# CITY COUNCIL BUDGET WORKSHOP - FY 2016-2017

**Wednesday, July 13, 2016 - 9:00 AM**

**GENERAL FUND**
General Fund Revenues
City Council
City Clerk
City Manager
City Hall
City Attorney
Human Resources/Risk Management
Finance Administration
Information Technology
Purchasing
Warehouse
Planning
Public Works Engineering & Survey
Public Works Streets, Stormwater & Traffic
Public Works GIS
Public Works Grounds Maintenance
Public Works Administration
Public Works Fleet Management
Public Works Facilities Management
Cemetery Fund (**Permanent Fund**)

**Thursday, July 14, 2016 - 9:00 AM**

**GENERAL FUND (Continued)**
Police
Recreation
Non Departmental
General Fund Capital & Construction

**ENTERPRISE FUNDS**
Electric Fund
Water & Sewer Fund

**Friday, July 15, 2016 - 9:00 AM**

**ENTERPRISE FUNDS (Continued)**
Airport Fund
Marina Fund
Solid Waste Fund

**BUDGET WRAP UP AND MISCELLANEOUS ITEMS**
Budget Wrap Up
Retiree Benefits Review
Setting of Tentative Millage

**MEMORANDUM**

TO: Mayor and Council

FROM: James R. O'Connor, City Manager

Cynthia D. Lawson, Finance Director

DATE: July 7, 2016

SUBJECT: **FISCAL YEAR 16-17 PROPOSED BUDGET**

Attached is a proposed FY 16-17 balanced Budget for your review and consideration during our budget workshops scheduled for July 13-15, 2016.

The following documents are included:

- FY 2016-2017 Proposed Budget
- FY 2017-2021 Five Year Capital Improvement Program (CIP)

The following provides an overview of some of the major changes and impacts to the budget as proposed.

**General Fund Millage and Ad Valorem Tax Revenue**

The proposed General Fund budget is balanced at last year's adopted millage rate of 2.3800. The certified taxable property value provided by the Indian River County Property Appraiser is $2,491,491,029 which represents a 5.1% increase in taxable property value from last year (See Attachment A – Draft DR 420 and 420-MMP).

The combination of last year's millage rate and the increased property value generates ad valorem tax revenue that is $248,000 higher than last year. In this proposed budget, the increased tax revenue has been used primarily to fund the following:

- One new position in the City Attorney's department.
- One new position in the Planning department.
- One new position for Public Works in survey & engineering.
- One new position for Public Works in grounds maintenance (previously approved by Council as part of grounds maintenance contract award).
- An increase of 1% in health insurance rates.
- A transfer of $92,000 to the Marina fund to support capital improvements and repairs.

Please note that this is also the first year that the IRC Property Appraiser has provided a DR420-TIF 'Tax Increment Adjustment Worksheet' in support of the Historic Downtown Vero Beach Economic Development Zone (Attachment A). The 2016 DR420-TIF reflects a decrease in property value of $265,377 from the base year of 2015 and as a result of this decrease there is no tax increment funding to be deposited into the trust fund for FY 16-17.

**Staffing and Salaries**

The proposed budget represents a net decrease of 4 positions City-wide at October 1, 2016 resulting in total City staffing of 390 full time positions versus 394 in FY 15-16. This October 1 staffing includes some partial year positions in the Electric Utility that will be eliminated prior to year end September 30, 2017 as the closure and decommissioning of the power plant is completed.

These staffing changes resulted in a net decrease of $569,000 for operating salaries City-wide.

**Attachment B provides a comparison, by department and fund, of the budgeted staff positions and total salaries for FY 15-16 versus those proposed for FY 16-17**.

The proposed budget does not provide for any salary increases. The City has begun negotiations with its unions (Teamsters and PBA) and the Council has received copies of the union's proposals for FY 16-17 salary adjustments.

**OPEB Trust Fund**

This proposed budget does not currently include funding for an Other Post Employment Benefits (OPEB) trust. At the 27 year amortization recommended by the Finance Commission, full funding of the trust would be an additional $660K in City-wide expense, with approximately $330,000 of that expense occurring in the General Fund.

In order to provide for funding of an OPEB trust with minimal impact to the General Fund, we are recommending that the establishment of the trust fund be deferred until next fiscal year (FY 17-18). Since FY 16-17 is the last year of the $690,000 debt service payment for Series 2012B in the General Fund, these funds would be available in FY 17-18 to cover the OPEB trust. The remainder of this funding could be used to support the Marina debt service until capital improvements to the Marina are completed.

**'Excess' Fund Balance Available**

On June 21, 2016 the City Council adopted a General Fund fund balance policy under Resolution 2016-17. Per Section 5.0 of the adopted policy, the amount of 'excess fund balance' available for appropriation is $ 133,402. These funds can be used for non-recurring expenditures such as capital projects. These funds have not been included in the proposed budget but are available to be expended per Council direction (in accordance with the policy).

**Electric Utility**

The draft Electric Utility budget shows a surplus of $ 516,000. The proposed budget is based on the most recent five year projection prepared by the City's rate consultants. As a result, this budget reflects the most current purchased power contract pricing available and includes reductions in operating costs associated with the closure of the power plant as well as the new capital projects proposed by the optimization study. A total of 13 full time positions have been eliminated as of October 1, 2016 (see Attachment B). The Electric Utility transfer to the General Fund is 6% of customer revenue, and is lower than the prior year by $250,000 due to reduced utility revenue estimates.

**Water Sewer Utility**

The proposed Water & Sewer Utility budget shows a surplus of $ 222,000. The estimated revenues are based on the application of County rates for all customers outside the City limits. A total of 2 full time positions have been added (see Attachment B).

**Five Year Capital Improvement Program**

The General Fund Capital and Construction Fund (Fund 304) includes funding for street paving, stormwater repairs, infrastructure projects, replacement of aging fleet vehicles, and numerous upgrades and repairs to recreation facilities and parks throughout the City. In order to balance the five year capital improvement plan for the General Fund Capital and Construction (Fund 304), project funding was eliminated or reduced for a number of projects. A list of these unfunded projects is included as Attachment C and is also included with the Five Year Capital Improvement program book (page 5).

**Summary**

The Council directed the City Manager to present a budget that reflects the funding levels required to meet the service level expectations of the Council and community, in addition to providing for infrastructure improvements. The budget workshops will provide us the opportunity to ensure that the FY 2016-2017 budget appropriately reflects Council policy and addresses community needs.

If you have any questions or need additional information, please contact myself or the Finance Director.

FLORIDA DEPARTMENT OF REVENUE

ATTACHMENT A

Reset Form | Print Form

# CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

| | |
|---|---|
| Year : 2016 | County : INDIAN RIVER |
| Principal Authority : CITY OF VERO BEACH | Taxing Authority : CITY OF VERO BEACH |

## SECTION I : COMPLETED BY PROPERTY APPRAISER

| | | | | | |
|---|---|---|---|---|---|
| 1. | Current year taxable value of real property for operating purposes | $ 2,399,670,850 | | | (1) |
| 2. | Current year taxable value of personal property for operating purposes | $ 88,940,134 | | | (2) |
| 3. | Current year taxable value of centrally assessed property for operating purposes | $ 2,880,045 | | | (3) |
| 4. | Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)* | $ 2,491,491,029 | | | (4) |
| 5. | Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.) | $ 26,858,135 | | | (5) |
| 6. | Current year adjusted taxable value *(Line 4 minus Line 5)* | $ 2,464,632,894 | | | (6) |
| 7. | Prior year FINAL gross taxable value from prior year applicable Form DR-403 series | $ 2,370,807,216 | | | (7) |
| 8. | Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0 | ☑ YES | ☐ NO | Number 1 | (8) |
| 9. | Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, *Certification of Voted Debt Millage* forms attached. If none, enter 0 | ☐ YES | ☑ NO | Number 0 | (9) |

| | | |
|---|---|---|
| SIGN HERE | **Property Appraiser Certification** | I certify the taxable values above are correct to the best of my knowledge. |
| | Signature of Property Appraiser: Electronically Certified by Property Appraiser | Date : 6/22/2016 8:26 AM |

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

| | | | | |
|---|---|---|---|---|
| 10. | Prior year operating millage levy *(If prior year millage was adjusted then use adjusted millage from Form DR-422)* | 2.3800 | per $1,000 | (10) |
| 11. | Prior year ad valorem proceeds *(Line 7 multiplied by Line 10, divided by 1,000)* | $ 5,642,521 | | (11) |
| 12. | Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value *(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)* | $ 0 | | (12) |
| 13. | Adjusted prior year ad valorem proceeds *(Line 11 minus Line 12)* | $ 5,642,521 | | (13) |
| 14. | Dedicated increment value, if any *(Sum of either Line 6b or Line 7e for all DR-420TIF forms)* | $ 0 | | (14) |
| 15. | Adjusted current year taxable value *(Line 6 minus Line 14)* | $ 2,464,632,894 | | (15) |
| 16. | Current year rolled-back rate *(Line 13 divided by Line 15, multiplied by 1,000)* | 2.2894 | per $1000 | (16) |
| 17. | Current year proposed operating millage rate | 2.3800 | per $1000 | (17) |
| 18. | Total taxes to be levied at proposed millage rate *(Line 17 multiplied by Line 4, divided by 1,000)* | $ 5,929,749 | | (18) |

Continued on page 2

| | | | | |
|---|---|---|---|---|
| 19. | TYPE of principal authority (check one) | ☐ County<br>☑ Municipality | ☐ Independent Special District<br>☐ Water Management District | (19) |
| 20. | Applicable taxing authority (check one) | ☑ Principal Authority<br>☐ MSTU | ☐ Dependent Special District<br>☐ Water Management District Basin | (20) |
| 21. | Is millage levied in more than one county? (check one) | ☐ Yes | ☑ No | (21) |

**DEPENDENT SPECIAL DISTRICTS AND MSTUs** STOP **STOP HERE - SIGN AND SUBMIT**

| | | | |
|---|---|---|---|
| 22. | Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. *(The sum of Line 13 from all DR-420 forms)* | $ 5,642,521 | (22) |
| 23. | Current year aggregate rolled-back rate *(Line 22 divided by Line 15, multiplied by 1,000)* | 2.2894 per $1,000 | (23) |
| 24. | Current year aggregate rolled-back taxes *(Line 4 multiplied by Line 23, divided by 1,000)* | $ 5,704,020 | (24) |
| 25. | Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. *(The sum of Line 18 from all DR-420 forms)* | $ 5,929,749 | (25) |
| 26. | Current year proposed aggregate millage rate *(Line 25 divided by Line 4, multiplied by 1,000)* | 2.3800 per $1,000 | (26) |
| 27. | Current year proposed rate as a percent change of rolled-back rate *(Line 26 divided by Line 23, **minus 1**, multiplied by 100)* | 3.96 % | (27) |

| **First public budget hearing** | Date : | Time : | Place : |
|---|---|---|---|

**SIGN HERE**

**Taxing Authority Certification**

I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.

| | | |
|---|---|---|
| Signature of Chief Administrative Officer : DRAFT | | Date : |
| Title :<br>JAMES R. O'CONNOR, CITY MANAGER | Contact Name and Contact Title :<br>CYNTHIA LAWSON, FINANCE DIRECTOR, | |
| Mailing Address :<br>P.O. BOX 1389 | Physical Address :<br>1053 20th PLACE | |
| City, State, Zip :<br>VERO BEACH, FL 32961 | Phone Number :<br>7729784770 | Fax Number :<br>7729784707 |

Instructions on page 3

FLORIDA DEPARTMENT OF REVENUE

Reset Form | Print Form

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

# MAXIMUM MILLAGE LEVY CALCULATION
## PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts

| | |
|---|---|
| Year: **2016** | County: INDIAN RIVER |
| Principal Authority : CITY OF VERO BEACH | Taxing Authority: CITY OF VERO BEACH |

| | | | | |
|---|---|---|---|---|
| 1. | Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years? | ☐ Yes | ☐ No | (1) |

***IF YES,*** STOP ***STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.***

| | | | | |
|---|---|---|---|---|
| 2. | Current year rolled-back rate from Current Year Form DR-420, Line 16 | 2.2894 | per $1,000 | (2) |
| 3. | Prior year maximum millage rate with a majority vote from ***2015*** Form DR-420MM, Line 13 | 2.7817 | per $1,000 | (3) |
| 4. | Prior year operating millage rate from Current Year Form DR-420, Line 10 | 2.3800 | per $1,000 | (4) |

***If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.***

**Adjust rolled-back rate based on prior year majority-vote maximum millage rate**

| | | | | |
|---|---|---|---|---|
| 5. | Prior year final gross taxable value from Current Year Form DR-420, Line 7 | $ | 2,370,807,216 | (5) |
| 6. | Prior year maximum ad valorem proceeds with majority vote ***(Line 3 multiplied by Line 5 divided by 1,000)*** | $ | 6,594,874 | (6) |
| 7. | Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12 | $ | 0 | (7) |
| 8. | Adjusted prior year ad valorem proceeds with majority vote ***(Line 6 minus Line 7)*** | $ | 6,594,874 | (8) |
| 9. | Adjusted current year taxable value from Current Year form DR-420 Line 15 | $ | 2,464,632,894 | (9) |
| 10. | Adjusted current year rolled-back rate ***(Line 8 divided by Line 9, multiplied by 1,000)*** | 2.6758 | per $1,000 | (10) |

***Calculate maximum millage levy***

| | | | | |
|---|---|---|---|---|
| 11. | Rolled-back rate to be used for maximum millage levy calculation ***(Enter Line 10 if adjusted or else enter Line 2)*** | 2.6758 | per $1,000 | (11) |
| 12. | Adjustment for change in per capita Florida personal income ***(See Line 12 Instructions)*** | | **1.0375** | (12) |
| 13. | Majority vote maximum millage rate allowed ***(Line 11 multiplied by Line 12)*** | 2.7761 | per $1,000 | (13) |
| 14. | Two-thirds vote maximum millage rate allowed ***(Multiply Line 13 by 1.10)*** | 3.0537 | per $1,000 | (14) |
| 15. | Current year proposed millage rate | 2.3800 | per $1,000 | (15) |
| 16. | **Minimum vote required to levy proposed millage:** (Check one) | | | (16) |

☑ a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. ***Enter Line 13 on Line 17.***

☐ b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. ***Enter Line 15 on Line 17.***

☐ c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***

☐ d. Referendum: The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***

| | | | | |
|---|---|---|---|---|
| 17. | The selection on Line 16 allows a maximum millage rate of ***(Enter rate indicated by choice on Line 16)*** | 2.7761 | per $1,000 | (17) |
| 18. | Current year gross taxable value from Current Year Form DR-420, Line 4 | $ | 2,491,491,029 | (18) |

Continued on page 2

| | | | |
|---|---|---|---|
| 19. | Current year proposed taxes ***(Line 15 multiplied by Line 18, divided by 1,000)*** | $ 5,929,749 | (19) |
| 20. | Total taxes levied at the maximum millage rate ***(Line 17 multiplied by Line 18, divided by 1,000)*** | $ 6,916,628 | (20) |

***DEPENDENT SPECIAL DISTRICTS AND MSTUs*** STOP ***STOP HERE. SIGN AND SUBMIT.***

| | | | |
|---|---|---|---|
| 21. | Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage . ***(The sum of all Lines 19 from each district's Form DR-420MM-P)*** | $ 0 | (21) |
| 22. | Total current year proposed taxes ***(Line 19 plus Line 21)*** | $ 5,929,749 | (22) |
| | ***Total Maximum Taxes*** | | |
| 23. | Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage ***(The sum of all Lines 20 from each district's Form DR-420MM-P)*** | $ 0 | (23) |
| 24. | Total taxes at maximum millage rate ***(Line 20 plus Line 23)*** | $ 6,916,628 | (24) |
| | ***Total Maximum Versus Total Taxes Levied*** | | |
| 25. | Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one) | ☑ YES ☐ NO | (25) |

***SIGN HERE***

**Taxing Authority Certification**

I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.

Signature of Chief Administrative Officer

DRAFT

Date :

Title :
JAMES R. O'CONNOR, CITY MANAGER

Contact Name and Contact Title :
CYNTHIA LAWSON, FINANCE DIRECTOR,

Mailing Address :
P.O. BOX 1389

Physical Address :
1053 20th PLACE

City, State, Zip :
VERO BEACH, FL 32961

Phone Number :
7729784770

Fax Number :
7729784707

***Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.***

Instructions on page 3

FLORIDA DEPARTMENT OF REVENUE

Reset Form | Print Form

DR-420TIF
R. 6/10
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

# TAX INCREMENT ADJUSTMENT WORKSHEET

| | |
|---|---|
| Year : 2016 | County : INDIAN RIVER |
| Principal Authority : CITY OF VERO BEACH | Taxing Authority : CITY OF VERO BEACH |
| Community Redevelopment Area : Re-Development District 8A | Base Year : 2015 |

**SECTION I : COMPLETED BY PROPERTY APPRAISER**

| | | | |
|---|---|---|---|
| 1. | Current year taxable value in the tax increment area | $ 151,405,154 | (1) |
| 2. | Base year taxable value in the tax increment area | $ 151,670,531 | (2) |
| 3. | Current year tax increment value *(Line 1 minus Line 2)* | $ -265,377 | (3) |
| 4. | Prior year Final taxable value in the tax increment area | $ 0 | (4) |
| 5. | Prior year tax increment value *(Line 4 minus Line 2)* | $ -151,670,531 | (5) |

**SIGN HERE**

**Property Appraiser Certification** — I certify the taxable values above are correct to the best of my knowledge.

Signature of Property Appraiser : Electronically Certified by Property Appraiser

Date : 6/22/2016 8:26 AM

**SECTION II: COMPLETED BY TAXING AUTHORITY** **Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.**

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

| | | | |
|---|---|---|---|
| 6a. | Enter the proportion on which the payment is based. | 0.95 % | (6a) |
| 6b. | Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b*** | $ 0 | (6b) |
| 6c. | Amount of payment to redevelopment trust fund in prior year | $ 0 | (6c) |

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

| | | | |
|---|---|---|---|
| 7a. | Amount of payment to redevelopment trust fund in prior year | $ 0 | (7a) |
| 7b. | Prior year operating millage levy from Form DR-420, Line 10 | 0.0000 per $1,000 | (7b) |
| 7c. | Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)* | $ 0 | (7c) |
| 7d. | Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)* | 0.00 % | (7d) |
| 7e. | Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e*** | $ 0 | (7e) |

**SIGN HERE**

**Taxing Authority Certification** — **I certify the calculations, millages and rates are correct to the best of my knowledge.**

Signature of Chief Administrative Officer : DRAFT

Date :

| | | |
|---|---|---|
| Title : JAMES R. O'CONNOR, CITY MANAGER | Contact Name and Contact Title : CYNTHIA LAWSON, FINANCE DIRECTOR, | |
| Mailing Address : P.O. BOX 1389 | Physical Address : 1053 20th PLACE | |
| City, State, Zip : VERO BEACH, FL 32961 | Phone Number : 7729784770 | Fax Number : 7729784707 |

# City of Vero Beach

**ATTACHMENT B**

## Full Time Staffing Levels - FY 15-16 vs FY 16-17

| Dept | Dept Description | Budgeted Positions for FY 15-16 | Proposed Positions for FY 16-17 | Total Staffing Increase (Reduction) | Budgeted Operating Salaries FY 15-16 | Budgeted Operating Salaries FY 16-17 | Salary Budget Increase (Reduction) |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | |
| 0100 | City Council | 5 | 5 | - | 56,700 | 56,700 | - |
| 0200 | City Clerk | 5 | 5 | - | 249,318 | 249,235 | (83) |
| 0300 | City Manager | 2 | 2 | - | 212,759 | 212,706 | (53) |
| 1100 | City Attorney | 3 | 4 | 1 | 295,788 | 343,039 | 47,251 |
| 1200 | Human Resources/ Risk Mgmt | 4 | 4 | - | 209,133 | 212,930 | 3,797 |
| 1300 | Finance | 10 | 10 | - | 472,544 | 479,509 | 6,965 |
| 1301 | Information Technology | 7 | 7 | - | 362,302 | 366,515 | 4,213 |
| 1302 | Purchasing | 4 | 4 | - | 256,128 | 256,252 | 124 |
| 1303 | Warehouse | 4 | 4 | - | 161,774 | 160,346 | (1,428) |
| 1700 | Planning & Development | 4 | 5 | 1 | 298,131 | 341,090 | 42,959 |
| 1801 | Police | 76 | 76 | - | 3,847,499 | 3,820,641 | (26,858) |
| 2001 | Public Works - Engineering & Survey | 4 | 5 | 1 | 296,338 | 295,840 | (498) |
| 2005 | Public Works - Streets, Strmwtr, Tra | 16 | 16 | - | 687,785 | 692,220 | 4,435 |
| 2006 | Public Works - GIS | 2 | 2 | - | 116,900 | 116,808 | (92) |
| 3304 | Public Works - Grounds Maintenanc | 30 | 31 | 1 | 1,043,894 | 1,093,657 | 49,763 |
| 3305 | Public Works - Admin | 4 | 4 | - | 299,110 | 299,515 | 405 |
| 3306 | Public Works - Fleet Mgmnt | 8 | 8 | - | 374,701 | 377,186 | 2,485 |
| 3309 | Public Works - Facilities Mgmnt | 7 | 7 | - | 344,770 | 349,190 | 4,420 |
| 4500 | Recreation | 19 | 19 | - | 822,239 | 840,884 | 18,645 |
| | **Total General Fund** | 214 | 218 | 4 | 10,407,813 | 10,564,263 | 156,450 |
| **ELECTRIC FUND** | | | | **including partial yr positions** | | | |
| 5000 | Power Resources | 23 | 5 | (18) | 1,485,838 | 86,630 | (1,399,208) |
| 5100 | Customer Service | 25 | 25 | - | 860,581 | 892,034 | 31,453 |
| 5400 | T&D | 31 | 33 | 2 | 2,077,892 | 2,349,491 | 271,599 |
| 5410 | Elec Design | 6 | 8 | 2 | 317,934 | 444,182 | 126,248 |
| 5420 | Electric Metering | 8 | 9 | 1 | 422,825 | 472,347 | 49,522 |
| | **Total Electric Fund** | 93 | 80 | (13) | 5,165,070 | 4,244,684 | (920,386) |
| **WATER & SEWER FUND** | | | | | | | |
| 9000 | Wastewater Treatment | 7 | 7 | - | 411,318 | 405,121 | (6,197) |
| 9002 | Water Treatment | 8 | 8 | - | 471,381 | 456,434 | (14,947) |
| 9005 | Water Sewer Admin | 6 | 6 | - | 427,680 | 427,331 | (349) |
| 9007 | Facility Maintenance & Asset Manag | 7 | 7 | - | 434,031 | 440,302 | 6,271 |
| 9010 | Wastewater Collection | 9 | 10 | 1 | 448,586 | 503,599 | 55,013 |
| 9011 | Water Distribution | 14 | 15 | 1 | 618,814 | 655,572 | 36,758 |
| | **Total Water and Sewer Fund** | 51 | 53 | 2 | 2,811,810 | 2,888,359 | 76,549 |
| 4000 | **Airport** | 10 | 12 | 2 | 488,620 | 579,618 | 90,998 |
| 4100 | **Marina** | 2 | 3 | 1 | 116,934 | 145,472 | 28,538 |
| 3308 | **Solid Waste** | 23 | 23 | - | 835,716 | 833,864 | (1,852) |
| 3307 | **Cemetery** | 1 | 1 | - | 41,584 | 41,850 | 266 |
| | | **394** | **390** | **(4)** | **19,867,547** | **19,298,110** | **(569,437)** |

7/6/2016 4:57 PM

**ATTACHMENT C**

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# UNFUNDED PROJECTS

**FUND 304:** General Fund Capital and Construction

| Account Number | Account Name | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **POLICE** | | | | | | |
| 304.9900.521.610008 | POLICE VEHICLES (LEASE -PURCHASE ACQUISITION) | 188,173 | 75,494 | 356,342 | 26,040 | 67,000 |
| 304.9900.521.610011 | VBPD VEHICLES LEASE-PURCHASE DEBT SERVICE | 42,268 | 59,227 | 80,353 | 86,202 | 101,252 |
| 304.9900.521.616007 | VBPD FIREARMS RANGE FACILITY IMPROVEMENTS | 190,500 | 389,800 | - | - | - |
| **VEHICLES - FLEET AND STREETS/STORMWATER** | | | | | | |
| 304.9900.541.613003 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE ACQUISITION | - | - | - | - | 375,000 |
| 304.9900.541.641411 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE DEBT | - | - | - | - | 71,536 |
| 304.9900.541.616008 | STREETS/STORMWTR VEHICLE REPLACEMENT PURCHASE | - | - | - | - | 200,000 |
| 304.9900.541.641409 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | 117,255 | 85,652 | 108,293 | 78,029 | 139,905 |
| 304.9900.541.641413 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE DEBT | 26,339 | 45,578 | 69,904 | 87,432 | 118,858 |
| 304.9900.572.641413 | RECREATION LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | 26,460 | 29,106 | - | 62,787 | - |
| 304.9900.572.641414 | RECREATION LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE | 5,942 | 12,481 | 12,481 | 26,584 | 26,584 |
| **PUBLIC WORKS** | | | | | | |
| 304.9900.541.608005 | NEW SIDEWALK CONSTRUCTION | - | 100,000 | - | - | - |
| 304.9900.541.615035 | SR 60 MEDIAN LANDSCAPE IMPROVEMENTS | - | - | 50,000 | - | - |
| 304.9900.541.615062 | AIR CONDITIONER REPLACEMENTS (VARIOUS LOCATIONS) | 17,500 | 19,000 | 20,000 | 20,000 | 20,000 |
| 304.9900.541.616017 | REPLACE TRAFFIC SIGNALS 26TH ST, US1, ST LUCIE AVE | - | 50,000 | - | - | - |
| 304.9900.541.665002 | ANNUAL STREET RESURFACING | 300,000 | 625,000 | 300,000 | 625,000 | 175,000 |
| 304.9900.541.617___ | RADAR SPEED DETECTION SIGNS | 10,000 | - | - | - | - |
| **STORMWATER** | | | | | | |
| 304.9900.541.617___ | TOWNSIDE CULVERT INSPECTION AND REPAIRS | - | 50,000 | - | 100,000 | - |
| 304.9900.541.617___ | SHORE DRIVE DRAINAGE IMPROVEMENTS | - | - | 50,000 | - | - |
| 304.9900.541.617___ | 26TH STREET ROADSIDE DRAINAGE IMPROVEMENTS | - | 75,000 | - | - | - |
| 304.9900.541.617___ | 12TH AVENUE STORMWATER INTERCONNECT | - | 125,000 | - | - | - |
| 304.9900.541.617___ | LATERAL E DRAINAGE BASIN IMPROVEMENTS | - | - | 275,000 | 275,000 | 275,000 |
| 304.9900.541.617___ | 33RD AVE WEST BACKLOT DITCH IMPROVEMENTS | - | - | 125,000 | - | - |
| 304.9900.541.617___ | 32ND AVE EAST BACKLOT DITCH IMPROVEMENTS | - | - | 75,000 | - | - |
| 304.9900.541.617___ | 28TH AVE DRAINAGE IMPROVEMENTS | - | - | 125,000 | - | - |
| 304.9900.541.617___ | CARISSA DRIVE DRAINAGE IMPROVEMENTS | - | - | 125,000 | - | - |
| 304.9900.541.617___ | 34TH AVE WEST BACKLOT DITCH IMPROVEMENTS | - | - | - | 135,000 | - |
| 304.9900.541.617___ | PONCE DE LEON DRAINAGE IMPROVEMENTS | - | - | - | 100,000 | - |
| 304.9900.541.617___ | STORMWATER DRAINAGE IMPROVEMENTS | - | - | - | 30,000 | 460,000 |
| **RECREATION** | | | | | | |
| 304.9900.572.611005 | ROYAL PALM POINTE IMPROVEMENTS | - | - | 10,000 | - | - |
| 304.9900.572.615030 | PLAYGROUND EQUIPMENT | - | - | - | - | 16,000 |
| 304.9900.572.616015 | RACQUETBALL/PRO SHOP IMPROVEMENTS | 10,000 | - | - | 10,000 | - |
| 304.9900.572._____ | BEACH LIFEGUARD TOWERS AND SHED | - | - | - | - | 110,000 |
| 304.9900.572._____ | CHARLES PARK EXTENSION/PERMITTING | - | - | - | 25,000 | 400,000 |
| Total Expenditure Cuts by Fiscal Year | | 934,437 | 1,741,338 | 1,782,373 | 1,687,074 | 2,556,135 |
| Less: Decrease in Capital Lease-Purchase Proceeds Revenue for Vehicle Purchases | | (331,888) | (190,252) | (464,635) | (166,856) | (581,905) |
| Less: Revenue from Private Donations for VBPD Range Facility Improvements | | - | (100,000) | - | - | - |
| **Net Reduction in Five Year Capital Improvement Program** | | **602,549** | **1,551,086** | **1,317,738** | **1,520,218** | **1,974,230** |

# Proposed Budget
# Fiscal Year 2016-2017

## City Council
## Budget Workshop
## July 13-15, 2016

# CITY OF VERO BEACH, FLORIDA

## PROPOSED ANNUAL BUDGET

## 2016-2017

**COUNCIL**

Jay Kramer, Mayor

Randolph B. Old, Vice Mayor

Pilar E. Turner

Richard G. Winger

Harry Howle III

**CITY MANAGER**

James R. O'Connor

**CITY CLERK**

Tammy Vock

**CITY ATTORNEY**

Wayne Coment

**FINANCE DIRECTOR**

Cynthia D. Lawson

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# GENERAL FUND

# GENERAL FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 001.0000.311.010000 | AD VALOREM TAXES | **5,633,262** | 5,385,590 | 247,672 | 4.6% | 5,385,590 | 4,335,449 |
| 001.0000.312.041000 | LOCAL OPTION GAS TAX | **501,577** | 501,577 | 0 | 0.0% | 501,577 | 507,763 |
| 001.0000.313.300000 | ROLL-OFF FRANCHISE FEE | **20,000** | 13,000 | 7,000 | 53.8% | 13,000 | 22,209 |
| 001.0000.314.000000 | UTILITY TAXES | **2,125,000** | 2,125,000 | 0 | 0.0% | 2,125,000 | 2,187,881 |
| 001.0000.315.000100 | LOCAL COMMNS SERV TAX | **1,116,240** | 1,116,240 | 0 | 0.0% | 1,116,240 | 1,111,631 |
| 001.0000.316.000100 | LOCAL BUSINESS TAX | **160,000** | 160,000 | 0 | 0.0% | 160,000 | 162,185 |
| 001.0000.322.000200 | SIGN PERMIT FEES | **7,500** | 7,500 | 0 | 0.0% | 7,500 | 7,693 |
| 001.0000.322.000300 | BURGLAR ALARM PERMITS | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 46,504 |
| 001.0000.322.000400 | RIGHT OF WAY PERMITS | **14,000** | 0 | 14,000 | n/a | 0 | 0 |
| 001.0000.331.202000 | BULLETPROOF VEST PTNRSHP | **11,250** | 0 | 11,250 | n/a | 0 | 8,565 |
| 001.0000.331.206000 | CLANDESTN RCRD EQU GRNT | **0** | 0 | 0 | n/a | 0 | 3,595 |
| 001.0000.334.090350 | FMIT MATCHNG SAFTY GRNT | **0** | 0 | 0 | n/a | 0 | 1,588 |
| 001.0000.335.012000 | STATE REVENUE SHARING | **565,764** | 565,764 | 0 | 0.0% | 565,764 | 561,610 |
| 001.0000.335.014000 | MOBILE HOME LICENSES | **26,000** | 25,000 | 1,000 | 4.0% | 25,000 | 27,559 |
| 001.0000.335.015000 | ALCOHOLIC BEVRG LICENSES | **55,000** | 55,000 | 0 | 0.0% | 55,000 | 60,214 |
| 001.0000.335.018000 | HALF CENT SALES TAX | **1,156,659** | 1,121,923 | 34,736 | 3.1% | 1,121,923 | 1,083,739 |
| 001.0000.342.010100 | AIRPORT SECURITY | **90,000** | 90,000 | 0 | 0.0% | 90,000 | 91,670 |
| 001.0000.342.100200 | POLICE INVSTGTN EXP REIMB | **16,000** | 0 | 16,000 | n/a | 0 | 16,385 |
| 001.0000.347.000104 | RECREATION DEPT INCOME | **330,000** | 360,000 | -30,000 | -8.3% | 360,000 | 299,321 |
| 001.0000.349.000500 | ADMINISTRATIVE CHARGES | **2,999,141** | 2,792,296 | 206,845 | 7.4% | 2,792,296 | 2,548,903 |
| 001.0000.354.000100 | FINES & FORFEITURES | **75,000** | 75,000 | 0 | 0.0% | 75,000 | 73,693 |
| 001.0000.354.000200 | BURGLAR ALARM FINES | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 8,875 |
| 001.0000.354.000300 | CODE ENFORCEMENT FINES | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 44,270 |
| 001.0000.360.000100 | PLANNING DEPT REVENUE | **100,000** | 75,000 | 25,000 | 33.3% | 75,000 | 126,539 |
| 001.0000.361.010200 | INTEREST ON INVESTMENTS | **100,000** | 65,000 | 35,000 | 53.8% | 65,000 | 141,511 |
| 001.0000.361.010300 | INTEREST FRM BANK DEPSTS | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,987 |
| 001.0000.362.000100 | DOWNTOWN PO RENT | **120,744** | 120,744 | 0 | 0.0% | 120,744 | 15,301 |
| 001.0000.362.000104 | RECREATN CONCSSNS/RNTLS | **42,000** | 42,000 | 0 | 0.0% | 42,000 | 44,860 |
| 001.0000.362.000114 | RECREATN FACILITIES RNTL | **140,000** | 135,000 | 5,000 | 3.7% | 135,000 | 140,132 |
| 001.0000.362.000600 | RENTAL OF PW FACILITIES | **74,200** | 74,200 | 0 | 0.0% | 74,200 | 74,200 |
| 001.0000.365.090100 | SALE SURPLUS MATLS/SCRAP | **0** | 20,000 | -20,000 | -100.0% | 20,000 | 908 |
| 001.0000.366.000100 | FOURTH OF JULY CONTRIBTN | **12,000** | 15,000 | -3,000 | -20.0% | 15,000 | 12,050 |
| 001.0000.368.000100 | POLICE MISC INCOME | **4,000** | 3,000 | 1,000 | 33.3% | 3,000 | 3,489 |
| 001.0000.368.000200 | POLICE ADMIN FEES | **3,500** | 5,000 | -1,500 | -30.0% | 5,000 | 3,549 |
| 001.0000.369.000104 | RECREATN JANITORIAL SVCS | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 6,665 |
| 001.0000.369.060000 | INSURANCE PROCEEDS | **0** | 0 | 0 | n/a | 0 | 6,164 |
| 001.0000.369.090100 | MISC REVENUE | **50,000** | 70,000 | -20,000 | -28.6% | 70,000 | 37,877 |
| 001.0000.369.090104 | RECREATN MISC REVENUE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,550 |

# GENERAL FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 001.0000.382.000200 | CONTRIBTN FROM ELEC FND | **5,190,000** | 5,440,000 | -250,000 | -4.6% | 5,440,000 | 5,640,000 |
| 001.0000.382.000300 | CONTRIBTN FROM W/S FUND | **965,000** | 950,000 | 15,000 | 1.6% | 950,000 | 970,000 |
| 001.0000.382.000400 | CONTRIBTN FROM SW FUND | **164,400** | 162,000 | 2,400 | 1.5% | 162,000 | 162,000 |
| 001.0000.382.000650 | CONTR FROM HLTH INS FND | **269,297** | 269,297 | 0 | 0.0% | 269,297 | 269,297 |
| 001.0000.382.001700 | CONTRIBTN FROM MARINA | **90,500** | 100,000 | -9,500 | -9.5% | 100,000 | 105,000 |
| 001.0000.389.000100 | CASH OVER/SHORT | **0** | 0 | 0 | n/a | 0 | -254 |
| 001.0000.389.000500 | UNAPPROPRIATED SURPLUS | **-906** | -9,892 | 8,986 | -90.8% | -9,892 | 0 |
| 001.0000.389.002104 | RECREATION SPONSORSHIP | **13,000** | 13,000 | 0 | 0.0% | 13,000 | 13,555 |
| 001.0000.389.002114 | RECRN PERF ARTS COSTUMES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 3,292 |
| 001.0000.389.800000 | CONTRIB FRM PRIVATE SOUR | **3,000** | 0 | 3,000 | n/a | 0 | 0 |
| **Total** | | **22,340,628** | **22,040,739** | **299,889** | **1.4%** | **22,040,739** | **20,990,974** |

# GENERAL FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| City Council | **93,222** | 93,224 | -2 | 0.0% | 93,224 | 88,923 |
| City Clerk | **473,247** | 469,730 | 3,517 | 0.7% | 469,730 | 441,792 |
| City Manager | **337,468** | 339,915 | -2,447 | -0.7% | 339,915 | 320,909 |
| City Hall | **136,240** | 131,950 | 4,290 | 3.3% | 131,950 | 111,896 |
| City Attorney | **530,050** | 462,947 | 67,103 | 14.5% | 462,947 | 439,779 |
| Human Resources | **439,757** | 493,322 | -53,565 | -10.9% | 493,322 | 172,325 |
| Finance | **840,244** | 846,959 | -6,715 | -0.8% | 846,959 | 765,313 |
| Information Technology | **827,912** | 754,422 | 73,490 | 9.7% | 754,422 | 608,012 |
| Purchasing | **433,612** | 432,334 | 1,278 | 0.3% | 432,334 | 403,286 |
| Warehouse | **279,435** | 285,054 | -5,619 | -2.0% | 285,054 | 271,241 |
| Planning & Development | **586,483** | 539,338 | 47,145 | 8.7% | 539,338 | 584,047 |
| Police | **7,322,671** | 7,359,147 | -36,476 | -0.5% | 7,359,147 | 6,768,072 |
| Public Works-Engineering & Survey | **527,968** | 515,586 | 12,382 | 2.4% | 515,586 | 456,535 |
| Public Works-Streets | **1,283,843** | 1,393,963 | -110,120 | -7.9% | 1,393,963 | 1,213,719 |
| Public Works-GIS | **156,852** | 162,308 | -5,456 | -3.4% | 162,308 | 135,899 |
| Public Works-Grounds Maint | **1,959,705** | 1,923,169 | 36,536 | 1.9% | 1,923,169 | 1,852,267 |
| Public Works-Admin | **546,008** | 549,557 | -3,549 | -0.6% | 549,557 | 515,192 |
| Public Works-Fleet Mgmnt | **21,247** | 2,058 | 19,189 | 932.4% | 2,058 | 11,091 |
| Public Works-Facilities Mgmnt | **721,855** | 720,004 | 1,851 | 0.3% | 720,004 | 617,601 |
| Recreation | **2,136,285** | 2,160,682 | -24,397 | -1.1% | 2,160,682 | 2,077,795 |
| Non-Departmental | **2,686,524** | 2,405,070 | 281,454 | 11.7% | 2,405,070 | 2,678,673 |
| **General Fund** | **22,340,628** | **22,040,739** | **299,889** | **1.4%** | **22,040,739** | **20,534,367** |

# GENERAL FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **10,564,263** | 10,407,813 | 156,450 | 1.5% | 10,407,813 | 9,736,191 |
| 113002 - PART TIME SALARIES | **233,000** | 225,500 | 7,500 | 3.3% | 225,500 | 323,188 |
| 114001 - OVERTIME SALARIES | **342,100** | 288,100 | 54,000 | 18.7% | 288,100 | 294,225 |
| 114002 - COURT OVERTIME | **30,000** | 30,000 | 0 | 0.0% | 30,000 | 27,835 |
| 115002 - CAREER DEVELOPMENT | **31,740** | 29,802 | 1,938 | 6.5% | 29,802 | 28,877 |
| 115003 - INCENTIVE PROGRAM | **300** | 300 | 0 | 0.0% | 300 | 301 |
| 115006 - CITY INCENTIVE | **37,310** | 32,914 | 4,396 | 13.4% | 32,914 | 33,011 |
| 115006 - EMT/LIFEGUARD | **4,160** | 10,400 | -6,240 | -60.0% | 10,400 | 10,079 |
| 115007 - EDUCATION | **35,480** | 30,720 | 4,760 | 15.5% | 30,720 | 32,000 |
| 115008 - INCENTIVE OVERTIME | **16,000** | 16,000 | 0 | 0.0% | 16,000 | 8,618 |
| 115009 - MEAL ALLOWANCE | **550** | 1,250 | -700 | -56.0% | 1,250 | 434 |
| 121001 - SOCIAL SECURITY | **864,060** | 846,708 | 17,352 | 2.0% | 846,708 | 756,419 |
| 122001 - CONTRIB TO PENSION FUND | **853,589** | 839,322 | 14,267 | 1.7% | 839,322 | 771,188 |
| 122001 - PENSION CONTRIBUTION | **160,764** | 159,408 | 1,356 | 0.9% | 159,408 | 147,770 |
| 122001 - PENSION FUND CONTRIBUTION | **1,447,345** | 1,429,409 | 17,936 | 1.3% | 1,429,409 | 1,271,823 |
| 122002 - CONTRIB TO POLICE PENSION | **769,587** | 872,634 | -103,047 | -11.8% | 872,634 | 852,721 |
| 122003 - CONTRIBUTION TO FIRE PENSION | **98,566** | 27,747 | 70,819 | 255.2% | 27,747 | 65,751 |
| 123001 - GROUP LIFE INSURANCE | **30,513** | 30,513 | 0 | 0.0% | 30,513 | 29,816 |
| 123002 - HOSPITALIZATION INSURANCE | **2,191,575** | 2,150,559 | 41,016 | 1.9% | 2,150,559 | 1,915,120 |
| 123004 - RETIREMENT PREMIUM ASSIST | **410,407** | 411,756 | -1,349 | -0.3% | 411,756 | 392,370 |
| 123005 - WORKERS COMPENSATION | **169,000** | 119,000 | 50,000 | 42.0% | 119,000 | 171,525 |
| 125001 - STATE UNEMPLOYMENT COMP | **0** | 0 | 0 | n/a | 0 | 1,100 |
| 331001 - OTHER CONTRACTUAL SERVICES | **20,000** | 0 | 20,000 | n/a | 0 | 0 |
| 331001 - PROFESSIONAL SERVICES | **169,397** | 159,597 | 9,800 | 6.1% | 159,597 | 154,157 |
| 331002 - STATE ACCREDITATION | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 934 |
| 331020 - FOURTH OF JULY EXPENDITURES | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 18,693 |
| 332001 - AUDIT | **14,000** | 17,134 | -3,134 | -18.3% | 17,134 | 13,711 |
| 334002 - CLEANING & LAUNDRY | **30,972** | 32,225 | -1,253 | -3.9% | 32,225 | 23,715 |
| 334002 - UNIFORM SERVICE | **3,300** | 3,500 | -200 | -5.7% | 3,500 | 2,662 |
| 334003 - JANITORIAL SERVICES | **73,482** | 66,124 | 7,358 | 11.1% | 66,124 | 65,106 |
| 334004 - SUMMER CAMP EXP | **13,250** | 13,250 | 0 | 0.0% | 13,250 | 22,456 |
| 334005 - JANITORIAL SERVICES/RENTALS | **0** | 9,500 | -9,500 | -100.0% | 9,500 | 5,176 |
| 334007 - OTHER CONTRACTUAL SERVICES | **125,012** | 115,099 | 9,913 | 8.6% | 115,099 | 81,732 |
| 334014 - INDIAN RIVER CRIME LAB | **69,297** | 60,586 | 8,711 | 14.4% | 60,586 | 59,108 |
| 334016 - DISCOUNT ON CREDIT CARDS | **1,600** | 1,600 | 0 | 0.0% | 1,600 | 1,839 |
| 334020 - BEACH CLEANING | **57,000** | 49,500 | 7,500 | 15.2% | 49,500 | 42,490 |
| 334021 - FERTILIZER | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 6,380 |
| 334022 - PUMP AND WELL SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 334023 - CONTRACT PAINTING SERVICES | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 0 |
| 334023 - CONTRACT PAINTING SVCS | **5,000** | 7,000 | -2,000 | -28.6% | 7,000 | 3,956 |

# GENERAL FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 340001 - MILEAGE ALLOWANCE | **7,150** | 7,400 | -250 | -3.4% | 7,400 | 4,446 |
| 340002 - AUTO ALLOWANCE | **4,800** | 4,800 | 0 | 0.0% | 4,800 | 4,800 |
| 341001 - CELL & TELEPHONE | **500** | 500 | 0 | 0.0% | 500 | 396 |
| 341001 - TELEPHONE | **48,684** | 53,859 | -5,175 | -9.6% | 53,859 | 49,814 |
| 341002 - TELECOMMUNICATIONS SVCS | **29,000** | 31,000 | -2,000 | -6.5% | 31,000 | 27,627 |
| 342001 - POSTAGE | **20,850** | 20,350 | 500 | 2.5% | 20,350 | 18,911 |
| 343001 - UTILITIES | **619,160** | 644,260 | -25,100 | -3.9% | 644,260 | 619,648 |
| 343002 - STREET & HIGHWAY LIGHTING | **390,000** | 390,000 | 0 | 0.0% | 390,000 | 390,571 |
| 344001 - MACH & EQUIP RENT | **5,000** | 4,600 | 400 | 8.7% | 4,600 | 4,758 |
| 344001 - RENTAL OF MACHINERY & EQUIP | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 344003 - AIRPORT LAND RENT | **72,900** | 71,400 | 1,500 | 2.1% | 71,400 | 71,375 |
| 345001 - GENERAL INSURANCE | **397,271** | 366,030 | 31,241 | 8.5% | 366,030 | 359,464 |
| 345003 - G/L AND AUTO-LOSSES/DEDUCTB | **1,500** | 0 | 1,500 | n/a | 0 | 1,763 |
| 346001 - EQUIPMENT MAINTENANCE | **63,307** | 64,806 | -1,499 | -2.3% | 64,806 | 46,396 |
| 346001 - SOFTWARE MAINTENANCE | **9,265** | 14,000 | -4,735 | -33.8% | 14,000 | 0 |
| 346002 - VEHICLE MAINTENANCE | **488,981** | 504,852 | -15,871 | -3.1% | 504,852 | 436,789 |
| 346003 - BUILDING MAINTENANCE | **68,950** | 73,050 | -4,100 | -5.6% | 73,050 | 63,063 |
| 346004 - AIR CONDITIONING MAINT | **13,000** | 16,500 | -3,500 | -21.2% | 16,500 | 12,111 |
| 346006 - EQUIPMENT LEASING | **2,400** | 2,400 | 0 | 0.0% | 2,400 | 2,060 |
| 346012 - NETWORK MAINTENANCE | **4,000** | 5,000 | -1,000 | -20.0% | 5,000 | 2,903 |
| 346013 - OTHER VEHICLE & BOAT MAINT | **8,855** | 8,855 | 0 | 0.0% | 8,855 | 1,535 |
| 346028 - MAIN TRAFFIC SIGNALS | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 92,108 |
| 346028 - SOFTWARE MAINTENANCE | **8,400** | 8,500 | -100 | -1.2% | 8,500 | 8,333 |
| 346054 - POLICE RANGE GROUND MAINT | **960** | 960 | 0 | 0.0% | 960 | 14 |
| 346058 - MOWING CONTRACT | **9,800** | 49,200 | -39,400 | -80.1% | 49,200 | 49,200 |
| 346062 - GAS BOY MAINTENANCE | **800** | 1,500 | -700 | -46.7% | 1,500 | 489 |
| 346063 - ROAD MAINTENANCE MATERIALS | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 17,207 |
| 346064 - POLICE RANGE TARGET EQUIP MAINT | **7,200** | 7,200 | 0 | 0.0% | 7,200 | 0 |
| 346082 - DONATED BENCHES & PLAQUES | **3,000** | 0 | 3,000 | n/a | 0 | 0 |
| 346200 - SOFTWARE MAINTENANCE | **109,770** | 107,600 | 2,170 | 2.0% | 107,600 | 92,173 |
| 346300 - FLOORING | **0** | 500 | -500 | -100.0% | 500 | 399 |
| 346330 - PAINTING & EXTERIOR REPAIRS | **0** | 500 | -500 | -100.0% | 500 | 414 |
| 346375 - CARPENTRY DRYWALL & ELECTRICAL | **0** | 400 | -400 | -100.0% | 400 | 0 |
| 347001 - PRINTING & BINDING | **32,000** | 33,300 | -1,300 | -3.9% | 33,300 | 19,855 |
| 347002 - MUNICIPAL CODE | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 8,194 |
| 349001 - ADVERTISING | **18,450** | 16,800 | 1,650 | 9.8% | 16,800 | 18,377 |
| 349002 - ELECTION EXPENSE | **5,500** | 22,000 | -16,500 | -75.0% | 22,000 | 5,434 |
| 349003 - SCHOOLS & MEETINGS | **57,770** | 55,150 | 2,620 | 4.8% | 55,150 | 28,818 |
| 349013 - CODE ENFORCEMENT ABATEMNT | **8,000** | 20,000 | -12,000 | -60.0% | 20,000 | 7,750 |
| 349023 - BAD DEBT | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 4,797 |

# GENERAL FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 349028 - LANDFILL FEES | **28,520** | 31,320 | -2,800 | -8.9% | 31,320 | 26,194 |
| 351001 - OFFICE SUPPLIES | **56,100** | 60,900 | -4,800 | -7.9% | 60,900 | 48,467 |
| 351003 - OFFICE FURNITURE & EQUIP | **7,500** | 12,450 | -4,950 | -39.8% | 12,450 | 3,199 |
| 352001 - GAS & OIL | **120,889** | 152,478 | -31,589 | -20.7% | 152,478 | 132,445 |
| 352001 - GAS AND OIL | **10,240** | 15,967 | -5,727 | -35.9% | 15,967 | 11,658 |
| 352001 - MOTOR FUEL | **74,731** | 104,985 | -30,254 | -28.8% | 104,985 | 85,655 |
| 352003 - VEHICLE PARTS & SUPPLIES | **322,000** | 320,000 | 2,000 | 0.6% | 320,000 | 332,373 |
| 352004 - EQUIP PARTS & SUPPLIES | **18,500** | 26,830 | -8,330 | -31.0% | 26,830 | 25,149 |
| 352005 - CONSUMABLE TOOLS | **31,014** | 31,014 | 0 | 0.0% | 31,014 | 24,660 |
| 352006 - JANITORIAL SUPPLIES | **45,995** | 39,755 | 6,240 | 15.7% | 39,755 | 42,912 |
| 352007 - SIGN MATERIAL | **70,250** | 70,250 | 0 | 0.0% | 70,250 | 69,969 |
| 352008 - SAFETY SHOES & GLASSES | **13,925** | 12,700 | 1,225 | 9.6% | 12,700 | 11,835 |
| 352008 - UNIFORMS & CLOTHING | **30,650** | 25,700 | 4,950 | 19.3% | 25,700 | 19,712 |
| 352009 - BUILD SUPPLIES & MATLS | **48,500** | 52,000 | -3,500 | -6.7% | 52,000 | 40,983 |
| 352010 - ELEC PARTS & SUPPLIES | **13,000** | 13,000 | 0 | 0.0% | 13,000 | 10,016 |
| 352011 - PLUMB PARTS & SUPPLIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,667 |
| 352012 - SURVEY PARTS & SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,596 |
| 352014 - OTHER COMMODITIES | **29,687** | 26,049 | 3,638 | 14.0% | 26,049 | 20,671 |
| 352015 - TRAINING AIDS | **3,890** | 5,390 | -1,500 | -27.8% | 5,390 | 1,093 |
| 352017 - SPECIAL EVENTS SUPPLIES | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 2,258 |
| 352027 - PERFORMING ARTS COSTUMES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 2,046 |
| 352033 - ATHLETICS | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 10,050 |
| 352035 - ATHLETIC AREAS MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,768 |
| 352036 - PLAYGROUNDS MAINT | **8,000** | 9,500 | -1,500 | -15.8% | 9,500 | 1,858 |
| 352050 - CRIME PREVENTION | **1,700** | 1,700 | 0 | 0.0% | 1,700 | 50 |
| 352059 - SHOP SUPPLIES | **24,000** | 24,000 | 0 | 0.0% | 24,000 | 21,111 |
| 352060 - SMALL ENGINE REPLACEMENT | **0** | 0 | 0 | n/a | 0 | 88 |
| 352061 - INVESTIGATION EXPENSE | **10,000** | 3,500 | 6,500 | 185.7% | 3,500 | 8,324 |
| 352063 - LANDSCAPE/RECREATION | **183,303** | 179,079 | 4,224 | 2.4% | 179,079 | 169,932 |
| 352064 - RECREATION SPONSORSHIPS | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,804 |
| 352065 - SMALL EQUIPMENT | **5,000** | 4,000 | 1,000 | 25.0% | 4,000 | 3,921 |
| 352066 - IRRIGATION MATERIALS | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 17,595 |
| 352067 - FENCING MATERIALS | **1,500** | 2,500 | -1,000 | -40.0% | 2,500 | 0 |
| 352068 - CHEMICAL SUPPLIES | **12,000** | 14,000 | -2,000 | -14.3% | 14,000 | 9,882 |
| 352069 - LANDSCAPE MATERIALS | **25,000** | 22,000 | 3,000 | 13.6% | 22,000 | 20,455 |
| 352070 - ID SUPPLIES | **3,306** | 3,306 | 0 | 0.0% | 3,306 | 2,426 |
| 352071 - AMMUNITION | **17,000** | 15,000 | 2,000 | 13.3% | 15,000 | 9,183 |
| 352072 - UNIFORMS/EQUIP/ACCESSORY | **17,996** | 17,996 | 0 | 0.0% | 17,996 | 22,147 |
| 352073 - SWALE SOD | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,422 |
| 352074 - DARE PROGRAM | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 2,992 |

# GENERAL FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 354001 - SUBSCRIPTIONS & MEMBERSHIP | **75** | 75 | 0 | 0.0% | 75 | 0 |
| 354001 - SUBSCRIPTIONS/MEMBERSHIPS | **21,975** | 23,515 | -1,540 | -6.5% | 23,515 | 14,727 |
| 354002 - FLA LEAGUE OF CITIES | **1,600** | 1,600 | 0 | 0.0% | 1,600 | 1,580 |
| 354005 - LAW LIBRARY/SUBSCRIPTIONS | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 5,799 |
| 354006 - DOWNTOWN FRIDAY FEST | **1,700** | 1,700 | 0 | 0.0% | 1,700 | 1,643 |
| 354008 - MAIN STREET VERO BEACH | **26,000** | 26,000 | 0 | 0.0% | 26,000 | 25,000 |
| 355001 - PURCHASES FOR RESALE | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 2,328 |
| 355002 - MISCELLANEOUS | **10,825** | 10,955 | -130 | -1.2% | 10,955 | 11,076 |
| 355003 - K 9 EXPENSES | **7,805** | 7,805 | 0 | 0.0% | 7,805 | 4,449 |
| 355006 - INVENTORY VARIANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1,810 |
| 355009 - EMPLOYEE BENEFITS | **300** | 300 | 0 | 0.0% | 300 | 0 |
| 355010 - HOLIDAY DECORATIONS | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 23,763 |
| 355011 - RECORDING FEES | **4,500** | 4,000 | 500 | 12.5% | 4,000 | 2,939 |
| 355012 - MEMORIAL IS FLAG | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,438 |
| 355016 - DEDICATORY TREE PLANTING | **2,500** | 0 | 2,500 | n/a | 0 | 0 |
| 359900 - INTERFUND SERVICES | **-290,000** | -217,500 | -72,500 | 33.3% | -217,500 | -289,089 |
| 359900 - INTERFUND SVCS | **-5,000** | -5,000 | 0 | 0.0% | -5,000 | -13,271 |
| 359900 - INTERFUND SVCS LABOR | **-1,024,167** | -1,039,542 | 15,375 | -1.5% | -1,039,542 | -971,747 |
| 359900 - PARK MAINT INCOME | **-439,996** | -441,669 | 1,673 | -0.4% | -441,669 | -408,751 |
| 365004 - BANK CHARGES | **30,000** | 30,000 | 0 | 0.0% | 30,000 | 30,099 |
| 365015 - FL DEM/FEMA REPAY JEANNE | **0** | 27,864 | -27,864 | -100.0% | 27,864 | 132,688 |
| 365015 - TURTLE LIGHTS | **100** | 3,000 | -2,900 | -96.7% | 3,000 | 58 |
| 365068 - FL DEM/FEMA REPAY FRANCES | **0** | 13,855 | -13,855 | -100.0% | 13,855 | 16,625 |
| 6_____ - CAPITAL Various, See Detail | **302,793** | 234,186 | 68,607 | 29.3% | 234,186 | 174,168 |
| 991023 - TRANS TO CEMETERY | **42,000** | 25,000 | 17,000 | 68.0% | 25,000 | 0 |
| 991035 - DEBT SVC TRF SERIES 2012B | **691,080** | 694,484 | -3,404 | -0.5% | 694,484 | 694,000 |
| _____ - TRANS TO MARINA CAPITAL | **92,000** | 0 | 92,000 | n/a | 0 | 0 |
| **Total for General Fund Expenditures** | **22,340,628** | **22,040,739** | **299,889** | **1.4%** | **22,040,739** | **20,534,367** |

# City Council

## Mission

The City Council is the legislative branch of the city government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by city management. The Council represents the city's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

## Staffing Table

| | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Councilmembers | 5 | 5 | 0 |
| Total | 5 | 5 | 0 |

## Major Goals and Challenges

Establish an effective policy framework to ensure efficient operation of the City of Vero Beach to meet the needs of the residents and visitors to the city.

# GENERAL FUND

## CITY COUNCIL

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.0100.511.112001 | OPERATING SALARIES | **56,700** | 56,700 | 0 | 0.0% | 56,700 | 56,700 |
| 001.0100.511.121001 | SOCIAL SECURITY | **4,338** | 4,338 | 0 | 0.0% | 4,338 | 3,820 |
| 001.0100.511.123001 | GROUP LIFE INSURANCE | **78** | 78 | 0 | 0.0% | 78 | 78 |
| 001.0100.511.123002 | HOSPITALIZATION INSURANCE | **26,106** | 26,108 | -2 | 0.0% | 26,108 | 25,062 |
| Total Personnel Costs | | **87,222** | 87,224 | -2 | 0.0% | 87,224 | 85,660 |
| Operating Expenses | | | | | | | |
| 001.0100.511.341001 | CELL & TELEPHONE | **500** | 500 | 0 | 0.0% | 500 | 396 |
| 001.0100.511.349003 | SCHOOLS & MEETINGS | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,342 |
| 001.0100.511.355002 | MISCELLANEOUS | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 525 |
| Total Operating Expenses | | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 3,263 |
| **Total** | | **93,222** | **93,224** | **-2** | **0.0%** | **93,224** | **88,923** |

# City Clerk

## Mission

The mission of the City Clerk is to prepare City Council agendas and publish all legal notices as required by State Statutes and City Code. The City Clerk also processes City ordinances, resolutions, contracts and other vital documents. Additionally, the City Clerk's office serves as secretary for 17 different Boards/Commissions. The City Clerk serves as Supervisor of Elections for the City of Vero Beach. All candidates for City Council file with the City Clerk's office. The City Clerk's office is responsible for the sale of cemetery lots for Crestlawn Cemetery, which includes answering questions about available lots, where remains are located, deed questions, resales back to the City, etc.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 5 | 5 | 0 |
| Full Time Bargaining | 0 | 0 | 0 |
| Total | 5 | 5 | |
| Part Time | 0 | 0 | 0 |
| Total | 5 | 5 | 0 |

## Major Goals and Challenges

The City Clerk's office will work with the City Attorney's office in making sure that each City Councilmember attends a four (4) hour required Ethics Training each year. The City Clerk will work with the Government Coordinator in updating the City's website as to format and content. As well as having emergency notices posted on the website in a timely manner. Also, making sure the City's Government Channel is broadcast on both Comcast and AT&T. The Clerk's office will continue to maintain the level of service that we have always provided to Council, Commissions, Staff and the Public.

# GENERAL FUND

## CITY CLERK

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.0200.512.112001 | OPERATING SALARIES | **249,235** | 249,318 | -83 | 0.0% | 249,318 | 240,935 |
| 001.0200.512.113002 | PART TIME SALARIES | **0** | 0 | 0 | n/a | 0 | 404 |
| 001.0200.512.114001 | OVERTIME SALARIES | **1,000** | 0 | 1,000 | n/a | 0 | 0 |
| 001.0200.512.121001 | SOCIAL SECURITY | **19,143** | 19,073 | 70 | 0.4% | 19,073 | 16,480 |
| 001.0200.512.122001 | PENSION CONTRIBUTION | **84,361** | 83,582 | 779 | 0.9% | 83,582 | 77,384 |
| 001.0200.512.123001 | GROUP LIFE INSURANCE | **764** | 764 | 0 | 0.0% | 764 | 749 |
| 001.0200.512.123002 | HOSPITALIZATION INSURANCE | **59,994** | 59,393 | 601 | 1.0% | 59,393 | 56,046 |
| Total Personnel Costs | | **414,497** | 412,130 | 2,367 | 0.6% | 412,130 | 391,998 |
| Operating Expenses | | | | | | | |
| 001.0200.512.334007 | OTHER CONTRACTUAL SERVICES | **15,000** | 2,000 | 13,000 | 650.0% | 2,000 | 844 |
| 001.0200.512.341001 | TELEPHONE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,449 |
| 001.0200.512.342001 | POSTAGE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,072 |
| 001.0200.512.346001 | EQUIPMENT MAINTENANCE | **1000** | 1,000 | 0 | 0.0% | 1,000 | 1,003 |
| 001.0200.512.347001 | PRINTING & BINDING | **5,500** | 5,500 | 0 | 0.0% | 5,500 | 3,876 |
| 001.0200.512.347002 | MUNICIPAL CODE | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 8,194 |
| 001.0200.512.349001 | ADVERTISING | **9,000** | 8,000 | 1,000 | 12.5% | 8,000 | 8,484 |
| 001.0200.512.349002 | ELECTION EXPENSE | **5,500** | 22,000 | -16,500 | -75.0% | 22,000 | 5,434 |
| 001.0200.512.349003 | SCHOOLS & MEETINGS | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 3,195 |
| 001.0200.512.351001 | OFFICE SUPPLIES | **3,000** | 2,000 | 1,000 | 50.0% | 2,000 | 2,825 |
| 001.0200.512.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,600** | 1,600 | 0 | 0.0% | 1,600 | 1,722 |
| 001.0200.512.355002 | MISCELLANEOUS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 750 |
| Total Operating Expenses | | **56,100** | 57,600 | -1,500 | -2.6% | 57,600 | 38,848 |
| Capital Outlay | | | | | | | |
| 001.0200.512.6_____ | Various, See Detail | **2,650** | 0 | 2,650 | n/a | 0 | 10,946 |
| Total Capital Outlay | | **2,650** | 0 | 2,650 | n/a | 0 | 10,946 |
| **Total** | | **473,247** | **469,730** | **3,517** | **0.7%** | **469,730** | **441,792** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| City Clerk | | | | |
| | 001.0200.512.6xxxxxx | COMPUTERS | | **2,650** |
| **Total for City Clerk** | | | | **2,650** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** City Clerk

**PROJECT NAME** Computers
**ACCOUNT #** 001.0200.512.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 2,650

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Holt Sutherland/Government Coordinator's Office

**PROJECT DESCRIPTION**
iMac 21.5 inch Computer

**JUSTIFICATION**
Computer needs to be replaced. It is going on 9 years old. It is used for updating and making changes to the website, as well as putting the City Council agenda package on their I-Pads.

# City Manager

## Mission

To provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the City government, including law enforcement, civil engineering and public works, sanitation, financial operations, human resources, community development, and recreational activities. Create and implement new management techniques to facilitate the effective delivery of municipal services. Promote professional management of the utility systems and enterprise operations owned and operated by the City of Vero Beach to provide reliable, environmentally safe and economical power, potable water, sewer, reuse water, solid waste collection, marina operations and airport services. Foster the effective use of all City assets and a safe work environment for all employees. Recruit and maintain a skilled work force to handle the daily needs of the general population to create a clean and safe environment that includes those amenities that produce a sense of pride and a high quality of life throughout the community. Strive to make the City of Vero Beach a desired place to live, play, work, and visit.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 2 | 2 | 0 |
| Full Time Bargaining | 0 | 0 | 0 |
| Total | 2 | 2 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 2 | 2 | 0 |

## Major Goals and Challenges

To administer the City in the most efficient manner to control ad valorem taxes and user fees, and yet be responsive to the needs and desires of the residents and utility customers of Vero Beach.

To develop annual budgets that insure the financial integrity of the city.

To provide electrical, water and sewer, and solid waste services to customers in the City's service territories on a reliable, economical, environmentally acceptable and financially sound basis.

To operate the electrical, water and sewer, marina, airport and solid waste systems as self-sustaining, regulated businesses yielding reasonably consistent, positive rates of return paid to the residents of Vero Beach through annual contributions to the City's General Fund.

To continue to facilitate discussions with Florida Power and Light regarding the purchase of the City's electric utility.

To continue pursing cost reduction measures within the City organization and utility operations.

To ensure community involvement in decision-making.

To make Boards and Commissions part of the decision-making process.

# GENERAL FUND

## CITY MANAGER

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.0300.512.112001 | OPERATING SALARIES | **212,706** | 212,759 | -53 | 0.0% | 212,759 | 207,356 |
| 001.0300.512.121001 | SOCIAL SECURITY | **16,272** | 16,276 | -4 | 0.0% | 16,276 | 14,016 |
| 001.0300.512.122001 | PENSION CONTRIBUTION | **76,403** | 75,826 | 577 | 0.8% | 75,826 | 70,386 |
| 001.0300.512.123001 | GROUP LIFE INSURANCE | **649** | 649 | 0 | 0.0% | 649 | 647 |
| 001.0300.512.123002 | HOSPITALIZATION INSURANCE | **18,738** | 18,555 | 183 | 1.0% | 18,555 | 18,244 |
| Total Personnel Costs | | **324,768** | 324,065 | 703 | 0.2% | 324,065 | 310,649 |
| Operating Expenses | | | | | | | |
| 001.0300.512.340001 | MILEAGE ALLOWANCE | **500** | 650 | -150 | -23.1% | 650 | 332 |
| 001.0300.512.340002 | AUTO ALLOWANCE | **4,800** | 4,800 | 0 | 0.0% | 4,800 | 4,800 |
| 001.0300.512.341001 | TELEPHONE | **750** | 750 | 0 | 0.0% | 750 | 747 |
| 001.0300.512.342001 | POSTAGE | **50** | 50 | 0 | 0.0% | 50 | 18 |
| 001.0300.512.346001 | EQUIPMENT MAINTENANCE | **0** | 200 | -200 | -100.0% | 200 | 0 |
| 001.0300.512.347001 | PRINTING & BINDING | **400** | 500 | -100 | -20.0% | 500 | 363 |
| 001.0300.512.349003 | SCHOOLS & MEETINGS | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,057 |
| 001.0300.512.351001 | OFFICE SUPPLIES | **400** | 400 | 0 | 0.0% | 400 | 298 |
| 001.0300.512.351003 | OFFICE FURNITURE & EQUIP | **0** | 4,000 | -4,000 | -100.0% | 4,000 | 0 |
| 001.0300.512.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1645 |
| Total Operating Expenses | | **11,400** | 15,850 | -4,450 | -28.1% | 15,850 | 10,260 |
| Capital Outlay | | | | | | | |
| 001.0300.512.6_____ | Various, See Detail | **1,300** | 0 | 1,300 | n/a | 0 | 0 |
| Total Capital Outlay | | **1,300** | 0 | 1,300 | n/a | 0 | 0 |
| **Total** | | **337,468** | **339,915** | **-2,447** | **-0.7%** | **339,915** | **320,909** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| City Manager | | | | |
| | 001.0300.512.6xxxxxx | COMPUTERS | | **1,300** |
| **Total for City Manager** | | | | **1,300** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT**

**PROJECT NAME** Computers
**ACCOUNT #** 001.0200.512.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,300

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
City Manager's Office for Office Administrator

**PROJECT DESCRIPTION**
Computer Replacement

**JUSTIFICATION**
IT Department recommends replacement due to limited support and computer is out of warranty.

# City Hall

## Mission

City Hall accounts are used for expenses that are associated with the City Hall building and are not specifically allocable to any other department.

# GENERAL FUND

## CITY HALL

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Operating Expenses | | | | | | | |
| 001.0600.519.334003 | JANITORIAL SERVICES | **31,940** | 21,950 | 9,990 | 45.5% | 21,950 | 21,558 |
| 001.0600.519.341001 | TELEPHONE | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 699 |
| 001.0600.519.343001 | UTILITIES | **78,000** | 80,000 | -2,000 | -2.5% | 80,000 | 75,166 |
| 001.0600.519.346001 | EQUIPMENT MAINTENANCE | **2,600** | 2,600 | 0 | 0.0% | 2,600 | 445 |
| 001.0600.519.346003 | BUILDING MAINTENANCE | **8,000** | 10,000 | -2,000 | -20.0% | 10,000 | 6,048 |
| 001.0600.519.346004 | AIR CONDITIONING MAINT | **4,000** | 6,000 | -2,000 | -33.3% | 6,000 | 2,699 |
| 001.0600.519.349028 | LANDFILL FEES | **900** | 900 | 0 | 0.0% | 900 | 855 |
| 001.0600.519.352006 | JANITORIAL SUPPLIES | **3,300** | 3,000 | 300 | 10.0% | 3,000 | 3,304 |
| 001.0600.519.352009 | BUILD SUPPLIES & MATLS | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 1,122 |
| Total Operating Expenses | | **136,240** | 131,950 | 4,290 | 3.3% | 131,950 | 111,896 |
| **Total** | | **136,240** | **131,950** | **4,290** | **3.3%** | **131,950** | **111,896** |

# City Attorney

## Mission

The city attorney is the legal advisor to the City of Vero Beach pursuant to the City Charter. As such, the city attorney's office provides a broad range of professional legal services to the organization such as research, analysis, and advice on federal, state, and local laws and regulations affecting the city government and its operations, as well as on administrative, legislative, and procedural matters. The city attorney's office reviews and drafts legal, legislative, contractual, and other documents necessary to the city's municipal functions, goals, and policies. In addition to the city council, the city attorney's office advises and performs legal work for the City's charter officers, its departments and divisions, and its appointed boards and commissions. The city attorney or his designee attends all city council meetings and performs such other professional duties as may be required by law or by the city council.

## Staffing Table

| Employee Type | Budget 2015-2016 | Budget 2014-2015 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 4 | 3 | 1 |
| Full Time Bargaining | 0 | 0 | 0 |
| Total | 4 | 3 | 1 |
| Part Time | 0 | 0 | 0 |
| Total | 4 | 3 | 1 |

## Major Goals and Challenges

The major goals of the city attorney’s office are to facilitate and assist the City organization in accomplishment of its municipal functions, goals, and policies as established by the city council and to assist the City's various departments and divisions in delivery of municipal services and programs in conformance with applicable laws and regulations while minimizing the City’s liability exposure. A major challenge facing the city attorney's office is the efficient management and use of limited available resources in a manner that will facilitate accomplishment of the mission and goals of the city attorney's office in meeting the legal services needs of the organization in a timely manner.

# GENERAL FUND

## CITY ATTORNEY

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1100.514.112001 | OPERATING SALARIES | **343,039** | 295,788 | 47,251 | 16.0% | 295,788 | 288,251 |
| 001.1100.514.121001 | SOCIAL SECURITY | **26,242** | 22,628 | 3,614 | 16.0% | 22,628 | 21,300 |
| 001.1100.514.122001 | PENSION FUND CONTRIBUTION | **102,025** | 98,251 | 3,774 | 3.8% | 98,251 | 90,754 |
| 001.1100.514.123001 | GROUP LIFE INSURANCE | **877** | 877 | 0 | 0.0% | 877 | 895 |
| 001.1100.514.123002 | HOSPITALIZATION INSURANCE | **34,372** | 20,929 | 13,443 | 64.2% | 20,929 | 20,711 |
| Total Personnel Costs | | **506,555** | 438,473 | 68,082 | 15.5% | 438,473 | 421,911 |
| Operating Expenses | | | | | | | |
| 001.1100.514.331001 | PROFESSIONAL SERVICES | **0** | 500 | -500 | -100.0% | 500 | 0 |
| 001.1100.514.340001 | MILEAGE ALLOWANCE | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 001.1100.514.341001 | TELEPHONE | **500** | 500 | 0 | 0.0% | 500 | 415 |
| 001.1100.514.342001 | POSTAGE | **200** | 200 | 0 | 0.0% | 200 | 38 |
| 001.1100.514.346001 | EQUIPMENT MAINTENANCE | **325** | 324 | 1 | 0.3% | 324 | 0 |
| 001.1100.514.346006 | EQUIPMENT LEASING | **2,400** | 2,400 | 0 | 0.0% | 2,400 | 2,060 |
| 001.1100.514.346200 | SOFTWARE MAINTENANCE | **420** | 400 | 20 | 5.0% | 400 | 420 |
| 001.1100.514.347001 | PRINTING & BINDING | **50** | 50 | 0 | 0.0% | 50 | 0 |
| 001.1100.514.349003 | SCHOOLS & MEETINGS | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 1,744 |
| 001.1100.514.351001 | OFFICE SUPPLIES | **1,000** | 900 | 100 | 11.1% | 900 | 1,018 |
| 001.1100.514.351003 | OFFICE FURNITURE & EQUIP | **300** | 300 | 0 | 0.0% | 300 | 130 |
| 001.1100.514.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **3,300** | 3,800 | -500 | -13.2% | 3,800 | 1,980 |
| 001.1100.514.354005 | LAW LIBRARY/SUBSCRIPTIONS | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 5,799 |
| 001.1100.514.355002 | MISCELLANEOUS | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 001.1100.514.355011 | RECORDING FEES | **4,500** | 4,000 | 500 | 12.5% | 4,000 | 2,939 |
| Total Operating Expenses | | **22,195** | 22,574 | -379 | -1.7% | 22,574 | 16,543 |
| Capital Outlay | | | | | | | |
| 001.1100.512.6_____ | Various, See Detail | **1,300** | 1900 | -600 | -31.6% | 1900 | 1,325 |
| Total Capital Outlay | | **1,300** | 1,900 | -600 | -31.6% | 1,900 | 1,325 |
| **Total** | | **530,050** | **462,947** | **67,103** | **14.5%** | **462,947** | **439,779** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| City Attorney | | | | |
| | 001.1100.514.6xxxxxx | COMPUTERS | | **1,300** |
| **Total for City Attorney** | | | | **1,300** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT**

**PROJECT NAME** Computers
**ACCOUNT #** 001.1100.512.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,300

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
City Attorney

**PROJECT DESCRIPTION**
Replace one (1) desktop computer.

**JUSTIFICATION**
The computer to be replaced is an eight (8) year old Dell OptiPlex which has been out of warranty since 2013. It has a Pentium processor with only 2GB of memory which is obsolete under today's standards, and operation provides exceptionally long boot and program load times, as well as slow operation and response. In addition, the operating system installed on this computer is Microsoft XP which is no longer updated or supported and it is not amenable to being upgraded to Windows 7 to extend the useful life of the computer. If the existing display panel can be re-purposed we will do so if it will substantially reduce the cost, however the exisitng display is no longer covered by repair warranty.

# Human Resources/Risk Management

## Mission

The Human Resources/Risk Management Department will strive for fair and equitable treatment of all employees in a manner that will ensure proactive support of the City's mission. The department will develop and implement policies, procedures, programs and services that will contribute to attainment of the goals and objectives of the City and its employees by:
*Properly balancing the needs of the employees and the City in a manner that motivates everyone to operate efficiently and effectively when engaged in the performance of duties to support the citizens of our community.
*Ensuring a diverse workforce in a safe and discrimination/harassment free environment through compliance with applicable employment laws, proactive investigation and defense of the City in claims of discrimination; and by providing appropriate training for management and employees in these areas.
*Hiring the most qualified employees through comprehensive staffing reviews, an effective internal interviewing process, identifying the most efficient and cost effective recruiting programs, and conducting thorough background investigations.
*Retaining valued employees by providing positive coaching/counseling, and ensuring open and proactive two-way communications between employees and their managers.
*Fostering positive and professional relationships on the part of all managers having direct or indirect involvement with labor organizations representing City employees through proper guidance and direction in the application and interpretation of labor agreements, training in proper documentation to support disciplinary action, and procedures to be used in investigating and adjusting grievances.
*Insuring compliance with applicable local, state, and federal labor laws.
* Protect City resources including personnel, facilities, assets and real property from loss, and assure the City's ability to deliver essential services following a loss.
*Continue to coordinate and deliver a comprehensive and cost-effective benefit package to help retain current employees and attract the best qualified applicants for openings in the future and be cost effective for the City.
*Coordinate safety resources and training to ensure the well-being of City employees while on the job, with the goal of reducing and/or eliminating exposures to disease, injury and death.. Property, Casualty and Workers' Compensation Claim Administration: Adjust and/or negotiate liability claims within the constraints of applicable state, federal and local laws, statutes and regulations. Customary insurance industry practices are applied to resolve each claim in the most efficient, fair and advantageous manner possible. Work closely with insurance providers in regards to property and worker's compensation claims. Insure that 3rd party administrators are working in the City's best interest when handling claims. Recover monies due the City on subrogated claims whenever possible.
*Commercial Insurance Policy Management: Continuous evaluation of loss exposure to City assets with the goal of identifying alternative risk financing solutions that are economically advantageous to the City. Procure and monitor appropriate insurance policies through the City's Agent to protect City assets too valuable to self-insure.
*Employee Benefit Administration: Provide ongoing evaluation and assessment of employee insurance and benefit programs. Research new and innovative means to provide the highest level of benefits in a cost effective manner. Administer both General Employee and Police Pension Plans , the Deferred Compensation Plan and future Defined Contribution Pension Plan.
*Employee Benefit Education and Assistance: Deliver continuing education to employees on the value and features of benefit packages offered through every available communication resource. Provide on-site representation of all vendors. Provide daily assistance and guidance to employees regarding benefit choices and proper administration. Make available an employee assistance program to aid all employees in maintaining their physical and mental well being.
*Regulatory Compliance: Remain compliant with Consolidated Omnibus Budget Reconciliation Act (COBRA), Health Insurance Portability and Accountability Act (HIPAA) , IRS Section 125 Cafeteria Plans, Occupational Safety and Health Administration (OSHA), American with Disabilities Act (ADA), National Fire Protection Association (NFPA), Centers for Medicare & Medicaid Services (CMS), Health Care Reform and other Federal, State and local rules, regulations and standards.
6. Employee Safety and Training: Enhance existing in-house training to provide city-wide safety instruction at a reasonable cost. Solicit participation of City employees in supporting safe work practices and a safe work environment. Conduct emergency preparedness drills and practice evacuation procedures. Conduct City-wide safety meetings and provide assistance to department for mandatory departmental training. Continue enhancing security throughout City Hall.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 4 | 4 | 0 |
| Full Time Bargaining | 0 | 0 | 0 |
| Total | 4 | 4 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 4 | 4 | 0 |

## Major Goals and Challenges

* Continue to hold Labor Management Committee meetings to foster and maintain amicable relationship between the City and Teamsters Local 769, both Blue Collar & Clerical & Technical.
* Within the scope of the Labor Management Committee, write job descriptions for new positions as needed for the blue collar unit; and, if necessary, revise job descriptions on the clerical and technical unit.
* Lend support and guidance to managers in preparing disciplinary letters, disciplinary meetings, grievance handling, employee and labor relations, and other disciplinary issues that may arise.
* Continue development and implementation of programs and procedures to maximize selection and retention of highly qualified employees. This includes background checks, physicals, and where applicable drug screenings in compliance with all federal, state and local laws.
* Continue orientation of all newly hired employees, which will also incorporate diversity training ,acceptable computer usage, and records retention training.
* Monitor the performance appraisal system for compliance by all departments.
* Continue working with the City Clerk's office to answer public records requests in a timely matter.
* Continue the maintenance of Human Resources /Payroll system as well as the physical personnel records of all employees, emphasizing the importance of Human Resource's receipt of all employee related correspondence from the individual departments.
* Maintain the organizational charts for all departments within the City.
* Update City Personnel Rules
* Negotiate the Contracts for both Lieutenants and Rank & File.
* Negotiations with Teamsters Blue Collar and Clerical Technical
* Identify exposures and determine the best practices to reduce, eliminate, share or insure the risk. Work with departments to enforce contract requirements regarding insurance and safety. Work with departments for prompt reporting of newly acquired assets. Maintain an effective loss control program to protect City resources including employees, facilities, vehicles and other assets owned or entrusted to the City government from loss. Conduct worksite inspections with the departments and employees with the goal of reducing, controlling and/or eliminating workplace hazards. Work with departments on procedures to assure prompt and proper responses are taken following any accident or loss. Create and implement an individual Safety Inspection Program for all departments.
*Work with agent of record to assure compliance with Healthcare Reform requirements and make recommendations regarding Plan design, cost sharing and possible alternatives to providing health care to control rising costs. Promote employee wellness through health fairs, risk assessments, fitness activities, and health talks using free resources as often as possible. Provide on-going safety and wellness information to all employees utilizing the City's website and email.
Develop a Wellness Plan to asssit employees to become healthier and to impact renewal rates.
*Ensure compliance with existing policies such as cell phone usage, vehicle usage, Personal Protective Equipment (PPE) requirements and develop additional policies as the need arises. Expand job safety training using monthly Safety Committee meetings, group seminars, videotapes, guest speakers, and other resources to reinforce safety practices and help control losses to City resources and employee injuries. Monitor departmental safety training to show compliance with developing procedures. Continue employee training in CPR, First Aid and the use of defibrillators to prepare City staff to respond to medical emergencies both on and off the job. Ensure compliance with all applicable OSHA regulations and facilitate in-house instruction in such areas as proper lifting techniques, fire protection, hazardous communications, forklift training, work zone safety, confined space, trenching, asbestos, ergonomics, etc.
*Follow updated regulations when conducting DOT drug and alcohol testing and random testing on employees subject to the City's Drug-Free Workplace Program as outlined in Code of Federal Regulations, Title 49; Part 40 and Florida Statutes, Chapter 440.102, Workers' Compensation. Maintain programs that provide discounts in insurance premiums or assessments as allowed in federal and state statutes.
*Monitor the Emergency Management Plan to streamline processes and promote effective recovery of assets and monies following any disaster.

# GENERAL FUND

## HUMAN RESOURCES / RISK MANAGEMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1200.513.112001 | OPERATING SALARIES | **212,930** | 209,133 | 3,797 | 1.8% | 209,133 | 88,377 |
| 001.1200.513.121001 | SOCIAL SECURITY | **16,289** | 15,999 | 290 | 1.8% | 15,999 | 5,911 |
| 001.1200.513.122001 | PENSION FUND CONTRIBUTION | **71,112** | 70,110 | 1,002 | 1.4% | 70,110 | 27,574 |
| 001.1200.513.123001 | GROUP LIFE INSURANCE | **628** | 628 | 0 | 0.0% | 628 | 391 |
| 001.1200.513.123002 | HOSPITALIZATION INSURANCE | **44,796** | 44,335 | 461 | 1.0% | 44,335 | 21,585 |
| Total Personnel Costs | | **345,755** | 340,205 | 5,550 | 1.6% | 340,205 | 143,838 |
| Operating Expenses | | | | | | | |
| 001.1200.513.331001 | PROFESSIONAL SERVICES | **57,952** | 109,652 | -51,700 | -47.1% | 109,652 | 22,108 |
| 001.1200.513.340001 | MILEAGE ALLOWANCE | **800** | 800 | 0 | 0.0% | 800 | 45 |
| 001.1200.513.341001 | TELEPHONE | **1,300** | 1,300 | 0 | 0.0% | 1,300 | 512 |
| 001.1200.513.342001 | POSTAGE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 129 |
| 001.1200.513.346001 | EQUIPMENT MAINTENANCE | **500** | 2,500 | -2,000 | -80.0% | 2,500 | 0 |
| 001.1200.513.346001 | SOFTWARE MAINTENANCE | **9265** | 14,000 | -4,735 | -33.8% | 14,000 | 0 |
| 001.1200.513.347001 | PRINTING & BINDING | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 3,432 |
| 001.1200.513.349003 | SCHOOLS & MEETINGS | **4,820** | 5,000 | -180 | -3.6% | 5,000 | 755 |
| 001.1200.513.351001 | OFFICE SUPPLIES | **3,300** | 3,500 | -200 | -5.7% | 3,500 | 844 |
| 001.1200.513.351003 | OFFICE FURNITURE & EQUIP | **2,200** | 1,000 | 1,200 | 120.0% | 1,000 | 442 |
| 001.1200.513.352015 | TRAINING AIDS | **2,340** | 3,840 | -1,500 | -39.1% | 3,840 | 0 |
| 001.1200.513.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,725** | 1,725 | 0 | 0.0% | 1,725 | 220 |
| 001.1200.513.355009 | EMPLOYEE BENEFITS | **300** | 300 | 0 | 0.0% | 300 | 0 |
| Total Operating Expenses | | **94,002** | 153,117 | -59,115 | -38.6% | 153,117 | 28,487 |
| **Total** | | **439,757** | **493,322** | **-53,565** | **-10.9%** | **493,322** | **172,325** |

# Finance

## Administration

### Mission

The mission of the Finance Department is to enhance and promote professional management of governmental resources. This is accomplished, in part, by identifying, developing and advancing fiscal strategies and practices to account for and safeguard City assets; and by maximizing the return to the city on each dollar saved and each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the city and provides accounting, payroll, billing, bookkeeping, budgeting, treasury and cashiering services to all city departments, divisions and enterprises.

As the focal point of the city's management information system, this division provides timely and accurate accounting records for all financial transactions and distributes various reports to all levels of city management.

In addition to Information Systems, the department oversees the Purchasing, Warehouse and Customer Services divisions.

### Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 4 | 4 | 0 |
| Full Time Bargaining | 6 | 5 | 1 |
| Total | 10 | 9 | 1 |
| Part Time | 3 | 3 | 0 |
| Total | 13 | 12 | 1 |

### Major Goals and Challenges

To provide professional support to City Management for making fiscal decisions necessary to plan and implement the optimum use of City resources.

To provide reports that demonstrate fiscal accountability to other governmental entities, the general public and various regulatory agencies.

To prepare annual financial statements for audit by the City's Independent Certified Public Accountants and publish the City's Comprehensive Annual Financial Report.

To manage the City's pooled cash and investments to optimize returns in compliance with Florida Statutes.

To provide financial analysis and monitoring for Electric Utility rate setting and utility optimization initiatives.

To plan and implement improvements to Customer Service and banking technology.

Continue to implement process improvements to maximize efficiency with limited personnel resources in the Finance Administration division.

# GENERAL FUND

## FINANCE: ADMINISTRATION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1300.513.112001 | OPERATING SALARIES | **479,509** | 472,544 | 6,965 | 1.5% | 472,544 | 431,281 |
| 001.1300.513.113002 | PART TIME SALARIES | **31,500** | 31,500 | 0 | 0.0% | 31,500 | 40,412 |
| 001.1300.513.114001 | OVERTIME SALARIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 826 |
| 001.1300.513.121001 | SOCIAL SECURITY | **39,169** | 38,636 | 533 | 1.4% | 38,636 | 33,515 |
| 001.1300.513.122001 | PENSION FUND CONTRIBUTION | **153,889** | 154,621 | -732 | -0.5% | 154,621 | 139,400 |
| 001.1300.513.123001 | GROUP LIFE INSURANCE | **1,247** | 1,247 | 0 | 0.0% | 1,247 | 1,315 |
| 001.1300.513.123002 | HOSPITALIZATION INSURANCE | **93,930** | 103,211 | -9,281 | -9.0% | 103,211 | 75,517 |
| Total Personnel Costs | | **800,244** | 802,759 | -2,515 | -0.3% | 802,759 | 722,266 |
| Operating Expenses | | | | | | | |
| 001.1300.513.340001 | MILEAGE ALLOWANCE | **0** | 100 | -100 | -100.0% | 100 | 0 |
| 001.1300.513.341001 | TELEPHONE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,243 |
| 001.1300.513.342001 | POSTAGE | **8,000** | 7,500 | 500 | 6.7% | 7,500 | 8,061 |
| 001.1300.513.344001 | MACH & EQUIP RENT | **5,000** | 4,600 | 400 | 8.7% | 4,600 | 4,758 |
| 001.1300.513.346001 | EQUIPMENT MAINTENANCE | **1,000** | 1,500 | -500 | -33.3% | 1,500 | 497 |
| 001.1300.513.347001 | PRINTING & BINDING | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 6,010 |
| 001.1300.513.349001 | ADVERTISING | **3,000** | 2,500 | 500 | 20.0% | 2,500 | 2,704 |
| 001.1300.513.349003 | SCHOOLS & MEETINGS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,773 |
| 001.1300.513.351001 | OFFICE SUPPLIES | **10,000** | 12,000 | -2,000 | -16.7% | 12,000 | 9,103 |
| 001.1300.513.351003 | OFFICE FURNITURE & EQUIP | **1,000** | 2,000 | -1,000 | -50.0% | 2,000 | 303 |
| 001.1300.513.352006 | JANITORIAL SUPPLIES | **0** | 0 | 0 | n/a | 0 | 18 |
| 001.1300.513.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,500** | 2,000 | -500 | -25.0% | 2,000 | 1,286 |
| Total Operating Expenses | | **40,000** | 42,700 | -2,700 | -6.3% | 42,700 | 35,756 |
| Capital Outlay | | | | | | | |
| 001.1300.512.6_____ | Various, See Detail | **0** | 1500 | -1,500 | -100.0% | 1,500 | 7,291 |
| Total Capital Outlay | | **0** | 1,500 | -1,500 | -100.0% | 1,500 | 7,291 |
| **Total** | | **840,244** | **846,959** | **-6,715** | **-0.8%** | **846,959** | **765,313** |

# Finance
## Information Technology

### Mission

The mission of the Information Technology Division is to provide continuous, efficient, and secure operation of the City's information system infrastructure. Technical and operational services are provided to all departments of the City of Vero Beach resulting in the efficient and cost-effective use of current computer and communications technology by the City's workforce.

### Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 2 | 2 | 0 |
| Full Time Bargaining | 5 | 5 | 0 |
| Total | 7 | 7 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 7 | 7 | 0 |

### Major Achievements, Goals, and Challenges

**Major Achievements:**
- Cayenta Utility Billing system upgrade
- GEMS Financial/HR system upgrade
- Implemenation of redundant storage array for disaster recovery system
- Revised I.T. Policies and Procedures Manual
    - Expanded/added change management and access review policies
    - Updated to include newer technologies
- Implementation of quarterly disaster recovery testing
- MS Exchange (email) system upgrade
- Implemented quarterly testing of Disaster Recovery Plan for mission critical services

**Goals:**
- Ensure reliable and accurate processing of utility billing, meter reading, and financial accounting systems
- E-Box, Lockbox, credit card payments, website portal
- Increase network security monitoring systems
- Continue to expand virtual server disaster recovery options for secondary servers
- MS Office Suite upgrade
- Replace Citywide Siemens Rolm Phone System

**Challenges:**
- Maintain cost-effective, reliable, and efficent telecommunications network infrastructure
- Assist departments in migrating workstations to supported Windows operating systems
- Continue utilizing virtualization technologies to control costs for City departments:
    - Increased virtual cluster capabilites to ensure virtual server availability
    - Consolidated storage resulting in more efficient use of available storage
    - Local data replication and management for disaster recovery
    - Expand virtual server disaster recovery options for secondary servers
- Periodic review and update of IT Policy & Procedures
- Strategically position networking equipment to minimize user impact
- Continue to reduce overall costs by maximizing City computer life-cycles

# GENERAL FUND

## FINANCE: INFORMATION TECHNOLOGY

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1301.513.112001 | OPERATING SALARIES | **366,515** | 362,302 | 4,213 | 1.2% | 362,302 | 307,829 |
| 001.1301.513.114001 | OVERTIME SALARIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,414 |
| 001.1301.513.121001 | SOCIAL SECURITY | **28,153** | 27,831 | 322 | 1.2% | 27,831 | 20,728 |
| 001.1301.513.122001 | PENSION FUND CONTRIBUTION | **111,451** | 109,299 | 2,152 | 2.0% | 109,299 | 98,047 |
| 001.1301.513.123001 | GROUP LIFE INSURANCE | **967** | 967 | 0 | 0.0% | 967 | 961 |
| 001.1301.513.123002 | HOSPITALIZATION INSURANCE | **86,876** | 84,423 | 2,453 | 2.9% | 84,423 | 71,033 |
| Total Personnel Costs | | **595,462** | 586,322 | 9,140 | 1.6% | 586,322 | 500,012 |
| Operating Expenses | | | | | | | |
| 001.1301.513.331001 | OTHER CONTRACTUAL SERVICES | **20,000** | 0 | 20,000 | n/a | 0 | 0 |
| 001.1301.513.340001 | MILEAGE ALLOWANCE | **400** | 400 | 0 | 0.0% | 400 | 101 |
| 001.1301.513.341001 | TELEPHONE | **2,950** | 2,700 | 250 | 9.3% | 2,700 | 3,046 |
| 001.1301.513.342001 | POSTAGE | **150** | 150 | 0 | 0.0% | 150 | 248 |
| 001.1301.513.346001 | EQUIPMENT MAINTENANCE | **15,000** | 14,000 | 1,000 | 7.1% | 14,000 | 11,082 |
| 001.1301.513.346012 | NETWORK MAINTENANCE | **4,000** | 5,000 | -1,000 | -20.0% | 5,000 | 2,903 |
| 001.1301.513.346200 | SOFTWARE MAINTENANCE | **86,000** | 83,000 | 3,000 | 3.6% | 83,000 | 77,042 |
| 001.1301.513.347001 | PRINTING & BINDING | **50** | 50 | 0 | 0.0% | 50 | 0 |
| 001.1301.513.349003 | SCHOOLS & MEETINGS | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 329 |
| 001.1301.513.351001 | OFFICE SUPPLIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,486 |
| 001.1301.513.351003 | OFFICE FURNITURE & EQUIP | **500** | 500 | 0 | 0.0% | 500 | 351 |
| 001.1301.513.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **400** | 300 | 100 | 33.3% | 300 | 150 |
| Total Operating Expenses | | **137,450** | 116,100 | 21,350 | 18.4% | 116,100 | 99,738 |
| Capital Outlay | | | | | | | |
| 001.1301.512.6_____ | Various, See Detail | **95,000** | 52000 | 43,000 | 82.7% | 52,000 | 8,262 |
| Total Capital Outlay | | **95,000** | 52,000 | 43,000 | 82.7% | 52,000 | 8,262 |
| **Total** | | **827,912** | **754,422** | **73,490** | **9.7%** | **754,422** | **608,012** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Information Technology | | | | |
| | 001.1301.513.6xxxxxx | SOFTWARE | | **95,000** |
| **Total for Information Technology** | | | | **95,000** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Information Technology

**PROJECT NAME** Software Upgrades
**ACCOUNT #** 001.1301.513.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST**

| | | |
|---|---|---|
| $ | 80,000 | Microsoft Office Upgrade |
| | 5,000 | Microsoft Active Directory Management/Auditing |
| | 10,000 | VM Cluster Anti Malware |
| $ | 95,000 | |

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
VARIOUS

**PROJECT DESCRIPTION**
**Microsoft Office Upgrade -** Upgrade all Office 2007 versions to the latest supported by Microsoft
**Microsoft Active Directory Management/Auditing -** Software to provide detailed network user account auditing
**VM Cluster Anti-Malware -** Migrate Anti-virus from per server basis to VMWare Hypervisor level for increased efficiency

**JUSTIFICATION**
**Microsoft Office Upgrade -** Microsoft ended main stream support for the Microsoft Office Professional 2007 suite in October 2012 and will be ending extended support in October 2017. Upgrading Office will ensure business continuity with other outside agencies, vendors, and organizations.

**Microsoft Active Directory Management / Auditing -** Requested by the Finance Auditors to aid in network user account management and to simplify the creation annual user audit reports.
**VM Cluster Anti-Malware -** Migrate from traditional server based anti-virus to VMWare Hypervisor anti-virus to increase VM efficiency and to help reduce risks associated with various malware.

# Finance

## Purchasing

## Mission

The mission of the Purchasing Division is to provide centralized procurement services for products and services required by city departments, consistent with the provisions of Chapter 2, Article VIII of the City of Vero Beach Code of Ordinances. This division administers service and supply contracts central to city departments and provides inventory management for the Central Warehouse and disposes of surplus materials and equipment no longer required by the city.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 3 | 3 | 0 |
| Full Time Bargaining | 1 | 1 | 0 |
| Total | 4 | 4 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 4 | 4 | 0 |

## Major Goals and Challenges

Complete the integration of contracts into our new contract management software.
Establish service contracts to support Building Maintenance Divison of Public Works.

Issue RFQ's for engineering services for the electric utility and water and sewer.
Develop additional service contracts to support maintenance activities for City Departments.

Review purchases under $7,500 and look for opportunities to streamline the procurement process for departments.

# GENERAL FUND

## FINANCE: PURCHASING

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1302.513.112001 | OPERATING SALARIES | **256,252** | 256,128 | 124 | 0.0% | 256,128 | 249,586 |
| 001.1302.513.121001 | SOCIAL SECURITY | **19,603** | 19,594 | 9 | 0.0% | 19,594 | 17,472 |
| 001.1302.513.122001 | PENSION FUND CONTRIBUTION | **86,684** | 85,865 | 819 | 1.0% | 85,865 | 79,498 |
| 001.1302.513.123001 | GROUP LIFE INSURANCE | **783** | 783 | 0 | 0.0% | 783 | 774 |
| 001.1302.513.123002 | HOSPITALIZATION INSURANCE | **42,420** | 41,980 | 440 | 1.0% | 41,980 | 40,715 |
| Total Personnel Costs | | **405,742** | 404,350 | 1,392 | 0.3% | 404,350 | 388,045 |
| Operating Expenses | | | | | | | |
| 001.1302.513.334003 | JANITORIAL SERVICES | **4,370** | 3,134 | 1,236 | 39.4% | 3,134 | 3,078 |
| 001.1302.513.340001 | MILEAGE ALLOWANCE | **250** | 250 | 0 | 0.0% | 250 | 144 |
| 001.1302.513.341001 | TELEPHONE | **1,300** | 1,300 | 0 | 0.0% | 1,300 | 1,063 |
| 001.1302.513.342001 | POSTAGE | **400** | 400 | 0 | 0.0% | 400 | 236 |
| 001.1302.513.343001 | UTILITIES | **8,500** | 9,400 | -900 | -9.6% | 9,400 | 8,202 |
| 001.1302.513.346001 | EQUIPMENT MAINTENANCE | **950** | 700 | 250 | 35.7% | 700 | 583 |
| 001.1302.513.346003 | BUILDING MAINTENANCE | **250** | 250 | 0 | 0.0% | 250 | 107 |
| 001.1302.513.346200 | SOFTWARE MAINTENANCE | **5150** | 5000 | 150 | 3.0% | 5000 | 0 |
| 001.1302.513.347001 | PRINTING & BINDING | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 001.1302.513.349001 | ADVERTISING | **250** | 100 | 150 | 150.0% | 100 | 115 |
| 001.1302.513.349003 | SCHOOLS & MEETINGS | **1,250** | 1,750 | -500 | -28.6% | 1,750 | 147 |
| 001.1302.513.351001 | OFFICE SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,323 |
| 001.1302.513.351003 | OFFICE FURNITURE & EQUIP | **500** | 950 | -450 | -47.4% | 950 | 0 |
| 001.1302.513.352006 | JANITORIAL SUPPLIES | **100** | 150 | -50 | -33.3% | 150 | 4 |
| 001.1302.513.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **350** | 350 | 0 | 0.0% | 350 | 235 |
| 001.1302.513.355002 | MISCELLANEOUS | **50** | 50 | 0 | 0.0% | 50 | 4 |
| Total Operating Expenses | | **25,270** | 25,384 | -114 | -0.4% | 25,384 | 15,241 |
| Capital Outlay | | | | | | | |
| 001.1302.512.6_____ | Various, See Detail | **2,600** | 2,600 | 0 | 0.0% | 2,600 | 0 |
| Total Capital Outlay | | **2,600** | 2,600 | 0 | 0.0% | 2,600 | 0 |
| **Total** | | **433,612** | **432,334** | **1,278** | **0.3%** | **432,334** | **403,286** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Purchasing | | | | |
| | 001.1302.513.6xxxxxx | COMPUTERS | | **2,600** |
| **Total for Purchasing** | | | | **2,600** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Finance / Purchasing

**PROJECT NAME** Computers
**ACCOUNT #** 001.1302.513.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 2,600

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Purchasing Division

**PROJECT DESCRIPTION**
Replace the Manager of Purchasing and Assistant Manager of Purchasing's desktop PC's.

**JUSTIFICATION**
The requested PC's are to replace non supported Windows XP and will no longer be supported by IT after 10.1.16. These PC's are 7.5 years old.

# Finance

## Warehouse

## Mission

The mission of the Warehouse Division is to operate as the central receiving, storage, issuing and shipping location for all materials and supplies required by city departments; to provide mail and small package delivery service on a daily basis; to provide the central storage facility for all records; and to handle the disposal of all surplus, obsolete and scrap materials. In addition, provide oversite for the Power Plant and Fleet Maintenance inventories.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 0 | 0 | 0 |
| Full Time Bargaining | 4 | 4 | 0 |
| Total | 4 | 4 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 4 | 4 | 0 |

## Major Goals and Challenges

To provide centralized storage and inventory management for Public Works department and the City's electric and water utility.

To accurately issue, inspect and receive all stock items. To dispose of or auction miscellaneous scrap/surplus materials from the electric and water utility.

Review low usage inventory low usage items and determine if they should be stocked in the future.

Conduct a physical inventory of the general administrative items, electric and water utility items.

# GENERAL FUND

## FINANCE: WAREHOUSE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1303.513.112001 | OPERATING SALARIES | **160,346** | 161,774 | -1,428 | -0.9% | 161,774 | 155,172 |
| 001.1303.513.114001 | OVERTIME SALARIES | **1,000** | 0 | 1,000 | n/a | 0 | 1941 |
| 001.1303.513.121001 | SOCIAL SECURITY | **12,343** | 12,376 | -33 | -0.3% | 12,376 | 11,628 |
| 001.1303.513.122001 | PENSION FUND CONTRIBUTION | **54,721** | 54,338 | 383 | 0.7% | 54,338 | 50,282 |
| 001.1303.513.123001 | GROUP LIFE INSURANCE | **493** | 493 | 0 | 0.0% | 493 | 484 |
| 001.1303.513.123002 | HOSPITALIZATION INSURANCE | **28,215** | 27,906 | 309 | 1.1% | 27,906 | 26,726 |
| Total Personnel Costs | | **257,118** | 256,887 | 231 | 0.1% | 256,887 | 246,233 |
| Operating Expenses | | | | | | | |
| 001.1303.513.334002 | CLEANING & LAUNDRY | **750** | 800 | -50 | -6.3% | 800 | 718 |
| 001.1303.513.341001 | TELEPHONE | **200** | 225 | -25 | -11.1% | 225 | 166 |
| 001.1303.513.343001 | UTILITIES | **8,700** | 9,400 | -700 | -7.4% | 9,400 | 8,202 |
| 001.1303.513.346001 | EQUIPMENT MAINTENANCE | **250** | 250 | 0 | 0.0% | 250 | 138 |
| 001.1303.513.346002 | VEHICLE MAINTENANCE | **7,619** | 7,775 | -156 | -2.0% | 7,775 | 10,641 |
| 001.1303.513.346003 | BUILDING MAINTENANCE | **700** | 800 | -100 | -12.5% | 800 | 559 |
| 001.1303.513.351001 | OFFICE SUPPLIES | **600** | 1,000 | -400 | -40.0% | 1,000 | 397 |
| 001.1303.513.351003 | OFFICE FURNITURE & EQUIP | **500** | 500 | 0 | 0.0% | 500 | 555 |
| 001.1303.513.352001 | GAS AND OIL | **1,698** | 3,467 | -1,769 | -51.0% | 3,467 | 2,498 |
| 001.1303.513.352006 | JANITORIAL SUPPLIES | **150** | 200 | -50 | -25.0% | 200 | 43 |
| 001.1303.513.352008 | UNIFORMS & CLOTHING | **850** | 850 | 0 | 0.0% | 850 | 720 |
| 001.1303.513.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 001.1303.513.355002 | MISCELLANEOUS | **200** | 200 | 0 | 0.0% | 200 | 371 |
| Total Operating Expenses | | **22,317** | 25,567 | -3,250 | -12.7% | 25,567 | 25,008 |
| Capital Outlay | | | | | | | |
| 001.1302.512.6_____ | Various, See Detail | **0** | 2,600 | -2,600 | -100.0% | 2,600 | 0 |
| Total Capital Outlay | | **0** | 2,600 | -2,600 | -100.0% | 2,600 | 0 |
| **Total** | | **279,435** | **285,054** | **-5,619** | **-2.0%** | **285,054** | **271,241** |

# Planning & Development

## Mission

The mission of the Planning and Development Department is to provide professional development permitting, land development and planning services and advice to the City Council, city advisory boards and commissions, City Manager and other city departments, and the public. These services are to be provided in a courteous, timely, and cost-effective manner, consistent with the policy direction of the City Council and in conformance with Federal and Florida laws and regulations and the Vero Beach Comprehensive Plan and City Code.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 3 | 3 | 0 |
| Full Time Bargaining | 2 | 1 | 1 |
| Total | 5 | 4 | 1 |
| Part Time | 0 | 0 | 0 |
| Total | 5 | 4 | 1 |

## Major Goals and Challenges

In FY 17, the Department will continue to provide efficient and effective services within its current staffing levels. "Essential" services will be given the highest priority, which include development review and permitting, business tax administration, Community Rating System maintenance (FEMA/NFIP) and preparation of final revisions to update of the Comprehensive Plan and initiation of necessary tasks to implement the policies adopted in the update. The following are the major work program and performance goals established for FY 17:

*Major Work Program Goals*

1. Prepare any final revisions to the updated Comprehensive Plan in response to review comments from the Florida Department of Economic Opportunity and other reviewing agencies.
2. Initiate a two-year work program identified in the adopted updated Comprehensive Plan to implement policies and directives of that Plan including amendments to the Future Land Use Map, Zoning Map, and Land Development Regulations.
3. Provide technical assistance to stakeholders and prepare appropriate amendments to Official Zoning Map and Land Development Regulations for implementation of the "Cultural Arts Village" concept.

*Major Performance Goals*

Achieve and improve upon the following average staff development review times:

- Code Compliance Certifications(department review only)- less than two work days
- Code Compliance Certifications (other agency review required)- 5 works days or less
- Minor Site Plans -10 work days or less
- Major Site Plans - 20 work days or less

# GENERAL FUND

## PLANNING

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1700.515.112001 | OPERATING SALARIES | **341,090** | 298,131 | 42,959 | 14.4% | 298,131 | 349,903 |
| 001.1700.515.114001 | OVERTIME SALARIES | **500** | 500 | 0 | 0.0% | 500 | 133 |
| 001.1700.515.121001 | SOCIAL SECURITY | **26,132** | 22,845 | 3,287 | 14.4% | 22,845 | 24,809 |
| 001.1700.515.122001 | PENSION FUND CONTRIBUTION | **119,090** | 114,891 | 4,199 | 3.7% | 114,891 | 111,448 |
| 001.1700.515.123001 | GROUP LIFE INSURANCE | **1,101** | 1,101 | 0 | 0.0% | 1,101 | 1,090 |
| 001.1700.515.123002 | HOSPITALIZATION INSURANCE | **57,570** | 44,420 | 13,150 | 29.6% | 44,420 | 55,564 |
| Total Personnel Costs | | **545,483** | 481,888 | 63,595 | 13.2% | 481,888 | 542,947 |
| Operating Expenses | | | | | | | |
| 001.1700.515.331001 | PROFESSIONAL SERVICES | **0** | 15,000 | -15,000 | -100.0% | 15,000 | 0 |
| 001.1700.515.334002 | CLEANING & LAUNDRY | **0** | 0 | 0 | n/a | 0 | 490 |
| 001.1700.515.340001 | MILEAGE ALLOWANCE | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 001.1700.515.341001 | TELEPHONE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1,493 |
| 001.1700.515.342001 | POSTAGE | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 4,626 |
| 001.1700.515.346001 | EQUIPMENT MAINTENANCE | **4,500** | 4,950 | -450 | -9.1% | 4,950 | 3,952 |
| 001.1700.515.346002 | VEHICLE MAINTENANCE | **0** | 0 | 0 | n/a | 0 | 1,076 |
| 001.1700.515.346200 | SOFTWARE MAINTENANCE | **13,200** | 13,200 | 0 | 0.0% | 13,200 | 13,200 |
| 001.1700.515.347001 | PRINTING & BINDING | **2,200** | 2,200 | 0 | 0.0% | 2,200 | 3,519 |
| 001.1700.515.349001 | ADVERTISING | **5,500** | 5,500 | 0 | 0.0% | 5,500 | 6,975 |
| 001.1700.515.349003 | SCHOOLS & MEETINGS | **2,300** | 3,300 | -1,000 | -30.3% | 3,300 | 661 |
| 001.1700.515.351001 | OFFICE SUPPLIES | **2,000** | 2,500 | -500 | -20.0% | 2,500 | 2,099 |
| 001.1700.515.351003 | OFFICE FURNITURE & EQUIP | **500** | 1000 | -500 | -50.0% | 1000 | 0 |
| 001.1700.515.352001 | GAS & OIL | **0** | 0 | 0 | n/a | 0 | 1,010 |
| 001.1700.515.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **2,200** | 2,200 | 0 | 0.0% | 2,200 | 1,999 |
| Total Operating Expenses | | **37,400** | 54,850 | -17,450 | -31.8% | 54,850 | 41,100 |
| Capital Outlay | | | | | | | |
| 001.1700.512.6_____ | Various, See Detail | **3,600** | 2,600 | 1,000 | 38.5% | 2,600 | 0 |
| Total Capital Outlay | | **3,600** | 2,600 | 1,000 | 38.5% | 2,600 | 0 |
| **Total** | | **586,483** | **539,338** | **47,145** | **8.7%** | **539,338** | **584,047** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Planning & Development | | | | |
| | 001.1302.513.6xxxxxx | COMPUTERS | | **3,600** |
| **Total for Planning & Development** | | | | **3,600** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Planning

**PROJECT NAME** Computers
**ACCOUNT #** 001.1700.515.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 3,600

**GRANT FUNDING** N/A
Amount $ -
Source/Agency

**PROJECT LOCATION** City Wide

**PROJECT DESCRIPTION**
The purchase of four (4) Apple Pro tablets with rugged covers that will be used in the field to survey historic properties in Vero Beach. This information will be used in historic preservation and management plans for historic and archaeological properties.

**JUSTIFICATION**
The purchase of the tablets will enable the City to update historic resources information in an efficient and economical manner linked to the City's GIS. The equipment will also be used by the Planning staff in field planning and zoning surveys. Although not a required match for a State grant, the purchase of the equipment is the City's tangible commitment to the State to participate in a prototype state historic preservation grant project.

# Police

## Mission

We, the members of the Vero Beach Police Department, are committed to providing professional police service through a partnership with the community which promotes the highest quality of life and a sense of trust and safety for all residents, businesses, and visitors.

We will strive to acccomplish the above through the application of technology, training, and the incorporation of management principles and other resources conducive to the mission's success.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 4 | 4 | 0 |
| Full Time Bargaining | 72 | 72 | 0 |
| Total | 76 | 76 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 76 | 76 | 0 |

## Major Goals and Challenges

Maintain current drug control and crime prevention programs in the community, particularly with school children through the use of the D.A.R.E. and RAD Kids programs.

Continue to develop and implement firearms, less lethal, and self-defense training programs that emphasize officer safety.

Continue to expand and enhance community partnership programs , maintain positive relationships with all members of the community, and integrate social networking services that enhance our ability to communicate.

Continue to research and implement technological applications that streamline operations, reduce costs, and improve the quality of our services.

# GENERAL FUND

## POLICE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.1801.521.112001 | OPERATING SALARIES | **3,820,641** | 3,847,499 | -26,858 | -0.7% | 3,847,499 | 3,573,175 |
| 001.1801.521.114001 | OVERTIME SALARIES | **245,000** | 195,000 | 50,000 | 25.6% | 195,000 | 197,204 |
| 001.1801.521.114002 | COURT OVERTIME | **30,000** | 30,000 | 0 | 0.0% | 30,000 | 27,835 |
| 001.1801.521.115002 | CAREER DEVELOPMENT | **31,740** | 29,802 | 1,938 | 6.5% | 29,802 | 28,877 |
| 001.1801.521.115003 | INCENTIVE PROGRAM | **300** | 300 | 0 | 0.0% | 300 | 301 |
| 001.1801.521.115006 | CITY INCENTIVE | **37,310** | 32,914 | 4,396 | 13.4% | 32,914 | 33,011 |
| 001.1801.521.115007 | EDUCATION | **35,480** | 30,720 | 4,760 | 15.5% | 30,720 | 32,000 |
| 001.1801.521.115008 | INCENTIVE OVERTIME | **16,000** | 16,000 | 0 | 0.0% | 16,000 | 8,618 |
| 001.1801.521.115009 | MEAL ALLOWANCE | **300** | 300 | 0 | 0.0% | 300 | 406 |
| 001.1801.521.121001 | SOCIAL SECURITY | **322,583** | 319,941 | 2,642 | 0.8% | 319,941 | 286,271 |
| 001.1801.521.122001 | CONTRIB TO PENSION FUND | **263,116** | 258,553 | 4,563 | 1.8% | 258,553 | 233,436 |
| 001.1801.521.122002 | CONTRIB TO POLICE PENSION | **769,587** | 872,634 | -103,047 | -11.8% | 872,634 | 852,721 |
| 001.1801.521.123001 | GROUP LIFE INSURANCE | **11,037** | 11,037 | 0 | 0.0% | 11,037 | 10,712 |
| 001.1801.521.123002 | HOSPITALIZATION INSURANCE | **857,563** | 833,161 | 24,402 | 2.9% | 833,161 | 733,929 |
| Total Personnel Costs | | **6,440,657** | 6,477,861 | -37,204 | -0.6% | 6,477,861 | 6,018,496 |
| Operating Expenses | | | | | | | |
| 001.1801.521.331001 | PROFESSIONAL SERVICES | **7,945** | 7,945 | 0 | 0.0% | 7,945 | 6,430 |
| 001.1801.521.331002 | STATE ACCREDITATION | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 934 |
| 001.1801.521.334002 | CLEANING & LAUNDRY | **18,500** | 18,500 | 0 | 0.0% | 18,500 | 12,889 |
| 001.1801.521.334007 | OTHER CONTRACTUAL SERVICES | **73,387** | 59,549 | 13,838 | 23.2% | 59,549 | 52,030 |
| 001.1801.521.334014 | INDIAN RIVER CRIME LAB | **69,297** | 60,586 | 8,711 | 14.4% | 60,586 | 59,108 |
| 001.1801.521.341001 | TELEPHONE | **18,984** | 23,984 | -5,000 | -20.8% | 23,984 | 22,463 |
| 001.1801.521.342001 | POSTAGE | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,526 |
| 001.1801.521.343001 | UTILITIES | **84,260** | 99,260 | -15,000 | -15.1% | 99,260 | 81,750 |
| 001.1801.521.346001 | EQUIPMENT MAINTENANCE | **25,182** | 25,182 | 0 | 0.0% | 25,182 | 19,669 |
| 001.1801.521.346002 | VEHICLE MAINTENANCE | **153,020** | 155,056 | -2,036 | -1.3% | 155,056 | 84,063 |
| 001.1801.521.346003 | BUILDING MAINTENANCE | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 7,039 |
| 001.1801.521.346004 | AIR CONDITIONING MAINT | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,718 |
| 001.1801.521.346013 | OTHER VEHICLE & BOAT MAINT | **8,855** | 8,855 | 0 | 0.0% | 8,855 | 1,535 |
| 001.1801.521.346054 | POLICE RANGE GROUND MAINT | **960** | 960 | 0 | 0.0% | 960 | 14 |

# GENERAL FUND

## POLICE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 001.1801.521.346064 | POLICE RANGE TARGET EQUIP | **7200** | 7,200 | 0 | 0.0% | 7,200 | 0 |
| 001.1801.521.347001 | PRINTING & BINDING | **4,800** | 4,800 | 0 | 0.0% | 4,800 | 1,317 |
| 001.1801.521.349001 | ADVERTISING | **500** | 500 | 0 | 0.0% | 500 | 99 |
| 001.1801.521.349003 | SCHOOLS & MEETINGS | **17000** | 15,000 | 2,000 | 13.3% | 15,000 | 9,893 |
| 001.1801.521.349028 | LANDFILL FEES | **1,900** | 1,900 | 0 | 0.0% | 1,900 | 1088 |
| 001.1801.521.351001 | OFFICE SUPPLIES | **15,650** | 16,100 | -450 | -2.8% | 16,100 | 13,648 |
| 001.1801.521.352001 | GAS & OIL | **112,696** | 141,053 | -28,357 | -20.1% | 141,053 | 122,538 |
| 001.1801.521.352004 | EQUIP PARTS & SUPPLIES | **15,000** | 22,330 | -7,330 | -32.8% | 22,330 | 24,158 |
| 001.1801.521.352005 | CONSUMABLE TOOLS | **5,614** | 5,614 | 0 | 0.0% | 5,614 | 3,209 |
| 001.1801.521.352006 | JANITORIAL SUPPLIES | **23,845** | 17,905 | 5,940 | 33.2% | 17,905 | 20,406 |
| 001.1801.521.352007 | SIGN MATERIAL | **250** | 250 | 0 | 0.0% | 250 | 0 |
| 001.1801.521.352008 | UNIFORMS & CLOTHING | **26,000** | 20,850 | 5,150 | 24.7% | 20,850 | 15,906 |
| 001.1801.521.352014 | OTHER COMMODITIES | **14,567** | 10,649 | 3,918 | 36.8% | 10,649 | 9,199 |
| 001.1801.521.352015 | TRAINING AIDS | **1,550** | 1,550 | 0 | 0.0% | 1,550 | 1,093 |
| 001.1801.521.352050 | CRIME PREVENTION | **1,700** | 1,700 | 0 | 0.0% | 1,700 | 50 |
| 001.1801.521.352061 | INVESTIGATION EXPENSE | **10,000** | 3,500 | 6,500 | 185.7% | 3,500 | 8,324 |
| 001.1801.521.352070 | ID SUPPLIES | **3,306** | 3,306 | 0 | 0.0% | 3,306 | 2,426 |
| 001.1801.521.352071 | AMMUNITION | **17,000** | 15,000 | 2,000 | 13.3% | 15,000 | 9,183 |
| 001.1801.521.352072 | UNIFORMS/EQUIP/ACCESSORY | **17,996** | 17,996 | 0 | 0.0% | 17,996 | 22,147 |
| 001.1801.521.352074 | DARE PROGRAM | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 2,992 |
| 001.1801.521.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **2,000** | 3,140 | -1,140 | -36.3% | 3,140 | 2,696 |
| 001.1801.521.355002 | MISCELLANEOUS | **2,975** | 2,975 | 0 | 0.0% | 2,975 | 1,894 |
| 001.1801.521.355003 | K 9 EXPENSES | **7,805** | 7,805 | 0 | 0.0% | 7,805 | 4,449 |
| Total Operating Expenses | | **791,744** | 803,000 | -11,256 | -1.4% | 803,000 | 630,883 |
| Capital Outlay | | | | | | | |
| 001.1801.512.6_____ | Various, See Detail | **90,270** | 78,286 | 11,984 | 15.3% | 78,286 | 118,693 |
| Total Capital Outlay | | **90,270** | 78,286 | 11,984 | 15.3% | 78,286 | 118,693 |
| **Total** | | **7,322,671** | **7,359,147** | **-36,476** | **-0.5%** | **7,359,147** | **6,768,072** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Police | | | | |
| | 001.1801.521.615010 | RMS/CAD/MOBILE | | **27,286** |
| | 001.1801.521.615009 | PC WORKSTATIONS | | **12,100** |
| | 001.1801.521.6xxxxxx | ROOF REPAIRS | | **15,000** |
| | 001.1801.521.6xxxxxx | TACTICAL VESTS | | **22,500** |
| | 001.1801.521.6xxxxxx | FIREARMS | | **1,564** |
| | 001.1801.521.6xxxxxx | NET MOTION | | **11,820** |
| **Total for Police** | | | | **90,270** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Police

**PROJECT NAME** CAD/RMS Upgrade
**ACCOUNT #** 001.1801.521.615010

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | xx |
| Replace | |

**TOTAL PROJECT COST** $ 27,286 FY 16-17
$ 27,286 FY 17-18

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Police Department station and mobile units.

**PROJECT DESCRIPTION**
Replace/upgrade existing records management system, computer aided dispatch system and provide integrated report writing for mobile unit.

**JUSTIFICATION**
Current CAD system was installed in 1997, and RMS in 1998. Mobile solutions were never added to the project thus officer incident reports which were then entered into RMS by records clerks duplicating the work of the officers. An upgraded system would allow field units to enter information directly into RMS allowing records clerks to concnetrate on validating information, perform uniform crime reports checks and attend to additional administrative duties.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Police

**PROJECT NAME** PC Workstations
**ACCOUNT #** 001.1801.521.615009

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | xx |

**TOTAL PROJECT COST** $ 12,100 FY 16-17

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Vero Beach Police Department

**PROJECT DESCRIPTION**
Replace outdated PC equipment

**JUSTIFICATION**
As of April 2014, our vendor, Logisys and Microsoft will no longer support systems running Windows XP. This three year replacement plan is recommended by the COVB Information Technology Department.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Police

**PROJECT NAME** VBPD Roof Repairs
**ACCOUNT #** 001.1801.521.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | xx |
| Replace | |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Vero Beach Police Department

**PROJECT DESCRIPTION**
Repair leaks and cracks in the police department roof.

**JUSTIFICATION**
Leaks in the roof caused by heavy rains have destroyed ceiling tiles and present a problem of potential damage to sensitive electronic equipment.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Police

**PROJECT NAME** CRT Tactical Vests
**ACCOUNT #** 001.1801.521.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | xx |

**TOTAL PROJECT COST** $ 22,500

**GRANT FUNDING**
Amount $ 11,250
Source/Agency JAG-FDLE

**PROJECT LOCATION**
Vero Beach Police Department

**PROJECT DESCRIPTION**
To replace current tactical bullet proof vest for Critical Response Team members.

**JUSTIFICATION**
The life cycle of bullet proof vests is five years, the current vest have reached the end of the cycle and must be replace. Half of the cost may be recovered from BJA grant after the purchase.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Police

**PROJECT NAME** Firearms
**ACCOUNT #** 001.1801.521.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | xx |

**TOTAL PROJECT COST** $ 1,564

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Vero Beach Police Department

**PROJECT DESCRIPTION**
Add 3 Glock pistols to the armory.

**JUSTIFICATION**
Due to the addition of officers the firearms are needed in the armory for new hires, or replacements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001 - General Fund
**DEPARTMENT** Police

**PROJECT NAME** Software
**ACCOUNT #** 001.1801.521.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | xx |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 11,820

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Vero Beach Police Department

**PROJECT DESCRIPTION**
Install Net Motion on mobile computers, cellular devices, and dedicated server.

**JUSTIFICATION**
Net Motion installed on our vehicle computer will allow officers to stay connected with the mainframe system during temporay outages caused by location, weather, or failure of the wireless service provider. Currently loss of signal causes conectivity issues with mobile CAD and records system requiring officers to reconnect and loss of data being entered at the time of the outage. With Net Motion installed the computer will not recognize the tempory loss of signal and there will be no requirement for officers to login in again and no loss of data. The system also allows pre-logon VPN which allows their MDTs to get on the network immediately (currently they log onto the computer, then an additional logon to the network) which keeps their passwords in sync with the domain at all times. No more account lock-outs when a user has to change a password from their MDT.

# Public Works
# Engineering & Survey

## Mission

The Mission of the Engineering & Survey Division is to provide professional expertise in the fields of civil engineering, land surveying, and construction inspection for the projects, programs, and policies of the City of Vero Beach, and to utilize that expertise in the following tasks:

- Design and execution of "Quality of Life" projects such as improvements to transportation, drainage systems, parks, and streetscapes.
- Coordination of public improvements with other agencies.
- Performance of plan review services for other departments to insure compliance with ordinances.
- Communication with the public regarding City of Vero Beach projects and policies.
- Provide preliminary survey, stakeout, inspection, and as-built information for Public Works and projects for other departments.
- Assist Streets Division with road, swale, and ditch grading.
- Review right of way applications, issue permits, perform inspections, and maintain database for right of way permits.
- Provide stakeout and inspection for right of way construction.
- Conduct traffic studies and maintain database of traffic crashes within city. Implement traffic improvements for City owned streets.
- Research and stake easements and right of ways for the public, utility providers, and city departments.
- Maintains database for all City-owned parcels

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 5 | 4 | +1 |
| Full Time Bargaining | 0 | 0 | 0 |
| Total | 5 | 4 | +1 |
| Part Time | 0 | 0 | 0 |
| Total | 5 | 4 | +1 |

## Major Goals and Challenges

- Develop and Implement Pedestrian and Bicycle Facility Master Plan for City.
- Continue implementation of National Pollutant Discharge Elimination System (NPDES) Phase II permit requirements.
- Continue implementation of stormwater improvements and policies as required by NPDES Phase II permit and Central IRL Zone B BMAP.
- Conduct a stormwater utility feasibility study.
- Continue implementation of various quality of life projects.
- Continue to map abandonment of right of ways, release of easements, and utility easements.
- Implement database for traffic studies and traffic crashes.
- Assist with annual street, sidewalk, and curb rehabilitation programs.
- Provide assistance on miscellaneous drainage projects.
- Design and implement economical methods to treat stormwater runoff and improve water quality in the Indian River Lagoon.
- Monitor and maintain existing stormwater infrastructure which is reaching the end of its design life.

# GENERAL FUND

## PUBLIC WORKS: ENGINEERING & SURVEY

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.2001.519.112001 | OPERATING SALARIES | **295,840** | 296,338 | -498 | -0.2% | 296,338 | 288,771 |
| 001.2001.519.114001 | OVERTIME SALARIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 0 |
| 001.2001.519.115009 | MEAL ALLOWANCE | **250** | 250 | 0 | 0.0% | 250 | 0 |
| 001.2001.519.121001 | SOCIAL SECURITY | **22,766** | 22,785 | -19 | -0.1% | 22,785 | 20,570 |
| 001.2001.519.122001 | PENSION FUND CONTRIBUTION | **99,833** | 99,598 | 235 | 0.2% | 99,598 | 92,270 |
| 001.2001.519.123001 | GROUP LIFE INSURANCE | **905** | 905 | 0 | 0.0% | 905 | 899 |
| 001.2001.519.123002 | HOSPITALIZATION INSURANCE | **59,146** | 46,851 | 12,295 | 26.2% | 46,851 | 46,237 |
| Total Personnel Costs | | **480,240** | 468,227 | 12,013 | 2.6% | 468,227 | 448,747 |
| Operating Expenses | | | | | | | |
| 001.2001.519.334002 | CLEANING & LAUNDRY | **300** | 225 | 75 | 33.3% | 225 | 135 |
| 001.2001.519.334007 | OTHER CONTRACTUAL SERVICES | **10,000** | 25000 | -15,000 | -60.0% | 25,000 | 745 |
| 001.2001.519.340001 | MILEAGE ALLOWANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 735 |
| 001.2001.519.346001 | EQUIPMENT MAINTENANCE | **1,700** | 1,300 | 400 | 30.8% | 1,300 | 2,404 |
| 001.2001.519.346002 | VEHICLE MAINTENANCE | **5,247** | 5,534 | -287 | -5.2% | 5,534 | 5,221 |
| 001.2001.519.346200 | SOFTWARE MAINTENANCE | **4,000** | 5,000 | -1,000 | -20.0% | 5,000 | 521 |
| 001.2001.519.349003 | SCHOOLS & MEETINGS | **5,000** | 2,000 | 3,000 | 150.0% | 2,000 | 2,532 |
| 001.2001.519.351001 | OFFICE SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 547 |
| 001.2001.519.352001 | GAS & OIL | **3,011** | 4,000 | -989 | -24.7% | 4,000 | 3,208 |
| 001.2001.519.352006 | JANITORIAL SUPPLIES | **50** | 50 | 0 | 0.0% | 50 | 102 |
| 001.2001.519.352008 | SAFETY SHOES & GLASSES | **300** | 150 | 150 | 100.0% | 150 | 150 |
| 001.2001.519.352012 | SURVEY PARTS & SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,596 |
| 001.2001.519.352014 | OTHER COMMODITIES | **120** | 400 | -280 | -70.0% | 400 | 18 |
| 001.2001.519.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **2,000** | 1,000 | 1,000 | 100.0% | 1,000 | 602 |
| 001.2001.519.359900 | INTERFUND SVCS | **-5,000** | -5,000 | 0 | 0.0% | -5,000 | -12,673 |
| Total Operating Expenses | | **30,228** | 43,159 | -12,931 | -30.0% | 43,159 | 5,843 |
| Capital Outlay | | | | | | | |
| 001.2001.541.6_____ | Various, See Detail | **17,500** | 4,200 | 13,300 | 316.7% | 4,200 | 1,945 |
| Total Capital Outlay | | **17,500** | 4,200 | 13,300 | 316.7% | 4,200 | 1,945 |
| **Total** | | **527,968** | **515,586** | **12,382** | **2.4%** | **515,586** | **456,535** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Public Works - Engineering & Survey | | | | |
| | 001.2001.519.6xxxxxx | COMPUTERS | | **2,500** |
| | 001.2001.519.6xxxxxx | PLOTTER/SCANNER | | **15,000** |
| **Total for Public Works - Engineering & Survey** | | | | **17,500** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works-Engineering & Survey

**PROJECT NAME** Computers
**ACCOUNT #** 001.2001.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 2,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
City Hall Engineering Survey Office

**PROJECT DESCRIPTION**
Purchase power user pc for engineering - survey design functions

**JUSTIFICATION**
PC will allow survey-engineer staff to use modern software and methods to execute survey and design functions for PW.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works-Engineering & Survey

**PROJECT NAME** Large Format Plotter and Scanner
**ACCOUNT #** 001.2001.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
City Hall Engineering Survey Office

**PROJECT DESCRIPTION**
Purchase Large format Plotter and Scanner used to plot engineering drawings (such as 24 inch x 36 inch) and scan large format documents as well.

**JUSTIFICATION**
Existing large format plotter and scanner is old and parts are unavailable to fix it. Plotting large format engineering drawings is an essential function of PW office. PW also has the only large format scanner in City and the scanner is used to archive city documents, site plans, and other public records throughout the City.

# Public Works
# Streets

## Mission

The mission of the Streets Division is to provide the public with safe rights of way by maintaining and improving roadways, stormwater systems, curbs, walkways, bike paths, street signs and pavement markings. The Division supplies special signs and pavement markings for other departments, events and agencies as needed; supplies heavy equipment services for other Public Works divisions and City departments as needed; constructs new sidewalks and stormwater infrastructure.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 1 | 1 | 0 |
| Full Time Bargaining | 15 | 15 | 0 |
| Total | 16 | 16 | 0 |
| Part Time | 1 | 0 | +1 |
| Total | 16 | 16 | +1 |

## Major Goals and Challenges

- Assist with maintaining the Pavement Management System (PMS) database.
- Prioritize pavement repair and restoration based upon PMS results via resurfacing, reconstruction, Micro Surfacing and recycling.
- Investigate placing asphalt millings on unimproved alleyways.
- Continue the New Sidewalk Construction program.
- Continue to supply signs for other departments as requested.
- Refurbish thermoplastic pavement markings from S.R. 60 to Atlantic Blvd. between 43 Ave. and 27 Ave.
- Refurbish thermoplastic pavement markings in the McAnsh Park area
- Refurbish thermoplastic pavement markings in the Airport area
- Continue the Curb Evaluation and Repair/Replacement program throughout the City.
- Continue to assist the Water and Sewer Department with asphalt and concrete repairs.
- Continue the Tree Trimming program in all public areas.
- Continue to keep GIS sign inventory updated.
- Adjust activities as necessary to implement the NPDES permit.
- Continue the Stormwater Outfall Treatment Improvement program.
- Continue the Stormwater Facilities Inspection program.
- Continue providing the level of maintenance services necessary to maintain the current FEMA flood insurance rating.
- Replace all street signs between 20 Ave and 34 Ave.

## Capital Projects

- Replace failed culverts throughout the City. See 5 year Capital Program
- Improve drainage system on Turtle Cove west of A.1.A.
- Drainage improvements on Shore Drive
- Drainage improvements on Bay Oak Lane
- Stormwater quality improvements throughout the City

# GENERAL FUND

## PUBLIC WORKS: STREETS

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.2005.541.112001 | OPERATING SALARIES | **692,220** | 687,785 | 4,435 | 0.6% | 687,785 | 670,323 |
| 001.2005.541.113002 | PART TIME SALARIES | **7500** | 0 | 7,500 | n/a | 0 | 0 |
| 001.2005.541.114001 | OVERTIME SALARIES | **3,600** | 3,600 | 0 | 0.0% | 3,600 | 1070 |
| 001.2005.541.115009 | MEAL ALLOWANCE | **0** | 600 | -600 | -100.0% | 600 | 14 |
| 001.2005.541.121001 | SOCIAL SECURITY | **53,804** | 52,616 | 1,188 | 2.3% | 52,616 | 48,074 |
| 001.2005.541.122001 | CONTRIB TO PENSION FUND | **233,143** | 230,575 | 2,568 | 1.1% | 230,575 | 213,477 |
| 001.2005.541.123001 | GROUP LIFE INSURANCE | **2,107** | 2,107 | 0 | 0.0% | 2,107 | 2,094 |
| 001.2005.541.123002 | HOSPITALIZATION INSURANCE | **150,288** | 148,708 | 1,580 | 1.1% | 148,708 | 144,554 |
| Total Personnel Costs | | **1,142,662** | 1,125,991 | 16,671 | 1.5% | 1,125,991 | 1,079,606 |
| Operating Expenses | | | | | | | |
| 001.2005.541.334002 | UNIFORM SERVICE | **3,300** | 3,500 | -200 | -5.7% | 3,500 | 2,662 |
| 001.2005.541.334007 | OTHER CONTRACTUAL SERVICES | **5,000** | 6,100 | -1,100 | -18.0% | 6,100 | 12,079 |
| 001.2005.541.343001 | UTILITIES | **17,000** | 16,500 | 500 | 3.0% | 16,500 | 15,706 |
| 001.2005.541.344001 | RENTAL OF MACHINERY & EQUIP | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 001.2005.541.346002 | VEHICLE MAINTENANCE | **178,903** | 187,654 | -8,751 | -4.7% | 187,654 | 175,941 |
| 001.2005.541.346063 | ROAD MAINTENANCE MATERIALS | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 17,207 |
| 001.2005.541.349003 | SCHOOLS & MEETINGS | **2,000** | 500 | 1,500 | 300.0% | 500 | 0 |
| 001.2005.541.349028 | LANDFILL FEES | **11,000** | 15000 | -4,000 | -26.7% | 15000 | 10437 |
| 001.2005.541.352001 | MOTOR FUEL | **39,278** | 54,718 | -15,440 | -28.2% | 54,718 | 44,816 |
| 001.2005.541.352005 | CONSUMABLE TOOLS | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 5,052 |
| 001.2005.541.352007 | SIGN MATERIAL | **70,000** | 70,000 | 0 | 0.0% | 70,000 | 69,969 |
| 001.2005.541.352008 | SAFETY SHOES & GLASSES | **3,700** | 3,000 | 700 | 23.3% | 3,000 | 3,647 |
| 001.2005.541.352009 | BUILD SUPPLIES & MATLS | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 7,040 |
| 001.2005.541.352014 | OTHER COMMODITIES | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 4,031 |
| 001.2005.541.352073 | SWALE SOD | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,422 |
| 001.2005.541.359900 | INTERFUND SERVICES | **-250000** | -177,500 | -72,500 | 40.8% | -177,500 | -239,212 |
| Total Operating Expenses | | **125,181** | 224,472 | -99,291 | -44.2% | 224,472 | 132,797 |
| Capital Outlay | | | | | | | |
| 001.2005.541.6_____ | Various, See Detail | **16,000** | 43,500 | -27,500 | -63.2% | 43,500 | 1,316 |
| Total Capital Outlay | | **16,000** | 43,500 | -27,500 | -63.2% | 43,500 | 1,316 |
| **Total** | | **1,283,843** | **1,393,963** | **-110,120** | **-7.9%** | **1,393,963** | **1,213,719** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Public Works - Streets | | | | |
| | 001.2005.541.6xxxxxx | COMPUTERS | | **3,000** |
| | 001.2005.541.6xxxxxx | TRAILER | | **2,500** |
| | 001.2005.541.6xxxxxx | 3 INCH PUMP | | **3,800** |
| | 001.2005.541.6xxxxxx | MORTAR MIXER | | **4,200** |
| | 001.2005.541.6xxxxxx | VACCON HOSE & NOZZLES | | **2,500** |
| **Total for Public Works - Streets** | | | | **16,000** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Streets

**PROJECT NAME** Computers
**ACCOUNT #** 001.2005.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,000

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace 2 XP computers

**JUSTIFICATION**
Replace 2 XP computers that are out of warranty.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Streets

**PROJECT NAME** Special Events Trailer
**ACCOUNT #** 001.2005.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 2,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace special events Trailer

**JUSTIFICATION**
Replaces 1988 3-Ton Trailer (#358). Trailer is worn out and to costly to repair.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Streets

**PROJECT NAME** 3 Inch Mud Pump
**ACCOUNT #** 001.2005.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,800

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace #212 3 inch Gorman Rupp Pump with a 8 H.P. engine

**JUSTIFICATION**
Replace 2000 Gorman Rupp pump has out lived it's useful life.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Streets

**PROJECT NAME** Mortar Mixer
**ACCOUNT #** 001.2005.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 4,200

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace Mortar Mixer

**JUSTIFICATION**
Replace year 2000 Mortar Mixer # 211 . We can not keep it running.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works -

**PROJECT NAME** Public Works - Streets
**ACCOUNT #** 001.2005.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 2,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Need a new hose and nozzle for the VacCon Truck

**JUSTIFICATION**
Replace existing VacCon Hose. They wear out as they are used.

# Public Works
# Geographic Information Systems (GIS)

## Mission

The mission of the Geographic Information Systems (GIS) Division is to provide the City of Vero Beach, the public, and other agencies data that contains accurate geographic location and associated information for material assets or activities located in the City of Vero Beach (examples: zoning, stormwater infrastructure, addresses, traffic signs, cemetery lots, streets, etc.); To maintain communication with GIS, City departments, and other agencies to ensure data quality and avoid data redundancy; and to remain informed of new technologies that may assist or improve data collection and distribution capabilities.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 1 | 1 | 0 |
| Full Time Bargaining | 1 | 1 | 0 |
| Total | 2 | 2 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 2 | 2 | 0 |

## Major Goals and Challenges

- Update Roofline\Address database to 2016 aerial base map.
- Schedule and hold ProViewer software training classes for new and current City employees.
- Design automated function for submitting City address data to DOR for telecommunication tax.
- Expand stormwater system interactive map accessible via mobile devices for City staff.
- Expand water and sewer system interactive map accessible via mobile devices for City staff.
- Create interactive map accessible with a mobile device to assist field staff with sign database log entries.
- Maintain interactive GIS data download portal for public use.
- Create and maintain an interactive map\picture gallery highlighting destinations in City for citizens and tourists.
- Scan, archive, and hyperlink cemetery deeds\open & close forms to ProViewer for staff access.

# GENERAL FUND

## PUBLIC WORKS: GEOGRAPHIC INFORMATION SYSTEMS (GIS)

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.2006.519.112001 | OPERATING SALARIES | **116,808** | 116,900 | -92 | -0.1% | 116,900 | 113,932 |
| 001.2006.519.113002 | PART TIME SALARIES | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 6,760 |
| 001.2006.519.121001 | SOCIAL SECURITY | **9,548** | 9,555 | -7 | -0.1% | 9,555 | 8,821 |
| 001.2006.519.122001 | PENSION FUND CONTRIBUTION | **39,550** | 39,190 | 360 | 0.9% | 39,190 | 36,283 |
| 001.2006.519.123001 | GROUP LIFE INSURANCE | **358** | 358 | 0 | 0.0% | 358 | 356 |
| 001.2006.519.123002 | HOSPITALIZATION INSURANCE | **18,738** | 18,555 | 183 | 1.0% | 18,555 | 18,016 |
| Total Personnel Costs | | **193,002** | 192,558 | 444 | 0.2% | 192,558 | 184,168 |
| Operating Expenses | | | | | | | |
| 001.2006.519.340001 | MILEAGE ALLOWANCE | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 001.2006.519.341001 | TELEPHONE | **100** | 100 | 0 | 0.0% | 100 | 68 |
| 001.2006.519.342001 | POSTAGE | **50** | 50 | 0 | 0.0% | 50 | 0 |
| 001.2006.519.346001 | EQUIPMENT MAINTENANCE | **400** | 400 | 0 | 0.0% | 400 | 0 |
| 001.2006.519.346200 | SOFTWARE MAINTENANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 990 |
| 001.2006.519.349003 | SCHOOLS & MEETINGS | **1,000** | 1,500 | -500 | -33.3% | 1,500 | 182 |
| 001.2006.519.351001 | OFFICE SUPPLIES | **1,000** | 2,000 | -1,000 | -50.0% | 2,000 | 268 |
| 001.2006.519.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **200** | 200 | 0 | 0.0% | 200 | 100 |
| 001.2006.519.359900 | INTERFUND SERVICES | **-40,000** | -40,000 | 0 | 0.0% | -40,000 | -49,877 |
| Total Operating Expenses | | **-36,150** | -34,650 | -1,500 | 4.3% | -34,650 | -48,269 |
| Capital Outlay | | | | | | | |
| 001.2006.541.6_____ | Various, See Detail | **0** | 4,400 | -4,400 | -100.0% | 4,400 | 0 |
| Total Capital Outlay | | **0** | 4,400 | -4,400 | -100.0% | 4,400 | 0 |
| **Total** | | **156,852** | **162,308** | **-5,456** | **-3.4%** | **162,308** | **135,899** |

# Public Works
# Grounds Maintenance

## Mission

The mission of the Grounds Maintenance Division is to perform landscape and custodial maintenance in an environmentally sensitive manner that provides exceptional levels of service. Insuring parks, beaches and public areas are maintained in a manner that support the community's vision and retains their value over time.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 1 | 1 | 0 |
| Full Time Bargaining | 30 | 29 | 0 |
| Total | 31 | 30 | +1 |
| Part Time | 0 | 0 | 0 |
| Total | 31 | 30 | +1 |

## Major Goals and Challenges

- Maintain and upgrade landscaping in 280 acres of City parks and properties.
- Furnish sanitation supplies and maintain cleanliness of 22 public restrooms and amenities in the City parks.
- Maintain and improve landscaped medians, islands and parkways in major thoroughfares within the city limits.
- Prepare park areas for community events through landscape maintenance, pest control and janitorial tasks.
- Continue to implement cost and labor-saving techniques pertaining to landscape maintenance and custodial tasks.
- Inspect and repair all irrigation systems, consisting of approximately 12,800 sprinkler heads, on City properties.
- Replace damaged and declining trees and plants on public properties.
- Continue tree replacement program on Victory Boulevard as needed.
- Oversee installation and maintenance of tree plantings throughout the City, including dedicatory trees, to insure proper techniques are used for optimum survivability.
- Ensure standards and requirements are met for maintaining the City's Tree City USA designation (35 years).

# GENERAL FUND

## PUBLIC WORKS: GROUNDS MAINTENANCE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.3304.572.112001 | OPERATING SALARIES | **1,093,657** | 1,043,894 | 49,763 | 4.8% | 1,043,894 | 1,022,293 |
| 001.3304.572.114001 | OVERTIME SALARIES | **26,000** | 26,000 | 0 | 0.0% | 26,000 | 17,687 |
| 001.3304.572.115009 | MEAL ALLOWANCE | **0** | 0 | 0 | n/a | 0 | 14 |
| 001.3304.572.121001 | SOCIAL SECURITY | **85,654** | 81,847 | 3,807 | 4.7% | 81,847 | 76,301 |
| 001.3304.572.122001 | CONTRIB TO PENSION FUND | **357,330** | 350,194 | 7,136 | 2.0% | 350,194 | 324,275 |
| 001.3304.572.123001 | GROUP LIFE INSURANCE | **3,203** | 3,203 | 0 | 0.0% | 3,203 | 3,185 |
| 001.3304.572.123002 | HOSPITALIZATION INSURANCE | **245,721** | 236,229 | 9,492 | 4.0% | 236,229 | 213,814 |
| Total Personnel Costs | | **1,811,565** | 1,741,367 | 70,198 | 4.0% | 1,741,367 | 1,657,569 |
| Operating Expenses | | | | | | | |
| 001.3304.572.334002 | CLEANING & LAUNDRY | **6,572** | 6,400 | 172 | 2.7% | 6,400 | 5,414 |
| 001.3304.572.334007 | OTHER CONTRACTUAL SERVICES | **12,625** | 12,125 | 500 | 4.1% | 12,125 | 10,127 |
| 001.3304.572.334020 | BEACH CLEANING | **57,000** | 49,500 | 7,500 | 15.2% | 49,500 | 42,490 |
| 001.3304.572.334021 | FERTILIZER | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 6,380 |
| 001.3304.572.334022 | PUMP AND WELL SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 001.3304.572.343001 | UTILITIES | **228,000** | 228,000 | 0 | 0.0% | 228,000 | 245,292 |
| 001.3304.572.346002 | VEHICLE MAINTENANCE | **101,913** | 105,254 | -3,341 | -3.2% | 105,254 | 116,550 |
| 001.3304.572.346058 | MOWING CONTRACT | **9,800** | 49,200 | -39,400 | -80.1% | 49,200 | 49,200 |
| 001.3304.572.349003 | SCHOOLS & MEETINGS | **1600** | 800 | 800 | 100.0% | 800 | 100 |
| 001.3304.572.352001 | MOTOR FUEL | **35,453** | 50,267 | -14,814 | -29.5% | 50,267 | 40,839 |
| 001.3304.572.352005 | CONSUMABLE TOOLS | **5,300** | 5,300 | 0 | 0.0% | 5,300 | 2,671 |
| 001.3304.572.352006 | JANITORIAL SUPPLIES | **13,000** | 13,000 | 0 | 0.0% | 13,000 | 11,823 |
| 001.3304.572.352008 | SAFETY SHOES & GLASSES | **6,775** | 6,550 | 225 | 3.4% | 6,550 | 5,347 |
| 001.3304.572.352014 | OTHER COMMODITIES | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 5,392 |
| 001.3304.572.352065 | SMALL EQUIPMENT | **5,000** | 4,000 | 1,000 | 25.0% | 4,000 | 3,921 |
| 001.3304.572.352066 | IRRIGATION MATERIALS | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 17,595 |
| 001.3304.572.352067 | FENCING MATERIALS | **1,500** | 2500 | -1,000 | -40.0% | 2500 | 0 |
| 001.3304.572.352068 | CHEMICAL SUPPLIES | **12,000** | 14,000 | -2,000 | -14.3% | 14,000 | 9,882 |
| 001.3304.572.352069 | LANDSCAPE MATERIALS | **25,000** | 22,000 | 3,000 | 13.6% | 22,000 | 20,455 |
| 001.3304.572.354001 | SUBSCRIPTIONS & MEMBERSHIP | **75** | 75 | 0 | 0.0% | 75 | 0 |
| 001.3304.572.359900 | PARK MAINT INCOME | **-439,996** | -441,669 | 1,673 | -0.4% | -441,669 | -408,751 |
| Total Operating Expenses | | **113,617** | 159,302 | -45,685 | -28.7% | 159,302 | 184,727 |
| Capital Outlay | | | | | | | |
| 001.3304.541.6_____ | Various, See Detail | **34,523** | 22,500 | 12,023 | 53.4% | 22,500 | 9,971 |
| Total Capital Outlay | | **34,523** | 22,500 | 12,023 | 53.4% | 22,500 | 9,971 |
| **Total** | | **1,959,705** | **1,923,169** | **36,536** | **1.9%** | **1,923,169** | **1,852,267** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Public Works - Grounds Maintenance | | | | |
| | 001.3304.572.6xxxxxx | MOWERS | | **10,323** |
| | 001.3304.572.6xxxxxx | COMPUTERS | | **1,500** |
| | 001.3304.572.6xxxxxx | TRACTOR W/FRONT END LOADER | | **20,200** |
| | 001.3304.572.6xxxxxx | EQUIPMENT TRAILER | | **2,500** |
| **Total for Public Works - Grounds Maintenance** | | | | **34,523** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Grounds Maintenance

**PROJECT NAME** Riding Mower
**ACCOUNT #** 001.3304.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 10,000 Annual Recurring

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
2017 Replace Unit #4182, 2005 Commercial Riding Mower
2018 Replace Unit #4204, 2006 Commercial Riding Mower
2019 Replace Unit #4216, 2006 Commercial Riding Mower
2020 Replace Unit #4265, 2008 Commercial Riding Mower
2021 Replace Unit #4266, 2008 Commercial Riding Mower

**JUSTIFICATION**
Mowers will have reached the end of their service life.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Grounds Maintenance

**PROJECT NAME** Computers
**ACCOUNT #** 001.3304.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 1,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace XP Computer

**JUSTIFICATION**
Replace one XP computer that is out of warranty.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Grounds Maintenance

**PROJECT NAME** Kubota L3901 DT Tractor with front end loader
**ACCOUNT #** 001.3304.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 20,200

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace Unit #4173, 2005 New Holland Tractor
Replace Unit #4249, 1998 Kubota L-35 Small Backhoe

**JUSTIFICATION**
Unit #4173 has mechanical problems that prevent its use as intended for the Division. Unit #4249 is 18 years old and near the end of it's usefull life. The new tractor has the capability of adding attachments that will take the place of both of the old tractors.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Grounds Maintenance

**PROJECT NAME** Equipment Trailer
**ACCOUNT #** 001.3304.519.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 2,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace Unit #496, 1990 Crosley Utility Trailer

**JUSTIFICATION**
Trailer has reached the end of its useful life.

# Public Works
# Administration

## Mission

The mission of the Administration Division is to provide professional leadership, management and administrative support for all divisions in the Department of Public Works which include: Solid Waste, Engineering and Survey, GIS, Streets, Facilities Management, Fleet Management, Grounds Maintenance and Cemetery, in the safest and most economical manner.

Coordinate public improvement projects with Indian River County, the State of Florida and other governmental agencies; assist other City departments in areas where our departmental assets are beneficial to fulfilling a project goal.

Our goal is to continue to promote and maintain the quality of life expected by the citizens of Vero Beach through the maintenance of and improvement to Public Works facilities.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 3 | 3 | 0 |
| Full Time Bargaining | 1 | 1 | 0 |
| Total | 4 | 4 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 4 | 4 | 0 |

## Major Goals and Challenges

- Serve as City representative on the Technical Complement of the Indian River County Metropolitan Planning Organization.
- Coordinate the department's activities with City Council and other boards as directed by the City Manager.
- Assist Engineering and Survey Sections with plan review, right of way permits and maintenance of various databases.
- Support Project Administration of:
  Investigation into formation of Stormwater Utility;
  Miscellaneous drainage projects for Streets Division;
  Annual Street Maintenance and Resurfacing contract;
  New sidewalk construction projects;

## Capital Projects

- 34th Av Bridge replacement and Airport Rd improvements, construction phase.

# GENERAL FUND

## PUBLIC WORKS: ADMINISTRATION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.3305.519.112001 | OPERATING SALARIES | **299,515** | 299,110 | 405 | 0.1% | 299,110 | 291,483 |
| 001.3305.519.114001 | OVERTIME SALARIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 001.3305.519.121001 | SOCIAL SECURITY | **22,989** | 22,958 | 31 | 0.1% | 22,958 | 19,866 |
| 001.3305.519.122001 | PENSION FUND CONTRIBUTION | **101,254** | 100,274 | 980 | 1.0% | 100,274 | 92,838 |
| 001.3305.519.123001 | GROUP LIFE INSURANCE | **914** | 914 | 0 | 0.0% | 914 | 907 |
| 001.3305.519.123002 | HOSPITALIZATION INSURANCE | **41,014** | 50,061 | -9,047 | -18.1% | 50,061 | 48,667 |
| Total Personnel Costs | | **466,686** | 474,317 | -7,631 | -1.6% | 474,317 | 453,761 |
| Operating Expenses | | | | | | | |
| 001.3305.519.334003 | JANITORIAL SERVICES | **20,172** | 17,540 | 2,632 | 15.0% | 17,540 | 17,540 |
| 001.3305.519.334007 | OTHER CONTRACTUAL SERVICES | **4,000** | 3,300 | 700 | 21.2% | 3,300 | 2,132 |
| 001.3305.519.340001 | MILEAGE ALLOWANCE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,343 |
| 001.3305.519.341001 | TELEPHONE | **6,800** | 7,000 | -200 | -2.9% | 7,000 | 6,333 |
| 001.3305.519.342001 | POSTAGE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 390 |
| 001.3305.519.343001 | UTILITIES | **21,000** | 22,000 | -1,000 | -4.5% | 22,000 | 19,622 |
| 001.3305.519.346001 | EQUIPMENT MAINTENANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 576 |
| 001.3305.519.346003 | BUILDING MAINTENANCE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,402 |
| 001.3305.519.347001 | PRINTING & BINDING | **500** | 600 | -100 | -16.7% | 600 | 2 |
| 001.3305.519.349001 | ADVERTISING | **200** | 200 | 0 | 0.0% | 200 | 0 |
| 001.3305.519.349003 | SCHOOLS & MEETINGS | **1,600** | 1,300 | 300 | 23.1% | 1,300 | 954 |
| 001.3305.519.349028 | LANDFILL FEES | **3,850** | 3,700 | 150 | 4.1% | 3,700 | 3,655 |
| 001.3305.519.351001 | OFFICE SUPPLIES | **5,500** | 6,500 | -1,000 | -15.4% | 6,500 | 5,565 |
| 001.3305.519.351003 | OFFICE FURNITURE & EQUIP | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 607 |
| 001.3305.519.352006 | JANITORIAL SUPPLIES | **1,300** | 1,200 | 100 | 8.3% | 1,200 | 1,291 |
| 001.3305.519.352014 | OTHER COMMODITIES | **0** | 0 | 0 | n/a | 0 | 47 |
| 001.3305.519.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,000** | 1,500 | -500 | -33.3% | 1,500 | 570 |
| 001.3305.519.359900 | INTERFUND SVCS | **0** | 0 | 0 | n/a | 0 | -598 |
| Total Operating Expenses | | **72,422** | 71,340 | 1,082 | 1.5% | 71,340 | 61,431 |
| Capital Outlay | | | | | | | |
| 001.3305.541.6_____ | Various, See Detail | **6,900** | 3,900 | 3,000 | 76.9% | 3,900 | 0 |
| Total Capital Outlay | | **6,900** | 3,900 | 3,000 | 76.9% | 3,900 | 0 |
| **Total** | | **546,008** | **549,557** | **-3,549** | **-0.6%** | **549,557** | **515,192** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Public Works - Admin | | | | |
| | 001.3305.519.6xxxxxx | COMPUTERS | | **3,500** |
| | 001.3305.519.6xxxxxx | EQUIPMENT - COPIER | | **3,400** |
| **Total for Public Works - Admin** | | | | **6,900** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Administration

**PROJECT NAME** Computers
**ACCOUNT #** 001.519.3305.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
2016-2017
Replace 1 - XP laptop PC that is out of warranty.
Replace 1 - XP desktop PC that is out of warranty.

**JUSTIFICATION**
Existing PC's will be 7-8 years old and out of warranty.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Administration

**PROJECT NAME** Replace AirWest Network Printer/Copier
**ACCOUNT #** 001.519.3305.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,400

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Airport West PW Office

**PROJECT DESCRIPTION**
Replace existing 10 year old network printer/copier

**JUSTIFICATION**
This is the primary printer/copier for the Airport West office. Due to the age of the unit, parts are hard to find and it has compatibility issues with the new Windows operating system.

# Public Works
# Fleet Management

## Mission

The mission of the Fleet Management Division is to ensure availability of all vehicles and equipment used by the various departments of the City of Vero Beach. The division provides preventive maintenance recommended by the manufacturer and remedial repairs to ensure proper operation; maintains inventory for replacement parts, fuel, and supplies; provides a qualified staff of mechanics and technicians; keeps records on all equipment regarding work performed, schedules, and costs. Staff operates the computerized fleet management and fuel dispensing systems and evaluates information to ensure the timely maintenance of all equipment. The division also researches and recommends standard equipment specifications, as well as provides guidance in the timing and type of vehicles and equipment to be replaced.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 1 | 2 | 0 |
| Full Time Bargaining | 7 | 6 | 0 |
| Total | 8 | 8 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 8 | 8 | 0 |

## Major Goals and Challenges

- Provide preventive maintenance program for 84 autos, 126 light trucks and cargo vans, 63 medium and heavy duty trucks, 13 small utility vehicles, 35 pieces of heavy equipment, 70 trailers, 21 commercial mowers and 355 pieces of small engine equipment (e.g., generators, weed trimmers, edger's, etc.) and 2 Police motorcycles.
- Perform maintenance and welding repairs for all dumpster containers for Solid Waste division.
- Provide welding repairs as needed for City departments.
- Manage the fleet in a fiscally responsible manner that insures the lowest possible operating cost while maintaining consistently high mechanical reliability. This is being accomplished through a lease/purchase program for light vehicles spreading the capital cost of vehicle replacement over a 5 year period.
- Maintain a service facility that provides superior customer service, repair, and administrative support to the customer while maintaining a self-supporting posture.
- Keep the customer foremost in our minds when implementing policies and procedures for the betterment of the fleet and the City.
- Strive to obtain the absolute best ratio of dollars spent to miles driven.
- Through sound purchasing and negotiating practices, acquire only appropriate and necessary vehicles to meet the needs of City departments.
- Continue to investigate Alternative Fuel options.
- Provide standard vehicle/equipment acquisition program.
- Implement vehicle replacement through lease/purchase program.
- Optimize inventory stock if parts can be obtained by local suppliers in a timely manner.

# GENERAL FUND

## PUBLIC WORKS: FLEET MANAGEMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.3306.519.112001 | OPERATING SALARIES | **377,186** | 374,701 | 2,485 | 0.7% | 374,701 | 347,089 |
| 001.3306.519.114001 | OVERTIME SALARIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1355 |
| 001.3306.519.121001 | SOCIAL SECURITY | **28,931** | 28,741 | 190 | 0.7% | 28,741 | 24,608 |
| 001.3306.519.122001 | PENSION FUND CONTRIBUTION | **130,241** | 128,795 | 1,446 | 1.1% | 128,795 | 119,938 |
| 001.3306.519.123001 | GROUP LIFE INSURANCE | **1,153** | 1,153 | 0 | 0.0% | 1,153 | 1,064 |
| 001.3306.519.123002 | HOSPITALIZATION INSURANCE | **71,556** | 79,848 | -8,292 | -10.4% | 79,848 | 72,439 |
| Total Personnel Costs | | **610,067** | 614,238 | -4,171 | -0.7% | 614,238 | 566,493 |
| Operating Expenses | | | | | | | |
| 001.3306.519.334002 | CLEANING & LAUNDRY | **1,850** | 2,500 | -650 | -26.0% | 2,500 | 1,787 |
| 001.3306.519.334007 | OTHER CONTRACTUAL SERVICES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 2,012 |
| 001.3306.519.334023 | CONTRACT PAINTING SVCS | **5,000** | 7,000 | -2,000 | -28.6% | 7,000 | 3,956 |
| 001.3306.519.341001 | TELEPHONE | **800** | 1,000 | -200 | -20.0% | 1,000 | 538 |
| 001.3306.519.343001 | UTILITIES | **23,000** | 23,000 | 0 | 0.0% | 23,000 | 20,349 |
| 001.3306.519.346001 | EQUIPMENT MAINTENANCE | **4,500** | 4,500 | 0 | 0.0% | 4,500 | 3,180 |
| 001.3306.519.346002 | VEHICLE MAINTENANCE | **9,297** | 9,641 | -344 | -3.6% | 9,641 | 10,473 |
| 001.3306.519.346003 | BUILDING MAINTENANCE | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 1,914 |
| 001.3306.519.346062 | GAS BOY MAINTENANCE | **800** | 1,500 | -700 | -46.7% | 1,500 | 489 |
| 001.3306.519.347001 | PRINTING & BINDING | **400** | 500 | -100 | -20.0% | 500 | 152 |
| 001.3306.519.349003 | SCHOOLS & MEETINGS | **2,500** | 1,500 | 1,000 | 66.7% | 1,500 | 832 |
| 001.3306.519.349028 | LANDFILL FEES | **2,500** | 1,450 | 1,050 | 72.4% | 1,450 | 1,582 |
| 001.3306.519.351001 | OFFICE SUPPLIES | **1,650** | 2,000 | -350 | -17.5% | 2,000 | 1,390 |
| 001.3306.519.351003 | OFFICE FURNITURE & EQUIP | **1000** | 1200 | -200 | -16.7% | 1200 | 811 |
| 001.3306.519.352001 | GAS & OIL | **1,900** | 2,521 | -621 | -24.6% | 2,521 | 1,841 |
| 001.3306.519.352003 | VEHICLE PARTS & SUPPLIES | **322,000** | 320,000 | 2,000 | 0.6% | 320,000 | 332,373 |
| 001.3306.519.352004 | EQUIP PARTS & SUPPLIES | **3,500** | 4,500 | -1,000 | -22.2% | 4,500 | 991 |
| 001.3306.519.352005 | CONSUMABLE TOOLS | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,140 |
| 001.3306.519.352006 | JANITORIAL SUPPLIES | **0** | 0 | 0 | n/a | 0 | 18 |
| 001.3306.519.352008 | SAFETY SHOES & GLASSES | **1,200** | 1,050 | 150 | 14.3% | 1,050 | 1,050 |
| 001.3306.519.352014 | OTHER COMMODITIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 191 |

# GENERAL FUND

## PUBLIC WORKS: FLEET MANAGEMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 001.3306.519.352059 | SHOP SUPPLIES | **24,000** | 24,000 | 0 | 0.0% | 24,000 | 21,111 |
| 001.3306.519.352060 | SMALL ENGINE REPLACEMENT | **0** | 0 | 0 | n/a | 0 | 88 |
| 001.3306.519.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 001.3306.519.359900 | INTERFUND SVCS LABOR | **-1,019,167** | -1,034,542 | 15,375 | -1.5% | -1,034,542 | -966,670 |
| Total Operating Expenses | | **-600,770** | -612,180 | 11,410 | -1.9% | -612,180 | -555,402 |
| Capital Outlay | | | | | | | |
| 001.3306.541.6_____ | Various, See Detail | **11,950** | 0 | 11,950 | n/a | 0 | 0 |
| Total Capital Outlay | | **11,950** | 0 | 11,950 | n/a | 0 | 0 |
| **Total** | | **21,247** | **2,058** | **19,189** | **932.4%** | **2,058** | **11,091** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Public Works - Fleet Mgmnt | | | | |
| | 001.3306.519.6xxxxxx | DIAGNOSTIC COMPUTER & SOFTWARE | | **7,050** |
| | 001.3306.519.6xxxxxx | COMPUTERS | | **1,500** |
| | 001.3306.519.6xxxxxx | EQUIPMENT - COPIER | | **3,400** |
| **Total for Public Works - Fleet Mgmnt** | | | | **11,950** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Fleet Management

**PROJECT NAME** New Diagnostic Computer and software
**ACCOUNT #** 001.519.3306.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 7,050

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Fleet Management

**PROJECT DESCRIPTION**

Purchase new laptop and software to use for heavy vehicle diagnostics.

**JUSTIFICATION**
This will allow us to utilize the latest diagnostic software to track down failures and reduce the time to place the vehicles back in service. Currently we need to wait on the dealer to send a technician to our garage for diagnostics.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Fleet Management

**PROJECT NAME** Replace PC's
**ACCOUNT #** 001.519.3306.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 1,500 FY 16-17
$ 3,000 FY 17-18

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Fleet Management

**PROJECT DESCRIPTION**

2016-2017
Replace 1 - XP desktop PC that is out of warranty. $1,500
2017-2018
Replace 2 - XP desktop PC that are out of warranty. $3,000

**JUSTIFICATION**
Existing PC's will be 7-8 years old and out of warranty.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Fleet Management

**PROJECT NAME** Replace Fleet Network Printer/Copier
**ACCOUNT #** 001.519.3306.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,400

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Airport West Fleet Management Office

**PROJECT DESCRIPTION**
Replace existing 10 year old network printer/copier

**JUSTIFICATION**
This is the primary printer/copier for the Fleet Management office. Due to the age of the unit, parts are hard to find and it has compatibility issues with the new Windows operating system.

# Public Works
# Facilities Management

## Mission

The mission of the Facilities Management Division is to provide a safe, comfortable operating environment for all facilities outside of the right-of-way (excluding janitorial services and grounds maintenance). Work includes maintenance and construction services for approximately 39 facilities and 130 buildings associated with: air quality; heating and air conditioning; electrical; interior and exterior lighting; plumbing (including approximately 85 restrooms); interior and exterior painting; major and minor renovations (such as carpentry/framing, and drywall); roofing; miscellaneous structures (such as fences, gates, dumpster enclosures, benches, trash baskets, lifeguard towers and boardwalk/crossovers); and coordinate capital improvement projects with private consultants and contractors.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 1 | 1 | 0 |
| Full Time Bargaining | 6 | 6 | 0 |
| Total | 7 | 7 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 7 | 7 | 0 |

## Major Goals and Challenges

- Maintenance of all City-owned buildings (except Power Plant and Water and Sewer plants), city park facilities, dune crossovers and boardwalks. Services include carpentry, painting, air conditioning, plumbing, electrical, roofing, flooring and ceiling.
- Maintain lighting in all City parking lots, city parks, interior and exterior lighting for buildings, and beach turtle lighting.
- Continue to build and install wooden trash baskets and benches as needed.
- Continue concrete bench and table replacement/repairs at all parks as needed.
- Continue roof replacement from cedar shakes to asphalt shingles for park structures as needed.
- Continue to replace interior and exterior lighting with more efficient lights as needed.
- Continue boardwalk repairs as needed.
- Coordinate and supervise large repair projects completed through contracts.
- Continue PW Compound Buildings painting
- Replace crossover deck boards at Flamevine

# GENERAL FUND

## PUBLIC WORKS: FACILITIES MANAGEMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.3309.519.112001 | OPERATING SALARIES | **349,190** | 344,770 | 4,420 | 1.3% | 344,770 | 327,885 |
| 001.3309.519.114001 | OVERTIME SALARIES | **4,000** | 2,000 | 2,000 | 100.0% | 2,000 | 474 |
| 001.3309.519.115009 | MEAL ALLOWANCE | **0** | 100 | -100 | -100.0% | 100 | 0 |
| 001.3309.519.121001 | SOCIAL SECURITY | **27,019** | 26,536 | 483 | 1.8% | 26,536 | 23,778 |
| 001.3309.519.122001 | PENSION FUND CONTRIBUTION | **115,615** | 114,149 | 1,466 | 1.3% | 114,149 | 104,482 |
| 001.3309.519.123001 | GROUP LIFE INSURANCE | **1,035** | 1,035 | 0 | 0.0% | 1,035 | 1,003 |
| 001.3309.519.123002 | HOSPITALIZATION INSURANCE | **71,690** | 67,780 | 3,910 | 5.8% | 67,780 | 64,565 |
| Total Personnel Costs | | **568,549** | 556,370 | 12,179 | 2.2% | 556,370 | 522,187 |
| Operating Expenses | | | | | | | |
| 001.3309.519.334002 | CLEANING & LAUNDRY | **2,400** | 3,200 | -800 | -25.0% | 3,200 | 1,880 |
| 001.3309.519.334007 | OTHER CONTRACTUAL SERVICES | **3,500** | 5,525 | -2,025 | -36.7% | 5,525 | 1,763 |
| 001.3309.519.334023 | CONTRACT PAINTING SERVICES | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 0 |
| 001.3309.519.343001 | UTILITIES | **7,700** | 7,700 | 0 | 0.0% | 7,700 | 6,359 |
| 001.3309.519.346002 | VEHICLE MAINTENANCE | **22,514** | 23,759 | -1,245 | -5.2% | 23,759 | 21,069 |
| 001.3309.519.346004 | AIR CONDITIONING MAINT | **2,500** | 4,000 | -1,500 | -37.5% | 4,000 | 1,039 |
| 001.3309.519.346082 | DONATED BENCHES & PLAQUES | **3,000** | 0 | 3,000 | n/a | 0 | 0 |
| 001.3309.519.349003 | SCHOOLS & MEETINGS | **1,000** | 1,500 | -500 | -33.3% | 1,500 | 242 |
| 001.3309.519.352001 | GAS AND OIL | **8,542** | 12,500 | -3,958 | -31.7% | 12,500 | 9,160 |
| 001.3309.519.352005 | CONSUMABLE TOOLS | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 9,041 |
| 001.3309.519.352008 | SAFETY SHOES & GLASSES | **1,950** | 1,950 | 0 | 0.0% | 1,950 | 1,641 |
| 001.3309.519.352009 | BUILD SUPPLIES & MATLS | **35,000** | 38,500 | -3,500 | -9.1% | 38,500 | 32,821 |
| 001.3309.519.352010 | ELEC PARTS & SUPPLIES | **13,000** | 13,000 | 0 | 0.0% | 13,000 | 10,016 |
| 001.3309.519.352011 | PLUMB PARTS & SUPPLIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,667 |
| 001.3309.519.352014 | OTHER COMMODITIES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,793 |
| 001.3309.519.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **200** | 200 | 0 | 0.0% | 200 | 0 |
| 001.3309.519.359900 | INTERFUND SVCS LABOR | **-5,000** | -5,000 | 0 | 0.0% | -5,000 | -5,077 |
| Total Operating Expenses | | **151,806** | 162,334 | -10,528 | -6.5% | 162,334 | 95,414 |
| Capital Outlay | | | | | | | |
| 001.3309.541.6_____ | Various, See Detail | **1,500** | 1,300 | 200 | 15.4% | 1,300 | 0 |
| Total Capital Outlay | | **1,500** | 1,300 | 200 | 15.4% | 1,300 | 0 |
| **Total** | | **721,855** | **720,004** | **1,851** | **0.3%** | **720,004** | **617,601** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Public Works - Facilities Mgmnt | | | | |
| | 001.3309.519.6xxxxxx | COMPUTERS | | **1,500** |
| **Total for Public Works - Facilities Mgmnt** | | | | **1,500** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Facilities Management

**PROJECT NAME** Computers
**ACCOUNT #** 001.519.3309.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 1,500

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Fleet Management

**PROJECT DESCRIPTION**

2016-2017
Replace 1 - XP desktop PC that is out of warranty.

**JUSTIFICATION**
Existing PC's will be 7-8 years old and out of warranty.

# Recreation

## Mission

The mission of the Recreation Department is to provide, publicize, maintain, schedule and operate city recreation facilities and programs for the use of residents and visitors of all age groups, in accordance with a fee schedule set by City Council. The Department is to provide trained, certified water safety personnel at city beaches and aquatic facilities; to maintain playgrounds; and to provide funds to maintain city parks.

The Department is to administer the City of Vero Beach Recreation Department and staff including budgeting, staffing, requisitioning and the administration of trained, certified water safety personnel at city beaches and aquatic facilities.

The Department is to provide a Citywide Recreation Program Delivery System utilizing city recreation staff and facilities.

The Department is to provide ADA accessibility to users of recreation facilities and recreation programs.

## Staffing Table

| Employee Type | Budget 2015-2016 | Budget 2016-2017 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 9 | 10 | 1 |
| Full Time Bargaining | 10 | 9 | -1 |
| Total | 19 | 19 | 0 |
| Part Time | 7 | 7 | 0 |
| Total | 26 | 26 | 0 |

## Major Goals and Challenges

Promote a happier, healthier citizen in a community that is a better place to live because it has an active, vital Recreation Department. Promote "The Benefits of Recreation Are Endless."

Personal Benefits in the form of physical fitness, relaxation, rest and revitalization;
Social Benefits in the form of stronger and healthier families, ethnic and cultural harmony, reduced anti-social behavior and enriched lives for persons with disabilities;
Environmental Benefits in the form of a green and tree-filled city, habitat for native plants & animals, and open land protected green-space;
Economic Benefits in the form of more productive and healthier citizens, increased tourism, and contributions to the quality of life sought by business and industry.

Maintain low cost Recreation opportunities for children and older adults, as this is important and integral in maintaining an acceptable quality of life.

Position the Recreation Department as an important player in crime and drug prevention for children and young adults in programming and facilities for after school, summer, evening and weekend utilization.

Partnership with community organizations having common mission statements to enhance the delivery of recreational services in the most efficient and effective system to benefit the user and the taxpayer.

Increase Water Safety and Awareness through the department's Aquatic Safety Division.

Maintain clean, efficient rental centers for the citizens of Vero Beach.

# GENERAL FUND

## RECREATION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.4500.572.112001 | OPERATING SALARIES | **840,884** | 822,239 | 18,645 | 2.3% | 822,239 | 725,850 |
| 001.4500.572.113002 | PART TIME SALARIES | **186,000** | 186,000 | | | 186,000 | 275,612 |
| 001.4500.572.114001 | OVERTIME SALARIES | **55,000** | 55,000 | 0 | 0.0% | 55,000 | 72,121 |
| 001.4500.572.115006 | EMT/LIFEGUARD | **4,160** | 10,400 | -6,240 | -60.0% | 10,400 | 10079 |
| 001.4500.572.121001 | SOCIAL SECURITY | **83,082** | 82,133 | 949 | 1.2% | 82,133 | 78,451 |
| 001.4500.572.122001 | PENSION FUND CONTRIBUTION | **261,880** | 260,028 | 1,852 | 0.7% | 260,028 | 229,009 |
| 001.4500.572.123001 | GROUP LIFE INSURANCE | **2,214** | 2,214 | 0 | 0.0% | 2,214 | 2,212 |
| 001.4500.572.123002 | HOSPITALIZATION INSURANCE | **182,842** | 198,106 | -15,264 | -7.7% | 198,106 | 161,696 |
| Total Personnel Costs | | **1,616,062** | 1,616,120 | -58 | 0.0% | 1,616,120 | 1,555,030 |
| Operating Expenses | | | | | | | |
| 001.4500.572.331001 | PROFESSIONAL SERVICES | **3,500** | 7,000 | -3,500 | -50.0% | 7,000 | 13,860 |
| 001.4500.572.334002 | CLEANING & LAUNDRY | **600** | 600 | 0 | 0.0% | 600 | 402 |
| 001.4500.572.334003 | JANITORIAL SERVICES | **17,000** | 23,500 | -6,500 | -27.7% | 23,500 | 22,930 |
| 001.4500.572.334004 | SUMMER CAMP EXP | **13,250** | 13,250 | 0 | 0.0% | 13,250 | 22,456 |
| 001.4500.572.334005 | JANITORIAL SERVICES/RENTALS | **0** | 9,500 | -9,500 | -100.0% | 9,500 | 5,176 |
| 001.4500.572.340001 | MILEAGE ALLOWANCE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,746 |
| 001.4500.572.341001 | TELEPHONE | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 9,579 |
| 001.4500.572.342001 | POSTAGE | **500** | 500 | 0 | 0.0% | 500 | 567 |
| 001.4500.572.343001 | UTILITIES | **143,000** | 149,000 | -6,000 | -4.0% | 149,000 | 139,000 |
| 001.4500.572.346001 | EQUIPMENT MAINTENANCE | **4,400** | 4,400 | 0 | 0.0% | 4,400 | 2,867 |
| 001.4500.572.346002 | VEHICLE MAINTENANCE | **10,468** | 10,179 | 289 | 2.8% | 10,179 | 11,755 |
| 001.4500.572.346003 | BUILDING MAINTENANCE | **48,000** | 48,000 | 0 | 0.0% | 48,000 | 45,994 |
| 001.4500.572.346004 | AIR CONDITIONING MAINT | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 5,655 |
| 001.4500.572.346300 | FLOORING | **0** | 500 | -500 | -100.0% | 500 | 399 |
| 001.4500.572.346330 | PAINTING & EXTERIOR REPAIRS | **0** | 500 | -500 | -100.0% | 500 | 414 |
| 001.4500.572.346375 | CARPENTRY DRYWALL & ELECTRICAL | **0** | 400 | -400 | -100.0% | 400 | 0 |
| 001.4500.572.347001 | PRINTING & BINDING | **3,000** | 4,000 | -1,000 | -25.0% | 4,000 | 1,184 |
| 001.4500.572.349003 | SCHOOLS & MEETINGS | **1,200** | 2,500 | -1,300 | -52.0% | 2,500 | 1,080 |
| 001.4500.572.349028 | LANDFILL FEES | **7,370** | 7,370 | 0 | 0.0% | 7,370 | 7,485 |
| 001.4500.572.351001 | OFFICE SUPPLIES | **4,500** | 4,500 | 0 | 0.0% | 4,500 | 4,656 |
| 001.4500.572.352001 | GAS & OIL | **3,282** | 4,904 | -1,622 | -33.1% | 4,904 | 3,848 |
| 001.4500.572.352005 | CONSUMABLE TOOLS | **600** | 600 | 0 | 0.0% | 600 | 547 |

# GENERAL FUND

## RECREATION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 001.4500.572.352006 | JANITORIAL SUPPLIES | **4,250** | 4,250 | 0 | 0.0% | 4,250 | 5,903 |
| 001.4500.572.352008 | UNIFORMS & CLOTHING | **3,800** | 4,000 | -200 | -5.0% | 4,000 | 3,086 |
| 001.4500.572.352017 | SPECIAL EVENTS SUPPLIES | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 2,258 |
| 001.4500.572.352027 | PERFORMING ARTS COSTUMES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 2,046 |
| 001.4500.572.352033 | ATHLETICS | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 10,050 |
| 001.4500.572.352035 | ATHLETIC AREAS MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,768 |
| 001.4500.572.352036 | PLAYGROUNDS MAINT | **8,000** | 9,500 | -1,500 | -15.8% | 9,500 | 1,858 |
| 001.4500.572.352063 | LANDSCAPE/RECREATION | **183,303** | 179,079 | 4,224 | 2.4% | 179,079 | 169,932 |
| 001.4500.572.352064 | RECREATION SPONSORSHIPS | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,804 |
| 001.4500.572.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1,102 |
| 001.4500.572.355001 | PURCHASES FOR RESALE | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 2,328 |
| 001.4500.572.355002 | MISCELLANEOUS | **1,500** | 2,630 | -1,130 | -43.0% | 2,630 | 611 |
| Total Operating Expenses | | **502,523** | 531,662 | -29,139 | -5.5% | 531,662 | 508,346 |
| Capital Outlay | | | | | | | |
| 001.4500.541.6_____ | Various, See Detail | **17,700** | 12,900 | 4,800 | 37.2% | 12,900 | 14,419 |
| Total Capital Outlay | | **17,700** | 12,900 | 4,800 | 37.2% | 12,900 | 14,419 |
| **Total** | | **2,136,285** | **2,160,682** | **-24,397** | **-1.1%** | **2,160,682** | **2,077,795** |

# GENERAL FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Recreation | | | | |
| | 001.4500.572.6xxxxxx | COMPUTERS | | **1,300** |
| | 001.4500.572.6xxxxxx | BEACH ATV | | **13,000** |
| | 001.4500.572.6xxxxxx | 800 MEGAHERTZ RADIO | | **3,400** |
| **Total for Recreation** | | | | **17,700** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001-General Fund
**DEPARTMENT** Recreation

**PROJECT NAME** Computers
**ACCOUNT #** 001.4500.572.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,300

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Leisure Square

**PROJECT DESCRIPTION**
Recreation Computer

**JUSTIFICATION**

Computer is needed to make identification cards and allows staff and clientele to schedule, pay fees on time, and organize future activities.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001-General Fund
**DEPARTMENT** Recreation

**PROJECT NAME** BEACH ALL TERRAIN VEHICLE
**ACCOUNT #** 001.4500.572.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 13,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
South Beach

**PROJECT DESCRIPTION**
All Terrain Vehicle

**JUSTIFICATION**
Old All Terrain Vehicle has begun to become non-dependable and this piece of equipment is utilized for the safety and response to medical emergencies which happen on the beach.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 001-General Fund
**DEPARTMENT** Recreation

**PROJECT NAME** 800 Megahertz Radio
**ACCOUNT #** 001.4500.572.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,400

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Beach Locations

**PROJECT DESCRIPTION**

800 Megahertz Radio

**JUSTIFICATION**

The Megahertz Radio system currently being utilized by the Lifeguard Corps has become outdated and will need to be replaced.

# General Fund
# Non Departmental

## Mission

The NonDepartmental accounts are used for expenses which are not directly associated with or allocable to any other department of the General Fund.

# GENERAL FUND

## NONDEPARTMENTAL

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 001.9900.519.123004 | RETIREMENT PREMIUM ASSIST | **410,407** | 411,756 | -1,349 | -0.3% | 411,756 | 392,370 |
| 001.9900.519.123005 | WORKERS COMPENSATION | **169,000** | 119,000 | 50,000 | 42.0% | 119,000 | 171,525 |
| 001.9900.519.125001 | STATE UNEMPLOYMENT COMP | **0** | 0 | 0 | n/a | 0 | 1,100 |
| 001.9900.522.122003 | CONTRIBUTION TO FIRE PENSION | **98,566** | 27,747 | 70,819 | 255.2% | 27,747 | 65,751 |
| Total Personnel Costs | | **677,973** | 558,503 | 119,470 | 21.4% | 558,503 | 630,746 |
| Operating Expenses | | | | | | | |
| 001.9900.519.331001 | PROFESSIONAL SERVICES | **100,000** | 19,500 | 80,500 | 412.8% | 19500 | 111,759 |
| 001.9900.519.331020 | FOURTH OF JULY EXPENDITURES | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 18,693 |
| 001.9900.519.332001 | AUDIT | **14,000** | 17,134 | -3,134 | -18.3% | 17,134 | 13,711 |
| 001.9900.519.334016 | DISCOUNT ON CREDIT CARDS | **1,600** | 1,600 | 0 | 0.0% | 1,600 | 1,839 |
| 001.9900.519.341002 | TELECOMMUNICATIONS SVCS | **29,000** | 31,000 | -2,000 | -6.5% | 31,000 | 27,627 |
| 001.9900.519.343002 | STREET & HIGHWAY LIGHTING | **390,000** | 390,000 | 0 | 0.0% | 390,000 | 390,571 |
| 001.9900.519.344003 | AIRPORT LAND RENT | **72,900** | 71,400 | 1,500 | 2.1% | 71,400 | 71,375 |
| 001.9900.519.345001 | GENERAL INSURANCE | **397,271** | 366,030 | 31,241 | 8.5% | 366,030 | 359,464 |
| 001.9900.519.345003 | G/L AND AUTO-LOSSES/DEDUCTB | **1,500** | 0 | 1,500 | n/a | 0 | 1,763 |
| 001.9900.519.346028 | MAIN TRAFFIC SIGNALS | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 92,108 |
| 001.9900.519.346028 | SOFTWARE MAINTENANCE | **8,400** | 8,500 | -100 | -1.2% | 8,500 | 8,333 |
| 001.9900.519.349013 | CODE ENFORCEMENT ABATEMNT | **8,000** | 20,000 | -12,000 | -60.0% | 20,000 | 7,750 |
| 001.9900.519.349023 | BAD DEBT | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 4,797 |
| 001.9900.519.349028 | LANDFILL FEES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1092 |
| 001.9900.519.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **400** | 400 | 0 | 0.0% | 400 | 420 |
| 001.9900.519.354002 | FLA LEAGUE OF CITIES | **1,600** | 1,600 | 0 | 0.0% | 1,600 | 1,580 |
| 001.9900.519.354006 | DOWNTOWN FRIDAY FEST | **1,700** | 1,700 | 0 | 0.0% | 1,700 | 1,643 |
| 001.9900.519.354008 | MAIN STREET VERO BEACH | **26,000** | 26,000 | 0 | 0.0% | 26,000 | 25,000 |
| 001.9900.519.355002 | MISCELLANEOUS | **1,000** | 0 | 1,000 | n/a | 0 | 6,921 |
| 001.9900.519.355006 | INVENTORY VARIANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1,810 |
| 001.9900.519.355010 | HOLIDAY DECORATIONS | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 23,763 |
| 001.9900.519.355012 | MEMORIAL IS FLAG | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,438 |
| 001.9900.519.355016 | DEDICATORY TREE PLANTING | **2,500** | 0 | 2,500 | n/a | 0 | 0 |

# GENERAL FUND

## NONDEPARTMENTAL

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 001.9900.519.365004 | BANK CHARGES | **30,000** | 30,000 | 0 | 0.0% | 30000 | 30,099 |
| 001.9900.519.365015 | TURTLE LIGHTS | **100** | 3,000 | -2,900 | -96.7% | 3,000 | 58 |
| 001.9900.519.365068 | FL DEM/FEMA REPAY FRANCES | **0** | 13,855 | -13,855 | -100.0% | 13,855 | 16,625 |
| 001.9900.519.365015 | FL DEM/FEMA REPAY JEANNE | **0** | 27,864 | -27,864 | -100.0% | 27,864 | 132,688 |
| Total Operating Expenses | | **1,183,471** | **1,127,083** | 56,388 | 5.0% | 1,127,083 | 1,353,927 |
| Debt Service and Transfers | | | | | | | |
| 001.9900.519.991023 | TRANS TO CEMETERY | **42,000** | 25,000 | 17,000 | 68.0% | 25,000 | 0 |
| 001.9900.519.991035 | DEBT SVC TRF SERIES 2012B | **691,080** | 694,484 | -3,404 | -0.5% | 694,484 | 694,000 |
| 001.9900.519._____ | TRANS TO MARINA CAPITAL | **92,000** | 0 | 92,000 | n/a | 0 | 0 |
| Total Debt Service and Transfers | | **825,080** | 719,484 | 105,596 | 14.7% | 719,484 | 694,000 |
| **Total** | | **2,686,524** | **2,405,070** | **281,454** | **11.7%** | **2,405,070** | **2,678,673** |

# GENERAL FUND CAPITAL AND CONSTRUCTION

## Fund 304: GENERAL FUND CAPITAL AND CONSTRUCTION

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **REVENUES** | | |
| 304.0000.361.010100 | INTEREST INCOME | 1,000 |
| 304.0000.363.000100 | SPECIAL ASSESSMENTS | 3,000 |
| 304.0000.383.000100 | CAPITAL LEASE PROCEEDS (VEHICLE LEASE-PURCHASE) | 735,958 |
| 304.0000.389.001600 | TRANS FROM 311 GENERAL | 1,650,000 |
| 304.0000.389._____ | INDIAN RIVER LAGOON COUNCIL - VERO ISLES | 122,000 |
| 304.0000.389.000200 | CASH CARRYOVER | 830,152 |
| 304.0000.389.800___ | RIVERSIDE PK FISHING PIER-PUBLIC CONTRIBUTIONS | 156,000 |
| **Total Revenues** | | **$ 3,498,110** |
| **EXPENDITURES** | | |
| **INFORMATION TECHNOLOGY** | | |
| 304.9900.513.616006 | REPLACE PHONE SYSTEM | 136,000 |
| **POLICE** | | |
| 304.9900.521.610008 | POLICE VEHICLES (LEASE -PURCHASE ACQUISITION) | 455,606 |
| 304.9900.521.610011 | VBPD VEHICLES LEASE-PURCHASE DEBT SERVICE | 308,503 |
| **VEHICLES - FLEET AND STREETS/STORMWATER** | | |
| 304.9900.541.641411 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE DEBT | 60,786 |
| 304.9900.541.616008 | STREETS/STORMWTR VEHICLE REPLACEMENT PURCHASE | 96,000 |
| 304.9900.541.641409 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | 256,901 |
| 304.9900.541.641413 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE | 184,612 |
| 304.9900.572.641413 | RECREATION LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | 23,451 |
| 304.9900.572.641414 | RECREATION LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE | 14,751 |
| **PUBLIC WORKS** | | |
| 304.9900.541.608005 | NEW SIDEWALK CONSTRUCTION | 170,000 |
| 304.9900.541.616022 | RIVERSIDE PARK FISHING PIER | 156,000 |
| 304.9900.541.665002 | ANNUAL STREET RESURFACING | 325,000 |
| 304.9900.541.665006 | SIDEWALK AND CURB REPLACEMENT | 10,000 |
| 304.9900.541.617___ | RIOMAR BRIDGES EXTERIOR TRIM REPAIR | 2,500 |

## Fund 304: GENERAL FUND CAPITAL AND CONSTRUCTION

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **EXPENDITURES (CONTINUED)** | | |
| **STORMWATER** | | |
| 304.9900.541.616025 | STORMWATER UTILITY RATE STUDY | 3,000 |
| 304.9900.541.631405 | VERO ISLES OUTFALLS IMPROVEMENTS | 351,000 |
| 304.9900.541.665005 | SECONDARY DRAINAGE | 30,000 |
| 304.9900.541.617___ | STORMWATER CULVERT REPLACEMENTS | 357,000 |
| 304.9900.541.617___ | 27TH AVENUE HEADWALL OUTFALL REPLACEMENT | 50,000 |
| 304.9900.541.617___ | TOWNSIDE CULVERT INSPECTION AND REPAIRS | 50,000 |
| 304.9900.541.617___ | TURTLE COVE IMPROVEMENTS | 15,000 |
| **RECREATION** | | |
| 304.9900.572.611005 | ROYAL PALM POINTE IMPROVEMENTS | 30,000 |
| 304.9900.572.615029 | CENTERSTAGE IMPROVEMENTS | 105,000 |
| 304.9900.572.615031 | LEISURE SQUARE IMPROVEMENTS | 145,000 |
| 304.9900.572.616012 | COMMUNITY CENTER IMPROVEMENTS | 92,000 |
| 304.9900.572.616013 | RIVERHOUSE IMPROVEMENTS | 20,000 |
| 304.9900.572.616014 | BETHEL CREEK HOUSE IMPROVEMENTS | 20,000 |
| 304.9900.572.616015 | RACQUETBALL/PRO SHOP IMPROVEMENTS | 30,000 |
| **Total Expenditures** | | **$ 3,498,110** |

**Note: Please see Five Year Capital Program book for project descriptions and five year funding**

## Fund 311: INFRASTRUCTURE & REAL ESTATE IMPROVEMENTS

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **REVENUES** | | |
| 311.0000.312.060100 | 1 CENT SALES TAX | 2,017,424 |
| 311.0000.361.010200 | INTEREST ON INVESTMENTS | 10,000 |
| 311.0000.359.000200 | CASH CARRYOVER | 601,461 |
| **Total Revenues** | | **$ 2,628,885** |
| **EXPENDITURES** | | |
| 311.9900.519.991061 | DEBT SERVICE TRANSFER SERIES 2007B-2 | 199,000 |
| 311.9900.519.991062 | DEBT SERVICE TRANSFER SERIES 2012B | 203,638 |
| 311.9900.519.991063 | DEBT SERVICE TRANSFER SERIES 2012A | 495,782 |
| 311.9900.521._____ | DEBT SERVICE TRANSFER SERIES 2016 | 80,465 |
| 311.9900.521.610009 | TRANSFER TO 304 | 1,650,000 |
| **Total Expenditures** | | **$ 2,628,885** |

**Note: Please see Five Year Capital Program book for project descriptions and five year funding**

# ELECTRIC FUND

# ELECTRIC FUND

## OPERATING BUDGET

| | Budget 2016-2017 | Budget 2015-2016 |
|---|---|---|
| **Operating Revenue** | $ 87,368,495 | $ 92,451,481 |
| **Operating Expenses:** | | |
| Power Resources | 742,048 | 3,766,930 |
| Fuel & Purchased Power | 56,305,071 | 59,250,000 |
| Customer Service | 2,024,494 | 1,988,729 |
| Transmission & Distribution | 5,808,272 | 5,266,058 |
| Electric System Design | 759,413 | 605,827 |
| Electric Metering | 895,739 | 845,334 |
| NonDepartmental | 4,351,558 | 4,743,858 |
| Total Operating Expenses | 70,886,594 | 76,466,736 |
| **Net Operating Income** | 16,481,901 | 15,984,745 |
| **Debt Service** | | |
| Transfer for 2003A Bonds | 5,476,000 | 5,500,000 |
| Total Debt Service Transfers | 5,476,000 | 5,500,000 |
| **Surplus Revenue** | $ 11,005,901 | $ 10,484,745 |
| **Surplus Revenue Distribution** | | |
| Transfer to General Fund | $ 5,190,000 | $ 5,440,000 |
| Transfer to Renewal & Replacement | 5,300,000 | 4,000,000 |
| Balance Available for Capital Additions | 515,901 | 1,044,745 |
| **Total Distribution of Surplus** | $ 11,005,901 | $ 10,484,745 |

# ELECTRIC FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 401.0000.343.010100 | RESIDENTIAL SALES | **45,156,761** | 46,756,353 | -1,599,592 | -3.4% | 46,756,353 | 48,128,600 |
| 401.0000.343.010200 | COMMERCIAL SALES | **37,920,499** | 41,118,273 | -3,197,774 | -7.8% | 41,118,273 | 41,240,920 |
| 401.0000.343.010400 | INDUSTRIAL SALES | **1,534,904** | 1,793,634 | -258,730 | -14.4% | 1,793,634 | 1,651,259 |
| 401.0000.343.010500 | OUTDOOR LIGHTING | **1,072,196** | 1,106,160 | -33,964 | -3.1% | 1,106,160 | 1,018,506 |
| 401.0000.343.010800 | TURN ON FEES | **375,000** | 375,000 | 0 | 0.0% | 375,000 | 328,238 |
| 401.0000.343.011000 | FIBER OPTIC RENTAL | **32,000** | 32,000 | 0 | 0.0% | 32,000 | 33,216 |
| 401.0000.343.011100 | POLE RENTALS | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 39,637 |
| 401.0000.343.011200 | CUSTOMER SVC WTR SWR | **448,873** | 442,127 | 6,746 | 1.5% | 442,127 | 425,000 |
| 401.0000.343.011500 | ELEC CONNECTION FEES | **26,000** | 26,000 | 0 | 0.0% | 26,000 | 26,045 |
| 401.0000.343.011700 | FPUA EMERSON CHARGES | **0** | 0 | 0 | n/a | 0 | 16,602 |
| 401.0000.343.012100 | PENALTY INCOME | **290,000** | 290,000 | 0 | 0.0% | 290,000 | 285,495 |
| 401.0000.343.012200 | CUST SVC/SW | **87,946** | 87,618 | 328 | 0.4% | 87,618 | 78,000 |
| 401.0000.343.061300 | UNDERGRND CONNCTN CHG | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 16,760 |
| 401.0000.343.090100 | COMMUNCATN EQUP RNTL | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 45,339 |
| 401.0000.361.010200 | INTEREST ON INVESTMENTS | **150,000** | 150,000 | 0 | 0.0% | 150,000 | 215,309 |
| 401.0000.365.090100 | SALE SURPLUS MATLS/ SCRP | **0** | 0 | 0 | n/a | 0 | 62,821 |
| 401.0000.365.060000 | INSURANCE PROCEEDS | **0** | 0 | 0 | n/a | 0 | 2,018 |
| 401.0000.369.090100 | MISCELLANEOUS REVENUES | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 7,714 |
| 401.0000.369.090200 | STATE SALES TAX FEES | **0** | 0 | 0 | n/a | 0 | 552 |
| 401.0000.382.000650 | CONTR FROM HLTH INS FND | **134,316** | 134,316 | 0 | 0.0% | 134,316 | 134,316 |
| 401.0000.389.000200 | CASH CARRYOVER | **-515,901** | -1,044,745 | 528,844 | -50.6% | -1,044,745 | 0 |
| **Total** | | **86,852,594** | **91,406,736** | **-4,554,142** | **-5.0%** | **91,406,736** | **93,756,347** |

# ELECTRIC FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| Power Resources | **742,048** | 3,766,930 | -3,024,882 | -80.3% | 3,766,930 | 3,868,172 |
| Fuel & Purchased Power | **56,305,071** | 59,250,000 | -2,944,929 | -5.0% | 59,250,000 | 60,231,917 |
| Customer Service | **2,024,494** | 1,988,729 | 35,765 | 1.8% | 1,988,729 | 1,831,085 |
| Transmission & Distribution | **5,808,272** | 5,266,058 | 542,214 | 10.3% | 5,266,058 | 5,157,570 |
| Electric System Design | **759,413** | 605,827 | 153,586 | 25.4% | 605,827 | 523,734 |
| Electric Metering | **895,739** | 845,334 | 50,405 | 6.0% | 845,334 | 739,544 |
| Non-Departmental | **20,317,558** | 19,683,858 | 633,700 | 3.2% | 19,683,858 | 14,645,744 |
| **Electric Fund** | **86,852,594** | **91,406,736** | **-4,554,142** | **-5.0%** | **91,406,736** | **86,997,766** |

# ELECTRIC FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **2,447,986** | 3,140,109 | -692,123 | -22.0% | 3,140,109 | 3,372,459 |
| 112001 - OPERATING SALARIES/DISTR | **916,529** | 740,759 | 175,770 | 23.7% | 740,759 | 688,549 |
| 112002 - MAINT SALARIES/DISTR | **880,169** | 871,508 | 8,661 | 1.0% | 871,508 | 756,233 |
| 112002 - MAINTENANCE SALARIES | **0** | 412,694 | -412,694 | -100.0% | 412,694 | 288,215 |
| 114001 - OVERTIME SALARIES | **9,000** | 153,000 | -144,000 | -94.1% | 153,000 | 117,578 |
| 114001 - OVERTIME SALARIES/DISTR | **375,000** | 265,000 | 110,000 | 41.5% | 265,000 | 476,174 |
| 115009 - MEAL ALLOWANCE | **3,750** | 7,000 | -3,250 | -46.4% | 7,000 | 7,992 |
| 121001 - SOCIAL SECURITY | **354,381** | 427,106 | -72,725 | -17.0% | 427,106 | 409,496 |
| 122001 - PENSION CONTRIBTUION | **111,550** | 101,385 | 10,165 | 10.0% | 101,385 | 67,907 |
| 122001 - PENSION FUND CONTRIBUTION | **1,664,634** | 1,744,570 | -79,936 | -4.6% | 1,744,570 | 1,188,740 |
| 123001 - GROUP LIFE INSURANCE | **13,592** | 15,192 | -1,600 | -10.5% | 15,192 | 14,956 |
| 123002 - HOSPITALIZATION INSURANCE | **829,839** | 970,808 | -140,969 | -14.5% | 970,808 | 865,768 |
| 123004 - RETIREMENT PREM ASSISTANCE | **251,538** | 249,840 | 1,698 | 0.7% | 249,840 | 226,587 |
| 123005 - WORKERS COMPENSATION | **65,000** | 43,000 | 22,000 | 51.2% | 43,000 | 63,398 |
| 125001 - STATE UNEMPLOYMENT COMP | **5,000** | 0 | 5,000 | n/a | 0 | 4,473 |
| 126001 - COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 58,260 |
| 126002 - COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -62,645 |
| 331001 - PROFESSIONAL SERVICES | **886,000** | 1,211,000 | -325,000 | -26.8% | 1,211,000 | 1,061,049 |
| 331002 - NERC COMPLIANCE | **400,000** | 400,000 | 0 | 0.0% | 400,000 | 362,616 |
| 331003 - PROF SVCS PERMITTING | **0** | 5,000 | -5,000 | -100.0% | 5,000 | 0 |
| 331005 - LINE LOCATN SVCS (INTERFND) | **90,000** | 90,000 | 0 | 0.0% | 90,000 | 87,746 |
| 331012 - PAYING AGENTS FEE | **1,250** | 750 | 500 | 66.7% | 750 | 1,250 |
| 332001 - AUDIT | **41,000** | 40,574 | 426 | 1.0% | 40,574 | 47,600 |
| 334002 - CLEANING & LAUNDRY | **17,300** | 17,300 | 0 | 0.0% | 17,300 | 15,309 |
| 334002 - CLEANING/LAUNDRY | **0** | 12,000 | -12,000 | -100.0% | 12,000 | 9,897 |
| 334003 - JANITORIAL SERVICES | **32,920** | 21,649 | 11,271 | 52.1% | 21,649 | 30,564 |
| 334009 - POLE RENTAL | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 34,533 |
| 334010 - ENVIRONMENTAL HLTH & SFTY | **35,000** | 25,000 | 10,000 | 40.0% | 25,000 | 21,878 |
| 340001 - MILEAGE ALLOWANCE | **500** | 2,500 | -2,000 | -80.0% | 2,500 | 0 |
| 341001 - TELEPHONE | **37,700** | 42,800 | -5,100 | -11.9% | 42,800 | 37,267 |
| 341002 - TELECOMMUNICATIONS SERVICES | **12,550** | 12,550 | 0 | 0.0% | 12,550 | 10,978 |
| 342001 - POSTAGE | **185,525** | 186,800 | -1,275 | -0.7% | 186,800 | 200,379 |
| 343001 - UTILITIES | **59,800** | 111,800 | -52,000 | -46.5% | 111,800 | 89,376 |
| 344001 - EQUIPMENT RENTAL | **15,000** | 6,000 | 9,000 | 150.0% | 6,000 | 23,687 |
| 344001 - MACH/EQUIP RENT | **750** | 6,000 | -5,250 | -87.5% | 6,000 | 2,525 |
| 344003 - LAND RENT AIRPORT | **140,100** | 138,400 | 1,700 | 1.2% | 138,400 | 136,610 |
| 345001 - GENERAL INSURANCE | **1,026,912** | 988,809 | 38,103 | 3.9% | 988,809 | 990,127 |
| 345001 - GENERAL INSURANCE-BOILER | **57,884** | 267,214 | -209,330 | -78.3% | 267,214 | 267,141 |
| 345003 - G/L & AUTO-LOSSES/DEDUCT | **0** | 0 | 0 | n/a | 0 | 222 |
| 346002 - VEHICLE MAINTENANCE | **109,842** | 109,025 | 817 | 0.7% | 109,025 | 115,864 |

# ELECTRIC FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 346003 - BUILDING MAINTENANCE | **18,000** | 13,000 | 5,000 | 38.5% | 13,000 | 5,979 |
| 346004 - AIR CONDITIONING MAINT | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 750 |
| 346004 - METER MAINT/DISTR | **2,000** | 4,000 | -2,000 | -50.0% | 4,000 | 1,377 |
| 346004 - METERS MAINTENANCE | **500** | 500 | 0 | 0.0% | 500 | 21 |
| 346006 - BUILDING MAINT | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 9,807 |
| 346006 - BUILDING MAINTENANCE | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 0 |
| 346010 - INSTRUMENTATION MAINT | **0** | 50,000 | -50,000 | -100.0% | 50,000 | 21,695 |
| 346011 - PLANT COMPUTER MAINTENANCE | **0** | 10,000 | -10,000 | -100.0% | 10,000 | 114 |
| 346012 - OFFICE EQUIP MAINT | **3,000** | 7,500 | -4,500 | -60.0% | 7,500 | 4,115 |
| 346012 - OFFICE EQUIPMENT MAINTENANCE | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 1,546 |
| 346013 - VEHICLE/EQUIP MAINT | **0** | 500 | -500 | -100.0% | 500 | 259 |
| 346017 - OFFICE EQUIP MAINT | **4,500** | 4,500 | 0 | 0.0% | 4,500 | 694 |
| 346017 - OFFICE EQUIPMENT MAINTANCE | **350** | 350 | 0 | 0.0% | 350 | 0 |
| 346018 - RADIO MAINT | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 3,362 |
| 346018 - RADIO MAINTENANCE | **300** | 300 | 0 | 0.0% | 300 | 4,473 |
| 346019 - TOOLS/SHOP EQUIPMENT MAINT | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 2,016 |
| 346026 - STATION EQUIP MAINT/DISTR | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 10,314 |
| 346027 - HYDRAULIC EQUIP MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 12,779 |
| 346058 - GROUNDS MAINT | **34,493** | 30,000 | 4,493 | 15.0% | 30,000 | 32,039 |
| 346058 - GROUNDS MAINT/DISTR | **73,161** | 71,411 | 1,750 | 2.5% | 71,411 | 71,590 |
| 346081 - DISPOSAL OF SCRAP MATERIAL | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 346200 - SOFTWARE MAINTENANCE | **225,000** | 238,200 | -13,200 | -5.5% | 238,200 | 174,410 |
| 347001 - PRINTING & BINDING | **75,900** | 75,900 | 0 | 0.0% | 75,900 | 77,738 |
| 347001 - PRINTING/BINDING | **50** | 100 | -50 | -50.0% | 100 | 140 |
| 349001 - ADVERTISING | **500** | 500 | 0 | 0.0% | 500 | 70 |
| 349003 - SCHOOLS & MEETINGS | **59,000** | 64,000 | -5,000 | -7.8% | 64,000 | 32,340 |
| 349003 - SCHOOLS/MEETINGS | **0** | 15,000 | -15,000 | -100.0% | 15,000 | 7,654 |
| 349007 - STATE SALES TAX | **1,000** | 0 | 1,000 | n/a | 0 | 12,483 |
| 349015 - CREDIT BUREAU CHARGES | **28,000** | 28,000 | 0 | 0.0% | 28,000 | 21,877 |
| 349016 - GF ADMIN CHARGES | **1,848,458** | 1,796,112 | 52,346 | 2.9% | 1,796,112 | 1,704,212 |
| 349019 - METER DEPOSIT INTEREST | **30,000** | 27,000 | 3,000 | 11.1% | 27,000 | 33,167 |
| 349021 - ENVIRONMENTAL AND POLLUTION | **25,000** | 200,000 | -175,000 | -87.5% | 200,000 | 121,184 |
| 349023 - BAD DEBTS | **200,000** | 240,000 | -40,000 | -16.7% | 240,000 | 204,524 |
| 349028 - LANDFILL FEES | **4,250** | 6,250 | -2,000 | -32.0% | 6,250 | 4,189 |
| 349031 - PSC REGULATORY FEE | **14,800** | 14,800 | 0 | 0.0% | 14,800 | 14,349 |
| 349034 - GROSS RECEIPTS TAX | **0** | 0 | 0 | n/a | 0 | -521 |
| 351001 - OFFICE SUPPLIES | **14,150** | 16,500 | -2,350 | -14.2% | 16,500 | 14,995 |
| 351002 - LOGS/CHARTS/FORMS/MAPS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,120 |
| 351003 - OFFICE FURN & EQUIP | **11,000** | 11,000 | 0 | 0.0% | 11,000 | 9,247 |
| 351003 - OFFICE FURN/EQUIP | **0** | 1,500 | -1,500 | -100.0% | 1,500 | 0 |

# ELECTRIC FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 351003 - OFFICE FURNITURE & EQUIP | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 3,278 |
| 352001 - GAS & OIL | **71,335** | 91,098 | -19,763 | -21.7% | 91,098 | 79,730 |
| 352001 - GAS AND OIL | **650** | 3,500 | -2,850 | -81.4% | 3,500 | 919 |
| 352006 - JANITORIAL SUPPLIES | **3,475** | 6,100 | -2,625 | -43.0% | 6,100 | 3,739 |
| 352008 - UNIFORMS & CLOTHING | **16,550** | 26,300 | -9,750 | -37.1% | 26,300 | 10,643 |
| 352014 - OTHER COMMODITIES | **2,000** | 1,000 | 1,000 | 100.0% | 1,000 | 1,098 |
| 352018 - OIL | **0** | 100,000 | -100,000 | -100.0% | 100,000 | 432 |
| 352019 - CHEMICAL AND WATER TR SUP | **0** | 5,000 | -5,000 | -100.0% | 5,000 | 59 |
| 352020 - LUBRICANTS | **0** | 4,000 | -4,000 | -100.0% | 4,000 | 2,500 |
| 352021 - GENERATOR COOLING GASES | **0** | 15,000 | -15,000 | -100.0% | 15,000 | 35,048 |
| 352022 - MATERIALS | **500** | 15,000 | -14,500 | -96.7% | 15,000 | 8,774 |
| 352024 - FIRST AID SUPPLIES | **0** | 500 | -500 | -100.0% | 500 | 749 |
| 352025 - MACHINE SHOP SUPPLIES | **0** | 10,000 | -10,000 | -100.0% | 10,000 | 10,734 |
| 352026 - STATION EQUIP/DISTR | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 48,691 |
| 352027 - TOOLS & INSTRUMENTS | **45,000** | 25,000 | 20,000 | 80.0% | 25,000 | 37,020 |
| 352038 - STATION EXPENSES/DISTR | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 13,720 |
| 352041 - OVERHEAD LINES MAINT | **450,000** | 430,000 | 20,000 | 4.7% | 430,000 | 439,827 |
| 352042 - UNDERGROUND LINES MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 9,466 |
| 352044 - STATION MATERIAL/DISTR | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 4,874 |
| 352048 - STREET LIGHT MATERIAL | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 6,465 |
| 352053 - POWER PURCHASED ST LUCIE | **7,881,477** | 8,000,000 | -118,523 | -1.5% | 8,000,000 | 8,017,873 |
| 352062 - STANTON I | **7,629,101** | 7,500,000 | 129,101 | 1.7% | 7,500,000 | 8,442,743 |
| 352063 - STANTON II | **7,756,944** | 10,000,000 | -2,243,056 | -22.4% | 10,000,000 | 8,339,260 |
| 352064 - OUC | **30,291,650** | 31,050,000 | -758,350 | -2.4% | 31,050,000 | 32,576,993 |
| 352065 - FPL | **2,745,899** | 2,600,000 | 145,899 | 5.6% | 2,600,000 | 2,854,616 |
| 352144 - STATION MATERIAL/TRANS | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 1,749 |
| 354001 - SUBSCRIPTIONS/MEMBERSHIPS | **38,000** | 40,500 | -2,500 | -6.2% | 40,500 | 1,748 |
| 355002 - MISCELLANEOUS | **18,500** | 18,500 | 0 | 0.0% | 18,500 | 27,992 |
| 355006 - INVENTORY VARIANCE | **5,000** | 0 | 5,000 | n/a | 0 | 4,691 |
| 355007 - GRACE | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,782 |
| 365068 - ST DEM/FEMA REPY PLN FRNCES | **0** | 108,925 | -108,925 | -100.0% | 108,925 | 130,710 |
| 365069 - ST DEM/FEMA REPY PLN JEANNE | **0** | 134,148 | -134,148 | -100.0% | 134,148 | 160,978 |
| 615054 - COPIER | **0** | 0 | 0 | n/a | 0 | 3,814 |
| 615056 - NERC DISPATCH FACILTY EQUIP | **0** | 0 | 0 | n/a | 0 | 48,880 |
| 615064 - COMPUTERS | **0** | 0 | 0 | n/a | 0 | 11,763 |
| 991004 - TRANSFER TO GENERAL FUND | **5,190,000** | 5,440,000 | -250,000 | -4.6% | 5,440,000 | 5,640,000 |
| 991005 - TRANS TO ELECTRIC R&R | **5,300,000** | 4,000,000 | 1,300,000 | 32.5% | 4,000,000 | 3,000,000 |
| 991010 - TRANSFER TO FUND 405 | **0** | 335,000 | -335,000 | -100.0% | 335,000 | 723,000 |
| 991053 - DEBT SVC TR SERIES 2003A | **5,476,000** | 5,500,000 | -24,000 | -0.4% | 5,500,000 | 1,583,542 |
| **Total for Electric Fund Expenditures** | **86,852,594** | **91,406,736** | **-4,554,142** | **-5.0%** | **91,406,736** | **86,997,766** |

# Power Resources

## Mission

The mission of the Power Resources Department is to close and remove power generating equipment in a safe and environmentally conscious manner.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 3 | 10 | -7 |
| Full Time Bargaining | 2 | 13 | -11 |
| Total | 5 | 23 | -18 |
| Part Time | 0 | 0 | 0 |
| Total | 5 | 23 | -18 |

| Employee Type | As of 1/1/2017 | Budget 2016-2017 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 0 | 3 | -3 |
| Full Time Bargaining | 0 | 2 | -2 |
| Total | 0 | 5 | -5 |
| Part Time | 0 | 0 | 0 |
| Total | 0 | 5 | -5 |

## Major Achievements, Goals and Challenges

To oversee facility shutdown and manage the sale and removal of Power Plant assets:

- Shut down generation as of November 2015.
- Reduction of hours of operation to daytime only and no weekends put into effect on May 23, 2016.
- Removal of all outbuildings, cooling tower and fuel tanks to create green space on property.

To comply with all Federal, State and Local Environmental Regulations:

- Close out all Department of Environmental Protection (DEP) and U.S. Environmental Protection Agency (EPA) permits.

To assist with the development of an effective plan for the future use of the Municipal Power Plant property.

# ELECTRIC FUND

## POWER RESOURCES

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 401.5000.531.112001 | OPERATING SALARIES | **86,630** | 1,073,144 | -986,514 | -91.9% | 1,073,144 | 1,209,014 |
| 401.5000.531.112002 | MAINTENANCE SALARIES | **0** | 412,694 | -412,694 | -100.0% | 412,694 | 288,215 |
| 401.5000.531.114001 | OVERTIME SALARIES | **3,000** | 150,000 | -147,000 | -98.0% | 150,000 | 114,933 |
| 401.5000.531.115009 | MEAL ALLOWANCE | **250** | 3,500 | -3,250 | -92.9% | 3,500 | 3,013 |
| 401.5000.531.121001 | SOCIAL SECURITY | **6,876** | 125,142 | -118,266 | -94.5% | 125,142 | 117,244 |
| 401.5000.531.122001 | PENSION FUND CONTRIBUTION | **444,859** | 565,239 | -120,380 | -21.3% | 565,239 | 386,694 |
| 401.5000.531.123001 | GROUP LIFE INSURANCE | **1,300** | 5,443 | -4,143 | -76.1% | 5,443 | 4,273 |
| 401.5000.531.123002 | HOSPITALIZATION INSURANCE | **28,864** | 214,951 | -186,087 | -86.6% | 214,951 | 198,403 |
| 401.5000.531.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 8,639 |
| 401.5000.531.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -56,743 |
| Total Personnel Costs | | **571,779** | 2,550,113 | -1,978,334 | -77.6% | 2,550,113 | 2,273,685 |
| Operating Expenses | | | | | | | |
| 401.5000.531.331001 | PROFESSIONAL SERVICES | **25,000** | 100,000 | -75,000 | -75.0% | 100,000 | 253,302 |
| 401.5000.531.331003 | PROF SVCS PERMITTING | **0** | 5,000 | -5,000 | -100.0% | 5,000 | 0 |
| 401.5000.531.334002 | CLEANING/LAUNDRY | **0** | 12,000 | -12,000 | -100.0% | 12,000 | 9,897 |
| 401.5000.531.334003 | JANITORIAL SERVICES | **1,560** | 6,500 | -4,940 | -76.0% | 6,500 | 7,293 |
| 401.5000.531.340001 | MILEAGE ALLOWANCE | **0** | 500 | -500 | -100.0% | 500 | 0 |
| 401.5000.531.341001 | TELEPHONE | **900** | 11,000 | -10,100 | -91.8% | 11,000 | 8,781 |
| 401.5000.531.342001 | POSTAGE | **125** | 1,400 | -1,275 | -91.1% | 1,400 | 571 |
| 401.5000.531.343001 | UTILITIES | **8,000** | 60,000 | -52,000 | -86.7% | 60,000 | 38,227 |
| 401.5000.531.344001 | MACH/EQUIP RENT | **750** | 6,000 | -5,250 | -87.5% | 6,000 | 2,525 |
| 401.5000.531.345001 | GENERAL INSURANCE-BOILER | **57,884** | 267,214 | -209,330 | -78.3% | 267,214 | 267,141 |
| 401.5000.531.346002 | VEHICLE MAINTENANCE | **8,082** | 8,403 | -321 | -3.8% | 8,403 | 9,091 |
| 401.5000.531.346006 | BUILDING MAINT | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 9,807 |
| 401.5000.531.346010 | INSTRUMENTATION MAINT | **0** | 50,000 | -50,000 | -100.0% | 50,000 | 21,695 |
| 401.5000.531.346011 | PLANT COMPUTER MAINTENANCE | **0** | 10,000 | -10,000 | -100.0% | 10,000 | 114 |
| 401.5000.531.346012 | OFFICE EQUIP MAINT | **500** | 5,000 | -4,500 | -90.0% | 5,000 | 1,755 |
| 401.5000.531.346013 | VEHICLE/EQUIP MAINT | **0** | 500 | -500 | -100.0% | 500 | 259 |
| 401.5000.531.346058 | GROUNDS MAINT | **34,493** | 30,000 | 4,493 | 15.0% | 30,000 | 32,039 |
| 401.5000.531.346200 | SOFTWARE MAINTENANCE | **0** | 700 | -700 | -100.0% | 700 | 667 |
| 401.5000.531.347001 | PRINTING/BINDING | **50** | 100 | -50 | -50.0% | 100 | 140 |
| 401.5000.531.349003 | SCHOOLS/MEETINGS | **0** | 15,000 | -15,000 | -100.0% | 15,000 | 7,654 |
| 401.5000.531.349021 | ENVIRONMENTAL AND POLLUTION | **25,000** | 200,000 | -175,000 | -87.5% | 200,000 | 121,184 |
| 401.5000.531.349028 | LANDFILL FEES | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 2,577 |
| 401.5000.531.351001 | OFFICE SUPPLIES | **150** | 2,500 | -2,350 | -94.0% | 2,500 | 3,934 |
| 401.5000.531.351003 | OFFICE FURN/EQUIP | **0** | 1,500 | -1,500 | -100.0% | 1,500 | 0 |

# ELECTRIC FUND

## POWER RESOURCES

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 401.5000.531.352001 | GAS AND OIL | 650 | 3,500 | -2,850 | -81.4% | 3,500 | 919 |
| 401.5000.531.352006 | JANITORIAL SUPPLIES | 375 | 3,000 | -2,625 | -87.5% | 3,000 | 831 |
| 401.5000.531.352008 | UNIFORMS & CLOTHING | 250 | 10,000 | -9,750 | -97.5% | 10,000 | 3,063 |
| 401.5000.531.352019 | CHEMICAL AND WATER TR SUP | 0 | 5,000 | -5,000 | -100.0% | 5,000 | 59 |
| 401.5000.531.352020 | LUBRICANTS | 0 | 4,000 | -4,000 | -100.0% | 4,000 | 2,500 |
| 401.5000.531.352021 | GENERATOR COOLING GASES | 0 | 15,000 | -15,000 | -100.0% | 15,000 | 35,048 |
| 401.5000.531.352022 | MATERIALS | 500 | 15,000 | -14,500 | -96.7% | 15,000 | 8,774 |
| 401.5000.531.352024 | FIRST AID SUPPLIES | 0 | 500 | -500 | -100.0% | 500 | 749 |
| 401.5000.531.352025 | MACHINE SHOP SUPPLIES | 0 | 10,000 | -10,000 | -100.0% | 10,000 | 10,734 |
| 401.5000.531.354001 | SUBSCRIPTIONS/MEMBERSHIPS | 0 | 2,500 | -2,500 | -100.0% | 2,500 | 1,558 |
| 401.5000.531.355002 | MISCELLANEOUS | 0 | 10,000 | -10,000 | -100.0% | 10,000 | 8,599 |
| Total Operating Expenses | | 170,269 | 881,817 | -711,548 | -80.7% | 881,817 | 871,487 |
| Debt Service and Transfers | | | | | | | |
| 401.5000.531.991010 | TRANSFER TO FUND 405 | 0 | 335,000 | -335,000 | -100.0% | 335,000 | 723,000 |
| Total Debt Service and Transfers | | 0 | 335,000 | -335,000 | -100.0% | 335,000 | 723,000 |
| **Total** | | **742,048** | **3,766,930** | **-3,024,882** | **-80.3%** | **3,766,930** | **3,868,172** |

# ELECTRIC FUND

## FUEL & PURCHASED POWER

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Operating Expenses | | | | | | | |
| 401.5001.531.352018 | OIL | **0** | 100,000 | -100,000 | -100.0% | 100,000 | 432 |
| 401.5001.531.352053 | POWER PURCHASED ST LUCIE | **7,881,477** | 8,000,000 | -118,523 | -1.5% | 8,000,000 | 8,017,873 |
| 401.5001.531.352062 | STANTON I | **7,629,101** | 7,500,000 | 129,101 | 1.7% | 7,500,000 | 8,442,743 |
| 401.5001.531.352063 | STANTON II | **7,756,944** | 10,000,000 | -2,243,056 | -22.4% | 10,000,000 | 8,339,260 |
| 401.5001.531.352064 | OUC | **30,291,650** | 31,050,000 | -758,350 | -2.4% | 31,050,000 | 32,576,993 |
| 401.5001.531.352065 | FPL | **2,745,899** | 2,600,000 | 145,899 | 5.6% | 2,600,000 | 2,854,616 |
| Total Operating Expenses | | **56,305,071** | 59,250,000 | -2,944,929 | -5.0% | 59,250,000 | 60,231,917 |
| **Total** | | **56,305,071** | **59,250,000** | **-2,944,929** | **-5.0%** | **59,250,000** | **60,231,917** |

# Customer Service

## Mission

The mission of  Customer Service is to provide courteous and efficient service to all utility customers and ensure that utility billings are rendered correctly and collections are made in a timely manner.  To provide statistical data to other city departments and outside agencies as required. To promote efficient use of electrical energy, water and other natural resources as mandated by the State of Florida and the St. John's Water Management District.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 3 | 3 | 0 |
| Full Time Bargaining | 22 | 22 | 0 |
| Total | 25 | 25 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 25 | 25 | 0 |

## Major Goals and Challenges

To continue the development of personnel through on-the-job training.

To provide water and electrical energy conservation information to residential, commercial, and industrial customers.

To provide improved and expanded services as a part of the Utility Billing System enhancement schedule.

To aid and assist the Transmission and Distribution department in the implementation  of the Outage Management System while acting as a liaison between the Billing System Representatives and T & D.

# ELECTRIC FUND

## CUSTOMER SERVICE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 401.5100.531.112001 | OPERATING SALARIES | **892,034** | 860,581 | 31,453 | 3.7% | 860,581 | 866,516 |
| 401.5100.531.114001 | OVERTIME SALARIES | **6,000** | 3,000 | 3,000 | 100.0% | 3,000 | 2,592 |
| 401.5100.531.121001 | SOCIAL SECURITY | **68,700** | 66,064 | 2,636 | 4.0% | 66,064 | 61,327 |
| 401.5100.531.122001 | PENSION FUND CONTRIBUTION | **292,748** | 288,504 | 4,244 | 1.5% | 288,504 | 194,832 |
| 401.5100.531.123001 | GROUP LIFE INSURANCE | **2,543** | 0 | 2,543 | n/a | 0 | 2,543 |
| 401.5100.531.123002 | HOSPITALIZATION INSURANCE | **241,794** | 248,697 | -6,903 | -2.8% | 248,697 | 188,118 |
| 401.5100.531.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 16,312 |
| 401.5100.531.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 1,348 |
| Total Personnel Costs | | **1,503,819** | 1,466,846 | 36,973 | 2.5% | 1,466,846 | 1,333,588 |
| Operating Expenses | | | | | | | |
| 401.5100.531.331001 | PROFESSIONAL SERVICES | **60,000** | 60,000 | 0 | 0.0% | 60,000 | 51,091 |
| 401.5100.531.334003 | JANITORIAL SERVICES | **2,300** | 2,300 | 0 | 0.0% | 2,300 | 2,164 |
| 401.5100.531.340001 | MILEAGE ALLOWANCE | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 401.5100.531.341001 | TELEPHONE | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,044 |
| 401.5100.531.342001 | POSTAGE | **185,000** | 185,000 | 0 | 0.0% | 185,000 | 199,687 |
| 401.5100.531.346002 | VEHICLE MAINTENANCE | **18,408** | 18,395 | 13 | 0.1% | 18,395 | 20,220 |
| 401.5100.531.346003 | BUILDING MAINTENANCE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 401.5100.531.346004 | METERS MAINTENANCE | **500** | 500 | 0 | 0.0% | 500 | 21 |
| 401.5100.531.346017 | OFFICE EQUIP MAINT | **4,500** | 4,500 | 0 | 0.0% | 4,500 | 694 |
| 401.5100.531.346018 | RADIO MAINT | **500** | 500 | 0 | 0.0% | 500 | 189 |
| 401.5100.531.346200 | SOFTWARE MAINTENANCE | **110,000** | 110,000 | 0 | 0.0% | 110,000 | 87,632 |
| 401.5100.531.347001 | PRINTING & BINDING | **75,000** | 75,000 | 0 | 0.0% | 75,000 | 77,243 |
| 401.5100.531.349003 | SCHOOLS & MEETINGS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 401.5100.531.349015 | CREDIT BUREAU CHARGES | **28,000** | 28,000 | 0 | 0.0% | 28,000 | 21,877 |
| 401.5100.531.351001 | OFFICE SUPPLIES | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 1,349 |
| 401.5100.531.351003 | OFFICE FURN & EQUIP | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 5,347 |
| 401.5100.531.352001 | GAS & OIL | **10,967** | 13,188 | -2,221 | -16.8% | 13,188 | 12,063 |
| 401.5100.531.352008 | UNIFORMS & CLOTHING | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 1,821 |
| 401.5100.531.352014 | OTHER COMMODITIES | **2,000** | 1,000 | 1,000 | 100.0% | 1,000 | 1098 |
| 401.5100.531.352027 | TOOLS & INSTRUMENTS | **500** | 500 | 0 | 0.0% | 500 | 194 |
| 401.5100.531.615064 | COMPUTERS | **0** | 0 | 0 | n/a | 0 | 11763 |
| Total Operating Expenses | | **520,675** | 521,883 | -1,208 | -0.2% | 521,883 | 497,497 |
| **Total** | | **2,024,494** | **1,988,729** | **35,765** | **1.8%** | **1,988,729** | **1,831,085** |

# Transmission & Distribution

## Mission

To provide safe and reliable electricity to our customers by delivering efficient and cost effective services; to implement maintenance and construction projects to meet current and future needs. We utilize technology to promote improvement in the quality of services deserving to our customers and community. We stay committed to our number one priority, 100% customer satisfaction!

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 13 | 11 | 2 |
| Full Time Bargaining | 37 | 38 | -1 |
| Total | 50 | 49 | 1 |
| Part Time | 0 | 0 | 0 |
| Total | 50 | 49 | 1 |

| Employee Type | As of 1/1/2017 | Budget 2016-2015 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 13 | 11 | 2 |
| Full Time Bargaining | 39 | 38 | 1 |
| Total | 52 | 49 | 3 |
| Part Time | 0 | 0 | 0 |
| Total | 52 | 49 | 3 |

## Major Achievements, Goals and Challenges

Develop an effective plan to sell 138KV line to FPL to decrease Operation & Maintenance costs.

Decrease budgetary cost for North American Electric Reliability Corporation (NERC) regulations after possible sale of 138KV line.

Continue with the evaluation of the electric distribution system prior to the closing of the Power Plant.

Continue with the implementation of the LED lighting program to efficiently conserve energy and promote rate reductions:

- Completed first LED lighting pilot project at Royal Palm Pointe.
- LED roadway lighting project underway.

Continue to improve the electric system reliability:

- Completed transmission hardware replacement on beach area.
- Completed new switch gear replacement at South Beach Substation.
- Completed new fiber optic installation from Substation 1 to Substation 10.
- Proceed with the North Beach 13KV Substation replacement.
- Continue to proactively address the most common causes of outages (animal contact and vegetation).
- Continue with underground conversion in trouble areas.

Continue to harden the electric system to minimize damages due to disasters such as hurricanes.

Implement new technology to improve our daily operations:

- Outage Management System (OMS) implementation in progress.

Provide continuous maintenance of the electric system in accordance to Florida Public Service Commission's requirements and North American Electric Reliability Corporation (NERC) regulations.

Maintain the highest degree of training and certification programs for our valuable employees to comply with industry standards and new technologies.

# ELECTRIC FUND

## TRANSMISSION & DISTRIBUTION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 401.5400.531.112001 | OPERATING SALARIES | **1,469,322** | 1,206,384 | 262,938 | 21.8% | 1,206,384 | 1,296,929 |
| 401.5400.531.112002 | MAINT SALARIES/DISTR | **880,169** | 871,508 | 8,661 | 1.0% | 871,508 | 756,233 |
| 401.5400.531.114001 | OVERTIME SALARIES/DISTR | **350,000** | 250,000 | 100,000 | 40.0% | 250,000 | 418,802 |
| 401.5400.531.115009 | MEAL ALLOWANCE | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 4,637 |
| 401.5400.531.121001 | SOCIAL SECURITY | **206,779** | 178,084 | 28,695 | 16.1% | 178,084 | 178,320 |
| 401.5400.531.122001 | PENSION FUND CONTRIBUTION | **765,445** | 735,213 | 30,232 | 4.1% | 735,213 | 501,251 |
| 401.5400.531.123001 | GROUP LIFE INSURANCE | **6,986** | 6,986 | 0 | 0.0% | 6,986 | 6,007 |
| 401.5400.531.123002 | HOSPITALIZATION INSURANCE | **364,764** | 341,050 | 23,714 | 7.0% | 341,050 | 323,161 |
| 401.5400.531.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 21,428 |
| 401.5400.531.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -10,606 |
| Total Personnel Costs | | **4,046,965** | 3,592,725 | 454,240 | 12.6% | 3,592,725 | 3,496,162 |
| Operating Expenses | | | | | | | |
| 401.5400.531.331001 | PROFESSIONAL SERVICES | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 41,944 |
| 401.5400.531.331002 | NERC COMPLIANCE | **400,000** | 400,000 | 0 | 0.0% | 400,000 | 362,616 |
| 401.5400.531.331005 | LINE LOCATN SVCS (INTERFND) | **90,000** | 90,000 | 0 | 0.0% | 90,000 | 87,746 |
| 401.5400.531.334002 | CLEANING & LAUNDRY | **13,500** | 13,500 | 0 | 0.0% | 13,500 | 12,605 |
| 401.5400.531.334003 | JANITORIAL SERVICES | **22,000** | 8,036 | 13,964 | 173.8% | 8,036 | 16,068 |
| 401.5400.531.334009 | POLE RENTAL | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 34,533 |
| 401.5400.531.334010 | ENVIRONMENTAL HLTH & SFTY | **35,000** | 25,000 | 10,000 | 40.0% | 25,000 | 21,878 |
| 401.5400.531.340001 | MILEAGE ALLOWANCE | **0** | 1,500 | -1,500 | -100.0% | 1,500 | 0 |
| 401.5400.531.341001 | TELEPHONE | **29,000** | 24,000 | 5,000 | 20.8% | 24,000 | 21,768 |
| 401.5400.531.342001 | POSTAGE | **200** | 200 | 0 | 0.0% | 200 | 91 |
| 401.5400.531.343001 | UTILITIES | **33,500** | 33,500 | 0 | 0.0% | 33,500 | 32,937 |
| 401.5400.531.344001 | EQUIPMENT RENTAL | **15,000** | 6,000 | 9,000 | 150.0% | 6,000 | 23,687 |
| 401.5400.531.344003 | LAND RENT AIRPORT | **53,800** | 53,800 | 0 | 0.0% | 53,800 | 53,665 |
| 401.5400.531.346002 | VEHICLE MAINTENANCE | **67,127** | 65,863 | 1,264 | 1.9% | 65,863 | 68,607 |
| 401.5400.531.346003 | BUILDING MAINTENANCE | **15,000** | 10,000 | 5,000 | 50.0% | 10,000 | 5,804 |
| 401.5400.531.346004 | AIR CONDITIONING MAINT | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 750 |
| 401.5400.531.346012 | OFFICE EQUIP MAINT | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,360 |
| 401.5400.531.346018 | RADIO MAINT | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 3,173 |
| 401.5400.531.346026 | STATION EQUIP MAINT/DISTR | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 10,314 |
| 401.5400.531.346027 | HYDRAULIC EQUIP MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 12,779 |
| 401.5400.531.346058 | GROUNDS MAINT/DISTR | **73,161** | 71,411 | 1,750 | 2.5% | 71,411 | 71,590 |
| 401.5400.531.346200 | SOFTWARE MAINTENANCE | **90,000** | 77,000 | 13,000 | 16.9% | 77,000 | 70,491 |
| 401.5400.531.347001 | PRINTING & BINDING | **300** | 300 | 0 | 0.0% | 300 | 448 |
| 401.5400.531.349001 | ADVERTISING | **100** | 100 | 0 | 0.0% | 100 | 32 |

# ELECTRIC FUND

## TRANSMISSION & DISTRIBUTION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 401.5400.531.349003 | SCHOOLS & MEETINGS | **39,000** | 39,000 | 0 | 0.0% | 39,000 | 25,207 |
| 401.5400.531.349028 | LANDFILL FEES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 1,364 |
| 401.5400.531.351001 | OFFICE SUPPLIES | **7,500** | 7,500 | 0 | 0.0% | 7,500 | 7,284 |
| 401.5400.531.351003 | OFFICE FURN & EQUIP | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 3,900 |
| 401.5400.531.352001 | GAS & OIL | **44,619** | 54,123 | -9,504 | -17.6% | 54,123 | 49,274 |
| 401.5400.531.352006 | JANITORIAL SUPPLIES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,813 |
| 401.5400.531.352008 | UNIFORMS & CLOTHING | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 4,167 |
| 401.5400.531.352026 | STATION EQUIP/DISTR | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 48,691 |
| 401.5400.531.352027 | TOOLS & INSTRUMENTS | **40,000** | 20,000 | 20,000 | 100.0% | 20,000 | 32,238 |
| 401.5400.531.352038 | STATION EXPENSES/DISTR | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 13,720 |
| 401.5400.531.352041 | OVERHEAD LINES MAINT | **450,000** | 430,000 | 20,000 | 4.7% | 430,000 | 439,827 |
| 401.5400.531.352042 | UNDERGROUND LINES MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 9,466 |
| 401.5400.531.352044 | STATION MATERIAL/DISTR | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 4,874 |
| 401.5400.531.352048 | STREET LIGHT MATERIAL | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 6,465 |
| 401.5400.531.352144 | STATION MATERIAL/TRANS | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 1,749 |
| 401.5400.531.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **14,000** | 14,000 | 0 | 0.0% | 14,000 | 175 |
| 401.5400.531.355002 | MISCELLANEOUS | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 5,428 |
| 401.5400.531.615056 | NERC DISPATCH FACILTY EQUIP | **0** | 0 | 0 | n/a | 0 | 48,880 |
| Total Operating Expenses | | **1,761,307** | 1,673,333 | 87,974 | 5.3% | 1,673,333 | 1,661,408 |
| **Total** | | **5,808,272** | **5,266,058** | **542,214** | **10.3%** | **5,266,058** | **5,157,570** |

# ELECTRIC FUND

## ELECTRIC SYSTEM DESIGN

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 401.5410.531.112001 | OPERATING SALARIES/DISTR | **444,182** | 317,934 | 126,248 | 39.7% | 317,934 | 305,521 |
| 401.5410.531.114001 | OVERTIME SALARIES | **0** | 0 | 0 | n/a | 0 | 53 |
| 401.5410.531.121001 | SOCIAL SECURITY | **33,980** | 24,322 | 9,658 | 39.7% | 24,322 | 21,877 |
| 401.5410.531.122001 | PENSION CONTRIBTUION | **111,550** | 101,385 | 10,165 | 10.0% | 101,385 | 67,907 |
| 401.5410.531.123001 | GROUP LIFE INSURANCE | **1,114** | 1,114 | 0 | 0.0% | 1,114 | 935 |
| 401.5410.531.123002 | HOSPITALIZATION INSURANCE | **84,355** | 69,198 | 15,157 | 21.9% | 69,198 | 65,883 |
| 401.5410.531.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 4,135 |
| 401.5410.531.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 293 |
| Total Personnel Costs | | **675,181** | 513,953 | 161,228 | 31.4% | 513,953 | 466,604 |
| Operating Expenses | | | | | | | |
| 401.5410.531.334003 | JANITORIAL SERVICES | **7,060** | 4,813 | 2,247 | 46.7% | 4,813 | 5,039 |
| 401.5410.531.341001 | TELEPHONE | **2,800** | 2,800 | 0 | 0.0% | 2,800 | 3,269 |
| 401.5410.531.342001 | POSTAGE | **100** | 100 | 0 | 0.0% | 100 | 30 |
| 401.5410.531.343001 | UTILITIES | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 9,876 |
| 401.5410.531.346002 | VEHICLE MAINTENANCE | **4,588** | 4,756 | -168 | -3.5% | 4,756 | 4,178 |
| 401.5410.531.346003 | BUILDING MAINTENANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 175 |
| 401.5410.531.346012 | OFFICE EQUIPMENT MAINTENANCE | **3,000** | 5,000 | -2,000 | -40.0% | 5,000 | 1,546 |
| 401.5410.531.346200 | SOFTWARE MAINTENANCE | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 15,620 |
| 401.5410.531.347001 | PRINTING & BINDING | **500** | 500 | 0 | 0.0% | 500 | 47 |
| 401.5410.531.349001 | ADVERTISING | **300** | 300 | 0 | 0.0% | 300 | 0 |
| 401.5410.531.349003 | SCHOOLS & MEETINGS | **10,000** | 15,000 | -5,000 | -33.3% | 15,000 | 2,597 |
| 401.5410.531.351001 | OFFICE SUPPLIES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 2,278 |
| 401.5410.531.351002 | LOGS/CHARTS/FORMS/MAPS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,120 |
| 401.5410.531.351003 | OFFICE FURNITURE & EQUIP | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 2678 |
| 401.5410.531.352001 | GAS & OIL | **2,984** | 5,705 | -2,721 | -47.7% | 5,705 | 3,692 |
| 401.5410.531.352006 | JANITORIAL SUPPLIES | **100** | 100 | 0 | 0.0% | 100 | 95 |
| 401.5410.531.352008 | UNIFORMS & CLOTHING | **300** | 300 | 0 | 0.0% | 300 | 156 |
| 401.5410.531.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **12000** | 12000 | 0 | 0.0% | 12000 | 15 |
| 401.5410.531.355002 | MISCELLANEOUS | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 905 |
| 401.5410.531.615054 | COPIER | **0** | 0 | 0 | n/a | 0 | 3,814 |
| Total Operating Expenses | | **84,232** | 91,874 | -7,642 | -8.3% | 91,874 | 57,130 |
| **Total** | | **759,413** | **605,827** | **153,586** | **25.4%** | **605,827** | **523,734** |

# ELECTRIC FUND

## ELECTRIC METERING

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 401.5420.531.112001 | OPERATING SALARIES/DISTR | **472,347** | 422,825 | 49,522 | 11.7% | 422,825 | 383,028 |
| 401.5420.531.114001 | OVERTIME SALARIES/DISTR | **25,000** | 15,000 | 10,000 | 66.7% | 15,000 | 57,372 |
| 401.5420.531.115009 | MEAL ALLOWANCE | **0** | 0 | 0 | n/a | 0 | 342 |
| 401.5420.531.121001 | SOCIAL SECURITY | **38,047** | 33,494 | 4,553 | 13.6% | 33,494 | 30,728 |
| 401.5420.531.122001 | PENSION FUND CONTRIBUTION | **161,582** | 155,614 | 5,968 | 3.8% | 155,614 | 105,963 |
| 401.5420.531.123001 | GROUP LIFE INSURANCE | **1,649** | 1,649 | 0 | 0.0% | 1,649 | 1,198 |
| 401.5420.531.123002 | HOSPITALIZATION INSURANCE | **110,062** | 96,912 | 13,150 | 13.6% | 96,912 | 90,203 |
| 401.5420.531.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 7,746 |
| 401.5420.531.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 3,063 |
| Total Personnel Costs | | **808,687** | 725,494 | 83,193 | 11.5% | 725,494 | 679,643 |
| Operating Expenses | | | | | | | |
| 401.5420.531.331001 | PROFESSIONAL SERVICES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 401.5420.531.334002 | CLEANING & LAUNDRY | **3,800** | 3,800 | 0 | 0.0% | 3,800 | 2,704 |
| 401.5420.531.341001 | TELEPHONE | **1000** | 1000 | 0 | 0.0% | 1000 | 405 |
| 401.5420.531.342001 | POSTAGE | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 401.5420.531.343001 | UTILITIES | **8,300** | 8,300 | 0 | 0.0% | 8,300 | 8,336 |
| 401.5420.531.346002 | VEHICLE MAINTENANCE | **11,637** | 11,608 | 29 | 0.2% | 11,608 | 13,768 |
| 401.5420.531.346004 | METER MAINT/DISTR | **2,000** | 4,000 | -2,000 | -50.0% | 4,000 | 1,377 |
| 401.5420.531.346006 | BUILDING MAINTENANCE | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 0 |
| 401.5420.531.346017 | OFFICE EQUIPMENT MAINTANCE | **350** | 350 | 0 | 0.0% | 350 | 0 |
| 401.5420.531.346018 | RADIO MAINTENANCE | **300** | 300 | 0 | 0.0% | 300 | 4,473 |
| 401.5420.531.346019 | TOOLS/SHOP EQUIPMENT MAINT | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 2,016 |
| 401.5420.531.346081 | DISPOSAL OF SCRAP MATERIAL | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 401.5420.531.346200 | SOFTWARE MAINTENANCE | **5,000** | 30,500 | -25,500 | -83.6% | 30,500 | 0 |
| 401.5420.531.347001 | PRINTING & BINDING | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 401.5420.531.349001 | ADVERTISING | **100** | 100 | 0 | 0.0% | 100 | 38 |
| 401.5420.531.349003 | SCHOOLS & MEETINGS | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 4,536 |
| 401.5420.531.351001 | OFFICE SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 150 |
| 401.5420.531.351003 | OFFICE FURNITURE & EQUIP | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 600 |
| 401.5420.531.352001 | GAS & OIL | **12,765** | 18,082 | -5,317 | -29.4% | 18,082 | 14,701 |
| 401.5420.531.352008 | UNIFORMS & CLOTHING | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 1,436 |
| 401.5420.531.352027 | TOOLS & INSTRUMENTS | **4,500** | 4,500 | 0 | 0.0% | 4,500 | 4,588 |
| 401.5420.531.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **12,000** | 12,000 | 0 | 0.0% | 12,000 | 0 |
| 401.5420.531.355002 | MISCELLANEOUS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 773 |
| Total Operating Expenses | | **87,052** | 119,840 | -32,788 | -27.4% | 119,840 | 59,901 |
| **Total** | | **895,739** | **845,334** | 50,405 | 6.0% | **845,334** | **739,544** |

# Non Departmental

## Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Electric Fund.

# ELECTRIC FUND

## NONDEPARTMENTAL

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 401.9900.531.123004 | RETIREMENT PREM ASSISTANCE | **251,538** | 249,840 | 1,698 | 0.7% | 249,840 | 226,587 |
| 401.9900.531.123005 | WORKERS COMPENSATION | **65,000** | 43,000 | 22,000 | 51.2% | 43,000 | 63,398 |
| 401.9900.531.125001 | STATE UNEMPLOYMENT COMP | **5,000** | 0 | 5,000 | n/a | 0 | 4,473 |
| Total Personnel Costs | | **321,538** | 292,840 | 28,698 | 9.8% | 292,840 | 294,458 |
| Operating Expenses | | | | | | | |
| 401.9900.531.331001 | PROFESSIONAL SERVICES | **750,000** | 1,000,000 | -250,000 | -25.0% | 1,000,000 | 714,712 |
| 401.9900.531.331012 | PAYING AGENTS FEE | **1,250** | 750 | 500 | 66.7% | 750 | 1,250 |
| 401.9900.531.332001 | AUDIT | **41,000** | 40,574 | 426 | 1.0% | 40,574 | 47,600 |
| 401.9900.531.341002 | TELECOMMUNICATIONS SERVICES | **12,550** | 12,550 | 0 | 0.0% | 12,550 | 10,978 |
| 401.9900.531.344003 | LAND RENT AIRPORT | **86,300** | 84,600 | 1,700 | 2.0% | 84,600 | 82,945 |
| 401.9900.531.345001 | GENERAL INSURANCE | **1,026,912** | 988,809 | 38,103 | 3.9% | 988,809 | 990,127 |
| 401.9900.531.345003 | G/L & AUTO-LOSSES/DEDUCT | **0** | 0 | 0 | n/a | 0 | 222 |
| 401.9900.531.349007 | STATE SALES TAX | **1,000** | 0 | 1,000 | n/a | 0 | 12,483 |
| 401.9900.531.349016 | GF ADMIN CHARGES | **1,848,458** | 1,796,112 | 52,346 | 2.9% | 1,796,112 | 1,704,212 |
| 401.9900.531.349019 | METER DEPOSIT INTEREST | **30,000** | 27,000 | 3,000 | 11.1% | 27,000 | 33,167 |
| 401.9900.531.349023 | BAD DEBTS | **200,000** | 240,000 | -40,000 | -16.7% | 240,000 | 204,524 |
| 401.9900.531.349028 | LANDFILL FEES | **250** | 250 | 0 | 0.0% | 250 | 248 |
| 401.9900.531.349031 | PSC REGULATORY FEE | **14,800** | 14,800 | 0 | 0.0% | 14,800 | 14,349 |
| 401.9900.531.349034 | GROSS RECEIPTS TAX | **0** | 0 | 0 | n/a | 0 | -521 |
| 401.9900.531.355002 | MISCELLANEOUS | **10,000** | 0 | 10,000 | n/a | 0 | 12,287 |
| 401.9900.531.355006 | INVENTORY VARIANCE | **5,000** | 0 | 5,000 | n/a | 0 | 4,691 |
| 401.9900.531.355007 | GRACE | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 2,782 |
| 401.9900.531.365068 | ST DEM/FEMA REPY PLN FRNCES | **0** | 108,925 | -108,925 | -100.0% | 108,925 | 130,710 |
| 401.9900.531.365069 | ST DEM/FEMA REPY PLN JEANNE | **0** | 134,148 | -134,148 | -100.0% | 134,148 | 160,978 |
| Total Operating Expenses | | **4,030,020** | 4,451,018 | -420,998 | -9.5% | 4,451,018 | 4,127,744 |
| Debt Service and Transfers | | | | | | | |
| 401.9900.531.991004 | TRANSFER TO GENERAL FUND | **5,190,000** | 5,440,000 | -250,000 | -4.6% | 5,440,000 | 5,640,000 |
| 401.9900.531.991005 | TRANS TO ELECTRIC R&R | **5,300,000** | 4,000,000 | 1,300,000 | 32.5% | 4,000,000 | 3,000,000 |
| 401.9900.531.991053 | DEBT SVC TR SERIES 2003A | **5,476,000** | 5,500,000 | -24,000 | -0.4% | 5,500,000 | 1,583,542 |
| Total Debt Service and Transfers | | **15,966,000** | 14,940,000 | 1,026,000 | 6.9% | 14,940,000 | 10,223,542 |
| | Total | **20,317,558** | **19,683,858** | **633,700** | **3.2%** | **19,683,858** | **14,645,744** |

# Fund 403: Electric Renewal & Replacement Fund

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **REVENUES** | | |
| 403.0000.343.000100 | CONTRIBUTION(REIMB)ELEC WORK | 150,000 |
| 403.0000.382.000200 | CONTRIB FROM ELEC FD | 5,300,000 |
| 403.0000.383.000100 | CAPITAL LEASE PROCEEDS (VEHICLE LEASE-PURCHASE) | 695,000 |
| 403.0000.389.000200 | CASH CARRY OVER | 1,662,518 |
| 403.0000.384.001000 | PROCEEDS FROM BORROWING | 1,049,158 |
| **Total Revenues** | | **$ 8,856,676** |
| **EXPENDITURES** | | |
| **POWER PRODUCTION** | | |
| 403.5000.531.620311 | POWER PLANT DEMOLITION | 750,000 |
| **CUSTOMER SERVICE** | | |
| 403.5100.531.615045 | UPDATE BILLING SOFTWARE | 65,000 |
| 403.5100.531.641415 | CUST SVC VEHICLE LEASE-PURCHASE ACQUISITION | 45,000 |
| 403.5100.531.641416 | CUST SVC VEHICLE LEASE-PURCHASE DEBT SERVICE | 37,445 |
| **TRANSMISSION & DISTRIBUTION** | | |
| 403.5400.531._____ | METER SHOP VEHICLES | 73,000 |
| 403.5400.531._____ | SECTIONALIZER EQUIPMENT | 250,000 |
| 403.5400.531._____ | ASSET INVENTORY AND TAGGING | 400,000 |
| 403.5400.531._____ | RADIO UPGRADE | 75,000 |
| 403.5400.531._____ | LINE CONST. & CIRCUIT RECONFIG. (VARIOUS SUBS) | 1,049,158 |
| 403.5400.531.610365 | RECONDUCTOR FEEDERS | 400,000 |
| 403.5400.531.610391 | COMPUTER | 60,000 |
| 403.5400.531.613001 | SWITCHGEAR REBUILD | 750,000 |
| 403.5400.531.614003 | RELAY TESTING | 10,000 |
| 403.5400.531.614014 | HVAC REPLACEMENT | 20,000 |
| 403.5400.531.615040 | DISTRIBUTION BREAKER MAINTENANCE | 20,000 |
| 403.5400.531.616033 | T&D VEHICLES LEASE-PURCHASE ACQUISITION | 650,000 |
| 403.5400.531.615049 | T&D VEHICLES LEASE-PURCHASE DEBT SERVICE | 229,573 |
| 403.5400.531.667364 | POLES/TOWERS/FIXTURES | 400,000 |

# Fund 403: Electric Renewal & Replacement Fund

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **EXPENDITURES (CONTINUED)** | | |
| 403.5400.531.667365 | O/H CONDUCTORS/DEVICES | 425,000 |
| 403.5400.531.667366 | UNDERGROUND CONDUIT | 400,000 |
| 403.5400.531.667367 | U/G CONDUCTORS/DEVICES | 550,000 |
| 403.5400.531.667368 | LINE TRANSFORMERS | 375,000 |
| 403.5400.531.667369 | SERVICES-OVERHEAD & UNDERGROUND | 100,000 |
| 403.5400.531.667370 | ELECTRIC METERS | 200,000 |
| 403.5400.531.667373 | OUTDOOR LIGHTING | 150,000 |
| 403.5400.531.667394 | OVERHEAD/URD/SUBSTATION/METERING TOOLS | 50,000 |
| 403.5400.531.671364 | LINE RELOCATIONS | 350,000 |
| 403.5400.531.691369 | FIBER OPTIC PROJECTS | 140,000 |
| 403.5400.531.692362 | SUBSTATION EQUIPMENT PAINTING | 20,000 |
| 403.5400.531.616034 | TRANSMISSION LINE BREAKER REPLACEMENTS | 300,000 |
| 403.5400.531.616035 | RESPONDER OUTAGE MANAGEMENT SOFTWARE | 57,500 |
| 403.5400.531.616037 | SUBSTATION RELAY COMPLIANCE REQUIREMENT | 250,000 |
| 403.5400.531.616038 | SUBSTATION REMOTE RACKING DEVICE | 120,000 |
| 403.5400.531.616039 | SUBSTATION MISC. CAPITAL PROJECTS | 85,000 |
| **Total Expenditures** | | **$ 8,856,676** |

**Note: Please see Five Year Capital Program book for project descriptions and five year funding**

# WATER & SEWER FUND

# WATER AND SEWER FUND

## OPERATING BUDGET

| | Budget 2016-2017 | Budget 2015-2016 |
|---|---|---|
| **Operating Revenue** | $ 16,216,212 | $ 16,146,162 |
| **Operating Expenses:** | | |
| Wastewater Treatment | 1,640,016 | 1,705,264 |
| Water Treatment | 3,035,115 | 2,996,000 |
| Wastewater Reuse | 345,000 | 343,500 |
| Water Sewer Administration | 817,228 | 850,510 |
| Facility Maintenance & Asset | 753,479 | 747,457 |
| Wastewater Collection | 1,275,770 | 1,159,153 |
| Water Distribution | 1,323,452 | 1,277,919 |
| Non-Departmental | 1,817,697 | 2,000,071 |
| Total Operating Expenses | 11,007,757 | 11,079,874 |
| **Net Operating Income** | 5,208,455 | 5,066,288 |
| **Debt Service** | | |
| Transfer for Series 2013 Refunding | 1,129,708 | 1,131,886 |
| Transfer for State Revolving Fund Loans | 791,542 | 791,542 |
| Total Debt Service Transfers | 1,921,250 | 1,923,428 |
| **Surplus Revenue** | $ 3,287,205 | $ 3,142,860 |
| **Surplus Revenue Distribution** | | |
| Transfer to General Fund | $ 965,000 | $ 950,000 |
| Transfer to Capital Improvements Program | 2,100,000 | 1,950,000 |
| Balance Available for Capital Additions | 222,205 | 242,860 |
| **Total Distribution of Surplus** | $ 3,287,205 | $ 3,142,860 |

# WATER AND SEWER FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 421.0000.343.060100 | METERED WATER SALES | **8,450,000** | 8,400,000 | 50,000 | 0.6% | 8,400,000 | 8,366,235 |
| 421.0000.343.060200 | NEW WATER CONNECTIONS | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 8,875 |
| 421.0000.343.060400 | SEWER SERVICE CHARGES | **6,450,000** | 6,450,000 | 0 | 0.0% | 6,450,000 | 6,396,276 |
| 421.0000.343.060500 | NEW SEWER CONNECTIONS | **2,000** | 0 | 2,000 | n/a | 0 | 2,290 |
| 421.0000.343.060600 | FIRE HYDRANT RENTAL | **140,400** | 139,350 | 1,050 | 0.8% | 139,350 | 139,950 |
| 421.0000.343.061500 | IRRIGATION REUSE OTHERS | **580,000** | 580,000 | 0 | 0.0% | 580,000 | 648,156 |
| 421.0000.343.500000 | W/S EQUALIZATION CHARGE | **330,000** | 330,000 | 0 | 0.0% | 330,000 | 336,648 |
| 421.0000.349.000100 | BILLING SERVICE CHARGES | **130,000** | 130,000 | 0 | 0.0% | 130,000 | 131,546 |
| 421.0000.361.010200 | INTEREST ON INVESTMENTS | **50,000** | 20,000 | 30,000 | 150.0% | 20,000 | 60,914 |
| 421.0000.365.090100 | SALE SURPLUS MATLS/SCRAP | **0** | 3,000 | -3,000 | -100.0% | 3,000 | 18,253 |
| 421.0000.369.060000 | INSURANCE PROCEEDS | **0** | 0 | 0 | n/a | 0 | 36,785 |
| 421.0000.369.090100 | MISCELLANEOUS REVENUES | **5,000** | 15,000 | -10,000 | -66.7% | 15,000 | 4,981 |
| 421.0000.382.000650 | CONTR FROM HLTH INS FND | **71,812** | 71,812 | 0 | 0.0% | 71,812 | 71,812 |
| 421.0000.389.000200 | CASH CARRYOVER | **-222,205** | -242,860 | 20,655 | -8.5% | -242,860 | 0 |
| **Total** | | **15,994,007** | **15,903,302** | **90,705** | **0.6%** | **15,903,302** | **16,222,721** |

# WATER AND SEWER FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| Wastewater Treatment | **1,640,016** | 1,705,264 | -65,248 | -3.8% | 1,705,264 | 1,550,248 |
| Water Treatment | **3,035,115** | 2,996,000 | 39,115 | 1.3% | 2,996,000 | 2,803,063 |
| Wastewater Reuse | **345,000** | 343,500 | 1,500 | 0.4% | 343,500 | 248,089 |
| Water Sewer Admin | **817,228** | 850,510 | -33,282 | -3.9% | 850,510 | 702,624 |
| Facility Maintenance & Asset Mgt | **753,479** | 747,457 | 6,022 | 0.8% | 747,457 | 567,646 |
| Wastewater Collection | **1,275,770** | 1,159,153 | 116,617 | 10.1% | 1,159,153 | 1,068,427 |
| Water Distribution | **1,323,452** | 1,277,919 | 45,533 | 3.6% | 1,277,919 | 1,003,965 |
| Non-Departmental | **6,803,947** | 6,823,499 | -19,552 | -0.3% | 6,823,499 | 4,984,994 |
| **Water & Sewer Fund** | **15,994,007** | **15,903,302** | **90,705** | **0.6%** | **15,903,302** | **12,929,056** |

# WATER AND SEWER FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **2,888,359** | 2,811,810 | 76,549 | 2.7% | 2,811,810 | 2,627,167 |
| 114001 - OVERTIME SALARIES | **218,000** | 183,000 | 35,000 | 19.1% | 183,000 | 150,792 |
| 115009 - MEAL ALLOWANCE | **4,700** | 4,700 | 0 | 0.0% | 4,700 | 4,213 |
| 121001 - SOCIAL SECURITY | **237,996** | 229,103 | 8,893 | 3.9% | 229,103 | 198,267 |
| 122001 - CONTRIB TO PENSION FUND | **378,020** | 373,000 | 5,020 | 1.3% | 373,000 | 252,272 |
| 122001 - PENSION CONTRIBUTION | **619,796** | 610,788 | 9,008 | 1.5% | 610,788 | 412,579 |
| 123001 - GROUP LIFE INSURANCE | **8,961** | 8,961 | 0 | 0.0% | 8,961 | 8,018 |
| 123002 - HOSPITALIZATION INSURANCE | **546,080** | 551,634 | -5,554 | -1.0% | 551,634 | 489,592 |
| 123004 - RETIREMENT PREM ASSIST | **116,182** | 110,715 | 5,467 | 4.9% | 110,715 | 102,025 |
| 123005 - WORKERS COMPENSATION | **60,000** | 36,000 | 24,000 | 66.7% | 36,000 | 50,228 |
| 125001 - STATE UNEMPLOYMENT COMP | **0** | 0 | 0 | n/a | 0 | 234 |
| 126001 - COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 60,941 |
| 126002 - COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 2,598 |
| 331001 - PROFESSIONAL SERVICES | **138,700** | 177,144 | -38,444 | -21.7% | 177,144 | 54,371 |
| 331012 - PAYING AGENTS FEE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,250 |
| 331015 - GIS EXPENSE | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 49,877 |
| 331020 - LICENSES & TESTING | **157,000** | 177,000 | -20,000 | -11.3% | 177,000 | 137,443 |
| 332001 - AUDIT | **15,000** | 17,515 | -2,515 | -14.4% | 17,515 | 20,548 |
| 334003 - JANITORIAL SERVICES | **16,761** | 12,899 | 3,862 | 29.9% | 12,899 | 13,171 |
| 334007 - OTHER CONTRACTUAL SERVICES | **289,000** | 286,000 | 3,000 | 1.0% | 286,000 | 284,124 |
| 340001 - MILEAGE ALLOWANCE | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 6,054 |
| 341001 - TELEPHONE | **22,500** | 19,500 | 3,000 | 15.4% | 19,500 | 14,271 |
| 341002 - TELECOMMUNICATIONS SVCS | **5,700** | 5,700 | 0 | 0.0% | 5,700 | 6,501 |
| 342001 - POSTAGE | **2,650** | 2,650 | 0 | 0.0% | 2,650 | 926 |
| 343001 - UTILITIES | **1,600,000** | 1,599,000 | 1,000 | 0.1% | 1,599,000 | 1,434,203 |
| 344001 - MACH & EQUIP RENT | **38,750** | 35,250 | 3,500 | 9.9% | 35,250 | 40,052 |
| 344003 - AIRPORT LAND RENT | **275,600** | 275,600 | 0 | 0.0% | 275,600 | 275,571 |
| 344003 - LAND RENT AIRPORT | **47,500** | 47,500 | 0 | 0.0% | 47,500 | 17,077 |
| 344004 - ENVIRONMENTAL CLEANUP REC | **-150,000** | -200,000 | 50,000 | -25.0% | -200,000 | -141,862 |
| 345001 - GENERAL INSURANCE | **230,753** | 215,872 | 14,881 | 6.9% | 215,872 | 215,125 |
| 345003 - G/L & AUTO-LOSSES/DEDUCT | **1,000** | 0 | 1,000 | n/a | 0 | 1,651 |
| 346001 - EQUIPMENT MAINTENANCE | **385,000** | 369,500 | 15,500 | 4.2% | 369,500 | 348,752 |
| 346002 - VEHICLE MAINTENANCE | **100,197** | 98,183 | 2,014 | 2.1% | 98,183 | 110,140 |
| 346029 - STRUCTURE & IMPR MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 346029 - STRUCTURE & IMPROV MAINT | **76,500** | 71,500 | 5,000 | 7.0% | 71,500 | 41,386 |
| 346030 - WELL MAINTENANCE | **80,000** | 80,000 | 0 | 0.0% | 80,000 | 70,296 |
| 346031 - SUPPLY MAINS MAINT | **3,000** | 1,000 | 2,000 | 200.0% | 1,000 | 2,588 |
| 346035 - ELEC CONTROL SYS MAINT | **18,000** | 18,000 | 0 | 0.0% | 18,000 | 15,119 |
| 346042 - GRAVITY MAINS & LATRLS MAINT | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 17,302 |
| 346042 - T & D MAINS MAINT | **100,000** | 80,000 | 20,000 | 25.0% | 80,000 | 98,960 |

# WATER AND SEWER FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 346043 - SERVICES MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 6,958 |
| 346044 - METERS MAINT | **9,000** | 9,000 | 0 | 0.0% | 9,000 | 5,537 |
| 346046 - HYDRANTS MAINT | **12,000** | 12,000 | 0 | 0.0% | 12,000 | 3,577 |
| 346047 - CUST PREMISES MAINT | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 0 |
| 346047 - CUSTOMER PREMISES MAINT | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 3,063 |
| 346048 - GROUND RESV MAINT | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 0 |
| 346049 - FORCE MAINS & APPURT MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 7,276 |
| 346049 - MAINS & APPURT MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 346058 - GROUND MAINT. | **10,050** | 9,798 | 252 | 2.6% | 9,798 | 9,721 |
| 346058 - GROUNDS MAINT | **20,078** | 18,378 | 1,700 | 9.3% | 18,378 | 18,640 |
| 346059 - ODOR CONTROL SYS MAINT | **4,000** | 150,000 | -146,000 | -97.3% | 150,000 | 0 |
| 346200 - SOFTWARE & MAINTENANCE | **73,000** | 74,000 | -1,000 | -1.4% | 74,000 | 46,802 |
| 349003 - SCHOOLS & MEETINGS | **17,500** | 17,500 | 0 | 0.0% | 17,500 | 9,030 |
| 349005 - FIRST AID | **750** | 750 | 0 | 0.0% | 750 | 0 |
| 349011 - CUSTOMER SERVICE | **448,873** | 442,127 | 6,746 | 1.5% | 442,127 | 425,000 |
| 349016 - GF ADMIN CHARGE | **742,189** | 634,475 | 107,714 | 17.0% | 634,475 | 488,233 |
| 349023 - BAD DEBT | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 19,819 |
| 349028 - LANDFILL FEES | **61,000** | 61,000 | 0 | 0.0% | 61,000 | 50,544 |
| 351001 - OFFICE SUPPLIES | **10,250** | 10,250 | 0 | 0.0% | 10,250 | 7,292 |
| 351002 - LOGS/CHARTS/FORMS/MAPS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 351003 - OFFICE FURN & EQUIP | **23,000** | 15,800 | 7,200 | 45.6% | 15,800 | 8,072 |
| 352001 - GAS & OIL | **76,000** | 91,000 | -15,000 | -16.5% | 91,000 | 59,346 |
| 352001 - GAS AND OIL | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 7,621 |
| 352005 - CONSUMABLE TOOLS | **14,500** | 14,000 | 500 | 3.6% | 14,000 | 11,137 |
| 352006 - JANITORIAL SUPPLIES | **9,250** | 8,250 | 1,000 | 12.1% | 8,250 | 6,537 |
| 352008 - UNIFORMS & CLOTHING | **35,245** | 35,245 | 0 | 0.0% | 35,245 | 24,845 |
| 352013 - CHEMICAL & LAB SUPPLIES | **20,500** | 20,500 | 0 | 0.0% | 20,500 | 16,778 |
| 352013 - CHEMICAL AND LAB SUPPLIES | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 5,283 |
| 352014 - OTHER COMMODITIES | **18,500** | 18,000 | 500 | 2.8% | 18,000 | 10,012 |
| 352019 - CHEMICAL & WATER TR SUP | **690,000** | 590,000 | 100,000 | 16.9% | 590,000 | 668,916 |
| 352019 - CHEMICAL & WATER TR SUPPLIES | **250** | 250 | 0 | 0.0% | 250 | 0 |
| 352023 - HORTICULTURAL SUPPLIES | **0** | 1,000 | -1,000 | -100.0% | 1,000 | 960 |
| 352023 - HORTICULTURE SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 406 |
| 353003 - REPLACEMENT PAVEMENT | **35,000** | 30,000 | 5,000 | 16.7% | 30,000 | 18,372 |
| 354001 - SUBSCRIPTIONS/MEMBERSHIPS | **12,300** | 12,050 | 250 | 2.1% | 12,050 | 10,842 |
| 355002 - MISCELLANEOUS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 355006 - INVENTORY VARIANCE | **0** | 0 | 0 | n/a | 0 | 266 |
| 355007 - GRACE | **75,000** | 65,000 | 10,000 | 15.4% | 65,000 | 158,343 |
| 355011 - RECORDING FEES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 359900 - INTERFUND SERVICES | **-109,683** | -87,746 | -21,937 | 25.0% | -87,746 | -87,746 |

# WATER AND SEWER FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 365068 - ST DEM/FEMA REPY PLN FRNCES | **0** | 240,631 | -240,631 | -100.0% | 240,631 | 71,174 |
| 365069 - ST DEM/FEMA REPY PLN JEANNE | **0** | 109,592 | -109,592 | -100.0% | 109,592 | 32,416 |
| 615033 - GPS UNIT | **0** | 0 | 0 | n/a | 0 | 1,860 |
| 991004 - TRANSFER TO GENERAL FUND | **965,000** | 950,000 | 15,000 | 1.6% | 950,000 | 970,000 |
| 991007 - TRANS TO W/S R&R FUND | **2,100,000** | 1,950,000 | 150,000 | 7.7% | 1,950,000 | 1,950,000 |
| 991058 - DEBT SVC TRF WW 310201 ORIG | **651,124** | 651,124 | 0 | 0.0% | 651,124 | 217,097 |
| 991059 - DEBT SVC TRF DW 310220 | **20,542** | 20,542 | 0 | 0.0% | 20,542 | 7,326 |
| 991060 - DEBT SVC TRF WW 310201 AM#2 | **107,876** | 107,876 | 0 | 0.0% | 107,876 | 31,870 |
| 991061 - DEBT SVC TRF DW 310221 | **12,000** | 12,000 | 0 | 0.0% | 12,000 | 3,797 |
| 991062 - DEBT SVC TRF SERIES 2013 | **1,129,708** | 1,131,886 | -2,178 | -0.2% | 1,131,886 | 128,212 |
| **Total for Water & Sewer Fund Expenditures** | **15,994,007** | **15,903,302** | **90,705** | **0.6%** | **15,903,302** | **12,929,056** |

# Wastewater Treatment

## Mission

The mission of the Wastewater Treatment division is to promote public health, protect the environment and conserve water resources by purifying and reclaiming wastewater generated by the residents and businesses of our service territory.

Responsibilities of this division include complying with permit requirements of the Florida Department of Environmental Protection and the U.S. Environmental Protection Agency.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 1 | 1 | 0 |
| Full Time Bargaining | 6 | 6 | 0 |
| Total | 7 | 7 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 7 | 7 | 0 |

## Routine Goals

Continue to meet Federal and State permit requirements.

## Major Goal

Cross training is now complete and staffing levels have been optimized. Additional employees will be cross trained as personell are replaced.

Training on the new equipment installed as part of the Clean B Project is expected this proposed budget year. In addition, considerable staff time will be spent changing operational parameters to coincide with the Clean B system. The Clean B system was delayed do to design changes. The project is expected to be on-line in December 2016.

# WATER AND SEWER FUND

## WASTEWATER TREATMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9000.536.112001 | OPERATING SALARIES | **405,121** | 411,318 | -6,197 | -1.5% | 411,318 | 473,301 |
| 421.9000.536.114001 | OVERTIME SALARIES | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 28,832 |
| 421.9000.536.115009 | MEAL ALLOWANCE | **500** | 500 | 0 | 0.0% | 500 | 491 |
| 421.9000.536.121001 | SOCIAL SECURITY | **34,855** | 35,291 | -436 | -1.2% | 35,291 | 36,426 |
| 421.9000.536.122001 | CONTRIB TO PENSION FUND | **165,775** | 164,691 | 1,084 | 0.7% | 164,691 | 114,954 |
| 421.9000.536.123001 | GROUP LIFE INSURANCE | **1,527** | 1,527 | 0 | 0.0% | 1,527 | 1,348 |
| 421.9000.536.123002 | HOSPITALIZATION INSURANCE | **57,522** | 65,265 | -7,743 | -11.9% | 65,265 | 58,942 |
| 421.9000.536.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | -5,919 |
| 421.9000.536.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -6,882 |
| Total Personnel Costs | | **715,300** | 728,592 | -13,292 | -1.8% | 728,592 | 701,493 |
| Operating Expenses | | | | | | | |
| 421.9000.536.331001 | PROFESSIONAL SERVICES | **16,000** | 16,000 | 0 | 0.0% | 16,000 | 1,440 |
| 421.9000.536.331020 | LICENSES & TESTING | **47,000** | 47,000 | 0 | 0.0% | 47,000 | 41,012 |
| 421.9000.536.334003 | JANITORIAL SERVICES | **7,245** | 7,245 | 0 | 0.0% | 7,245 | 7,059 |
| 421.9000.536.334007 | OTHER CONTRACTUAL SERVICES | **190,000** | 190,000 | 0 | 0.0% | 190,000 | 199,485 |
| 421.9000.536.341001 | TELEPHONE | **5,000** | 3,500 | 1,500 | 42.9% | 3,500 | 3,129 |
| 421.9000.536.342001 | POSTAGE | **500** | 500 | 0 | 0.0% | 500 | 353 |
| 421.9000.536.343001 | UTILITIES | **340,000** | 340,000 | 0 | 0.0% | 340,000 | 338,227 |
| 421.9000.536.344001 | MACH & EQUIP RENT | **7,000** | 3,500 | 3,500 | 100.0% | 3,500 | 2,648 |
| 421.9000.536.346001 | EQUIPMENT MAINTENANCE | **110,000** | 100,000 | 10,000 | 10.0% | 100,000 | 114,350 |
| 421.9000.536.346002 | VEHICLE MAINTENANCE | **3,421** | 3,677 | -256 | -7.0% | 3,677 | 4,170 |
| 421.9000.536.346029 | STRUCTURE & IMPROV MAINT | **20,000** | 15,000 | 5,000 | 33.3% | 15,000 | 6,999 |
| 421.9000.536.346058 | GROUNDS MAINT | **4,000** | 2,700 | 1,300 | 48.1% | 2,700 | 3,634 |
| 421.9000.536.346059 | ODOR CONTROL SYS MAINT | **2,000** | 75,000 | -73,000 | -97.3% | 75,000 | 0 |
| 421.9000.536.346200 | SOFTWARE & MAINTENANCE | **9,000** | 8,000 | 1,000 | 12.5% | 8,000 | 5,002 |
| 421.9000.536.349003 | SCHOOLS & MEETINGS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,569 |
| 421.9000.536.349005 | FIRST AID | **150** | 150 | 0 | 0.0% | 150 | 0 |
| 421.9000.536.349028 | LANDFILL FEES | **54,000** | 54,000 | 0 | 0.0% | 54,000 | 46,047 |
| 421.9000.536.351001 | OFFICE SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,922 |
| 421.9000.536.351003 | OFFICE FURN & EQUIP | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 489 |
| 421.9000.536.352001 | GAS AND OIL | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 7,621 |
| 421.9000.536.352005 | CONSUMABLE TOOLS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,287 |
| 421.9000.536.352006 | JANITORIAL SUPPLIES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,089 |
| 421.9000.536.352008 | UNIFORMS & CLOTHING | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 5,315 |
| 421.9000.536.352013 | CHEMICAL AND LAB SUPPLIES | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 5,283 |

## WASTEWATER TREATMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 421.9000.536.352014 | OTHER COMMODITIES | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 1,044 |
| 421.9000.536.352019 | CHEMICAL & WATER TR SUP | **60,000** | 60,000 | 0 | 0.0% | 60,000 | 46,377 |
| 421.9000.536.352023 | HORTICULTURAL SUPPLIES | **0** | 1,000 | -1,000 | -100.0% | 1,000 | 960 |
| 421.9000.536.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,400** | 1,400 | 0 | 0.0% | 1,400 | 1,244 |
| Total Operating Expenses | | **924,716** | 976,672 | -51,956 | -5.3% | 976,672 | 848,755 |
| **Total** | | **1,640,016** | **1,705,264** | **-65,248** | **-3.8%** | **1,705,264** | **1,550,248** |

# Water Treatment

## Mission

The mission of the Water Treatment Division is to continuously produce an adequate supply of potable water that protects and promotes public health and meets State and Federal Standards.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 0 | 0 | 0 |
| Full Time Bargaining | 8 | 8 | 0 |
| Total | 8 | 8 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 8 | 8 | 0 |

## Routine Goals

Continue to meet State Consumptive Use Permit requirements.

## Major Goals

Cross training is now complete and staffing levels have been optimized. Additional employees will be cross trained as personell are replaced.

Additional training will be required this budget year as part of the Reverse Osmosis Plant Expansion. Staff will spend a considerable amount of time balancing the finished water to acheive optimal water quality. The RO Plant expansion should be completed in January 2017.

# WATER AND SEWER FUND

## WATER TREATMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9002.536.112001 | OPERATING SALARIES | **456,434** | 471,381 | -14,947 | -3.2% | 471,381 | 457,839 |
| 421.9002.536.114001 | OVERTIME SALARIES | **50,000** | 50,000 | 0 | 0.0% | 50,000 | 47,258 |
| 421.9002.536.115009 | MEAL ALLOWANCE | **800** | 800 | 0 | 0.0% | 800 | 769 |
| 421.9002.536.121001 | SOCIAL SECURITY | **38,803** | 39,886 | -1,083 | -2.7% | 39,886 | 36,219 |
| 421.9002.536.122001 | PENSION CONTRIBUTION | **172,599** | 172,274 | 325 | 0.2% | 172,274 | 118,340 |
| 421.9002.536.123001 | GROUP LIFE INSURANCE | **1,564** | 1,564 | 0 | 0.0% | 1,564 | 1,392 |
| 421.9002.536.123002 | HOSPITALIZATION INSURANCE | **82,222** | 87,708 | -5,486 | -6.3% | 87,708 | 86,023 |
| 421.9002.536.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 11,356 |
| 421.9002.536.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 3,249 |
| Total Personnel Costs | | **802,422** | 823,613 | -21,191 | -2.6% | 823,613 | 762,445 |
| Operating Expenses | | | | | | | |
| 421.9002.536.331001 | PROFESSIONAL SERVICES | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 32,675 |
| 421.9002.536.331020 | LICENSES & TESTING | **100,000** | 120,000 | -20,000 | -16.7% | 120,000 | 95,901 |
| 421.9002.536.334003 | JANITORIAL SERVICES | **9,516** | 5,654 | 3,862 | 68.3% | 5,654 | 6,112 |
| 421.9002.536.334007 | OTHER CONTRACTUAL SERVICES | **81,000** | 81,000 | 0 | 0.0% | 81,000 | 70,729 |
| 421.9002.536.341001 | TELEPHONE | **4,000** | 2,500 | 1,500 | 60.0% | 2,500 | 1,614 |
| 421.9002.536.342001 | POSTAGE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 542 |
| 421.9002.536.343001 | UTILITIES | **875,000** | 875,000 | 0 | 0.0% | 875,000 | 763,354 |
| 421.9002.536.344001 | MACH & EQUIP RENT | **30,000** | 30,000 | 0 | 0.0% | 30,000 | 37,259 |
| 421.9002.536.344003 | AIRPORT LAND RENT | **275,600** | 275,600 | 0 | 0.0% | 275,600 | 275,571 |
| 421.9002.536.344004 | ENVIRONMENTAL CLEANUP REC | **-150,000** | -200,000 | 50,000 | -25.0% | -200,000 | -141,862 |
| 421.9002.536.346001 | EQUIPMENT MAINTENANCE | **140,000** | 140,000 | 0 | 0.0% | 140,000 | 125,471 |
| 421.9002.536.346002 | VEHICLE MAINTENANCE | **10,407** | 10,715 | -308 | -2.9% | 10,715 | 9,153 |
| 421.9002.536.346029 | STRUCTURE & IMPROV MAINT | **45,000** | 45,000 | 0 | 0.0% | 45,000 | 32,840 |
| 421.9002.536.346030 | WELL MAINTENANCE | **80,000** | 80,000 | 0 | 0.0% | 80,000 | 70,296 |
| 421.9002.536.346031 | SUPPLY MAINS MAINT | **3,000** | 1,000 | 2,000 | 200.0% | 1,000 | 2588 |
| 421.9002.536.346058 | GROUND MAINT. | **10,050** | 9,798 | 252 | 2.6% | 9,798 | 9,721 |
| 421.9002.536.346059 | ODOR CONTROL SYS MAINT | **2,000** | 75,000 | -73,000 | -97.3% | 75,000 | 0 |
| 421.9002.536.346200 | SOFTWARE & MAINTENANCE | **10,000** | 10000 | 0 | 0.0% | 10000 | 8509 |
| 421.9002.536.349003 | SCHOOLS & MEETINGS | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 865 |
| 421.9002.536.349005 | FIRST AID | **150** | 150 | 0 | 0.0% | 150 | 0 |
| 421.9002.536.351001 | OFFICE SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 810 |
| 421.9002.536.351002 | LOGS/CHARTS/FORMS/MAPS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 421.9002.536.351003 | OFFICE FURN & EQUIP | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 599 |
| 421.9002.536.352001 | GAS & OIL | **20,000** | 25,000 | -5,000 | -20.0% | 25,000 | 13,141 |

# WATER AND SEWER FUND

## WATER TREATMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 421.9002.536.352005 | CONSUMABLE TOOLS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,307 |
| 421.9002.536.352006 | JANITORIAL SUPPLIES | **3,500** | 2,500 | 1,000 | 40.0% | 2,500 | 3,279 |
| 421.9002.536.352008 | UNIFORMS & CLOTHING | **6,970** | 6,970 | 0 | 0.0% | 6,970 | 4,125 |
| 421.9002.536.352013 | CHEMICAL & LAB SUPPLIES | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 16,778 |
| 421.9002.536.352014 | OTHER COMMODITIES | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 558 |
| 421.9002.536.352019 | CHEMICAL & WATER TR SUP | **600,000** | 500,000 | 100,000 | 20.0% | 500,000 | 597,552 |
| 421.9002.536.352023 | HORTICULTURE SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 406 |
| 421.9002.536.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1500** | 1500 | 0 | 0.0% | 1500 | 725 |
| Total Operating Expenses | | **2,232,693** | 2,172,387 | 60,306 | 2.8% | 2,172,387 | 2,040,618 |
| **Total** | | **3,035,115** | **2,996,000** | **39,115** | **1.3%** | **2,996,000** | **2,803,063** |

# Wastewater Reuse

## Mission

The mission of the Wastewater Reuse division is to produce and distribute reclaimed water for irrigation use to promote the conservation of potable water resources.  Responsibilities of this division include meeting permit requirements of the Florida Department of Environmental Protection, St. John's River Water Management District and the U.S. Environmental Protection Agency.

## Staffing Table

*Staffing is provided by personnel of other Water Sewer divisions.*

## Routine Goals

Continue to make reclaimed water in accordance with FDEP requirements.

## WASTEWATER REUSE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Operating Expenses | | | | | | | |
| 421.9004.536.331001 | PROFESSIONAL SERVICES | **6,000** | 5,000 | 1,000 | 20.0% | 5,000 | 1,298 |
| 421.9004.536.331020 | LICENSES & TESTING | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 530 |
| 421.9004.536.343001 | UTILITIES | **250,000** | 250,000 | 0 | 0.0% | 250,000 | 206,014 |
| 421.9004.536.346001 | EQUIPMENT MAINTENANCE | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 10,592 |
| 421.9004.536.346029 | STRUCTURE & IMPR MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 421.9004.536.346048 | GROUND RESV MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 421.9004.536.346049 | MAINS & APPURT MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 421.9004.536.346200 | SOFTWARE & MAINTENANCE | **6,000** | 5,500 | 500 | 9.1% | 5,500 | 4,668 |
| 421.9004.536.352001 | GAS & OIL | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 0 |
| 421.9004.536.352013 | CHEMICAL & LAB SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 421.9004.536.352019 | CHEMICAL & WATER TR SUP | **30,000** | 30,000 | 0 | 0.0% | 30,000 | 24,987 |
| Total Operating Expenses | | **345,000** | 343,500 | 1,500 | 0.4% | 343,500 | 248,089 |
| **Total** | | **345,000** | **343,500** | **1,500** | **0.4%** | **343,500** | **248,089** |

# Administration

## Mission

The mission of the Administration Division is to provide support to the operating divisions of the department. This also includes coordinating with other departments whose facilities or personnel may be affected by Water and Sewer operations. This Division monitors personnel actions, purchasing and payroll functions of the Department, and provides the interface for handling citizen

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 4 | 4 | 0 |
| Full Time Bargaining | 2 | 2 | 0 |
| Total | 6 | 6 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 6 | 6 | 0 |

### Routine Goals

Implement changes recommended in the Optimization Study of the water, wastewater and reclaimed water systems to improve efficiencies, reduce costs, maintain existing rates and increase funding.

Search for new methods and technologies that will reduce operational expenses, increase efficiency and improve service to the customer.

Continue our departmental document management system migration from paper to electronic records. This includes converting old paper maps, drawings, and details into electronic format that can be used for modeling and field operations.

Continue to streamline our departmental purchasing process and procedures to alleviate workload.

### Major Goals

The STEP System program was successfully implemented during the FY 2014/15 budget year. Staff will continue to install lines and connect customers over the next few years.

New goal for FY 2015/16 is to implement the mandatory pump-out program. *Nothing was done on this goal as staff has been busy with the STEP system paperwork.*

Redrill Well No. 8. - *Nothing was done on this project in FY 2015/16. The redrilling of the well will be required once the R.O. Plant expansion is complete and the western wellfield is retired. A consultant has not been selected to design and permit this project.*

Complete the conversions of Wells Nos. 5 and 31 to raw water sources for the Reverse Osmosis WTP. - *During the FY 2015/16 wells 5 and 31 was permitted for construction. Construction will take place in coordination with the R.O. Plant Expansion.*

Start design and bidding phase of the R.O. Expansion Project. *- As of May 2016 this project is under constructtion with a scheduled completion date of January 2017.*

# WATER AND SEWER FUND

## ADMINISTRATION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9005.536.112001 | OPERATING SALARIES | **427,331** | 427,680 | -349 | -0.1% | 427,680 | 414,066 |
| 421.9005.536.114001 | OVERTIME SALARIES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 193 |
| 421.9005.536.115009 | MEAL ALLOWANCE | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 421.9005.536.121001 | SOCIAL SECURITY | **32,928** | 32,947 | -19 | -0.1% | 32,947 | 29,811 |
| 421.9005.536.122001 | PENSION CONTRIBUTION | **144,006** | 142,697 | 1,309 | 0.9% | 142,697 | 96,408 |
| 421.9005.536.123001 | GROUP LIFE INSURANCE | **1,301** | 1,301 | 0 | 0.0% | 1,301 | 1,292 |
| 421.9005.536.123002 | HOSPITALIZATION INSURANCE | **65,812** | 60,535 | 5,277 | 8.7% | 60,535 | 61,187 |
| 421.9005.536.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 38,194 |
| 421.9005.536.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 3,835 |
| Total Personnel Costs | | **674,478** | 668,260 | 6,218 | 0.9% | 668,260 | 644,986 |
| Operating Expenses | | | | | | | |
| 421.9005.536.331001 | PROFESSIONAL SERVICES | **65,000** | 105,000 | -40,000 | -38.1% | 105,000 | 6,554 |
| 421.9005.536.341001 | TELEPHONE | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 5,389 |
| 421.9005.536.342001 | POSTAGE | **500** | 500 | 0 | 0.0% | 500 | 31 |
| 421.9005.536.346001 | EQUIPMENT MAINTENANCE | **1,000** | 500 | 500 | 100.0% | 500 | 615 |
| 421.9005.536.346200 | SOFTWARE & MAINTENANCE | **42,000** | 42,000 | 0 | 0.0% | 42,000 | 28,623 |
| 421.9005.536.349003 | SCHOOLS & MEETINGS | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 1,503 |
| 421.9005.536.351001 | OFFICE SUPPLIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,460 |
| 421.9005.536.351003 | OFFICE FURN & EQUIP | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,090 |
| 421.9005.536.352006 | JANITORIAL SUPPLIES | **250** | 250 | 0 | 0.0% | 250 | 0 |
| 421.9005.536.352014 | OTHER COMMODITIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 39 |
| 421.9005.536.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **7,500** | 7,500 | 0 | 0.0% | 7,500 | 7,334 |
| 421.9005.536.355011 | RECORDING FEES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| Total Operating Expenses | | **142,750** | 182,250 | -39,500 | -21.7% | 182,250 | 57,638 |
| **Total** | | **817,228** | **850,510** | **-33,282** | **-3.9%** | **850,510** | **702,624** |

# Facility Maintenance & Asset Management

## Mission

The mission of the Facility Maintenance and Asset Management Division is to schedule and perform maintenance on equipment, track assets, provide a central database for equipment and distributed data, maximize equipment reliability, improve efficiency and support the operations of the Water and Wastewater Divisions.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 2 | 2 | 0 |
| Full Time Bargaining | 5 | 5 | 0 |
| Total | 7 | 7 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 7 | 7 | 0 |

### Routine Goals

Continue to improve centralizing and organizing department electronic data to alleviate redundancy, ensure data reliability and improve data acquisition time.

Continue to schedule preventative maintenance and track corrective maintenance on equipment that is tracked by FDEP through our CMMS Program.

Reduce electrical costs by continuing to replace standard efficiency motors with higher efficiency motors as needed.

Evaluate potential energy and cost savings that may be available by pilot testing new technology.

### Major Goals

Restructure our Computer Maintenance Management System (CMMS) and maintenance personnel for overall improvement and success. - Data conversion was successful, the STEP system data acquisition process is complete and implemented, the valve exercise program and fire hydrant maintenance program are currently being implemented. The goal for this budget year is to finish current programs and start on the lift station maintenance program and plant data acquisition.

Purchase and install a new high efficiency blower system to increase efficiency and lower power expenses. - Specifications have been prepared and equipment vendors have been notified of a future bid.

Complete updating of the current SCADA system and expand the monitoring points to increase automation at water and sewer facilities. - Project put on hold pending CMMS restructure.

Complete replacement of the existing SCADA System to meet FCC requirements. - Staff was able to get an extension of time on this project so it has been placed on hold.

# WATER AND SEWER FUND

## FACILITY MAINTENANCE & ASSET MANAGEMENT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9007.536.112001 | OPERATING SALARIES | **440,302** | 434,031 | 6,271 | 1.4% | 434,031 | 353,094 |
| 421.9007.536.114001 | OVERTIME SALARIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 1,695 |
| 421.9007.536.115009 | MEAL ALLOWANCE | **300** | 300 | 0 | 0.0% | 300 | 70 |
| 421.9007.536.121001 | SOCIAL SECURITY | **34,089** | 33,586 | 503 | 1.5% | 33,586 | 24,914 |
| 421.9007.536.122001 | PENSION CONTRIBUTION | **147,284** | 145,353 | 1,931 | 1.3% | 145,353 | 95,986 |
| 421.9007.536.123001 | GROUP LIFE INSURANCE | **1,317** | 1,317 | 0 | 0.0% | 1,317 | 1,117 |
| 421.9007.536.123002 | HOSPITALIZATION INSURANCE | **75,762** | 80,228 | -4,466 | -5.6% | 80,228 | 62,186 |
| 421.9007.536.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 1,583 |
| 421.9007.536.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 1,493 |
| Total Personnel Costs | | **704,054** | 699,815 | 4,239 | 0.6% | 699,815 | 542,138 |
| Operating Expenses | | | | | | | |
| 421.9007.536.331001 | PROFESSIONAL SERVICES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 421.9007.536.334007 | OTHER CONTRACTUAL SERVICES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 421.9007.536.343001 | UTILITIES | **5,000** | 4000 | 1,000 | 25.0% | 4,000 | 4,146 |
| 421.9007.536.344001 | MACH & EQUIP RENT | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 421.9007.536.346001 | EQUIPMENT MAINTENANCE | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 907 |
| 421.9007.536.346002 | VEHICLE MAINTENANCE | **3,625** | 3,292 | 333 | 10.1% | 3,292 | 4,243 |
| 421.9007.536.346029 | STRUCTURE & IMPROV MAINT | **2,000** | 2000 | 0 | 0.0% | 2,000 | 13 |
| 421.9007.536.346200 | SOFTWARE & MAINTENANCE | **6,000** | 8,500 | -2,500 | -29.4% | 8,500 | 0 |
| 421.9007.536.349003 | SCHOOLS & MEETINGS | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 4,469 |
| 421.9007.536.349005 | FIRST AID | **150** | 150 | 0 | 0.0% | 150 | 0 |
| 421.9007.536.351001 | OFFICE SUPPLIES | **750** | 750 | 0 | 0.0% | 750 | 323 |
| 421.9007.536.351003 | OFFICE FURN & EQUIP | **3,500** | 550 | 2,950 | 536.4% | 550 | 200 |
| 421.9007.536.352001 | GAS & OIL | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 2,009 |
| 421.9007.536.352005 | CONSUMABLE TOOLS | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,087 |
| 421.9007.536.352006 | JANITORIAL SUPPLIES | **100** | 100 | 0 | 0.0% | 100 | 0 |
| 421.9007.536.352008 | UNIFORMS & CLOTHING | **3,800** | 3,800 | 0 | 0.0% | 3,800 | 3,219 |
| 421.9007.536.352014 | OTHER COMMODITIES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 1,978 |
| 421.9007.536.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 914 |
| Total Operating Expenses | | **49,425** | 47,642 | 1,783 | 3.7% | 47,642 | 25,508 |
| **Total** | | **753,479** | **747,457** | **6,022** | **0.8%** | **747,457** | **567,646** |

# Wastewater Collection

## Mission

The mission of the Wastewater Collection Division is to ensure uninterrupted wastewater collection and to minimize external flows from infiltration and inflow into the gravity sewer system. This Division also maintains and repairs the electrical and mechanical pumping equipment associated with the wastewater transmission system.

The Division presently maintains:

132 miles of gravity sewer lines
63 miles of force mains
2,660 manholes
128 Electrical Panels
248 Pumps
41 STEP Systems

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 2 | 2 | 0 |
| Full Time Bargaining | 8 | 7 | 1 |
| Total | 10 | 9 | 1 |
| Part Time | 0 | 0 | 0 |
| Total | 10 | 9 | 1 |

## Routine Goals

Reduce rainwater inflow into the wastewater collection system through repairs to deficiencies identified during scheduled smoke testing.

Continue the valve-exercising program for all force main and lift station valves throughout the system.

325 Force Main Valves;
248 Lift Station Valves.

Maintain the standard of response to customer inquiries at less than 30 minutes from time of call.

Replace Lift Station pumps and panels as warranted.

Continue to perform preventive maintenance on our lift stations a minimum of 20 times per month.

## Major Goals

Install 2 inch STEP System mains as permitted by the FDEP on the barrier island.

Connect customers to the STEP System as customers "Sign Up to Save".

# WATER AND SEWER FUND

## WASTEWATER COLLECTION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9010.536.112001 | OPERATING SALARIES | **503,599** | 448,586 | 55,013 | 12.3% | 448,586 | 434,203 |
| 421.9010.536.114001 | OVERTIME SALARIES | **50,000** | 25,000 | 25,000 | 100.0% | 25,000 | 25,425 |
| 421.9010.536.115009 | MEAL ALLOWANCE | **1000** | 1000 | 0 | 0.0% | 1,000 | 934 |
| 421.9010.536.121001 | SOCIAL SECURITY | **42,427** | 36,229 | 6,198 | 17.1% | 36,229 | 31,939 |
| 421.9010.536.122001 | PENSION CONTRIBUTION | **155,907** | 150,464 | 5,443 | 3.6% | 150,464 | 101,845 |
| 421.9010.536.123001 | GROUP LIFE INSURANCE | **1,353** | 1,353 | 0 | 0.0% | 1,353 | 1,342 |
| 421.9010.536.123002 | HOSPITALIZATION INSURANCE | **114,413** | 103,150 | 11,263 | 10.9% | 103,150 | 107,870 |
| 421.9010.536.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 6,259 |
| 421.9010.536.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 3,479 |
| Total Personnel Costs | | **868,699** | 765,782 | 102,917 | 13.4% | 765,782 | 713,296 |
| Operating Expenses | | | | | | | |
| 421.9010.536.331001 | PROFESSIONAL SERVICES | **700** | 700 | 0 | 0.0% | 700 | 676 |
| 421.9010.536.334007 | OTHER CONTRACTUAL SERVICES | **12,000** | 9000 | 3000 | 33.3% | 9000 | 10610 |
| 421.9010.536.341001 | TELEPHONE | **5,500** | 5,500 | 0 | 0.0% | 5,500 | 4,139 |
| 421.9010.536.343001 | UTILITIES | **112,000** | 112,000 | 0 | 0.0% | 112,000 | 105,188 |
| 421.9010.536.344001 | MACH & EQUIP RENT | **750** | 750 | 0 | 0.0% | 750 | 145 |
| 421.9010.536.346001 | EQUIPMENT MAINTENANCE | **100,000** | 95,000 | 5,000 | 5.3% | 95,000 | 91,223 |
| 421.9010.536.346002 | VEHICLE MAINTENANCE | **45,393** | 45,593 | -200 | -0.4% | 45,593 | 48,652 |
| 421.9010.536.346029 | STRUCTURE & IMPROV MAINT | **3,500** | 3500 | 0 | 0.0% | 3500 | 0 |
| 421.9010.536.346035 | ELEC CONTROL SYS MAINT | **18,000** | 18,000 | 0 | 0.0% | 18,000 | 15,119 |
| 421.9010.536.346042 | GRAVITY MAINS & LATRLS MAINT | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 17,302 |
| 421.9010.536.346047 | CUST PREMISES MAINT | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 0 |
| 421.9010.536.346049 | FORCE MAINS & APPURT MAINT | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,319 |
| 421.9010.536.346058 | GROUNDS MAINT | **16,078** | 15,678 | 400 | 2.6% | 15,678 | 15,006 |
| 421.9010.536.349003 | SCHOOLS & MEETINGS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 96 |
| 421.9010.536.349005 | FIRST AID | **150** | 150 | 0 | 0.0% | 150 | 0 |
| 421.9010.536.349028 | LANDFILL FEES | **2,000** | 2,000 | 0 | 0.0% | 2000 | 986 |
| 421.9010.536.351001 | OFFICE SUPPLIES | **750** | 750 | 0 | 0.0% | 750 | 77 |
| 421.9010.536.351003 | OFFICE FURN & EQUIP | **5,000** | 750 | 4,250 | 566.7% | 750 | 810 |
| 421.9010.536.352001 | GAS & OIL | **30,000** | 35,000 | -5,000 | -14.3% | 35,000 | 26,716 |
| 421.9010.536.352005 | CONSUMABLE TOOLS | **2,500** | 2,000 | 500 | 25.0% | 2,000 | 1,983 |
| 421.9010.536.352006 | JANITORIAL SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 449 |
| 421.9010.536.352008 | UNIFORMS & CLOTHING | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 5,745 |
| 421.9010.536.352014 | OTHER COMMODITIES | **4,000** | 3,500 | 500 | 14.3% | 3,500 | 3,273 |
| 421.9010.536.352019 | CHEMICAL & WATER TR SUPPLIES | **250** | 250 | 0 | 0.0% | 250 | 0 |

## WASTEWATER COLLECTION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 421.9010.536.353003 | REPLACEMENT PAVEMENT | **10,000** | 5,000 | 5,000 | 100.0% | 5,000 | 1,502 |
| 421.9010.536.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **500** | 250 | 250 | 100.0% | 250 | 255 |
| 421.9010.536.615033 | GPS UNIT | **0** | 0 | 0 | n/a | 0 | 1,860 |
| Total Operating Expenses | | **407,071** | 393,371 | 13,700 | 3.5% | 393,371 | 355,131 |
| **Total** | | **1,275,770** | **1,159,153** | **116,617** | **10.1%** | **1,159,153** | **1,068,427** |

# Water Distribution

## Mission

The mission of the Water Distribution Division is to repair and maintain the water distribution system to assure uninterrupted delivery of water and maintain meter accuracy through testing and repair/replacement of meters.

The Division presently maintains:

290 miles of transmission & distribution mains
11,967 service lines
1,231 fire hydrants and associated valves
22 miles of reuse mains
137 city owned reduced pressure backflow preventers
13,050 Potable Water Meters
154 Reuse Meters
36 Well field Meters

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 0 | 0 | 0 |
| Full Time Bargaining | 15 | 14 | 1 |
| Total | 15 | 14 | 1 |
| Part Time | 0 | 0 | 0 |
| Total | 15 | 14 | 1 |

## Routine Goals

Inspect, paint, test and exercise all Fire Hydrants throughout the system (1,231).

Exercise all valves throughout the systems every two (2) years or as specified by the manufacturer. (FDEP 62-555.350) (4,669).

Continue a water main flushing program to flush dead-end lines quarterly and other lines as necessary to maintain appropriate water quality standards (FDEP 62-555.350) (167 dead-end lines).

Continue the Backflow Prevention Program to protect the water system from possible contaminants. (FDEP 62-555.360):

137 City maintained
1,049 Commercial managed testable devices;
801 Residential managed testable devices.

Test well field meters every three (3) years as required by the Consumptive Use Permit and repair or replace as warranted (36).

Replace according to age approximately 1000 - 5/8" through 1" potable water meters annually. Repair and/or replace 1-1/2" through 2" meters as warranted. Test and repair as needed 3" and larger meters annually.

Maintain the standard response to customer inquiries at less than 30 minutes from time of call.

# WATER AND SEWER FUND

## WATER DISTRIBUTION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9011.536.112001 | OPERATING SALARIES | **655,572** | 618,814 | 36,758 | 5.9% | 618,814 | 494,664 |
| 421.9011.536.114001 | OVERTIME SALARIES | **60,000** | 50,000 | 10,000 | 20.0% | 50,000 | 47,389 |
| 421.9011.536.115009 | MEAL ALLOWANCE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,949 |
| 421.9011.536.121001 | SOCIAL SECURITY | **54,894** | 51,164 | 3,730 | 7.3% | 51,164 | 38,958 |
| 421.9011.536.122001 | CONTRIB TO PENSION FUND | **212,245** | 208,309 | 3,936 | 1.9% | 208,309 | 137,318 |
| 421.9011.536.123001 | GROUP LIFE INSURANCE | **1899** | 1,899 | 0 | 0.0% | 1,899 | 1,527 |
| 421.9011.536.123002 | HOSPITALIZATION INSURANCE | **150,349** | 154,748 | -4,399 | -2.8% | 154,748 | 113,384 |
| 421.9011.536.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 9,468 |
| 421.9011.536.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -2,576 |
| Total Personnel Costs | | **1,136,959** | 1,086,934 | 50,025 | 4.6% | 1,086,934 | 842,081 |
| Operating Expenses | | | | | | | |
| 421.9011.536.331001 | PROFESSIONAL SERVICES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 857 |
| 421.9011.536.334007 | OTHER CONTRACTUAL SERVICES | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,300 |
| 421.9011.536.342001 | POSTAGE | **150** | 150 | 0 | 0.0% | 150 | 0 |
| 421.9011.536.343001 | UTILITIES | **18,000** | 18,000 | 0 | 0.0% | 18,000 | 17,274 |
| 421.9011.536.344001 | MACH & EQUIP RENT | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 421.9011.536.346001 | EQUIPMENT MAINTENANCE | **6,500** | 6,500 | 0 | 0.0% | 6,500 | 5,594 |
| 421.9011.536.346002 | VEHICLE MAINTENANCE | **37,351** | 34,906 | 2,445 | 7.0% | 34,906 | 43,922 |
| 421.9011.536.346029 | STRUCTURE & IMPROV MAINT | **6,000** | 6,000 | 0 | 0.0% | 6,000 | 1,534 |
| 421.9011.536.346042 | T & D MAINS MAINT | **100,000** | 80,000 | 20,000 | 25.0% | 80,000 | 98,960 |
| 421.9011.536.346043 | SERVICES MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 6,958 |
| 421.9011.536.346044 | METERS MAINT | **9,000** | 9,000 | 0 | 0.0% | 9,000 | 5,537 |
| 421.9011.536.346046 | HYDRANTS MAINT | **12,000** | 12,000 | 0 | 0.0% | 12,000 | 3,577 |
| 421.9011.536.346047 | CUSTOMER PREMISES MAINT | **3,500** | 3,500 | 0 | 0.0% | 3,500 | 3,063 |
| 421.9011.536.346048 | GROUND RESV MAINT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 0 |
| 421.9011.536.346049 | FORCE MAINS & APPURT MAINT | **0** | 0 | 0 | n/a | 0 | 3,957 |
| 421.9011.536.349003 | SCHOOLS & MEETINGS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 528 |
| 421.9011.536.349005 | FIRST AID | **150** | 150 | 0 | 0.0% | 150 | 0 |
| 421.9011.536.349028 | LANDFILL FEES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,511 |
| 421.9011.536.351001 | OFFICE SUPPLIES | **1,250** | 1,250 | 0 | 0.0% | 1,250 | 700 |
| 421.9011.536.351003 | OFFICE FURN & EQUIP | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 1,884 |
| 421.9011.536.352001 | GAS & OIL | **20,000** | 25,000 | -5,000 | -20.0% | 25,000 | 17,480 |
| 421.9011.536.352005 | CONSUMABLE TOOLS | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,473 |
| 421.9011.536.352006 | JANITORIAL SUPPLIES | **1,900** | 1,900 | 0 | 0.0% | 1,900 | 720 |

## WATER DISTRIBUTION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 421.9011.536.352008 | UNIFORMS & CLOTHING | **9,975** | 9,975 | 0 | 0.0% | 9,975 | 6,441 |
| 421.9011.536.352014 | OTHER COMMODITIES | **5,500** | 5,500 | 0 | 0.0% | 5,500 | 3,120 |
| 421.9011.536.353003 | REPLACEMENT PAVEMENT | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 16,870 |
| 421.9011.536.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **400** | 400 | 0 | 0.0% | 400 | 370 |
| 421.9011.536.359900 | INTERFUND SERVICES | **-109,683** | -87,746 | -21,937 | 25.0% | -87,746 | -87,746 |
| Total Operating Expenses | | **186,493** | 190,985 | -4,492 | -2.4% | 190,985 | 161,884 |
| **Total** | | **1,323,452** | **1,277,919** | **45,533** | **3.6%** | **1,277,919** | **1,003,965** |

# Non Departmental

## Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Water Sewer Fund.

# WATER AND SEWER FUND

## NONDEPARTMENTAL

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 421.9900.536.123004 | RETIREMENT PREM ASSIST | **116,182** | 110,715 | 5,467 | 4.9% | 110,715 | 102,025 |
| 421.9900.536.123005 | WORKERS COMPENSATION | **60,000** | 36,000 | 24,000 | 66.7% | 36,000 | 50,228 |
| 421.9900.536.125001 | STATE UNEMPLOYMENT COMP | **0** | 0 | 0 | n/a | 0 | 234 |
| Total Personnel Costs | | **176,182** | 146,715 | 29,467 | 20.1% | 146,715 | 152,487 |
| Operating Expenses | | | | | | | |
| 421.9900.536.331001 | PROFESSIONAL SERVICES | **8,000** | 7,444 | 556 | 7.5% | 7,444 | 10,871 |
| 421.9900.536.331012 | PAYING AGENTS FEE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,250 |
| 421.9900.536.331015 | GIS EXPENSE | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 49,877 |
| 421.9900.536.332001 | AUDIT | **15,000** | 17,515 | -2,515 | -14.4% | 17,515 | 20,548 |
| 421.9900.536.340001 | MILEAGE ALLOWANCE | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 6,054 |
| 421.9900.536.341002 | TELECOMMUNICATIONS SVCS | **5,700** | 5,700 | 0 | 0.0% | 5,700 | 6,501 |
| 421.9900.536.344003 | LAND RENT AIRPORT | **47,500** | 47,500 | 0 | 0.0% | 47,500 | 17,077 |
| 421.9900.536.345001 | GENERAL INSURANCE | **230,753** | 215,872 | 14,881 | 6.9% | 215,872 | 215,125 |
| 421.9900.536.345003 | G/L & AUTO-LOSSES/DEDUCT | **1,000** | 0 | 1,000 | n/a | 0 | 1,651 |
| 421.9900.536.349011 | CUSTOMER SERVICE | **448,873** | 442,127 | 6,746 | 1.5% | 442,127 | 425,000 |
| 421.9900.536.349016 | GF ADMIN CHARGE | **742,189** | 634,475 | 107,714 | 17.0% | 634,475 | 488,233 |
| 421.9900.536.349023 | BAD DEBT | **20,000** | 20,000 | 0 | 0.0% | 20,000 | 19,819 |
| 421.9900.536.355002 | MISCELLANEOUS | **2000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 421.9900.536.355006 | INVENTORY VARIANCE | **0** | 0 | 0 | n/a | 0 | 266 |
| 421.9900.536.355007 | GRACE | **75,000** | 65,000 | 10,000 | 15.4% | 65,000 | 158,343 |
| 421.9900.536.365068 | ST DEM/FEMA REPY PLN FRNCES | **0** | 240,631 | -240,631 | -100.0% | 240,631 | 71,174 |
| 421.9900.536.365069 | ST DEM/FEMA REPY PLN JEANNE | **0** | 109,592 | -109,592 | -100.0% | 109,592 | 32,416 |
| Total Operating Expenses | | **1,641,515** | 1,853,356 | -211,841 | -11.4% | 1,853,356 | 1,524,205 |
| Debt Service and Transfers | | | | | | | |
| 421.9900.536.991004 | TRANSFER TO GENERAL FUND | **965,000** | 950,000 | 15,000 | 1.6% | 950,000 | 970,000 |
| 421.9900.536.991007 | TRANS TO W/S R&R FUND | **2,100,000** | 1,950,000 | 150,000 | 7.7% | 1,950,000 | 1,950,000 |
| 421.9900.536.991058 | DEBT SVC TRF WW 310201 ORIG | **651,124** | 651,124 | 0 | 0.0% | 651,124 | 217,097 |
| 421.9900.536.991059 | DEBT SVC TRF DW 310220 | **20,542** | 20,542 | 0 | 0.0% | 20,542 | 7,326 |
| 421.9900.536.991060 | DEBT SVC TRF WW 310201 AM#2 | **107,876** | 107,876 | 0 | 0.0% | 107,876 | 31,870 |
| 421.9900.536.991061 | DEBT SVC TRF DW 310221 | **12,000** | 12,000 | 0 | 0.0% | 12,000 | 3,797 |
| 421.9900.536.991062 | DEBT SVC TRF SERIES 2013 | **1,129,708** | 1,131,886 | -2,178 | -0.2% | 1,131,886 | 128,212 |
| Total Debt Service and Transfers | | **4,986,250** | 4,823,428 | 162,822 | 3.4% | 4,823,428 | 3,308,302 |
| **Total** | | **6,803,947** | **6,823,499** | **-19,552** | **-0.3%** | **6,823,499** | **4,984,994** |

# WATER SEWER R&R FUND

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **REVENUES** | | |
| 423.0000.343.060900 | WATER IMPACT FEES | 125,000 |
| 423.0000.343.061000 | SEWER IMPACT FEES | 95,000 |
| 423.0000.343.061600 | WASTEWATER UTILITY EXTENSION CHARGES | 5,000 |
| 423.0000.343.062000 | STEP SYSTEM PREPAYMENTS | 275,000 |
| 423.0000.361.010100 | INTEREST INCOME | 1,525 |
| 423.0000.363.000100 | PENALTY INCOME | 500 |
| 423.0000.382.000300 | CONTRIBUTION FROM W/S REV FUND | 2,100,000 |
| 423.0000.389.000200 | CASH CARRY OVER | 4,291,875 |
| 423.0000.389.000900 | NON OP REVENUE FROM SPECIAL ASMTS | 10,000 |
| **Total Revenues** | | **$ 6,903,900** |
| **EXPENDITURES** | | |
| **WASTEWATER TREATMENT** | | |
| 423.9000.536.610390 | COMPUTERS | 6,700 |
| 423.9000.536.611334 | WASTEWATER TREATMENT PLANT METERS | 5,000 |
| 423.9000.536.613001 | PLANT AUTOMATION (OPTIMIZATION STUDY) | 20,000 |
| 423.9000.536.613008 | CLEAN 'B' SLUDGE PROCESSING SYSTEM | 520,000 |
| 423.9000.536.613371 | MAIN LIFT STATION PUMP WWTP | 10,000 |
| 423.9000.536.614004 | PUMP AND MOTOR REPLACEMENT | 5,000 |
| 423.9000.536.614005 | ELECTRICAL EQUIPMENT REPLACEMENT | 5,000 |
| 423.9000.536.615014 | HVAC REPLACEMENT | 1,000 |
| 423.9000.536.615017 | VARIABLE FREQUENCY DRIVE (BIOFAN) | 10,000 |
| 423.9000.536.641401 | NETWORK SYSTEMS UPGRADES (SCADA) | 15,000 |
| 423.9000.536.691371 | CONTROL PANEL BREAKERS | 15,000 |
| 423.9000.536.616042 | CHLORINATOR REPLACEMENT | 15,000 |
| 423.9000.536._____ | LIFT STATION CONTROL PANELS | 30,000 |
| 423.9000.536._____ | MOWER REPLACEMENT | 14,000 |
| 423.9000.536._____ | ODOR CONTROL REPLACEMENT | 35,000 |
| 423.9000.536._____ | HEADWORKS BOX REPAIR | 50,000 |

# WATER SEWER R&R FUND

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **EXPENDITURES (CONTINUED)** | | |
| **WATER TREATMENT** | | |
| 423.9002.536.611334 | WATER PLANT AND WELL FIELD METERS | 30,000 |
| 423.9002.536.612310 | RO PLANT GENERATOR REPLACEMENT | 65,000 |
| 423.9002.536.614002 | REPLACEMENT OF WELL MOTORS | 10,000 |
| 423.9002.536.614006 | PUMP AND MOTOR REPLACEMENT | 10,000 |
| 423.9002.536.614007 | HVAC REPLACEMENT | 1,000 |
| 423.9002.536.614008 | ELECTRICAL EQUIPMENT REPLACEMENT | 7,500 |
| 423.9002.536.615018 | SECURITY GATE AND CONTROLLER | 35,000 |
| 423.9002.536.615019 | CHEMICAL STORAGE BLD ROOF REPLACEMENT (ROP) | 75,000 |
| 423.9002.536.615021 | TRANSFER PUMP REPLACEMENT | 60,000 |
| 423.9002.536.615022 | ROOF REPLACEMENT WELLS 29, 30 & SB 4 PUMP | 35,000 |
| 423.9002.536.615050 | PAINTING OF ACCELERATOR NO 3/4 & BLDG D/E | 240,000 |
| 423.9002.536.631402 | R.O TREATMENT PLANT EXPANSION | 2,000,000 |
| 423.9002.536.641403 | NETWORK SYSTEMS UPGRADES (SCADA) | 15,000 |
| 423.9002.536.661311 | HIGH SERVICE PUMP (REPLACEMENT AND REFURB) | 185,000 |
| 423.9002.536.662307 | SURFICIAL WELL REPLACEMENT | 50,000 |
| 423.9002.536.663320 | ODOR CONTROL EXPANSION | 500,000 |
| 423.9002.536.691340 | COMPUTER | 12,000 |
| 423.9002.536.692307 | RO SUPPLY WELLS | 650,000 |
| 423.9002.536._____ | VARIABLE FREQUENCY DRIVES (HSP 8&9) | 35,000 |
| 423.9002.536._____ | CAUSTIC TANK REPLACEMENT | 15,000 |
| 423.9002.536._____ | FLOURIDE TANK REPLACEMENT | 20,000 |
| 423.9002.536._____ | EXTERIOR PAINTING OF BUILDINGS | 50,000 |
| 423.9002.536._____ | INTERIOR CEILING COATING AT RO PLANT | 75,000 |
| 423.9002.536._____ | DOOR REPLACEMENT | 60,000 |
| 423.9002.536._____ | PRESSURE WASHER | 2,000 |
| **WASTEWATER REUSE** | | |
| 423.9004.536.610371 | HIGH SERVICE PUMPS | 140,000 |
| 423.9004.536.611334 | REUSE METERS | 7,500 |
| 423.9004.536.611371 | TRANSFER PUMPS | 90,000 |
| 423.9004.536.614009 | PUMP AND MOTOR REPLACEMENT | 5,000 |
| 423.9004.536.614010 | ELECTRICAL PANEL REPLACEMENT | 7,500 |
| 423.9004.536._____ | HIGH SERVICE PUMP (JOCKEY PUMP) | 35,000 |
| 423.9004.536.616045 | GROUND STORAGE RESERVOIR PAINTING (1) | 35,000 |
| 423.9004.536._____ | RECLAIMED WATER PLC REPLACEMENT | 50,000 |

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **EXPENDITURES (CONTINUED)** | | |
| **ADMINISTRATION** | | |
| 423.9005.536.610390 | COMPUTERS | 3,600 |
| 423.9005.536._____ | REPLACE PHONE SYSTEM | 30,000 |
| **FACILITY MAINTENANCE** | | |
| 423.9007.536._____ | COMPUTERS | 8,500 |
| 423.9007.536._____ | PRESSURE WASHER | 4,500 |
| **WASTEWATER COLLECTION** | | |
| 423.9010.536.608361 | LIFT STATION PUMP REPLACEMENT | 30,000 |
| 423.9010.536.615024 | TRAILER MOUNTED PUMP REPLACEMENT | 40,000 |
| 423.9010.536.615052 | HYBRID STEP (SEPTIC TANK EFFLUENT PUMP) | 475,000 |
| 423.9010.536.615053 | STEP SYSTEM CUSTOMER EQUIPMENT | 275,000 |
| 423.9010.536.668361 | ELECTRICAL PANEL REPLACEMENT | 25,000 |
| 423.9010.536.671361 | GRAVITY SEWER REHABILITATION | 100,000 |
| 423.9010.536.616046 | VACUUM TRUCK ~~REPLACEMENT~~ REHAB | 70,000 |
| 423.9010.536._____ | (2) SERVICE TRUCKS | 64,000 |
| 423.9010.536._____ | COMPUTERS | 1,300 |
| **WATER DISTRIBUTION** | | |
| 423.9011.536.608334 | WATER DISTRIBUTION METERS | 60,000 |
| 423.9011.536.611331 | LINE & SERVICE REPLACEMENT | 250,000 |
| 423.9011.536._____ | (3) SERVICE TRUCKS | 96,000 |
| 423.9011.536._____ | COMPUTERS | 6,800 |
| **Total Expenditures** | | **$ 6,903,900** |

**Note: Please see Five Year Capital Program book for project descriptions and five year funding**

# AIRPORT FUND

# AIRPORT

## OPERATING BUDGET

| | Budget 2016-2017 | Budget 2015-2016 |
|---|---|---|
| **Operating Revenue** | $ 2,657,515 | $ 2,518,339 |
| **Operating Expenses:** | | |
| Airport operations (4000) | 2,207,006 | 1,988,243 |
| Total Operating Expenses | 2,207,006 | 1,988,243 |
| **Net Operating Income** | 450,509 | 530,096 |
| **Debt Service** | | |
| No outstanding debt on the Airport | - | - |
| | - | - |
| Total Debt Service Transfers | - | - |
| **Surplus Revenue** | $ 450,509 | $ 530,096 |
| **Surplus Revenue Distribution** | | |
| Transfer to Construction Fund | $ 775,000 | $ 380,000 |
| Balance Available for Capital Additions | (324,491) | 150,096 |
| **Total Distribution of Surplus** | $ 450,509 | $ 530,096 |

# AIRPORT FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 441.0000.311.010000 | AD VALOREM TAXES | **16,000** | 14,500 | 1,500 | 10.3% | 14,500 | 14,767 |
| 441.0000.344.010100 | AIRPORT RENTALS | **1,493,000** | 1,495,000 | -2,000 | -0.1% | 1,495,000 | 1,446,153 |
| 441.0000.344.010200 | CITRUS PARK VILLAGE RENTALS | **170,000** | 155,000 | 15,000 | 9.7% | 155,000 | 151,441 |
| 441.0000.344.010300 | FUEL FLOWAGE FEES | **154,000** | 110,000 | 44,000 | 40.0% | 110,000 | 104,570 |
| 441.0000.344.010500 | RESOLUTION RENTALS | **558,376** | 532,400 | 25,976 | 4.9% | 532,400 | 521,813 |
| 441.0000.344.010700 | GROSS RECEIPTS | **225,000** | 180,000 | 45,000 | 25.0% | 180,000 | 271,760 |
| 441.0000.361.010200 | INTEREST ON INVESTMENTS | **15,000** | 7,000 | 8,000 | 114.3% | 7,000 | 10,857 |
| 441.0000.369.040100 | LANDFILL | **5,500** | 3,800 | 1,700 | 44.7% | 3,800 | 4,077 |
| 441.0000.369.090100 | MISCELLANEOUS REVENUES | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 15,601 |
| 441.0000.382.000650 | CONTR FROM HLTH INS FND | **10,639** | 10,639 | 0 | 0.0% | 10,639 | 10,639 |
| 441.0000.389.000200 | CASH CARRY OVER | **324,491** | -150,096 | 474,587 | -316.2% | -150,096 | 0 |
| **Total** | | **2,982,006** | **2,368,243** | **613,763** | **25.9%** | **2,368,243** | **2,551,678** |

# AIRPORT FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| Airport | **2,982,006** | 2,368,243 | 613,763 | 25.9% | 2,368,243 | 2,046,057 |
| **Airport Fund** | **2,982,006** | **2,368,243** | **613,763** | **25.9%** | **2,368,243** | **2,046,057** |

# AIRPORT FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **579,618** | 488,620 | 90,998 | 18.6% | 488,620 | 416,158 |
| 113002 - PART TIME SALARIES | **32,000** | 25,000 | 7,000 | 28.0% | 25,000 | 0 |
| 114001 - OVERTIME SALARIES | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 8,828 |
| 121001 - SOCIAL SECURITY TAXES | **47,936** | 38,909 | 9,027 | 23.2% | 38,909 | 30,929 |
| 122001 - PENSION FUND CONTRIBUTION | **158,367** | 151,287 | 7,080 | 4.7% | 151,287 | 100,083 |
| 123001 - GROUP LIFE INSURANCE | **1,500** | 1,323 | 177 | 13.4% | 1,323 | 1,283 |
| 123002 - HOSPITALIZATION INSURANCE | **108,207** | 94,840 | 13,367 | 14.1% | 94,840 | 69,808 |
| 123004 - RETIREMENT PREM ASSIST | **8,957** | 10,338 | -1,381 | -13.4% | 10,338 | 9,111 |
| 123005 - WORKERS COMPENSATION | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,725 |
| 125001 - STATE UNEMPLOYMENT COMP | **0** | 0 | 0 | n/a | 0 | 11 |
| 126001 - COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 14,676 |
| 126002 - COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 29,258 |
| 331001 - PROFESSIONAL SERVICES | **40,000** | 25,015 | 14,985 | 59.9% | 25,015 | 16,824 |
| 331002 - OUTSIDE LEGAL SERVICES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 599 |
| 332001 - AUDIT | **4,000** | 3,882 | 118 | 3.0% | 3,882 | 3,956 |
| 334002 - CLEANING & LAUNDRY | **1,300** | 1,300 | 0 | 0.0% | 1,300 | 810 |
| 334003 - JANITORIAL SERVICES | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 7,977 |
| 334005 - FIRE PROTECTION | **138,320** | 138,320 | 0 | 0.0% | 138,320 | 138,317 |
| 334007 - OTHER CONTRACTUAL SERVICES | **12,000** | 3,000 | 9,000 | 300.0% | 3,000 | 14,119 |
| 334010 - AIRPORT SECURITY | **90,000** | 90,000 | 0 | 0.0% | 90,000 | 91,670 |
| 334017 - ENVIRONMENTAL | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 340001 - MILEAGE ALLOWANCE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,463 |
| 341001 - TELEPHONE | **6,000** | 5,000 | 1,000 | 20.0% | 5,000 | 6,255 |
| 342001 - POSTAGE | **1,700** | 1,700 | 0 | 0.0% | 1,700 | 1,198 |
| 343001 - UTILITIES | **110,000** | 120,000 | -10,000 | -8.3% | 120,000 | 96,625 |
| 344001 - MACH & EQUIP RENT | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 344004 - ENVIRONMENTAL CLEANUP | **150,000** | 200,000 | -50,000 | -25.0% | 200,000 | 141,862 |
| 345001 - GENERAL INSURANCE | **88,513** | 78,328 | 10,185 | 13.0% | 78,328 | 80,628 |
| 346001 - EQUIPMENT MAINTENANCE | **3,000** | 2,500 | 500 | 20.0% | 2,500 | 3,048 |
| 346002 - VEHICLE MAINTENANCE | **34,783** | 32,860 | 1,923 | 5.9% | 32,860 | 38,422 |
| 346003 - BUILDING MAINTENANCE | **27,500** | 25,000 | 2,500 | 10.0% | 25,000 | 22,988 |
| 346004 - AIR CONDITIONING MAINT | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 435 |
| 346052 - AIRFIELD MAINT | **50,000** | 35,000 | 15,000 | 42.9% | 35,000 | 49,238 |
| 346058 - GROUNDS MAINT | **48,395** | 47,300 | 1,095 | 2.3% | 47,300 | 44,889 |
| 346061 - AIRSIDE DRAINAGE MAINT | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 8,207 |
| 346200 - SOFTWARE MAINTENANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 516 |
| 349001 - ADVERTISING | **20,000** | 15,000 | 5,000 | 33.3% | 15,000 | 13,538 |
| 349003 - SCHOOLS & MEETINGS | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 6,865 |
| 349008 - COUNTY AD VALOREM TAXES | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 19,114 |
| 349016 - GF ADMIN CHARGE | **186,810** | 147,623 | 39,187 | 26.5% | 147,623 | 123,095 |

# AIRPORT FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 349028 - LANDFILL FEES | **11,000** | 10,000 | 1,000 | 10.0% | 10,000 | 9,527 |
| 349033 - PROMOTION | **75,000** | 50,000 | 25,000 | 50.0% | 50,000 | 8,679 |
| 351001 - OFFICE SUPPLIES | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 1,816 |
| 351003 - OFFICE FURN & EQUIP | **2,000** | 1,000 | 1,000 | 100.0% | 1,000 | 0 |
| 352001 - GAS AND OIL | **15,000** | 17,098 | -2,098 | -12.3% | 17,098 | 12,885 |
| 352002 - TIRES & TUBES | **1,000** | 500 | 500 | 100.0% | 500 | 0 |
| 352005 - CONSUMABLE TOOLS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 745 |
| 352006 - JANITORIAL SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,009 |
| 352007 - SIGN MATERIAL | **2,000** | 1,500 | 500 | 33.3% | 1,500 | 0 |
| 352008 - UNIFORMS & CLOTHING | **1,600** | 1,000 | 600 | 60.0% | 1,000 | 693 |
| 352010 - ELEC PARTS & SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 636 |
| 352011 - PLUMB PARTS & SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 279 |
| 352013 - CHEMICAL AND LAB SUPPLIES | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 7,744 |
| 352014 - OTHER COMMODITIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 152 |
| 354001 - SUBSCRIPTIONS/MEMBERSHIPS | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,113 |
| 355002 - MISCELLANEOUS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 223 |
| 365002 - STORM DAMAGE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| 6_____ - CAPITAL Various, See Detail | **41,000** | 15,500 | 25,500 | 164.5% | 15,500 | 2,028 |
| 991017 - NON OP TRANS TO CONST FUND | **775,000** | 380,000 | 395,000 | 103.9% | 380,000 | 380,000 |
| **Total for Airport Fund Expenditures** | **2,982,006** | **2,368,243** | **613,763** | **25.9%** | **2,368,243** | **2,046,057** |

# Airport

## Mission

The mission of the Airport is to provide safe and efficient aviation facilities and associated services to both commercial and non-commercial users while operating in harmony with the community's quality of life goals.

## Vision

A vibrant, forward-looking regional Airport serving the aviation industry and the public; an Airport that contributes to our local economy while honoring our historic and natural heritage.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 3 | 2 | 1 |
| Full Time Bargaining | 9 | 8 | 1 |
| Total | 12 | 10 | 2 |
| Part Time | 2 | 0 | 2 |
| Total | 14 | 10 | 4 |

## Major Goals

Optimize operational safety, efficiency and effectiveness at the Airport:

Maintain an up-to-date Airport Layout Plan in compliance with FAA/FDOT regulations.
Maintain safe aircraft operations and emergency response, and ensure coordination with FAA, Airport tenants and users of the airfield.
Maximize FAA/FDOT funding for improvements to Taxiway C.
Pursue FDOT funding for improvements to Taxiway E.
Ensure quality training and operational oversight for Airport users.

Optimize the airport's income potential in order to maintain financial self-sufficiency:

Develop strategies to strengthen existing Airport business and attract new business including airline service and Airport Terminal development.
Offer competitive rates and charges to aeronautical and non-aeronautical business.
Evaluate utility development and other infrastructure needs to support existing tenants and candidate parcels identified for development.

Meet the long range aviation needs of the community:

Participate in local Aviation Safety, Planning, and Economic Development groups.
Participate in regional and statewide Aviation Planning Committees.
Participate in Florida Airports Council and national aviation groups.

Ensure that the Airport's short and long-term plans are environmentally compatible:

Foster and maintain community pride in the Airport.
Consider means to reduce energy use in a cost effective manner.
Meet all FAA requirements for environmental stewardship.

Enhance the aesthetic value, safety, and quality of the Airport Commercial Village:

Complete improvements to Airport Drive and 34th Avenue Bridge.
Improve signage and help to enforce City Code at the Airport.
Be an attractive destination Airport.

Provide the City of Vero Beach with planning options for the Airport:

Coordinate the Sustainable Airport Master Plan with the City Comprehensive Plan.
Monitor land use compatibility with property surrounding the Airport.

# AIRPORT FUND

## AIRPORT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 441.4000.542.112001 | OPERATING SALARIES | **579,618** | 488,620 | 90,998 | 18.6% | 488,620 | 416,158 |
| 441.4000.542.113002 | PART TIME SALARIES | **32,000** | 25,000 | 7,000 | 28.0% | 25,000 | 0 |
| 441.4000.542.114001 | OVERTIME SALARIES | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 8,828 |
| 441.4000.542.121001 | SOCIAL SECURITY TAXES | **47,936** | 38,909 | 9,027 | 23.2% | 38,909 | 30,929 |
| 441.4000.542.122001 | PENSION FUND CONTRIBUTION | **158,367** | 151,287 | 7,080 | 4.7% | 151,287 | 100,083 |
| 441.4000.542.123001 | GROUP LIFE INSURANCE | **1,500** | 1,323 | 177 | 13.4% | 1,323 | 1,283 |
| 441.4000.542.123002 | HOSPITALIZATION INSURANCE | **108,207** | 94,840 | 13,367 | 14.1% | 94,840 | 69,808 |
| 441.4000.542.123004 | RETIREMENT PREM ASSIST | **8,957** | 10,338 | -1,381 | -13.4% | 10,338 | 9,111 |
| 441.4000.542.123005 | WORKERS COMPENSATION | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,725 |
| 441.4000.542.125001 | STATE UNEMPLOYMENT COMP | **0** | 0 | 0 | n/a | 0 | 11 |
| 441.4000.542.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 14,676 |
| 441.4000.542.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 29,258 |
| Total Personnel Costs | | **954,585** | 828,317 | 126,268 | 15.2% | 828,317 | 682,870 |
| Operating Expenses | | | | | | | |
| 441.4000.542.331001 | PROFESSIONAL SERVICES | **40,000** | 25,015 | 14,985 | 59.9% | 25,015 | 16,824 |
| 441.4000.542.331002 | OUTSIDE LEGAL SERVICES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 599 |
| 441.4000.542.332001 | AUDIT | **4,000** | 3,882 | 118 | 3.0% | 3,882 | 3,956 |
| 441.4000.542.334002 | CLEANING & LAUNDRY | **1,300** | 1,300 | 0 | 0.0% | 1,300 | 810 |
| 441.4000.542.334003 | JANITORIAL SERVICES | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 7,977 |
| 441.4000.542.334005 | FIRE PROTECTION | **138,320** | 138,320 | 0 | 0.0% | 138,320 | 138,317 |
| 441.4000.542.334007 | OTHER CONTRACTUAL SERVICES | **12,000** | 3,000 | 9,000 | 300.0% | 3,000 | 14,119 |
| 441.4000.542.334010 | AIRPORT SECURITY | **90,000** | 90,000 | 0 | 0.0% | 90,000 | 91,670 |
| 441.4000.542.334017 | ENVIRONMENTAL | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 0 |
| 441.4000.542.340001 | MILEAGE ALLOWANCE | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,463 |
| 441.4000.542.341001 | TELEPHONE | **6,000** | 5,000 | 1,000 | 20.0% | 5,000 | 6,255 |
| 441.4000.542.342001 | POSTAGE | **1,700** | 1,700 | 0 | 0.0% | 1,700 | 1,198 |
| 441.4000.542.343001 | UTILITIES | **110,000** | 120,000 | -10,000 | -8.3% | 120,000 | 96,625 |
| 441.4000.542.344001 | MACH & EQUIP RENT | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 0 |
| 441.4000.542.344004 | ENVIRONMENTAL CLEANUP | **150,000** | 200,000 | -50,000 | -25.0% | 200,000 | 141,862 |
| 441.4000.542.345001 | GENERAL INSURANCE | **88,513** | 78,328 | 10,185 | 13.0% | 78,328 | 80,628 |
| 441.4000.542.346001 | EQUIPMENT MAINTENANCE | **3,000** | 2,500 | 500 | 20.0% | 2,500 | 3,048 |
| 441.4000.542.346002 | VEHICLE MAINTENANCE | **34,783** | 32,860 | 1,923 | 5.9% | 32,860 | 38,422 |
| 441.4000.542.346003 | BUILDING MAINTENANCE | **27,500** | 25,000 | 2,500 | 10.0% | 25,000 | 22,988 |
| 441.4000.542.346004 | AIR CONDITIONING MAINT | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 435 |
| 441.4000.542.346052 | AIRFIELD MAINT | **50,000** | 35,000 | 15,000 | 42.9% | 35,000 | 49,238 |

# AIRPORT FUND

## AIRPORT

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 441.4000.542.346058 | GROUNDS MAINT | **48,395** | 47,300 | 1,095 | 2.3% | 47,300 | 44,889 |
| 441.4000.542.346061 | AIRSIDE DRAINAGE MAINT | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 8,207 |
| 441.4000.542.346200 | SOFTWARE MAINTENANCE | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 516 |
| 441.4000.542.349001 | ADVERTISING | **20,000** | 15,000 | 5,000 | 33.3% | 15,000 | 13,538 |
| 441.4000.542.349003 | SCHOOLS & MEETINGS | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 6,865 |
| 441.4000.542.349008 | COUNTY AD VALOREM TAXES | **25,000** | 25,000 | 0 | 0.0% | 25,000 | 19,114 |
| 441.4000.542.349016 | GF ADMIN CHARGE | **186,810** | 147,623 | 39,187 | 26.5% | 147,623 | 123,095 |
| 441.4000.542.349028 | LANDFILL FEES | **11,000** | 10,000 | 1,000 | 10.0% | 10,000 | 9,527 |
| 441.4000.542.349033 | PROMOTION | **75,000** | 50,000 | 25,000 | 50.0% | 50,000 | 8,679 |
| 441.4000.542.351001 | OFFICE SUPPLIES | **2,500** | 2,500 | 0 | 0.0% | 2,500 | 1,816 |
| 441.4000.542.351003 | OFFICE FURN & EQUIP | **2,000** | 1,000 | 1,000 | 100.0% | 1,000 | 0 |
| 441.4000.542.352001 | GAS AND OIL | **15,000** | 17,098 | -2,098 | -12.3% | 17,098 | 12,885 |
| 441.4000.542.352002 | TIRES & TUBES | **1,000** | 500 | 500 | 100.0% | 500 | 0 |
| 441.4000.542.352005 | CONSUMABLE TOOLS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 745 |
| 441.4000.542.352006 | JANITORIAL SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,009 |
| 441.4000.542.352007 | SIGN MATERIAL | **2,000** | 1,500 | 500 | 33.3% | 1,500 | 0 |
| 441.4000.542.352008 | UNIFORMS & CLOTHING | **1,600** | 1,000 | 600 | 60.0% | 1,000 | 693 |
| 441.4000.542.352010 | ELEC PARTS & SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 636 |
| 441.4000.542.352011 | PLUMB PARTS & SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 279 |
| 441.4000.542.352013 | CHEMICAL AND LAB SUPPLIES | **7,000** | 7,000 | 0 | 0.0% | 7,000 | 7,744 |
| 441.4000.542.352014 | OTHER COMMODITIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 152 |
| 441.4000.542.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 4,113 |
| 441.4000.542.355002 | MISCELLANEOUS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 223 |
| 441.4000.542.365002 | STORM DAMAGE | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 0 |
| Total Operating Expenses | | **1,211,421** | 1,144,426 | 66,995 | 5.9% | 1,144,426 | 981,159 |
| Capital Outlay | | | | | | | |
| 441.4000.542.6_____ | Various, See Detail | **41,000** | 15,500 | 25,500 | 164.5% | 15,500 | 2,028 |
| Total Capital Outlay | | **41,000** | 15,500 | 25,500 | 164.5% | 15,500 | 2,028 |
| Debt Service and Transfers | | | | | | | |
| 441.4000.542.991017 | NON OP TRANS TO CONST FUND | **775,000** | 380,000 | 395,000 | 103.9% | 380,000 | 380,000 |
| Total Debt Service and Transfers | | **775,000** | 380,000 | 395,000 | 103.9% | 380,000 | 380,000 |
| **Total** | | **2,982,006** | **2,368,243** | **613,763** | **25.9%** | **2,368,243** | **2,046,057** |

# AIRPORT FUND

## CAPITAL OUTLAY - DETAIL

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Airport | | | | |
| | 441.4000.542.6_____ | AIR CONDITIONER | | **15,500** |
| | 441.4000.542.6_____ | COMPUTERS | | **9,500** |
| | 441.4000.542.6_____ | COPIER | | **5,000** |
| | 441.4000.542.6_____ | GATOR UTILITY VEHICLE | | **11,000** |
| **Total Capital Outlay** | | | | **41,000** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 441 - Airport
**DEPARTMENT** Airport

**PROJECT NAME** Air Conditioner
**ACCOUNT #** 441.4000.542.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 15,500

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Airport Terminal Building

**PROJECT DESCRIPTION**
This project is to replace one of the oldest A/C units in the terminal building. The current unit is around 15 years old and was not replaced when the terminal renovations were complete in 2008. The unit currently runs a large portion of the main terminal.

**JUSTIFICATION**
A/C unit has lived it's useful life and need to be replaced with a more efficient unit.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 441 - Airport
**DEPARTMENT** Airport

**PROJECT NAME** Computers
**ACCOUNT #** 441.4000.542.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 9,500

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Airport Administrative Office

**PROJECT DESCRIPTION**
This project replaces the oldest two (2) desktop computers in the airport office and also replaces the main server.

**JUSTIFICATION**
Information Systems has informed us that two (2) computers and the one (1) server need to be replaced in the FY17 budget year.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 441 - Airport
**DEPARTMENT** Airport

**PROJECT NAME** Copier
**ACCOUNT #** 441.4000.542.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 5,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Airport Administrative Office

**PROJECT DESCRIPTION**
Project replaces the existing 10-year old copier in the airport office which is starting to need a lot of maintenance.

**JUSTIFICATION**
The current copier is at its useful life and needs to be replaced.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 441 - Airport
**DEPARTMENT** Airport

**PROJECT NAME** Gator Utility Vehicle
**ACCOUNT #** 441.4000.542.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 11,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Airport Operations Facility

**PROJECT DESCRIPTION**
This project is to replace the current 10 year old 4x4 Gator Utility Vehicle. The Operations Staff use the current Gator every day for maintenance activities on and off the airfield and the wear and tear makes it cheaper to replace than repair.

**JUSTIFICATION**
This vehicle has reached its useful life and needs to be replaces for the Airport Operations Staff can continue to maintain the Vero Beach Regional Airport.

# Airport Construction Fund

| Account Number | Account Name | 2016-2017 Budget |
|---|---|---|
| **REVENUES** | | |
| 443.0000.331._____ | REHABILITATE TAXIWAY C (AIP 40) CONSTRUCTION | 4,114,000 |
| 443.0000.334.010700 | REHABILITATE TAXIWAY C (430941) | 713,871 |
| 443.0000.334._____ | EXTEND/MARK/LIGHT TWY E-EAST OF RWY 4 (434602) | 1,520,000 |
| 443.0000.334._____ | REHABILITATE NORTH APRON (_____) | 1,420,000 |
| 443.0000.334._____ | AIRPORT SECURITY IMPROVEMENTS (AIR SERVICE) | 500,000 |
| 443.0000.334._____ | REHABILITATE T-HANGAR BUILDINGS (_____) | 400,000 |
| 443.0000.383.000100 | CAPITAL LEASE PROCEEDS (FLEET VEHICLE LEASE PURCHASE) | 25,400 |
| 443.0000.389.002000 | CASH CARRY OVER | (29,435) |
| 443.0000.389.800000 | LOCAL PARTNERSHIP (2 FBOs) | 411,252 |
| 443.0000.389.001000 | NON OPERATING XFR FROM AIRPORT FUND | 775,000 |
| **Total Revenues** | | **$ 9,850,087** |
| **EXPENDITURES** | | |
| 443.4000.542.615032 | REHABILITATE TAXIWAY C | 5,169,137 |
| 443.4000.542.616020 | EXTEND/MARK/LIGHT TWY E-EAST OF RWY 4 | 1,900,000 |
| 443.4000.542.616021 | REHABILITATE NORTH APRON | 1,625,000 |
| 443.4000.542._____ | AIRFIELD SECURITY IMPROVEMENTS (AIR SERVICE) | 625,000 |
| 443.4000.542._____ | REHABILITATE T-HANGAR BUILDINGS | 500,000 |
| 443.4000.542._____ | CAPITAL LEASE-PURCHASE (FLEET VEHICLES) | 25,400 |
| 443.4000.542._____ | FLEET VEHICLE LEASE-PURCHASE ANNUAL DEBT SERVICE | 5,550 |
| **Total Expenditures** | | **$ 9,850,087** |

**Note: Please see Five Year Capital Program book for project descriptions and five year funding**

# MARINA FUND

# MARINA

## OPERATING BUDGET

| | Budget 2016-2017 | Budget 2015-2016 |
|---|---|---|
| **Operating Revenue** | $ 1,671,710 | $ 1,723,160 |
| **Operating Expenses:** | | |
| Marina Division | 919,471 | 1,055,366 |
| Mooring Division | 189,893 | 155,357 |
| Total Operating Expenses | 1,109,364 | 1,210,723 |
| **Net Operating Income** | 562,346 | 512,437 |
| **Debt Service** | | |
| Debt Service Series 2007-A | 339,391 | 339,557 |
| Total Debt Service Transfers | 339,391 | 339,557 |
| **Surplus Revenue** | $ 222,955 | $ 172,880 |
| **Surplus Revenue Distribution** | | |
| Transfer to General Fund | $ 90,500 | $ 100,000 |
| Capital Outlays | 130,000 | 30,000 |
| Balance Available for Capital Additions | 2,455 | 42,880 |
| **Total Distribution of Surplus** | $ 222,955 | $ 172,880 |

# MARINA FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 451.0000.334.072000 | F I N D GRANT | **40,000** | 12,000 | 28,000 | 233.3% | 12,000 | 0 |
| 451.0000.344.020100 | TRANSIENT UTILITIES | **25,000** | 33,500 | -8,500 | -25.4% | 33,500 | 19,672 |
| 451.0000.344.020200 | PERMANENT SLIP UTILITIES | **11,000** | 11,000 | 0 | 0.0% | 11,000 | 12,555 |
| 451.0000.344.020300 | DOCK RENTAL | **180,000** | 178,000 | 2,000 | 1.1% | 178,000 | 134,693 |
| 451.0000.344.020400 | DOCK RENTAL TRANSIENT | **205,000** | 205,000 | 0 | 0.0% | 205,000 | 178,364 |
| 451.0000.344.020500 | HOUSE RENTAL DOCKMASTER | **15,600** | 15,600 | 0 | 0.0% | 15,600 | 14,300 |
| 451.0000.344.020600 | DIESEL FUEL SALES | **189,150** | 290,000 | -100,850 | -34.8% | 290,000 | 284,409 |
| 451.0000.344.020700 | OIL SALES | **6,500** | 6,500 | 0 | 0.0% | 6,500 | 5,635 |
| 451.0000.344.020800 | GAS SALES | **375,100** | 448,500 | -73,400 | -16.4% | 448,500 | 439,587 |
| 451.0000.344.020900 | LIVE ABOARD FEE | **15,000** | 15,000 | 0 | 0.0% | 15,000 | 17,452 |
| 451.0000.344.021100 | ANCHORAGE RENTAL | **210,000** | 200,000 | 10,000 | 5.0% | 200,000 | 182,693 |
| 451.0000.344.021200 | LOCKER RENTALS | **700** | 1,300 | -600 | -46.2% | 1,300 | 689 |
| 451.0000.344.021300 | DRY STORAGE SOUTH COMPLEX | **173,000** | 173,000 | 0 | 0.0% | 173,000 | 163,015 |
| 451.0000.344.021400 | DOCK RENTAL SOUTH COMPLEX | **35,000** | 35,000 | 0 | 0.0% | 35,000 | 39,124 |
| 451.0000.344.021600 | BUILDING RENTAL SOUTH CMPLX | **53,000** | 53,000 | 0 | 0.0% | 53,000 | 53,955 |
| 451.0000.344.021700 | ALCOHOL SALES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 3,249 |
| 451.0000.361.010200 | INTEREST ON INVESTMENTS | **0** | 100 | -100 | -100.0% | 100 | 65 |
| 451.0000.369.090100 | MISCELLANEOUS REVENUES | **40,000** | 40,000 | 0 | 0.0% | 40,000 | 32,215 |
| 451.0000.382.000650 | CONTR FROM HLTH INS FND | **2,660** | 2,660 | 0 | 0.0% | 2,660 | 2,660 |
| 451.0000.389._____ | XFR FROM GEN FUND - CAPITAL | **92,000** | 0 | 92,000 | n/a | 0 | 0 |
| 451.0000.389.000200 | CASH CARRY OVER | **-2,455** | -42,880 | 40,425 | -94.3% | -42,880 | 0 |
| **Total** | | **1,669,255** | **1,680,280** | -11,025 | -0.7% | **1,680,280** | **1,584,332** |

# MARINA FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| Marina Division | **1,479,362** | 1,524,923 | -45,561 | -3.0% | 1,524,923 | 1,256,441 |
| Moorings Division | **189,893** | 155,357 | 34,536 | 22.2% | 155,357 | 144,581 |
| **Marina Fund** | **1,669,255** | **1,680,280** | **-11,025** | **-0.7%** | **1,680,280** | **1,401,022** |

# MARINA FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **145,472** | 116,934 | 28,538 | 24.4% | 116,934 | 114,920 |
| 113002 - PART TIME SALARIES | **34,000** | 33,200 | 800 | 2.4% | 33,200 | 33,995 |
| 114001 - OVERTIME SALARIES | **11,700** | 11,700 | 0 | 0.0% | 11,700 | 4,796 |
| 121001 - SOCIAL SECURITY TAXES | **14,624** | 12,379 | 2,245 | 18.1% | 12,379 | 11,644 |
| 122001 - PENSION FUND CONTRIBUTION | **42,647** | 40,281 | 2,366 | 5.9% | 40,281 | 27,476 |
| 123001 - GROUP LIFE INSURANCE | **500** | 356 | 144 | 40.4% | 356 | 354 |
| 123002 - HOSPITALIZATION INSURANCE | **21,125** | 13,953 | 7,172 | 51.4% | 13,953 | 13,615 |
| 123004 - RETIREMENT PREM ASSIST | **4,230** | 4,271 | -41 | -1.0% | 4,271 | 4,045 |
| 123005 - WORKER COMPENSATION | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,973 |
| 126001 - COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 2,792 |
| 126002 - COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 2,493 |
| 331001 - PROFESSIONAL SERVICES | **1,500** | 1,408 | 92 | 6.5% | 1,408 | 1,059 |
| 332001 - AUDIT | **1,000** | 851 | 149 | 17.5% | 851 | 998 |
| 334002 - CLEANING & LAUNDRY | **100** | 3,000 | -2,900 | -96.7% | 3,000 | 30 |
| 334003 - JANITORIAL SERVICES | **4,500** | 3,536 | 964 | 27.3% | 3,536 | 3,633 |
| 334007 - OTHER CONTRACTUAL SERVICES | **24,500** | 24,500 | 0 | 0.0% | 24,500 | 24,586 |
| 334016 - DISCOUNT ON CREDIT CARDS | **27,000** | 34,000 | -7,000 | -20.6% | 34,000 | 25,731 |
| 340001 - MILEAGE ALLOWANCE | **200** | 1,200 | -1,000 | -83.3% | 1,200 | 21 |
| 341001 - TELEPHONE | **3,500** | 2,800 | 700 | 25.0% | 2,800 | 3,349 |
| 342001 - POSTAGE | **800** | 800 | 0 | 0.0% | 800 | 754 |
| 343001 - UTILITIES | **83,914** | 86,750 | -2,836 | -3.3% | 86,750 | 81,785 |
| 345001 - GENERAL INSURANCE | **43,633** | 42,539 | 1,094 | 2.6% | 42,539 | 40,191 |
| 346001 - EQUIPMENT MAINTENANCE | **6,500** | 6,650 | -150 | -2.3% | 6,650 | 5,030 |
| 346002 - VEHICLE MAINTENANCE | **8,000** | 13,000 | -5,000 | -38.5% | 13,000 | 3,327 |
| 346003 - BUILDING MAINTENANCE | **8,500** | 8,500 | 0 | 0.0% | 8,500 | 5,321 |
| 346056 - DOCKS MAINT | **10,000** | 5,000 | 5,000 | 100.0% | 5,000 | 6,388 |
| 346060 - MARINA MOORINGS MAINT | **11,000** | 14,000 | -3,000 | -21.4% | 14,000 | 6,104 |
| 346200 - SOFTWARE MAINTENANCE | **650** | 650 | 0 | 0.0% | 650 | 992 |
| 349001 - ADVERTISING | **11,600** | 9,900 | 1,700 | 17.2% | 9,900 | 11,530 |
| 349003 - SCHOOLS & MEETINGS | **2,000** | 500 | 1,500 | 300.0% | 500 | 0 |
| 349016 - GF ADMIN CHARGE | **47,373** | 47,163 | 210 | 0.4% | 47,163 | 41,303 |
| 349028 - LANDFILL FEES | **1,650** | 1,500 | 150 | 10.0% | 1,500 | 1,554 |
| 351001 - OFFICE SUPPLIES | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,352 |
| 352000 - DIESEL | **140,650** | 232,000 | -91,350 | -39.4% | 232,000 | 224,837 |
| 352001 - GAS AND OIL | **317,775** | 358,500 | -40,725 | -11.4% | 358,500 | 365,619 |
| 352004 - EQUIP PARTS & SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,336 |
| 352005 - CONSUMABLE TOOLS | **1,500** | 850 | 650 | 76.5% | 850 | 1,137 |
| 352006 - JANITORIAL SUPPLIES | **5,133** | 5,133 | 0 | 0.0% | 5,133 | 2,544 |
| 352008 - UNIFORMS & CLOTHING | **500** | 500 | 0 | 0.0% | 500 | 883 |
| 352009 - BUILD SUPPLIES & MATLS | **850** | 850 | 0 | 0.0% | 850 | 300 |

# MARINA FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 352010 - ELEC PARTS & SUPPLIES | **2,000** | 1,000 | 1,000 | 100.0% | 1,000 | 597 |
| 352011 - PLUMB PARTS & SUPPLIES | **1,250** | 1,250 | 0 | 0.0% | 1,250 | 497 |
| 352014 - OTHER COMMODITIES | **9,200** | 6,000 | 3,200 | 53.3% | 6,000 | 9,161 |
| 352063 - LANDSCAPE/MARINA | **30,288** | 29,574 | 714 | 2.4% | 29,574 | 31,326 |
| 354001 - SUBSCRIPTIONS/MEMBERSHIPS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 748 |
| 355001 - PURCHASES FOR RESALE | **6,500** | 8,000 | -1,500 | -18.8% | 8,000 | 4,873 |
| 355002 - MISCELLANEOUS | **10,500** | 11,000 | -500 | -4.5% | 11,000 | 7,222 |
| 355003 - ALCOHOL PURCH FOR RESALE | **2,500** | 2,050 | 450 | 22.0% | 2,050 | 2,325 |
| 365068 - STATE DEM FEMA REPY/FRANCES | **0** | 4,195 | -4,195 | -100.0% | 4,195 | 5,034 |
| 6_____ - CAPITAL Various, See Detail | **130,000** | 30,000 | 100,000 | 333.3% | 30,000 | 14,906 |
| 772000 - DEBT SVC SERIES 2007-A | **339,391** | 339,557 | -166 | 0.0% | 339,557 | 137,536 |
| 991004 - TRANSFER TO GENERAL FUND | **90,500** | 100,000 | -9,500 | -9.5% | 100,000 | 105,000 |
| **Total for Marina Fund Expenditures** | **1,669,255** | **1,680,280** | **-11,025** | **-0.7%** | **1,680,280** | **1,401,022** |

# Marina

## Mission

The mission of the Vero Beach City Marina is to provide efficient first class service at reasonable cost to resident and visiting boaters in a manner that reflects well on the character of the City of Vero Beach. In order to fulfill our mission Marina personnel are trained to:

* Act as goodwill ambassadors for the city by promoting tourism and local business patronage.

* Exercise business, maintenance and safety practices that meet Industry and City standards.

* Ensure that Marina and Mooring operations maintain a favorable relationship with neighbouring residents, clubs, and businesses.

* Promote Clean Marina practices and assist in developing programs and procedures to keep the Indian River clean and environmentally safe.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 2 | 1 | 1 |
| Full Time Bargaining | 1 | 1 | 0 |
| Total | 3 | 2 | 1 |
| Part Time | 3 | 3 | 0 |
| Total | 6 | 5 | 1 |

## Major Goals and Challenges

Comply with all Federal, State, and Local Environmental Regulations.

Achieve designation as one of the first Clean Managed Mooring Fields in the State of Florida.

Identify available grant monies to assist in future projects.

Evaluate opportunities to expand facilities to meet demand.

# MARINA FUND

## MARINA DIVISION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 451.4100.575.112001 | OPERATING SALARIES | **96,986** | 78,346 | 18,640 | 23.8% | 78,346 | 78,162 |
| 451.4100.575.113002 | PART TIME SALARIES | **22,668** | 23,000 | -332 | -1.4% | 23,000 | 23,163 |
| 451.4100.575.114001 | OVERTIME SALARIES | **7,800** | 8,000 | -200 | -2.5% | 8,000 | 3,313 |
| 451.4100.575.121001 | SOCIAL SECURITY TAXES | **9,750** | 8,364 | 1,386 | 16.6% | 8,364 | 7,923 |
| 451.4100.575.122001 | PENSION FUND CONTRIBUTION | **28,433** | 26,988 | 1,445 | 5.4% | 26,988 | 15,324 |
| 451.4100.575.123001 | GROUP LIFE INSURANCE | **500** | 356 | 144 | 40.4% | 356 | 354 |
| 451.4100.575.123002 | HOSPITALIZATION INSURANCE | **14,083** | 9,302 | 4,781 | 51.4% | 9,302 | 9,122 |
| 451.4100.575.123004 | RETIREMENT PREM ASSIST | **4,230** | 4,271 | -41 | -1.0% | 4,271 | 4,045 |
| 451.4100.575.123005 | WORKER COMPENSATION | **3,000** | 3,000 | 0 | 0.0% | 3,000 | 2,973 |
| 451.4100.575.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 2,792 |
| 451.4100.575.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | 2,493 |
| Total Personnel Costs | | **187,450** | 161,627 | 25,823 | 16.0% | 161,627 | 149,664 |
| Operating Expenses | | | | | | | |
| 451.4100.575.331001 | PROFESSIONAL SERVICES | **1500** | 1408 | 92 | 6.5% | 1408 | 1059 |
| 451.4100.575.332001 | AUDIT | **1000** | 851 | 149 | 17.5% | 851 | 998 |
| 451.4100.575.334002 | CLEANING & LAUNDRY | **67** | 2,000 | -1,933 | -96.7% | 2,000 | 20 |
| 451.4100.575.334003 | JANITORIAL SERVICES | **4,500** | 3,536 | 964 | 27.3% | 3,536 | 3,633 |
| 451.4100.575.334007 | OTHER CONTRACTUAL SERVICES | **16,334** | 24,000 | -7,666 | -31.9% | 24,000 | 16,806 |
| 451.4100.575.334016 | DISCOUNT ON CREDIT CARDS | **18,001** | 23,000 | -4,999 | -21.7% | 23,000 | 17,240 |
| 451.4100.575.340001 | MILEAGE ALLOWANCE | **200** | 1,200 | -1,000 | -83.3% | 1,200 | 21 |
| 451.4100.575.341001 | TELEPHONE | **2,333** | 1,800 | 533 | 29.6% | 1,800 | 2,199 |
| 451.4100.575.342001 | POSTAGE | **533** | 500 | 33 | 6.6% | 500 | 570 |
| 451.4100.575.343001 | UTILITIES | **56,000** | 62,000 | -6,000 | -9.7% | 62,000 | 54,796 |
| 451.4100.575.345001 | GENERAL INSURANCE | **29,089** | 42,539 | -13,450 | -31.6% | 42,539 | 27,922 |
| 451.4100.575.346001 | EQUIPMENT MAINTENANCE | **4,334** | 6,500 | -2,166 | -33.3% | 6,500 | 5,003 |
| 451.4100.575.346002 | VEHICLE MAINTENANCE | **8,000** | 13,000 | -5,000 | -38.5% | 13,000 | 3,327 |
| 451.4100.575.346003 | BUILDING MAINTENANCE | **5,667** | 7,000 | -1,333 | -19.0% | 7,000 | 5,321 |
| 451.4100.575.346056 | DOCKS MAINT | **10,000** | 5,000 | 5,000 | 100.0% | 5,000 | 6,388 |
| 451.4100.575.346200 | SOFTWARE MAINTENANCE | **650** | 650 | 0 | 0.0% | 650 | 992 |
| 451.4100.575.349001 | ADVERTISING | **7,734** | 3,400 | 4,334 | 127.5% | 3,400 | 6,273 |
| 451.4100.575.349003 | SCHOOLS & MEETINGS | **2,000** | 500 | 1,500 | 300.0% | 500 | 0 |
| 451.4100.575.349016 | GF ADMIN CHARGE | **47,373** | 47,163 | 210 | 0.4% | 47,163 | 41,303 |
| 451.4100.575.349028 | LANDFILL FEES | **1,100** | 1000 | 100 | 10.0% | 1000 | 1,041 |
| 451.4100.575.351001 | OFFICE SUPPLIES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 2,098 |
| 451.4100.575.352000 | DIESEL | **140,650** | 232,000 | -91,350 | -39.4% | 232,000 | 224,837 |
| 451.4100.575.352001 | GAS AND OIL | **317,775** | 358,500 | -40,725 | -11.4% | 358,500 | 365,619 |

# MARINA FUND

## MARINA DIVISION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 451.4100.575.352004 | EQUIP PARTS & SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 836 |
| 451.4100.575.352005 | CONSUMABLE TOOLS | **1200** | 750 | 450 | 60.0% | 750 | 1137 |
| 451.4100.575.352006 | JANITORIAL SUPPLIES | **3,422** | 3,633 | -211 | -5.8% | 3,633 | 2,544 |
| 451.4100.575.352008 | UNIFORMS & CLOTHING | **500** | 500 | 0 | 0.0% | 500 | 883 |
| 451.4100.575.352009 | BUILD SUPPLIES & MATLS | **567** | 750 | -183 | -24.4% | 750 | 300 |
| 451.4100.575.352010 | ELEC PARTS & SUPPLIES | **1,333** | 750 | 583 | 77.7% | 750 | 597 |
| 451.4100.575.352011 | PLUMB PARTS & SUPPLIES | **833** | 750 | 83 | 11.1% | 750 | 372 |
| 451.4100.575.352014 | OTHER COMMODITIES | **6,134** | 1,000 | 5,134 | 513.4% | 1,000 | 6,832 |
| 451.4100.575.352063 | LANDSCAPE/MARINA | **20,192** | 19,814 | 378 | 1.9% | 19,814 | 28,166 |
| 451.4100.575.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 748 |
| 451.4100.575.355001 | PURCHASES FOR RESALE | **6,500** | 8,000 | -1,500 | -18.8% | 8,000 | 4,873 |
| 451.4100.575.355002 | MISCELLANEOUS | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 7,222 |
| 451.4100.575.355003 | ALCOHOL PURCH FOR RESALE | **2,500** | 2,050 | 450 | 22.0% | 2,050 | 2,325 |
| 451.4100.575.365068 | STATE DEM FEMA REPY/FRANCES | **0** | 4,195 | -4,195 | -100.0% | 4,195 | 5,034 |
| Total Operating Expenses | | **732,021** | 893,739 | -161,718 | -18.1% | 893,739 | 849,335 |
| Capital Outlay | | | | | | | |
| 451.4100.575.6_____ | Various, See Detail | **130,000** | 30,000 | 100,000 | 333.3% | 30,000 | 14,906 |
| Total Capital Outlay | | **130,000** | 30,000 | 100,000 | 333.3% | 30,000 | 14,906 |
| Debt Service and Transfers | | | | | | | |
| 451.4100.575.772000 | DEBT SVC SERIES 2007-A | **339,391** | 339,557 | -166 | 0.0% | 339,557 | 137,536 |
| 451.4100.575.991004 | TRANSFER TO GENERAL FUND | **90,500** | 100,000 | -9,500 | -9.5% | 100,000 | 105,000 |
| Total Debt Service and Transfers | | **429,891** | 439,557 | -9,666 | -2.2% | 439,557 | 242,536 |
| **Total** | | **1,479,362** | **1,524,923** | **-45,561** | **-3.0%** | **1,524,923** | **1,256,441** |

# MARINA FUND

## MOORINGS DIVISION

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 451.4101.575.112001 | OPERATING SALARIES | **48,486** | 38,588 | 9,898 | 25.7% | 38,588 | 36,758 |
| 451.4101.575.113002 | PART TIME SALARIES | **11,332** | 10,200 | 1,132 | 11.1% | 10,200 | 10,832 |
| 451.4101.575.114001 | OVERTIME SALARIES | **3,900** | 3,700 | 200 | 5.4% | 3,700 | 1,483 |
| 451.4101.575.121001 | SOCIAL SECURITY TAXES | **4,874** | 4,015 | 859 | 21.4% | 4,015 | 3,721 |
| 451.4101.575.122001 | PENSION FUND CONTRIBUTION | **14,214** | 13,293 | 921 | 6.9% | 13,293 | 12,152 |
| 451.4101.575.123002 | HOSPITALIZATION INSURANCE | **7,042** | 4,651 | 2,391 | 51.4% | 4,651 | 4,493 |
| Total Personnel Costs | | **89,848** | 74,447 | 15,401 | 20.7% | 74,447 | 69,439 |
| Operating Expenses | | | | | | | |
| 451.4101.575.334002 | CLEANING & LAUNDRY | **33** | 1,000 | -967 | -96.7% | 1,000 | 10 |
| 451.4101.575.334007 | OTHER CONTRACTUAL SERVICES | **8,166** | 500 | 7,666 | 1533.2% | 500 | 7,780 |
| 451.4101.575.334016 | DISCOUNT ON CREDIT CARDS | **8,999** | 11,000 | -2,001 | -18.2% | 11,000 | 8,491 |
| 451.4101.575.341001 | TELEPHONE | **1,167** | 1,000 | 167 | 16.7% | 1,000 | 1,150 |
| 451.4101.575.342001 | POSTAGE | **267** | 300 | -33 | -11.0% | 300 | 184 |
| 451.4101.575.343001 | UTILITIES | **27,914** | 24,750 | 3,164 | 12.8% | 24,750 | 26,989 |
| 451.4101.575.345001 | GENERAL INSURANCE | **14,544** | 0 | 14,544 | n/a | 0 | 12,269 |
| 451.4101.575.346001 | EQUIPMENT MAINTENANCE | **2,166** | 150 | 2,016 | 1344.0% | 150 | 27 |
| 451.4101.575.346003 | BUILDING MAINTENANCE | **2,833** | 1,500 | 1,333 | 88.9% | 1,500 | 0 |
| 451.4101.575.346060 | MARINA MOORINGS MAINT | **11,000** | 14,000 | -3,000 | -21.4% | 14,000 | 6,104 |
| 451.4101.575.349001 | ADVERTISING | **3,866** | 6,500 | -2,634 | -40.5% | 6,500 | 5,257 |
| 451.4101.575.349028 | LANDFILL FEES | **550** | 500 | 50 | 10.0% | 500 | 513 |
| 451.4101.575.351001 | OFFICE SUPPLIES | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 254 |
| 451.4101.575.352004 | EQUIP PARTS & SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 500 |
| 451.4101.575.352005 | CONSUMABLE TOOLS | **300** | 100 | 200 | 200.0% | 100 | 0 |
| 451.4101.575.352006 | JANITORIAL SUPPLIES | **1,711** | 1,500 | 211 | 14.1% | 1,500 | 0 |
| 451.4101.575.352009 | BUILD SUPPLIES & MATLS | **283** | 100 | 183 | 183.0% | 100 | 0 |
| 451.4101.575.352010 | ELEC PARTS & SUPPLIES | **667** | 250 | 417 | 166.8% | 250 | 0 |
| 451.4101.575.352011 | PLUMB PARTS & SUPPLIES | **417** | 500 | -83 | -16.6% | 500 | 125 |
| 451.4101.575.352014 | OTHER COMMODITIES | **3,066** | 5,000 | -1,934 | -38.7% | 5,000 | 2,329 |
| 451.4101.575.352063 | LANDSCAPE/MARINA | **10,096** | 9,760 | 336 | 3.4% | 9,760 | 3,160 |
| 451.4101.575.355002 | MISCELLANEOUS | **500** | 1,000 | -500 | -50.0% | 1,000 | 0 |
| Total Operating Expenses | | **100,045** | 80,910 | 19,135 | 23.7% | 80,910 | 75,142 |
| **Total** | | **189,893** | **155,357** | **34,536** | **22.2%** | **155,357** | **144,581** |

# MARINA FUND

## CAPITAL OUTLAY - DETAIL

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Marina | | | | |
| | 451.4100.575.6_____ | DRY STORAGE OFFICE ROOF REPLACEMENT | | **50,000** |
| | 451.4100.575.6_____ | CENTER DOCK REPLACEMENT | | **80,000** |
| **Total Capital Outlay** | | | | **130,000** |

**Note: Please see Five Year Capital Program for project descriptions and five year funding**

# SOLID WASTE FUND

# SOLID WASTE

## OPERATING BUDGET

| | Budget 2016-2017 | Budget 2015-2016 |
|---|---|---|
| **Operating Revenue** | $ 2,844,489 | $ 2,742,587 |
| **Operating Expenses:** | | |
| Solid Waste Operations | 2,291,140 | 2,300,287 |
| Total Operating Expenses | 2,291,140 | 2,300,287 |
| **Net Operating Income** | 553,349 | 442,300 |
| **Debt Service** | | |
| No Outstanding Solid Waste Debt | - | - |
| | - | - |
| Total Debt Service Transfers | - | - |
| **Surplus Revenue** | $ 553,349 | $ 442,300 |
| **Surplus Revenue Distribution** | | |
| Transfer to General Fund | $ 164,400 | $ 162,000 |
| Capital Outlays | 301,437 | 451,300 |
| Balance Available for Capital Additions | 87,512 | (171,000) |
| **Total Distribution of Surplus** | $ 553,349 | $ 442,300 |

# SOLID WASTE FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 461.0000.343.040100 | GARBAGE COLLECTION FEES | **2,740,000** | 2,700,000 | 40,000 | 1.5% | 2,700,000 | 2,740,889 |
| 461.0000.361.010200 | INTEREST ON INVESTMENTS | **0** | 0 | 0 | n/a | 0 | 126 |
| 461.0000.365.090100 | SALE OF SURPLUS MATLS & SCRP | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,552 |
| 461.0000.365.090150 | SALE OF SURPLUS VEHICLES | **15,000** | 0 | 15,000 | n/a | 0 | 7,579 |
| 461.0000.369.090100 | MISCELLANEOUS REVENUES | **8,000** | 8,000 | 0 | 0.0% | 8,000 | 6,789 |
| 461.0000.382.000650 | CONTR FROM HLTH INS FND | **30,587** | 30,587 | 0 | 0.0% | 30,587 | 30,587 |
| 461.0000.383.000100 | CAPITAL LEASE PROCEEDS | **46,902** | 0 | 46,902 | n/a | 0 | 0 |
| 461.0000.389.000500 | UNAPPROPRIATED SURPLUS | **-87,512** | 171,000 | -258,512 | -151.2% | 171,000 | 0 |
| **Total** | | **2,756,977** | **2,913,587** | **-156,610** | **-5.4%** | **2,913,587** | **2,789,522** |

# SOLID WASTE FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| Solid Waste | **2,756,977** | 2,913,587 | -156,610 | -5.4% | 2,913,587 | 2,263,699 |
| **Solid Waste Fund** | **2,756,977** | **2,913,587** | **-156,610** | **-5.4%** | **2,913,587** | **2,263,699** |

# SOLID WASTE FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **833,864** | 835,716 | -1,852 | -0.2% | 835,716 | 800,619 |
| 114001 - OVERTIME SALARIES | **14,000** | 14,000 | 0 | 0.0% | 14,000 | 11,975 |
| 121001 - SOCIAL SECURITY TAXES | **64,862** | 65,003 | -141 | -0.2% | 65,003 | 57,936 |
| 122001 - PENSION FUND CONTRIBUTION | **281,876** | 279,994 | 1,882 | 0.7% | 279,994 | 189,204 |
| 123001 - GROUP LIFE INSURANCE | **2,563** | 2,563 | 0 | 0.0% | 2,563 | 2,521 |
| 123002 - HOSPITALIZATION INSURANCE | **219,105** | 213,386 | 5,719 | 2.7% | 213,386 | 205,120 |
| 123004 - RETIREMENT PREM ASSIST | **34,627** | 38,208 | -3,581 | -9.4% | 38,208 | 35,554 |
| 123005 - WORKER COMPENSATION | **39,000** | 26,000 | 13,000 | 50.0% | 26,000 | 50,613 |
| 126001 - COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 14,886 |
| 126002 - COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -10,632 |
| 331001 - PROFESSIONAL SERVICES | **3,900** | 8,589 | -4,689 | -54.6% | 8,589 | 3,854 |
| 332001 - AUDIT | **1,300** | 1,094 | 206 | 18.8% | 1,094 | 1,284 |
| 334002 - CLEANING & LAUNDRY | **6,600** | 6,600 | 0 | 0.0% | 6,600 | 6,205 |
| 334007 - OTHER CONTRACTUAL SERVICES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,168 |
| 342001 - POSTAGE | **150** | 150 | 0 | 0.0% | 150 | 19 |
| 343001 - UTILITIES | **5,400** | 5,382 | 18 | 0.3% | 5,382 | 5,087 |
| 344000 - RENT | **74,200** | 74,200 | 0 | 0.0% | 74,200 | 74,200 |
| 344003 - LAND RENT/AIRPORT | **21,600** | 21,600 | 0 | 0.0% | 21,600 | 21,180 |
| 345001 - GENERAL INSURANCE | **21,973** | 20,520 | 1,453 | 7.1% | 20,520 | 19,663 |
| 346002 - VEHICLE MAINTENANCE | **286,630** | 280,080 | 6,550 | 2.3% | 280,080 | 283,296 |
| 346390 - CONTAINERS | **20,000** | 15,000 | 5,000 | 33.3% | 15,000 | 4,421 |
| 349001 - ADVERTISING | **200** | 900 | -700 | -77.8% | 900 | 0 |
| 349003 - SCHOOLS & MEETINGS | **250** | 250 | 0 | 0.0% | 250 | 0 |
| 349011 - CUSTOMER SERVICE | **87,946** | 87,618 | 328 | 0.4% | 87,618 | 78,000 |
| 349016 - GF ADMIN CHARGE | **137,578** | 132,569 | 5,009 | 3.8% | 132,569 | 109,859 |
| 349023 - BAD DEBT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 5,823 |
| 349028 - LANDFILL FEES | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,399 |
| 351001 - OFFICE SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1,381 |
| 351003 - OFFICE FURN & EQUIP | **300** | 300 | 0 | 0.0% | 300 | 0 |
| 352001 - MOTOR FUEL | **100,066** | 137,415 | -37,349 | -27.2% | 137,415 | 110,986 |
| 352004 - EQUIP PARTS & SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 599 |
| 352005 - CONSUMABLE TOOLS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 802 |
| 352008 - UNIFORMS & CLOTHING | **3,800** | 3,800 | 0 | 0.0% | 3,800 | 3,300 |
| 352013 - CHEMICAL AND LAB SUPPLIES | **3,300** | 3,300 | 0 | 0.0% | 3,300 | 3,246 |
| 352014 - OTHER COMMODITIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,486 |
| 354001 - SUBSCRIPTIONS/MEMBERSHIPS | **250** | 250 | 0 | 0.0% | 250 | 15 |
| 355007 - GRACE | **800** | 800 | 0 | 0.0% | 800 | 709 |
| 6_____ - CAPITAL Various, See Detail | **301,437** | 451,300 | -149,863 | -33.2% | 451,300 | 1,921 |
| 991004 - TRANSFER TO GENERAL FUND | **164,400** | 162,000 | 2,400 | 1.5% | 162,000 | 162,000 |
| **Total for Solid Waste Fund Expenditures** | **2,756,977** | **2,913,587** | **-156,610** | **-5.4%** | **2,913,587** | **2,263,699** |

# Public Works
# Solid Waste

## Mission

The mission of the Solid Waste Division is to protect the environment, public health and welfare, and to enhance the quality of life by providing effective programs to collect and remove solid waste materials in a convenient, economical and environmentally sensitive manner. Activities include removal and disposal of all refuse accumulated inside the city limits from single-family and multi-family residences as well as commercial businesses and other non-residential customers. Refuse collection and disposal services include garbage, yard debris, appliances, furniture and other household items. The Solid Waste Division monitors the residential recycling program provided by Indian River County within the city limits.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 2 | 2 | 0 |
| Full Time Bargaining | 21 | 21 | 0 |
| Total | 23 | 23 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 23 | 23 | 0 |

## Major Goals and Challenges

- Prepare annual Full Cost Accounting Report before March 31.
- Provide bi-weekly side yard garbage collection to approximately 7,000 residential customers.
- Provide weekly curbside yard trash collection to approximately 7,000 residential customers.
- Provide daily container services to approximately 1,650 commercial customers.
- Continue to provide special collection services to all residential and non-residential customers within 24 hours of request.
- Improve cleanliness of dumpster enclosure areas.
- Improve convenience of dumpster use to multi-family residences.
- Manage roll-off container franchise agreements with private haulers.
- Collect fee for roll-out dumpster service.
- Begin replacement of heavy trucks on an 8 year cycle to reduce maintenance costs and minimize out of service time.

# SOLID WASTE FUND

## SOLID WASTE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 461.3308.534.112001 | OPERATING SALARIES | **833,864** | 835,716 | -1,852 | -0.2% | 835,716 | 800,619 |
| 461.3308.534.114001 | OVERTIME SALARIES | **14,000** | 14,000 | 0 | 0.0% | 14,000 | 11,975 |
| 461.3308.534.121001 | SOCIAL SECURITY TAXES | **64,862** | 65,003 | -141 | -0.2% | 65,003 | 57,936 |
| 461.3308.534.122001 | PENSION FUND CONTRIBUTION | **281,876** | 279,994 | 1,882 | 0.7% | 279,994 | 189,204 |
| 461.3308.534.123001 | GROUP LIFE INSURANCE | **2,563** | 2,563 | 0 | 0.0% | 2,563 | 2,521 |
| 461.3308.534.123002 | HOSPITALIZATION INSURANCE | **219,105** | 213,386 | 5,719 | 2.7% | 213,386 | 205,120 |
| 461.3308.534.123004 | RETIREMENT PREM ASSIST | **34,627** | 38,208 | -3,581 | -9.4% | 38,208 | 35,554 |
| 461.3308.534.123005 | WORKER COMPENSATION | **39,000** | 26,000 | 13,000 | 50.0% | 26,000 | 50,613 |
| 461.3308.534.126001 | COMPENSATED ABSENCES VAC | **0** | 0 | 0 | n/a | 0 | 14,886 |
| 461.3308.534.126002 | COMPENSATED ABSENCES SICK | **0** | 0 | 0 | n/a | 0 | -10,632 |
| Total Personnel Costs | | **1,489,897** | 1,474,870 | 15,027 | 1.0% | 1,474,870 | 1,357,796 |
| Operating Expenses | | | | | | | |
| 461.3308.534.331001 | PROFESSIONAL SERVICES | **3,900** | 8,589 | -4,689 | -54.6% | 8,589 | 3,854 |
| 461.3308.534.332001 | AUDIT | **1,300** | 1,094 | 206 | 18.8% | 1,094 | 1,284 |
| 461.3308.534.334002 | CLEANING & LAUNDRY | **6,600** | 6,600 | 0 | 0.0% | 6,600 | 6,205 |
| 461.3308.534.334007 | OTHER CONTRACTUAL SERVICES | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 1,168 |
| 461.3308.534.342001 | POSTAGE | **150** | 150 | 0 | 0.0% | 150 | 19 |
| 461.3308.534.343001 | UTILITIES | **5,400** | 5,382 | 18 | 0.3% | 5,382 | 5,087 |
| 461.3308.534.344000 | RENT | **74,200** | 74,200 | 0 | 0.0% | 74,200 | 74,200 |
| 461.3308.534.344003 | LAND RENT/AIRPORT | **21,600** | 21,600 | 0 | 0.0% | 21,600 | 21,180 |
| 461.3308.534.345001 | GENERAL INSURANCE | **21,973** | 20,520 | 1,453 | 7.1% | 20,520 | 19,663 |
| 461.3308.534.346002 | VEHICLE MAINTENANCE | **286,630** | 280,080 | 6,550 | 2.3% | 280,080 | 283,296 |
| 461.3308.534.346390 | CONTAINERS | **20,000** | 15,000 | 5,000 | 33.3% | 15,000 | 4,421 |
| 461.3308.534.349001 | ADVERTISING | **200** | 900 | -700 | -77.8% | 900 | 0 |
| 461.3308.534.349003 | SCHOOLS & MEETINGS | **250** | 250 | 0 | 0.0% | 250 | 0 |
| 461.3308.534.349011 | CUSTOMER SERVICE | **87,946** | 87,618 | 328 | 0.4% | 87,618 | 78,000 |
| 461.3308.534.349016 | GF ADMIN CHARGE | **137,578** | 132,569 | 5,009 | 3.8% | 132,569 | 109,859 |
| 461.3308.534.349023 | BAD DEBT | **10,000** | 10,000 | 0 | 0.0% | 10,000 | 5,823 |
| 461.3308.534.349028 | LANDFILL FEES | **4,000** | 4,000 | 0 | 0.0% | 4,000 | 3,399 |
| 461.3308.534.351001 | OFFICE SUPPLIES | **1,500** | 1,500 | 0 | 0.0% | 1,500 | 1381 |
| 461.3308.534.351003 | OFFICE FURN & EQUIP | **300** | 300 | 0 | 0.0% | 300 | 0 |

# SOLID WASTE FUND

## SOLID WASTE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 461.3308.534.352001 | MOTOR FUEL | **100,066** | 137,415 | -37,349 | -27.2% | 137,415 | 110,986 |
| 461.3308.534.352004 | EQUIP PARTS & SUPPLIES | **500** | 500 | 0 | 0.0% | 500 | 599 |
| 461.3308.534.352005 | CONSUMABLE TOOLS | **2,000** | 2,000 | 0 | 0.0% | 2,000 | 802 |
| 461.3308.534.352008 | UNIFORMS & CLOTHING | **3,800** | 3,800 | 0 | 0.0% | 3,800 | 3,300 |
| 461.3308.534.352013 | CHEMICAL AND LAB SUPPLIES | **3,300** | 3,300 | 0 | 0.0% | 3,300 | 3,246 |
| 461.3308.534.352014 | OTHER COMMODITIES | **5,000** | 5,000 | 0 | 0.0% | 5,000 | 3,486 |
| 461.3308.534.354001 | SUBSCRIPTIONS/MEMBERSHIPS | **250** | 250 | 0 | 0.0% | 250 | 15 |
| 461.3308.534.355007 | GRACE | **800** | 800 | 0 | 0.0% | 800 | 709 |
| Total Operating Expenses | | **801,243** | 825,417 | -24,174 | -2.9% | 825,417 | 741,982 |
| Net Operating & Personnel Costs | | **2,291,140** | 2,300,287 | -9,147 | -0.4% | 2,300,287 | 2,099,778 |
| Capital Outlay | | | | | | | |
| 461.3308.534.6_____ | Various, See Detail | **301,437** | 451,300 | -149,863 | -33.2% | 451,300 | 1,921 |
| Total Capital Outlay | | **301,437** | 451,300 | -149,863 | -33.2% | 451,300 | 1,921 |
| Debt Service and Transfers | | | | | | | |
| 461.3308.534.991004 | TRANSFER TO GENERAL FUND | **164,400** | 162,000 | 2,400 | 1.5% | 162,000 | 162,000 |
| Total Debt Service and Transfers | | **164,400** | 162,000 | 2,400 | 1.5% | 162,000 | 162,000 |
| **Total** | | **2,756,977** | **2,913,587** | -156,610 | -5.4% | **2,913,587** | **2,263,699** |

# SOLID WASTE FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | 2016-2017 Budget |
|---|---|---|---|
| Solid Waste | | | |
| | 461.3308.534.600103 | COMPUTERS | **3,000** |
| | 461.3308.534.613001 | SOLID WASTE VEHICLE REPLACEMENT | **241,000** |
| | 461.3308.534.6xxxxx | LIGHT VEHICLE LEASE-PURCH ACQUISITION | **46,902** |
| | 461.3308.534.6xxxxx | LIGHT VEHICLE LEASE-PURCH DEBT SERVICE | **10,535** |
| **Total for Solid Waste** | | | **301,437** |

**Note: Please see Five Year Capital Program for project descriptions and five year funding**

# CRESTLAWN CEMETERY

# CRESTLAWN CEMETERY TRUST FUND

## REVENUE

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| 603.0000.343.040300 | OPENING/CLOSING FEES & MISC | **28,000** | 28,000 | 0 | 0.0% | 28,000 | 27,940 |
| 603.0000.361.010200 | INTEREST ON INVESTMENTS | **0** | 0 | 0 | n/a | 0 | 156 |
| 603.0000.364.010100 | SALE OF GRAVE SPACES | **130,000** | 120,000 | 10,000 | 8.3% | 120,000 | 145,836 |
| 603.0000.364.020100 | SALE OF COLUMNBARIUM SPCS | **10,000** | 18,000 | -8,000 | -44.4% | 18,000 | 4,410 |
| 603.0000.366.000000 | COLUMNBRM BENCHS DONATD | **0** | 0 | 0 | n/a | 0 | 1,500 |
| 603.0000.382.000650 | CONTR FROM HLTH INS FND | **1,330** | 1,330 | 0 | 0.0% | 1,330 | 1,330 |
| 603.0000.383.000100 | CONTRIBUTIONS FROM GEN FND | **42,000** | 25,000 | 17,000 | 68.0% | 25,000 | 0 |
| 603.0000.389.000200 | CASH CARRY/OVER | **-4** | 18 | -22 | -122.2% | 18 | 0 |
| **Total** | | **211,326** | **192,348** | **18,978** | **9.9%** | **192,348** | **181,172** |

# CRESTLAWN CEMETERY TRUST FUND

## BUDGET BY DEPARTMENT

| Department | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected | | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| | | | Change $ | Change % | | |
| Cemetery | 211,326 | 192,348 | 18,978 | 9.9% | 192,348 | 176,099 |
| **Crestlawn Cemetery Trust Fund** | **211,326** | **192,348** | **18,978** | **9.9%** | **192,348** | **176,099** |

# CRESTLAWN CEMETERY TRUST FUND

## Expenditures by Object

| Account Number / Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|
| 112001 - OPERATING SALARIES | **41,850** | 41,584 | 266 | 0.6% | 41,584 | 40,528 |
| 114001 - OVERTIME SALARIES | **500** | 500 | 0 | 0.0% | 500 | 349 |
| 121001 - SOCIAL SECURITY TAXES | **3,240** | 3,219 | 21 | 0.6% | 3,219 | 2,673 |
| 122001 - PENSION FUND CONTRIBUTION | **14,072** | 13,941 | 131 | 0.9% | 13,941 | 12,907 |
| 123001 - GROUP LIFE INSURANCE | **128** | 128 | 0 | 0.0% | 128 | 127 |
| 123002 - HOSPITALIZATION INSURANCE | **16,604** | 16,449 | 155 | 0.9% | 16,449 | 15,927 |
| 123004 - RETIREMENT PREM ASSIST | **3,672** | 3,864 | -192 | -5.0% | 3,864 | 3,486 |
| 123005 - WORKERS COMPENSATION | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 951 |
| 331001 - PROFESSIONAL SERVICES | **169** | 169 | 0 | 0.0% | 169 | 227 |
| 334002 - CLEANING/LAUNDRY | **215** | 215 | 0 | 0.0% | 215 | 43 |
| 334007 - OTHER CONTRACTUAL SERVICES | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 341001 - TELEPHONE | **300** | 300 | 0 | 0.0% | 300 | 263 |
| 343001 - UTILITIES | **10,000** | 11,000 | -1,000 | -9.1% | 11,000 | 9,666 |
| 345001 - GENERAL INSURANCE | **2,270** | 2,122 | 148 | 7.0% | 2,122 | 2,097 |
| 346002 - VEHICLE MAINTENANCE | **5,234** | 4,958 | 276 | 5.6% | 4,958 | 5,520 |
| 346003 - BUILDING MAINTENANCE | **500** | 500 | 0 | 0.0% | 500 | 40 |
| 346058 - GROUNDS MAINTENANCE | **44,229** | 43,137 | 1,092 | 2.5% | 43,137 | 41,097 |
| 349016 - GF ADMIN CHARGE | **36,733** | 34,354 | 2,379 | 6.9% | 34,354 | 27,574 |
| 349028 - LANDFILL FEES | **150** | 150 | 0 | 0.0% | 150 | 124 |
| 352001 - GAS AND OIL | **2,535** | 3,533 | -998 | -28.2% | 3,533 | 3,168 |
| 352008 - UNIFORMS & CLOTHING | **225** | 225 | 0 | 0.0% | 225 | 225 |
| 352014 - OTHER COMMODITIES | **10,500** | 10,000 | 500 | 5.0% | 10,000 | 7,223 |
| 352065 - SMALL EQUIPMENT | **500** | 500 | 0 | 0.0% | 500 | 384 |
| 6_____ - CAPITAL Various, See Detail | **16,200** | 0 | 16,200 | n/a | 0 | 1,500 |
| **Total for Crestlawn Cemetery Trust Fund Expenditures** | **211,326** | **192,348** | **18,978** | **9.9%** | **192,348** | **176,099** |

# Public Works
# Crestlawn Cemetery

## Mission

The mission of the Cemetery Division is to provide outstanding customer service to cemetery patrons and to maintain the Cemetery grounds in a manner that offers a peaceful setting for visitors.

## Staffing Table

| Employee Type | Budget 2016-2017 | Budget 2015-2016 | Change |
|---|---|---|---|
| Full Time Non Bargaining | 0 | 0 | 0 |
| Full Time Bargaining | 1 | 1 | 0 |
| Total | 1 | 1 | 0 |
| Part Time | 0 | 0 | 0 |
| Total | 1 | 1 | 0 |

## Major Goals and Challenges

- Continue to investigate opportunities to improve maintenance efficiencies.
- Enforce and update the Cemetery Ordinance.

# CRESTLAWN CEMETERY TRUST FUND

## CEMETERY

| Account Number | Account Name | 2016-2017 Budget | 2015-2016 Projected | 2017 Budget vs 2016 Projected Change $ | 2017 Budget vs 2016 Projected Change % | 2015-2016 Budget | 2014-2015 Actual |
|---|---|---|---|---|---|---|---|
| Personnel Costs | | | | | | | |
| 603.3307.539.112001 | OPERATING SALARIES | **41,850** | 41,584 | 266 | 0.6% | 41,584 | 40,528 |
| 603.3307.539.114001 | OVERTIME SALARIES | **500** | 500 | 0 | 0.0% | 500 | 349 |
| 603.3307.539.121001 | SOCIAL SECURITY TAXES | **3,240** | 3,219 | 21 | 0.6% | 3,219 | 2,673 |
| 603.3307.539.122001 | PENSION FUND CONTRIBUTION | **14,072** | 13,941 | 131 | 0.9% | 13,941 | 12,907 |
| 603.3307.539.123001 | GROUP LIFE INSURANCE | **128** | 128 | 0 | 0.0% | 128 | 127 |
| 603.3307.539.123002 | HOSPITALIZATION INSURANCE | **16,604** | 16,449 | 155 | 0.9% | 16,449 | 15,927 |
| 603.3307.539.123004 | RETIREMENT PREM ASSIST | **3,672** | 3,864 | -192 | -5.0% | 3,864 | 3,486 |
| 603.3307.539.123005 | WORKERS COMPENSATION | **1,000** | 1,000 | 0 | 0.0% | 1,000 | 951 |
| Total Personnel Costs | | **81,066** | 80,685 | 381 | 0.5% | 80,685 | 76,948 |
| Operating Expenses | | | | | | | |
| 603.3307.539.331001 | PROFESSIONAL SERVICES | **169** | 169 | 0 | 0.0% | 169 | 227 |
| 603.3307.539.334002 | CLEANING/LAUNDRY | **215** | 215 | 0 | 0.0% | 215 | 43 |
| 603.3307.539.334007 | OTHER CONTRACTUAL SERVICES | **500** | 500 | 0 | 0.0% | 500 | 0 |
| 603.3307.539.341001 | TELEPHONE | **300** | 300 | 0 | 0.0% | 300 | 263 |
| 603.3307.539.343001 | UTILITIES | **10,000** | 11,000 | -1,000 | -9.1% | 11,000 | 9,666 |
| 603.3307.539.345001 | GENERAL INSURANCE | **2,270** | 2,122 | 148 | 7.0% | 2,122 | 2,097 |
| 603.3307.539.346002 | VEHICLE MAINTENANCE | **5,234** | 4,958 | 276 | 5.6% | 4,958 | 5,520 |
| 603.3307.539.346003 | BUILDING MAINTENANCE | **500** | 500 | 0 | 0.0% | 500 | 40 |
| 603.3307.539.346058 | GROUNDS MAINTENANCE | **44,229** | 43,137 | 1,092 | 2.5% | 43,137 | 41,097 |
| 603.3307.539.349016 | GF ADMIN CHARGE | **36,733** | 34,354 | 2,379 | 6.9% | 34,354 | 27,574 |
| 603.3307.539.349028 | LANDFILL FEES | **150** | 150 | 0 | 0.0% | 150 | 124 |
| 603.3307.539.352001 | GAS AND OIL | **2,535** | 3,533 | -998 | -28.2% | 3,533 | 3,168 |
| 603.3307.539.352008 | UNIFORMS & CLOTHING | **225** | 225 | 0 | 0.0% | 225 | 225 |
| 603.3307.539.352014 | OTHER COMMODITIES | **10,500** | 10,000 | 500 | 5.0% | 10,000 | 7,223 |
| 603.3307.539.352065 | SMALL EQUIPMENT | **500** | 500 | 0 | 0.0% | 500 | 384 |
| Total Operating Expenses | | **114,060** | 111,663 | 2,397 | 2.1% | 111,663 | 97,651 |
| Capital Outlay | | | | | | | |
| 603.3307.539.6_____ | Various, See Detail | **16,200** | 0 | 16,200 | n/a | 0 | 1,500 |
| Total Capital Outlay | | **16,200** | 0 | 16,200 | n/a | 0 | 1,500 |
| **Total** | | **211,326** | **192,348** | **18,978** | **9.9%** | **192,348** | **176,099** |

# CRESTLAWN CEMETERY TRUST FUND

## CAPITAL REQUEST

| Department | Account Number | Item Description | Funding Method | 2016-2017 Budget |
|---|---|---|---|---|
| Crestlawn Cemetery Trust Fund | | | | |
| | 603.3307.539.6_____ | IRRIGATION WELL | | **15,000** |
| | 603.3307.539.6_____ | COLUMBARIUM AREA CURB | | **1,200** |
| **Total for Crestlawn Cemetery Trust Fund** | | | | **16,200** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General (Cemetery)
**DEPARTMENT** Public Works - Cemetery

**PROJECT NAME** Irrigation Well for Section K
**ACCOUNT #** 603.3307.539.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Crestlawn Cemetery

**PROJECT DESCRIPTION**
Drill new irrigation well to supply water for the new section K, and to act as backup for the entire cemetery grounds.

**JUSTIFICATION**
Existing irrigation well is currently irrigating the entire 17 acre property without backup. The additional acreage of Section K will add to water capacity requirements of the property.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** General
**DEPARTMENT** Public Works - Cemetery

**PROJECT NAME** Curbing Around New In-Ground Cremains Area in Columbarium Section J
**ACCOUNT #** 603.3307.539.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,200

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Crestlawn Cemetery

**PROJECT DESCRIPTION**
Install concrete curb around shell material to define new in-ground cremains section in Columbarium Area.

**JUSTIFICATION**
Curbing needed to retain the shell material and keep it separated from the grass. Will make maintenance easier and area neater in appearance. Will be done in house.

# City Council Workshop

# Five Year Capital Program

## Fiscal Years Ending 2017-2021

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# GENERAL FUND CAPITAL AND CONSTRUCTION

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

## **FUND 304:** General Fund Capital and Construction

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | *Audited* | | | | | |
| **FUND BALANCE FORWARD (OCTOBER 1)** | | **870,071** | | **1,265,167** | **1,156,994** | **326,842** | **258,383** | **55,428** | **136,140** |
| **REVENUES** | | | | | | | | | |
| 304.0000.334.040300 | FDOT GRANTS - AIRPORT RD 34TH AV BRIDGE | 3,070,000 | 530,000 | 3,600,000 | - | - | - | - | - |
| 304.0000.334.072000 | FIND GRANT MacWILLIAM PARK RESTROOM DESIGN/CONSTR | 62,500 | - | 62,500 | - | - | - | - | - |
| 304.0000.334._____ | RIVERSIDE PARK FISHING PIER GRANT | 12,500 | - | 12,500 | - | - | - | - | - |
| 304.0000.335._____ | COUNTY 911 SURCHARGE | - | - | - | - | 60,000 | - | - | - |
| 304.0000.361.010100 | INTEREST INCOME | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | - |
| 304.0000.361.010200 | INTEREST ON INVESTMENTS | - | 3,000 | 3,000 | - | - | - | - | - |
| 304.0000.363.000100 | SPECIAL ASSESSMENTS | 3,000 | - | 3,000 | 3,000 | 2,000 | - | - | - |
| 304.0000.365.090150 | SALE OF SURPLUS VEHICLES | - | 24,500 | 24,500 | - | - | - | - | - |
| 304.0000.369.090100 | MISCELLANEOUS REVENUE | - | 500 | 500 | - | - | - | - | - |
| 304.0000.383.000100 | CAPITAL LEASE PROCEEDS (VEHICLE LEASE-PURCHASE) | 722,784 | 2,388 | 725,172 | 735,958 | 689,173 | 527,527 | 315,156 | 337,570 |
| 304.0000.384.000300 | SERIES 2016 LOAN PROCEEDS | 840,000 | 560,000 | 1,400,000 | - | - | - | - | - |
| 473.0000.389.000300 | CONTRIBUTION FROM WHITAKER TRUST (RECREATION | - | 20,886 | 20,886 | - | - | 40,000 | 40,000 | - |
| 304.0000.389.001600 | TRANS FROM 311 GENERAL | 1,650,000 | - | 1,650,000 | 1,650,000 | 1,550,000 | 1,400,000 | 1,300,000 | 1,300,000 |
| 304.0000.389._____ | INDIAN RIVER LAGOON COUNCIL - VERO ISLES | - | - | - | 122,000 | - | - | - | - |
| 304.0000.389.800___ | RIVERSIDE PK FISHING PIER-PUBLIC CONTRIBUTIONS | 12,500 | 813 | 13,313 | 156,000 | - | - | - | - |
| 304.0000.389.800___ | BEACH LIFEGUARD TOWERS-PUBLIC CONTRIBUTIONS | - | - | - | - | - | - | 62,000 | - |
| **Total Revenues** | | 6,374,284 | 1,142,087 | 7,516,371 | 2,667,958 | 2,302,173 | 1,968,527 | 1,718,156 | 1,637,570 |
| **EXPENDITURES** | | | | | | | | | |
| **INFORMATION TECHNOLOGY** | | | | | | | | | |
| 304.9900.513.616005 | STORAGE ARRAY REPLICATION | 34,000 | - | 34,000 | - | - | - | - | - |
| 304.9900.513.616006 | REPLACE PHONE SYSTEM | 20,000 | - | 20,000 | 136,000 | - | - | - | - |
| 304.9900.513._____ | REPLACE CORE NETWORK SWITCHES | - | - | - | - | 107,000 | - | - | - |
| **POLICE** | | | | | | | | | |
| 304.9900.521.610008 | POLICE VEHICLES (LEASE -PURCHASE ACQUISITION) | 382,484 | (5,613) | 376,871 | 455,606 | 288,181 | 291,432 | 167,340 | 141,000 |
| 304.9900.521.610011 | VBPD VEHICLES LEASE-PURCHASE DEBT SERVICE | 209,079 | (2,918) | 206,161 | 308,503 | 373,236 | 438,699 | 350,727 | 301,800 |
| 304.9900.521.616007 | VBPD FIREARMS RANGE FACILITY IMPROVEMENTS | 50,000 | (50,000) | - | - | - | - | - | - |
| 304.9900.521._____ | VBPD ALL TERRAIN VEHICLE | 12,000 | - | 12,000 | - | - | - | - | - |
| 304.9900.521._____ | VBPD COMMUNICATIONS CENTER UPGRADES | - | - | - | - | 60,000 | - | - | - |
| **VEHICLES - FLEET AND STREETS/STORMWATER** | | | | | | | | | |
| 304.9900.541.613003 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE ACQUISITION | - | - | - | - | 180,000 | - | - | - |
| 304.9900.541.641411 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE DEBT | - | 107,188 | 107,188 | 60,786 | 101,219 | 101,219 | 101,219 | 40,433 |
| 304.9900.541.616008 | STREETS/STORMWTR VEHICLE REPLACEMENT PURCHASE | 142,000 | - | 142,000 | 96,000 | 120,000 | 130,000 | 250,000 | - |
| 304.9900.541.641409 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE | 340,300 | 8,001 | 348,301 | 256,901 | 195,196 | 236,095 | 147,816 | 196,570 |
| 304.9900.541.641413 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE DEBT | 126,771 | 134 | 126,905 | 184,612 | 228,459 | 281,492 | 262,279 | 231,945 |
| 304.9900.572.641413 | RECREATION LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | - | - | - | 23,451 | 25,796 | - | - | - |
| 304.9900.572.641414 | RECREATION LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE | 9,483 | - | 9,483 | 14,751 | 20,545 | 20,545 | 11,063 | 11,063 |

**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

**FUND 304:** General Fund Capital and Construction

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| **PUBLIC WORKS** | | | | | | | | | |
| 304.9900.541.608005 | NEW SIDEWALK CONSTRUCTION | 90,000 | (90,000) | - | 170,000 | - | - | - | - |
| 304.9900.541.615034 | MacWILLIAM BOATRAMP RESTROOM PROJECT | 125,000 | - | 125,000 | - | - | - | - | - |
| 304.9900.541.615035 | SR 60 MEDIAN LANDSCAPE IMPROVEMENTS | 10,000 | (10,000) | - | - | - | - | - | - |
| 304.9900.541.615037 | INDIAN BAY RADII CURB REPAIR | 45,000 | - | 45,000 | - | - | - | - | - |
| 304.9900.541.615039 | REPLACE CITY HALL EMERGENCY GENERATOR | - | 178,959 | 178,959 | - | - | - | - | - |
| 304.9900.541.615048 | YOUNG PARK SEAWALL REPAIR | 20,000 | 49,403 | 69,403 | - | - | - | - | - |
| 304.9900.541.615051 | FEC RAILROAD CROSSING MAINTENANCE | - | 253,887 | 253,887 | - | - | - | - | - |
| 304.9900.541.615062 | AIR CONDITIONER REPLACEMENTS (VARIOUS LOCATIONS) | 41,000 | - | 41,000 | - | - | - | - | - |
| 304.9900.541.616009 | ROOF REPLACEMENT - PW ADMIN BUILDING | 45,000 | - | 45,000 | - | - | - | - | - |
| 304.9900.541.616010 | SOUTH BEACH BOARDWALK REPAIRS | 36,000 | - | 36,000 | - | - | - | - | - |
| 304.9900.541.616011 | RAISE HEADWALL HEIGHT AT VETERANS ISLAND | 11,000 | (11,000) | - | - | - | - | - | - |
| 304.9900.541.616017 | REPLACE TRAFFIC SIGNALS 26TH ST, US1, ST LUCIE AVE | 250,000 | (250,000) | - | - | 250,000 | - | - | - |
| 304.9900.541.616022 | RIVERSIDE PARK FISHING PIER | 25,000 | - | 25,000 | 156,000 | - | - | - | - |
| 304.9900.541.631410 | 34TH AVE BRIDGE REPLACEMENT AND AIRPORT RD | 3,925,160 | 809,840 | 4,735,000 | - | - | - | - | - |
| 304.9900.541.665002 | ANNUAL STREET RESURFACING | 100,000 | (60,000) | 40,000 | 325,000 | - | 325,000 | - | 325,000 |
| 304.9900.541.665006 | SIDEWALK AND CURB REPLACEMENT | 30,000 | (25,000) | 5,000 | 10,000 | 30,000 | 10,000 | 30,000 | 10,000 |
| 304.9900.541.773016 | SERIES 2016 - DEBT ISSUANCE COSTS | - | 43,500 | 43,500 | - | - | - | - | - |
| 304.9900.541.617___ | RIOMAR BRIDGES EXTERIOR TRIM REPAIR | - | - | - | 2,500 | - | - | - | - |
| **STORMWATER** | | | | | | | | | |
| 304.9900.541.616025 | STORMWATER UTILITY RATE STUDY | - | 100,000 | 100,000 | 3,000 | - | - | - | - |
| 304.9900.541.631405 | VERO ISLES OUTFALLS IMPROVEMENTS | - | - | - | 351,000 | - | - | - | - |
| 304.9900.541.665005 | SECONDARY DRAINAGE | 25,000 | 3,000 | 28,000 | 30,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 304.9900.541.617___ | STORMWATER CULVERT REPLACEMENTS | - | - | - | 357,000 | - | - | - | - |
| 304.9900.541.617___ | 27TH AVENUE HEADWALL OUTFALL REPLACEMENT | - | - | - | 50,000 | - | - | - | - |
| 304.9900.541.617___ | TOWNSIDE CULVERT INSPECTION AND REPAIRS | - | - | - | 50,000 | 100,000 | 100,000 | - | - |
| 304.9900.541.617___ | TURTLE COVE IMPROVEMENTS | - | - | - | 15,000 | - | - | - | - |
| 304.9900.541.617___ | SHORE DRIVE DRAINAGE IMPROVEMENTS | - | - | - | - | - | 50,000 | - | - |
| 304.9900.541.617___ | 20TH AVENUE SIDE STREET OUTFALL REPLACEMENT | - | - | - | - | 30,000 | - | - | - |
| 304.9900.541.617___ | REPLACE CONN WAY ALLEY EXFILTRATION SYSTEM | - | - | - | - | 15,000 | - | - | - |
| 304.9900.541.617___ | BAY OAK LANE IMPROVEMENTS | - | - | - | - | 22,000 | - | - | - |
| 304.9900.541.617___ | 40TH AVE SIDELOT CULVERTS | - | - | - | - | - | 35,000 | - | - |
| 304.9900.541.617___ | 41ST AVE DRAINAGE IMPROVEMENTS | - | - | - | - | - | - | 135,000 | - |

**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

**FUND 304:** General Fund Capital and Construction

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| **RECREATION** | | | | | | | | | |
| 304.9900.572.611005 | ROYAL PALM POINTE IMPROVEMENTS | 85,000 | - | 85,000 | 30,000 | - | 40,000 | - | - |
| 304.9900.572.615029 | CENTERSTAGE IMPROVEMENTS | - | - | - | 105,000 | - | - | - | - |
| 304.9900.572.615030 | PLAYGROUND EQUIPMENT | 27,000 | - | 27,000 | - | - | 42,000 | - | - |
| 304.9900.572.615031 | LEISURE SQUARE IMPROVEMENTS | 170,000 | - | 170,000 | 145,000 | 165,000 | 45,000 | 95,000 | 160,000 |
| 304.9900.572.615061 | HUMISTON PARK IMPROVEMENTS - WHITAKER TRUST | - | 20,886 | 20,886 | - | - | - | - | - |
| 304.9900.572.616012 | COMMUNITY CENTER IMPROVEMENTS | 79,000 | - | 79,000 | 92,000 | 34,000 | - | - | 30,000 |
| 304.9900.572.616013 | RIVERHOUSE IMPROVEMENTS | 30,000 | - | 30,000 | 20,000 | - | - | - | - |
| 304.9900.572.616014 | BETHEL CREEK HOUSE IMPROVEMENTS | 19,000 | - | 19,000 | 20,000 | - | - | - | - |
| 304.9900.572.616015 | RACQUETBALL/PRO SHOP IMPROVEMENTS | 30,000 | - | 30,000 | 30,000 | - | - | - | - |
| 304.9900.572.616016 | ROOF REPLACEMENT - RENTAL STAGE | 10,000 | - | 10,000 | - | - | - | - | - |
| 304.9900.572._____ | BEACH LIFEGUARD TOWERS AND SHED | - | - | - | - | - | - | 62,000 | - |
| Total Expenditures | | 6,554,277 | | 7,624,544 | 3,498,110 | 2,370,632 | 2,171,482 | 1,637,444 | 1,472,811 |
| Excess (Deficiency) of Revenues over Expenditures | | (179,993) | | (108,173) | (830,152) | (68,459) | (202,955) | 80,712 | 164,759 |
| **ENDING FUND BALANCE (SEPTEMBER 30)** | | **690,078** | | **1,156,994** | **326,842** | **258,383** | **55,428** | **136,140** | **300,899** |

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# UNFUNDED PROJECTS

**FUND 304:** General Fund Capital and Construction

| Account Number | Account Name | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **POLICE** | | | | | | |
| 304.9900.521.610008 | POLICE VEHICLES (LEASE -PURCHASE ACQUISITION) | 188,173 | 75,494 | 356,342 | 26,040 | 67,000 |
| 304.9900.521.610011 | VBPD VEHICLES LEASE-PURCHASE DEBT SERVICE | 42,268 | 59,227 | 80,353 | 86,202 | 101,252 |
| 304.9900.521.616007 | VBPD FIREARMS RANGE FACILITY IMPROVEMENTS | 190,500 | 389,800 | - | - | - |
| **VEHICLES - FLEET AND STREETS/STORMWATER** | | | | | | |
| 304.9900.541.613003 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE ACQUISITION | - | - | - | - | 375,000 |
| 304.9900.541.641411 | STREETS/STORMWTR VEHICLE LEASE-PURCHASE DEBT | - | - | - | - | 71,536 |
| 304.9900.541.616008 | STREETS/STORMWTR VEHICLE REPLACEMENT PURCHASE | - | - | - | - | 200,000 |
| 304.9900.541.641409 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | 117,255 | 85,652 | 108,293 | 78,029 | 139,905 |
| 304.9900.541.641413 | GENERAL FUND LIGHT VEHICLE LEASE-PURCHASE DEBT | 26,339 | 45,578 | 69,904 | 87,432 | 118,858 |
| 304.9900.572.641413 | RECREATION LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | 26,460 | 29,106 | - | 62,787 | - |
| 304.9900.572.641414 | RECREATION LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE | 5,942 | 12,481 | 12,481 | 26,584 | 26,584 |
| **PUBLIC WORKS** | | | | | | |
| 304.9900.541.608005 | NEW SIDEWALK CONSTRUCTION | - | 100,000 | - | - | - |
| 304.9900.541.615035 | SR 60 MEDIAN LANDSCAPE IMPROVEMENTS | - | - | 50,000 | - | - |
| 304.9900.541.615062 | AIR CONDITIONER REPLACEMENTS (VARIOUS LOCATIONS) | 17,500 | 19,000 | 20,000 | 20,000 | 20,000 |
| 304.9900.541.616017 | REPLACE TRAFFIC SIGNALS 26TH ST, US1, ST LUCIE AVE | - | 50,000 | - | - | - |
| 304.9900.541.665002 | ANNUAL STREET RESURFACING | 300,000 | 625,000 | 300,000 | 625,000 | 175,000 |
| 304.9900.541.617___ | RADAR SPEED DETECTION SIGNS | 10,000 | - | - | - | - |
| **STORMWATER** | | | | | | |
| 304.9900.541.617___ | TOWNSIDE CULVERT INSPECTION AND REPAIRS | - | 50,000 | - | 100,000 | - |
| 304.9900.541.617___ | SHORE DRIVE DRAINAGE IMPROVEMENTS | - | - | 50,000 | - | - |
| 304.9900.541.617___ | 26TH STREET ROADSIDE DRAINAGE IMPROVEMENTS | - | 75,000 | - | - | - |
| 304.9900.541.617___ | 12TH AVENUE STORMWATER INTERCONNECT | - | 125,000 | - | - | - |
| 304.9900.541.617___ | LATERAL E DRAINAGE BASIN IMPROVEMENTS | - | - | 275,000 | 275,000 | 275,000 |
| 304.9900.541.617___ | 33RD AVE WEST BACKLOT DITCH IMPROVEMENTS | - | - | 125,000 | - | - |
| 304.9900.541.617___ | 32ND AVE EAST BACKLOT DITCH IMPROVEMENTS | - | - | 75,000 | - | - |
| 304.9900.541.617___ | 28TH AVE DRAINAGE IMPROVEMENTS | - | - | 125,000 | - | - |
| 304.9900.541.617___ | CARISSA DRIVE DRAINAGE IMPROVEMENTS | - | - | 125,000 | - | - |
| 304.9900.541.617___ | 34TH AVE WEST BACKLOT DITCH IMPROVEMENTS | - | - | - | 135,000 | - |
| 304.9900.541.617___ | PONCE DE LEON DRAINAGE IMPROVEMENTS | - | - | - | 100,000 | - |
| 304.9900.541.617___ | STORMWATER DRAINAGE IMPROVEMENTS | - | - | - | 30,000 | 460,000 |
| **RECREATION** | | | | | | |
| 304.9900.572.611005 | ROYAL PALM POINTE IMPROVEMENTS | - | - | 10,000 | - | - |
| 304.9900.572.615030 | PLAYGROUND EQUIPMENT | - | - | - | - | 16,000 |
| 304.9900.572.616015 | RACQUETBALL/PRO SHOP IMPROVEMENTS | 10,000 | - | - | 10,000 | - |
| 304.9900.572._____ | BEACH LIFEGUARD TOWERS AND SHED | - | - | - | - | 110,000 |
| 304.9900.572._____ | CHARLES PARK EXTENSION/PERMITTING | - | - | - | 25,000 | 400,000 |
| Total Expenditure Cuts by Fiscal Year | | 934,437 | 1,741,338 | 1,782,373 | 1,687,074 | 2,556,135 |
| Less: Decrease in Capital Lease-Purchase Proceeds Revenue for Vehicle Purchases | | (331,888) | (190,252) | (464,635) | (166,856) | (581,905) |
| Less: Revenue from Private Donations for VBPD Range Facility Improvements | | - | (100,000) | - | - | - |
| **Net Reduction in Five Year Capital Improvement Program** | | **602,549** | **1,551,086** | **1,317,738** | **1,520,218** | **1,974,230** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Information Technology

**PROJECT NAME** Replace Phone System
**ACCOUNT #** 304.9900.513.616006

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 156,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Replace Siemens phone systems in the Police Department and Electrical T&D buildings that provides phone service to seven (7) City buildings.

Note: Portion of cost allocated to Electric Utility and Water & Sewer Utility based on # of phone stations

**JUSTIFICATION**
The existing system was installed in the fall of 1997 and is currently operating beyond it's original life expectancy. Currently the system is supported by a third party maintenance provider that specializes in supporting "legacy" phone systems and at this time the they have indicated that there are no plans in the immeadiate future to discontinue supporting the system. However as parts availability decreases repair times will increase. Because the vendor has supplied the City with onsite spare parts of critical key components replacement is not critical at this time however the system will eventually need to be replaced. At this time the system is currently meeting the City's needs.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Information Technology

**PROJECT NAME** Replace Core Network Switches
**ACCOUNT #** 304.9900.513._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 107,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Replace the City's core network switches that were originally installed in 2009

**JUSTIFICATION**
Existing core network supports phone and data communications between City Hall, Police, Public Works, Sewer Plant, Water Plant, Power Plant, and T&D; this equipment will no longer be supported by the vendor after 10/31/2018. Demand for broader bandwidth use is ever increasing, as such core bandwidth should stay ahead of the curve to keep up with demand; as a result it is recommended that the core network be upgraded at this time to support 10Gbps (currently operating at 1Gbps).

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 304 - General Fund Construction
**DEPARTMENT** Police Department

**PROJECT NAME** Police Vehicles Lease-Purchase Acquisition/Debt Service
**ACCOUNT #** 304.9900.521.610008 / 304.9900.521.610011

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 141,000 to $ 455,606 *annual recurring*
**See Schedule Attached**

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Police Department patrol fleet

**PROJECT DESCRIPTION**
Replace marked patrol units that are ready for destruction per replacement schedule attached using five year municipal lease-purchase financing

**JUSTIFICATION**
The Vero Beach Police Department did not replace any marked patrol vehicles in the 2010-2011, 2011-2012 or 2012-2013 budget years. We currently have 8 marked patrol vehicles that have over 110,000 miles and that are 9-14 years old. We have had to replace some transmissions in the vehicles at costs of around $1,500.00 that is more than the vehicles are worth. In addition, with the reduction in staff members and the increase in uniform patrol officers there is a need for additional marked patrol vehicles for these additional uniformed patrol officers.

**POLICE DEPARTMENT**

**ESTIMATED VEHICLE REPLACEMENT SCHEDULE 2017-2021**

**2016-2017**

| UNIT NUMBER | DESCRIPTION | DESTINATION | |
|---|---|---|---|
| S-46 | 2009 Ford Fusion SIU | Destruction | $21,246 |
| S-20 | 2007 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-43 | 2007 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-48 | 2007 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-49 | 2007 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-73 | 2008 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-75 | 2008 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-76 | 2008 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-78 | 2008 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $47,816 |
| S-83 | 2009 Ford Crown Victoria K-9 Marked Patrol Vehicle | Spare | $59,728 |
| Total Cost $455,606.00 | | | |

**2017-2018**

| UNIT NUMBER | DESCRIPTION | DESTINATION | |
|---|---|---|---|
| S-06 | 2001 Chevy Van<br>CRT | Destruction | $27,000 |
| S-40 | 2010 Chevy Tahoe<br>K-9 Marked Patrol Vehicle | Spare | $59,728 |
| S-67 | 2009 Chevy Tahoe<br>Lieutenant Vehicle | Destruction or Spare | $33,069 |
| S-72 | 2006 Mercury Grand Marquis<br>Captain | Destruction or Spare | $28,320 |
| S-79 | 2009 Ford Crown Victoria<br>Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-80 | 2009 Ford Crown Victoria<br>Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-82 | 2009 Ford Crown Victoria<br>Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| Total Cost $288,181.00 | | | |

**2018-2019**

| UNIT NUMBER | DESCRIPTION | DESTINATION | |
|---|---|---|---|
| S-07 | 2011 Chevy Impala Detective Lieutenant | Destruction or Spare | $28,320 |
| S-09 | 2011 Dodge Charger Detective Vehicle | Destruction or Spare | $28,320 |
| S-50 | 2008 Mercury Grand Marquis Training Sergeant | Destruction or Spare | $28,320 |
| S-47 | 2010 Ford Fusion Detective Vehicle | Destruction or Spare | $28,320 |
| S-55 | 2009 Ford Mustang SIU Detective | Destruction or Spare | $27,500 |
| S-57 | 2010 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-58 | 2010 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-16 | 2009 Pathfinder Boat | Destruction | $57,276 |
| Total Cost $291,432.00 | | | |

**2019-2020**

| UNIT NUMBER | DESCRIPTION | DESTINATION | |
|---|---|---|---|
| S-15 | 2011 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-17 | 2011 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-22 | 2011 Ford Crown Victoria Marked Patrol Vehicle | Destruction or Spare | $46,688 |
| S-61 | 2011 Kawasaki Motorcycle Marked Traffic | Destruction | $27,276 |
| Total Cost $167,340.00 | | | |

**2020-2021**

| UNIT NUMBER | DESCRIPTION | DESTINATION | |
|---|---|---|---|
| S-12 | 2014 Dodge Charger Marked Patrol-Supervisor | Destruction or Spare | $47,000 |
| S-14 | 2014 Dodge Charger Marked Patrol Vehicle | Destruction or Spare | $47,000 |
| S-18 | 2014 Dodge Charger Marked Patrol Vehicle | Destruction or Spare | $47,000 |
| Total Cost $141,000.00 | | | |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 304 - General Fund Construction
**DEPARTMENT** Police Department

**PROJECT NAME** VBPD Communications Center Upgrades
**ACCOUNT #** 304.9900.521._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 60,000

**GRANT FUNDING**

Amount $ 60,000
Source/Agency County 911 Surcharge

**PROJECT LOCATION**
VBPD Communications Division

**PROJECT DESCRIPTION**
Replace existing computer aided dispacth consoles and raised flooring carpet.

**JUSTIFICATION**
Current consoles were purchased several years ago (1990's), the satations are fixed for the best fit to the room, not for the best efficency of the operators. The new system is an adjustable console to meet the individual needs and comfort of each communications officer and can be configured for the optimal space and easy access. The new system also allows for operators to stand as the console will adjust for standing or sitting operations.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Streets/Stormwater Vehicle Lease-Purchase Acquisition/Debt Service
**ACCOUNT #** 304.9900.541.613003/304.9900.541.641411

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** Annual - See attached schedule

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace Streets Heavy Equipment using municipal lease purchase financing per attached schedule

**JUSTIFICATION**
Needed to facilitate Public Works Maintenance and Construction

# Streets/Stormwater 5 year Lease-Purchase Schedule

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Purchase Price | Annual Lease Debt-Service | Cumulative Lease Debt Service (including prior year's purchases) |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | |
| NONE IN 2017 | | | | | | | - | - | 60,786 |
| | | | | | | | | | |
| 3054 | Streets | Street Sweeper | 2014 | TYMCO | 600 | 2018 | 180,000 | 40,433 | 101,219 |
| | | | | | | | | | |
| NONE IN 2019 | | | | | | | - | - | 101,219 |
| | | | | | | | | | |
| NONE IN 2020 | | | | | | | - | - | 101,219 |
| | | | | | | | | | |
| NONE IN 2021 | | | | | | | - | - | 40,433 |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Streets Vehicle Replacement (purchase)
**ACCOUNT #** 304.9900.541.616008

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** See attached schedule

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace Streets Heavy Equipment per attached schedule

**JUSTIFICATION**
Needed to facilitate Public Works Maintenance and Construction

# Streets 5 year Purchase Schedule

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Purchase Price |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| 2008 | Streets | Dump Truck w/Lift Gate | 2003 | Ford | F-450 | 2017 | $41,000 |
| 389 | Streets | Skid Loader | 2003 | Bobcat | S175 | 2017 | $55,000 |
| | | | | | | | |
| 373 | Streets | Dump Truck | 2002 | Streling | L7500 | 2018 | $55,000 |
| 308 | Streets | Dump Truck - 14CY | 2003 | Freightliner | FL80 | 2018 | $65,000 |
| | | | | | | | |
| 374 | Streets | Grader | 1999 | LeeBoy | 685T | 2019 | $130,000 |
| | | | | | | | |
| 375 | Streets | Excavator | 2000 | Gradall | XL4100 | 2020 | $250,000 |
| | | | | | | | |
| NONE IN 2021 | | | | | | | |
| | | | | | | | |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** General Fund Light Vehicle Lease-Purchase Acquisition / Debt Service
**ACCOUNT #** 304.9900.541.6411409 / 304.9900.541.641413

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** See attached schedule

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace existing light vehicles through a lease-purchase program per attached schedule.

**JUSTIFICATION**
By using a lease-purchase program we predict that over a 10 year period the City will save approximately $800,000 City-wide over the current practice of keeping vehicles for 15 years. Savings will be achieved through reductions in maintenance, repairs, fuel usage and increased value when vehicles are sold.

# General Fund 5 year Lease-Purchase Vehicle Replacement Schedule

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Replace with | Purchase Price | Annual Lease Debt-Service | Cumulative Lease Debt Service (including prior year's purchases) |
|---|---|---|---|---|---|---|---|---|---|---|
| 12-844 | Cemetery | 1/2 Ton Pickup Reg 4x2 | 2003 | FORD F150 | LT PICKUP 1/2T | 2017 | LT PICKUP 3/4T | 25,430 | | |
| 40-4160 | Grounds Maintenance | 1 Ton Cab Chassis | 2004 | FORD F450 | DUMP 2/3YD | 2017 | DUMP 2/3YD | 35,651 | | |
| 12-4157 | Grounds Maintenance | 3/4 Ton Pickup Reg 4x2 | 2004 | FORD F250 SD | LT UTILITY 3/4T | 2017 | LT UTILITY 3/4T | 30,279 | | |
| 12-4158 | Grounds Maintenance | 3/4 Ton Pickup Reg 4x2 | 2004 | FORD F250 SD | LT PICKUP 3/4T | 2017 | LT PICKUP 3/4T | 25,430 | | |
| 14-733 | Facilities Management | 3/4 Ton Van Cargo | 2004 | FORD E250 | 3/4 Ton Van Cargo | 2017 | 3/4 Ton Van Cargo | 26,460 | | |
| 60-726 | Facilities Management | Aerial Lift Van 1 T | 1998 | FORD E350 | Aerial Lift Van 1 T | 2017 | Aerial Lift Van 1 T | 78,000 | | |
| 40-4187 | Grounds Maintenance | 1 Ton Cab Chassis | 2005 | FORD F350 | DUMP 2/3YD | 2017 | DUMP 2/3YD | 35,651 | | |
| | | | | | **Subtotal** | | | **256,901** | 57,707 | 184,612 |
| 12-642 | Central Garage | 1/2 Ton Pickup Reg 4x2 | 2004 | FORD F-150 4X4 | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,796 | | |
| 12-4179 | Grounds Maintenance | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,796 | | |
| 12-4284 | Grounds Maintenance | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,796 | | |
| 12-643 | Central Garage | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,796 | | |
| 12-734 | Facilities Management | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,796 | | |
| 12-113 | Survey | 1/2 Ton Pickup Reg 4x2 | 2006 | CHEVROLET | 1500 EXT CAB | 2018 | EXT CAB P/U 1/2T | 27,000 | | |
| 40-2015 | Stormwater | 1 Ton Cab Chassis | 2006 | FORD F-350 SD | DUMP 2/3 YD | 2018 | DUMP 2/3 YD | 39,216 | | |
| | | | | | **Subtotal** | | | **195,196** | 43,847 | 228,459 |
| 40-4200 | Grounds Maintenance | 1 Ton Cab Chassis | 2006 | FORD F350 | DUMP 2/3 YD | 2019 | DUMP 2/3 YD | 43,138 | | |
| 12-4197 | Grounds Maintenance | 1/2 Ton Pickup Reg 4x2 | 2006 | CHEVROLET | LT PICKUP 1/2T | 2019 | LT PICKUP 1/2T | 28,376 | | |
| 12-4198 | Grounds Maintenance | 1/2 Ton Pickup Reg 4x2 | 2006 | CHEVROLET | LT PICKUP 1/2T | 2019 | LT PICKUP 1/2T | 28,376 | | |
| 12-737 | Facilities Management | 3/4 Ton Pickup Reg 4x2 | 2006 | FORD F250 | LT UTILITY 3/4T | 2019 | LT UTILITY 3/4T | 36,636 | | |
| 14-AP09 | Warehouse | 1/2 Ton Van Cargo | 2007 | FORD | E150 CARGO VAN | 2019 | VAN CARGO 1/2T | 30,917 | | |
| 14-114 | Survey | 3/4 Ton Van Cargo | 2007 | FORD E250 | VAN CARGO 3/4T | 2019 | VAN CARGO 3/4T | 32,016 | | |
| 12-738 | Facilities Management | 3/4 Ton Pickup Reg 4x2 | 2007 | FORD F250 | LT UTILITY 34T | 2019 | LT UTILITY 34T | 36,636 | | |
| | | | | | **Subtotal** | | | **236,095** | 53,033 | 281,492 |
| | | | | | | | | | | |
| 12-2037 | Stormwater | 3/4 Ton Pickup Reg 4x2 | 2008 | FORD F250 EXT | LT PICKUP 3/4T | 2020 | LT PICKUP 3/4T | 30,770 | | |
| 20-904 | Traffic | 1 Ton Cab Chassis | 2008 | FORD F350 | FLATBED 1T | 2020 | FLATBED 1T | 43,138 | | |
| 40-4220 | Grounds Maintenance | 1 Ton Cab Chassis | 2008 | FORD F350 | DUMP 2/3 YD | 2020 | DUMP 2/3 YD | 43,138 | | |
| 12-4222 | Grounds Maintenance | 3/4 Ton Pickup Reg 4x2 | 2008 | FORD F250 SD | PICKUP 4X2 | 2020 | LT PICKUP 3/4T | 30,770 | | |
| | | | | | **Subtotal** | | | **147,816** | 33,203 | 262,279 |
| | | | | | | | | | | |
| 12-4244 | Grounds Maintenance | 3/4 Ton Pickup Reg 4x2 | 2008 | FORD F250 SD | PICKUP 4X2 | 2021 | LT PICKUP 3/4T | 30,770 | | |
| 12-4245 | Grounds Maintenance | 3/4 Ton Pickup Reg 4x2 | 2008 | FORD F250 SD | PICKUP 4X2 | 2021 | LT PICKUP 3/4T | 30,770 | | |
| 12-4246 | Grounds Maintenance | 3/4 Ton Pickup Reg 4x2 | 2008 | FORD F250 SD | UTILITY BODY | 2021 | UTILITY BODY | 36,637 | | |
| 12-2044 | Stormwater | 1 Ton Pickup Reg 4x2 | 2009 | FORD F350 | UTILITY | 2021 | UTILITY | 38,000 | | |
| 12-4268 | Grounds Maintenance | Compact Pickup Reg 4x2 | 2009 | CHEVROLET | COLORADO | 2021 | LT PICKUP 1/2T | 28,376 | | |
| 14-745 | Facilities Management | 3/4 Ton Van Cargo | 2009 | FORD E250 | VAN CARGO 3/4T | 2021 | VAN CARGO 3/4T | 32,017 | | |
| | | | | | **Subtotal** | | | **196,570** | 44,154 | 231,945 |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund
**DEPARTMENT** Recreation

**PROJECT NAME** Recreation Light Vehicle Lease-Purchase Acquisition / Debt Service
**ACCOUNT #** 304.9900.572.541413/ 304.9900.572.641414

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** See attached schedule

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace existing light vehicles through a lease-purchase program per attached schedule.

**JUSTIFICATION**
By using a lease-purchase program we predict that over a 10 year period the City will save approximately $800,000 City-wide over the current practice of keeping vehicles for 15 years. Savings will be achieved through reductions in maintenance, repairs, fuel usage and increased value when vehicles are sold.

## RECREATION 5 YEAR VEHICLE LEASE-PURCHASE REPLACEMENT SCHEDULE

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Replace with | Purchase Price | Annual Lease Debt-Service | Cumulative Lease Debt Service (including prior year's purchases) |
|---|---|---|---|---|---|---|---|---|---|---|
| 12-R31 | Recreation | Compact Pickup Reg 4x2 | 2007 | FORD RANGER | COMPACT PICKUP | 2017 | LT PICKUP 1/2T | 23,451 | | |
| | | | | | Subtotal | | | 23,451 | 5,268 | 14,751 |
| 12-R27 | Recreation | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,796 | | |
| | | | | | Subtotal | | | 25,796 | 5,794 | 20,545 |
| NONE IN 2019 | | | | | | | | | | 20,545 |
| NONE IN 2020 | | | | | | | | | | 11,063 |
| NONE IN 2021 | | | | | | | | | | 11,063 |
| | | | | | | | | | | |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** New Sidewalk Construction
**ACCOUNT #** 304.9900.541.608005

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 170,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various Locations

**PROJECT DESCRIPTION**
2016-2017 - Live Oak and Indian River Drive East from Mockingbird to Greytwig.

**JUSTIFICATION**
The Central Beach area along Live Oak and IR Drive generate pedestrian traffic. The project will connect sidewalk that already exists on IR Drive from Beachland to Greytwig and extend that sidewalk all the way to A1A. Seperating pedestrians from the roadway will improve safety along the project corridor and provide a safe walkway for pedestrians that connects A1A to Beachland Blvd through the Central Beach neighborhood.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Replace Traffic Signal at 26th St and US#1 and St. Lucie Avenue
**ACCOUNT #** 304.9900.541.616017

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 250,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
26th Street intersection with US #1 and St. Lucie Avenue

**PROJECT DESCRIPTION**
Replace existing Traffic Signals

**JUSTIFICATION**
Existing mast arms are nearing the end of their service life. In addition, All Aboard Florida will be replacing 4 of the 9 signals with the crossing improvements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Riverside Park Fishing Pier Project
**ACCOUNT #** 304.9900.541.616022

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 156,000

**GRANT FUNDING**

Amount $ 156,000
Source/Agency Live Like Cole Foundation

**PROJECT LOCATION**
Riverside Park

**PROJECT DESCRIPTION**
A FIND Grant was applied for to design and permit a fishing pier in conjunction with a citizen group Live Like Cole Foundation. The Foundation along with the FIND Grant, if approved, will provide all the required funds to design and eventually construct this project. The City will maintain the fishing pier once the project is complete.

**JUSTIFICATION**
This will provide a location for people to fish in the Indian River Lagoon other than the shoreline at Riverside Park.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Annual Street Resurfacing
**ACCOUNT #** 304.9900.541.665002

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 325,000 Annual Recurring

**GRANT FUNDING**

| | |
|---|---|
| Amount | |
| Source/Agency | N/A |

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Maintain existing streets, alleys and city owned parking lots throughout Vero Beach by various methods including resurfacing, milling, microsurfacing and application of rejuvenator products.

**JUSTIFICATION**
To keep pavement surfaces in good condition.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Sidewalk and Curb Replacement
**ACCOUNT #** 304.9900.541.665006

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 10,000 Annual Recurring

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Make repairs to existing sidewalks and curbs.

**JUSTIFICATION**
To keep sidewalks and curbs functional and safe.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works

**PROJECT NAME** Riomar Bridges Exterior Trim Repair
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | |

**TOTAL PROJECT COST** $ 2,500

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Bay and River Drive Bridges within Riomar Bay Subdivision

**PROJECT DESCRIPTION**
Remove existing foam panels from bridge walls that are damaged at Bay and River Drive bridges. Clean, prep and paint bridge walls.

**JUSTIFICATION**
Bay and River Drive Bridges were constructed in 2010. The bridges walls included a foam panel for a decorative embellishment. The foam panels have started to crumble and are unsuitable for the bridge. The foam panels must be removed and the bridge cleaned and painted to make the bridge look presentable.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Stormwater Utility Study
**ACCOUNT #** 304.9900.541.616025

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 103,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Consultant fees required to develop a Stormwater Utility. The process is underway with results expected in late summer or early fall 2016. Currently tasks are authorized up to approximately $100,000.

**JUSTIFICATION**
The City Council has directed staff to develop a Stormwater Utility.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Vero Isles Outfall Improvements
**ACCOUNT #** 304.9900.541.631405

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | |

**TOTAL PROJECT COST** $ 351,000

**GRANT FUNDING**
Amount $ 122,000
Source/Agency Indian River Lagoon Council

**PROJECT LOCATION**
Vero Isles Subdivision

**PROJECT DESCRIPTION**
Repair/refurbish the 12 outfalls in Vero Isles Subdivision and install new filtration devices to minimize nitrogen discharges into the Indian River Lagoon. Repair Damaged Clay drainage pipes in Vero Isles Subdivision using a cast in place pipe technique. Public Works applied for a Indian River Lagoon National Estuary Program Grant to assist in the funding. If we are approved, the grant will pay for 34% of the project.

**JUSTIFICATION**
The Vero Isles Subdivision was built in the 1950's and used clay pipes to convey stormwater runoff from the Vero Isles Roads to the river. The clay pipes have failed and must be repaired. A cast in place pipe technique will be used to minimize the impact to the neighborhood residents. Permeable Pavement inlet filters will also be constructed to capture pollutants that would normally drain straight to the river.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Secondary Drainage
**ACCOUNT #** 304.9900.541.665005

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 30,000 Annual Recurring

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Repair/ Replace drainage structures, culverts and headwalls throughout the City.

**JUSTIFICATION**
To keep the drainage system functional.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Stormwater Culvert Replacements
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 357,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Replace existing culverts in various locations as follows:

| | | |
|---|---|---|
| 16 Street culvert Replacements | $ | 60,000 |
| Sidelot Culvert on 36 Ave. | | 32,000 |
| Mockingbird Drive Culvert Replacement | | 20,000 |
| 17 Ave Culvert Replacement | | 15,000 |
| Culvert Replacement at 1485 40 Ave. | | 5,000 |
| Culvert replacement 1900 Block of 32 Ave. | | 35,000 |
| Culvert replacement 1400 Block of 32 Ave. | | 10,000 |
| Culvert Replacement 1400 Block 34 Ave. | | 25,000 |
| Culvert replacement under 28 Ave. | | 35,000 |
| Culvert Replacement 1900 Block of 34 Ave. | | 30,000 |
| Culvert Replacement 1900 Block of 38 Ave. | | 35,000 |
| Culvert Replacement 1900 Block of 36 Ave. | | 35,000 |
| Culvert Replacement 1500 block 31 Ave. | | 20,000 |
| | $ | 357,000 |

**JUSTIFICATION**
Existing culverts are beginning to show signs of failing. They need to be replaced to maintain the neighborhood drainage.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** 27th Avenue Outfall Headwall Replacement
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
27th Avenue at the Main Relief Canal.

**PROJECT DESCRIPTION**
Existing headwall has been dislodged due to erosion and can not be repaired. Indian River Farms Water Control District is requiring that the headwall be removed and replaced with a rip-rap spillway and embankment protection.

**JUSTIFICATION**
Repairs must be made to prevent further erosion of the canal bank. This is a primary outfall for SR60 and streets on either side of 27th Avenue.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Townside Culvert TV Inspection and Repairs
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 250,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Townside Drainage Culvert from 16th Street to 26th Street

**PROJECT DESCRIPTION**
This project will consist of a closed circuit televisions (CCTV) inspection of the Townside Drainage System main trunk line. The inspection will also provide a report as to the current status of the townside system and where failures have occurred or may occur in the near future. This will allow us to better program repair budgets in future years.

**JUSTIFICATION**
The Townside Culvert is a crucial piece of drainage infrastructure for the City that provides drainage for over 230 acres of land. A TV inspection of the pipe will provide a meaningful baseline for the condition of the pipe network and will allow the City to budget future repairs more efficiently. Portions of the pipe run underneath private property and near buildings. A pipe failure would require open trench excavation to repair the pipe, whereas preventative measures could be used to repair and strengthen the pipe in place without requiring excavation. In addition, the City no longer has CCTV inspection equipment nor the manpower to conduct the inspection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Turtle Cove Improvements
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Turtle Cove west of A.1.A.

**PROJECT DESCRIPTION**
Reconstruct and expand the perc system on Turtle Cove.

**JUSTIFICATION**
Existing perc system is too small causing the road to flood.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Shore Drive Drainage Improvements
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Shore Drive West ofTradewinds Road

**PROJECT DESCRIPTION**
Install new drainage and treatment systems on the two outfalls on Shore Drive.

**JUSTIFICATION**
Road is flooding and the water stands on the road for a long period of time after a rainfall which is causing the asphalt to fail.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** 20 Avenue Side Street Outfall Replacement
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 30,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
East side of 20 Ave. at 24 Street

**PROJECT DESCRIPTION**
FY 17/18 - Replace existing drainage outfall.

**JUSTIFICATION**
Existing outfall is beginning to show signs of failing. The outfall is needed to maintain neighborhood drainage.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Replace Conn Way alley Exfiltration System
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Alley South of Conn Way between A.1.A. and Silver Palm Rd.

**PROJECT DESCRIPTION**
FY 17/18 - Remove and replace existing exfiltration system.

**JUSTIFICATION**
The old system has failed resulting in the alley holding water.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** Bay Oak Lane Improvements
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 22,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Bay Oak Lane

**PROJECT DESCRIPTION**
FY 17/18 - Install 3 exfiltration systems and elevate the road.

**JUSTIFICATION**
The road (asphalt) is failing due to the water standing on it after it rains. This project will provide a drainage system to alleviate the standing water.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** 40th Ave Sidelot Culverts 1400 block
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 35,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
1477 and 1486 40 Ave.

**PROJECT DESCRIPTION**
FY 18/19 - Replace rusted sidelot culverts

**JUSTIFICATION**
Replace rusted sidelot culverts before they fail. This is needed to maintain the neighborhood drainage.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Public Works - Stormwater

**PROJECT NAME** 41st Ave Drainage Improvements 14th St to 16th St
**ACCOUNT #** 304.9900.541.617___

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 135,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
41st Ave between 16th St and 14th St

**PROJECT DESCRIPTION**
FY 19/20 - Drainage Improvements

**JUSTIFICATION**
Right-of-way and driveways hold water for several days after it rains.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Royal Palm Pointe Improvements
**ACCOUNT #** 304.9900.572.611005

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 155,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Royal Palm Pointe Fountain

**PROJECT DESCRIPTION**

**2015/2016** Continue the rebuild at Royal Palm Pointe

**2016/2017** Building, and rail recontruction at the point.

**2018/2019** Bronze grate replacements

**JUSTIFICATION**

**2015/2016** Replace the computer system and reconstruct the internal components.

**2016/2017** Due to wear 12 year old building and rails have to be reconstructed and painted.

**2018/2019** Grates that surround the fountain will need to be replaced due to corrosion and wear.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Centerstage Improvements
**ACCOUNT #** 304.9900.572.615029

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 105,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Centerstage

**PROJECT DESCRIPTION**

**2016/2017** Flood control repair needed on building and parent viewing room addressed.

**JUSTIFICATION**

**2016/2017** The interior of Centerstage has some breach areas where water from heavy rain can get into the building and the parent viewing room not able to satisfy paying clientele. Extension of building is needed.

**CITY OF VERO BEACH**
**CAPITAL EXPENDITURE REQUEST**
**FISCAL YEAR 16-17**

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Playground Equipment
**ACCOUNT #** 304.9900.572.615030

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 69,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Riverside Park , Troy Moody Park, Piece of Pie Park, Charles Park and Jacoby Park

**PROJECT DESCRIPTION**

**2015/2016**
Shuffleboard court resurface at Pocahontas Park. Playground Slide at Riverside Park.

**2018/2019**
Playground replacement at Troy Moody Park and Par Cours at Riverside and Charles Park

**JUSTIFICATION**

**2015/2016**
Shuffleboard courts need to be resurfaced and playground slide replaced.

**2018/2019**
Wear and tear of playground from 2002 will need to be replaced. Exercise par cours replaced at Riverside and Charles Park

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Leisure Square Improvements
**ACCOUNT #** 304.9900.572.615031

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 780,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Leisure Square

**PROJECT DESCRIPTION**

| 2015/2016 | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 |
|---|---|---|---|---|---|
| Resurface and remarsite pool. Pool heaters replaced. Plans and permitting to modernize facility. | Maintenance and storage building with parking in back. Pool covers and facility awning replaced. Plans and permits for modernizing 4 buildings at Leisure Square. | Inside of facility redone including bathrooms, administrative offices, and exercise rooms with equipment restored. Replace marquis. Basketball courts | Swimming pool improvements and enhancements. | Playground replaced. | Basketball Court Awning |

**JUSTIFICATION**

| 2015/2016 | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 |
|---|---|---|---|---|---|
| The Health Department has stated that the pool needs to be resurfaced by the end of May in 2016. Pool heaters constantly breaking. Begin to update and repair entire facility. | After sale of Dodgertown property, Storage building for maintenance work needed. Pool covers and facility awning torn and tattered. | Major repairs and renovations to real property is necessary which will materially extends its useful life. | Solar system to make pool more energy effective and cost efficient. Covers to help keep out suns rays. | The playground is going to need to be replaced due to long term wear. | Cover for the basketball courts would allow more participation and shade |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Community Center Improvements
**ACCOUNT #** 304.9900.572.616012

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 205,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
**Community Center**

**PROJECT DESCRIPTION**

**2015/2016**
Awning replacement on west side of building and siding, trim and painting restoration on outside of building and new window treatments and shades for inside of building. Planning and permits.

**2016/2017**
Bathroom and floor replacement and refurbishment. Also paint inside of building.

**2017/2018**
Accordion Dividers and stage curtain will need to be replaced.

**2020/2021** Kitchen sinks and cabinets replaced.

**JUSTIFICATION**

**2015/2016**
Awning at the Community Center, is beginning to fray and develop various size holes. Major repair and renovations to real property is needed and will extend its useful life. Shades and inside windows are chipped and need replacing. Planning and permitting for inside work.

**2016/2017**
Bathrooms and auditorium floors at the Community Center are outdated and are showing signs of cracking, fading and we are unable to replace exact pieces. Inside of building needs to be painted.

**2017/2018**
Divider enclosures cracked and stage curtain will need to be replaced.

**2020/2021** Major repairs and renovations to real property is needed and will extend its life

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Riverhouse Improvements
**ACCOUNT #** 304.9900.572.616013

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Riverhouse

**PROJECT DESCRIPTION**

**2015/2016** Windows and doors replacement

**2016/2017** Floor replacement

**JUSTIFICATION**

**2015/2016**
The windows and doors at Riverhouse are starting to crack and wear away.

**2016/2017**
The floor at Riverhouse beginning to show signs of cracking and fading.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Bethel Creek House Improvements
**ACCOUNT #** 304.9900.572.616014

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 39,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Bethel Creek House

**PROJECT DESCRIPTION**

**2015/2016** Awning replacement on west side. Exterior painted and repaired.

**2016/2017** Floor replacement

**2015/2016** Awning at Bethel Creek House beginning to fray and develop holes. Exterior needs to be painted and repaired.

**2016/2017** The floor at Bethel Creek House is beginning to crack and fade and will need to be replaced.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Racquetball/Pro Shop Improvements
**ACCOUNT #** 304.9900.572.616015

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | x |

**TOTAL PROJECT COST** $ 60,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Riverside Tennis Complex

**PROJECT DESCRIPTION**

**2015/2016**
Siding, trim and painting the racquetball and pho shop at Riverside Tennis.

**2016/2017**
Fencing, windscreens and gazebos replaced.

**2019/2020**
Pro Shop extension.

**2015/2016**
Major repairs and renovations to real property is needed and will materially extend its useful life.

**2016/2017**
Fencing, windscreens and gazebos fraying and worn and will need to be replaced. Also will be a safety hazard.

**2019/2020**
Not much room within pro shop.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 304 - General Fund Construction
**DEPARTMENT** Recreation

**PROJECT NAME** Lifeguard Towers and Storage Shed
**ACCOUNT #** 304.9900.572._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 62,000

**GRANT FUNDING**
Amount $ 62,000
Source/Agency Public Donations

**PROJECT LOCATION**
Humiston Beach, Jaycee Beach and South Beach

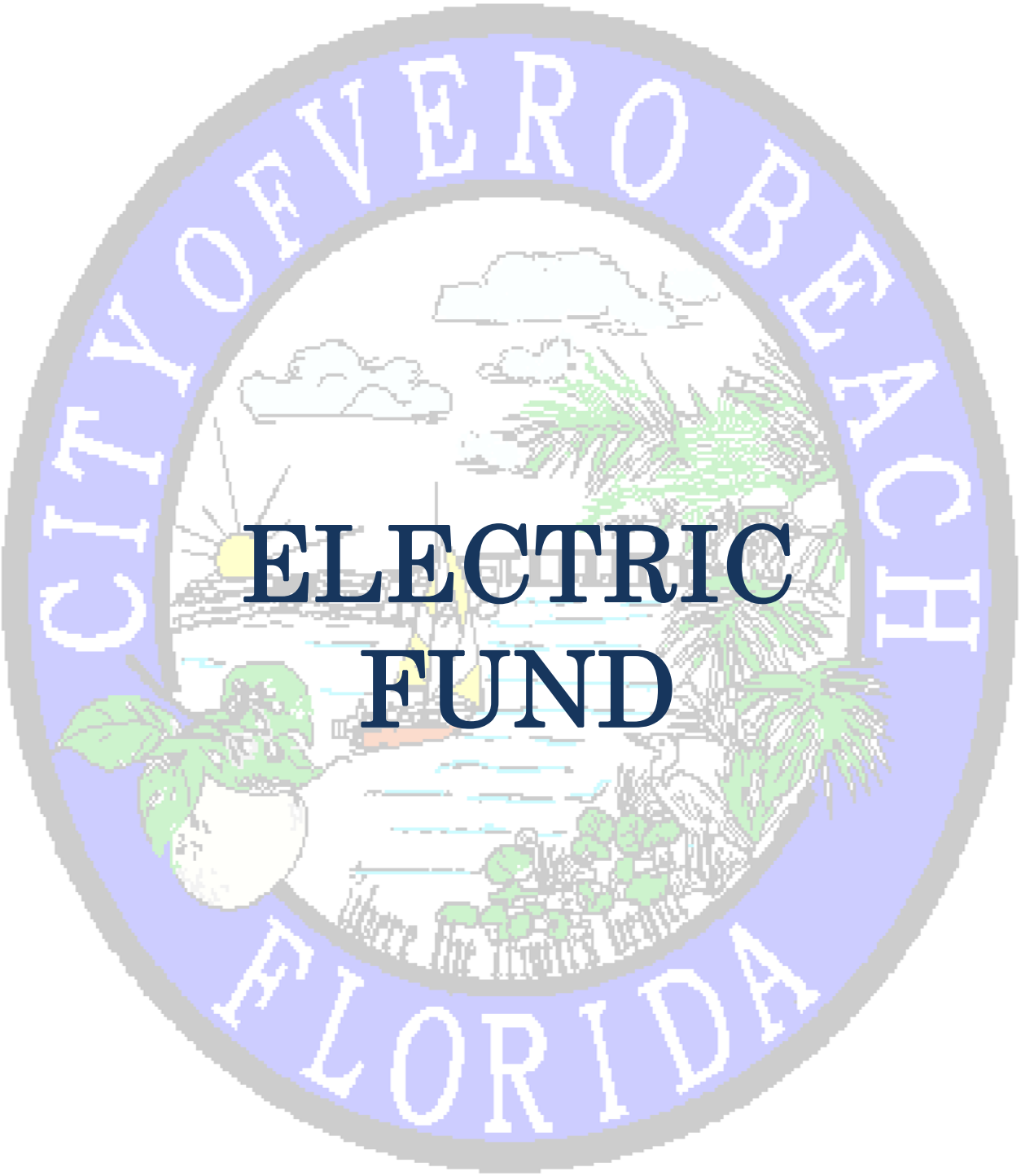
**PROJECT DESCRIPTION**
**2019-2020** Lifeguard tower at Humiston Beach. Storage Shed at Jaycee Beach Park.

**JUSTIFICATION**
**2019-2020** The lifeguards at Humiston Beach do not have a tower to keep completely out of the sun and the other climatological elements.

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# FUND 311: Infrastructure & Real Estate Improvements

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | **Audited** | | | | | |
| **FUND BALANCE FORWARD (OCTOBER 1)** | | **1,461,470** | | **1,571,628** | **1,056,965** | **455,505** | **165,111** | **31,305** | **12,239** |
| **REVENUES** | | | | | | | | | |
| 311.0000.312.060100 | 1 CENT SALES TAX | 2,017,424 | - | 2,017,424 | 2,017,424 | 2,029,529 | 2,041,706 | 2,053,956 | 2,066,280 |
| 311.0000.361.010200 | INTEREST ON INVESTMENTS | 13,000 | - | 13,000 | 10,000 | 5,000 | 2,000 | 2,000 | 2,000 |
| Total Revenues | | 2,030,424 | - | 2,030,424 | 2,027,424 | 2,034,529 | 2,043,706 | 2,055,956 | 2,068,280 |
| **EXPENDITURES** | | | | | | | | | |
| 311.9900.519.991061 | DEBT SERVICE TRANSFER SERIES 2007B-2 | 199,000 | - | 199,000 | 199,000 | 662,442 | 662,068 | 661,679 | 661,274 |
| 311.9900.519.991062 | DEBT SERVICE TRANSFER SERIES 2012B | 204,641 | - | 204,641 | 203,638 | - | - | - | - |
| 311.9900.519.991063 | DEBT SERVICE TRANSFER SERIES 2012A | 491,446 | - | 491,446 | 495,782 | - | - | - | - |
| 311.9900.521._____ | DEBT SERVICE TRANSFER SERIES 2016 | 22,000 | (22,000) | - | 80,465 | 112,480 | 115,443 | 113,343 | 116,182 |
| 304.9900.521.610009 | TRANSFER TO 304 | 1,650,000 | - | 1,650,000 | 1,650,000 | 1,550,000 | 1,400,000 | 1,300,000 | 1,300,000 |
| | | - | | | | | | | |
| Total Expenditures | | 2,567,087 | (22,000) | 2,545,087 | 2,628,885 | 2,324,922 | 2,177,511 | 2,075,022 | 2,077,456 |
| Excess (Deficiency) of Revenues over Expenditures | | (536,663) | 22,000 | (514,663) | (601,461) | (290,394) | (133,805) | (19,066) | (9,176) |
| **ENDING FUND BALANCE (SEPTEMBER 30)** | | **924,807** | | **1,056,965** | **455,505** | **165,111** | **31,305** | **12,239** | **3,063** |




# ELECTRIC FUND

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# FUND 403: Electric R/R Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | FY 15-16 BUDGET AMENDMENT | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | **Audited** | | | | | |
| **FUND BALANCE FORWARD (OCTOBER 1)** | | **3,052,619** | | **3,238,781** | **2,281,637** | **619,119** | **1,537,181** | **2,080,323** | **281,111** |
| **REVENUES** | | | | | | | | | |
| 403.0000.343.000100 | CONTRIBUTION(REIMB)ELEC WORK | 150,000 | - | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| 403.0000.343.061200 | ELECTRIC IMPACT FEES | 250,000 | - | 250,000 | - | - | - | - | - |
| 403.0000.382.000200 | CONTRIB FROM ELEC FD | 4,000,000 | - | 5,000,000 | 5,300,000 | 4,500,000 | 3,500,000 | 3,300,000 | 2,500,000 |
| 403.0000.383.000100 | CAPITAL LEASE PROCEEDS (VEHICLE LEASE- | 488,887 | (37,914) | 450,973 | 695,000 | 22,500 | 22,500 | 22,604 | 119,763 |
| 403.0000.384.001000 | PROCEEDS FROM BORROWING | - | - | - | 1,049,158 | 3,949,243 | - | - | - |
| Total Revenues | | 4,888,887 | (37,914) | 5,850,973 | 7,194,158 | 8,621,743 | 3,672,500 | 3,472,604 | 2,769,763 |
| **EXPENDITURES** | | | | | | | | | |
| **POWER PRODUCTION** | | | | | | | | | |
| 403.5000.531.610391 | COMPUTERS | 10,000 | (10,000) | - | - | - | - | - | - |
| 403.5000.531.616030 | UNIT 2 HEAT EXCHANGER RETUBE | 150,000 | (150,000) | - | - | - | - | - | - |
| 403.5000.531.616031 | UNIT 2 BOILER FEED PUMP RE-BUILD | 125,000 | (125,000) | - | - | - | - | - | - |
| 403.5000.531.667314 | UNIT 5 COMBUSTION INSPECTIONS | 150,000 | (150,000) | - | - | - | - | - | - |
| 403.5000.531.616032 | UNIT 5 EXCITER UPGRADE | 220,000 | (220,000) | - | - | - | - | - | - |
| 403.5000.531.620311 | POWER PLANT DEMOLITION | - | 600,000 | 600,000 | 750,000 | - | - | - | - |
| **CUSTOMER SERVICE** | | | | | | | | | |
| 403.5100.531.615045 | UPDATE BILLING SOFTWARE | - | 6,475 | 6,475 | 65,000 | - | - | - | - |
| 403.5100.531.641415 | CUST SVC VEHICLE LEASE-PURCHASE ACQUISITION | 112,500 | (3,625) | 108,875 | 45,000 | 22,500 | 22,500 | 22,604 | 119,763 |
| 403.5100.531.641416 | CUST SVC VEHICLE LEASE-PURCHASE DEBT SERVICE | 28,921 | (1,317) | 27,604 | 37,445 | 42,365 | 47,285 | 48,042 | 51,660 |
| 403.5100.531.616040 | CUSTOMER SERVICE LOBBY IMPROVEMENTS | 15,000 | - | 15,000 | - | - | - | - | - |
| **TRANSMISSION & DISTRIBUTION** | | | | | | | | | |
| 403.5400.531._____ | METER SHOP VEHICLES | - | - | - | 73,000 | - | - | - | - |
| 403.5400.531._____ | SECTIONALIZER EQUIPMENT | - | - | - | 250,000 | 150,000 | - | - | - |
| 403.5400.531._____ | ASSET INVENTORY AND TAGGING | - | - | - | 400,000 | 350,000 | - | - | - |
| 403.5400.531._____ | RADIO UPGRADE | - | - | - | 75,000 | - | - | - | - |
| 403.5400.531._____ | ADD SECOND TRANSFORMER (SUBSTATION 10) | - | - | - | - | 1,570,000 | - | - | - |
| 403.5400.531._____ | LINE CONSTRUCTION & CIRCUIT RECONFIG. (SUB. 9 & | - | - | - | - | 1,981,743 | - | - | - |
| 403.5400.531._____ | LINE CONST. & CIRCUIT RECONFIG. (VARIOUS SUBS) | - | - | - | 1,049,158 | | - | 1,197,000 | - |
| 403.5400.531._____ | LINE CAPACITORS (SUB. 1, 5 & 8) | - | - | - | - | 397,500 | - | 255,000 | - |
| 403.5400.531._____ | TRANSMISSION LINE (SUB. 5 TO SUB. 3) | - | - | - | - | - | - | 750,000 | - |
| 403.5400.531.610365 | RECONDUCTOR FEEDERS | 325,000 | - | 325,000 | 400,000 | 300,000 | 200,000 | 200,000 | - |

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# FUND 403: Electric R/R Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | FY 15-16 BUDGET AMENDMENT | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| 403.5400.531.610391 | COMPUTER | 85,000 | - | 85,000 | 60,000 | 10,000 | - | - | - |
| 403.5400.531.613001 | SWITCHGEAR REBUILD | 899,908 | 600,092 | 1,500,000 | 750,000 | - | - | - | - |
| 403.5400.531.614003 | RELAY TESTING | 30,000 | - | 30,000 | 10,000 | 10,000 | 20,000 | 20,000 | 20,000 |
| 403.5400.531.614014 | HVAC REPLACEMENT | - | 16,000 | 16,000 | 20,000 | - | - | - | - |
| 403.5400.531.615040 | DISTRIBUTION BREAKER MAINTENANCE | 30,000 | 10,000 | 40,000 | 20,000 | 20,000 | 20,000 | 20,000 | 10,000 |
| 403.5400.531.616033 | T&D VEHICLES LEASE-PURCHASE ACQUISITION | 376,387 | (34,289) | 342,098 | 650,000 | - | - | - | - |
| 403.5400.531.615049 | T&D VEHICLES LEASE-PURCHASE DEBT SERVICE | 84,790 | (1,225) | 83,565 | 229,573 | 229,573 | 229,573 | 219,170 | 146,007 |
| 403.5400.531.667364 | POLES/TOWERS/FIXTURES | 250,000 | - | 250,000 | 400,000 | 250,000 | 250,000 | 250,000 | - |
| 403.5400.531.667365 | O/H CONDUCTORS/DEVICES | 350,000 | - | 350,000 | 425,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| 403.5400.531.667366 | UNDERGROUND CONDUIT | 350,000 | - | 350,000 | 400,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 403.5400.531.667367 | U/G CONDUCTORS/DEVICES | 400,000 | 100,000 | 500,000 | 550,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| 403.5400.531.667368 | LINE TRANSFORMERS | 275,000 | - | 275,000 | 375,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 403.5400.531.667369 | SERVICES-OVERHEAD & UNDERGROUND | 200,000 | (125,000) | 75,000 | 100,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| 403.5400.531.667370 | ELECTRIC METERS | 175,000 | - | 175,000 | 200,000 | 175,000 | 175,000 | 175,000 | - |
| 403.5400.531.667373 | OUTDOOR LIGHTING | 125,000 | - | 125,000 | 150,000 | 125,000 | 100,000 | 100,000 | 100,000 |
| 403.5400.531.667394 | OVERHEAD/URD/SUBSTATION/METERING TOOLS | 50,000 | 25,000 | 75,000 | 50,000 | 30,000 | 30,000 | 30,000 | 20,000 |
| 403.5400.531.671364 | LINE RELOCATIONS | 300,000 | (300,000) | - | 350,000 | 200,000 | 150,000 | 150,000 | 150,000 |
| 403.5400.531.691369 | FIBER OPTIC PROJECTS | 130,000 | (30,000) | 100,000 | 140,000 | 80,000 | 100,000 | 50,000 | 50,000 |
| 403.5400.531.692362 | SUBSTATION EQUIPMENT PAINTING | - | - | - | 20,000 | - | - | - | - |
| 403.5400.531.695362 | STATION BATTERIES | 41,000 | (21,000) | 20,000 | - | - | - | - | - |
| 403.5400.531.616034 | TRANSMISSION LINE BREAKER REPLACEMENTS | 250,000 | - | 250,000 | 300,000 | 215,000 | 250,000 | 250,000 | 150,000 |
| 403.5400.531.616035 | RESPONDER OUTAGE MANAGEMENT SOFTWARE | 290,000 | 25,000 | 315,000 | 57,500 | - | - | - | - |
| 403.5400.531.616036 | WIRE TRAILER | 55,000 | (1,500) | 53,500 | - | - | - | - | - |
| 403.5400.531.616037 | SUBSTATION RELAY COMPLIANCE REQUIREMENT | 410,000 | - | 410,000 | 250,000 | 250,000 | 240,000 | 240,000 | 125,000 |
| 403.5400.531.616038 | SUBSTATION REMOTE RACKING DEVICE | 60,000 | - | 60,000 | 120,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 403.5400.531.616039 | SUBSTATION MISC. CAPITAL PROJECTS | 60,000 | 185,000 | 245,000 | 85,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Total Expenditures | | 6,413,506 | 394,611 | 6,808,117 | 8,856,676 | 7,703,681 | 3,129,358 | 5,271,816 | 2,237,430 |
| Excess (Deficiency) of Revenues over Expenditures | | (1,524,619) | | (957,144) | (1,662,518) | 918,062 | 543,142 | (1,799,212) | 532,333 |
| **ENDING FUND BALANCE (SEPTEMBER 30)** | | **1,528,000** | | **2,281,637** | **619,119** | **1,537,181** | **2,080,323** | **281,111** | **813,444** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** Power Resources

**PROJECT NAME** Power Plant Demolition
**ACCOUNT #** 403.5000.531.620311

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,350,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
100 - 17th Street

**PROJECT DESCRIPTION**
Mothballing of plant to allow for green space and sale of assets.

**JUSTIFICATION**
Per City Council direction.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 14-15

**FUND** 403 - Electric R&R
**DEPARTMENT** Customer Service

**PROJECT NAME** Update Billing Software
**ACCOUNT #** 531.5100.531.615045

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | x |
| Replace | |

**TOTAL PROJECT COST** $ 65,000 *current phase*

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Customer Service Billing System

**PROJECT DESCRIPTION**
Upgrade Cayenta utility billing software to provide for E-Box and LockBox banking services

**JUSTIFICATION**
This software upgrade is part of the phased schedule of Customer Service technology improvements (endorsed by the Finance and Utility Commissions) designed to improve the efficiency and reliability of utility customer service and cashiering.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 14-15

**FUND** 403 - Electric R&R
**DEPARTMENT** Customer Service

**PROJECT NAME** Customer Service Vehicle Lease-Purchase Acquisition / Debt Service
**ACCOUNT #** 403.5100.531.641415 / 403.5100.531.641416

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 37,000 *to* $52,000 *annual recurring debt svc*

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
**PROJECT LOCATION**
Customer Service meter shop

**PROJECT DESCRIPTION**
Replace existing light vehicles through a lease-purchase program per attached schedule.

**JUSTIFICATION**
By using a lease-purchase program we predict that over a 10 year period the City will save approximately $800,000 over the current practice of keeping vehicles for 15 years. Savings will be achieved through reductions in maintenance, repairs, fuel usage and increased value when vehicles are sold.

## CUSTOMER SERVICE 5 YEAR VEHICLE LEASE-PURCHASE REPLACEMENT SCHEDULE

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Purchase Price | Annual Lease Debt Service | Cumulative Lease Debt Service |
|---|---|---|---|---|---|---|---|---|---|
| 12-CS5 | Customer Service | Compact Pickup Reg 4x2 | 2003 | CHEV S10 | COMPACT PICKUP | 2017 | 22,500 | | |
| 12-CS2 | Customer Service | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2017 | 22,500 | | |
| | | | | | Subtotal | | 45,000 | 9,840 | 37,445 |
| 12-CS12 | Customer Service | 1/2 Ton Pickup Reg 4x2 | 2006 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | 22,500 | 4,920 | 42,365 |
| 10-CS13 | Customer Service | Compact Sedan | 2009 | FORD | FOCUS | 2019 | 22,500 | 4,920 | 47,285 |
| | 5 year replacement of FY 14-15 purchase (including inflation) | | | | | 2020 | 22,604 | 5,078 | 48,042 |
| Various | 5 year replacement of FY 14-15 purchase (including inflation) | | | | | 2021 | 119,763 | 26,901 | 51,660 |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Meter Shop Vehicles
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 73,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
T&D Electric Meter Shop

**PROJECT DESCRIPTION**
Replace existing T&D vehicles. Vehicle M-30 Van will be replaced with 2017 Sierra or Colorado Pick-Up w/SpaceKap ($46,000) and vehicle M-31 Pick-Up will be replaced with 2017 Colorado Extended Cab Pick-Up ($27,000)

**JUSTIFICATION**
Based on the evaluation by the COVB Garage, both vehicles are recommended for replacement.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Sectionalizer Equipment
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 400,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
COVB Electric Distribution Territory

**PROJECT DESCRIPTION**
Installation of self healing reclosures and trip savers.

**JUSTIFICATION**
To increase system reliability.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Asset Inventory and Tagging
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 750,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
COVB Electric Service Territory

**PROJECT DESCRIPTION**
Transmission & Distribution assets inventory, inspection, and tagging services

**JUSTIFICATION**
PSC requires each utility to perform inspection and inventory of all electric assets every five (5) years. COVB Electric System's last inventory was done in 2009.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Radio Upgrade
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 75,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
T&D

**PROJECT DESCRIPTION**
Replace current radios to become compliant with new frequency requirements.

**JUSTIFICATION**
Updated radios are required within our department to maintain reliable communication due to the frequency changes mandated by the FCC.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Add Second Transformer (Substation 10)
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,570,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Sub 10 - Central Beach

**PROJECT DESCRIPTION**
Adding a second transformer to meet load requirements.

**JUSTIFICATION**
To increase system reliability as identified on the Optimization Study to meet future load requirements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Line Construction & Circuit Reconfig (Substation 9 & 10)
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,981,743

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
North Beach and Central Beach distribution circuits.

**PROJECT DESCRIPTION**
Reconductoring and installation of new feeder circuits.

**JUSTIFICATION**
To increase system reliability as identified on the Optimization Study to meet future load requirements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Line Construction & Circuit Reconfig (Various Subs)
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 2,246,158

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Mainland distribution circuits.

**PROJECT DESCRIPTION**
Reconductoring and installation of new feeder circuits.

**JUSTIFICATION**
To increase system reliability as identified on the Optimization Study to meet future load requirements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Line Capacitors (Sub 1, 5 & 8)
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 652,500

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Sub 1, 5, and 8

**PROJECT DESCRIPTION**
Install capacitors at substations identified in Optimization Study.

**JUSTIFICATION**
To increase system reliability as identified on the Optimization Study to meet future load requirements and to support VAR flow for FY 17/18-19/20.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** Transmission Line (Sub 5 to Sub 3)
**ACCOUNT #** 403.5400.531._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 750,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Substations from Piper to I.R.Mall

**PROJECT DESCRIPTION**
New transmission line from Piper to Mall substations.

**JUSTIFICATION**
Install additional transmission line for load and redundancy as identified in Optimization Study for FY 19/20

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** RECONDUCTOR FEEDERS
**ACCOUNT #** 403.5400.531.610365

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 200,000 to $ 400,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various Substations and Feeders within service territory.

**PROJECT DESCRIPTION**
Upgrade feeders to the utility's Overhead Standard 559 AL and Underground to 1000 mcm AL

**JUSTIFICATION**
Various overhead and underground distribution feeders need to be upgraded for capacity and reliability.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** COMPUTERS
**ACCOUNT #** 403.5400.531.610391

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 10,000 to $ 60,000 ***annual recurring***

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
T&D Building

**PROJECT DESCRIPTION**
Purchase new computers and tablets for use with ArcFM Mobile and Responder Outage Management system (OMS)

**JUSTIFICATION**
To increase electric system reliability.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** SWITCHGEAR REBUILD
**ACCOUNT #** 403.5400.531.613001

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 2,285,492

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Substation 9 - North Beach Sub; Substation 11 - South Beach and Substation 7 - 58th Ave.

**PROJECT DESCRIPTION**
Replace existing switchgear, control wiring, protective relaying and high voltage circuit breakers.

**JUSTIFICATION**
Switchgear is recommended for replacement by testing company due to age and insulation resistance starting to fail. These Substations provide power to the North Beach territory and provide backup to Central Beach area, South Beach and 58th Ave. Replacement of Sub 7 switchgear for load requirements was identified in the Optimization Study.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** RELAY TESTING
**ACCOUNT #** 403.5400.531.614003

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 10,000 to $ 20,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
All of City of Vero Beach Substations

**PROJECT DESCRIPTION**
Test and calibrate substation relays that impact the Bulk Electric System (BES).

**JUSTIFICATION**
The T & D relays are tested for reliability and for accuracy to meet North American Electric Reliability Corporation (NERC) requirement to be compliant.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** HVAC Replacement
**ACCOUNT #** 403.5400.531.614014

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 36,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
All COVB Substations

**PROJECT DESCRIPTION**
Full replacement or repair of A/C units at substations as needed.

**JUSTIFICATION**
Due to the age of the units at all substations, replacement and repairs are necessary.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** DISTRIBUTION BREAKER MAINTENANCE
**ACCOUNT #** 403.5400.531.615040

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 10,000 to $ 40,000 ***annual recurring***

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various Substations

**PROJECT DESCRIPTION**
Rebuild distribution breakers and maintenance.

**JUSTIFICATION**
Routine maintenance and testing determined breaker levels need to be rebuilt to levels within industry standards.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** T&D Vehicles Lease-Purchase Acquisition/Debt Service
**ACCOUNT #** 403.5400.531.616033 / 403.5400.531.615049

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 650,000 FY 16-17 Bucket Truck Purchase
$ 230,000 to $ 146,000 ***annual debt service***

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace existing T&D Vehicles per a lease purchase program
**FY 16-17: Purchase 2016 AH125 Articulating Non-Overcenter Aerial Device to replace L35-1993 Ford FT900**

**JUSTIFICATION**
Per recommendation for COVB Garage, replacement of L-35, due to age of vehicle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** POLES/TOWERS/FIXTURES
**ACCOUNT #** 403.5400.531.667364

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 250,000 to $ 400,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
30' - 80' concrete/wood/steel poles with hardware and devices.

**JUSTIFICATION**
New construction, maintenance, and replacement within service territory, while being in the PSC Storm Hardening guidelines.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** O/H CONDUCTORS/DEVICES
**ACCOUNT #** 403.5400.531.667365

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 300,000 to $ 425,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
Line extensions and fuse coordination for reliability on electric system grid.

**JUSTIFICATION**
To provide maintenance and allow for additional customers while maintaining a reliable system.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** UNDERGROUND CONDUIT
**ACCOUNT #** 403.5400.531.667366

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 250,000 to $ 400,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
Installation of conduit for new construction and existing subdivisions.

**JUSTIFICATION**
To allow primary and secondary wire to be installed in conduit for reliability and protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** U/G CONDUCTORS/DEVICES
**ACCOUNT #** 403.5400.531.667367

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 300,000 to $ 550,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
New construction and replacement of primary, secondary wire and terminating devices.

**JUSTIFICATION**
To provide new construction and replacement while maintaining industry standards to the electric system.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** LINE TRANSFORMERS
**ACCOUNT #** 403.5400.531.667368

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 250,000 to $ 375,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
Pole/Pad Mount - single and three phase transformers and switchgear.

**JUSTIFICATION**
To provide new and replacement of transformers and switchgear on the electric system.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** SERVICES - OVERHEAD & UNDERGROUND
**ACCOUNT #** 403.5400.531.667369

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 100,000 to $ 125,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
New construction and replacement of overhead and underground secondarys.

**JUSTIFICATION**
To provide secondary service to residential and commercial customers.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** ELECTRIC METERS
**ACCOUNT #** 403.5400.531.667370

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 175,000 to $ 200,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
New and replacement of single and three phase electric meters including CT's for commercial customers.

**JUSTIFICATION**
To provide new electronic meters that meet industry standards.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** OUTDOOR LIGHTING
**ACCOUNT #** 403.5400.531.667373

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 100,000 to $ 150,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
New and replacement of streetlights throughout the service territory.

**JUSTIFICATION**
To provide roadway, security, LED and decorative lighting to customers in electric service territory.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** OVERHEAD/URD/SUBSTATION/METERING TOOLS
**ACCOUNT #** 403.5400.531.667394

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 20,000 to $ 50,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
New and replacement of meters and testing equipment for substations and distribution system.

**JUSTIFICATION**
Meters and testing equipment due to age and OSHA requirements require replacement. The test equipment allows T & D to perform in-house testing without having to hire an outside company.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** LINE RELOCATIONS
**ACCOUNT #** 403.5400.531.671364

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 150,000 to $ 350,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
City of Vero Beach Electric Service Territory

**PROJECT DESCRIPTION**
Relocate primary and secondary pole lines within County and State Road ROW.

**JUSTIFICATION**
County and State road projects allows placement of our facilities within their ROW without the expense of purchasing easement.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** FIBER OPTIC PROJECTS
**ACCOUNT #** 403.5400.531.691369

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 50,000 to $ 140,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various substations

**PROJECT DESCRIPTION**
Install fiber optic communication cable to various substations for communication and NERC requirements.

**JUSTIFICATION**
The installation of the fiber optic cable will fully utilize system capabilities and improve reliability in cooperation with the School Board and Indian River County.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** SUBSTATION EQUIPMENT PAINTING
**ACCOUNT #** 403.5400.531.692362

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 20,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various Substations

**PROJECT DESCRIPTION**
Painting of transformers and switchgear.

**JUSTIFICATION**
Remove rust and repaint equipment to extend service life.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** TRANSMISSION LINE BREAKER REPLACEMENTS
**ACCOUNT #** 403.5400.531.616034

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 150,000 to $ 300,000 ***annual recurring***

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various substations

**PROJECT DESCRIPTION**
Replace aging and outdated OCB breakers with new industry standard SF6 gas breakers for reliability and dependability.

**JUSTIFICATION**
To increase reliability and save costs on maintenance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** RESPONDER OUTAGE MANAGEMENT SYSTEM IMPLEMENTATION (OMS)
**ACCOUNT #** 403.5400.531.616035

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 372,500

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
T & D

**PROJECT DESCRIPTION**
Implementation of Responder OMS automatic outage and reliability documentation.

**JUSTIFICATION**
Currently outages are dispatched to crews through radio; with Responder, dispatchers will be able to identify the likely location of an outage based on input from customer, field crews, and SCADA system. Responder represents the outages in geographic views with detailed real-time information about the electrical distrbution network. Dispatchers will be able to prioritize work and effectively assign crews, greatly accelerating the response time and reducing inefficient truck roles.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** SUBSTATION RELAY COMPLIANCE REQUIREMENT
**ACCOUNT #** 403.5400.531.616037

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 125,000 to $ 250,000 ***annual recurring***

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
All City of Vero Beach Substations.

**PROJECT DESCRIPTION**
Test and calibrate substation relays that impact the Bulk Electric System (BES).

**JUSTIFICATION**
The T&D relays are tested for reliability and for accuracy to meet North American Electric Reliability Corporation (NERC) requirement to be compliant.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** SUBSTATION REMOTE RACKING DEVICE
**ACCOUNT #** 403.5400.531.616038

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 20,000 to $ 120,000 ***annual recurring***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various substations

**PROJECT DESCRIPTION**
13kv Distribution Remote Racking Device.

**JUSTIFICATION**
Due to clearance on switchgear and ARC Flash requirements, the Remote Racking Device will provide substation personnel with OSHA's recommendation for safety.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 403 - Electric R&R
**DEPARTMENT** T & D

**PROJECT NAME** SUBSTATION MISC. CAPITAL PROJECTS
**ACCOUNT #** 403.5400.531.616039

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 50,000 to $ 85,000 ***annual recurring***

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
All COVB substations

**PROJECT DESCRIPTION**
Capital Projects as needed.

**JUSTIFICATION**
To maintain safe and reliable operations at an acceptable level, replacemetns and refurbishments will be required.

# WATER & SEWER FUND

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

## FUND 423: Water Sewer R/R Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | **Actual** | | | | | |
| **FUND BALANCE FORWARD (OCTOBER 1)** | | **6,921,563** | | **7,047,461** | **5,141,013** | **849,138** | **89,468** | **77,482** | **450,982** |
| **REVENUES** | | | | | | | | | |
| 423.0000.343.060900 | WATER IMPACT FEES | 115,000 | 70,000 | 185,000 | 125,000 | 130,000 | 135,000 | 140,000 | 145,000 |
| 423.0000.343.061000 | SEWER IMPACT FEES | 85,000 | 70,000 | 155,000 | 95,000 | 100,000 | 105,000 | 110,000 | 115,000 |
| 423.0000.343.061600 | WASTEWATER UTILITY EXTENSION CHARGES | - | 5,000 | 5,000 | 5,000 | 5,000 | 10,000 | 15,000 | 20,000 |
| 423.0000.343.062000 | STEP SYSTEM PREPAYMENTS | 275,000 | (85,000) | 190,000 | 275,000 | 275,000 | 275,000 | 275,000 | 275,000 |
| 423.0000.361.010100 | INTEREST INCOME | 552 | - | 552 | 1,525 | 1,330 | 2,514 | 3,000 | 3,000 |
| 423.0000.363.000100 | PENALTY INCOME | 500 | - | 500 | 500 | 500 | - | - | - |
| 423.0000.382.000300 | CONTRIBUTION FROM W/S REV FUND | 1,950,000 | - | 1,950,000 | 2,100,000 | 2,100,000 | 2,050,000 | 2,050,000 | 2,050,000 |
| 423.0000.389.000800 | STEP SYSTEM SPECIAL ASSESSMENT REVENUE | - | - | - | - | - | - | - | - |
| 423.0000.389.000900 | NON OP REVENUE FROM SPECIAL ASMTS | 15,000 | - | 15,000 | 10,000 | 5,000 | - | - | - |
| Total Revenues | | 2,441,052 | 60,000 | 2,501,052 | 2,612,025 | 2,616,830 | 2,577,514 | 2,593,000 | 2,608,000 |
| **EXPENDITURES** | | | | | | | | | |
| **WASTEWATER TREATMENT** | | | | | | | | | |
| 423.9000.536.610390 | COMPUTERS | 2,000 | - | 2,000 | 6,700 | 10,000 | - | - | - |
| 423.9000.536.611334 | WASTEWATER TREATMENT PLANT METERS | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 423.9000.536.611389 | AERATOR HANDRAILS | 50,000 | (50,000) | - | - | 50,000 | - | - | - |
| 423.9000.536.612371 | SAND FILTER BACKWASH PUMPS WWTP | 50,000 | - | 50,000 | - | - | - | - | - |
| 423.9000.536.613001 | PLANT AUTOMATION (OPTIMIZATION STUDY) | 150,000 | (135,000) | 15,000 | 20,000 | | 80,000 | - | - |
| 423.9000.536.613008 | CLEAN 'B' SLUDGE PROCESSING SYSTEM | 1,500,000 | (350,000) | 1,150,000 | 520,000 | - | - | - | - |
| 423.9000.536.613371 | MAIN LIFT STATION PUMP WWTP | 40,000 | 5,000 | 45,000 | 10,000 | - | - | - | - |
| 423.9000.536.614004 | PUMP AND MOTOR REPLACEMENT | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 423.9000.536.614005 | ELECTRICAL EQUIPMENT REPLACEMENT | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 423.9000.536.615014 | HVAC REPLACEMENT | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 423.9000.536.615016 | AUTOMATIC GATE OPENER WITH SECURITY SYSTEM | 25,000 | (25,000) | - | - | | 25,000 | - | - |
| 423.9000.536.615017 | VARIABLE FREQUENCY DRIVE (BIOFAN) | 10,000 | (10,000) | - | 10,000 | - | - | - | - |
| 423.9000.536.641401 | NETWORK SYSTEMS UPGRADES (SCADA) | 10,000 | - | 10,000 | 15,000 | - | - | - | - |
| 423.9000.536.669380 | BLOWER REPLACEMENT | 150,000 | (150,000) | - | - | | 150,000 | - | - |
| 423.9000.536.691371 | CONTROL PANEL BREAKERS | 15,000 | (15,000) | - | 15,000 | - | - | - | - |
| 423.9000.536.616041 | FENCING, BALLARDS (around Ground Storage Tanks) | 5,000 | - | 5,000 | - | - | - | - | - |
| 423.9000.536.616042 | CHLORINATOR REPLACEMENT | 30,000 | - | 30,000 | 15,000 | - | - | - | - |
| 423.9000.536._____ | LIFT STATION CONTROL PANELS | | | | 30,000 | - | - | - | - |
| 423.9000.536._____ | MOWER REPLACEMENT | | | | 14,000 | - | - | - | - |
| 423.9000.536._____ | ODOR CONTROL REPLACEMENT | | | | 35,000 | 350,000 | - | - | - |
| 423.9000.536._____ | HEADWORKS BOX REPAIR | | | | 50,000 | 200,000 | - | - | - |
| 423.9000.536._____ | INTEGRATED FIXED FILM ACTIVATED SLUDGE (IFAS) STUDY | | | | - | 100,000 | - | - | - |
| 423.9000.536._____ | ROTATING DISC FILTERS | | | | - | 65,000 | 300,000 | 550,000 | - |
| 423.9000.536._____ | GROUND STORAGE RESERVOIR PAINTING (3) | | | | - | 95,000 | - | - | - |

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

## FUND 423: Water Sewer R/R Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| **WATER TREATMENT** | | | | | | | | | |
| 423.9002.536.611334 | WATER PLANT AND WELL FIELD METERS | 30,000 | - | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 423.9002.536.612310 | RO PLANT GENERATOR REPLACEMENT | - | - | - | 65,000 | 500,000 | - | - | - |
| 423.9002.536.613345 | POWER MONITORING EQUIPMENT WTP | 20,000 | - | 20,000 | - | - | - | - | - |
| 423.9002.536.614002 | REPLACEMENT OF WELL MOTORS | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 423.9002.536.614006 | PUMP AND MOTOR REPLACEMENT | 10,000 | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 423.9002.536.614007 | HVAC REPLACEMENT | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 423.9002.536.614008 | ELECTRICAL EQUIPMENT REPLACEMENT | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 423.9002.536.615018 | SECURITY GATE AND CONTROLLER | 35,000 | (35,000) | - | 35,000 | - | - | - | - |
| 423.9002.536.615019 | CHEMICAL STORAGE BLD ROOF REPLACEMENT (ROP) | 60,000 | (60,000) | - | 75,000 | - | - | - | - |
| 423.9002.536.615021 | TRANSFER PUMP REPLACEMENT | 60,000 | (60,000) | - | 60,000 | - | - | - | - |
| 423.9002.536.615022 | ROOF REPLACEMENT WELLS 29, 30 & SB 4 PUMP STATION | 35,000 | (35,000) | - | 35,000 | - | - | - | - |
| 423.9002.536.615050 | PAINTING OF ACCELERATOR NO 3/4 & BLDG D/E | 240,000 | (240,000) | - | 240,000 | - | - | - | - |
| 423.9002.536.631402 | R.O TREATMENT PLANT EXPANSION | 3,000,000 | (1,450,000) | 1,550,000 | 2,000,000 | - | - | - | - |
| 423.9002.536.641403 | NETWORK SYSTEMS UPGRADES (SCADA) | 20,000 | - | 20,000 | 15,000 | - | - | - | - |
| 423.9002.536.641407 | RECOVERY BASIN PUMP REPLACEMENT | | - | - | | | | | |
| 423.9002.536.661311 | HIGH SERVICE PUMP (REPLACEMENT AND REFURB) | 165,000 | (165,000) | - | 185,000 | - | - | - | - |
| 423.9002.536.662307 | SURFICIAL WELL REPLACEMENT | 135,000 | (135,000) | - | 50,000 | 135,000 | - | 135,000 | - |
| 423.9002.536.663320 | ODOR CONTROL EXPANSION | 550,000 | (515,000) | 35,000 | 500,000 | - | - | - | - |
| 423.9002.536.691340 | COMPUTER | 2,000 | - | 2,000 | 12,000 | 12,000 | - | - | - |
| 423.9002.536.692307 | RO SUPPLY WELLS | 500,000 | (500,000) | - | 650,000 | - | - | - | - |
| 423.9002.536._____ | HIGH SERVICE PUMP PLC REPLACEMENT | - | - | - | - | 150,000 | - | - | - |
| 423.9002.536._____ | WELL FIELD GENERATORS (REPLACE PORTABLES) | - | - | - | - | | 150,000 | - | - |
| 423.9002.536._____ | FILTER VALVE REPLACEMENT | - | - | - | - | 100,000 | - | - | - |
| 423.9002.536._____ | VARIABLE FREQUENCY DRIVES (HSP 8&9) | - | - | - | 35,000 | - | - | - | - |
| 423.9002.536._____ | RO PLANT PRODUCTION WELL (FLORIDAN) | - | - | - | - | 100,000 | 850,000 | | |
| 423.9002.536._____ | LOAD BANK TESTER | 14,000 | - | 14,000 | - | - | - | - | - |
| 423.9002.536.616043 | FLOURIDE METER | 2,000 | - | 2,000 | - | - | - | - | - |
| 423.9002.536.616044 | SCADA SYSTEM REPLACEMENT | - | - | - | - | - | - | 350,000 | - |
| 423.9002.536._____ | CAUSTIC TANK REPLACEMENT | - | - | - | 15,000 | 50,000 | - | - | - |
| 423.9002.536._____ | FLOURIDE TANK REPLACEMENT | - | - | - | 20,000 | - | - | - | - |
| 423.9002.536._____ | PIPE PAINTING FILTER BAYS | - | - | - | - | 150,000 | - | - | - |
| 423.9002.536._____ | EXTERIOR PAINTING OF BUILDINGS | - | - | - | 50,000 | 50,000 | - | - | - |
| 423.9002.536._____ | INTERIOR CEILING COATING AT RO PLANT | - | - | - | 75,000 | - | - | - | - |
| 423.9002.536._____ | SLAKER ROOM FLOOR EPOXY COATING REPAIR | - | - | - | - | 50,000 | - | - | - |
| 423.9002.536._____ | DOOR REPLACEMENT | - | - | - | 60,000 | - | - | - | - |
| 423.9002.536._____ | GROUND STORAGE RESERVOIR PAINTING (3) | - | - | - | - | 85,000 | - | - | - |
| 423.9002.536._____ | PRESSURE WASHER | - | - | - | 2,000 | - | - | - | - |

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

## FUND 423: Water Sewer R/R Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| **WASTEWATER REUSE** | | | | | | | | | |
| 423.9004.536.610371 | HIGH SERVICE PUMPS | 140,000 | (140,000) | - | 140,000 | - | - | - | - |
| 423.9004.536.610396 | SCADA SYSTEM | 80,000 | (80,000) | - | - | 80,000 | - | - | - |
| 423.9004.536.611334 | REUSE METERS | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 423.9004.536.611371 | TRANSFER PUMPS | 90,000 | (90,000) | - | 90,000 | - | - | - | - |
| 423.9004.536.614009 | PUMP AND MOTOR REPLACEMENT | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 423.9004.536.614010 | ELECTRICAL PANEL REPLACEMENT | 7,500 | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 423.9004.536._____ | HIGH SERVICE PUMP (JOCKEY PUMP) | - | - | - | 35,000 | - | - | - | - |
| 423.9004.536._____ | AIR COMPRESSOR REPLACEMENT | - | - | - | - | 45,000 | - | - | - |
| 423.9004.536.616045 | GROUND STORAGE RESERVOIR PAINTING (1) | 35,000 | (35,000) | - | 35,000 | - | - | - | - |
| 423.9004.536._____ | RECLAIMED WATER PLC REPLACEMENT | - | - | - | 50,000 | | | | |
| **ADMINISTRATION** | | | | | | | | | |
| 423.9005.536.610390 | COMPUTERS | 2,000 | - | 2,000 | 3,600 | - | - | - | - |
| 423.9005.536._____ | REPLACE PHONE SYSTEM | - | - | - | 30,000 | - | - | - | - |
| **FACILITY MAINTENANCE** | | | | | | | | | |
| 423.9007.536._____ | COMPUTERS | 2,000 | - | 2,000 | 8,500 | - | - | - | - |
| 423.9007.536._____ | PRESSURE WASHER | - | - | - | 4,500 | - | - | - | - |
| **WASTEWATER COLLECTION** | | | | | | | | | |
| 423.9010.536.608361 | LIFT STATION PUMP REPLACEMENT | 30,000 | - | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 423.9010.536.615024 | TRAILER MOUNTED PUMP REPLACEMENT | 30,000 | (30,000) | - | 40,000 | - | - | - | - |
| 423.9010.536.615052 | HYBRID STEP (SEPTIC TANK EFFLUENT PUMP) SYSTEM | 650,000 | (200,000) | 450,000 | 475,000 | - | - | - | - |
| 423.9010.536.615053 | STEP SYSTEM CUSTOMER EQUIPMENT | 275,000 | (85,000) | 190,000 | 275,000 | 275,000 | 275,000 | 275,000 | 275,000 |
| 423.9010.536.668361 | ELECTRICAL PANEL REPLACEMENT | 25,000 | - | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 423.9010.536.671361 | GRAVITY SEWER REHABILITATION | 100,000 | - | 100,000 | 100,000 | 200,000 | 300,000 | 300,000 | 300,000 |
| 423.9010.536.616046 | VACUUM TRUCK ~~REPLACEMENT~~ REHAB | 140,000 | (70,000) | 70,000 | 70,000 | - | - | - | - |
| 423.9010.536.616047 | DUMP TRUCK | 60,000 | - | 60,000 | - | - | - | - | - |
| 423.9010.536._____ | (2) SERVICE TRUCKS | - | - | - | 64,000 | - | - | - | - |
| 423.9010.536._____ | COMPUTERS | - | - | - | 1,300 | - | - | - | - |
| **WATER DISTRIBUTION** | | | | | | | | | |
| 423.9011.536.608334 | WATER DISTRIBUTION METERS | 60,000 | - | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 423.9011.536.611331 | LINE & SERVICE REPLACEMENT | 250,000 | - | 250,000 | 250,000 | 250,000 | 250,000 | 400,000 | 400,000 |
| 423.9011.536.616048 | DUMP TRUCK | 60,000 | - | 60,000 | - | - | - | - | - |
| 423.9011.536._____ | GROUND STORAGE RESERVOIR PAINTING (2) | - | - | - | | 65,000 | - | - | - |
| 423.9011.536.616049 | EXCAVATOR | 64,000 | - | 64,000 | - | - | - | - | - |
| 423.9011.536._____ | (3) SERVICE TRUCKS | - | - | - | 96,000 | - | - | - | - |
| 423.9011.536._____ | COMPUTERS | - | - | - | 6,800 | - | - | - | - |
| Total Expenditures | | 9,062,500 | (4,655,000) | 4,407,500 | 6,903,900 | 3,376,500 | 2,589,500 | 2,219,500 | 1,184,500 |
| Excess (Deficiency) of Revenues over Expenditures | | (6,621,448) | | (1,906,448) | (4,291,875) | (759,670) | (11,986) | 373,500 | 1,423,500 |
| **ENDING FUND BALANCE (SEP 30)** | | **300,115** | | **5,141,013** | **849,138** | **89,468** | **77,482** | **450,982** | **1,874,482** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Computers
**ACCOUNT #** 423.9000.536.601390

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 18,700

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Wastewater Treatment Plant Computers.

**JUSTIFICATION**
All units exceed maximum recommended lifecycle age and have legacy Windows XP operating system installed which poses security risks and is no longer supported by software and hardware vendors. This request is in accordance with Information Systems' PC Replacement Program.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Wastewater Treatment Plant Meters
**ACCOUNT #** 423.9000.536.611334

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 5,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement of various plant meters for process control and regulatory compliance.

**JUSTIFICATION**
Normally, plant process meters are repaired and costs are covered under appropriate operating funds. However, occasionally, meters need to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Aerator Handrails
**ACCOUNT #** 423.9000.536.611389

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Aerator Handrails

**JUSTIFICATION**
The handrails on the aerators were damaged during the 2004 hurricanes and need to be replaced.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Sand Filter Backwash Pumps
**ACCOUNT #** 423.9000.536.612371

**TOTAL PROJECT COST** $ -

**GRANT FUNDING**
Amount $ 50,000
Source/Agency N/A

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Sand Filter Backwash Pumps

**JUSTIFICATION**
The two existing 21 year old pumps are not cost effective to repair. The proposed pumps are high efficiency which reduces operating costs while requiring less maintenance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Wastewater Treatment Plant Automation (Optimization Study)
**ACCOUNT #** 423.9000.536.613001

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 125,691

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Plant instrumentation and control additions and upgrades

**JUSTIFICATION**
Continued implementation of process automation and improvement as recommended in the GAI Optimization Study.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Wastewater Treatment Solids Handling Modifications
**ACCOUNT #** 423.9000.536.613008

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,805,623

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Solids handling modifications - CleanB Residuals Treatment

**JUSTIFICATION**
This project was approved by City Council in FY 2013. Low capital and operating costs, elimination of odor issues, installations that may be mobilized to a different site, Class B biosolids created in minutes in lieu of 30-40 days, elimination of infrastructure (digester), and enhanced dewatering of biosolids.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Wastewater Treatment Plant Main Lift Station Pump Replacement
**ACCOUNT #** 423.9000.536.613371

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 126,416

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Main Lift Station Pump (Flygt Pump).

**JUSTIFICATION**
The 39 year old Main Lift Station Pumps 1 and 5 are no longer cost effective to repair. Due to the age of the equipment, replacement parts are no longer readily available. The proposed pump affords reduced maintenance costs as well as increased operating efficiency which substantially reduces total cost of ownership.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Pump and Motor Replacement
**ACCOUNT #** 423.9000.536.614004

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 5,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Pump and Motor Replacements at Wastewater Treatment Plant

**JUSTIFICATION**
Normally, pumps are repaired and costs are covered under appropriate operating funds. However, occasionally, pumps and/or motors need to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Electrical Equipment Replacement
**ACCOUNT #** 423.9000.536.614005

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 5,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Electrical Equipment Replacement at Wastewater Treatment Plant

**JUSTIFICATION**
Normally, electrical equipment is repaired and costs are covered under appropriate operating funds. However, occasionally, electrical equipment needs to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** HVAC Replacement
**ACCOUNT #** 423.9000.536.615014

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 1,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
HVAC Replacement at Wastewater Treatment Plant

**JUSTIFICATION**
Normally, HVAC equipment is repaired and costs are covered under appropriate operating funds. However, occasionally, HVAC equipment needs to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Automatic Gate Opener with Security System
**ACCOUNT #** 423.9000.536.615016

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 25,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Wastewater Treatment Plant gate operator and communication entry system.

**JUSTIFICATION**
The current Wastewater Treatment Plant gate opener and communication system is not adequate to provide the level of security and reliability required. The importance of a secure, reliable system is elevated due to reduction of personnel and increased Homeland Security Requirements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Variable Frequency Drive (Odor Control System Fan)
**ACCOUNT #** 423.9000.536.615017

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 10,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Variable Frequency Drive (VFD) for Odor Control System Fan

**JUSTIFICATION**
The Wastewater Treatment Plant Clean B sludge processing project is in the final design phase and will begin construction in the near future. The completion of this project will eliminate the need for digestors 1 and 2 which will reduce the odor control system requirements. To ensure the odor control fan operates at peak efficiency, a variable frequency motor controller will be added. The addition of this item will result in reduced operating cost and better overall system efficiency while still maintaining demand capacity when conditions warrant.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment Plant

**PROJECT NAME** Network System Upgrades (SCADA)
**ACCOUNT #** 423.9000.536.641401

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 27,124

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Upgrade Wastewater Treatment Facilities Supervisory Control and Data Acquisition (SCADA) Network

**JUSTIFICATION**
The Supervisory Control and Data Acquisition system enables staff to monitor and control treatment facilities as well as remote equipment and facilities. Network system upgrades are necessary to provide system capacity for additional plant automation and control while providing enhanced cyber security and system reliability required by regulatory agencies.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Blower Replacement
**ACCOUNT #** 423.9000.536.669380

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 150,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant blower replacement.

**JUSTIFICATION**
the proposed high efficiency process air blower will replace existing equipment installed in 1988. The new blower is anticipated to decrease power consumption by 25-30%. Pilot testing of the proposed system is complete and the results confirm the efficiency improvements are viable. The new blower will optimize process operation while reducing operating costs.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Control Panel Breakers
**ACCOUNT #** 423.9000.536.691371

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Stock critical spare circuit breakers in various sizes.

**JUSTIFICATION**
The electrical supply system for most of the Wastewater Treatment Plant was installed in 1974. The critical breakers in this system are now obsolete and require long lead times as they are no longer being made by the original manufacturer. To ensure the reliability of the existing system, and in lieu of replacing the system, a stock of spare breakers to support critical functions is needed.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Fencing, Ballards (around Ground Storage Tanks)
**ACCOUNT #** 423.9000.536.616041

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 5,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
The Wastewater Treatment Plant property is now home to the Youth Sailing Foundation and Vero Beach Rowing Club. During the course of club activities, guest commonly are directly adjacent to plant infrastructure and assets. Installation of protective barriers and fencing is required in order to ensure public safety as well as protection of city assets.

**JUSTIFICATION**
This request is to ensure public safety and prevent damage to the plant equipment and infrastructure.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Chlorinators
**ACCOUNT #** 423.9000.536.616042

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 45,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
The Wastewater Treatment Plant utilizes chlorine gas for disinfection of the effluent water stream as mandated by the Florida Department of Environmental Protection. The current 23 year old equipment has been deemed obsolete by the manufacturer. Many parts are no longer available to service the equipment as mandated by regulatory authorities. The proposed replacement units are automated which will result lower chemical cost, increase safety, as well as ensuring operating permit compliance.

**JUSTIFICATION**
Parts are no longer available to perform preventive and routine maintenance as required.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Lift Station Control Panels
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 30,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Lift Station Control Panels Replacement

**JUSTIFICATION**
Wastewater Treatment Plant Electrical Control Panels for plant lift stations 1, 2 and 3 are at the end of their useful life and require replacement. Failures related the these panels result in increase maintenance cost and unfavorable process control.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Mower Replacement
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 14,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Mower Replacement

**JUSTIFICATION**
The current 12 year old mower is at the end of its useful lifecycle and requires replacement. Replacement is required due to increased maintenance costs and decreased reliability.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Odor Control Replacement
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 385,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Odor Control Replacement

**JUSTIFICATION**
The current 25 year old Odor Control System requires refurbishment. The proposed Odor Control System replacement will afford lower operating and maintenance costs while reducing land footprint required.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Headworks Box Repair
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 250,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Box Repair

**JUSTIFICATION**
The Plant Headworks Structure is deteriorated due to chemical and gas erosion. Structural modifications and repairs are required to ensure a safe and efficient process operation.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Integrated Fixed Film Activated Sludge (IFAS) Study
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 100,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Integrated Fixed Film Activated Sludge (IFAS) Study

**JUSTIFICATION**
This is a feasibility study for compatibility and economics of utilizing Integrated Fixed Film Activated Sludge process for our existing Wastewater Treatment process. IFAS affords higher performance, better product quality, reduced operating costs and increased capacity within existing tanks and infrastructure.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Rotating Disc Filters
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 915,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Rotating Disc Filters

**JUSTIFICATION**
The proposed filters are for final treatment of Wastewater Treatment Plant effluent. This unit will elevate final water quality while reducing operation and maintenance costs while ensuring compliance with environmental regulations.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Treatment

**PROJECT NAME** Wastewater Treatment Plant Ground Storage Reservoir Painting (3)
**ACCOUNT #** 423.9000.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 95,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Treatment Plant Ground Storage Reservoir Painting

**JUSTIFICATION**
Routine recoating for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Well Field Meters
**ACCOUNT #** 423.9002.536.611334

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 30,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Water Treatment Plant and Well Field Meters

**JUSTIFICATION**
Normally, plant process and wellfield meters are repaired and costs are covered under appropriate operating funds. However, occasionally, meters need to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** RO Plant Generator Replacement
**ACCOUNT #** 423.9002.536.612310

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 565,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
RO Plant

**PROJECT DESCRIPTION**
RO Plant Emergency Generator (1000 KW) Replacement

**JUSTIFICATION**
Replacement of the RO Plant Emergency Generator that has been in service since 1992 and will reach the end of its projected service life. New generator will support additional RO Plant Supply Pumps.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Water Treatment Plant Power Monitoring Equipment
**ACCOUNT #** 423.9002.536.613345

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 20,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Install Water Treatment Plant Power Monitoring Equipment and analytical software and operator interface terminals.

**JUSTIFICATION**
The installation of power monitoring systems will provide benefits including but not limited to the following: enable enhanced equipment reliability through predictive maintenance strategies, identify optimization opportunities through individual process cost allocation, and general energy operational cost monitoring to promote operating protocol cost awareness for personnel.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Replacement of Well Motors
**ACCOUNT #** 423.9002.536.614002

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 10,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of well motors.

**JUSTIFICATION**
Normally, motors are repaired and costs are covered under appropriate operating funds. However, occasionally, motors need to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Pump and Motor Replacement
**ACCOUNT #** 423.9002.536.614006

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 10,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Pump and motor replacement at Water Treatment Plant

**JUSTIFICATION**
Normally, pumps are repaired and costs are covered under appropriate operating funds. However, occasionally, pumps and/or motors need to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** HVAC Replacement
**ACCOUNT #** 423.9002.536.614007

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 1,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
HVAC replacement at Water Treatment Plant

**JUSTIFICATION**
Normally, HVAC equipment is repaired and costs are covered under appropriate operating funds. However, occasionally, HVAC equipment needs to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Electric Equipment Replacement
**ACCOUNT #** 423.9002.536.614008

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 7,500 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Electrical equipment replacement at Water Treatment Plant

**JUSTIFICATION**
Normally, electrical equipment is repaired and costs are covered under appropriate operating funds. However, occasionally, electrical equipment needs to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Security Gate and Controller
**ACCOUNT #** 423.9002.536.615018

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 35,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Water Treatment Plant gate, gate operator and communication entry system.

**JUSTIFICATION**
The current Water Treatment Plant gate, operator and communication system is not adequate to provide the level of security and reliability required. The importance of a secure, reliable system is elevated due to reduction of personnel and increased Homeland Security Requirements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Chemical Storage Building Roof Replacement
**ACCOUNT #** 423.9002.536.615019

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 75,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Reverse Osmosis Plant (ROP)

**PROJECT DESCRIPTION**
Replacement of roof on Chemical Storage Building at RO Plant.

**JUSTIFICATION**
The current roof is in disrepair and requires replacement.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Transfer Pump Replacement
**ACCOUNT #** 423.9002.536.615021

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 60,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Transfer Pump

**JUSTIFICATION**
Due to catastrophic failure, Water Treatment Plant Transfer Pump C requires replacement. Existing 23 year old pump is not repairable.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Roof Replacement Wells 29, 30 and SB 4 Pump Station
**ACCOUNT #** 423.9002.536.615022

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ -

**GRANT FUNDING**

Amount $ 35,000
Source/Agency N/A

**PROJECT LOCATION**
Wells 29, 30 and SB 4 Pump Station

**PROJECT DESCRIPTION**
Replace roof, soffit, facia and paint structures located at Wells 29, 30 and SB 4 Pump Station as required.

**JUSTIFICATION**
Roof coverings and exterior have exceeded their life cycle and require replacement to protect critical equipment and for aesthetic reasons.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Painting of Accelerator Nos. 3 and 4 and Buildings D and E
**ACCOUNT #** 423.9002.536.615050

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 240,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Painting of Accelerator Nos. 3 and 4 and Buildings D and E.

**JUSTIFICATION**
These are critical maintenance items to protect and maintain aesthetics of assets.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** RO Plant Expansion
**ACCOUNT #** 423.9002.536.631402

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 3,742,900

**GRANT FUNDING**

| | |
|---|---|
| Amount | $ 900,000 |
| Source/Agency | N/A |

**PROJECT LOCATION**
RO Plant

**PROJECT DESCRIPTION**
RO Plant Expansion

**JUSTIFICATION**
Expansion of the RO Plant by an additional 2.5 MGD of treatment capacity. This will improve the quality of the drinking water and decrease the system's dependence on the shallow aquifer during periods of drought.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Network System Upgrades (SCADA)
**ACCOUNT #** 423.9002.536.641403

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 35,955

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Upgrade Water Production and Treatment Facilities Supervisory Control and Data Acquisition (SCADA) Network

**JUSTIFICATION**
The Supervisory Control and Data Acquisition system enables staff to monitor and control treatment facilities as well as remote equipment and facilities. Network system upgrades are necessary to provide system capacity for additional plant automation and control while providing enhanced cyber security and system reliability required by regulatory agencies.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** High Service Pump Replacement and Refurbishment
**ACCOUNT #** 423.9002.536.661311

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 185,043

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of 2 High Service Pumps and Refurbishment of 2 High Service Pumps at the Water Treatment Plant

**JUSTIFICATION**
The Water treatment Plant utilizes nine High Service Pumps for distribution of potable water throughout the service area. The pump replacement phase of the project is for two 32 year old High Service Water Distribution Pumps. Due to age, existing pumps are not cost effective to refurbish. Proposed pumps will provide higher operating efficiency resulting in reduced operating costs. The second phase of the project is for refurbishment of two 15 year old High Service Water Distribution Pumps. These pumps no longer operate at their optimum efficiency due to normal wear and tear. These two pumps will be refurbished to factory standard to ensure optimum efficiency and reliability while maintaining regulatory compliance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Surficial Well Replacement
**ACCOUNT #** 423.9002.536.662307

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 320,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Remove and replace screen in Well No. 8

**JUSTIFICATION**
Production well 8 requires a new screen to maintain production.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Odor Control Expansion
**ACCOUNT #** 423.9002.536.663320

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 535,000

**GRANT FUNDING**

| | |
|---|---|
| Amount | $ - |
| Source/Agency | N/A |

**PROJECT LOCATION**
RO Plant

**PROJECT DESCRIPTION**
Odor control expansion at RO Plant

**JUSTIFICATION**
Additional odor control facilities for the RO Plant to treat increased quantities of odorous air generated by the expanded RO production.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** Water & Sewer
**DEPARTMENT** Water Treatment

**PROJECT NAME** Computers (6)
**ACCOUNT #** 423.9002.536.691340

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 26,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Water Treatment Plant Computers

**JUSTIFICATION**
All units exceed maximum recommended lifecycle age and have legacy Windows XP operating system installed which poses security risks and is no longer supported by software and hardware vendors. This request is in accordance with Information Systems' PC Replacement Program.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** RO Plant Supply Wells
**ACCOUNT #** 423.9002.536.692307

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 675,500

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
RO Plant

**PROJECT DESCRIPTION**
RO Plant Supply Wells

**JUSTIFICATION**
Two existing Floridan Wells (No. 5 and No. 31) currently feed the lime softening plant. These wells will be repiped and supplied with new pumps to supply additional water to the RO Plant. In addition, the pump in Well No. 103 must be replaced with a submersible pump.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** High Service Pump PLC Replacement
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 150,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Lime Softening Plant (LSP)

**PROJECT DESCRIPTION**
Lime Softening Plant (LSP) Programmable Logic Controller (PLC) replacement.

**JUSTIFICATION**
The PLC controls all automated functions and plant parameters as well as ensuring regulatory compliance. The current 18 year old PLC has reach the end of its life cycle and is nearing obsolescence. The age of this unit impedes implementation of new technologies which increase operational efficiency or may be required for regulatory compliance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Portable Generators
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 150,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Water Treatment Plant portable generators.

**JUSTIFICATION**
Replacement of two portable generators required by state regulations to supply emergency power during hurricanes and other power outages. Existing 28 year old units will have reached the end of their service lives.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Filter Valve Replacement
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 100,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Lime Softening Plant (LSP)

**PROJECT DESCRIPTION**
Lime Softening Plant (LSP) Filter Valve Replacement

**JUSTIFICATION**
The Water Treatment Lime Softening Plant filter valves are 32 year old and the controllers are failing at unacceptable rates. Parts are becoming obsolete requiring replacement of the valves.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment Plant

**PROJECT NAME** Variable Frequency Drives (High Service Pumps 8 and 9)
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 35,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Reverse Osmosis Plant (ROP)

**PROJECT DESCRIPTION**
Install Variable Frequency Drive Motor Controller (VFD) on High Service Water Distribution Pumps 8 and 9.

**JUSTIFICATION**
Installing Variable Frequency Drive Motor Controllers will reduce pump operating cost approximately 15%. More importantly; replacement of the Reverse Osmosis Plant generator is scheduled for FY 15/16. The addition of the VFD units will enable the generator to be sized approximately 25% smaller resulting in a substantial capital savings as well as reduce operation and maintenance costs.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** ROP Production Well
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 950,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
RO Plant

**PROJECT DESCRIPTION**
New RO Plant production well.

**JUSTIFICATION**
As part of the proposed Reverse Osmosis Water Plant expansion, the City contracted with the engineering firm CDM Smith to prepare a hydraulic model for the Upper Floridan Aquifer wellfield. This model is required by regulatory agencies to determine present and future water source requirements. The model confirmed the need for an additional production well for redundancy as required by Florida Department of Environmental Protection (FDEP) permit requirements.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Load Bank Tester
**ACCOUNT #** 423.9002.536.616043

**TYPE OF EXPENSE**

| | |
|---|---|
| New | x |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 14,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Water Treatment Plant Portable Generator Load Bank Tester replacement.

**JUSTIFICATION**
The Florida Department of Environmental Protection requires all emergency power sources (Generators) related to water production and treatment to be tested under load monthly to ensure reliability in the event of a power outage. The current 8 year old load bank tester is no longer supported by the manufacturer which limits the availability of repair parts.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Flouride Meter
**ACCOUNT #** 423.9002.536.616044

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 2,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Lime Softening Plant, Operator's Lab, Building C

**PROJECT DESCRIPTION**
Fluoride meter to measure fluoride concentration in water.

**JUSTIFICATION**
The current fluoride meter is has high incidence of failure rate and requires replacement.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant SCADA Replacement
**ACCOUNT #**

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 350,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Supervisory Control and Data Acquisition (SCADA) Replacement. Replace 37 Remote Telemetry Units located at well and pumping facilities. Upgrade associated HMI software integration.

**JUSTIFICATION**
The SCADA system enables staff to monitor and control treatment facilities, wells and other remote equipment and facilities. This replacement is necessary due to obsolescence of hardware and software, cyber security concerns as well as reliability issues. Future security requirements cannot be met with existing hardware.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Caustic Tank Replacement
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 65,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Water Treatment Plant Caustic Tank Replacement.

**JUSTIFICATION**
Current 25 year old 10,000 gallon Caustic storage tank is at the end of it lifecycle and requires replacement to maintain environmental compliance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Flouride Tank Replacement
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 20,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Water Treatment Plant Flouride Tank Replacement.

**JUSTIFICATION**
Current 5600 gallon Flouride storage tank is at the end of it lifecycle and requires replacement to maintain environmental compliance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Pipe Painting Filter Bays
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 150,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant Filter Bays

**PROJECT DESCRIPTION**
Painting of Water Treatment Plant Pipe Filter Bays.

**JUSTIFICATION**
Routine painting for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Exterior Painting of Buildings
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 100,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Water Treatment Plant Exterior Painting of Buildings.

**JUSTIFICATION**
Routine painting for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Interior Ceiling Coating of RO Plant
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 75,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant RO Plant

**PROJECT DESCRIPTION**
Water Treatment Plant Interior Ceiling Coating of RO Plant.

**JUSTIFICATION**
Routine painting for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Slaker Room Floor Epoxy Coating Repair
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant Slaker Room

**PROJECT DESCRIPTION**
Water Treatment Plant Slaker Room Floor Epoxy Coating Repair

**JUSTIFICATION**
Routine painting for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Door Replacement
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 60,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Water Treatment Plant door replacement.

**JUSTIFICATION**
Replacement of 9 doors is required for continued protection of assets.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Ground Storage Reservoir Painting (3)
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 85,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Painting of 3 ground storage reservoirs at the Water Treatment Plant.

**JUSTIFICATION**
Routine painting for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Treatment

**PROJECT NAME** Water Treatment Plant Pressure Washer
**ACCOUNT #** 423.9002.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 2,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Water Treatment Plant pressure water.

**JUSTIFICATION**
The current 18 year old pressure washer has reached the end of its life cycle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Watewater Reuse High Service Pumps
**ACCOUNT #** 423.9004.536.610371

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 161,384

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Reuse High Service Pumps

**JUSTIFICATION**
The Reclaimed Water System utilizes 3 High Service Pumps to distribute water to the end customers. The existing 22 year old pumps are at the end of their service life and require refurbishment. The project includes replacement of pump bowl assemblies and refurbishment of the reamainder of the components. The completed project will produce higher operating efficiencies, reliability and lower cost of ownership.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Reuse SCADA System
**ACCOUNT #** 423.9004.536.610396

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 130,485

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replace obsolete radios, antennas and appurtenances for the reuse Supervisory Control and Data Acquisition (SCADA) System.

**JUSTIFICATION**
The Supervisory Control and Data Acquisition system is used to control systems and collect data at various sites throughout the reclaimed water distribution system. The existing system, installed in 1991 is obsolete and no longer servicable. The proposed system will provide improve data collection and control to enable optimizing system operations.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Reuse Meters
**ACCOUNT #** 423.9004.536.611334

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 7,500 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement/repair of reuse meters.

**JUSTIFICATION**
Reuse system meters are replaced or repaired as warranted.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Reuse Transfer Pumps
**ACCOUNT #** 423.9004.536.611371

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 90,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement and Refurbishment of Reuse Transfer Pumps

**JUSTIFICATION**
The Reclaimed Water System utilizes 4 Transfer Pumps to distribute water within the plant. The existing 22 year old pumps are at the end of their service life and require refurbishment. The project includes replacement of 2 pump bowl assemblies and refurbishment of the reamainder of the components. The completed project will produce higher operating efficiencies, reliability and lower cost of ownership.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Pump and Motor Replacement
**ACCOUNT #** 423.9004.536.614009

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 5,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Pump and Motor Replacement at the Wastewater Treatment Plant

**JUSTIFICATION**
Normally, pumps are repaired and costs are covered under appropriate operating funds. However, occasionally, pumps and/or motors need to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Electrical Panel Replacement
**ACCOUNT #** 423.9004.536.614010

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 7,500 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Electrical equipment replacement at the Wastewater Reuse Plant.

**JUSTIFICATION**
Normally, electrical equipment is repaired and costs are covered under appropriate operating funds. However, occasionally, electrical equipment needs to be replaced instead of repaired. To better reflect this capital expense, this line item has been established.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** High Service Pump (Jockey Pump)
**ACCOUNT #** 423.9004.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 35,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Reuse Plant high service pump (Jockey pump).

**JUSTIFICATION**
Installation of a more efficient small pump to reduce energy costs during low flow conditions.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Air Compressor Replacement
**ACCOUNT #** 423.9004.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 45,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Reuse Plant air compressor replacement.

**JUSTIFICATION**
The current air compressor will reach the end of its life cycle. Current technology also affords higher efficiencies as well as improved reliability.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Wastewater Reuse Ground Storage Tank Painting (1)
**ACCOUNT #** 423.9004.536.616045

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 35,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Reuse Plant Storage Tank Painting

**JUSTIFICATION**
Routine recoating for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Reuse

**PROJECT NAME** Reclaimed Water PLC Replacement
**ACCOUNT #** 423.9004.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Wastewater Reuse Plant PLC Replacement

**JUSTIFICATION**
The PLC controls all automated functions and provides data for Reclaimed Water Treatment Plant. The existing 24 year old unit is at the end of its lifecyle and is experiencing reliability issues. The proposed replacement will enable more advance feature resulting in better plant performance and utilization of staff.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Administration

**PROJECT NAME** Computers (2)
**ACCOUNT #** 423.9005.536.610390

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 5,600

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Administration's computers.

**JUSTIFICATION**
All units exceed maximum recommended lifecycle age and have legacy Windows XP operating system installed which poses security risks and is no longer supported by software and hardware vendors. This request is in accordance with Information Systems' PC Replacement Program.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Administration (Requested by Information Technology)

**PROJECT NAME** Replace Phone System
**ACCOUNT #** 423.9005.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 30,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Replace Siemens phone systems in the Police Department and Electrical T&D buildings that provides phone service to seven (7) City buildings.

**Note: Portion of cost allocated to Electric Utility and Water & Sewer Utility based on # of phone stations**

**JUSTIFICATION**
The existing system was installed in the fall of 1997 and is currently operating beyond it's original life expectancy. Currently the system is supported by a third party maintenance provider that specializes in supporting "legacy" phone systems and at this time the they have indicated that there are no plans in the immeadiate future to discontinue supporting the system. However as parts availability decreases repair times will increase. Because the vendor has supplied the City with onsite spare parts of critical key components replacement is not critical at this time however the system will eventually need to be replaced. At this time the system is currently meeting the City's needs.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Facility Maintenance

**PROJECT NAME** Computers (6)
**ACCOUNT #** 423.9007.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 10,500

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant and Water Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Computers

**JUSTIFICATION**
All units exceed maximum recommended lifecycle age and have legacy Windows XP operating system installed which poses security risks and is no longer supported by software and hardware vendors. This request is in accordance with Information Systems' PC Replacement Program.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Facility Maintenance

**PROJECT NAME** Pressure Washer
**ACCOUNT #** 423.9007.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 4,500

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Treatment Plant

**PROJECT DESCRIPTION**
Replacement of Maintenance Division's pressure washer.

**JUSTIFICATION**
Current 16 year old unit is not cost effective to repair.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Lift Station Pump Replacement
**ACCOUNT #** 423.9010.536.608361

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 30,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various locations at lift station sites.

**PROJECT DESCRIPTION**
Lift Station Pump Replacements

**JUSTIFICATION**
There are 248 pumps in lift stations that our department maintains. There pumps are serviced annually and repaired as needed. They have a life cycle of 10 - 15 years.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Trailer Mounted Pump Replacement
**ACCOUNT #** 423.9010.536.615024

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 40,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection Division.

**PROJECT DESCRIPTION**
Replacement of trailer mounted pumps in the Wastewater Collection Division.

**JUSTIFICATION**
The current trailer mounted pump has reached the end of its life cycle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** Water & Sewer
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Hybrid STEP System (Septic Tank Effluent Pump System)
**ACCOUNT #** 423.9010.536.615052

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,261,821

**GRANT FUNDING** $ 492,800
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection System.

**PROJECT DESCRIPTION**
A sewage collection system that uses a septic tank to contain and treat solids, a pump station to remove the clear effluent, and a drain field to act as a backup to the pump station for disposal of the effluent during power outages.

**JUSTIFICATION**
Reduce pollutant loads from septic systems that enter the Indian River Lagoon via groundwater.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** Water & Sewer
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Hybrid STEP System (Septic Tank Effluent Pump System) Customer Equipment
**ACCOUNT #** 423.9010.536.615053

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 1,565,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection System.

**PROJECT DESCRIPTION**
A sewage collection system that uses a septic tank to contain and treat solids, a pump station to remove the clear effluent, and a drain field to act as a backup to the pump station for disposal of the effluent during power outages.

**JUSTIFICATION**
Reduce pollutant loads from septic systems that enter the Indian River Lagoon via groundwater.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Electrical Panel Replacement
**ACCOUNT #** 423.9010.536.668361

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 25,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various lift station sites.

**PROJECT DESCRIPTION**
Electrical panel replacement program.

**JUSTIFICATION**
This is an ongoing program to replace lift station electrical panels as warranted. Typically, these electrical panels have a service life of 30 years. The City has 128 lift stations and we replace approximately 4 panels annually.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Gravity Sewer Rehabilitation
**ACCOUNT #** 423.9010.536.671361

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 300,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various gravity sewer sites.

**PROJECT DESCRIPTION**
Gravity Sewer Rehabilitation

**JUSTIFICATION**
This is our Department's ongoing program to evaluate sanitary sewer systems, document deficiencies and perform the necessary corrective actions.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Vacuum Truck Rehab
**ACCOUNT #** 423.9010.536.616046

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 140,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection Division.

**PROJECT DESCRIPTION**
Rehab of vacuum truck (91-29) in the Wastewater Collection Division.

**JUSTIFICATION**
This aging truck is used to clean gravity sewer systems and lift stations and is in need of rehab.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Wastewater Collection Dump Truck Replacement
**ACCOUNT #** 423.9010.536.616047

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 60,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection Division.

**PROJECT DESCRIPTION**
Replacement of Wastewater Collection dump truck.

**JUSTIFICATION**
This new dump truck will replace an existing aging dump truck (vehicle number 91-61) that has reached the end its life cycle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Service Trucks (2)
**ACCOUNT #** 423.9010.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 64,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection System.

**PROJECT DESCRIPTION**
Replacement of Wastewater Collection System service trucks.

**JUSTIFICATION**
Maintenance costs and reliability dictate replacement of existing service trucks which have reached the end of their lifecycle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Wastewater Collection

**PROJECT NAME** Computers (1)
**ACCOUNT #**

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 1,300

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Wastewater Collection

**PROJECT DESCRIPTION**
Replacement of Wastewater Collection Computer

**JUSTIFICATION**
All units exceed maximum recommended lifecycle age and have legacy Windows XP operating system installed which poses security risks and is no longer supported by software and hardware vendors. This request is in accordance with Information Systems' PC Replacement Program.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Water Distribution Meters
**ACCOUNT #** 423.9011.536.608334

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | X |
| Replace | X |

**TOTAL PROJECT COST** $ 60,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various site throughout the water distribution system.

**PROJECT DESCRIPTION**
Water Distribution Meters

**JUSTIFICATION**
Approximately 1000 5/8" thru 1" water meters in the water distribution system are replaced annually to assure accurate consumption and billing.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Line and Service Replacements
**ACCOUNT #** 423.9011.536.611331

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 250,000 ***annual***

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various site throughout the water distribution system.

**PROJECT DESCRIPTION**
Line and Service replacements throughout the Water Distribution System

**JUSTIFICATION**
This project is on-going and consists of the replacement of old galvanized, transite, and cast iron mains and service lines through out Water Distribution System.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Water Distribution Dump Truck
**ACCOUNT #** 423.9011.536.616048

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 60,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Will be used throughout the Water Distribution system.

**PROJECT DESCRIPTION**
Water Distribution dump truck.

**JUSTIFICATION**
This new dump truck will replace an existing aging dump truck (vehicle number 93-60) that has reached the end of its life cycle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Water Distribution Ground Storage Tank Painting (2)
**ACCOUNT #** 423.9011.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 65,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
South S.R. A1A

**PROJECT DESCRIPTION**
Water Distribution Ground Storage Tank Painting.

**JUSTIFICATION**
Routine recoating for aesthetics and asset protection.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Water Distribution Excavator (including Trailer & Jackhammer Attachment)
**ACCOUNT #** 423.9011.536.616049

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 64,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various locations throughout the water distribution and wastewater collection systems.

**PROJECT DESCRIPTION**
Water Distribution Excavator, including trailer and jackhammer attachment

**JUSTIFICATION**
For maintaining, repairing, and installating infrastructure throughout the water distribution and wastewater collection systems.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Service Trucks (3)
**ACCOUNT #** 423.9011.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 96,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Various locations throughout the water distribution and wastewater collection systems.

**PROJECT DESCRIPTION**
Three new Water Distribution service trucks.

**JUSTIFICATION**
Maintenance costs and reliability dictate replacement of existing service trucks which have reached the end of their lifecycle.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 423 - Water Sewer R/R
**DEPARTMENT** Water Distribution

**PROJECT NAME** Computers (5)
**ACCOUNT #** 423.9011.536._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 6,800

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Water Distribution Division.

**PROJECT DESCRIPTION**
Replacement of Water Distribution Division computers.

**JUSTIFICATION**
All units exceed maximum recommended lifecycle age and have legacy Windows XP operating system installed which poses security risks and is no longer supported by software and hardware vendors. This request is in accordance with Information Systems' PC Replacement Program.

# AIRPORT FUND

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# FUND 443: Airport Construction Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | Audited | | | | | |
| **FUND BALANCE FORWARD (OCTOBER 1)** | | **658,601** | | **395,661** | **2,089** | **31,523** | **160,423** | **389,403** | **180,883** |
| **REVENUES** | | | | | | | | | |
| **443.0000.331** | **FEDERAL GRANTS/CAPITAL** | | | | | | | | |
| 443.0000.331.010100 | WILDLIFE HAZARD MANAGEMENT PLAN (AIP 36) | - | 12,825 | 12,825 | - | - | - | - | - |
| 443.0000.331.010200 | AIRPORT MASTER PLAN (AIP 37) | 184,892 | - | 184,892 | - | - | - | - | - |
| 443.0000.331.010400 | REHABILITATE TAXIWAY C (AIP 39) DESIGN | 244,141 | - | 244,141 | - | - | - | - | - |
| 443.0000.331._____ | REHABILITATE TAXIWAY C (AIP 40) CONSTRUCTION | - | - | - | 4,114,000 | - | - | - | - |
| 443.0000.331._____ | REHABILITATE RWY 12R-30L (DESIGN) (AIP 41) | - | - | - | - | - | 450,000 | - | - |
| 443.0000.331._____ | REHABILITATE RWY 12R-30L (CONSTRUCTION) (AIP 42) | - | - | - | - | - | - | 2,025,000 | 2,025,000 |
| **443.0000.334** | **STATE GRANTS/CAPITAL** | | | | | | | | |
| 443.0000.334.010100 | CONST/MRK/LIGHT WEST GA APRON PHASE III (422489) | 1,992,028 | - | 1,992,028 | - | - | - | - | - |
| 443.0000.334.010200 | WILDLIFE HAZARD MANAGEMENT PLAN (430487) | - | 14,705 | 14,705 | - | - | - | - | - |
| 443.0000.334.010400 | AIRPORT MASTER PLAN (423952) | 84,112 | - | 84,112 | - | - | - | - | - |
| 443.0000.334.010500 | REDEVELOP CORE COMMERCIAL PARK (429707) | 272,826 | - | 272,826 | - | - | - | - | - |
| 443.0000.334.010700 | REHABILITATE TAXIWAY C (430941) | 99,750 | (85,021) | 14,729 | 713,871 | - | - | - | - |
| 443.0000.334._____ | EXTEND/MARK/LIGHT TWY E-EAST OF RWY 4 (434602) | 200,000 | (120,000) | 80,000 | 1,520,000 | - | - | - | - |
| 443.0000.334._____ | REHABILITATE NORTH APRON (_____) | 200,000 | (120,000) | 80,000 | 1,420,000 | - | - | - | - |
| 443.0000.334._____ | AIRPORT SECURITY IMPROVEMENTS (AIR SERVICE) | | | | 500,000 | - | - | - | - |
| 443.0000.334._____ | REHABILITATE T-HANGAR BUILDINGS (_____) | - | - | - | 400,000 | 400,000 | - | - | - |
| 443.0000.334._____ | REHABILITATE UTILITIES CPV MH PARK (433543) | - | - | - | - | 150,000 | - | - | - |
| 443.0000.334._____ | RECONSTRUCT CENTER APRON (431034) | - | - | - | - | - | - | 800,000 | 800,000 |
| 443.0000.334._____ | REHABILITATE RWY 12R-30L (DESIGN) (433544) | - | - | - | - | - | 25,000 | - | - |
| 443.0000.334._____ | REHABILITATE RWY 12R-30L (CONSTRUCTION) (434636) | - | - | - | - | - | - | 112,500 | 112,500 |
| 443.0000.334._____ | REHABILITATE TWY B (425751) | - | - | - | - | - | 480,000 | 480,000 | - |
| 443.0000.334._____ | REHABILITATE SOUTHWEST APRON (433545) | - | - | - | - | - | - | 600,000 | - |
| 443.0000.383.000100 | CAPITAL LEASE PROCEEDS (FLEET VEHICLE LEASE PURCHASE) | - | - | - | 25,400 | 25,500 | 22,500 | - | - |
| 443.0000.389.800000 | LOCAL PARTNERSHIP (2 FBOs) | 285,840 | 125,412 | 411,252 | 411,252 | - | - | - | - |
| 443.0000.389.001000 | NON OPERATING XFR FROM AIRPORT FUND | 380,000 | 10,000 | 390,000 | 775,000 | 390,000 | 390,000 | 390,000 | 390,000 |
| **Total Revenues** | | **3,943,589** | **(162,080)** | **3,781,510** | **9,879,522** | **965,500** | **1,367,500** | **4,407,500** | **3,327,500** |

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

# FUND 443: Airport Construction Fund

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | | | | |
| 443.4000.542.612003 | CONST/MRK/LIGHT WEST GA APRON PHASE III | 2,490,031 | - | 2,490,031 | - | - | - | - | - |
| 443.4000.542.612004 | WILDLIFE HAZARD MANAGEMENT PLAN | - | 31,740 | 31,740 | - | - | - | - | - |
| 443.4000.542.613002 | AIRPORT MASTER PLAN | 297,735 | - | 297,735 | - | - | - | - | - |
| 443.4000.542.613003 | REDEVELOP CORE COMMERCIAL PARK | 545,652 | - | 545,652 | - | - | - | - | - |
| 443.4000.542.615032 | REHABILITATE TAXIWAY C | 439,141 | (165,542) | 273,599 | 5,169,137 | - | - | - | - |
| 443.4000.542.616020 | EXTEND/MARK/LIGHT TWY E-EAST OF RWY 4 | 250,000 | (150,000) | 100,000 | 1,900,000 | - | - | - | - |
| 443.4000.542.616021 | REHABILITATE NORTH APRON | 250,000 | (150,000) | 100,000 | 1,625,000 | - | - | - | - |
| 443.4000.542.616021 | TERMINAL RENOVATIONS & EQUIPMENT | - | 336,325 | 336,325 | - | - | - | - | - |
| 443.4000.542._____ | AIRFIELD SECURITY IMPROVEMENTS (AIR SERVICE) | | | | 625,000 | - | - | - | - |
| 443.4000.542._____ | REHABILITATE T-HANGAR BUILDINGS | - | - | - | 500,000 | 500,000 | - | - | - |
| 443.4000.542._____ | CAPITAL LEASE-PURCHASE (FLEET VEHICLES) | - | - | - | 25,400 | 25,500 | 22,500 | - | - |
| 443.4000.542._____ | FLEET VEHICLE LEASE-PURCHASE ANNUAL DEBT SERVICE | - | - | - | 5,550 | 11,100 | 16,020 | 16,020 | 16,020 |
| 443.4000.542._____ | REHABILITATE UTILITIES CPV MH PARK | - | - | - | - | 300,000 | - | - | - |
| 443.4000.542._____ | RECONSTRUCT CENTER APRON | - | - | - | - | - | - | 1,000,000 | 1,000,000 |
| 443.4000.542._____ | REHABILITATE RWY 12R-30L (DESIGN) | - | - | - | - | - | 500,000 | - | - |
| 443.4000.542._____ | REHABILITATE RWY 12R-30L (CONSTRUCTION) (434636) | - | - | - | - | - | - | 2,250,000 | 2,250,000 |
| 443.4000.542._____ | REHABILITATE TWY B (425751) | - | - | - | - | - | 600,000 | 600,000 | - |
| 443.4000.542._____ | REHABILITATE SOUTHWEST APRON (433545) | - | - | - | - | - | - | 750,000 | - |
| **Total Expenditures & Transfers** | | **4,272,559** | **(97,477)** | **4,175,082** | **9,850,087** | **836,600** | **1,138,520** | **4,616,020** | **3,266,020** |
| Excess (Deficiency) of Revenues over Expenditures | | (328,970) | (64,603) | (393,572) | 29,435 | 128,900 | 228,980 | (208,520) | 61,480 |
| **ENDING FUND BALANCE (SEP 30)** | | **329,631** | | **2,089** | **31,523** | **160,423** | **389,403** | **180,883** | **242,363** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE TAXIWAY C
**ACCOUNT #** 443.4000.542.615032

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 5,440,404

**GRANT FUNDING**

| | | |
|---|---|---|
| Amount | $ 4,358,140 | $ 728,600 |
| Source/Agency | FAA ($244,140 - FY 16 & 4,114,000 - FY17) | FDOT (14,729.43 FY 16 & 713,870.57 FY 17) |

**PROJECT LOCATION**
Airport - Taxiway C

**PROJECT DESCRIPTION**
Rehabilitate (re-pave and re-mark) Taxiway C which serves RWY 12R/30L (primary runway) at VRB.
Design FY15-16 and Construction FY16-17.

**JUSTIFICATION**
Runway 12R/30L is the primary runway at VRB. TWY C is about 7300 feet long and 50 feet wide, serving the primary runway. TWY C was crack sealed and a small section was overlayed in 2010, but the entire taxiway needs to be rehabilitated by 2017, including run-up areas and connectors.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** EXTEND/MARK/LIGHT TWY E-EAST OF RWY4
**ACCOUNT #** 443.4000.542.616020

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 2,000,000

**GRANT FUNDING**

| | |
|---|---|
| Amount | $ 1,600,000 |
| Source/Agency | FDOT ($80,000 - FY 16 & $1,520,000 - FY17) |

**PROJECT LOCATION**
Taxiway E- East of Runway 4

**PROJECT DESCRIPTION**
Project is proposed to extend existing Taxiway E east to the end of the main runway (Airport North end) for improved traffic flow and increased capacity.

**JUSTIFICATION**
This is a capacity project envisioned in the 2000-2020 Airport Master Plan to allow build-out of the interior section of the Airport. Extending Taxiway E to the east would allow two things: 1) aircraft traffic to access the Airport North hangar and FBO development area without crossing the main runway, and 2) development potential for interior airport land for aviation businesses and facilities. NOTE: This project was confirmed in the 2016 Airport Master Plan.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE NORTH APRON
**ACCOUNT #** 443.4000.542.616021

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 1,875,000

**GRANT FUNDING**

| | |
|---|---|
| Amount | $ 1,500,000 |
| Source/Agency | FDOT ($80,000 - FY 16 & $1,420,000 - FY17) |

**PROJECT LOCATION**
North Ramp Apron

**PROJECT DESCRIPTION**
This project proposes to overlay Airport North Ramp area which serves up to 10 hangars and associated aircraft. Also includes the remarking of RWY 12R-30L full length.

**JUSTIFICATION**
The ramp are has not been overlayed since approximately 1994. A seal coat was added to the pavement in approximately 2002, but the entire ramp now needs to be milled, crack-sealed, and overlayed with at least 1 inch of asphaltic concrete.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** AIRPORT SECURITY IMPROVEMENTS (AIR SERVICE)
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | |

**TOTAL PROJECT COST** $ 625,000

**GRANT FUNDING**
Amount $ 500,000 FY17
Source/Agency FDOT

**PROJECT LOCATION**
Various locations around the Airfield.

**PROJECT DESCRIPTION**
Project will include additional gates and fencing as required by TSA around the terminal and airfield tenant areas, including Piper Aircraft, along with upgrades to security equipment (Secure Identification Display Area systems, cameras, and 24 hour surveillance monitoring).

**JUSTIFICATION**
Now that Vero Beach Regional Airport offers Commercial Air Service, further improvements to the security of the airfield are needed to meet TSA Security Program requiremtns under 49 CFR 1542.103. Security Improvements will allow for anticipated expansion of services by the airline(s) (i.e., more flights, more destinations). Economic Impact for the first year of expanded service is estimated to be over $14M (source: SIXEL EIS 2016).

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE T-HANGAR BUILDINGS
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 1,000,000

**GRANT FUNDING**

Amount $ 800,000 FY17 & FY18
Source/Agency FDOT

**PROJECT LOCATION**
T-Hangar Complex

**PROJECT DESCRIPTION**
This project is intended to improve or modify hangar doors, repair and/or replace roofing, improve lighting and markings in T-Hangar complex.

**JUSTIFICATION**
Evaluate condition of existing T-Hangar buildings. Repairs, replacement and /or modifications will be as facilitated as necessary.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** Airport Light Vehicle Lease-Purchase Acquisition / Debt Service
**ACCOUNT #** 443.4000.542._____ / 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | X |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 73,400

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
Various

**PROJECT DESCRIPTION**
Replacement of current Airport fleet vehicles using capital lease-purchase per attached replacement schedule.

**JUSTIFICATION**
By using a lease-purchase program the City Garage predicts that over a 10 year period the City will save approximately $800,000 City-wide over the current practice of keeping vehicles for 15 years. Savings will be achieved through reductions in maintenance, repairs, fuel usage and increased value when vehicles are sold.

## Airport 5 Year Lease-Purchase Vehicle Replacement Schedule

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Purchase Price | Annual Lease Debt Service | Cumulative Lease Debt Service |
|---|---|---|---|---|---|---|---|---|---|
| NONE IN 2015 | | | | | | | | $0.00 | $0.00 |
| NONE IN 2016 | | | | | | | | $0.00 | $0.00 |
| 12-A37 | Airport | 3/4 Ton Pickup Reg 4x2 | 2004 | FORD F250 SD | LT UTILITY 3/4T | 2017 | $25,400 | $5,550 | $5,550 |
| 10-A40 | Airport | Mid Size SUV 4x2 | 2006 | FORD EXPLORER | SPORT UTILITY | 2018 | $25,500 | $5,550 | $11,100 |
| 12-A46 | Airport | 1/2 Ton Pickup Reg 4x2 | 2008 | FORD F150 | LT PICKUP 1/2T | 2019 | $22,500 | $4,920 | $16,020 |
| NONE IN 2020 | | | | | | | | $0.00 | $16,020 |
| NONE IN 2021 | | | | | | | | $0.00 | $16,020 |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE UTILITIES CPV MH PARK
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 300,000

**GRANT FUNDING**

Amount $ 150,000 FY18
Source/Agency FDOT

**PROJECT LOCATION**
Citrus Park Village

**PROJECT DESCRIPTION**
Repair/replace existing sewer and some electric utilities on site for 75-unit mobile home park development.

**JUSTIFICATION**
Original system needs to be replaced due to normal age and use.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** RECONSTRUCT CENTER APRON
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 2,000,000

**GRANT FUNDING**

Amount $ 1,600,000 FY 20 & 21
Source/Agency FDOT

**PROJECT LOCATION**
Center Apron is in front of the Terminal Building

**PROJECT DESCRIPTION**
Reconstruct center general aviation aircraft parking apron east of terminal building and a small section just west of the terminal building.

**JUSTIFICATION**
This section of apron has reached the end of its useful life and needs total reconstruction. NOTE: Pavement was rated poor to fair in FDOT 2011 pavement evaluation and is currently being re-evaluated by FDOT.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE RUNWAY 12R-30L (DESIGN)
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 500,000

**GRANT FUNDING**

| | | | |
|---|---|---|---|
| Amount | $ 450,000 | $ 25,000 | FY19 |
| Source/Agency | FAA | FDOT | |

**PROJECT LOCATION**
Runway 12R-30L

**PROJECT DESCRIPTION**
Mill and overlay main runway (12R-30L).

**JUSTIFICATION**
This project is aniticpated due to age of runway in 2018. Runway was last overlaid in 2004. Under Part 139, Section 139.309, the safety area is required to be maintained. Design only is anticipated for 2017, to include runway safety areas and taxiway connectors.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE RUNWAY 12R-30L (CONSTRUCTION)
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 4,500,000

**GRANT FUNDING**

| | | | |
|---|---|---|---|
| Amount | $ 4,050,000 | $ 225,000 | FY20 & FY21 |
| Source/Agency | FAA | FDOT | |

**PROJECT LOCATION**
Runway 12R-30L

**PROJECT DESCRIPTION**
Mill and overlay main runway (12R-30L).

**JUSTIFICATION**
Rehabilitate main runway 12R/30L (7,314' x 100') including new LED lighting, re-marking, upgrade navigational aids, and improvement to safety areas.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE TAXIWAY B
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 1,200,000

**GRANT FUNDING**

Amount $ 960,000 FY19 & FY20
Source/Agency FDOT

**PROJECT LOCATION**
Taxiway B

**PROJECT DESCRIPTION**
Taxiway B serves 3 full-service Fixed Base Operators (FBOs) and 1 Specialized Aviation Service Operator (SASO). The taxiway is about 2,100 feet long and 35 feet wide and has 3 connectors. Milling of entire length with a two-inch overlay is proposed. Marking and lighting renonvation will complete the project.

**JUSTIFICATION**
2011 FDOT PCI reports indicated that Taxiway B may need milling and overlay by 2018.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 443 - AIRPORT CONSTRUCTION
**DEPARTMENT** AIRPORT

**PROJECT NAME** REHABILITATE SOUTHWEST APRON
**ACCOUNT #** 443.4000.542._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 750,000

**GRANT FUNDING**

Amount $ 600,000 FY20
Source/Agency FDOT

**PROJECT LOCATION**
Southwest Apron - Flight Safety Apron

**PROJECT DESCRIPTION**
This project proposes to rehablitiate about 550,000 sf of general aviation aircraft parking apron located at the Flight Safety Academy site. Includes milling and overlay, marking, and tie-downs as needed.

**JUSTIFICATION**
This area of apron has 2011 PCI readings ranging from 56-70.

# MARINA FUND

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

## FUND 451: Marina

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| | | | | Audited | | | | | |
| **CASH & INVESTMENTS BALANCE FORWARD (OCTOBER 1)** | | **70,763** | **-** | **(6,933)** | **32,533** | **34,988** | **274,988** | **389,988** | **389,988** |
| NET CASH AFTER OPERATING ACTIVITES/TRANSFERS | | 4,825 | 56,055 | 60,880 | 455 | 340,000 | 340,000 | - | - |
| 451.0000.3 | TRANSFER FROM GENERAL FUND - CAPITAL PROJECTS | | | | 92,000 | - | - | | |
| 451.0000.38x._____ | FL INLAND NAV DISTRICT (FIND) GRANTS | 12,000 | - | 12,000 | 40,000 | 60,000 | - | - | - |
| **TOTAL CASH AVAILABLE FOR CAPITAL EXPENDITURES** | | 16,825 | 56,055 | 72,880 | 132,455 | 400,000 | 340,000 | - | - |
| **CAPITAL EXPENDITURES** | | | | | | | | | |
| 451.4100.575._____ | DRY STORAGE OFFICE ROOF REPLACEMENT | - | - | - | 50,000 | - | - | - | - |
| 451.4100.575.603001 | CENTER DOCK REPLACEMENT | 25,000 | - | 25,000 | 80,000 | 120,000 | - | - | - |
| 451.4100.575.615001 | DRYSTACK ROOF PAINTING | 5,000 | - | 5,000 | - | - | - | - | - |
| 451.4100.575.6____ | RESTROOM/LAUNDRY BUILDING IMPROVEMENTS | - | - | - | - | 15,000 | - | - | - |
| 451.4100.575.615002 | UPDATE/REMODEL NORTHERN RESTROOMS | - | 3,414 | 3,414 | - | 25,000 | 25,000 | - | - |
| 451.4100.575._____ | FORKLIFT REPLACEMENT | - | - | - | - | - | 200,000 | - | - |
| Total Expenditures | | 30,000 | 3,414 | 33,414 | 130,000 | 160,000 | 225,000 | - | - |
| Excess (Deficiency) of Cash over Expenditures | | (13,175) | 52,641 | 39,466 | 2,455 | 240,000 | 115,000 | - | - |
| **ENDING CASH BALANCE (SEPTEMBER 30)** | | **57,588** | | **32,533** | **34,988** | **274,988** | **389,988** | **389,988** | **389,988** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 451 - Marina
**DEPARTMENT** MARINA

**PROJECT NAME** Dry Storage Office Roof Replacement
**ACCOUNT #** 451.4100.575.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 50,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Marina Dry Storage Complex

**PROJECT DESCRIPTION**
Replace the roof at the Dry Storage Office are used as rental space

**JUSTIFICATION**
The roof has reached the end of its service life and has been patched many times to try and stop leaks.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 451 - Marina
**DEPARTMENT** MARINA

**PROJECT NAME** CENTER DOCK REPLACEMENT
**ACCOUNT #** 451.4100.575.603001

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 200,000

**GRANT FUNDING**
Amount $ 100,000
Source/Agency Florida Inland Navigation District (FIND)

**PROJECT LOCATION**
3611 Rio Vista Blvd.

**PROJECT DESCRIPTION**
Replace existing dock pilings, stringers and decking from under the dockhouse eastward to the upland.

**JUSTIFICATION**
Dock is near end of useful life and last renovations on the main dock were 30 years ago. Safety would begin to become a concern.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 451 - Marina
**DEPARTMENT** MARINA

**PROJECT NAME** Restroom/Laundry Building Improvements
**ACCOUNT #** 451.4100.575.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 15,000

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
Marina Restroom/Laundry Building

**PROJECT DESCRIPTION**
Replace damaged wood siding, facia/soffit and paint the exterior of the building.

**JUSTIFICATION**
The Restroom Building needs to be painted as part of regular ongoing maintenance.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 451 - Marina
**DEPARTMENT** MARINA

**PROJECT NAME** Update/Remodel Northern Restrooms
**ACCOUNT #** 451.4100.575.6_____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | X |
| Replace | |

**TOTAL PROJECT COST** $ 53,414

**GRANT FUNDING**
Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
North Restroom/Shower

**PROJECT DESCRIPTION**
Remodel one restroom each year

**JUSTIFICATION**
The restrooms and showers are in poor condition and in need of a remodel to keep our facility a desireable destination for boaters.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 15-16

**FUND** 451 - Marina
**DEPARTMENT** MARINA

**PROJECT NAME** FORKLIFT REPLACEMENT
**ACCOUNT #** 451.4100.575._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | X |

**TOTAL PROJECT COST** $ 200,000

**GRANT FUNDING**

Amount $ -
Source/Agency N/A

**PROJECT LOCATION**
3599 Rio Vista Blvd.

**PROJECT DESCRIPTION**
Replace existing forklift.

**JUSTIFICATION**
The existing Wiggins Marina Bull was built in 1996. Although it is still serviceable, it will become harder to find parts. We do not have a spare forklift as most facilities do, so it is important that we are able to remain in service. The estimated cost is for a new vehicle. There are used vehicle and leasing options, however our machine is a short wheel base built to operate in the small aisle space we have.

# SOLID WASTE FUND

**CITY OF VERO BEACH**
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

## FUND 461: Solid Waste

| Account Number | Account Name | FY 15-16 ORIGINAL BUDGET | FY 15-16 BUDGET INCREASE (DECREASE) | AMENDED FY 15-16 BUDGET | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 |
|---|---|---|---|---|---|---|---|---|---|
| **CASH & INVESTMENTS BALANCE FORWARD (OCTOBER 1)** | | **722,230** | **-** | **1,119,169** | **718,906** | **853,320** | **686,969** | **674,220** | **501,471** |
| NET CASH AFTER OPERATING ACTIVITES/TRANSFERS | | 285,458 | (5,158) | 280,300 | 388,949 | 300,000 | 300,000 | 300,000 | 300,000 |
| 461.0000.383.000100 | CAPITAL LEASE PROCEEDS (VEHICLE LEASE-PURCHASE) | - | - | - | 46,902 | 25,895 | 28,485 | - | - |
| **TOTAL CASH AVAILABLE FOR CAPITAL EXPENDITURES** | | 285,458 | (5,158) | 280,300 | 435,851 | 325,895 | 328,485 | 300,000 | 300,000 |
| **CAPITAL EXPENDITURES** | | | | | | | | | |
| 461.3308.534.613001 | SOLID WASTE VEHICLE REPLACEMENT | 450,000 | 229,263 | 679,263 | 241,000 | 450,000 | 290,000 | 450,000 | 250,000 |
| 461.3308.534.600103 | COMPUTERS | 1,300 | - | 1,300 | 3,000 | - | - | - | - |
| 461.3308.534._____ | SOLID WASTE LIGHT VEHICLE LEASE-PURCHASE ACQUISITION | - | - | - | 46,902 | 25,895 | 28,485 | - | - |
| 461.3308.534._____ | SOLID WASTE LIGHT VEHICLE LEASE-PURCHASE DEBT SERVICE | - | - | - | 10,535 | 16,351 | 22,749 | 22,749 | 22,749 |
| Total Expenditures | | 451,300 | 229,263 | 680,563 | 301,437 | 492,246 | 341,234 | 472,749 | 272,749 |
| Excess (Deficiency) of Cash over Expenditures | | (165,842) | (234,421) | (400,263) | 134,414 | (166,351) | (12,749) | (172,749) | 27,251 |
| **ENDING CASH BALANCE (SEPTEMBER 30)** | | **556,388** | | **718,906** | **853,320** | **686,969** | **674,220** | **501,471** | **528,722** |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 461 - Solid Waste
**DEPARTMENT** Public Works

**PROJECT NAME** Solid Waste Vehicle Replacement (Replace Garbage Trucks)
**ACCOUNT #** 461.3308.534.613001

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** Annual - See attached schedule

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace Garbage trucks.

**JUSTIFICATION**
The trucks will have exceeded the normal years of service and begin having more mechanical breakdowns which reduces our ability to provide timely service to our customers.

# Solid Waste 5 year Purchase Replacement Schedule

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Purchase Price |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | | | | | | |
| 538 | Solid Waste | Front Loader | 2003 | Mack | LE613 | 2017 | $241,000 |
| | | | | | | | |
| 536 | Solid Waste | Rear Loader | 2002 | Crane Carrier | LET 2 | 2018 | $225,000 |
| 533 | Solid Waste | Rear Loader | 2004 | Crane Carrier | LET 2 | 2018 | $225,000 |
| | | | | | | | |
| 544 | Solid Waste | Front Loader | 2005 | Mack | LE613 | 2019 | $250,000 |
| 535 | Solid Waste | Stake Body Flat Bed | 2002 | Ford | F-450 | 2019 | $40,000 |
| 547 | Solid Waste | Rear Loader | 2006 | Crane Carrier | LET 2-4 | 2020 | $225,000 |
| 551 | Solid Waste | Rear Loader | 2009 | Crane Carrier | LET 2-4 | 2020 | $225,000 |
| 554 | Solid Waste | Front Loader | 2014 | Mack | LE613 | 2021 | $250,000 |

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 461 - Solid Waste
**DEPARTMENT** Public Works

**PROJECT NAME** Computers
**ACCOUNT #** 461.3308.534.600103

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** $ 3,000

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**

Replace (2) XP desktop PC's that are out of warranty.

**JUSTIFICATION**
Existing PC's is out of warranty.

# CITY OF VERO BEACH
# CAPITAL EXPENDITURE REQUEST
# FISCAL YEAR 16-17

**FUND** 461 - Solid Waste
**DEPARTMENT** Public Works

**PROJECT NAME** Solid Waste Light Vehicle Lease-Purchase Acquisition / Debt Service
**ACCOUNT #** 461.3308.534._____

**TYPE OF EXPENSE**

| | |
|---|---|
| New | |
| Repair/Refurbish | |
| Replace | x |

**TOTAL PROJECT COST** See attached schedule

**GRANT FUNDING**
Amount $ -
Source/Agency

**PROJECT LOCATION**
N/A

**PROJECT DESCRIPTION**
Replace existing light vehicles through a lease-purchase program per attached schedule.

**JUSTIFICATION**
By using a lease-purchase program we predict that over a 10 year period the City will save approximately $800,000 City-wide over the current practice of keeping vehicles for 15 years. Savings will be achieved through reductions in maintenance, repairs, fuel usage and increased value when vehicles are sold.

# Solid Waste 5 year Lease-Purchase Replacement Schedule

| Vehicle # | Department | Current Vehicle Type | Year | Make | Model | Replacement Year | Replaced with | Estimated Purchase Price | Estimated Annual Lease-Purchase Debt-Service | Cumulative Lease-Purchase Debt Service (including prior year's) |
|---|---|---|---|---|---|---|---|---|---|---|
| 12-531 | Solid Waste | 1/2 Ton Pickup Reg 4x2 | 2000 | FORD F150 | LT PICKUP 1/2T | 2017 | LT PICKUP 1/2T | 23,451 | | |
| 12-539 | Solid Waste | 1/2 Ton Pickup Reg 4x2 | 2003 | FORD F150 | LT PICKUP 1/2T | 2017 | LT PICKUP 1/2T | 23,451 | | |
| | | | | | Subtotal | | | 46,902 | 10,535 | 10,535 |
| 12-543 | Solid Waste | 1/2 Ton Pickup Reg 4x2 | 2005 | TOYOTA TUNDRA | LT PICKUP 1/2T | 2018 | LT PICKUP 1/2T | 25,895 | 5,816 | 16,351 |
| 12-545 | Solid Waste | 1/2 Ton Pickup Reg 4x2 | 2006 | CHEVROLET | 1500 SL PICKUP | 2019 | LT PICKUP 1/2T | 28,485 | 6,398 | 22,749 |
| NONE IN 2020 | | | | | | | | | - | 22,749 |
| NONE IN 2021 | | | | | | | | | - | 22,749 |