SEWER FUND

ADMINISTRATION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9005.536.112001	OPERATING SALARIES	**544,171**	497,592	46,579	9.4%	497,592	340,060
421.9005.536.113002	PART TIME SALARIES	**20,000**	20,000	0	0.0%	20,000	4,655
421.9005.536.114001	OVERTIME SALARIES	**10,000**	3,000	7,000	233.3%	3,000	536
421.9005.536.115009	MEAL ALLOWANCE	**0**	100	-100	-100.0%	100	0
421.9005.536.121001	SOCIAL SECURITY	**43,924**	39,833	4,091	10.3%	39,833	24,536
421.9005.536.122001	PENSION CONTRIBUTION	**159,193**	147,496	11,697	7.9%	147,496	87,475
421.9005.536.123001	GROUP LIFE INSURANCE	**1,400**	1,550	-150	-9.7%	1,550	1,391
421.9005.536.123002	HOSPITALIZATION INSURANCE	**96,222**	72,526	23,696	32.7%	72,526	53,795
421.9005.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	17,994
421.9005.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	37,278
Total Personnel Costs		**874,910**	782,097	92,813	11.9%	782,097	567,720
Operating Expenses							
421.9005.536.331001	PROFESSIONAL SERVICES	**60,000**	60,000	0	0.0%	60,000	32,771
421.9005.536.341001	TELEPHONE	**9,000**	9,000	0	0.0%	9,000	7,253
421.9005.536.342001	POSTAGE	**500**	500	0	0.0%	500	8
421.9005.536.346001	EQUIPMENT MAINTENANCE	**1,000**	1,000	0	0.0%	1,000	584
421.9005.536.346200	SOFTWARE & MAINTENANCE	**44,500**	42,000	2,500	6.0%	42,000	34,663
421.9005.536.349003	SCHOOLS & MEETINGS	**2,500**	2,500	0	0.0%	2,500	1,813
421.9005.536.351001	OFFICE SUPPLIES	**5,000**	5,000	0	0.0%	5,000	3,116
421.9005.536.351003	OFFICE FURN & EQUIP	**5,000**	5,000	0	0.0%	5,000	708
421.9005.536.352006	JANITORIAL SUPPLIES	**250**	250	0	0.0%	250	0
421.9005.536.352014	OTHER COMMODITIES	**1,000**	1,000	0	0.0%	1,000	50
421.9005.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	**7,500**	7,500	0	0.0%	7,500	6,697
421.9005.536.355011	RECORDING FEES	**5,000**	5,000	0	0.0%	5,000	3,495
Total Operating Expenses		**141,250**	138,750	2,500	1.8%	138,750	91,158
Total		**1,016,160**	**920,847**	**95,313**	**10.4%**	**920,847**	**658,878**

Facility Maintenance, Asset Management and Warehouse

Mission

The mission of the Facility Maintenance, Asset Management and Warehouse Division is to schedule and perform maintenance on equipment, track assets, provide a central database for equipment and distributed data, maximize equipment reliability, improve efficiency, and support the operations of all Water and Wastewater Divisions.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	6	6	0
Total	8	8	0
Part Time	0	0	0
Total	8	8	0

Routine Goals

Continue to improve centralizing and organizing department electronic data to alleviate redundancy, ensure data reliability, and improve data acquisition time.

Continue to schedule preventative maintenance and track corrective maintenance on equipment that is tracked by FDEP through our Enterprise Asset Management Program (EAM).

Reduce electrical costs by continuing to replace standard efficiency motors with higher efficiency motors as needed.

Evaluate potential energy and cost savings that may be available by pilot testing new technology.

Major Goals

Continue implementing and expanding the scope of our EAM system. Empower maintenance and field operations workforce through utilization of mobile devices to enable field access of data, maps, as well as work management information.

Update Reclaimed Water Plant Control Systems which will elevate reliability while increasing overall equipment efficiency.

Upgrade Potable Water Pump Systems to ensure reliability and efficiency.

Perform pilot test to deploy Water and Wastewater Treatment Plant operators with mobile devices to increase safety and efficiency of operations personnel.

New to this Division is warehouse operations that was part of another City Department. The goal this year is to move the inventory of the Water and Sewer Department into the EAM system so that parts can be tracked along with work orders.

WATER AND SEWER FUND

FACILITY MAINTENANCE & ASSET MANAGEMENT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9007.536.112001	OPERATING SALARIES	**561,754**	543,107	18,647	3.4%	543,107	513,259
421.9007.536.114001	OVERTIME SALARIES	**15,000**	15,000	0	0.0%	15,000	7,350
421.9007.536.115009	MEAL ALLOWANCE	**300**	300	0	0.0%	300	70
421.9007.536.121001	SOCIAL SECURITY	**44,145**	42,718	1,427	3.3%	42,718	36,603
421.9007.536.122001	PENSION CONTRIBUTION	**161,100**	151,188	9,912	6.6%	151,188	98,809
421.9007.536.123001	GROUP LIFE INSURANCE	**2,100**	1,350	750	55.6%	1,350	2,086
421.9007.536.123002	HOSPITALIZATION INSURANCE	**112,212**	108,023	4,189	3.9%	108,023	92,507
421.9007.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	19,618
421.9007.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	4,817
Total Personnel Costs		**896,611**	861,686	34,925	4.1%	861,686	775,119
Operating Expenses							
421.9007.536.331001	PROFESSIONAL SERVICES	**10,000**	10,000	0	0.0%	10,000	38
421.9007.536.334007	OTHER CONTRACTUAL SERVICES	**2,000**	2,000	0	0.0%	2,000	0
421.9007.536.341001	TELEPHONE	**2,000**	2,000	0	0.0%	2,000	0
421.9007.536.343001	UTILITIES	**6,500**	5,500	1,000	18.2%	5,500	6,205
421.9007.536.344001	MACH & EQUIP RENT	**500**	500	0	0.0%	500	0
421.9007.536.346001	EQUIPMENT MAINTENANCE	**3,200**	3,200	0	0.0%	3,200	2,079
421.9007.536.346002	VEHICLE MAINTENANCE	**5,174**	5,343	-169	-3.2%	5,343	5,240
421.9007.536.346029	STRUCTURE & IMPROV MAINT	**2,000**	2,000	0	0.0%	2,000	1,478
421.9007.536.346200	SOFTWARE & MAINTENANCE	**9,000**	9,000	0	0.0%	9,000	6,320
421.9007.536.349003	SCHOOLS & MEETINGS	**10,000**	10,000	0	0.0%	10,000	3,646
421.9007.536.349005	FIRST AID	**150**	150	0	0.0%	150	0
421.9007.536.351001	OFFICE SUPPLIES	**1,500**	1,500	0	0.0%	1,500	1,098
421.9007.536.351003	OFFICE FURN & EQUIP	**3,500**	3,500	0	0.0%	3,500	1,820
421.9007.536.352001	GAS & OIL	**1,500**	1,500	0	0.0%	1,500	1,501
421.9007.536.352005	CONSUMABLE TOOLS	**4,000**	4,000	0	0.0%	4,000	4,038
421.9007.536.352006	JANITORIAL SUPPLIES	**200**	200	0	0.0%	200	117
421.9007.536.352008	UNIFORMS & CLOTHING	**4,500**	4,500	0	0.0%	4,500	3,642
421.9007.536.352014	OTHER COMMODITIES	**5,500**	5,500	0	0.0%	5,500	2,199
421.9007.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	**2,000**	2,000	0	0.0%	2,000	299
Total Operating Expenses		**73,224**	72,393	831	1.1%	72,393	39,720
Capital Outlay							
421.9007.536.6_____	Various, See Detail	**5,000**	2,000	3,000	150.0%	2,000	0
Total Capital Outlay		**5,000**	2,000	3,000	150.0%	2,000	0
Total		**974,835**	**936,079**	**38,756**	**4.1%**	**936,079**	**814,839**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Facility Maintenance & Asset Management				
	421.9007.536.640100	MISC. TOOLS & EQUIPMENT	Purchases of hand tools not considered consumable that are used for the daily operation and maintenance of each Department.	**5,000**
Total for Facility Maintenance & Asset Management				**5,000**

Wastewater Collection

Mission

The mission of the Wastewater Collection Division is to ensure uninterrupted wastewater collection and to minimize external flows from infiltration and inflow into the gravity sewer system. This Division also maintains and repairs the electrical and mechanical pumping equipment associated with the wastewater transmission system.

The Division presently maintains:

132 miles of gravity sewer lines
63 miles of force mains
17 miles of STEP mains
2,660 manholes
128 Electrical Panels
248 Pumps
180 STEP Systems

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	14	10	4
Total	16	12	4
Part Time	0	0	0
Total	16	12	4

Routine Goals

Reduce rainwater inflow into the wastewater collection system through repairs to deficiencies identified during scheduled smoke testing.

Continue the valve-exercising program for all force main and lift station valves throughout the system.

325 Force Main Valves;
248 Lift Station Valves.

Maintain the standard of response to customer inquiries at less than 30 minutes from time of call.

Replace Lift Station pumps and panels as warranted.

Continue to perform preventive maintenance on our lift stations a minimum of 20 times per month.

Major Goals

Install STEP System service laterals.

Connect customers to the STEP System as customers "Sign Up to Save".

Implement a new TV and Inspection Section to televise and smoke test the gravity sewer system.

WATER AND SEWER FUND

WASTEWATER COLLECTION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9010.536.112001	OPERATING SALARIES	**718,046**	617,977	100,069	16.2%	617,977	534,449
421.9010.536.114001	OVERTIME SALARIES	**50,000**	50,000	0	0.0%	50,000	25,541
421.9010.536.115009	MEAL ALLOWANCE	**1,200**	1,200	0	0.0%	1,200	384
421.9010.536.121001	SOCIAL SECURITY	**58,847**	51,192	7,655	15.0%	51,192	39,198
421.9010.536.122001	PENSION CONTRIBUTION	**178,476**	162,476	16,000	9.8%	162,476	99,667
421.9010.536.123001	GROUP LIFE INSURANCE	**2,200**	2,050	150	7.3%	2,050	2,129
421.9010.536.123002	HOSPITALIZATION INSURANCE	**186,072**	152,159	33,913	22.3%	152,159	126,889
421.9010.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	8,813
421.9010.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	5,075
Total Personnel Costs		**1,194,841**	1,037,054	157,787	15.2%	1,037,054	842,145
Operating Expenses							
421.9010.536.331001	PROFESSIONAL SERVICES	**45,000**	8,000	37,000	462.5%	8,000	808
421.9010.536.334007	OTHER CONTRACTUAL SERVICES	**12,000**	12,000	0	0.0%	12,000	6,457
421.9010.536.341001	TELEPHONE	**8,000**	8,000	0	0.0%	8,000	6,843
421.9010.536.343001	UTILITIES	**95,500**	95,500	0	0.0%	95,500	90,661
421.9010.536.344001	MACH & EQUIP RENT	**3,000**	3,000	0	0.0%	3,000	161
421.9010.536.346001	EQUIPMENT MAINTENANCE	**110,000**	100,000	10,000	10.0%	100,000	101,430
421.9010.536.346002	VEHICLE MAINTENANCE	**52,473**	51,041	1,432	2.8%	51,041	40,435
421.9010.536.346029	STRUCTURE & IMPROV MAINT	**3,500**	3,500	0	0.0%	3,500	2,173
421.9010.536.346035	ELEC CONTROL SYS MAINT	**40,000**	40,000	0	0.0%	40,000	44,491
421.9010.536.346042	GRAVITY MAINS & LATRLS MAINT	**30,000**	30,000	0	0.0%	30,000	23,992
421.9010.536.346047	CUST PREMISES MAINT	**10,000**	10,000	0	0.0%	10,000	1,795
421.9010.536.346049	FORCE MAINS & APPURT MAINT	**15,000**	10,000	5,000	50.0%	10,000	11,941
421.9010.536.346058	GROUNDS MAINT	**17,948**	17,412	536	3.1%	17,412	16,628
421.9010.536.349003	SCHOOLS & MEETINGS	**1,500**	1,500	0	0.0%	1,500	1,081
421.9010.536.349005	FIRST AID	**150**	150	0	0.0%	150	150
421.9010.536.349028	LANDFILL FEES	**2,000**	2,000	0	0.0%	2,000	239
421.9010.536.351001	OFFICE SUPPLIES	**750**	750	0	0.0%	750	603
421.9010.536.351003	OFFICE FURN & EQUIP	**5,000**	5,000	0	0.0%	5,000	981
421.9010.536.352001	GAS & OIL	**35,000**	40,000	-5,000	-12.5%	40,000	28,682
421.9010.536.352005	CONSUMABLE TOOLS	**2,500**	2,500	0	0.0%	2,500	2,032
421.9010.536.352006	JANITORIAL SUPPLIES	**1,000**	1,000	0	0.0%	1,000	0
421.9010.536.352008	UNIFORMS & CLOTHING	**12,500**	9,000	3,500	38.9%	9,000	8,414
421.9010.536.352014	OTHER COMMODITIES	**4,000**	4,000	0	0.0%	4,000	1,741
421.9010.536.352019	CHEMICAL & WATER TR SUPPLIES	**250**	250	0	0.0%	250	0

WASTEWATER COLLECTION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
421.9010.536.353003	REPLACEMENT PAVEMENT	**10,000**	10,000	0	0.0%	10,000	4,020
421.9010.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	**500**	500	0	0.0%	500	15
Total Operating Expenses		**517,571**	465,103	52,468	11.3%	465,103	395,773
Capital Outlay							
421.9010.536.6_____	Various, See Detail	**10,000**	5,000	5,000	100.0%	5,000	6,982
Total Capital Outlay		**10,000**	5,000	5,000	100.0%	5,000	6,982
Total		**1,722,412**	**1,507,157**	**215,255**	**14.3%**	**1,507,157**	**1,244,900**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Wastewater Collection				
	421.9010.536.640100	MISC. TOOLS & EQUIPMENT	Purchases of hand tools not considered consumable that are used for the daily operation and maintenance of each Department.	**10,000**
Total for Wastewater Collection				**10,000**

Water Distribution

Mission

The mission of the Water Distribution Division is to repair and maintain the water distribution system to assure uninterrupted delivery of water and maintain meter accuracy through testing and repair/replacement of meters.

The Division presently maintains:

290 Miles of transmission & distribution mains
11,967 Service lines
1,231 Fire hydrants and associated valves
22 Miles of reuse mains
137 City owned reduced pressure backflow preventers
13,050 Potable water meters
154 Reuse meters
36 Wellfield meters

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	12	12	0
Total	13	13	0
Part Time	0	0	0
Total	13	13	0

Routine Goals

Inspect, paint, test, and exercise all fire hydrants throughout the system (1,231).

Exercise all valves throughout the systems every two (2) years or as specified by the manufacturer. (FDEP 62-555.350) (4,669).

Continue a water main flushing program to flush dead-end lines quarterly and other lines as necessary to maintain appropriate water quality standards (FDEP 62-555.350) (167 dead-end lines).

Continue the Backflow Prevention Program to protect the water system from possible contaminants. (FDEP 62-555.360):

137 City maintained
1,049 Commercial managed testable devices;
801 Residential managed testable devices.

Test wellfield meters every three (3) years as required by the Consumptive Use Permit and repair or replace as warranted (36).

Replace, according to age, approximately 1000 - 5/8" through 1" potable water meters annually. Repair and/or replace 1-1/2" through 2" meters as warranted. Test and repair, as needed, 3" and larger meters annually.

Major Goals

Coordinate with the replacement of water mains on 43rd Avenue and State Road 60 and setup temporary services.

WATER AND SEWER FUND

WATER DISTRIBUTION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9011.536.112001	OPERATING SALARIES	**615,763**	604,848	10,915	1.8%	604,848	633,516
421.9011.536.114001	OVERTIME SALARIES	**60,000**	60,000	0	0.0%	60,000	56,192
421.9011.536.115009	MEAL ALLOWANCE	**2,500**	2,500	0	0.0%	2,500	721
421.9011.536.121001	SOCIAL SECURITY	**51,887**	51,052	835	1.6%	51,052	47,820
421.9011.536.122001	CONTRIB TO PENSION FUND	**217,085**	203,402	13,683	6.7%	203,402	133,800
421.9011.536.123001	GROUP LIFE INSURANCE	**2,600**	2,250	350	15.6%	2,250	2,601
421.9011.536.123002	HOSPITALIZATION INSURANCE	**140,041**	163,219	-23,178	-14.2%	163,219	166,066
421.9011.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	2,710
421.9011.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	3,559
Total Personnel Costs		**1,089,876**	1,087,271	2,605	0.2%	1,087,271	1,046,985
Operating Expenses							
421.9011.536.331001	PROFESSIONAL SERVICES	**8,000**	8,000	0	0.0%	8,000	814
421.9011.536.334007	OTHER CONTRACTUAL SERVICES	**7,000**	7,000	0	0.0%	7,000	3,465
421.9011.536.342001	POSTAGE	**150**	150	0	0.0%	150	0
421.9011.536.343001	UTILITIES	**15,000**	15,000	0	0.0%	15,000	15,085
421.9011.536.344001	MACH & EQUIP RENT	**500**	500	0	0.0%	500	0
421.9011.536.346001	EQUIPMENT MAINTENANCE	**6,500**	6,500	0	0.0%	6,500	6,159
421.9011.536.346002	VEHICLE MAINTENANCE	**35,412**	38,884	-3,472	-8.9%	38,884	31,782
421.9011.536.346029	STRUCTURE & IMPROV MAINT	**6,000**	6,000	0	0.0%	6,000	3,954
421.9011.536.346042	T & D MAINS MAINT	**90,000**	90,000	0	0.0%	90,000	74,978
421.9011.536.346043	SERVICES MAINT	**15,000**	15,000	0	0.0%	15,000	2,343
421.9011.536.346044	METERS MAINT	**9,000**	9,000	0	0.0%	9,000	0
421.9011.536.346046	HYDRANTS MAINT	**12,000**	12,000	0	0.0%	12,000	1,240
421.9011.536.346047	CUSTOMER PREMISES MAINT	**8,500**	8,500	0	0.0%	8,500	5,488
421.9011.536.346048	GROUND RESV MAINT	**52,000**	52,000	0	0.0%	52,000	21,675
421.9011.536.349003	SCHOOLS & MEETINGS	**4,000**	4,000	0	0.0%	4,000	2,627
421.9011.536.349005	FIRST AID	**250**	250	0	0.0%	250	242
421.9011.536.349028	LANDFILL FEES	**5,000**	5,000	0	0.0%	5,000	3,662
421.9011.536.351001	OFFICE SUPPLIES	**1,250**	1,250	0	0.0%	1,250	952
421.9011.536.351003	OFFICE FURN & EQUIP	**3,000**	3,000	0	0.0%	3,000	407
421.9011.536.352001	GAS & OIL	**32,000**	35,000	-3,000	-8.6%	35,000	27,394
421.9011.536.352005	CONSUMABLE TOOLS	**4,000**	4,000	0	0.0%	4,000	4,491
421.9011.536.352006	JANITORIAL SUPPLIES	**1,900**	1,900	0	0.0%	1,900	852
421.9011.536.352008	UNIFORMS & CLOTHING	**12,000**	12,000	0	0.0%	12,000	9,365
421.9011.536.352014	OTHER COMMODITIES	**5,500**	5,500	0	0.0%	5,500	2,469

WATER AND SEWER FUND

WATER DISTRIBUTION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
421.9011.536.353003	REPLACEMENT PAVEMENT	**25,000**	25,000	0	0.0%	25,000	47,140
421.9011.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	**400**	400	0	0.0%	400	150
421.9011.536.359900	INTERFUND SERVICES	**0**	0	0	n/a	0	-22,500
Total Operating Expenses		**359,362**	365,834	-6,472	-1.8%	365,834	244,234
Capital Outlay							
421.9011.536.6_____	Various, See Detail	**10,000**	5,000	5,000	100.0%	5,000	2,050
Total Capital Outlay		**10,000**	5,000	5,000	100.0%	5,000	2,050
Total		**1,459,238**	**1,458,105**	**1,133**	**0.1%**	**1,458,105**	**1,293,269**

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Water Distribution				
	421.9011.536.640100	MISC. TOOLS & EQUIPMENT	Purchases of hand tools not considered consumable that are used for the daily operation and maintenance of each Department.	**10,000**
Total for Water Distribution				**10,000**

Finance

Customer Service

Mission

The mission of Customer Service is to provide courteous and efficient service to all utility customers and ensure that utility billings are rendered correctly and collections are made in a timely manner. To provide statistical data to other city departments and outside agencies as required. To promote efficient use of water and other natural resources as mandated by the State of Florida and the St. John's Water Management District.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	9	9	0
Total	12	12	0
Part Time	0	0	0
Total	12	12	0

Major Goals and Challenges

To continue the development of personnel through on-the-job training.

To provide water conservation information to residential, commercial, and industrial customers.

To provide improved and expanded services as a part of the Utility Billing System enhancement schedule.

To continue to look for efficiencies and technology/process improvements which provide effective customer service while reducing costs.

To continue educating the public about our Cayenta Self Service Portal and Invoice Cloud payment and e-billing system. This is an online tool that is accessable through www.covb.org and gives customers access to account data and the ability to receive e-bills and schedule online payments

WATER AND SEWER FUND

FINANCE: CUSTOMER SERVICE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9012.536.112001	OPERATING SALARIES	**536,335**	521,170	15,165	2.9%	521,170	580,694
421.9012.536.114001	OVERTIME SALARIES	**3,000**	3,000	0	0.0%	3,000	4,137
421.9012.536.121001	SOCIAL SECURITY	**41,259**	40,099	1,160	2.9%	40,099	39,788
421.9012.536.122001	CONTRIB TO PENSION FUND	**47,526**	46,182	1,344	2.9%	46,182	46,069
421.9012.536.123001	GROUP LIFE INSURANCE	**2,400**	1,850	550	29.7%	1,850	2,326
421.9012.536.123002	HOSPITALIZATION INSURANCE	**156,947**	157,246	-299	-0.2%	157,246	154,210
421.9012.536.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	58,223
421.9012.536.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	25,352
Total Personnel Costs		**787,467**	769,547	17,920	2.3%	769,547	910,799
Operating Expenses							
421.9012.536.331001	PROFESSIONAL SERVICES	**55,000**	55,000	0	0.0%	55,000	57,800
421.9012.536.334003	JANITORIAL SERVICES	**4,400**	4,400	0	0.0%	4,400	3,424
421.9012.536.334007	OTHER CONTRACTUAL SERVICES	**0**	0	0	n/a	0	48,358
421.9012.536.340001	MILEAGE ALLOWANCE	**500**	500	0	0.0%	500	75
421.9012.536.341001	TELEPHONE	**3,000**	3,000	0	0.0%	3,000	2,472
421.9012.536.342001	POSTAGE	**75,000**	75,000	0	0.0%	75,000	114,360
421.9012.536.346002	VEHICLE MAINTENANCE	**8,393**	7,293	1,100	15.1%	7,293	11,431
421.9012.536.346003	BUILDING MAINTENANCE	**2,000**	2,000	0	0.0%	2,000	800
421.9012.536.346017	OFFICE EQUIP MAINT	**1,500**	1,500	0	0.0%	1,500	591
421.9012.536.346018	RADIO MAINT	**500**	500	0	0.0%	500	164
421.9012.536.346044	METERS MAINT	**500**	500	0	0.0%	500	824
421.9012.536.346200	SOFTWARE & MAINTENANCE	**132,000**	125,000	7,000	5.6%	125,000	114,399
421.9012.536.347001	PRINTING & BINDING	**32,000**	32,000	0	0.0%	32,000	48,258
421.9012.536.349003	SCHOOLS & MEETINGS	**2,000**	2,000	0	0.0%	2,000	1,265
421.9012.536.349015	CREDIT BUREAU CHARGES	**28,000**	28,000	0	0.0%	28,000	20,243
421.9012.536.351001	OFFICE SUPPLIES	**3,000**	3,000	0	0.0%	3,000	2,527
421.9012.536.351003	OFFICE FURN & EQUIP	**5,000**	5,000	0	0.0%	5,000	0
421.9012.536.352001	GAS & OIL	**6,047**	6,480	-433	-6.7%	6,480	8,025
421.9012.536.352008	UNIFORMS & CLOTHING	**1,200**	1,200	0	0.0%	1,200	962
421.9012.536.352014	OTHER COMMODITIES	**1,000**	1,000	0	0.0%	1,000	84
421.9012.536.352027	TOOLS & INSTRUMENTS	**500**	500	0	0.0%	500	141
421.9012.536.359905	INTERFUND SERVICES - ELECTRIC	**0**	0	0	n/a	0	-390,546
421.9012.536.359910	INTERFUND SERVICES - SOLID WASTE	**-168,952**	-168,474	-478	0.3%	-168,474	-134,844
Total Operating Expenses		**192,588**	185,399	7,189	3.9%	185,399	-89,187
Total		**980,055**	**954,946**	**25,109**	**2.6%**	**954,946**	**821,612**

Non Departmental

Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Water Sewer Fund.

WATER AND SEWER FUND

NONDEPARTMENTAL

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
421.9900.536.114003	OVERTIME - DISASTER	**0**	0	0	n/a	0	6,130
421.9900.536.123005	WORKERS COMPENSATION	**91,700**	83,000	8,700	10.5%	83,000	86,703
421.9900.536.123004	RETIREMENT PREM ASSIST	**161,792**	169,288	-7,496	-4.4%	169,288	155,223
421.9900.536.123006	CONTRIBUTION TO OPEB TRUST	**77,835**	122,357	-44,522	-36.4%	122,357	147,605
421.9900.536.125001	STATE UNEMPLOYMENT COMP	**0**	0	0	n/a	0	3,300
Total Personnel Costs		**331,327**	374,645	-43,318	-11.6%	374,645	398,961
Operating Expenses							
421.9900.536.331001	PROFESSIONAL SERVICES	**15,000**	15,000	0	0.0%	15,000	3,080
421.9900.536.331012	PAYING AGENTS FEE	**0**	1,250	-1,250	-100.0%	1,250	0
421.9900.536.331015	GIS EXPENSE	**20,000**	25,000	-5,000	-20.0%	25,000	30,076
421.9900.536.332001	AUDIT	**19,000**	19,000	0	0.0%	19,000	18,606
421.9900.536.340001	MILEAGE ALLOWANCE	**5,000**	7,500	-2,500	-33.3%	7,500	5,160
421.9900.536.341002	TELECOMMUNICATIONS SVCS	**9,800**	9,800	0	0.0%	9,800	6,675
421.9900.536.344003	LAND RENT AIRPORT	**30,000**	30,000	0	0.0%	30,000	20,337
421.9900.536.345001	GENERAL INSURANCE	**247,788**	271,463	-23,675	-8.7%	271,463	288,351
421.9900.536.345003	G/L AND AUTO-LOSSES/DEDUCTIBLES	**0**	0	0	n/a	0	1,220
421.9900.536.349016	GF ADMIN CHARGE	**1,256,596**	1,253,257	3,339	0.3%	1,253,257	1,045,744
421.9900.536.349019	METER DEPOSIT INTEREST	**7,500**	0	7,500	n/a	0	3,666
421.9900.536.349023	BAD DEBT	**15,000**	15,000	0	0.0%	15,000	46,116
421.9900.536.349300	HURRICANE DORIAN EXPENSES	**0**	0	0	n/a	0	6,007
421.9900.536.355002	MISCELLANEOUS	**2,000**	2,000	0	0.0%	2,000	0
421.9900.536.355006	INVENTORY VARIANCE	**0**	0	0	n/a	0	-10
421.9900.536.355007	GRACE	**80,000**	75,000	5,000	6.7%	75,000	96,751
Total Operating Expenses		**1,707,684**	1,724,270	-16,586	-1.0%	1,724,270	1,571,779
Debt Service and Transfers							
421.9900.536.991004	TRANSFER TO GENERAL FUND	**1,025,000**	1,005,000	20,000	2.0%	1,005,000	996,000
421.9900.536.991007	TRANS TO W/S R&R FUND	**1,800,000**	1,700,000	100,000	5.9%	1,700,000	1,700,000
421.9900.536.991058	DEBT SVC TRF WW 310201 ORIG	**651,124**	651,124	0	0.0%	651,124	169,469
421.9900.536.991059	DEBT SVC TRF DW 310220	**20,542**	20,542	0	0.0%	20,542	5,759
421.9900.536.991060	DEBT SVC TRF WW 310201 AM#2	**107,876**	107,876	0	0.0%	107,876	24,722
421.9900.536.991061	DEBT SVC TRF DW 310221	**12,000**	12,000	0	0.0%	12,000	2,965
421.9900.536.991062	DEBT SVC TRF SERIES 2013	**1,128,056**	1,131,410	-3,354	-0.3%	1,131,410	58,506
Total Debt Service and Transfers		**4,744,598**	4,627,952	116,646	2.5%	4,627,952	2,957,421
Total		**6,783,609**	**6,726,867**	**56,742**	**0.8%**	**6,726,867**	**4,928,161**

WATER SEWER R&R FUND

Account Number	Account Name	2020-2021 Budget
REVENUES		
423.0000.343.060900	WATER IMPACT FEES	175,000
423.0000.343.061000	SEWER IMPACT FEES	130,000
423.0000.343.061600	WASTEWATER UTILITY EXTENSION CHARGES	20,000
423.0000.343.062000	STEP SYSTEM PREPAYMENTS	275,000
423.0000.361.010100	INTEREST INCOME - SPECIAL ASSESSMENTS	3,000
423.0000.363.000100	PENALTY INCOME	500
423.0000.365.090150	SALE OF SURPLUS VEHICLES	10,000
423.0000.382.000300	CONTRIBUTION FROM W/S REV FUND	1,800,000
423.0000.384.000100	PROCEEDS FROM BORROWING (WWTP RELOCATION)	1,050,000
423.0000.384.000100	PROCEEDS FROM BORROWING(CANAL PMP STN & WTP RETROFIT)	1,450,000
423.0000.384.000100	PROCEEDS FROM BORROWING(STEP SYS FRC MNS OUT CTY LMTS)	2,000,000
423.0000.389.000800	STEP SYSTEM SPECIAL ASSESSMENT REVENUE	1,500
423.0000.389.000200	CASH CARRY OVER	3,044,842
Total Revenues		**$ 9,959,842**
EXPENDITURES		
WASTEWATER TREATMENT		
423.9000.536.610390	COMPUTERS	10,500
423.9000.536.611334	WASTEWATER TREATMENT PLANT METERS	5,000
423.9000.536.614004	PUMP AND MOTOR REPLACEMENT	5,000
423.9000.536.614005	ELECTRICAL EQUIPMENT REPLACEMENT	5,000
423.9000.536.615014	HVAC REPLACEMENT	1,000
423.9000.536.616072	WATER RECLAMATION FACILITY - ENGINEERING (WWTP RELOC)	900,000
WATER TREATMENT		
423.9002.536.601302	WELL FIELD GENERATORS (REPLACE PORTABLES)	120,000
423.9002.536.602391	EXTERIOR PAINTING OF BUILDINGS	50,000
423.9002.536.602393	SLAKER ROOM FLOOR EPOXY COATING REPAIR	50,000
423.9002.536.608304	DOOR REPLACEMENT	95,000
423.9002.536.610340	SECURITY SYSTEM	20,000
423.9002.536.610396	SCADA SYSTEM REPLACEMENT	20,000
423.9002.536.611305	CAUSTIC TANK REPLACEMENT	50,000

Account Number	Account Name	2020-2021 Budget
EXPENDITURES (CONTINUED)		
423.9002.536.611306	FLOURIDE TANK REPLACEMENT	30,000
423.9002.536.611307	PIPE PAINTING (FILTER BAYS)	50,000
423.9002.536.611334	WATER PLANT AND WELL FIELD METERS	30,000
423.9002.536.612310	RO PLANT GENERATOR REPLACEMENT	650,000
423.9002.536.613010	HIGH SERVICE PUMP PLC REPLACEMENT	100,000
423.9002.536.614002	WELL FIELD PUMP AND MOTOR REPLACEMENT	100,000
423.9002.536.614006	PLANT PUMP AND MOTOR REPLACEMENT	10,000
423.9002.536.614007	HVAC REPLACEMENT	1,000
423.9002.536.614008	ELECTRICAL EQUIPMENT REPLACEMENT	35,000
423.9002.536.615022	ROOF REPLACEMENT WELLS 29, 30 & SB 4 PUMP STATION	30,000
423.9002.536.616045	GROUND STORAGE RESERVOIR PAINTING (3)	85,000
423.9002.536.616062	FILTER INTERIOR PAINTING	75,000
423.9002.536.616066	ELECTRICAL SYSTEM REPLACEMENT (FILTERS 7 THROUGH 11)	350,000
423.9002.536.661311	HIGH SERVICE PUMP (REPLACEMENT AND REFURB)	120,000
423.9002.536.662307	SURFICIAL WELL REPLACEMENT	250,000
423.9002.536.691340	COMPUTER	10,500
423.9002.536.692320	FILTER MEDIA REPLACEMENT (FILTERS 7 THROUGH 11)	40,000
423.9002.536.616073	2.0 MG GROUND STORAGE TANK WITH SITE WORK	195,000
423.9002.536.616074	ACCELATOR DEMOLITION & REHABILITATION (NO. 2, 3 AND 4)	630,000
423.9002.536.616075	RELOCATION OF LIME SLUDGE BEDS	200,000
423.9002.536.616076	RAW WATER LINE RELOCATION	150,000
423.9002.536.616077	SURFACE WASH PIPING REPLACEMENT	75,000
423.9002.536.616078	SB4 SYSTEM REPLACEMENT	45,000
423.9002.536.616079	ST. LUCIE COUNTY INTERCONNECT	50,000
423.9002.536.616080	RECOVERY BASIN PUMPS	30,000
423.9002.536.616081	FILTER ACTUATERS	50,000
WASTEWATER REUSE		
423.9004.536.610396	SCADA SYSTEM	25,000
423.9004.536.611334	REUSE METERS	7,500
423.9004.536.614009	PUMP AND MOTOR REPLACEMENT	5,000
423.9004.536.614010	ELECTRICAL PANEL REPLACEMENT	7,500
423.9004.536.616045	GROUND STORAGE RESERVOIR PAINTING (1)	45,000
423.9004.536.616082	RECLAIM WTR GRND STORAGE TNK & PMP SYS (WWTP RELOC)	150,000

Account Number	Account Name	2020-2021 Budget
EXPENDITURES (CONTINUED)		
423.9004.536.616083	MAIN RELIEF CANAL PMP STN, MAINS, WTP RETROFIT (SB 712)	1,450,000
423.9004.536.616084	TIRS PUMP STATION ELECTRICAL REHABILITATION	150,000
423.9004.536.616085	AIA PIPE PIGGING	65,000
423.9004.536.601381	NUTRIENT REDUCTION STUDY	50,000
ADMINISTRATION		
423.9005.536.610390	COMPUTERS	3,000
FACILITY MAINTENANCE		
423.9007.536.601399	SOFTWARE FOR WAREHOUSE	40,000
423.9007.536.610340	SECURITY SYSTEM WAREHOUSE	25,000
423.9007.536.610390	COMPUTERS	5,000
423.9007.536.699393	TOOLS/SHOP/GARAGE/EQUIPMENT	15,000
423.9007.536.616086	MAINTENANCE BUILDING EXPANSION	420,000
WASTEWATER COLLECTION		
423.9010.536.602391	SERVICE TRUCK CRANES	20,000
423.9010.536.608361	LIFT STATION PUMP REPLACEMENT	35,000
423.9010.536.610390	COMPUTERS	3,000
423.9010.536.615024	TRAILER MOUNTED DIESEL PUMP	50,000
423.9010.536.615053	STEP SYSTEM CUSTOMER EQUIPMENT	250,000
423.9010.536.616053	STEP SYSTEM SERVICES	30,000
423.9010.536.616055	SEPTIC TANK NUTRIENT REMOVAL STUDY (TMDL)	50,000
423.9010.536.616056	WASTEWATER COLLECTION MISC EQUIPMENT	5,000
423.9010.536.616064	LIFT STATION CONTROLLERS	10,000
423.9010.536.616068	IN-PLACE LIFT STATION GENERATORS	120,000
423.9010.536.668361	ELECTRICAL PANEL REPLACEMENT	30,000
423.9010.536.671361	GRAVITY SEWER REHABILITATION	250,000
423.9010.536.616087	STEP SYSTEM FORECE MAINS (OUTSIDE CITY LIMITS) - SB 712	500,000
423.9010.536.616088	MOCKINGBIRD DRIVE FORCE MAIN REPLACEMENT	100,000
423.9010.536.616089	LIFT STATION SCADA	50,000
423.9010.536.616090	WW COLLECTION SVC VEHICLES (TRCKS/TRAILERS/ROLLING STCK)	379,000
423.9010.536.616091	CAMERA INSPECTION EQUIP (MANHOLE INSPECTION CAMERA)	90,000
WATER DISTRIBUTION		
423.9011.536.608334	WATER DISTRIBUTION METERS	60,000
423.9011.536.610390	COMPUTERS	3,000

WATER SEWER R&R FUND

Account Number	Account Name	2020-2021 Budget
EXPENDITURES (CONTINUED)		
423.9011.536.611331	LINE & SERVICE REPLACEMENT	250,000
423.9011.536.616045	GROUND STORAGE RESERVOIR PAINTING (2)	65,000
423.9011.536.616050	WATER DISTRIBUTION SERVICE VEHICLES	160,000
423.9011.536.616056	WATER DISTRIBUTION MISC EQUIPMENT	5,000
423.9011.536.641411	UTILITY LINE LOCATOR	25,000
CUSTOMER SERVICE		
423.9012.536.615045	CUSTOMER SVC BILLING SOFTWARE IMPRVMTS/UPDATES	203,650
423.9012.536.616069	CUSTOMER SERVICE MOBILE RADIO REPLACEMENT	12,000
423.9012.536.616092	CUSTOMER SERVICE - ITRON SOFTWARE UPDATE	5,000
423.9012.536.641416	CUST SVC VEH LEASE-PURCHASE DEBT SVC	13,192
Total Expenditures		**$ 9,959,842**

Note: Please see Five Year Capital Program book for project descriptions and five year funding

AIRPORT FUND

AIRPORT

OPERATING BUDGET

	Budget 2020-2021	Budget 2019-2020
Operating Revenue	$ 3,167,300	$ 3,049,105
Operating Expenses:		
Airport operations (4000)	2,689,444	2,772,973
Total Operating Expenses	2,689,444	2,772,973
Net Operating Income	477,856	276,132
Debt Service		
No outstanding debt on the Airport	-	-
	-	-
Total Debt Service Transfers	-	-
Surplus Revenue	$ 477,856	$ 276,132
Surplus Revenue Distribution		
Transfer to Construction Fund	$ 350,000	$ 500,000
Balance Available for Capital Additions	127,856	(223,868)
Total Distribution of Surplus	$ 477,856	$ 276,132

AIRPORT FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
441.0000.311.010000	AD VALOREM TAXES	**14,000**	15,000	-1,000	-6.7%	15,000	14,322
441.0000.331.090530	HURR MATT DR-4283 FEMA REIMB	**0**	0	0	n/a	0	994
441.0000.331.090540	HURRICANE IRMA DR-4337 FEMA REIMB	**0**	0	0	n/a	0	3,543
441.0000.334.090530	HURR MATT DR-4283 ST REIMB	**0**	0	0	n/a	0	166
441.0000.337.400100	FAC INTERNSHIP GRANT (17-08)	**0**	2,500	-2,500	-100.0%	2,500	0
441.0000.344.010100	AIRPORT RENTALS	**2,000,000**	1,850,000	150,000	8.1%	1,850,000	2,082,293
441.0000.344.010200	CITRUS PARK VILLAGE RENTALS	**160,000**	150,000	10,000	6.7%	150,000	155,616
441.0000.344.010300	FUEL FLOWAGE FEES	**200,000**	220,000	-20,000	-9.1%	220,000	239,711
441.0000.344.010400	SECURITY FEES	**7,000**	7,000	0	0.0%	7,000	0
441.0000.344.010500	RESOLUTION RENTALS	**402,800**	404,000	-1,200	-0.3%	404,000	420,428
441.0000.344.010700	GROSS RECEIPTS	**300,000**	350,000	-50,000	-14.3%	350,000	479,516
441.0000.344.010800	TERMINAL / RAMP FEES	**0**	15,000	-15,000	-100.0%	15,000	12,600
441.0000.344.010850	AIRLINE RATES AND CHARGES	**35,000**	0	35,000	n/a	0	0
441.0000.344.010900	TRANSPORTATION FEES	**0**	5,000	-5,000	-100.0%	5,000	0
441.0000.361.010200	INTEREST ON INVESTMENTS	**35,000**	10,000	25,000	250.0%	10,000	152,846
441.0000.369.040100	LANDFILL	**3,500**	3,500	0	0.0%	3,500	5,854
441.0000.369.060000	INSURANCE PROCEEDS	**0**	0	0	n/a	0	244,372
441.0000.369.090100	MISCELLANEOUS REVENUES	**10,000**	10,000	0	0.0%	10,000	25,320
441.0000.382.000650	CONTR FROM HLTH INS FND	**0**	7,105	-7,105	-100.0%	7,105	10,639
441.0000.389.000200	CASH CARRY OVER	**-127,856**	223,868	-351,724	-157.1%	223,868	0
Total		**3,039,444**	**3,272,973**	**-233,529**	**-7.1%**	**3,272,973**	**3,848,220**

AIRPORT FUND

BUDGET BY DEPARTMENT

Department	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected		2019-2020 Budget	2018-2019 Actual
			Change $	Change %		
Airport	**3,039,444**	3,272,973	-233,529	-7.1%	3,272,973	3,965,176
Airport Fund	**3,039,444**	**3,272,973**	**-233,529**	**-7.1%**	**3,272,973**	**3,965,176**

AIRPORT FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
112001 - OPERATING SALARIES	**593,188**	646,055	-52,867	-8.2%	646,055	584,636
113002 - PART TIME SALARIES	**35,000**	54,500	-19,500	-35.8%	54,500	17,923
114001 - OVERTIME SALARIES	**35,000**	35,000	0	0.0%	35,000	14,019
114003 - OVERTIME - DISASTER	**0**	0	0	n/a	0	626
121001 - SOCIAL SECURITY TAXES	**50,734**	56,270	-5,536	-9.8%	56,270	43,798
122001 - PENSION FUND CONTRIBUTION	**164,603**	162,165	2,438	1.5%	162,165	106,034
123001 - GROUP LIFE INSURANCE	**2,400**	2,100	300	14.3%	2,100	2,376
123002 - HOSPITALIZATION INSURANCE	**130,465**	140,041	-9,576	-6.8%	140,041	123,202
123004 - RETIREMENT PREM ASSIST	**10,540**	9,944	596	6.0%	9,944	9,620
123005 - WORKERS COMPENSATION	**6,200**	5,500	700	12.7%	5,500	8,339
123006 - CONTRIBUTION TO OPEB TRUST	**5,071**	7,187	-2,116	-29.4%	7,187	10,175
126001 - COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	1,643
126002 - COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	6,204
331001 - PROFESSIONAL SERVICES	**65,000**	95,000	-30,000	-31.6%	95,000	91,688
331002 - OUTSIDE LEGAL SERVICES	**5,000**	5,000	0	0.0%	5,000	220
332001 - AUDIT	**4,000**	4,000	0	0.0%	4,000	4,124
334002 - CLEANING & LAUNDRY	**1,000**	1,000	0	0.0%	1,000	767
334003 - JANITORIAL SERVICES	**9,000**	9,000	0	0.0%	9,000	10,051
334005 - FIRE PROTECTION	**158,000**	158,000	0	0.0%	158,000	143,960
334007 - OTHER CONTRACTUAL SERVICES	**15,000**	12,000	3,000	25.0%	12,000	20,983
334010 - AIRPORT SECURITY - VBPD	**96,927**	96,637	290	0.3%	96,637	64,571
334013 - AIRPORT SECURITY - TSA	**7,000**	7,000	0	0.0%	7,000	0
334017 - ENVIRONMENTAL	**5,000**	5,000	0	0.0%	5,000	0
340001 - MILEAGE ALLOWANCE	**1,500**	1,500	0	0.0%	1,500	525
341001 - TELEPHONE	**9,000**	7,000	2,000	28.6%	7,000	7,845
342001 - POSTAGE	**1,700**	1,700	0	0.0%	1,700	1,544
343001 - UTILITIES	**107,000**	107,000	0	0.0%	107,000	119,920
344001 - MACH & EQUIP RENT	**1,000**	1,000	0	0.0%	1,000	0
344004 - ENVIRONMENTAL CLEANUP	**115,000**	130,000	-15,000	-11.5%	130,000	107,609
345001 - GENERAL INSURANCE	**115,033**	103,250	11,783	11.4%	103,250	116,305
346001 - EQUIPMENT MAINTENANCE	**3,000**	3,000	0	0.0%	3,000	2,834
346002 - VEHICLE MAINTENANCE	**39,554**	39,326	228	0.6%	39,326	36,849
346003 - BUILDING MAINTENANCE	**55,000**	40,000	15,000	37.5%	40,000	39,649
346052 - AIRFIELD MAINT	**75,000**	75,000	0	0.0%	75,000	48,031
346058 - GROUNDS MAINT	**53,637**	51,906	1,731	3.3%	51,906	49,589
346061 - AIRSIDE DRAINAGE MAINT	**15,000**	15,000	0	0.0%	15,000	14,054
346200 - SOFTWARE MAINTENANCE	**2,000**	2,000	0	0.0%	2,000	937
349001 - ADVERTISING	**60,000**	50,000	10,000	20.0%	50,000	22,288
349003 - SCHOOLS & MEETINGS	**10,000**	10,000	0	0.0%	10,000	7,116
349008 - COUNTY AD VALOREM TAXES	**22,000**	20,000	2,000	10.0%	20,000	18,072

AIRPORT FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
349016 - GF ADMIN CHARGE	**476,283**	297,092	179,191	60.3%	297,092	324,009
349028 - LANDFILL FEES	**16,000**	16,000	0	0.0%	16,000	15,148
349033 - PROMOTION	**10,000**	10,000	0	0.0%	10,000	8,905
349300 - HURRICANE DORIAN EXPENSES	**0**	0	0	n/a	0	116
351001 - OFFICE SUPPLIES	**3,000**	2,500	500	20.0%	2,500	1,882
351003 - OFFICE FURN & EQUIP	**3,000**	3,500	-500	-14.3%	3,500	1,282
352001 - GAS AND OIL	**9,509**	12,600	-3,091	-24.5%	12,600	12,519
352002 - TIRES & TUBES	**1,000**	1,000	0	0.0%	1,000	0
352005 - CONSUMABLE TOOLS	**1,000**	1,000	0	0.0%	1,000	949
352006 - JANITORIAL SUPPLIES	**2,100**	2,000	100	5.0%	2,000	264
352007 - SIGN MATERIAL	**2,000**	2,000	0	0.0%	2,000	1,872
352008 - UNIFORMS & CLOTHING	**1,600**	1,500	100	6.7%	1,500	1,000
352010 - ELEC PARTS & SUPPLIES	**1,000**	1,000	0	0.0%	1,000	485
352013 - CHEMICAL AND LAB SUPPLIES	**7,000**	7,000	0	0.0%	7,000	4,365
352014 - OTHER COMMODITIES	**1,000**	1,000	0	0.0%	1,000	12
354001 - SUBSCRIPTIONS/MEMBERSHIPS	**5,000**	5,000	0	0.0%	5,000	3,595
355002 - MISCELLANEOUS	**3,000**	3,000	0	0.0%	3,000	-751
365002 - STORM DAMAGE	**2,000**	2,000	0	0.0%	2,000	1,883
6_____ - CAPITAL Various, See Detail	**60,400**	235,700	-175,300	-74.4%	235,700	19,515
991017 - NON OP TRANS TO CONST FUND	**350,000**	500,000	-150,000	-30.0%	500,000	1,710,000
Total for Airport Fund Expenditures	**3,039,444**	**3,272,973**	**-233,529**	**-7.1%**	**3,272,973**	**3,965,176**

Airport

Mission

The mission of the Airport is to provide safe and efficient aviation facilities and associated services to both commercial and non-commercial users while operating in harmony with the community's quality of life goals.

Vision

A vibrant, forward-looking regional Airport serving the aviation industry and the public; an Airport that contributes to our local economy while honoring our historic and natural heritage.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	3	4	-1
Full Time Bargaining	9	8	1
Total	12	12	0
Part Time	4	6	-2
Total	16	18	-2

Major Goals

Optimize operational safety, efficiency and effectiveness at the Airport:

Maintain an up-to-date Airport Layout Plan in compliance with FAA/FDOT regulations.
Maintain safe aircraft operations and emergency response, and ensure coordination with FAA, TSA, Airport tenants and users of the airfield.
Maximize FAA/FDOT and other funding for improvements to the Airport.
Pursue legislative changes as necessary to maintain current FDOT funding eligibility.
Ensure quality training and operational oversight for Airport users.

Optimize the airport's income potential in order to maintain financial self-sufficiency:

Implement strategies to strengthen existing Airport business and attract new business including additional airline service and Airport Terminal development.
Offer competitive rates and charges to aeronautical and non-aeronautical business.
Evaluate development opportunities and offer competitive lease terms.

Meet the long range aviation needs of the community:

Participate in local Aviation Safety, Planning, and Economic Development groups.
Participate in Regional and Statewide Aviation Planning Committees.
Participate in Florida Airports Council and national aviation groups.

Ensure that the Airport's short and long-term plans are environmentally compatible:

Foster and maintain community pride in the Airport.
Consider means to reduce energy use in a cost effective manner.
Meet all FAA and TSA requirements for environmental stewardship.

Enhance the aesthetic value, safety, and quality of the Airport Commercial Village:

Improve aesthetics and help to enforce City Code at the Airport.
Improve signage for better way-finding in and around the Airport.
Be an attractive destination Airport.

Provide the City of Vero Beach with planning options for the Airport:

Review the Airport's Master Plan and consider revision's if necessary.
Monitor City and County land use compatibility with property surrounding the Airport.

AIRPORT FUND

AIRPORT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
441.4000.542.112001	OPERATING SALARIES	**593,188**	646,055	-52,867	-8.2%	646,055	584,636
441.4000.542.113002	PART TIME SALARIES	**35,000**	54,500	-19,500	-35.8%	54,500	17,923
441.4000.542.114001	OVERTIME SALARIES	**35,000**	35,000	0	0.0%	35,000	14,019
441.4000.542.114003	OVERTIME - DISASTER	**0**	0	0	n/a	0	626
441.4000.542.121001	SOCIAL SECURITY TAXES	**50,734**	56,270	-5,536	-9.8%	56,270	43,798
441.4000.542.122001	PENSION FUND CONTRIBUTION	**164,603**	162,165	2,438	1.5%	162,165	106,034
441.4000.542.123001	GROUP LIFE INSURANCE	**2,400**	2,100	300	14.3%	2,100	2,376
441.4000.542.123002	HOSPITALIZATION INSURANCE	**130,465**	140,041	-9,576	-6.8%	140,041	123,202
441.4000.542.123005	WORKERS COMPENSATION	**6,200**	5,500	700	12.7%	5,500	8,339
441.4000.542.123004	RETIREMENT PREM ASSIST	**10,540**	9,944	596	6.0%	9,944	9,620
441.4000.542.123006	CONTRIBUTION TO OPEB TRUST	**5,071**	7,187	-2,116	-29.4%	7,187	10,175
441.4000.542.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	1,643
441.4000.542.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	6,204
Total Personnel Costs		**1,033,201**	1,118,762	-85,561	-7.6%	1,118,762	928,595
Operating Expenses							
441.4000.542.331001	PROFESSIONAL SERVICES	**65,000**	95,000	-30,000	-31.6%	95,000	91,688
441.4000.542.331002	OUTSIDE LEGAL SERVICES	**5,000**	5,000	0	0.0%	5,000	220
441.4000.542.332001	AUDIT	**4,000**	4,000	0	0.0%	4,000	4,124
441.4000.542.334002	CLEANING & LAUNDRY	**1,000**	1,000	0	0.0%	1,000	767
441.4000.542.334003	JANITORIAL SERVICES	**9,000**	9,000	0	0.0%	9,000	10,051
441.4000.542.334005	FIRE PROTECTION	**158,000**	158,000	0	0.0%	158,000	143,960
441.4000.542.334007	OTHER CONTRACTUAL SERVICES	**15,000**	12,000	3,000	25.0%	12,000	20,983
441.4000.542.334010	AIRPORT SECURITY - VBPD	**96,927**	96,637	290	0.3%	96,637	64,571
441.4000.542.334013	AIRPORT SECURITY - TSA	**7,000**	7,000	0	0.0%	7,000	0
441.4000.542.334017	ENVIRONMENTAL	**5,000**	5,000	0	0.0%	5,000	0
441.4000.542.340001	MILEAGE ALLOWANCE	**1,500**	1,500	0	0.0%	1,500	525
441.4000.542.341001	TELEPHONE	**9,000**	7,000	2,000	28.6%	7,000	7,845
441.4000.542.342001	POSTAGE	**1,700**	1,700	0	0.0%	1,700	1,544
441.4000.542.343001	UTILITIES	**107,000**	107,000	0	0.0%	107,000	119,920
441.4000.542.344001	MACH & EQUIP RENT	**1,000**	1,000	0	0.0%	1,000	0
441.4000.542.344004	ENVIRONMENTAL CLEANUP	**115,000**	130,000	-15,000	-11.5%	130,000	107,609
441.4000.542.345001	GENERAL INSURANCE	**115,033**	103,250	11,783	11.4%	103,250	116,305
441.4000.542.346001	EQUIPMENT MAINTENANCE	**3,000**	3,000	0	0.0%	3,000	2,834
441.4000.542.346002	VEHICLE MAINTENANCE	**39,554**	39,326	228	0.6%	39,326	36,849
441.4000.542.346003	BUILDING MAINTENANCE	**55,000**	40,000	15,000	37.5%	40,000	39,649
441.4000.542.346052	AIRFIELD MAINT	**75,000**	75,000	0	0.0%	75,000	48,031

AIRPORT FUND

AIRPORT

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
441.4000.542.346058	GROUNDS MAINT	**53,637**	51,906	1,731	3.3%	51,906	49,589
441.4000.542.346061	AIRSIDE DRAINAGE MAINT	**15,000**	15,000	0	0.0%	15,000	14,054
441.4000.542.346200	SOFTWARE MAINTENANCE	**2,000**	2,000	0	0.0%	2,000	937
441.4000.542.349001	ADVERTISING	**60,000**	50,000	10,000	20.0%	50,000	22,288
441.4000.542.349003	SCHOOLS & MEETINGS	**10,000**	10,000	0	0.0%	10,000	7,116
441.4000.542.349008	COUNTY AD VALOREM TAXES	**22,000**	20,000	2,000	10.0%	20,000	18,072
441.4000.542.349016	GF ADMIN CHARGE	**476,283**	297,092	179,191	60.3%	297,092	324,009
441.4000.542.349028	LANDFILL FEES	**16,000**	16,000	0	0.0%	16,000	15,148
441.4000.542.349033	PROMOTION	**10,000**	10,000	0	0.0%	10,000	8,905
441.4000.542.349300	HURRICANE DORIAN EXPENSES	**0**	0	0	n/a	0	116
441.4000.542.351001	OFFICE SUPPLIES	**3,000**	2,500	500	20.0%	2,500	1,882
441.4000.542.351003	OFFICE FURN & EQUIP	**3,000**	3,500	-500	-14.3%	3,500	1,282
441.4000.542.352001	GAS AND OIL	**9,509**	12,600	-3,091	-24.5%	12,600	12,519
441.4000.542.352002	TIRES & TUBES	**1,000**	1,000	0	0.0%	1,000	0
441.4000.542.352005	CONSUMABLE TOOLS	**1,000**	1,000	0	0.0%	1,000	949
441.4000.542.352006	JANITORIAL SUPPLIES	**2,100**	2,000	100	5.0%	2,000	264
441.4000.542.352007	SIGN MATERIAL	**2,000**	2,000	0	0.0%	2,000	1,872
441.4000.542.352008	UNIFORMS & CLOTHING	**1,600**	1,500	100	6.7%	1,500	1,000
441.4000.542.352010	ELEC PARTS & SUPPLIES	**1,000**	1,000	0	0.0%	1,000	485
441.4000.542.352013	CHEMICAL AND LAB SUPPLIES	**7,000**	7,000	0	0.0%	7,000	4,365
441.4000.542.352014	OTHER COMMODITIES	**1,000**	1,000	0	0.0%	1,000	12
441.4000.542.354001	SUBSCRIPTIONS/MEMBERSHIPS	**5,000**	5,000	0	0.0%	5,000	3,595
441.4000.542.355002	MISCELLANEOUS	**3,000**	3,000	0	0.0%	3,000	-751
441.4000.542.365002	STORM DAMAGE	**2,000**	2,000	0	0.0%	2,000	1,883
Total Operating Expenses		**1,595,843**	1,418,511	177,332	12.5%	1,418,511	1,307,066
Capital Outlay							
441.4000.542.6_____	Various, See Detail	**60,400**	235,700	-175,300	-74.4%	235,700	19,515
Total Capital Outlay		**60,400**	235,700	-175,300	-74.4%	235,700	19,515
Debt Service and Transfers							
441.4000.542.991017	NON OP TRANS TO CONST FUND	**350,000**	500,000	-150,000	-30.0%	500,000	1,710,000
Total Debt Service and Transfers		**350,000**	500,000	-150,000	-30.0%	500,000	1,710,000
Total		**3,039,444**	**3,272,973**	**-233,529**	**-7.1%**	**3,272,973**	**3,965,176**

AIRPORT FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Airport				
	441.4000.542.666003	BATWING MOWER (DECK ONLY)	Replace 16 year old mower deck with more reliable Schulte unit.	**22,000**
	441.4000.542.603009	RADIOS (AIR TRAFFIC)	Replace 6 year old radios used to communicate with Air Traffic Control Tower; an element of airfield safety. Tower frequently reports poor transmission quality, Communications International is increasingly unable to find parts to repair.	**15,000**
	441.4000.542.698003	COPIER	Replace 11-year old unit.	**8,200**
	441.4000.542.607001	MOWER (ZERO TURN RIDER)	Replace 14 year old mower that is used most every day in airfield as well as streetside mowing.	**13,000**
	441.4000.542.600100	COMPUTERS	Replace 1 laptop as recommended by IT	**2,200**
Total Capital Outlay				**60,400**

Airport Construction Fund

Account Number	Account Name	2020-2021 Budget
REVENUES		
443.0000.331.011000	REHABILITATE RWY 12R-30L (DESIGN) (AIP 42)	1,260,000
443.0000.331.011030	REHABILITATE RWY 12R-30L (CONSTRUCTION) (AIP 43)	1,593,000
443.0000.331.011035	REHABILITATE GA APRON (CONSTRUCTION) (AIP 44)	1,600,000
443.0000.331.011040	CONSTRUCT HANGAR (CARE ACT FUNDING)	500,000
443.0000.334.010750	REHABILITATE NORTH APRON (437981)	272,000
443.0000.334.010850	AIRPORT SECURITY IMPROVEMENTS (439717)	96,000
443.0000.334.010980	REHABILITATE RWY 12R-30L (DESIGN) (434636)	69,750
443.0000.334.011030	REHABILITATE RWY 12R-30L (CONSTRUCTION)	424,500
443.0000.334.011045	AIRPORT FACILITY AIR CONDITIONING REPLACEMENT	320,000
443.0000.334.010990	CONSTRUCT HANGAR (442101)	2,400,000
443.0000.334.010970	RECONSTRUCT CENTER APRON (431034)	800,000
443.0000.334.011050	REHABILITATE SOUTHWEST APRON (433545)	1,200,000
443.0000.389.800000	LOCAL PARTNERSHIP (REHAB SOUTHWEST APRON)	300,000
443.0000.389.001000	NON OPERATING XFR FROM AIRPORT FUND	350,000
443.0000.389.002000	CASH CARRY OVER	378,874
Total Revenues		**$ 11,564,124**
EXPENDITURES		
443.4000.542.616021	REHABILITATE NORTH APRON	340,000
443.4000.542.617010	AIRFIELD SECURITY IMPROVEMENTS (AIR SERVICE)	120,000
443.4000.542.641500	AIRPORT VEHICLE LEASE-PURCHASE DEBT SVC	19,124
443.4000.542.617080	CONSTRUCT HANGAR	3,000,000
443.4000.542.617030	RECONSTRUCT CENTER APRON	1,000,000
443.4000.542.617100	REHABILITATE RWY 12R-30L (DESIGN)	1,395,000
443.4000.542.617125	REHABILITATE RWY 12R-30L (CONSTRUCTION)	2,190,000
443.4000.542.617130	REHABILITATE GA APRON (CONSTRUCTION)	1,600,000
443.4000.542.617135	AIRPORT FACILITY AIR CONDITIONING REPLACEMENT	400,000
443.4000.542.617140	REHABILITATE SOUTHWEST APRON	1,500,000
Total Expenditures		**$ 11,564,124**

Note: Please see Five Year Capital Program book for project descriptions and five year funding

MARINA FUND

MARINA

OPERATING BUDGET

	Budget 2020-2021	Budget 2019-2020
Operating Revenue	$ 1,986,750	$ 1,685,227
Operating Expenses:		
Marina Division	1,207,933	1,091,833
Mooring Division	238,630	212,242
Total Operating Expenses	1,446,563	1,304,075
Net Operating Income	540,187	381,152
Debt Service		
No Outstanding Marina Debt	-	-
Total Debt Service	-	-
Surplus Revenue	$ 540,187	$ 381,152
Surplus Revenue Distribution		
Transfer to General Fund	$ 103,000	$ 101,000
Capital Outlays	648,000	189,070
Balance Available for Capital Additions	(210,813)	91,082
Total Distribution of Surplus	$ 540,187	$ 381,152

MARINA FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
451.0000.331.090540	HURRICANE IRMA DR-4337 FEMA REIMB	**0**	0	0	n/a	0	92
451.0000.334.072000	FL INLAND NAV DIST (FIND) GRANT	**274,500**	0	274,500	n/a	0	0
451.0000.344.020100	TRANSIENT UTILITIES	**20,000**	25,000	-5,000	-20.0%	25,000	17,744
451.0000.344.020200	PERMANENT SLIP UTILITIES	**11,000**	11,000	0	0.0%	11,000	12,104
451.0000.344.020300	DOCK RENTAL	**193,000**	193,000	0	0.0%	193,000	140,316
451.0000.344.020400	DOCK RENTAL TRANSIENT	**200,000**	223,000	-23,000	-10.3%	223,000	229,035
451.0000.344.020500	HOUSE RENTAL DOCKMASTER	**15,600**	15,600	0	0.0%	15,600	15,600
451.0000.344.020600	DIESEL FUEL SALES	**230,000**	230,000	0	0.0%	230,000	291,550
451.0000.344.020700	OIL SALES	**3,000**	5,000	-2,000	-40.0%	5,000	4,112
451.0000.344.020800	GAS SALES	**435,000**	435,000	0	0.0%	435,000	519,533
451.0000.344.020900	LIVE ABOARD FEE	**12,000**	12,000	0	0.0%	12,000	14,003
451.0000.344.021100	ANCHORAGE RENTAL	**245,000**	245,000	0	0.0%	245,000	281,496
451.0000.344.021200	LOCKER RENTALS	**500**	700	-200	-28.6%	700	689
451.0000.344.021300	DRY STORAGE SOUTH COMPLEX	**173,000**	173,000	0	0.0%	173,000	146,775
451.0000.344.021400	DOCK RENTAL SOUTH COMPLEX	**76,000**	40,000	36,000	90.0%	40,000	57,286
451.0000.344.021600	BUILDING RENTAL SOUTH CMPLX	**50,000**	25,000	25,000	100.0%	25,000	24,401
451.0000.344.021700	ALCOHOL SALES	**8,000**	10,000	-2,000	-20.0%	10,000	8,617
451.0000.361.010200	INTEREST ON INVESTMENTS	**150**	150	0	0.0%	150	212
451.0000.369.090100	MISCELLANEOUS REVENUES	**40,000**	40,000	0	0.0%	40,000	46,474
451.0000.382.000650	CONTR FROM HLTH INS FND	**0**	1,777	-1,777	-100.0%	1,777	2,660
451.0000.389.000100	CASH/OVER AND SHORT	**0**	0	0	n/a	0	181
451.0000.389.000200	CASH CARRY OVER	**210,813**	-91,082	301,895	-331.5%	-91,082	0
451.0000.389.000701	XFR FROM ELECTRIC-DEBT PAYOFF	**0**	0	0	n/a	0	3,160,601
Total		**2,197,563**	**1,594,145**	**603,418**	**37.9%**	**1,594,145**	**4,973,481**

MARINA FUND

BUDGET BY DEPARTMENT

Department	**2020-2021 Budget**	2019-2020 Projected	2021 Budget vs 2020 Projected		2019-2020 Budget	2018-2019 Actual
			Change $	Change %		
Marina Division	**1,958,933**	1,381,903	577,030	41.8%	1,381,903	1,775,286
Moorings Division	**238,630**	212,242	26,388	12.4%	212,242	226,684
Marina Fund	**2,197,563**	**1,594,145**	**603,418**	**37.9%**	**1,594,145**	**2,001,970**

MARINA FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
112001 - OPERATING SALARIES	**224,201**	186,748	37,453	20.1%	186,748	231,933
113002 - PART TIME SALARIES	**45,000**	42,689	2,311	5.4%	42,689	40,231
114001 - OVERTIME SALARIES	**3,000**	5,000	-2,000	-40.0%	5,000	4,939
121001 - SOCIAL SECURITY TAXES	**20,823**	17,934	2,889	16.1%	17,934	20,766
122001 - PENSION FUND CONTRIBUTION	**47,439**	42,541	4,898	11.5%	42,541	29,633
123001 - GROUP LIFE INSURANCE	**600**	600	0	0.0%	600	593
123002 - HOSPITALIZATION INSURANCE	**44,324**	34,162	10,162	29.7%	34,162	24,314
123004 - RETIREMENT PREM ASSIST	**8,928**	8,486	442	5.2%	8,486	6,106
123005 - WORKER COMPENSATION	**31,200**	7,600	23,600	310.5%	7,600	31,191
123006 - CONTRIBUTION TO OPEB TRUST	**4,295**	6,134	-1,839	-30.0%	6,134	3,371
126001 - COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	-24,608
126002 - COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	-37,358
331001 - PROFESSIONAL SERVICES	**17,418**	1,500	15,918	1061.2%	1,500	57,200
332001 - AUDIT	**1,000**	1,000	0	0.0%	1,000	904
334002 - CLEANING & LAUNDRY	**100**	100	0	0.0%	100	0
334003 - JANITORIAL SERVICES	**6,075**	6,075	0	0.0%	6,075	4,175
334007 - OTHER CONTRACTUAL SERVICES	**6,500**	16,500	-10,000	-60.6%	16,500	1,810
334016 - DISCOUNT ON CREDIT CARDS	**27,000**	27,000	0	0.0%	27,000	29,738
340001 - MILEAGE ALLOWANCE	**200**	200	0	0.0%	200	0
341001 - TELEPHONE	**2,000**	3,467	-1,467	-42.3%	3,467	1,825
342001 - POSTAGE	**400**	600	-200	-33.3%	600	431
343001 - UTILITIES	**71,500**	71,500	0	0.0%	71,500	71,282
345001 - GENERAL INSURANCE	**82,364**	71,789	10,575	14.7%	71,789	67,149
346001 - EQUIPMENT MAINTENANCE	**9,500**	8,500	1,000	11.8%	8,500	27,290
346002 - VEHICLE MAINTENANCE	**8,000**	8,000	0	0.0%	8,000	10,203
346003 - BUILDING MAINTENANCE	**8,944**	8,833	111	1.3%	8,833	3,945
346056 - DOCKS MAINT	**12,000**	12,000	0	0.0%	12,000	8,395
346060 - MARINA MOORINGS MAINT	**18,000**	11,000	7,000	63.6%	11,000	3,682
346200 - SOFTWARE MAINTENANCE	**3,000**	3,000	0	0.0%	3,000	625
349001 - ADVERTISING	**5,333**	6,500	-1,167	-18.0%	6,500	5,508
349003 - SCHOOLS & MEETINGS	**1,000**	1,000	0	0.0%	1,000	0
349016 - GF ADMIN CHARGE	**130,761**	92,053	38,708	42.0%	92,053	73,861
349028 - LANDFILL FEES	**5,700**	2,100	3,600	171.4%	2,100	1,819
351001 - OFFICE SUPPLIES	**3,833**	4,250	-417	-9.8%	4,250	3,380
352000 - DIESEL	**170,200**	170,200	0	0.0%	170,200	215,206
352001 - GAS AND OIL	**343,500**	343,500	0	0.0%	343,500	412,039
352004 - EQUIP PARTS & SUPPLIES	**2,500**	2,500	0	0.0%	2,500	2,373
352005 - CONSUMABLE TOOLS	**1,500**	1,500	0	0.0%	1,500	1,546
352006 - JANITORIAL SUPPLIES	**4,333**	5,000	-667	-13.3%	5,000	1,485

MARINA FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
352008 - UNIFORMS & CLOTHING	**3,500**	3,000	500	16.7%	3,000	3,026
352009 - BUILD SUPPLIES & MATLS	**600**	600	0	0.0%	600	42
352010 - ELEC PARTS & SUPPLIES	**2,000**	2,000	0	0.0%	2,000	1,794
352011 - PLUMB PARTS & SUPPLIES	**1,400**	1,400	0	0.0%	1,400	0
352014 - OTHER COMMODITIES	**10,066**	10,066	0	0.0%	10,066	13,321
352063 - LANDSCAPE/MARINA	**33,026**	31,948	1,078	3.4%	31,948	33,754
354001 - SUBSCRIPTIONS/MEMBERSHIPS	**500**	500	0	0.0%	500	235
355001 - PURCHASES FOR RESALE	**6,500**	6,500	0	0.0%	6,500	7,891
355002 - MISCELLANEOUS	**10,000**	10,000	0	0.0%	10,000	4,005
355003 - ALCOHOL PURCH FOR RESALE	**6,500**	6,500	0	0.0%	6,500	6,219
6_____ - CAPITAL Various, See Detail	**648,000**	189,070	458,930	242.7%	189,070	173,782
772000 - DEBT SVC SERIES 2007A PAYOFF	**0**	0	0	n/a	0	317,919
991004 - TRANSFER TO GENERAL FUND	**103,000**	101,000	2,000	2.0%	101,000	103,000
Total for Marina Fund Expenditures	**2,197,563**	**1,594,145**	**603,418**	**37.9%**	**1,594,145**	**2,001,970**

Marina

Mission

The mission of the Vero Beach City Marina is to provide efficient first class service at reasonable cost to resident and visiting boaters in a manner that reflects well on the character of the City of Vero Beach. In order to fulfill our mission Marina personnel are trained to:

* Act as goodwill ambassadors for the city by promoting tourism and local business patronage.

* Exercise business, maintenance and safety practices that meet Industry and City standards.

* Ensure that Marina and Mooring operations maintain a favorable relationship with neighbouring residents, clubs, and businesses.

* Promote Clean Marina practices and assist in developing programs and procedures to keep the Indian River clean and environmentally safe.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	3	2	1
Total	5	4	1
Part Time	2	2	0
Total	7	6	1

Major Goals and Challenges

Comply with all Federal, State, and Local Environmental Regulations.

Identify available grant monies to assist in future projects.

Evaluate opportunities to expand facilities to meet demand.

MARINA FUND

MARINA DIVISION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
451.4100.575.112001	OPERATING SALARIES	**149,467**	124,499	24,968	20.1%	124,499	155,395
451.4100.575.113002	PART TIME SALARIES	**30,000**	28,459	1,541	5.4%	28,459	26,955
451.4100.575.114001	OVERTIME SALARIES	**2,000**	3,333	-1,333	-40.0%	3,333	3,309
451.4100.575.121001	SOCIAL SECURITY TAXES	**13,882**	11,956	1,926	16.1%	11,956	13,913
451.4100.575.122001	PENSION FUND CONTRIBUTION	**31,626**	28,361	3,265	11.5%	28,361	15,760
451.4100.575.123001	GROUP LIFE INSURANCE	**600**	600	0	0.0%	600	593
451.4100.575.123002	HOSPITALIZATION INSURANCE	**29,549**	22,775	6,774	29.7%	22,775	16,290
451.4100.575.123005	WORKER COMPENSATION	**31,200**	7,600	23,600	310.5%	7,600	31,191
451.4100.575.123004	RETIREMENT PREM ASSIST	**8,928**	8,486	442	5.2%	8,486	6,106
451.4100.575.123006	CONTRIBUTION TO OPEB TRUST	**4,295**	6,134	-1,839	-30.0%	6,134	3,371
451.4100.575.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	-24,608
451.4100.575.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	-37,358
Total Personnel Costs		**301,547**	242,203	59,344	24.5%	242,203	210,917
Operating Expenses							
451.4100.575.331001	PROFESSIONAL SERVICES	**17,418**	1,500	15,918	1061.2%	1,500	57,200
451.4100.575.332001	AUDIT	**1,000**	1,000	0	0.0%	1,000	904
451.4100.575.334002	CLEANING & LAUNDRY	**67**	67	0	0.0%	67	0
451.4100.575.334003	JANITORIAL SERVICES	**6,075**	6,075	0	0.0%	6,075	4,175
451.4100.575.334007	OTHER CONTRACTUAL SERVICES	**4,333**	11,000	-6,667	-60.6%	11,000	1,213
451.4100.575.334016	DISCOUNT ON CREDIT CARDS	**18,000**	18,000	0	0.0%	18,000	19,924
451.4100.575.340001	MILEAGE ALLOWANCE	**200**	200	0	0.0%	200	0
451.4100.575.341001	TELEPHONE	**1,333**	2,311	-978	-42.3%	2,311	1,223
451.4100.575.342001	POSTAGE	**267**	400	-133	-33.3%	400	289
451.4100.575.343001	UTILITIES	**47,667**	47,667	0	0.0%	47,667	47,759
451.4100.575.345001	GENERAL INSURANCE	**54,909**	47,859	7,050	14.7%	47,859	44,990
451.4100.575.346001	EQUIPMENT MAINTENANCE	**6,333**	5,667	666	11.8%	5,667	3,644
451.4100.575.346002	VEHICLE MAINTENANCE	**8,000**	8,000	0	0.0%	8,000	10,203
451.4100.575.346003	BUILDING MAINTENANCE	**5,963**	5,889	74	1.3%	5,889	2,643
451.4100.575.346056	DOCKS MAINT	**12,000**	12,000	0	0.0%	12,000	8,395
451.4100.575.346200	SOFTWARE MAINTENANCE	**3,000**	3,000	0	0.0%	3,000	625
451.4100.575.349001	ADVERTISING	**3,555**	4,333	-778	-18.0%	4,333	3,690
451.4100.575.349003	SCHOOLS & MEETINGS	**1,000**	1,000	0	0.0%	1,000	0
451.4100.575.349016	GF ADMIN CHARGE	**130,761**	92,053	38,708	42.0%	92,053	73,861
451.4100.575.349028	LANDFILL FEES	**3,800**	1,400	2,400	171.4%	1,400	1,219

MARINA FUND

MARINA DIVISION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
451.4100.575.351001	OFFICE SUPPLIES	**2,555**	2,833	-278	-9.8%	2,833	2,189
451.4100.575.352000	DIESEL	**170,200**	170,200	0	0.0%	170,200	215,206
451.4100.575.352001	GAS AND OIL	**343,500**	343,500	0	0.0%	343,500	412,039
451.4100.575.352004	EQUIP PARTS & SUPPLIES	**1,667**	1,667	0	0.0%	1,667	1,590
451.4100.575.352005	CONSUMABLE TOOLS	**1,500**	1,500	0	0.0%	1,500	1,546
451.4100.575.352006	JANITORIAL SUPPLIES	**2,889**	3,333	-444	-13.3%	3,333	995
451.4100.575.352008	UNIFORMS & CLOTHING	**3,500**	3,000	500	16.7%	3,000	3,026
451.4100.575.352009	BUILD SUPPLIES & MATLS	**400**	400	0	0.0%	400	28
451.4100.575.352010	ELEC PARTS & SUPPLIES	**1,333**	1,333	0	0.0%	1,333	1,202
451.4100.575.352011	PLUMB PARTS & SUPPLIES	**933**	933	0	0.0%	933	0
451.4100.575.352014	OTHER COMMODITIES	**6,711**	6,711	0	0.0%	6,711	8,925
451.4100.575.352063	LANDSCAPE/MARINA	**22,017**	21,299	718	3.4%	21,299	22,615
451.4100.575.354001	SUBSCRIPTIONS/MEMBERSHIPS	**500**	500	0	0.0%	500	235
451.4100.575.355001	PURCHASES FOR RESALE	**6,500**	6,500	0	0.0%	6,500	7,891
451.4100.575.355002	MISCELLANEOUS	**10,000**	10,000	0	0.0%	10,000	4,005
451.4100.575.355003	ALCOHOL PURCH FOR RESALE	**6,500**	6,500	0	0.0%	6,500	6,219
Total Operating Expenses		**906,386**	849,630	56,756	6.7%	849,630	969,668
Capital Outlay							
451.4100.575.6_____	Various, See Detail	**648,000**	189,070	458,930	242.7%	189,070	173,782
Total Capital Outlay		**648,000**	189,070	458,930	242.7%	189,070	173,782
Debt Service and Transfers							
451.4100.575.772000	DEBT SVC SERIES 2007A PAYOFF	**0**	0	0	n/a	0	317,919
451.4100.575.991004	TRANSFER TO GENERAL FUND	**103,000**	101,000	2,000	2.0%	101,000	103,000
Total Debt Service and Transfers		**103,000**	101,000	2,000	2.0%	101,000	420,919
Total		**1,958,933**	**1,381,903**	**577,030**	**41.8%**	**1,381,903**	**1,775,286**

MARINA FUND

MOORINGS DIVISION

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
451.4101.575.112001	OPERATING SALARIES	**74,734**	62,249	12,485	20.1%	62,249	76,538
451.4101.575.113002	PART TIME SALARIES	**15,000**	14,230	770	5.4%	14,230	13,276
451.4101.575.114001	OVERTIME SALARIES	**1,000**	1,667	-667	-40.0%	1,667	1,630
451.4101.575.121001	SOCIAL SECURITY TAXES	**6,941**	5,978	963	16.1%	5,978	6,853
451.4101.575.122001	PENSION FUND CONTRIBUTION	**15,813**	14,180	1,633	11.5%	14,180	13,873
451.4101.575.123002	HOSPITALIZATION INSURANCE	**14,775**	11,387	3,388	29.8%	11,387	8,024
Total Personnel Costs		**128,263**	109,691	18,572	16.9%	109,691	120,194
Operating Expenses							
451.4101.575.334002	CLEANING & LAUNDRY	**33**	33	0	0.0%	33	0
451.4101.575.334007	OTHER CONTRACTUAL SERVICES	**2,167**	5,500	-3,333	-60.6%	5,500	597
451.4101.575.334016	DISCOUNT ON CREDIT CARDS	**9,000**	9,000	0	0.0%	9,000	9,814
451.4101.575.341001	TELEPHONE	**667**	1,156	-489	-42.3%	1,156	602
451.4101.575.342001	POSTAGE	**133**	200	-67	-33.5%	200	142
451.4101.575.343001	UTILITIES	**23,833**	23,833	0	0.0%	23,833	23,523
451.4101.575.345001	GENERAL INSURANCE	**27,455**	23,930	3,525	14.7%	23,930	22,159
451.4101.575.346001	EQUIPMENT MAINTENANCE	**3,167**	2,833	334	11.8%	2,833	23,646
451.4101.575.346003	BUILDING MAINTENANCE	**2,981**	2,944	37	1.3%	2,944	1,302
451.4101.575.346060	MARINA MOORINGS MAINT	**18,000**	11,000	7,000	63.6%	11,000	3,682
451.4101.575.349001	ADVERTISING	**1,778**	2,167	-389	-18.0%	2,167	1,818
451.4101.575.349028	LANDFILL FEES	**1,900**	700	1,200	171.4%	700	600
451.4101.575.351001	OFFICE SUPPLIES	**1,278**	1,417	-139	-9.8%	1,417	1,191
451.4101.575.352004	EQUIP PARTS & SUPPLIES	**833**	833	0	0.0%	833	783
451.4101.575.352006	JANITORIAL SUPPLIES	**1,444**	1,667	-223	-13.4%	1,667	490
451.4101.575.352009	BUILD SUPPLIES & MATLS	**200**	200	0	0.0%	200	14
451.4101.575.352010	ELEC PARTS & SUPPLIES	**667**	667	0	0.0%	667	592
451.4101.575.352011	PLUMB PARTS & SUPPLIES	**467**	467	0	0.0%	467	0
451.4101.575.352014	OTHER COMMODITIES	**3,355**	3,355	0	0.0%	3,355	4,396
451.4101.575.352063	LANDSCAPE/MARINA	**11,009**	10,649	360	3.4%	10,649	11,139
Total Operating Expenses		**110,367**	102,551	7,816	7.6%	102,551	106,490
Total		**238,630**	**212,242**	**26,388**	**12.4%**	**212,242**	**226,684**

MARINA FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Marina				
451.4100.575.615075		MARINA MASTER PLAN: PH 1 DESIGN/PERMITTING		**648,000**
Total Capital Outlay				**648,000**

Note: Please see Five Year Capital Program for project descriptions and five year funding

SOLID WASTE FUND

SOLID WASTE

OPERATING BUDGET

	Budget 2020-2021	Budget 2019-2020
Operating Revenue	$ 3,104,854	$ 3,063,770
Operating Expenses:		
Solid Waste Operations	2,752,101	2,667,392
Total Operating Expenses	2,752,101	2,667,392
Net Operating Income	352,753	396,378
Debt Service		
No Outstanding Solid Waste Debt	-	-
	-	-
Total Debt Service Transfers	-	-
Surplus Revenue	$ 352,753	$ 396,378
Surplus Revenue Distribution		
Transfer to General Fund	$ 181,000	$ 173,000
Capital Outlays	85,340	543,210
Balance Available for Capital Additions	86,413	(319,832)
Total Distribution of Surplus	$ 352,753	$ 396,378

SOLID WASTE FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
461.0000.331.090540	HURRICANE IRMA DR-4337 FEMA REIMB	**0**	0	0	n/a	0	1,235
461.0000.343.040100	GARBAGE COLLECTION FEES	**3,018,854**	2,889,000	129,854	4.5%	2,889,000	2,828,287
461.0000.361.010200	INTEREST ON INVESTMENTS	**10,000**	10,000	0	0.0%	10,000	30,289
461.0000.365.090100	SALE OF SURPLUS MATLS & SCRP	**4,000**	4,000	0	0.0%	4,000	3,235
461.0000.365.090150	SALE OF SURPLUS VEHICLES	**10,000**	10,000	0	0.0%	10,000	0
461.0000.369.060000	INSURANCE PROCEEDS	**0**	122,342	-122,342	-100.0%	122,342	0
461.0000.369.090100	MISCELLANEOUS REVENUES	**8,000**	8,000	0	0.0%	8,000	6,273
461.0000.382.000650	CONTR FROM HLTH INS FND	**0**	20,428	-20,428	-100.0%	20,428	30,587
461.0000.383.000100	VEHICLE LEASE-PURCHASE PROCEEDS	**54,000**	0	54,000	n/a	0	0
461.0000.389.000200	CASH CARRYOVER	**-86,413**	319,832	-406,245	-127.0%	319,832	0
461.0000.389.000500	UNAPPROPRIATED SURPLUS	**0**	0	0	n/a	0	0
Total		**3,018,441**	**3,383,602**	**-365,161**	**-10.8%**	**3,383,602**	**2,899,906**

SOLID WASTE FUND

BUDGET BY DEPARTMENT

Department	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected		2019-2020 Budget	2018-2019 Actual
			Change $	Change %		
Solid Waste	**3,018,441**	3,383,602	-365,161	-10.8%	3,383,602	2,650,850
Solid Waste Fund	**3,018,441**	**3,383,602**	**-365,161**	**-10.8%**	**3,383,602**	**2,650,850**

SOLID WASTE FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
112001 - OPERATING SALARIES	**922,895**	900,771	22,124	2.5%	900,771	892,317
114001 - OVERTIME SALARIES	**14,000**	14,000	0	0.0%	14,000	10,420
114003 - OVERTIME - DISASTER	**0**	0	0	n/a	0	727
121001 - SOCIAL SECURITY TAXES	**71,672**	69,980	1,692	2.4%	69,980	64,337
122001 - PENSION FUND CONTRIBUTION	**299,781**	282,406	17,375	6.2%	282,406	184,328
123001 - GROUP LIFE INSURANCE	**3,600**	3,200	400	12.5%	3,200	3,541
123002 - HOSPITALIZATION INSURANCE	**253,499**	238,014	15,485	6.5%	238,014	231,254
123004 - RETIREMENT PREM ASSIST	**46,168**	46,228	-60	-0.1%	46,228	44,871
123005 - WORKER COMPENSATION	**63,400**	40,000	23,400	58.5%	40,000	47,725
123006 - CONTRIBUTION TO OPEB TRUST	**22,210**	33,413	-11,203	-33.5%	33,413	52,924
126001 - COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	-3,280
126002 - COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	-1,742
331001 - PROFESSIONAL SERVICES	**3,900**	3,900	0	0.0%	3,900	1,109
332001 - AUDIT	**1,300**	1,300	0	0.0%	1,300	1,162
334002 - CLEANING & LAUNDRY	**6,600**	6,600	0	0.0%	6,600	6,130
334007 - OTHER CONTRACTUAL SERVICES	**2,000**	2,000	0	0.0%	2,000	3,212
342001 - POSTAGE	**150**	150	0	0.0%	150	20
343001 - UTILITIES	**5,250**	5,250	0	0.0%	5,250	2,614
344000 - RENT	**74,200**	74,200	0	0.0%	74,200	74,200
344003 - LAND RENT/AIRPORT	**22,900**	22,950	-50	-0.2%	22,950	22,386
345001 - GENERAL INSURANCE	**20,222**	21,013	-791	-3.8%	21,013	17,182
346002 - VEHICLE MAINTENANCE	**362,323**	353,305	9,018	2.6%	353,305	329,463
346390 - CONTAINERS	**35,000**	35,000	0	0.0%	35,000	24,148
349001 - ADVERTISING	**200**	200	0	0.0%	200	21
349003 - SCHOOLS & MEETINGS	**250**	250	0	0.0%	250	88
349011 - CUSTOMER SERVICE	**168,952**	168,474	478	0.3%	168,474	134,844
349016 - GF ADMIN CHARGE	**221,340**	188,331	33,009	17.5%	188,331	175,616
349023 - BAD DEBT	**7,000**	7,000	0	0.0%	7,000	13,614
349028 - LANDFILL FEES	**4,256**	4,256	0	0.0%	4,256	3,895
351001 - OFFICE SUPPLIES	**1,500**	1,500	0	0.0%	1,500	3,289
351003 - OFFICE FURN & EQUIP	**300**	300	0	0.0%	300	0
352001 - MOTOR FUEL	**101,383**	127,751	-26,368	-20.6%	127,751	98,864
352004 - EQUIP PARTS & SUPPLIES	**500**	500	0	0.0%	500	0
352005 - CONSUMABLE TOOLS	**2,000**	2,000	0	0.0%	2,000	1,682
352008 - UNIFORMS & CLOTHING	**4,000**	3,800	200	5.3%	3,800	5,512
352013 - CHEMICAL AND LAB SUPPLIES	**3,300**	3,300	0	0.0%	3,300	2,631
352014 - OTHER COMMODITIES	**5,000**	5,000	0	0.0%	5,000	3,617
354001 - SUBSCRIPTIONS/MEMBERSHIPS	**250**	250	0	0.0%	250	15

SOLID WASTE FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected		2019-2020 Budget	2018-2019 Actual
			Change $	Change %		
355007 - GRACE	**800**	800	0	0.0%	800	514
6_____ - CAPITAL Various, See Detail	**85,340**	543,210	-457,870	-84.3%	543,210	24,600
991004 - TRANSFER TO GENERAL FUND	**181,000**	173,000	8,000	4.6%	173,000	173,000
Total for Solid Waste Fund Expenditures	**3,018,441**	**3,383,602**	**-365,161**	**-10.8%**	**3,383,602**	**2,650,850**

Public Works
Solid Waste

Mission

The mission of the Solid Waste Division is to protect the environment, public health and welfare, and to enhance the quality of life by providing effective programs to collect and remove solid waste materials in a convenient, economical and environmentally sensitive manner. Activities include removal and disposal of all refuse accumulated inside the city limits from single-family and multi-family residences as well as commercial businesses and other non-residential customers. Refuse collection and disposal services include garbage, yard debris, appliances, construction debris, furniture and other household items. The residential recycling program is provided by an Indian River County contractor within the city limits.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	21	21	0
Total	23	23	0
Part Time	0	0	0
Total	23	23	0

Major Goals and Challenges

- Provide bi-weekly side yard garbage collection to approximately 7,000 residential customers.
- Provide weekly curbside yard trash collection to approximately 7,000 residential customers.
- Provide up to 6 day a week container service to approximately 1,650 commercial customers.
- Continue to provide special collection services to all residential and non-residential customers within 24 hours of request.
- Improve cleanliness of dumpster enclosure areas.
- Improve convenience of dumpster use to multi-family residences.
- Manage roll-off container franchise agreements with private haulers.
- Collect fee for roll-out dumpster service.
- Continue replacement of heavy trucks on an 8/10 year cycle to reduce maintenance costs and minimize out of service time.
- Attach all garbage charges to master water meter accounts.

SOLID WASTE FUND

SOLID WASTE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
461.3308.534.112001	OPERATING SALARIES	**922,895**	900,771	22,124	2.5%	900,771	892,317
461.3308.534.114001	OVERTIME SALARIES	**14,000**	14,000	0	0.0%	14,000	10,420
461.3308.534.114003	OVERTIME - DISASTER	**0**	0	0	n/a	0	727
461.3308.534.121001	SOCIAL SECURITY TAXES	**71,672**	69,980	1,692	2.4%	69,980	64,337
461.3308.534.122001	PENSION FUND CONTRIBUTION	**299,781**	282,406	17,375	6.2%	282,406	184,328
461.3308.534.123001	GROUP LIFE INSURANCE	**3,600**	3,200	400	12.5%	3,200	3,541
461.3308.534.123002	HOSPITALIZATION INSURANCE	**253,499**	238,014	15,485	6.5%	238,014	231,254
461.3308.534.123005	WORKER COMPENSATION	**63,400**	40,000	23,400	58.5%	40,000	47,725
461.3308.534.123004	RETIREMENT PREM ASSIST	**46,168**	46,228	-60	-0.1%	46,228	44,871
461.3308.534.123006	CONTRIBUTION TO OPEB TRUST	**22,210**	33,413	-11,203	-33.5%	33,413	52,924
461.3308.534.126001	COMPENSATED ABSENCES VAC	**0**	0	0	n/a	0	-3,280
461.3308.534.126002	COMPENSATED ABSENCES SICK	**0**	0	0	n/a	0	-1,742
Total Personnel Costs		**1,697,225**	1,628,012	69,213	4.3%	1,628,012	1,527,422
Operating Expenses							
461.3308.534.331001	PROFESSIONAL SERVICES	**3,900**	3,900	0	0.0%	3,900	1,109
461.3308.534.332001	AUDIT	**1,300**	1,300	0	0.0%	1,300	1,162
461.3308.534.334002	CLEANING & LAUNDRY	**6,600**	6,600	0	0.0%	6,600	6,130
461.3308.534.334007	OTHER CONTRACTUAL SERVICES	**2,000**	2,000	0	0.0%	2,000	3,212
461.3308.534.342001	POSTAGE	**150**	150	0	0.0%	150	20
461.3308.534.343001	UTILITIES	**5,250**	5,250	0	0.0%	5,250	2,614
461.3308.534.344000	RENT	**74,200**	74,200	0	0.0%	74,200	74,200
461.3308.534.344003	LAND RENT/AIRPORT	**22,900**	22,950	-50	-0.2%	22,950	22,386
461.3308.534.345001	GENERAL INSURANCE	**20,222**	21,013	-791	-3.8%	21,013	17,182
461.3308.534.346002	VEHICLE MAINTENANCE	**362,323**	353,305	9,018	2.6%	353,305	329,463
461.3308.534.346390	CONTAINERS	**35,000**	35,000	0	0.0%	35,000	24,148
461.3308.534.349001	ADVERTISING	**200**	200	0	0.0%	200	21
461.3308.534.349003	SCHOOLS & MEETINGS	**250**	250	0	0.0%	250	88
461.3308.534.349011	CUSTOMER SERVICE	**168,952**	168,474	478	0.3%	168,474	134,844
461.3308.534.349016	GF ADMIN CHARGE	**221,340**	188,331	33,009	17.5%	188,331	175,616
461.3308.534.349023	BAD DEBT	**7,000**	7,000	0	0.0%	7,000	13,614
461.3308.534.349028	LANDFILL FEES	**4,256**	4,256	0	0.0%	4,256	3,895
461.3308.534.351001	OFFICE SUPPLIES	**1,500**	1,500	0	0.0%	1,500	3289
461.3308.534.351003	OFFICE FURN & EQUIP	**300**	300	0	0.0%	300	0
461.3308.534.352001	MOTOR FUEL	**101,383**	127,751	-26,368	-20.6%	127,751	98,864
461.3308.534.352004	EQUIP PARTS & SUPPLIES	**500**	500	0	0.0%	500	0

SOLID WASTE FUND

SOLID WASTE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
461.3308.534.352005	CONSUMABLE TOOLS	**2,000**	2,000	0	0.0%	2,000	1682
461.3308.534.352008	UNIFORMS & CLOTHING	**4,000**	3,800	200	5.3%	3,800	5,512
461.3308.534.352013	CHEMICAL AND LAB SUPPLIES	**3,300**	3,300	0	0.0%	3,300	2,631
461.3308.534.352014	OTHER COMMODITIES	**5,000**	5,000	0	0.0%	5,000	3,617
461.3308.534.354001	SUBSCRIPTIONS/MEMBERSHIPS	**250**	250	0	0.0%	250	15
461.3308.534.355007	GRACE	**800**	800	0	0.0%	800	514
Total Operating Expenses		**1,054,876**	1,039,380	15,496	1.5%	1,039,380	925,828
Net Operating & Personnel Costs		**2,752,101**	2,667,392	84,709	3.2%	2,667,392	2,453,250
Capital Outlay							
461.3308.534.6_____	Various, See Detail	**85,340**	543,210	-457,870	-84.3%	543,210	24,600
Total Capital Outlay		**85,340**	543,210	-457,870	-84.3%	543,210	24,600
Debt Service and Transfers							
461.3308.534.991004	TRANSFER TO GENERAL FUND	**181,000**	173,000	8,000	4.6%	173,000	173,000
Total Debt Service and Transfers		**181,000**	173,000	8,000	4.6%	173,000	173,000
Total		**3,018,441**	**3,383,602**	-365,161	-10.8%	**3,383,602**	**2,650,850**

SOLID WASTE FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Solid Waste				
	461.3308.534.641400	SOLID WASTE LIGHT VEHICLE LEASE-PURCHASE ACQUISITION	Replace 1999 Lift Gate. By using a lease-purchase program we predict that over a 10 year period the City will save approximately $800,000 City-wide over the current practice of keeping vehicles for 15 years. Savings will be achieved through reductions in maintenance, repairs, fuel usage and increased value when vehicles are sold.	**54,000**
	461.3308.534.641500	SOLID WASTE LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE	Annual payment for current and prior lease-purchase agreements for light vehicle acquisition.	**31,340**
Total for Solid Waste				**85,340**

Note: Please see Five Year Capital Program for project descriptions and five year funding

CONFISCATED PROPERTY

Confiscated Property

Mission

This Trust Fund is the depository for money either confiscated or derived by legal settlement agreements or obtained through the sale by auction of property confiscated by the Police Department through court forfeiture proceedings. The Police Department is allowed, after court approval, to keep money or goods confiscated as contraband when used as an instrument of a felony. The money may be used to support specific police activities or to purchase specific types of equipment.

No budget is presented for Fiscal Year 2020-2021. Sec. 932.7055, Florida Statutes, (8)(c) states that "Neither the law enforcement agency nor the entity having budgetary control over the law enforcement agency shall anticipate future forfeitures or proceeds therefore in the adoption and approval of the budget for the law enforcement agency."

CONFISCATED PROPERTY TRUST FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
601.0000.331.201010	JAG/FDLE FIREARM TACTICAL LIGHTING	0	0	0	n/a	0	3,347
601.0000.331.201020	JAG/FDLE FIREARM REPLACEMENT	0	0	0	n/a	0	10,238
601.0000.351.020000	CONFISCATED PROPERTY	0	0	0	n/a	0	3,961
Total		**0**	**0**	**0**	**n/a**	**0**	**17,546**

CONFISCATED PROPERTY TRUST FUND

CONFISCATED PROPERTY TRUST FUND

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Operating Expenses							
601.1801.521.355002	MISCELLANEOUS	**0**	0	0	n/a	0	2,130
601.1801.521.661002	FIREARMS	**0**	0	0	n/a	0	11,470
601.1801.521.661019	MISCELLANEOUS	**0**	0	0	n/a	0	4,289
Total		**0**	**0**	**0**	**n/a**	**0**	**17,889**

LAW ENFORCEMENT EDUCATION

Law Enforcement Education

Mission

The City of Vero Beach receives fines, bond forfeitures, court costs, funds from defensive driving schools, and a two dollar assessment on each charge by the Police Department which is successfully prosecuted through the County court system. This two-dollar assessment is known as the Local Law Enforcement Education Fund and is mandated by the State to fund law enforcement related education for police officers.

LAW ENFORCEMENT EDUCATION FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
602.0000.351.030000	POLICE FINES/ORDINANCE 1480	**0**	2,172	-2,172	-100.0%	0	3,560
Total		**0**	**2,172**	**-2,172**	**-100.0%**	**0**	**3,560**

LAW ENFORCEMENT EDUCATION FUND

LAW ENFORCEMENT EDUCATION FUND

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Operating Expenses							
602.1801.521.349003	SCHOOLS & MEETINGS	**0**	0	0	n/a	0	3,145
Total		**0**	**0**	**0**	**n/a**	**0**	**3,145**

CRESTLAWN CEMETERY

CRESTLAWN CEMETERY TRUST FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
603.0000.343.040300	OPENING/CLOSING FEES & MISC	**26,000**	32,000	-6,000	-18.8%	32,000	24,250
603.0000.361.010200	INTEREST ON INVESTMENTS	**500**	500	0	0.0%	500	1,109
603.0000.364.010100	SALE OF GRAVE SPACES	**135,000**	120,000	15,000	12.5%	120,000	95,813
603.0000.364.020100	SALE OF COLUMNBARIUM SPCS	**21,000**	30,000	-9,000	-30.0%	30,000	23,240
603.0000.382.000650	CONTR FROM HLTH INS FND	**0**	888	-888	-100.0%	888	1,330
603.0000.383.000100	CONTRIBUTIONS FROM GEN FND	**93,000**	48,000	45,000	93.8%	48,000	64,070
603.0000.389.000200	CASH CARRY/OVER	**-3,324**	-4,593	1,269	-27.6%	-4,593	0
Total		**272,176**	**226,795**	**45,381**	**20.0%**	**226,795**	**209,812**

CRESTLAWN CEMETERY TRUST FUND

BUDGET BY DEPARTMENT

Department	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected		2019-2020 Budget	2018-2019 Actual
			Change $	Change %		
Cemetery	272,176	226,795	45,381	20.0%	226,795	214,489
Crestlawn Cemetery Trust Fund	**272,176**	**226,795**	**45,381**	**20.0%**	**226,795**	**214,489**

CRESTLAWN CEMETERY TRUST FUND

Expenditures by Object

Account Number / Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
112001 - OPERATING SALARIES	**47,133**	45,826	1,307	2.9%	45,826	44,667
114001 - OVERTIME SALARIES	**1,000**	1,000	0	0.0%	1,000	1,123
121001 - SOCIAL SECURITY TAXES	**3,682**	3,582	100	2.8%	3,582	2,948
122001 - PENSION FUND CONTRIBUTION	**15,268**	14,348	920	6.4%	14,348	14,258
123001 - GROUP LIFE INSURANCE	**200**	200	0	0.0%	200	185
123002 - HOSPITALIZATION INSURANCE	**20,909**	20,123	786	3.9%	20,123	19,506
123004 - RETIREMENT PREM ASSIST	**4,295**	4,062	233	5.7%	4,062	3,910
123005 - WORKERS COMPENSATION	**1,900**	1,900	0	0.0%	1,900	2,189
123006 - CONTRIBUTION TO OPEB TRUST	**2,066**	2,936	-870	-29.6%	2,936	3,627
331001 - PROFESSIONAL SERVICES	**0**	0	0	n/a	0	81
334002 - CLEANING/LAUNDRY	**226**	215	11	5.1%	215	0
334007 - OTHER CONTRACTUAL SERVICES	**500**	500	0	0.0%	500	0
334016 - DISCOUNT ON CREDIT CARDS	**1,200**	1,200	0	0.0%	1,200	898
341001 - TELEPHONE	**300**	300	0	0.0%	300	241
343001 - UTILITIES	**5,000**	5,000	0	0.0%	5,000	6,293
345001 - GENERAL INSURANCE	**4,303**	3,241	1,062	32.8%	3,241	3,566
346002 - VEHICLE MAINTENANCE	**6,910**	6,266	644	10.3%	6,266	5,456
346003 - BUILDING MAINTENANCE	**500**	500	0	0.0%	500	65
346058 - GROUNDS MAINTENANCE	**63,647**	48,081	15,566	32.4%	48,081	47,235
349016 - GF ADMIN CHARGE	**54,620**	52,537	2,083	4.0%	52,537	40,419
349028 - LANDFILL FEES	**150**	150	0	0.0%	150	145
352001 - GAS AND OIL	**2,242**	3,003	-761	-25.3%	3,003	2,623
352008 - UNIFORMS & CLOTHING	**325**	325	0	0.0%	325	325
352014 - OTHER COMMODITIES	**20,300**	11,000	9,300	84.5%	11,000	6,557
352065 - SMALL EQUIPMENT	**500**	500	0	0.0%	500	497
6_____ - CAPITAL Various, See Detail	**15,000**	0	15,000	n/a	0	7,675
Total for Crestlawn Cemetery Trust Fund Expenditures	**272,176**	**226,795**	**45,381**	**20.0%**	**226,795**	**214,489**

Public Works
Crestlawn Cemetery

Mission

The mission of the Cemetery Division is to provide outstanding customer service to cemetery patrons and to maintain the Cemetery grounds in a manner that support the community's vision. Goals and objectives are accomplished through the maintenance of the grounds by reliable and well-trained staff.

Staffing Table

Employee Type	Budget 2020-2021	Budget 2019-2020	Change
Full Time Non Bargaining	0	0	0
Full Time Bargaining	1	1	0
Total	1	1	0
Part Time	0	0	0
Total	1	1	0

Major Goals and Challenges

- Enforce and update the Cemetery Ordinance.
- Continue to implement cost and labor-saving techniques pertaining to landscape maintenance.
- Inspect and repair the irrigation systems on the cemetery property.
- Work with Water and Sewer for a backup irrigation source to the property.
- Create plans to replace the landscaping at cemetery entrance in conjunction with the Garden Club to incorporate Florida Friendly plants.

CRESTLAWN CEMETERY TRUST FUND

CEMETERY

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Personnel Costs							
603.3307.539.112001	OPERATING SALARIES	**47,133**	45,826	1,307	2.9%	45,826	44,667
603.3307.539.114001	OVERTIME SALARIES	**1,000**	1,000	0	0.0%	1,000	1,123
603.3307.539.121001	SOCIAL SECURITY TAXES	**3,682**	3,582	100	2.8%	3,582	2,948
603.3307.539.122001	PENSION FUND CONTRIBUTION	**15,268**	14,348	920	6.4%	14,348	14,258
603.3307.539.123001	GROUP LIFE INSURANCE	**200**	200	0	0.0%	200	185
603.3307.539.123002	HOSPITALIZATION INSURANCE	**20,909**	20,123	786	3.9%	20,123	19,506
603.3307.539.123005	WORKERS COMPENSATION	**1,900**	1,900	0	0.0%	1,900	2,189
603.3307.539.123004	RETIREMENT PREM ASSIST	**4,295**	4,062	233	5.7%	4,062	3,910
603.3307.539.123006	CONTRIBUTION TO OPEB TRUST	**2,066**	2,936	-870	-29.6%	2,936	3,627
Total Personnel Costs		**96,453**	93,977	2,476	2.6%	93,977	92,413
Operating Expenses							
603.3307.539.331001	PROFESSIONAL SERVICES	**0**	0	0	n/a	0	81
603.3307.539.334002	CLEANING/LAUNDRY	**226**	215	11	5.1%	215	0
603.3307.539.334007	OTHER CONTRACTUAL SERVICES	**500**	500	0	0.0%	500	0
603.3307.539.334016	DISCOUNT ON CREDIT CARDS	**1,200**	1,200	0	0.0%	1,200	898
603.3307.539.341001	TELEPHONE	**300**	300	0	0.0%	300	241
603.3307.539.343001	UTILITIES	**5,000**	5,000	0	0.0%	5,000	6,293
603.3307.539.345001	GENERAL INSURANCE	**4,303**	3,241	1,062	32.8%	3,241	3,566
603.3307.539.346002	VEHICLE MAINTENANCE	**6,910**	6,266	644	10.3%	6,266	5,456
603.3307.539.346003	BUILDING MAINTENANCE	**500**	500	0	0.0%	500	65
603.3307.539.346058	GROUNDS MAINTENANCE	**63,647**	48,081	15,566	32.4%	48,081	47,235
603.3307.539.349016	GF ADMIN CHARGE	**54,620**	52,537	2,083	4.0%	52,537	40,419
603.3307.539.349028	LANDFILL FEES	**150**	150	0	0.0%	150	145
603.3307.539.352001	GAS AND OIL	**2,242**	3,003	-761	-25.3%	3,003	2,623
603.3307.539.352008	UNIFORMS & CLOTHING	**325**	325	0	0.0%	325	325
603.3307.539.352014	OTHER COMMODITIES	**20,300**	11,000	9,300	84.5%	11,000	6,557
603.3307.539.352065	SMALL EQUIPMENT	**500**	500	0	0.0%	500	497
Total Operating Expenses		**160,723**	132,818	27,905	21.0%	132,818	114,401
Capital Outlay							
603.3307.539.6_____	Various, See Detail	**15,000**	0	15,000	n/a	0	7,675
Total Capital Outlay		**15,000**	0	15,000	n/a	0	7,675
Total		**272,176**	**226,795**	**45,381**	**20.0%**	**226,795**	**214,489**

CRESTLAWN CEMETERY TRUST FUND

CAPITAL REQUEST

Department	Account Number	Account Name	Description	2020-2021 Budget
Crestlawn Cemetery Trust Fund				
603.3307.539.617010		IRRIGATION WELL	North irrigation well inspection	**15,000**
Total for Crestlawn Cemetery Trust Fund				**15,000**

HISTORIC DOWNTOWN VERO BEACH ECONOMIC DEVELOPMENT ZONE

Historic Downtown Vero Beach Economic Development Zone Trust

Mission

In 2014, the City designated Historic Downtown Vero Beach as an economic development zone and tax increment area. This designation provides for the use of tax increment revenues to fund the costs of infrastructure and capital improvements in this zone, to further economic development and improvement. These tax increment revenues, along with any other public or private funding source so designated, are to be accounted for in a separate trust fund.

HISTORIC DOWNTOWN VERO BEACH ECONOMIC DEVELOPMENT ZONE TRUST FUND

REVENUE

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
607.0000.389.000200	CASH CARRYOVER	**125,401**	-3,527	128,928	-3655.5%	-5,196	0
607.0000.389.001000	TRANS FROM GENERAL FUND	**91,099**	87,027	4,072	4.7%	88,696	55,042
Total		**216,500**	**83,500**	**133,000**	**159.3%**	**83,500**	**55,042**

HISTORIC DOWNTOWN VERO BEACH ECONOMIC DEVELOPMENT ZONE FUND

HISTORIC DOWNTOWN VERO BEACH ECONOMIC DEVELOPMENT ZONE FUND

Account Number	Account Name	2020-2021 Budget	2019-2020 Projected	2021 Budget vs 2020 Projected Change $	2021 Budget vs 2020 Projected Change %	2019-2020 Budget	2018-2019 Actual
Capital Outlay							
607.9900.519.6_____	Various, See Detail	**216,500**	83,500	133,000	159.3%	83500	0
Total Capital Outlay		**216,500**	**83,500**	**133,000**	**159.3%**	**83,500**	**0**
Total		**216,500**	**83,500**	133,000	159.3%	**83,500**	**0**

HISTORIC DOWNTOWN VERO BEACH ECONOMIC DEVELOPMENT ZONE FUND

CAPITAL REQUEST DETAIL

Department	Account Number	Account Name	Description	2020-2021 Budget
Historic Downtown Vero Beach Economic Development Zone Trust				
	607.9900.519.600101	DOWNTOWN LIGHTING & SECURITY	The installation of additional lighting on Main Street (14th Avenue - 19th PL to 19th ST), in conjunction with sidewalk project, to improve pedestrian safety on the core retail streets.	**112,000**
	607.9900.519.600102	DOWNTOWN SIDEWALK IMPROVEMENTS	Replacement of sidewalk and curbing on Main Street (14th Avenue) in Downtown Vero Beach, to improve pedestrian safety on the core retail streets.	**104,500**
Total for Historic Downtown Vero Beach Economic Development Zone Trust				**216,500**

Note: Please see Five Year Capital Program for project descriptions and five year funding

APPENDICES

CITY OF VERO BEACH, FLORIDA

MISCELLANEOUS STATISTICAL DATA

DATE OF INCORPORATION
City of Vero, 1919
City of Vero Beach, 1925

FORM OF GOVERNMENT
Council/Manager

POPULATION approximately 17,236

AREA 13.1 Square Miles

EMPLOYEES

General and Enterprise	264
Police Officers	57
Total Employees	321

STREETS

Miles, paved	102
Miles, unpaved	6

CITY UTILITIES

Water Plant	13.8 MGD
290 Miles Water Transmission Mains	
11,975 Service Lines	
1,240 Fire Hydrants	
Wastewater Plant	4.5 MGD
132 Miles Gravity Sewers	
65 Miles Sewer Force Mains	
Wastewater Reclamation Plant	4.95 MGD

RECREATIONAL FACILITIES

Protected Beaches	3
Approximately 25 Acres with Picnic Facilities Playgrounds & Restrooms	
Parks	17
Approximately 243 Acres	
Tennis Courts	12
Hand/Racquetball Courts	3
Baseball Fields	2
Boat Launching Facilities	3
Shuffleboard Courts	10
Pickleball Courts	12
Recreation Centers	6
Municipal Marina	1

INDIAN RIVER COUNTY PUBLIC SCHOOLS

K thru Grade 5	13
Middle Schools	4
Freshman Learning Center	1
Senior High Schools	2
Exceptional Student Education	1
Alternative Center for Education	1
Community College	1

CITY OF VERO BEACH, FLORIDA

ASSESSED VALUES AND AD VALOREM TAX LEVIES
LAST TEN FISCAL YEARS

(in 000s)

	ASSESSED VALUE FOR OPERATIONS				TAX LEVIES AND COLLECTIONS				
Fiscal Year	Assessed Property Value	Less: Property Exemption	Assessed Value for Operations	Value of One Mill	Millage (2)	Total Tax Levy	Amount Collected	Percent Collected	
2012	$ 2,860,127	$ 704,412	$ 2,155,715	$ 2,156	2.0336	$ 4,384	$ 4,247	96.9%	
2013	2,738,160	644,906	2,093,254	2,093	2.0336	4,257	4,115	96.7%	
2014	2,805,380	678,888	2,126,492	2,126	2.0336	4,330	4,189	96.7%	
2015	2,927,036	719,444	2,207,592	2,208	2.0336	4,504	4,335	96.2%	
2016	3,271,056	900,249	2,370,807	2,371	2.3800	5,669	5,456	96.2%	
2017	3,533,663	1,043,306	2,490,357	2,490	2.5194	6,277	6,067	96.7%	
2018	3,816,977	1,148,123	2,668,855	2,669	2.5194	6,767	6,502	96.1%	
2019	4,013,864	1,167,688	2,846,175	2,846	2.5194	7,192	6,938	96.5%	
2020	*Note (3)*	*Note (3)*	3,043,312	3,043	2.5000	7,608	7,354	96.7%	*Note (4)*
2021	*Note (3)*	*Note (3)*	3,160,788	3,161	2.5000	7,902			

Source: Property Appraiser's Office, Indian River County, Florida.

(1) By Florida Statutes property is assessed at 100% of market value. The values shown above were estimates made by Certified Property Appraisers for all property located within the municipal boundaries of the City of Vero Beach.

(2) The millage rate is for operating millage only. The City has no debt service millage.

(3) Not available at the time of budget preparation.

(4) Actual revenues collected through month end June 2020

CITY OF VERO BEACH, FLORIDA

GENERAL FUND REVENUES AND OTHER FINANCING SOURCES
LAST TEN FISCAL YEARS

(in 000s)

FISCAL YEAR	TOTAL GENERAL FUND	TAXES AD VALOREM		TAXES UTILITY		TAXES OTHER		TRANSFERS		CHARGES FOR SERVICES		RECREATION (2) INCOME		INTER-GOVERNMENTAL REVENUE		INTEREST		LICENSES & PERMITS		MISC REV & OTHER SOURCES		FINES AND FORFEITS	
2012	$ 20,722	$ 4,245	20.5%	$ 3,438	16.6%	$ 615	3.0%	$ 7,304	35.2%	$ 3,004	14.5%			$ 1,478	7.1%	$ 131	0.6%	$ 138	0.7%	$ 273	1.3%	$ 96	0.5%
2013	20,172	4,115	20.4%	3,493	17.3%	601	3.0%	7,070	35.0%	2,875	14.3%			1,525	7.6%	26	0.1%	143	0.7%	216	1.1%	108	0.5%
2014	19,831	4,189	21.1%	3,413	17.2%	652	3.3%	6,739	34.0%	2,682	13.5%			1,613	8.1%	48	0.2%	128	0.6%	234	1.2%	133	0.7%
2015	20,991	4,335	20.7%	3,322	15.8%	670	3.2%	6,877	32.8%	2,767	13.2%	324	1.5%	1,645	7.8%	143	0.7%	142	0.7%	622	3.0%	143	0.7%
2016	22,392	5,456	24.4%	3,372	15.1%	649	2.9%	6,652	29.7%	3,030	13.5%	323	1.4%	1,679	7.5%	98	0.4%	197	0.9%	816	3.6%	120	0.5%
2017	23,112	6,068	26.3%	3,387	14.7%	654	2.8%	6,625	28.7%	3,168	13.7%	327	1.4%	1,728	7.5%	49	0.2%	165	0.7%	772	3.3%	170	0.7%
2018	24,752	6,504	26.3%	3,507	14.2%	666	2.7%	6,640	26.8%	3,224	13.0%	307	1.2%	1,788	7.2%	24	0.1%	147	0.6%	1,758	7.1%	186	0.8%
2019 (3)	79,106	6,941	8.8%	4,997	6.3%	663	0.8%	59,714	75.5%	2,579	3.3%	364	0.5%	1,820	2.3%	414	0.5%	186	0.2%	1,129	1.4%	300	0.4%
2020 (1)	20,725	7,261	35.0%	5,358	25.9%	701	3.4%	1,279	6.2%	2,070	10.0%	366	1.8%	1,859	9.0%	608	2.9%	154	0.7%	911	4.4%	159	0.8%
2021 (1)	21,197	7,507	35.4%	5,501	26.0%	653	3.1%	1,309	6.2%	2,460	11.6%	366	1.7%	1,770	8.4%	593	2.8%	154	0.7%	696	3.3%	188	0.9%

(1) Budget
(2) Beginning with FY 2014-15 Recreation activities revenue and expenditures are included in General Fund.
(3) FY 2019 includes Transfer of $53.956M from residual of electric utility system sale to Florida Power & Light in December 2018.

CITY OF VERO BEACH, FLORIDA

GENERAL FUND EXPENDITURES AND OTHER USES
LAST TEN FISCAL YEARS

(in 000s)

FISCAL YEAR	TOTAL GENERAL FUND	POLICE (1)		GENERAL GOVERNMENT		CULTURE & RECREATION		PUBLIC WORKS & TRANSPORTATION		DEBT SERVICE		NON-DEPARTMENTAL		TRANSFERS & OTHER USES	
2012 (2)	$ 20,792	$ 6,835	32.9%	$ 5,555	26.7%	$ 3,245	15.6%	$ 2,291	11.0%	$ 1,399	6.7%	$ 1,466	7.1%	$ -	0.0%
2013	18,890	6,722	35.6%	5,209	27.6%	3,329	17.6%	2,091	11.1%	20	0.1%	1,519	8.0%	0	0.0%
2014	19,359	6,726	34.7%	5,041	26.0%	3,344	17.3%	1,974	10.2%	686	3.5%	1,588	8.2%	0	0.0%
2015	20,534	6,768	33.0%	4,972	24.2%	3,930	19.1%	2,185	10.6%	694	3.4%	1,985	9.7%	0	0.0%
2016	22,190	7,310	32.9%	5,574	25.1%	4,114	18.5%	2,444	11.0%	695	3.1%	2,030	9.1%	25	0.1%
2017	23,986	7,324	30.5%	5,747	24.0%	4,172	17.4%	2,209	9.2%	691	2.9%	3,571	14.9%	272	1.1%
2018	23,774	7,644	32.2%	5,913	24.9%	4,224	17.8%	2,288	9.6%	-	0.0%	3,244	13.6%	461	1.9%
2019	23,972	8,346	34.8%	5,713	23.8%	4,440	18.5%	2,300	9.6%	-	0.0%	3,054	12.7%	119	0.5%
2020 (3)	24,846	8,643	34.8%	5,751	23.1%	4,531	18.2%	2,556	10.3%	-	0.0%	3,228	13.0%	137	0.6%
2021 (3)	25,025	8,723	34.9%	5,960	23.8%	4,623	18.5%	2,541	10.2%	-	0.0%	2,994	12.0%	184	0.7%

(1) The City maintains a Police Department. Fire, Rescue and EMT services are provided by Indian River County.

(2) In FY 12, the City had debt refunding. This line shows, for comparison purposes, the debt service payments net of the proceeds for the refunded debt.

(3) Budget

CITY OF VERO BEACH, FLORIDA

WATER AND SEWER SYSTEM BOND COVERAGE
LAST TEN FISCAL YEARS

(in 000s)

FISCAL YEAR	GROSS REVENUES (1)	DIRECT OPERATING EXPENSES (2)	NET REVENUE AVAILABLE FOR DEBT SERVICE	DEBT SERVICE REQUIREMENTS: PRINCIPAL	INTEREST	TOTAL	COVERAGE (3)
2012	$ 17,411	$ 10,751	$ 6,660	$ 1,495	$ 777	$ 2,272	2.93
2013	15,545	9,511	6,034	1,468	635	2,103	2.87
2014	15,710	9,580	6,130	516	437	953	6.43
2015	16,178	9,523	6,655	1,529	388	1,917	3.47
2016	16,271	10,247	6,024	1,558	357	1,915	3.15
2017	17,026	10,133	6,893	1,587	326	1,913	3.60
2018	17,193	11,074	6,119	1,621	294	1,915	3.20
2019	17,427	11,528	5,899	1,678	263	1,941	3.04
2020 (4)	16,910	12,689	4,222	1,686	237	1,923	2.20
2021 (4)	17,393	13,357	4,035	1,717	203	1,920	2.10

(1) Gross Revenues includes all revenues of the system (charges for services, interest revenues and miscellaneous revenues).

(2) Direct Operating Expenses includes all expenses of operating the system except depreciation and interest expense.

(3) Coverage includes both: 1) debt with a first lien on net revenues, such as bonds which require a minimum coverage of 1.20, and 2) debt with a secondary lien on net revenues, such as the Sunshine State loans, which do not have a coverage requirement. The City's coverage factor is usually high enough that it is possible to show the coverage which includes all debt.

(4) Budget

CITY OF VERO BEACH, FLORIDA

Full-time Authorized Positions

LAST TEN FISCAL YEARS

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	
General Fund											
City Clerk	4	4	4	5	5	5	5	5	5	5	
City Manager	2	2	2	2	2	2	2	2	2	2	
City Attorney	4	4	3	3	3	4	4	4	3	3	
Human Resources	3	1.5	1.5	1.5	4	4	4	4	4	4	
Finance	25	24	22	23	25	25	25	22	21	22	(1)
Planning & Development	7	7	6	6	4	5	5	4	4	4	
Police Department	86	74	72	72	76	76	76	78	78	78	(2)
Public Works	88	81	71	71	71	73	73	71	70	70	
Recreation	0	0	0	16	19	19	19	19	19	19	(4)
General Fund	**219**	**197.5**	**181.5**	**199.5**	**209**	**213**	**213**	**209**	**206**	**207**	
Enterprise Funds											
Electric System	110	107	106	101	93	80	78	0	0	0	(3) (6)
Water and Sewer System	72	62	58	54	51	53	55	67	67	73	
Municipal Airport	10	9	8	8	10	12	12	12	12	12	
Municipal Marina	6	5	2	2	2	3	3	3	4	5	
Solid Waste	26	24	23	23	23	23	23	23	23	23	
Recreation	17	17	16	0	0	0	0	0	0	0	(4)
Enterprise Funds	**241**	**224**	**213**	**188**	**179**	**171**	**171**	**105**	**106**	**113**	
Cemetery	1	1	1	1	1	1	1	1	1	1	
Risk Management	3	2.5	2.5	2.5	0	0	0	0	0	0	(5)
Citywide Totals:	**464**	**425**	**398**	**391**	**389**	**385**	**385**	**315**	**313**	**321**	

(1): One position authorized but frozen and unbudgeted for FY 11-12

(2): Ten positions authorized but frozen and unbudgeted for FY 11-12;

(3): Two positions authorized but frozen and unbudgeted for FY 11-12;

Effective FY 2013 unbudgeted positions are eliminated and therefore not included in this table after FY 2012.

(4): Recreation staff was moved to the General Fund for FY 14-15.

(5): Risk Management staff was moved to the General Fund for FY 15-16.

(6): Sixty Nine positions were budgeted for the 1st quarter FY18-19 to support Electric Utility operations until December 17, 2018 closing date for the FP&L sale (53 Electric System, 13 Customer Service, 3 Finance Warehouse).

CITY OF VERO BEACH, FLORIDA

SUMMARY SCHEDULE

ANNUAL DEBT SERVICE REQUIREMENTS - PRINCIPAL AND INTEREST

FISCAL YEAR ENDING SEPTEMBER 30,	GENERAL GOVERNMENT DEBT	WATER & SEWER UTILITY	CAPITAL EQUIPMENT LEASE PURCHASES	TOTAL CITY - WIDE DEBT
2021	116,182	1,919,598	459,743	2,495,523
2022	113,959	1,920,950	286,081	2,320,990
2023	116,674	791,542	118,136	1,026,353
2024	114,328	791,542	-	905,870
2025	116,920	791,542	-	908,462
2026	114,450	791,542	-	905,992
2027	111,980	791,542	-	903,522
2028	114,448	791,542	-	905,990
2029	111,854	791,542	-	903,396
2030	114,199	791,542	-	905,741
2031	116,420	16,271	-	132,692
TOTAL	**$ 1,261,413**	**$ 10,189,156**	**$ 863,960**	**$ 12,314,529**
LESS: INTEREST	**(156,413)**	**(1,016,684)**	**(45,244)**	**(1,218,341)**
PRINCIPAL	**$ 1,105,000**	**$ 9,172,471**	**$ 818,716**	**$ 11,096,188**

CITY OF VERO BEACH, FLORIDA

Schedule of Debt Service Requirements

Capital Improvement Revenue Note
$1,400,000 Revenue Note, Series 2016

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	1,105,000	90,000	26,182	116,182
2022	1,015,000	90,000	23,959	113,959
2023	925,000	95,000	21,674	116,674
2024	830,000	95,000	19,328	114,328
2025	735,000	100,000	16,920	116,920
2026	635,000	100,000	14,450	114,450
2027	535,000	100,000	11,980	111,980
2028	435,000	105,000	9,448	114,448
2029	330,000	105,000	6,854	111,854
2030	225,000	110,000	4,199	114,199
2031	115,000	115,000	1,420	116,420
		$ 1,105,000	$ 156,413	$ 1,261,413

Principal Date: October 1
Interest Dates: October 1, April 1
Source of Payment: One Cent Sales Tax
Interest Rate: 2.47%
Loan Administrator: BB&T Bank

CITY OF VERO BEACH, FLORIDA

Schedule of Debt Service Requirements

Water & Sewer System Refunding Revenue Note
$8,465,000, Series 2013

Note: Series 2013 refunded Series 2008

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	2,220,000	1,100,000	28,056	1,128,056
2022	1,120,000	1,120,000	9,408	1,129,408
		$ 2,220,000	$ 37,464	$ 2,257,464

Principal Date: December 1
Interest Dates: June 1, December 1
Source of Payment: Water & Sewer System Revenues
Interest Rate: 1.68%
Loan Administrator: BB&T Bank

CITY OF VERO BEACH, FLORIDA
Schedule of Debt Service Requirements
Water & Sewer Revenue Loan
$11,962,553 SRF Clean Water Loan WW310201 (Original and Amendment 2)

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	6,656,281	591,838	167,162	759,000
2022	6,064,443	607,130	151,870	759,000
2023	5,457,312	622,818	136,182	759,000
2024	4,834,494	638,913	120,087	759,000
2025	4,195,581	655,424	103,576	759,000
2026	3,540,157	672,363	86,637	759,000
2027	2,867,794	689,741	69,259	759,000
2028	2,178,053	707,570	51,430	759,000
2029	1,470,483	725,860	33,140	759,000
2030	744,624	744,624	14,376	759,000
		$ 6,656,281	$ 933,718	$ 7,589,999

Principal Dates: February 15, August 15
Interest Dates: February 15, August 15
Source of Payment: Revenues
Interest Rate: Original - 2.62%, Amendment #2 - 2.26%
Loan Administrator: Florida Department of Environmental Protection

CITY OF VERO BEACH, FLORIDA
Schedule of Debt Service Requirements
Water & Sewer Revenue Loan
$313,150, State Revolving Fund (SRF) Drinking Water Loan - DW310220

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	185,570	15,417	5,125	20,542
2022	170,153	15,855	4,687	20,542
2023	154,298	16,305	4,237	20,542
2024	137,993	16,768	3,774	20,542
2025	121,225	17,244	3,298	20,542
2026	103,980	17,734	2,808	20,542
2027	86,246	18,238	2,304	20,542
2028	68,008	18,756	1,787	20,542
2029	49,253	19,288	1,254	20,542
2030	29,965	19,836	706	20,542
2031	10,128	10,128	143	10,271
		$ 185,570	$ 30,123	$ 215,693

Principal Dates: April 15, October 15
Interest Dates: April 15, October 15
Source of Payment: Water & Sewer Fund Revenues
Interest Rate: 2.82%
Loan Administrator: Florida Department of Environmental Protection

CITY OF VERO BEACH, FLORIDA
Schedule of Debt Service Requirements
Water & Sewer Revenue Loan
State Revolving Fund (SRF) $196,800, Drinking Water Loan - DW310221

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	110,621	9,368	2,632	12,000
2022	101,252	9,597	2,402	12,000
2023	91,655	9,832	2,168	12,000
2024	81,823	10,072	1,927	12,000
2025	71,750	10,319	1,681	12,000
2026	61,431	10,571	1,429	12,000
2027	50,860	10,829	1,171	12,000
2028	40,031	11,094	906	12,000
2029	28,937	11,365	635	12,000
2030	17,571	11,643	357	12,000
2031	5,928	5,928	72	6,000
		$ 110,621	$ 15,379	$ 126,000

Principal Dates: April 15, October 15
Interest Dates: April 15, October 15
Source of Payment: Revenues
Interest Rate: 2.43%
Loan Administrator: Florida Department of Environmental Protection

CITY OF VERO BEACH, FLORIDA

Schedule of Debt Service Requirements

Capital Lease Purchase

$1,440,007 / Contract # 3351254 - Fleet/Police Vehicles 16-17

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	168,882	168,882	4,779	173,662
		$ 168,882	$ 4,779	$ 173,662

Principal & Interest Date: August 30

Source of Payment: One Cent Sales Tax, Water/Sewer Utility, Airport and Solid Waste Revenues

Interest Rate: 2.83%

Loan Administrator: KS State Bank

**Note: Portion of capital lease purchase debt paid off using electric utility sale proceeds for vehicles transferred to FPL.*

Capital Lease Purchase

$780,052.94 / Contract # 3352836 - Fleet/Police Vehicles 17-18

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	321,683	158,519	9,425	167,945
2022	163,164	163,164	4,781	167,945
		$ 321,683	$ 14,206	$ 335,890

Principal & Interest Date: August 1

Source of Payment: One Cent Sales Tax, Water/Sewer Utility, Airport and Solid Waste Revenues

Interest Rate: 2.93%

Loan Administrator: KS State Bank

Capital Lease Purchase

$536,803.57 / Contract # 3354915 - Fleet/Police Vehicles 18-19

FISCAL YEAR ENDING SEPTEMBER 30,	PRINCIPAL OUTSTANDING BEGINNING OF YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL
2021	328,150	105,174	12,962	118,136
2022	222,976	109,329	8,808	118,136
2023	113,647	113,647	4,489	118,136
		$ 328,150	$ 26,259	$ 354,409

Principal & Interest Date: August 15

Source of Payment: One Cent Sales Tax, Airport and Solid Waste Revenues

Interest Rate: 3.95%

Loan Administrator: KS State Bank

Glossary

Ad Valorem A tax levied in proportion to the value of property against which it is levied.

Appropriation A legal authorization granted by City Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended.

Assessed Valuation A valuation set upon real estate or other property by a government as a basis for levying taxes.

Budget A plan of financial operation for a single year embodying an estimate of proposed expenditures and the proposed means of financing them. The term "budget" is used in two senses in practice - the financial operation plan presented to the City Council for adoption or the plan finally approved by Council. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the Council.

Budgetary Control The control or management of the City in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

Capital Outlay Expenditures which result in the acquisition of or addition to fixed assets.

Capital Program A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditures in which the City is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Projects Fund A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary, special assessment and trust funds).

Debt Service Fund A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Debt Service Requirement The amount of money required to pay interest on outstanding debt, serial maturaties of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Department Basic organizational unit of the City which is functionally unique in its services.

Division A department or an organizational component of a department.

Encumbrances Commitments related to unperformed (executory) contracts for goods or services. Encumbrances outstanding at year-end are reported as reservations of fund balances in governmental fund types since they do not constitute expenditures or liabilities in the upcoming fiscal year.

Enterprise Funds Funds established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City's enterprise funds are the water and sewer system, the solid waste system, the municipal airport and the marina.

Expenditures Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlay.

Fiscal Year A 12-month period from October 1st through September 30th to which the annual operating budget applies. At the end of the fiscal year the City determines its financial position and the results of its operations.

Glossary

Fund A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance The fund equity of governmental and trust funds, i.e., the difference between fund assets and fund liabilities.

General Fund The general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund. The general fund accounts for the normal recurring activities of the City (i.e., police, public works, general government, etc.). These activities are funded primarily by property taxes, intergovernmental revenues, licenses and fees.

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards of/and guidelines for the financial accounting and reporting. GAAP govern the form and content of the basic financial statements of an entity. It encompass the conventions, rules, and procedures necessary to define accepted accounting practices and procedures. GAAP provide a standard to measure financial presentations.

Grants Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Intergovernmental Revenue Revenue from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Nonoperating Expenses Fund expenses which are not directly related to the fund's primary service activities.

Object Code Unique identification number and title for an expenditure category. It represents the most detailed level of budgeting and recording expenditures; commonly referred to as a "line item" (e.g. 112001, Salaries & Wages; 351001, Office Materials and Supplies).

Operating Budget Plans of current expenditures and the proposed means of financing them. The annual operating budget is the summary means by which most of the financing, acquisition spending, and service delivery activities of the City are controlled. The use of annual operating budgets is usually required by law and is essential to sound financial management.

Operating Expenses Fund expenses which are directly related to the fund's primary service activities.

Personal Services General category that includes salaries and wages, pensions, health insurance, and other fringe benefits.

Reserve (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure, and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Revenues (1) Increases in governmental fund type net current assets from other than expenditure, refunds, and residual equity transfers. Under National Council on Governmental Accounting (NCGA) Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers-in are classified separately from revenues.

Trust Funds Funds used to account for assets held by the City in a trustee capacity. These include expendable trust and pension and other post employment benefits (OPEB) trust funds. Pension and OPEB trust funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical. Expendable trust funds are accounted for in essentially the same manner as governmental funds.