

**APPLICATION FOR TEMPORARY OFF-PREMISES**  
**REOCCURRING SPECIAL EVENT SIGN PERMIT**  
City of Vero Beach Planning & Development Department  
1053 20<sup>th</sup> Place – P.O. Box 1389, Vero Beach, FL 32961-1389  
Telephone (772) 978-4550 / Fax (772) 778-3856

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Name of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

Applicant/Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Proposed sign dimensions :

Length: \_\_\_\_\_ Width: \_\_\_\_\_ **Number of Signs Requested:** \_\_\_\_\_ (20 signs max.)

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**CONDITIONS OF PERMIT**

- No signs shall be placed more than the limited time between Thursday and Sunday.
- All signs must be removed no later than 6:00 p.m. Sunday.
- Signs shall be placed in accordance with Section 38.11(b) attached [See attached diagram].
- ***Signs shall not be placed in roadway medians.***
- The City Permit decal must be placed in the upper right hand corner of the sign on the side of the sign facing traffic. Any sign found without a decal or otherwise in violation of the permit conditions, locations, or the sign ordinance will be removed without notice.
- Applicant is responsible for all persons placing signs for the event or organization being aware of and complying with the permit conditions and the sign ordinance.

***I certify that I have read and agree to comply with the foregoing conditions. I acknowledge and understand that violation of the conditions of this permit or the City of Vero Beach sign ordinance may result in issuance of a citation and a fine of \$50.00 for a first violation; \$100.00 for a first repeat violation; and \$150.00 for subsequent repeat violation and that each sign in violation is a separate offense.***

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

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Planning & Development Department Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Approval # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

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Application Fee - \$10.00

N:/Applications/Special Event Sign (Reoccurring) Application.doc (5/7/2012)

## **Off-Premise (ROW) Special Event Signs**

Sec. 38.11. Temporary signs requiring permits.

(b) *Off-premises special event signs during weekends.* In conjunction with a single special event or reoccurring special event, temporary off-premises special event signs are allowed as follows:

- (1) The placement of such signs is limited to a time period between Thursday and 6:00 p.m., Sunday (weekend period).
- (2) A maximum of 20 such freestanding signs may be placed.
- (3) Such signs shall be limited to the non-paved portion of any public right of way that is situated outside of any sidewalk, drainage ditch or swale, or traffic median, but no closer than 2 feet back from the edge of pavement or back of curb.
- (4) Such signs shall be prohibited in the following locations:
  - a. Within 10 feet of the edge of pavement of a driveway intersection pavement and within 10 feet of the edge of pavement or back of curb of a roadway intersection pavement.
  - b. A public right-of-way location that abuts a single-family use along its front property line without prior consent of the property owner or lawful occupant of the property.
- (5) The planning director may grant a waiver from the prohibitions in (4) above on the placement of special event signs for a reoccurring special event if the planning director finds that all the following conditions are met:
  - a. Such placement doesn't interfere with pedestrian or vehicular travel or safety;
  - b. Such placement is the minimum deviation from the standards of (4) above to allow placement of the sign; and
  - c. No other alternative site is located within 50 feet of the proposed sign location that both meets the requirements of (4) above and is visible to the public travelling along the same roadway.

- (6) Such signs shall be placed at least 20 feet from any other off-premises special event sign on the same side of the road.
- (7) Such signs shall be a maximum of 3 square feet in area and a maximum of 3 feet in height.
- (8) No more than a cumulative total of 6 off-premises special event sign permit per organization or business establishment may be issued in a calendar year for single special events.
- (9) No more than a cumulative total of 2 off-premises special event sign permits per organization or business establishment may be issued in a calendar for reoccurring special events and no more than 2 such permits shall be active at the same time.
- (10) Except for a reoccurring special event, each permit for an off-premises special event sign(s) shall be only for one-weekend period.
- (11) An off-premises special event sign that is located on any qualifying public right-of-way outside the time period authorized by this subsection shall be subject to removal under section 38.18 and code enforcement mechanisms and sanctions as provided in this Code.