

**VERO BEACH AIRPORT COMMISSION MINUTES**  
**Friday, December 4, 2020 – 9:30 a.m.**  
**City Hall, Council Chambers, Vero Beach, Florida**

**PRESENT:** Vice Chairman, Louis Vocelle; Members: Melvin Wood, Carole Jean Jordan, John Calcagno, Alternate Member #1, Mary Wood and Alternate Member #2, Carlos Halcomb **Also Present:** Interim Airport Director, Todd Scher; City Attorney, John Turner and Deputy City Clerk, Sherri Philo

**Unexcused Absence:** Arthur Hodge

**1. CALL TO ORDER**

The Vice Chairman called today's meeting to order at 9:30 a.m.

**2. ELECTION OF OFFICERS**

**A) Chairman**

Mr. John Turner, City Attorney, called for nominations for Chairman of the Airport Commission.

**Mr. Calcagno nominated Mr. Louis Vocelle for Chairman of the Airport Commission.**

**There were no other nominations.**

**Mr. Vocelle was unanimously appointed Chairman of the Airport Commission.**

**B) Vice Chairman**

Mr. Wood nominated Mr. John Calcagno for Vice Chairman of the Airport Commission.

**There were no other nominations.**

**Mr. Calcagno was unanimously appointed Vice Chairman of the Airport Commission.**

**3. APPROVAL OF MINUTES**

**A) October 2, 2020**

**Mr. Jordan made a motion to approve the minutes of the October 2, 2020 Airport Commission meeting. Mr. Calcagno seconded the motion and it passed unanimously.**

**4. PUBLIC COMMENT**

None

**5. NEW BUSINESS**

**A) 2020 Annual Report**

Ms. Sherri Philo, Deputy City Clerk, asked the Commission members if they had any changes to the draft Annual Report (on file in the City Clerk's office). She noted that items discussed during today's meeting will be added. She said that she will need the Commission's approval of the Annual Report to be submitted to the City Council.

The Commission members approved the Annual Report with the additions from today's meeting.

**6. OLD BUSINESS**

None

**7. INTERIM AIRPORT DIRECTOR'S MATTERS**

**A) Report on Current Capital Projects**

Mr. Todd Scher, Interim Airport Director, gave a brief update on the Capital Improvement Projects accompanied by the Capital Project Identification Key Aerial View (both attached to the original minutes).

**B) Update on Florida Statute 332.007**

Mr. Scher gave a brief update on Florida Statute 332.007 (attached to the original minutes). He reported that staff continues to pursue several avenues of potential relief from the Florida Department of Transportation (FDOT) funding regulations.

Mr. Scher reported that the Florida Antique Biplane Association and the Florida Cub Flyers will be conducting their annual Toys for Tots fly-in tomorrow morning from 8:00 a.m. to 11:00 a.m.

Mr. Scher reported that the Rotary Club will be holding their Reverse Christmas Parade tomorrow evening from 6:00 p.m. to 8:00 p.m., on the streets south of the Terminal and Sun Aviation. He explained that the way this works is the floats are stationary and the spectators drive by in a pre-described pattern.

Mr. Scher reported that on December 9, 2020, the Vero Beach Chamber of Commerce will be holding a 5K run on the main runway.

Mr. Vocelle asked are they changing the gate at the T-Hangars where the pass-holders have to get new cards.

Mr. Scher answered no. He explained that they are changing the operating system, which is the reason for the new cards. He reported that the new cards are a little different in that

they are Transportation Security Administration (TSA) approved identification media, as well as access media.

## **8. CHAIRMAN'S MATTERS**

Mr. Vocelle said they need to schedule their next meeting.

Mr. Wood suggested because of COVID that they meet quarterly.

After discussion, the Commission members agreed to meet quarterly on the first Friday of March, June, September, and December at 9:30 a.m., in the City Hall, Council Chambers.

## **9. MEMBER'S MATTERS**

None

## **10. CITY ATTORNEY MATTERS**

### **A) Sunshine Law Presentation**

Mr. John Turner, City Attorney, gave a Power Point presentation on the Sunshine Law to the Commission members (on file in the City Clerk's office).

Mr. Wood said that that he and two (2) other people are attempting to start an aviation museum on Airport property. He reported that it would primarily be for the years 1942 to 1947 while it was a Naval Air Station. He said that he would be speaking with Piper Aircraft about artifacts, etc., and asked if he would be violating the Sunshine Law if he spoke with Mr. Calcagno.

Mr. Turner said there could always be allegation that this might be an issue that could come before this Commission. He said if it is just fact finding and not an issue involving the formation or functionality of decision making that would be okay.

Mr. Calcagno felt it would be appropriate for him to recommend someone else at Piper Aircraft for Mr. Wood to speak with.

Mr. Wood agreed.

Mr. Vocelle asked the Deputy City Clerk to email the members a copy of today's Power Point presentation.

Mrs. Jordan asked about public record requests.

Mr. Turner said that he has a presentation on public records, which he has not scheduled yet. He explained that any communication they have in writing, whether electronic or physical that has to do with City business is open for public inspection. He said the information should be sent to the City Clerk's office so they can keep a permanent record of it.

Mr. Vocelle said if any member wants to send the Commission members an email, they need to send it to the City Clerk's office to submit the information to the other Commission members.

**11. ADJOURNMENT**

Today's meeting adjourned at 10:10 a.m.

/sp