

DEPARTMENTAL CORRESPONDENCE

TO: James R. O'Connor, City Manager

FROM: John O'Brien, Manager of Purchasing and Warehouse Operations *AB*

SUBJECT: RFP 370-15/JO SALE OF OLD DIESEL PLANT

DATE: February 16, 2016

BACKGROUND:

On December 18, 2015 the Purchasing Division issued a Request for Proposal (RFP) for the sale of the Old Diesel Plant. The RFP was advertised on December 18th & 25th in the TCPalm newspaper; in addition, the RFP was uploaded to DemandStar.com (online bidding service). On January 4, 2016 a pre-bid meeting was conducted at the Old Diesel Plant for interested parties to visit the site. At 3:00 pm on January 21, 2016 sealed proposals were opened in which responses were received from Ross Powers Inc., Intergra Corps. and Treasure Coast Distillery Co.

The evaluation committee consisting of Jim O'Connor, Monte Falls, Tim McGarry and Ted Fletcher met on February 3, 2016 to discuss the responses to the RFP and they decided to interview the three (3) companies that responded to the RFP. On February 15, 2016 each company was allowed an hour to give a presentation, followed by a question and answer session by the evaluation committee. Following the interviews the evaluation committee discussed the various proposals and ranked each proposal based on the criteria established in the RFP. The evaluation committee unanimously selected Integra Corp. with best response to the RFP. Attached is a copy of the rankings of each proposal.

RECOMMENDATION:

Respectfully request this be placed on the March 1, 2016 council agenda and authorize the City Manager to negotiate a contract with Integra Corps. The contract would be presented to City Council for final approval.

RFP 380-15/JO

SALE OF OLD DIESEL POWER PLANT

Final Rankings

COMMITTEE MEMBERS	Ross Powers				Treasure Coast Distillery				Integra Corps.			
	JO	MF	TM	TF	JO	MF	TM	TF	JO	MF	TM	TF
Proposers Development Plan (Max. 40 points)	30	38	25	25	30	39	20	30	40	40	30	40
Qualification (Max. 35 points)	30	33	20	25	33	34	20	30	35	35	25	35
Price (Max. 25 points)	23	23	16	20	25	25	22	25	25	24	20	25
TOTAL	83	94	61	70	88	98	62	85	100	99	75	100
Rankings	3	3	3	3	2	2	2	2	1	1	1	1

Committee Members:

JO = James O'Connor

MF = Monte Falls

TM = Tim McGarry

TF = Ted Fletcher