

**VETERANS MEMORIAL ISLAND SANCTUARY  
ADVISORY COMMITTEE MEETING  
Wednesday, August 1, 2018 – 10:00 a.m.  
City Hall, Council Chambers, Vero Beach, Florida**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
  - A) June 6, 2018**
- 4. PUBLIC COMMENT**
- 5. NEW BUSINESS**
  - A) Request for use of Veterans Memorial Island Sanctuary for the Alzheimer & Parkinson Association's Walk to Remember – Mrs. Margaret Cunningham**
  - B) Discussion on Korean War Tribute held on July 27, 2018**
- 6. OLD BUSINESS**
  - A) Recap of the Memorial Service for John E. Wilson Jr.**
  - B) Update on the Progress of the Veterans Council Next Generation Veterans Monuments**
- 7. CHAIRMAN'S MATTERS**
- 8. MEMBER'S MATTERS**
- 9. NEXT MEETING DATE**
  - A) Next Meeting Date – September 5, 2018**
- 10. ADJOURNMENT**

This is a Public Meeting. Should any interested party seek to appeal any decision made by the Committee with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the Americans with Disabilities Act (ADA) Coordinator at 978-4920 at least 48 hours in advance of the meeting.

**VETERANS MEMORIAL ISLAND SANCTUARY  
ADVISORY COMMITTEE MINUTES  
Wednesday, June 6, 2018 – 10:00 a.m.  
City Hall, Council Chambers, Vero Beach, Florida**

**PRESENT:** Chairman, John Matthews, Vice Chairman, Joel Herman, Members: Don Wickstrand, Alternate Member #1, Sylvester McIntosh and Alternate Member #2, Peggy Lyon  
**Also Present:** Recreation Director, Rob Slezak, Assistant City Attorney, Stefanie Beskovoyne and Senior Administrative Assistant, Rita Hawkins

**Excused Absences:** Barbara Fallon and Curtis Paulisin

**1. CALL TO ORDER**

Chairman Matthews called today's meeting to order at 10:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

The Committee members and the audience joined together in the Pledge of Allegiance to the flag.

Mr. Matthews announced that they received an application from Gayle Alfrey to use Veterans Memorial Island Sanctuary. He asked if any of the Committee members objected to adding this item under new business. There were no objections from the Committee members.

**3. APPROVAL OF MINUTES**

**A) May 2, 2018**

**Mr. Herman made a motion to approve the minutes of the May 2, 2018 Veterans Memorial Island Sanctuary Advisory Committee meeting. Mr. McIntosh seconded the motion and it passed unanimously.**

**4. PUBLIC COMMENT**

There were no comments by the public.

**5. NEW BUSINESS**

**A) Purple Heart Ceremony on Veterans Memorial Island Sanctuary for Charles Vigilante – Veterans Council of Indian River County**

Mr. Matthews said that the Purple Heart Ceremony for Mr. Charles Vigilante already took place on June 1, 2018. There were quite a few people there along with his family. Mr. Vigilante seemed to be moved by the ceremony. He received the Purple Heart award for wounds he received in combat in 1965.

**B) Request to use Veterans Memorial Island Sanctuary – Gayle Alfrey**

Mr. Matthews stated that they received a request from Gayle Alfrey to hold a small family gathering on Veterans Memorial Island Sanctuary with the spreading of cremains into the water. He explained that ashes cannot be spread on the grounds of Veterans Memorial Island Sanctuary, but they can be spread into the water from the bridge, or from the edge of the Island. The family will meet near the Army service marker, which is a beautiful spot. The memorial service is for John E. Wilson Jr., who was a Private E1, he was in the National Guard, and was discharged in 1964.

**Mr. Herman made a motion to approve the request. The motion was seconded by Mrs. Lyon and it passed unanimously.**

## **6. OLD BUSINESS**

### **A) Recap of the Memorial Day Ceremony**

Mr. Matthews explained that the Memorial Day ceremony was moved to the Vero Beach High School Performing Arts Center due to weather conditions, but it still turned out great.

Mr. Bruce Cady, Veterans Council, thanked everyone for their help over the past few months in organizing the Memorial Day ceremony. He said this is the first time in history that they have had to cancel the Memorial Day presentation on Veterans Memorial Island Sanctuary. The Veterans Council received word from the City that due to all of the rain prior to Memorial Day they could not get the stage on the Island. Since everything was so wet they decided to move the ceremony to the Vero Beach High School Performing Arts Center. He reported that they were able to keep a majority of items from the program in place and they were able to fit all of the elements of the Memorial Day Ceremony onto the 150 square foot stage. He believes there were still over 800 people in attendance and they did not lose any of the participating organizations. He is looking forward to everyone coming back to Veterans Memorial Island Sanctuary for the Veterans Day Ceremony. He announced that this year Veterans Day falls on a Sunday, so they will be celebrating it on Saturday, November 10<sup>th</sup>.

Mrs. Lyon asked if it will still start at 9:00 a.m. Mr. Cady replied yes.

Mr. Wickstrand said a big congratulation goes out to all those people who did the planning to make the shift from Veterans Memorial Island Sanctuary to the Performing Arts Center.

Mr. Matthews stated that they had the choice of cancelling it or moving it over to the Performing Arts Center, but Sebastian had to cancel their ceremony. He said he has been involved with veteran's activities in Indian River County for 30 years and he does not ever recall having to cancel the Memorial Day Ceremony.

Mr. Cady announced that at Riverview Park in Sebastian the Veterans of Foreign Wars (VFW) and the American Legion are hosting a World War II D-Day remembrance ceremony. They will be coupling that event with a post Memorial Day ceremony today June 6, 2018 at 11:00 a.m.

Mr. Matthews stated that just north of Veterans Memorial Island Sanctuary it looks like a dock is being built. He asked if there was any information about that structure.

Mr. Rob Slezak, Recreation Director, explained that the Live Like Cole Foundation is building a dock there in memory of Cole Coppola. He also announced that they will be having the Fourth of July patriotic fireworks and event at Riverside Park, which is the first Wednesday of July.

## **7. CHAIRMAN'S MATTERS**

### **A) June 13, 2018 - Flag for the Youth Guidance Building**

Mr. Matthews announced that across the street from City Hall is the old Library, which was recently taken over by Youth Guidance. He noticed that they have a flagpole but no flag, so he donated a flag to them. On June 13, 2018 at 6:00 p.m. a group will be going over there to teach the children about the flag and then they will raise the flag.

### **B) June 14, 2018 - Flag Day**

Mr. Matthews reported that June 14, 2018 is Flag Day and there will be a ceremony at the Elks lodge at 4:30 p.m.

### **C) November 3, 2018 - Marine Corps Ball**

Mr. Matthews passed out invitations to the Marine Corp Ball (on file in the City Clerk's office). He said the community is invited to attend the celebration, which is to honor all veterans. He explained that Veterans Day falls on the Marine Corp birthday this year, so they will be holding the Marine Corp Ball the week before on November 3, 2018.

Mr. Matthews said that he attended the wreath placing ceremony at the Indian River County Court House to honor all Law Enforcement Officers who have lost their lives. The Police Department and the Sheriff's office bring their Color Guards to the ceremonies on the Island, so it is appropriate to honor and support them.

Mr. Matthews announced that Mr. Arnie Schwichtenberg passed away after being involved in a car accident. Mr. Schwichtenberg was very active and involved in the design of the POW/MIA monument and many other things over the years for Vero Beach and Sebastian. Mr. Schwichtenberg was a survivor of Pearl Harbor and he shared many stories.

## **8. MEMBER'S MATTERS**

Mrs. Lyon stated that they did a good job on switching the Memorial Day ceremony over to the Performing Arts Center. She asked if the School Board gave them permission or how did that work.

Mr. Matthews said he is not sure about all the details, but they did have permission. Another good thing with having it at the school was that they were able to accept donations to help the High School Band with their trip to London.

Mr. Matthews asked if there is a parade involved with the Centennial celebration, or is this even something they can discuss. Mrs. Lyon stated she does not have all the plans with her, so they might want to have Mrs. Bursick, City Clerk, or Mr. Tony Young, City Councilmember, stop in at

their next meeting to give them an update. She explained that there are monthly activities planned starting in October 2018 and running all the way through to October 2019.

Mr. Wickstrand shared a story from June 6, 1944 when he was a young boy delivering papers and he remembers the headlines read "D-Day".

Mr. Matthews said that the Veterans Memorial Island Sanctuary Advisory Committee would like to hear more about the Words of War monument that is going to be placed outside of the Island. There was a unanimous vote to approve and honor that conflict on Veterans Memorial Island Sanctuary, so there are still some ideas to be discussed. Perhaps they can have the Veterans Council Next Generation Vets attend their August meeting to provide them with an update.

## **9. NEXT MEETING DATE**

### **A) Next Meeting Date – August 1, 2018**

The next meeting of the Veterans Memorial Island Sanctuary Advisory Committee is scheduled for August 1, 2018.

## **10. ADJOURNMENT**

Today's meeting adjourned at 10:26 a.m.

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S.A)

To C.M.	Called App.	To Guards	Notified	Paid	Special Notes
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**City of Vero Beach Recreation Department  
2266 14<sup>th</sup> Avenue, Vero Beach, FL 32960  
(772) 567-2144, fax (772) 778-6515**

**REQUEST FOR THE USE OF  
VETERAN'S MEMORIAL ISLAND SANCTUARY**

The undersigned, on his/her own behalf or as authorized agent of ALZHEIMER + PARKINSON ASSN. hereinafter "Applicant," respectfully requests the use of Veteran's Memorial Island Sanctuary.

Date of Event: SAT, NOV. 10, 2018 Type of Event WALK TO REMEMBER

Total Time Requested: 9 AM - 10 AM (from set-up/event to clean-up/departure)

Estimated Number of people to attend: 450

Electric Needed: Yes or No (Please circle)

1. Veteran's Memorial Island Sanctuary has been designated as a park for the quiet contemplation of those who have given their lives in the service of this country. Any use of this park should observe solemnity of this special area. Weddings, receptions, running, ball playing, horseplay, or other inappropriate activity will not be allowed.
2. If preparation time is required for the event, this time should be included with the overall request for the use of this facility to avoid any schedule conflicts.
3. Parking for the applicant and his/her guests is allowed only in designated areas, parking in grass areas is not permitted. Vehicles are not permitted on Veteran's Memorial Island Sanctuary.
4. The applicant shall be responsible for the complete cleanup of the area after the event. This cleanup will include all foreign matter that has been transported to this area by the applicant, its guests, or other spectators.
5. There will be no digging, underground installations, tents, or temporary building installations, or pruning of foliage without prior specific permission of the City Manager or his designee. This authorization must be obtained in writing in advance of any action of the above on the part of the applicant. All applicants with authorization who plan to do this type of activity must confirm the location of any underground facilities/ utilities by contacting the following agencies.
  - a. Southern Bell (1-800-432-4700)
  - b. Water & Sewer (978-5220)
6. If the applicant plans to decorate, all decorations must be removed on the same day.
7. No alcoholic beverages may be consumed on this property at any time.
8. No loud music or other objectionable noise or amplification is permitted in this area.

9. This application should be submitted to the Recreation Department 45 days prior to the event.

10. Special Requests:

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\_\_\_\_\_  
\_\_\_\_\_

The undersigned certifies that he/she has read and understands the foregoing. Further, the undersigned certifies that he/she is authorized to obligate the organization or group he/she represents in making this request and ensuring compliance with these rules.

Signed: Margaret W. Cunn

Print: MARGARET CUNNINGHAM

Name of Organization: ALZHEIMER + PARKINSON ASSN. OF IRC

Address: 2300 5th AVENUE, STE. 150 Zip: 32960

Telephone #: 772-563-0505 E-mail: peggyc@alzpark.org

Website: www.alzpark.org

**APPROVAL AND RECOMMENDATION BY:**

**THE VETERANS SERVICE OFFICE OF INDIAN RIVER COUNTY:**

\_\_\_\_\_  
(Signature) DATE: \_\_\_\_\_

**THE VETERAN'S COUNCIL OF INDIAN RIVER COUNTY:**

\_\_\_\_\_  
(Signature) DATE: \_\_\_\_\_

**THE VETERANS MEMORIAL ISLAND SANCTUARY ADVISORY COMMITTEE:**

\_\_\_\_\_  
(Signature) DATE: \_\_\_\_\_

**APPROVAL BY THE CITY MANAGER:**

\_\_\_\_\_  
(Signature) DATE: \_\_\_\_\_

*If you encounter any problems during your use of this location,  
please call the Supervisor on Duty at 538-1397, or  
the Vero Beach Police Department non-emergency*

To C.M.	Called App.	To Guards	Notified	Paid	Special Notes
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5.B)

**City of Vero Beach Recreation Department  
2266 14<sup>th</sup> Avenue, Vero Beach, FL 32960  
(772) 567-2144, fax (772) 778-6515**

**REQUEST FOR THE USE OF  
VETERAN'S MEMORIAL ISLAND SANCTUARY**

The undersigned, on his/her own behalf or as authorized agent of Veterans Council of IRC hereinafter "Applicant," respectfully requests the use of Veteran's Memorial Island Sanctuary.

Date of Event: July 27, 2018 Type of Event Korean War Tribute

Total Time Requested: 8:30 - 10:30 (from set-up/event to clean-up/departure)

Estimated Number of people to attend: ~ 25

Electric Needed: Yes or  No (Please circle)

1. Veteran's Memorial Island Sanctuary has been designated as a park for the quiet contemplation of those who have given their lives in the service of this country. Any use of this park should observe solemnity of this special area. Weddings, receptions, running, ball playing, horseplay, or other inappropriate activity will not be allowed.
2. If preparation time is required for the event, this time should be included with the overall request for the use of this facility to avoid any schedule conflicts.
3. Parking for the applicant and his/her guests is allowed only in designated areas, parking in grass areas is not permitted. Vehicles are not permitted on Veteran's Memorial Island Sanctuary.
4. The applicant shall be responsible for the complete cleanup of the area after the event. This cleanup will include all foreign matter that has been transported to this area by the applicant, its guests, or other spectators.
5. There will be no digging, underground installations, tents, or temporary building installations, or pruning of foliage without prior specific permission of the City Manager or his designee. This authorization must be obtained in writing in advance of any action of the above on the part of the applicant. All applicants with authorization who plan to do this type of activity must confirm the location of any underground facilities/ utilities by contacting the following agencies.
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  - b. Water & Sewer (978-5220)
6. If the applicant plans to decorate, all decorations must be removed on the same day.
7. No alcoholic beverages may be consumed on this property at any time.
8. No loud music or other objectionable noise or amplification is permitted in this area.

9. This application should be submitted to the Recreation Department 45 days prior to the event.

10. Special Requests:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned certifies that he/she has read and understands the foregoing. Further, the undersigned certifies that he/she is authorized to obligate the organization or group he/she represents in making this request and ensuring compliance with these rules.

Signed: Bruce Cady

Print: Bruce Cady

Name of Organization: Veterans Council of IRC

Address: 2525 St. Lucie Ave, Vero Beach zip: 32960

Telephone #: 772-410-5820 E-mail: bruce.cady@veteranescouncilirc.org

Website: www.veteranescouncilirc.org

**APPROVAL AND RECOMMENDATION BY:**

THE VETERANS SERVICE OFFICE OF INDIAN RIVER COUNTY:

[Signature]  
(Signature)

DATE: 7-19-18

THE VETERAN'S COUNCIL OF INDIAN RIVER COUNTY:

[Signature]  
(Signature)

DATE: 7-19-2018

THE VETERANS MEMORIAL ISLAND SANCTUARY ADVISORY COMMITTEE:

[Signature]  
(Signature)

DATE: 7-19-18

APPROVAL BY THE CITY MANAGER:

[Signature]  
(Signature)

DATE: 7/20/18

*If you encounter any problems during your use of this location,  
please call the Supervisor on Duty at 538-1397, or  
the Vero Beach Police Department non-emergency*