

**VERO BEACH TREE AND BEAUTIFICATION
COMMISSION MINUTES
Thursday, July 18, 2019 – 9:00 a.m.
Council Chambers, City Hall, Vero Beach, Florida**

PRESENT: Chairman, Marilyn Black Dussault; Vice Chairman, Cynthia Schwarz; Members: Fran Robinson, Neal Roe, and Katherine Booth **Also Present:** City Attorney, John Turner, Grounds Maintenance Manager, Nanette Haynes, and Senior Administrative Assistant, Rita Hawkins

1. CALL TO ORDER

Chairman Dussault called today's meeting to order at 9:00 a.m. and the Senior Administrative Assistant performed the roll call.

Mrs. Dussault welcomed Mr. John Turner, City Attorney, to the meeting and congratulated him on his appointment.

2. APPROVAL OF MINUTES

A) June 20, 2019

Ms. Schwarz made a motion to approve the minutes of the June 20, 2019 Tree and Beautification Commission meeting. Mrs. Robinson seconded the motion and it passed unanimously.

Mr. John Turner, City Attorney, said that it is a pleasure to be here and he will gladly assist the Tree and Beautification Commission with any legal questions or concerns. He stated that the Tree and Beautification Commission is a public body and they are subject to the Sunshine Laws as well as the Public Records Laws. If they have any question regarding those matters he will gladly answer them today. On the City website, there is a Power Point or video on these subjects that he encourages them to review. We have to abide by these laws, but if they have any questions to let his office know.

Mrs. Dussault asked Mr. Turner if a Commission member makes a motion to obtain information from a department or City employee and it is approved by the Commission do they need to get that approved by the City Council, or can they just go to that employee. Mr. Turner said he would recommend having the City Clerk's office be their point of contact for obtaining information. The City Clerk's office will disseminate that request for information. The City Council in its operation would be addressing recommendations that come from this Commission on actions to be taken. If the Commission is requesting only information, they should work through the City Clerk's office.

Mrs. Dussault said that in her experience when a member of the Commission wanted information they had to have that request approved by the Commission on which they sat if they were going to use their position to make a request.

Mr. Turner replied generally that is true. If it is for the benefit of the Commission and there is a request that was voted on, then the Chairman should submit the request through the City Clerk's office. That does not mean they cannot individually make requests through the normal records request procedure, but if they are acting as their agency (Commission) it defeats the purpose of why they are formed and what their role and goals are. For clarity and support purposes it is better to act through the Chairman, because it helps the staff and if there are any questions the Chairman can be contacted.

Mrs. Dussault said that it has been that way since she has been on the Tree and Beautification Commission, so she wanted to make sure they were doing it properly. Mr. Turner said he agrees with Mrs. Dussault and that is the procedure.

Mrs. Booth said she asked the City Planning and Development office for some information. There is a tree removal application on the City's website that requests information from the applicant as to the types of trees being removed, how many trees, etc. Last month she also made a request for the Planning and Zoning Board to educate them on the protection of trees during redevelopment, which was also approved by the Tree and Beautification Commission. Mrs. Dussault asked Mrs. Booth when did the Tree and Beautification Commission approve it. Mrs. Booth said that it is in the June minutes. Mrs. Dussault stated that there was no vote taken. Mrs. Booth replied that they probably should have taken a vote, but Ms. Schwarz was the acting Chairman and the minutes reflect that they would have the Planning and Zoning Board come educate them.

Ms. Schwarz said that Mrs. Booth was asking to get information that the Tree and Beautification Commission could discuss further. She was not asking for information or doing anything as a representative of the Tree and Beautification Commission that the Commission was not aware of.

Mr. Turner said the process they need to follow is to make a motion to the Commission for direction and get a second and then the Commission can vote. City staff will assist them with carrying out their request.

Mrs. Dussault said that before any of the Commission members represent themselves to be acting as a representative of the Tree and Beautification Commission in making a request it has to be moved, seconded, discussed, and approved by the Commission. They can also make requests as individuals by going through the proper channels for record requests.

Mrs. Robinson read part of paragraph five (5) on page six (6) of the June minutes where Mrs. Booth asked Mr. Jefferies about obtaining some information on the number of trees that have been mitigated. She said it was later mentioned that Mrs. Booth could ask for that information as an individual.

Mrs. Dussault said there is a procedure for everything and that is why they take a vote. She does not want there to be any appearance of impropriety or a misuse of their positions.

Mrs. Booth asked if this can be discussed under old business, so they can review it and take a vote. Mrs. Dussault asked Mrs. Booth if she already made a request for information. Mrs. Booth replied that she did in the minutes from their last meeting. Mrs. Dussault asked Mrs. Booth if she already made a request for information since the June meeting. Mrs. Booth replied no she has not. She said she did ask through the City Clerk's office if they would have anyone from the Planning and Zoning Board attending their meeting.

Mr. Turner stated that there was a request submitted to the Planning and Development Department and it was a rather lengthy and involved request for information and data, but he is not sure of the status of the response. He asked Mrs. Booth if she is asking for this information as a member of the public as a public records request, or would she rather proceed under the auspices of the Commission. The Commission could discuss this and narrow down some of the requests involving staff time and proceed in that direction.

Mrs. Booth replied that she would like to continue the process through the Commission. She said her request is only for information that is on the tree removal application and every part of the request is in accordance with what is being done according to the City Ordinance.

Mr. Turner asked Mrs. Dussault if that is something she would consider discussing. He does not want to bring it out of order, but the City staff has some questions.

Mrs. Dussault said she just asked Mrs. Booth if she made any requests for information as a member of the Tree and Beautification Commission and Mrs. Booth's reply was "no", but there was a request made and she is looking at it. Mrs. Booth replied that the way she read the June minutes was that the Commission approved the request. Mrs. Dussault stated that there was no vote, so there was no permission given.

Mrs. Booth said that she is still new to this and she apologizes for her naiveté in regards to proper procedure. It seemed to her and it reads according to in the minutes that the acting Chairman (Ms. Schwarz) agreed that there should be access to that data.

Mrs. Dussault said perhaps the best way to approach this is to specify what the letter contains that Mrs. Booth is asking for and then they will vote on it. She is very concerned about this, because she has continued to make sure that none of the Tree and Beautification Commission members asks for anything without getting permission.

Mrs. Dussault said if no one objects she would like to go out of order and add a new item of business to discuss the letter that Mrs. Booth sent to Mr. Jefferies. She asked Mrs. Booth to open it up with a motion, they will have a second, and then they can discuss the content to determine if they are interested in moving forward with it.

Mrs. Booth made a motion that the City Planning Department be requested to provide data for the last 12 months in regards to information that is on the tree removal application and/or specified in the City Ordinance to be provided to the Tree and Beautification Commission. The rationale for this quest is that they are an Advisory Commission and without data they cannot give the best advice to the City Council.

Mrs. Dussault asked for a second on this particular motion. She said she is not sure what the motion is.

The motion died for lack of a second.

Mrs. Dussault said it might be easier if they say the motion is to review the letter she (Mrs. Booth) already sent and determine if the Tree and Beautification Commission approves any or all of it.

Mr. Turner recommended that the Commission review the purpose of the Tree and Beautification Commission and determine if the information being requested fits in the purview of the purpose of the Commission. He said beautification of the City and recommendations of actions necessary and desirable to maintain the City in good standing as a Tree City USA community are the primary purposes of the Tree and Beautification Commission. If they keep that in mind it will help the City staff in fulfilling their obligations for the request.

Mrs. Dussault suggested that the motion be specific to the content of Mrs. Booth's letter.

Mrs. Schwarz asked if they are making a motion on that specific letter, or the idea of going to or contacting the Planning and Development Department for information as a Commission member.

Mrs. Booth said that there are two (2) different things here. Her first request is for data gathering on the types and number of trees that have been removed. This will allow the Commission to determine if trees are being protected and what types of trees should be replanted. Her second item is her request for the Planning and Zoning Board to educate them on the protection of trees during property redevelopment. She would be glad to make a motion on her letter.

Mrs. Booth made a motion that the email letter from herself dated Sunday, June 23, 2019 to Mr. Jason Jefferies, Planning Director, for the request of data from the tree removal application forms and information that should be being kept from the Ordinances be made available to the Tree and Beautification Commission for the purpose of having data and analysis to guide the Commission.

Ms. Schwarz seconded the motion.

Mrs. Dussault asked Mrs. Booth if she is stating that all of the information she is requesting is required to be kept per Statue. Mrs. Booth replied that the Tree Protection Ordinance addresses each of the points in her letter, so there should be a record of action on each of those pieces of the Ordinance. That same information is required on the tree removal application, so that implies that the City is keeping records and has the data. She believes it would be helpful for the Commission to know what advice to give and to know what types of trees are being mitigated.

Mrs. Robinson said that she would like to address the minutes from June where Mr. Jefferies stated that they do not keep information on the types of trees that are removed. She believes it would be a stretch for the Planning Department to keep those types of records. Therefore, Mrs. Booth would be asking the Planning Department to produce data that they do not currently keep or have anymore. Mrs. Booth asked Mrs. Robinson if she is stating that after an application is complete the City destroys it and does not keep it on file. Mrs. Robinson replied that she is not sure.

Mrs. Dussault suggested that Mrs. Booth withdrawal this request and send it to Mr. Jeffries as an individual, because she does not want to spend too much time on this. It seems like there is conflicting information and assumptions on what should be done. This request is so lengthy and convoluted she believes it would be better to send the same request through the proper channel, which would start with the City Clerk's office as a public records request. She asked if there was any public comment or discussion.

Mrs. Booth asked to have a roll call vote taken on her motion.

The Senior Administrative Assistant called the roll call. The motion failed 4-1 with Mrs. Booth voting yes, Mr. Roe voting no, Mrs. Robinson voting no, Ms. Schwarz voting no, and Chairman Dussault voting no.

Mr. Turner reminded the Commission members that they should refrain from corresponding through emails or speaking individually with other Tree and Beautification Commission members. They should be reluctant to share information that might come before the Commission for consideration and that all matters need to be discussed in public at the Tree and Beautification Commission meetings.

Mrs. Dussault said that since Mrs. Booth's letter was disapproved she recommends that Mrs. Booth request this information as an individual.

3. PUBLIC COMMENT

None

4. NEW BUSINESS

A) Discuss the Legality of Handing out Tree and Beautification Information at Events

Mrs. Dussault asked Mr. Turner what is the legality of handing out information about the Tree and Beautification Commission at events.

Mr. Turner stated he believes that distributing information to the public happens at almost every City event. As long as the events are sponsored, approved, and under the direction of the City through the Tree and Beautification Commission that should be fine. He said it would be a good idea to have the information preapproved before they hand it out.

Ms. Schwarz said that they discussed this at their last meeting, but she cannot remember if it was about the Centennial Parade or not. Mrs. Robinson stated that they mentioned it because of having a table after the Parade where they wanted to hand out information. Ms. Schwarz said that it was also about getting advertisements and information out at other event, such as the Downtown Friday. Mr. Roe stated that it might also include soliciting partnerships. For example, he has been out asking nurseries to participate with them on the Parade float.

Mr. Turner stated that these are valid questions and he believes that the City Manager's office would be the source and the authority to direct their inquiries to. The City Manager will go to the City Attorney's office with any legal questions. Mr. Roe asked if they need to get the City Manager's approval in writing. Mr. Turner said he does not know if it is required, but it would not hurt.

B) Information on Proposed Tree Pruning Along 14th Avenue and Other Locations

Mrs. Booth said she heard that there will be tree pruning along 14th Avenue and a member of the public was concerned, because the Oak trees were planted by Waldo Sexton and she wanted to know if that was going to take place. Mrs. Dussault said that person should go through the proper channels at the City Clerk's office to get the answer, because the Tree and Beautification Commission is in no position to answer that question.

5. OLD BUSINESS

A) Discussion of the Arbor Day Foundation Community Canopy Program and/or Collaborating with the Audubon Society on a Tree Giveaway Program

Mrs. Dussault stated that item 5-B); the Port St. Lucie tree giveaway will be included in this discussion. They have discussed all three of these options and she believes they should take a vote on which way to go. She said that Ms. Schwarz previously provided the Commission with the information on the Arbor Day Community Canopy Program and the Port St. Lucie event. She explained that the Port St. Lucie

tree giveaway is a drive thru style event where the person receiving the tree presents a driver's license and a utility bill to establish their residency. If they are approved then they receive a tree. If they wanted to do something like this in conjunction with the Beautification Weekend they would have to put together the procedure to present to the City and let them determine if it needs to get further approval. The Audubon Society is an excellent organization and their program is wonderful, but the Tree and Beautification Commission is limited to the boundaries of the City of Vero Beach and only giving trees to those residents. If anyone has any ideas on how to coordinate this with the Audubon Society with the parameters they have she welcomes their suggestions.

Mrs. Schwarz said the problem with the Arbor Day Community Canopy program was that it is not hands on, so they looked at the Port St. Lucie program and it is hands on with the volunteers who are working the event. It was also recommended to her that whatever nurseries they buy the trees from should be asked to have employees volunteer to help hand out the trees. She said she is curious if the City has a GPS tracking system where they could have access to a computer at the event to see if an address is within the City limits.

Mrs. Booth said that Dr. Richard Baker, Audubon Society, stated that a City employee is involved in providing the GIS information for the Trees for Life program. Ms. Schwarz stated that the City has the GIS program on the City website showing the City boundaries.

Mrs. Booth said if they participate in the Pelican Island Audubon Society tree planting campaign it will promote good will between the City Government and the City residents. It will educate the residents about the environmental groups in the area, because practically every conservation group is involved with the Trees for Life program. She said no matter where they get the trees from it would be a waste if the trees do not get the proper care they require for the first year. With the Audubon program they want to educate each of the potential owners about the care of the tree. She is not sure how a drive thru system would work with educating the people. Mrs. Robinson suggested that wherever they buy the trees from could provide that information. The people are either going to be interested in how to plant and care for the tree or they might already know what is required.

Mrs. Dussault asked the Commission to make a selection of these three (3) programs that they have discussed. After they make the selection then they can break it down and work on the procedures. She asked for a motion.

Mr. Roe made a motion to participate with Dr. Richard Baker and the Audubon Society on the tree giveaway program. Mrs. Booth seconded the motion.

Mrs. Robinson stated that there is still the issue of how to determine if the people are City of County residents. Mrs. Dussault said they are voting on which vehicle they want to proceed with and the procedures of that program is entirely different. She would like them to narrow it down to select one (1) program and then they can move forward and study it further.

The Senior Administrative Assistant took a roll call vote. Mrs. Booth voted yes, Mr. Roe voted yes, Mrs. Robinson voted yes, Ms. Schwarz voted no, and Mrs. Dussault voted yes. The motion passed 4-1.

Mrs. Dussault said their next step will be to contact the Pelican Island Audubon Society and start a discussion on how they can best deal with the program. If it does not work then they will move on.

Mrs. Robinson reported that on August 6, 2019 the Audubon Society is holding a meeting to kick off their partnership with the Environmental Learning Center and the Trees for Life program. She will forward the email she received to the City Clerk's office to distribute to the Commission members. Mrs. Dussault stated that she will try to attend the meeting.

B) Follow up on the logistics of the Port St. Lucie Tree Giveaway

This item was discussed with 5-A).

C) Review Dedicatory Tree Specification List from Resolution 2015-07 – Ms. Nanette Haynes, Grounds Maintenance Manager

Ms. Nanette Haynes, Grounds Maintenance Manager, explained that organically they only offered Oak Trees for dedicatory trees, but a long time ago they expanded the list to add diversity. It is good that they are looking at this list again, because there are some trees listed that need to be weeded out and other trees should be added. She continued by going through the handout that was prepared by Mrs. Booth, which contains all the trees listed in the current City Resolution and their new recommendations (on file in the City Clerk's office). She said the Live Oak is the tree that the majority of people request for a dedicatory tree.

Mrs. Dussault asked if they are still going to recommend the Sweet Bay Magnolia, because the list states that it has a low salt and drought tolerance. Ms. Haynes replied that not all trees can be planted in all areas. Others that do not have a high drought tolerance are the Swamp Red Bay and the Bald Cypress, so they will also have a limited range of where they can be planted.

Ms. Haynes said the Shumard Oak is not very vigorous, so she will leave it up to the Commission if they want to leave it on the list. The Bluff Oak also has the larger Oak looking leaves and it is still available to purchase, so they can keep that one (1). She explained that the Southern Red Cedar is more of a bush than a tree, but they produce berries that birds like. She will leave that up to the Commission if they want to leave it as an option.

Mrs. Dussault said in order to shorten the discussion she would like to ask Ms. Haynes and Mrs. Booth what trees they recommend removing from the list.

Ms. Haynes replied that she would recommend removing the Shumard Oak, but keep the Bluff Oak that are listed together on page three (3). Other trees they should remove are the Southern Red Oak, the Golden Rain Tree, the Chinese Elm, the Purple Orchid, the Red Bay, the Gumbo Limbo, the Swamp Red Bay, and the Sweet Gum. The Longleaf Pine is one (1) that she would suggest removing from the list, but she will let the Commission make a recommendation on that tree. She would like to add the Florida Elm and the Hong Kong Orchid trees to the list. She explained that the Hong Kong Orchid is sterile and it does not produce any seeds that fall to the ground.

Ms. Haynes and the Tree and Beautification Commission members discussed the Shumard Oak tree again and they agreed to remove it from the list. They also decided to leave the Southern Red Cedar and the Longleaf Pine on the list.

Mrs. Booth asked Ms. Haynes if she wants to keep the two (2) Bottlebrush trees. Ms. Haynes replied yes, because they are small and can fit into confined areas.

Mrs. Dussault asked for a motion to accept the list of dedicatory trees with the notations made.

Mr. Roe made motion to accept the Dedicatory Tree list that was provided with the noted changes from Ms. Haynes and the Tree and Beautification Commission. Ms. Schwarz seconded the motion and it passed unanimously.

D) Update on Participation in the Centennial Parade – October 26, 2019

Mrs. Dussault stated that she has a copy of the Centennial Parade instructions, which she handed to Mr. Roe.

Mr. Roe announced that CW Willis Family Farms volunteered to provide the truck and trailer for the Parade float and they will also loan them the plant materials. The idea is to create a small garden on the trailer consisting of two (2) or three (3) trees with plants and flowers around them. He said that the STEAM Fest organization is also on board. The concept is to have signage for STEAM Fest, CW Willis, and the Tree and Beautification Commission on the trailer. They need to find a way to tie in STEAM Fest by showing that tree care and beautification is a scientific endeavor, but he is not sure how to project that message. He said he is trying to get artwork from the man who designed the poster for STEAM Fest, so they can use it to make that connection. The children who will be walking with the float will wear STEAM fest shirts. The only thing they will need are the signs.

Mrs. Dussault asked Mr. Roe if he is anticipating that the Tree and Beautification Commission members will be on the float or walking with it. Mr. Roe replied that no one will be on the float and it is up to the Commission members if they want walk along, but he sees it as more of a passive and informational type float.

Mrs. Dussault asked Mr. Roe to put this information in writing for the Tree and Beautification Commission to vote on at the next meeting and then it will be presented to the Centennial Parade Committee for their approval.

Mrs. Dussault said at the August meeting that they will discuss what they want to do or have as handouts for their table at the Centennial finale.

E) Discuss Possible Tree Planting in the Triangle at Atlantic Boulevard and San Juan Avenue

Mrs. Booth said that this item is a follow up of old business from last year. Now that they can install irrigation, she thought that maybe they could plant something there. Ms. Schwarz stated that they could look through the list of trees and make their recommendations. Ms. Haynes explained that in order to install water at that location the Water and Sewer Department has to tap into the nearby line and run it under the road. There is a cost for them to do that and she is waiting on that information. The second part is the connection and impact pact fees for a meter. The smallest meter is \$1,499.00 and the connection fee is \$95.00.

Mrs. Dussault suggested they table this item until they can figure out if they can afford it. Ms. Haynes said the area is big enough for an Oak Tree, but they should still think about what kind of tree they would like to plant.

Mrs. Booth asked if under old business they would bring up inviting the Planning and Zoning Board to their meeting to educate them on the protection of trees during property redevelopment. Mrs. Dussault asked why would this be old business. Mrs. Booth said because it was discussed last month and it builds on what they have discussed about trees being removed during redevelopment. She said they do not understand what the tree protection regulations are and they want to be educated.

Mrs. Dussault asked Mr. Turner is that not public information. Mr. Turner replied that he does not know and he would have to direct that inquiry to the Planning Department staff, but he is sure there are requirements in the Land Development Code.

Mrs. Dussault said if there is information they can get from public records then that is where they should start. Mrs. Dussault read a portion of the June minutes under Member's Matters where Mr. Jefferies informed them about revisions that are being made to the Tree Protection Ordinance and that he would be attending a future meeting (on file in the City Clerk's office). She said Mr. Jefferies will be back to educate them when he has the information available. With the Commission's approval, she will send Mr. Jefferies an email to find out when he anticipates having this information available rather than requesting him to appear in August if it is not ready.

Mrs. Booth asked if Mr. Jefferies would be representing the Planning and Zoning Board, because that is what she asked about. Mrs. Dussault replied no. He would be representing the Planning and Development Department. If she wants to know what is happening with the Planning and Zoning Board she is welcome to attend their meetings. Mrs. Booth replied that she volunteers every Thursday when they hold their meetings.

Mrs. Robinson made a motion requesting that Mrs. Dussault contact Mr. Jason Jefferies, Planning and Development Director, thanking him for attending their June meeting to begin their education process and to inform Mrs. Dussault when the updated information on the Tree Ordinance will be available for him to present it to the Tree and Beautification Commission. Mr. Roe seconded the motion and it passed unanimously.

6. TREASURY REPORT

Mrs. Dussault reported that the Tree Replacement/Mitigation Fund has a balance of \$75,933.51 and the Tree Planting Application Fund had a balance of \$869.21.

Mrs. Booth asked if they are not interested in knowing what types and the number of trees that were replaced or mitigated. Mrs. Dussault replied no, because that is not their purview. Those decisions are made by the people of the City of Vero Beach as part of their job.

Mrs. Booth asked if she could be educated on the Victory Boulevard expenditure listed on the Treasury Report. Ms. Haynes stated that there might be a small disconnect between the two (2) funds. She explained that the Tree Planting and Beautification account is funded from the \$100.00 application fee that people pay when they do a dedicatory tree. The account with \$75,000 is the Tree Mitigation Fund, which is accumulated through the Planning Department. When people remove a tree and they cannot replant it on their property, they are required to pay the cost of planting a tree into the Mitigation Fund. The Tree and Beautification Commission can request approval to use funds from that account for approved tree planting projects on City property. She also uses the Mitigation fund to cover other tree planting projects, such as Victory Boulevard where each year she removes the dying Laurel Oaks and replants them with Live Oaks.

Mrs. Booth asked if it would be possible to add a note under the description if the planting was done by the Commission or by Ms. Haynes. Ms. Haynes replied that she does not generate that report. Mrs. Dussault explained that the Commission has nothing to do with approving or disapproving the money that Ms. Haynes uses for a project. If the Commission requests to use funds from the Tree Planting Fund it is submitted to the City Council for approval. Ms. Haynes said she can find out if the Finance department can make a note indicating if the project was driven by the Commission. She believes the only one generated by the Commission was the Crestlawn Cemetery project.

7. CHAIRMAN'S MATTERS

None

8. MEMBER'S MATTERS

A) Giving the Library Informational Seminar Presentation to other Organizations – Mrs. Katherine Booth

Mrs. Booth said she is seeking approval to share the same educational message that she presented at the Library on behalf of the Tree and Beautification Commission to other organizations that might have an interest. Mrs. Dussault replied that if she wants to personally give a presentation not associated with the Tree and Beautification Commission she can do that. Mrs. Booth said she has done that, but she wants to know if the Commission is interested in the publicity in the community under the auspice of the Tree and Beautification Commission. Mrs. Dussault said she is not sure if she can do that.

Mr. Turner stated that under his reading of the City Ordinance that would not be allowed.

Ms. Schwarz reported that the next informational meeting at the Library is tentatively scheduled for September 16, 2019. She wants to invite Dr. Richard Baker, Audubon Society, to speak on the 100,000 Trees program, which is educational. She did not get a confirmation from him yet that he is available that day, but the Library is fine with it. Mrs. Dussault asked if they have any idea of what his presentation looks like. Ms. Schwarz said she believes it is the one (1) he generally uses, but she will get more information and have him send it to the City Clerk's office. She will have the information and confirmation ready for the August meeting so they can review it for approval.

Mrs. Dussault said she would caution her that since the Commission agreed to explore Dr. Barker's program there cannot be any discussion with him specifically about the program as it is before them right now. Ms. Schwarz acknowledged that she understands.

Ms. Schwarz talked about an article about one (1) million trees that were planted in New York City from a publication of The Nature Conservancy.

Mrs. Booth said she would like to compliment the appearance of the Palm Trees in the median along Indian River Boulevard. They look nice. She asked Ms. Haynes what kind of program does the Public Work's department use for tree pruning if they do not have to use the City Ordinance.

Mr. Turner asked if her question is in regards to pruning, care, and maintenance. Mrs. Booth replied yes. She asked if that is okay. Mr. Turner explained that the State has adopted new State standards on pruning, requirements, and restrictions over cities for maintenance. He does not know if they have been

briefed on this, but he believes the City staff is aware this was adopted. Mrs. Booth said she would love to be briefed on it if he would send her the link. Mr. Turner said he is not in the position to do that right now. Mrs. Dussault stated that the information is out there and she can look it up and read about it.

Ms. Haynes explained that the City Streets division does the trimming of the large trees from bucket trucks and her Grounds Maintenance Department does their pruning and trimming from the ground. All of the employees that work for her and for the Streets Manager follow the proper American National Standards Institute (ANSI) guidelines. There are clearing distance requirements they have to meet over roads and sidewalks for safety purposes.

Ms. Schwarz asked if the Commission wants to invite Mrs. Barbara Hoffman, Cultural Council, to a meeting to give them an update on the Simson Stopper Trees and their health. Mrs. Dussault said if the Commission wants to make a motion and it is approved she will invite whoever is in charge of the trees. This is a completed gift and the Commission really does not have any legal rights to do anything.

Mrs. Robinson made a motion to allow Mrs. Dussault to contact Mrs. Barbara Hoffman, Cultural Arts Village, regarding the Simpson Stopper Trees along 19th Street to inquire about the care and the health of the trees. Ms. Schwarz seconded the motion and it passed unanimously.

Ms. Haynes said that she received a quote for the dedicatory bench plaque that the Commission requested. She will send it to the City Clerk's office to put on next month's agenda.

Ms. Schwarz stated that Mr. Monte Falls, City Manager, stated that there might be money left over from the dedicatory tree project that could be used for some type of shade sails to go over the benches. Ms. Haynes replied that she has those figures. They had \$1,500 left from the Centennial Tree project and she received a quote of \$2,500 for a commercial grade shade sail with all the hardware, so they are about a \$1,000 short. Mrs. Dussault said that since that was partially funded by the Centennial Committee they might be able to get some additional funds from them.

Mrs. Dussault thanked Mr. Turner for his assistance. On behalf of the Commission, they welcome him and they congratulate Mr. Monte Falls on his new position as City Manager.

9. NEXT MEETING DATE

A) Next Meeting Date – August 15, 2019

The next meeting of the Tree and Beautification Commission is scheduled for August 15, 2019.

10. ADJOURNMENT

Mrs. Robinson made a motion to adjourn today's meeting at 11:08 a.m. Ms. Schwarz seconded the motion and it passed unanimously.

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