

**CITY OF VERO BEACH, FLORIDA
SEPTEMBER 7, 2010 3:00 P.M.
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

A G E N D A

1. CALL TO ORDER

- A. Roll Call
- B. Invocation – Rabbi Michael Birnholtz/Temple Beth Shalom
- C. Pledge of Allegiance

2. PRELIMINARY MATTERS

- A. Agenda Additions, Deletions, and Adoption
- B. Proclamations
 - 1. National Sickle Cell Awareness Month – September 2010
 - 2. Constitution Week – September 17-23, 2010
- C. Public Comment
 - 1. Mr. Ken Bennett to speak on Airport Matters
- D. Adoption of Consent Agenda
 - 1. Regular City Council Minutes – August 17, 2010
 - 2. Special Call City Council Minutes – August 16, 2010
 - 3. Award of Bid No. 280-10/CSS – Supply of Unleaded Gasoline and Diesel Fuel to the Marina
 - 4. Reduction of Retainage from 10% to 5% for Interstate Engineering Corp.
 - 5. Ratification of Teamsters Contract

(The matters listed on the consent agenda will be acted upon by the City Council in a single vote unless any Councilmember requests that any specific item be considered separately.)

3. PUBLIC HEARINGS

- A) An Ordinance of the City of Vero Beach, Florida, providing the Levy of Ad Valorem Taxes for the Fiscal Year 2010-2011 at a Millage Rate of 2.1528 which equates to \$2.1528 per \$1,000 of Assessed Property Value.
- B) An Ordinance of the City of Vero Beach, Florida, Adopting the Annual Budget of the City for the Fiscal Year beginning October 1, 2010 and Ending September 30, 2011, appropriating funds for the Operating Expenses, Supplies, and Personnel, and otherwise appropriating funds for the efficient and effective operation of the Government of the City of Vero Beach and its Departments; such appropriations being from anticipated revenue; providing a means to amend the Annual Budget to carry forward the funding of Purchase Orders, Work Orders, and Grants outstanding as of September 30, 2010; providing a means to amend the Annual Budget to reflect Grants received after September 30, 2010; and authorizing the Transfer of Funds appropriated so long as the total combined appropriations shall not be increased thereby; providing an effective date.
- C) An Ordinance of the City of Vero Beach, Florida, abandoning all of that 7.5 foot wide alley lying North of Lots 1 through 12, between 21st Street and 22nd Street, of Conn Addition Subdivision.
- D) A Resolution of the City of Vero Beach, Florida, adopting a Revised Schedule of Fees for Use of Recreation Department Facilities and for Participation in Recreation Programs; providing for an Effective Date.
- E) An Ordinance of the City of Vero Beach, Florida, requested by Indian River Plaza, LLC, to amend the Official Zoning Map by Changing the Zoning designation from B-1, Planned Business Commercial District to C-1, Highway Oriented Commercial District for the property located generally South of the Southwest corner of the Intersection of US Highway No. 1 and 16th Place, in the City of Vero Beach, including all of Tracts I and II of Indian River Plaza, according to the plat recorded in Plat Book 10, Page 73, of the Public Records of Indian River County, Florida, containing 16.343 acres, more or less; and providing for an effective date.

4. RESOLUTIONS FOR ADOPTION WITHOUT PUBLIC HEARING

- A) A Resolution of the City of Vero Beach, Florida, amending the City of Vero Beach General Employee Retirement Plan as to Eligibility, Participation, Contributions and Retirement Benefits; providing for an Effective Date.

- B) A Resolution of the City of Vero Beach, Florida, Directing the City Manager to extend the Mandatory Budget-Required Furlough Leave Program for a Period of Time beginning October 1, 2010 and ending September 30, 2011, unless terminated earlier or extended by direction of the City Council; providing for an Effective Date.
- C) A Resolution of the City of Vero Beach, Florida, adopting the Military Leave Policy as an amendment to the City of Vero Beach Personnel Rules; providing for an Effective date.
- D) A Resolution of the City of Vero Beach, Florida, adopting the 2010 revised Indian River County Unified Local Mitigation Strategy; authorizing the Mayor, City Clerk and City Attorney to execute said agreement on the part of the City; providing for an Effective Date.

5. FIRST READINGS BY TITLE FOR ORDINANCES AND RESOLUTIONS THAT REQUIRE A FUTURE PUBLIC HEARING

- A) An Ordinance of the City of Vero Beach, Florida, Providing and Establishing Revisions to the Budget for the City of Vero Beach, Florida, for the period beginning October 1, 2009 and ending September 30, 2010, by increasing the General Fund by \$1,216,448; by increasing the One Cent Sales Tax Fund by \$6,994,783; by increasing the Electric Fund by \$9,172,719; by increasing the Water and Sewer Fund by \$366,877; by increasing the Airport Revenue Fund by \$650,282; by increasing the Marina Fund by \$122,100; by increasing the Solid Waste Fund by \$156,100; by increasing the Self Insurance Trust Fund by \$15,100; by increasing the Confiscated Property Trust Fund by \$7,200; all from Revised Revenue and Expenditure Estimates; by increasing the Debt Service Fund by \$2,500; by increasing the General Construction Fund by \$12,790,832; by increasing the Electric R&R Fund by \$2,622,719; by increasing the Water & Sewer R&R Fund by \$13,354,213; by increasing the Airport Construction Fund by \$4,221,768; by increasing the Recreation Fund by \$270,100; by increasing the Recreation Construction Fund by \$85,000; All From Revised Expenditure and Transfer Estimates.

6. CITY CLERK'S MATTERS

7. CITY MANAGER'S MATTERS

- A) Award of Contract to Dickerson Florida, Inc., to Rehabilitate Sections of Runway 11R-29L and Taxiway "C" (Bid No. 260-10/CSS); FDOT Project No. FP 428512-1-94-01; FAA AIP No. 3-12-0093-034-2010
- B) Work Order #1372-8 between URS Corporation and the City of Vero Beach; Rehabilitate Sections of Runway 11R/29L and Taxiway C

- C) Ranger Construction Industries, Inc., Change Order Number 3 to Replace Existing Taxiway Light Fixtures with New Light Emitting Diode (LED) Light Fixtures (FDOT #416303-1-94-01) – Contract #1495 (Bid #440-09/CSS)
- D) Deep Injection Well System – Clean Water State Revolving Fund Loan Program (SRF) – St. John’s River Water Management District (SJRWMD) – Recommendation of Final Acceptance and Payment, City of Vero Beach Project No. WS07013 (Bid No. 290-09/JV)

8. CITY ATTORNEY’S MATTERS

9. CITY COUNCIL MATTERS

A. Old Business

- 1. FEMA Audit – Requested by Councilmember Brian Heady
- 2. Ballot initiative for electric utility – Requested by Councilmember Brian Heady
- 3. Replacing vacancy in City Manager office – Requested by Councilmember Brian Heady
- 4. Reconsideration of presentation by Dr. Faherty and Glenn Heran – Requested by Councilmember Brian Heady
- 5. Still waiting for written answers from City Manager – Requested by Councilmember Brian Heady
- 6. Missing report from City Manager requested by Councilmember Daige – Requested by Councilmember Brian Heady
- 7. November Elections – Requested by Councilmember Brian Heady
- 8. 8/12/08 to be played and discussion to follow – Requested by Councilmember Brian Heady
- 9. Update on a Federal Lawsuit – Requested by Councilmember Brian Heady
- 10. Honest Services Fraud – Requested by Councilmember Brian Heady
- 11. Golf Course – Requested by Councilmember Brian Heady

B. New Business

- 1. City Attorney to give a report how much money has been spent up to date on the lawsuit filed by Councilmember Brian Heady – Requested by Councilmember Tom White
- 2. Move vested retirement date from 5 years back to 10 years – Requested by Councilmember Tom White
- 3. Utility Fact Information Sheet – Requested by Councilmember Ken Daige
- 4. Letter to FP&L – Requested by Councilmember Ken Daige
- 5. Water & Sewer Issues – Requested by Councilmember Brian Heady
- 6. City Parking – Requested by Councilmember Heady

10. INDIVIDUAL COUNCILMEMBERS' MATTERS

- A. Mayor Kevin Sawnick's Matters
 - 1. Correspondence
 - 2. Committee Reports
 - 3. Comments

- B. Vice Mayor Sabin Abell's Matters
 - 1. Correspondence
 - 2. Committee Reports
 - 3. Comments

- C. Councilmember Tom White's Matters
 - 1. Correspondence
 - 2. Committee Reports
 - 3. Comments

- D. Councilmember Brian Heady's Matters
 - 1. Correspondence
 - 2. Committee Reports
 - 3. Comments

- 1. FP&L and Public Business in the Public Eye
- 2. Liars, Cheats and Thieves
- 3. Bad Information = bad decisions

- E. Councilmember Ken Daige's Matters
 - 1. Correspondence
 - 2. Committee Reports
 - 3. Comments

11. ADJOURNMENT

Council Meetings will be televised on Channel 13 and replayed.

This is a Public Meeting. Should any interested party seek to appeal any decision made by Council with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings and that, for such purpose he may need to ensure that a record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the City's Americans with Disabilities Act (ADA) Coordinator at 978-4920 at least 48 hours in advance of the meeting.

**CITY OF VERO BEACH, FLORIDA
SEPTEMBER 7, 2010 3:00 P.M.
REGULAR CITY COUNCIL MINUTES
CITY HALL, COUNCIL CHAMBERS, VERO BEACH, FLORIDA**

1. CALL TO ORDER

A. Roll Call

Mayor Kevin Sawnick, present; Vice Mayor Sabin Abell, excused absence; Councilmember Tom White, present; Councilmember Brian Heady, present and Councilmember Ken Daige, present **Also Present:** James Gabbard, City Manager; Charles Vitunac, City Attorney and Tammy Vock, City Clerk

B. Invocation

Rabbi Michael Birnholtz, of Temple Beth Shalom, gave the invocation.

C. Pledge of Allegiance

The audience and the Council joined in the Pledge of Allegiance to the flag.

2. PRELIMINARY MATTERS

A. Agenda Additions, Deletions, and Adoption

The City Clerk requested that item 2D-5) "Ratification of Teamsters Contract" be pulled off of the consent agenda and placed under the City Manager's Matters as item 7-E).

Mr. White requested that items 9A-5), 7), and 8) be removed from the agenda. He said that these items have been brought up in the past and the questions have been answered. He made a motion to remove items 9A-5), 7), and 8) off of the agenda. Mayor Sawnick seconded the motion.

Mr. Heady asked Mr. White why he was removing item 9A-5) off of the agenda. Mr. White said because Mr. Heady received the transcript from that meeting and keeps asking the same questions. Mr. Heady said that he did not receive the transcript. He asked Mr. White again why he was removing 9A-5). Mr. White told him that this was an item that he needed to discuss with the City Manager. If the City Manager wants to give him a written answer that is up to him, so this should not be under City business. Mr. Heady said that his only dealings with the City Manager involve public business and as Mr. White knows he does business in the public eye. Mr. White said that is fine, but this item does not belong on the agenda. Mr. Heady told him that he was certainly entitled to his opinion. He just wanted to know why Mr. White wanted the item removed. He then asked about item 9A-7). Mr. White explained that for years any type of discussions about upcoming elections has never been discussed. That is something that does not fall

under the purview of the City Council and he feels that item should be removed. Mr. Heady explained that the City Council certainly does control the elections and they control what it is that they want to put on the ballot for the electors to have a choice to vote on. He thinks that is an appropriate discussion. That is not an election hearing. It is simply stating for the public record some things that he thinks should be on the ballot in the November election. Mr. White said then Mr. Heady needs to list that as his item. He already has another item about putting something on the ballot. Mr. Heady explained that the other item is more specific and this is just a general item. He reiterated that item 9A-7) is a general discussion about what everyone thinks would be appropriate to put on a ballot. He said that you cannot have backup for something when you're asking for general discussion to try to get the opinions of Councilmembers on a particular topic. The Sunshine Law requires the only time that he can ask these types of questions of Councilmembers is at a noticed meeting. This particular item has been removed from every meeting since February. Mr. White told Mr. Heady if he had backup material pertaining to what he just said it probably would not be removed. Mr. Heady said okay, he was just specific in what he just said so does Mr. White rescind his motion or remove that item.

Mayor Sawnick commented that what Mr. White is saying, which is the same thing that he has been saying the past few months, is when the public reads the agenda and it only states the November Elections, the public does not know what that means. Mr. Heady explained that he does not know what it means until they have discussion. Mayor Sawnick told Mr. Heady that he is the one that requested that the item be on the agenda. He felt that being clearer was very important.

Mr. Heady told Mr. White that he has also pulled item 9A-8) and wanted to know why. Mr. White said that he pulled it because it is something that happened in August 2008 and the City Council has been provided with the DVD. It has been brought up several times before and discussed. Also, this is something that Mr. Heady needs to work out with Mr. Gabbard. He said that Mr. Gabbard gave him the transcript of what he said at this August 12, 2008 County Commission meeting and again this has nothing to do with City business.

Mr. Heady reiterated that he does City business in the public eye. He said that this DVD has never been played for the public to view at this meeting. There have been several attempts and every time he wants it played the DVD does not work. Once again he would ask that the video be played and that they have a discussion about what they see in that video. He feels that if the public was allowed to view the video they would be as troubled as he is. He stated that the City Manager has never given him a transcript of what he said at that meeting. That is absolutely not accurate. If that is true then he would ask for its production and he would think that the Clerk would say that it does not exist.

Mr. Jim Gabbard, City Manager, explained that he gave a transcript to Mr. Heady regarding item 9A-5).

Mr. Daige commented that there has been quite a bit of time put into items 9A) 1-11 that Mr. Heady has requested. The City Clerk's office spent a lot of time in collecting the data. He said that Mr. Heady has put these items on the agenda and he feels that he is not being heard so he (Mr. Daige) wants to know what his intent is. He will support items 9A) 1-11 to hear Mr. Heady out.

Mayor Sawnick withdrew his second to the motion.

Mayor Sawnick made a motion to adopt the agenda as amended. Mr. White seconded the motion and it passed unanimously.

B. Proclamations

- 1. National Sickle Cell Awareness Month – September 2010**
- 2. Constitution Week – September 17-23, 2010**

Mayor Sawnick read and presented both proclamations.

C. Public Comment

- 1. Mr. Ken Bennett to speak on Airport Matters**

Ms. Florence Licatta was at tonight's meeting representing the Vero Beach Oversight Committee. She explained that Mr. Ken Bennett was unable to be here so she was speaking in his place. She then read a prepared statement (please see attached) and asked that Council postpone the Special Call meeting scheduled for October 14, 2010 and hold it in the beginning of next year.

Mayor Sawnick told Ms. Licatta that Council would be happy to reschedule that meeting. He also will be speaking to the City Manager about the testing process and what the costs will be.

Mr. Heady noted that he did not meet with Mr. Bennett because Mr. Bennett never called him. He explained that the City Clerk gave Mr. Bennett his cell phone number and asked him to call. Mr. Heady asked Ms. Licatta what neighborhood they were referring to. Ms. Licatta explained in detail where the neighborhood is located.

Mr. Heady asked the Airport Director about the specific FAA requirements that Ms. Licatta was questioning.

Mr. Eric Menger, Airport Director, explained that there have been tests like this one done in the past. He will look into it, but has no idea what the expense will be.

Mr. Heady asked about proper protocol and wondered if this would be a City expense or something that could come out of the Airport expenses.

Mr. Menger felt that the environmental portion of the master plan probably could be funded. He did not recommend that the funding come out of the General Fund because it could be biased. He said that if the homeowners paid for it themselves it would be less biased.

Mr. Heady recalled that there have been a lot of communities throughout the Country where children have been effected by certain chemicals. He felt that if there were some concerns of the neighbors and proper protocol by FAA, he would like to know what the expenses would be.

Mr. Menger said that the future meeting coming up on October 14th is a good time to bring these questions up before the consultants.

Mr. Daige had no problem with postponing the meeting. He had a meeting with Mr. Bennett and the minutes and tape recording are on file. He would be talking to the City Manager about this type of study and what it will cost to have it done.

Corporal Phil Huddy, Vero Beach Police Department, said that over the last two months he has been carrying the concerns of his fellow Police Officers on his shoulders. They have expressed their concerns of the possibility of diminished wages and increased healthcare costs. Many of his fellow Officers feel that they will have to roll the dice and opt for the least expense of the three healthcare plans the City is proposing. These Officers are willing to risk one of their family members falling victim to a catastrophic illness rather than incurring a 35% increase in their health benefits. This decision becomes more evident when coupled with the possibility of the Officers receiving 10 to 12 furlough days, which amounts to about a five percent decrease in pay. They understand the difficult economic times they are currently living in with some of their own family members out of work. But, to some of them it appears that City officials are trying to use the growing animosity toward public employees to leverage their Officers into an agreement they (Police Officers) cannot accept. If the City of Vero Beach continues on this course, the Police Department will eventually be forced to lower their hiring standards because quality Officers will have to go to other Police Departments who offer better benefits. There is also a cost that could lead to greater liability in the long run. While dealing with these economic issues, many have become frustrated over certain decisions being made by City officials. On July 20th he spoke in front of the Council expressing his concerns with his fellow Officers and their futures in this City and the Police Department. During the City Council budget meeting held on July 21st, the Council agreed to see if money could be found to avoid extending furlough days to the City's Police Officers. One of those solutions was possibly dipping into the City's General Fund. On July 23rd there was a meeting between the City Manager and City Council and they decided to abandon the idea of using money from the City's General Fund to avoid giving the Police Officers furlough days. On July 27th they were told by the City's bargaining unit that they have the option of either taking furlough days or taking a five percent pay cut as well as an increase in health premiums. This was the same offer they had given to the Police Officers at their second bargaining meeting, which was held on July 21st. At the July 20th City Council meeting, they voted to allocate

approximately \$140,000 to upgrade the audio/visual system in the Council Chambers. During the week of August 15th, Council voted to appropriate \$21,000 to hire a firm to search for a new City Manager rather than forming an in-house search team. Also during that same week, Council voted to use up to \$85,000 for a study of the City's water and sewer system, which he felt would eventually be taken over by Indian River County. He said that even though City officials are asking the Police Officers to make sacrifices, these same City officials have granted a pay increase of \$23,692.00 to the City Attorney's office in the 2010/2011 budget. There are five employees in the City Attorney's office, two Paralegals and three Attorneys. The total of City funds devoted to salaries to the City Attorney's office is approximately \$389,726 and 76% of that amount goes to the three City Attorneys. This equates to approximately \$4,738.40 for each person working in the City Attorney's office. This is the same City Attorney's office that at times has to farm out work to other agencies for litigation. When the Police Officers see that City officials are able to allocate financial resources to other projects and departments it becomes disheartening. On August 17th the City Council passed an Ordinance to allow dog friendly dining. He found it ironic how quickly City officials can create an Ordinance to allow dog owners to bring their dogs to dinner, but cannot resolve issues concerning their Police Officers. If they can find the resources for the above items then why can't they find resources for the Police Officers who are laying their lives on the line every day and who have the highest clearance rate of any agency in Indian River County and St. Lucie County. In the past they have tried to appeal to the City Manager and City Council, but it appears that their concerns have fallen on deaf ears. He said that he was present today appealing to those individuals who live and work in the City of Vero Beach. They are asking the citizens of Vero Beach to email or call the City Manager and members of the City Council to let them know how much they appreciate the level of service the Police Department provides and to help persuade them to rethink their position. They are also urging all City voters to contact the 11 candidates running for City Council to let them know that they want the Police Officers to maintain the benefits they currently have. He invited members of the City Council to contact the Police Department to ride along with them in their police cars and experience what they go through on a daily basis.

Mr. White appreciated that Corporal Huddy spoke today. He said that Council did meet and he was surprised at some of the comments made. He noted that they were looking at getting funding from the Reserve Fund, not the General Fund, to cover the furlough days. He felt that public safety was one of the reasons people move to Vero Beach. He knows that this will cause a rift among the Teamsters and everyone else who is being forced to take furlough days. He supported the Vero Beach Police Department and he did not want to see less Police Officers. He asked Council to do this for this one year and they can try to come up with funding for next year. He understood that this was going to be tough because of the hard economic times.

Corporal Huddy said it was not like they were not trying to meet the City half way on this. But, it appears that the City is telling them that they (Police Officers) are going to take what the City is going to give them and they are going to like it.

Mr. White felt that they, as Council, should make sure that the citizens' safety comes first.

Corporal Huddy said that a lot of the Police Officers are willing to meet half way. But, to take 10 to 12 furlough days plus an increase in health insurance is hard to take in one year.

Mr. White commented that Council use to receive a monthly report on all the lawsuits that the City was involved in.

Mr. Vitunac stated for the record that no one in the City Attorney's office is getting a raise this year and they did not receive a raise last year. He said that they have all taken 12 furlough days last year and they will be taking 12 furlough days this year.

Mr. White agreed that no one in the City Attorney's office was receiving a pay raise and they all have taken a five percent reduction in taking furlough days. He asked Corporal Huddy to call him if he has a question on the City's budget and if he does not know the answer he would find it.

Mr. Daige said that it was very important to him that the City's Police Officers are taken care of, but there is a cost. He said that the Police Department's budget is approximately seven million dollars and it has been like that for a number of years. They have to figure out where the money is coming from and if they keep increasing the budget to pay for items that are important to everyone the taxes are going to go up. Regarding Corporal Huddy's comments regarding the Water and Sewer Department being taken over by Indian River County. He said that he would like to know what they know that he does not know. He stated that the Water and Sewer Department is operating as it should and it is also generating funds like it should. He would be concerned if they took money out of the reserves. He noted that wages and benefits are very important to City employees, but they have to look at how they are going to pay for this. If they keep taking out of the reserves like they have done in the past, it would bring their credit rating down. Then if the City has to borrow money, they would borrow at a higher interest rate. The City Council was informed that the services of the Police Officers would be okay and they left the negotiations in the City Manager's hands and that is where they are going to stay for the time being. He noted that Councilmembers' doors are always open. There was no question that the Police Officers work very hard and that they have the best equipment that the City can give them. Their wages and benefits are very important and Council does everything they can to provide those benefits. He wanted the citizens of the City of Vero Beach to understand that there is a cost and asked that they contact the City Councilmembers to let them know if they are okay with getting their taxes raised. Other cities this size have smaller police budgets. He said that to his knowledge the City has not laid anyone off. He said that it was very important to him that no one is laid off and he is trying to make sure that everyone keeps their job and earns a paycheck.

Mr. Heady said that Corporal Huddy made some comments regarding a meeting on July 23rd. He asked was that the Shade meeting.

Mr. Vitunac said that there was a Shade meeting, but he was not sure that was the date.

Mr. Heady asked were minutes taken of that meeting and was there a vote taken at that meeting.

Mr. Vitunac answered no.

Mr. Heady did not know what Corporal Huddy meant when he stated that there was a decision made to abandon them. He did not recall voting in favor of anything that would abandon the Police Officers.

Corporal Huddy said that during the budget meeting there was an openness to find a way to have the Police Officers exempt from taking furlough days. Then they went back into negotiations and they were told that they were back to the way they were in June, which was that they could either take furlough days or a five percent cut in pay and they could expect the health insurance premiums to go up.

Mr. Heady said that he did not approve any raises in the City Attorney's office. He said that there are department budgets that have gone up or down, but that does not necessarily transfer into salary increases. He felt that Corporal Huddy was correct in the dollar amount that the City spends for legal expenses. The City pays way too much and part of that expense is the unwillingness of the City Council to address issues.

Mr. Vitunac explained that in the previous year there was discussion on cutting the hours of their part time Attorney, but they were able to get through the budget without cutting that salary. Therefore, all they were doing was keeping the salary the way it was before they reduced the part time hours. He said that Corporal Huddy could have called him and he would have explained this to him. He said that no one received a raise in his office and they are taking 12 unpaid furlough days.

Mr. Gabbard explained that the reason they had the Executive Session with the City Council was to brief them on the Police and Teamster's negotiations. It is their obligation to keep Council informed. There were no minutes kept and no votes were taken. The direction Council gave them was to do their best to come back with a balanced budget without any tax increases to the taxpayers. There was a \$700,000 increase in pension benefits for the Police Department alone that had to be found in the City's budget. He said last year their increase was \$400,000 and \$700,000 this coming year and they are trying to cover those deficits from the General Fund. He said that they were trying to get some help from the Police Department. No one wants to cut their workforce and the Police Chief stated that there would not be a lack of service if the Police Officers were asked to take furlough days. The PBA is at impasse and the City is continuing to have discussions with them. The City has tried to give as much as they can, but there are no funds available. He said that they are trying to keep everyone working and there are huge issues with health care. He said that next year there are going to be some very tough decisions to be made because the easy and difficult things to cut are

gone. Next year there will be layoffs for sure. He noted that as soon as this budget is ratified they are going to start the budget process for next year's budget. He said that this would include all the Department Heads, which they would be asking for their input. He noted that everyone in the City has taken furlough days and has not received any pay increase. He said that the Police Department did not have to take furlough days last year because they knew this was the last resort. The budget situation is very serious and the trouble is in the General Fund, the Police Department, Recreation, Parks, etc. This is where the money is and when they have a nine or ten percent reduction in ad valorem taxes right off the bat the City was in the hole by \$400,000 in the General Fund.

Mayor Sawnick appreciated Corporal Huddy for attending today's meeting. He noted that nothing is set in stone. Regarding the public contacting them, he said yes, have the public contact them. He said that he has received about three emails regarding the Police Department and he has not received any telephone calls. He said that they would work with the Police Officers and they know what they do is very important. He said that these are tough times and they want to be fair to all City employees. They want to treat everyone equally.

Mr. Rusty Bragg, 1915 17th Avenue, stated that whether they like it or not, Councilmember Heady is "King" around here. He was also sorry to see Mr. White and Mr. Gabbard leave the City.

Mr. Dave Barnadam, (spelling may be incorrect) 1936 41st Avenue, asked what could be done about updating some of the Code Ordinances. He said that any truck weighing over 5,000 pounds is deemed a commercial vehicle and from 2003 and up, any mid to full size pickup truck well exceeds a 5,000 pound rating. Also there seemed to be a big difference in Code Enforcement regarding trailers. He stated that he has a personal use tandem axle car trailer that he was told was a commercial use vehicle and he could not have it on his property. He said that his trailer is used for recreational purposes, not commercial purposes. He noted that the Code regarding the trucks being 5,000 pounds was written in 1984. He noted that a few months ago there was an issue regarding the Go-line buses being at the location of the old County Administration building and Mr. Daige stated that there would be increased Police presence in that neighborhood. He noted that he looked at the Indian River County Sherriff's Office website and from July 1st to today there has been nine incidences in that neighborhood. In his neighborhood there were 55 incidences during that same time period. He thanked the Police Department for being there whenever there is a problem in his neighborhood. He said that he would not object to the City doing everything that needs to be done to keep the Police Officers in that area.

Mr. Heady said that Mr. Barnadam brought up a good point because the trucks are larger and this is something that they need to look at. He asked the City Clerk to give him a copy of the Ordinance. He said that SUVs are the vehicle of choice for many people and they should not be classified as commercial vehicles. If the Ordinance is not keeping pace with today's reality of vehicles, then they need to update that Ordinance. He said that he would bring his recommendations back to Council at a future meeting.

Mr. Daige had an article from the Press Journal dated September 3, 2010, which had some comments made by Mrs. Tracy Carroll who indicated that there were backroom deals taking place in the City regarding Code Enforcement. He asked that the City Manager look into this and if there are deals being made then Council needs to be aware of it.

D. Adoption of Consent Agenda

- 1. Regular City Council Minutes – August 17, 2010**
- 2. Special Call City Council Minutes – August 16, 2010**
- 3. Award of Bid No. 280-10/CSS – Supply of Unleaded Gasoline and Diesel Fuel to the Marina**
- 4. Reduction of Retainage from 10% to 5% for Interstate Engineering Corp.**
- 5. Ratification of Teamsters Contract**

Mr. White made a motion to adopt the consent agenda. Mr. Daige seconded the motion and it passed unanimously.

Council took a five-minute break at 4:12 p.m.

3. PUBLIC HEARINGS

- A) An Ordinance of the City of Vero Beach, Florida, providing the Levy of Ad Valorem Taxes for the Fiscal Year 2010-2011 at a Millage Rate of 2.1528 which equates to \$2.1528 per \$1,000 of Assessed Property Value.**

Mayor Sawnick read the Ordinance by title only at 5:05 p.m.

Mayor Sawnick recalled at their budget meetings that they (Council) set their tax rate at roll back to give the flexibility at this meeting and also at the next public hearing. He believes it is the intention of the City Council to keep their tax rate what it is at this time which is \$1.9367. He asked the City Attorney if they have to set that rate tonight or wait until the second public hearing.

Mr. Vitunac stated that this is the first of two advertised public hearings and the public has the right to speak at both hearings. He said that final action will have to be taken at the final public hearing. However, they could indicate that it is their desire to lower the millage or do some other change, but that vote should come at the second hearing.

Mr. White recalled that the last vote that they took they all agreed with 1.9367. But staff recommended leaving it at rollback rate. Now that he has received his Trim Notice it shows the \$2.1528. He expressed the importance of keeping the millage rate at 1.9367.

Mr. Heady made a motion to keep the millage rate at 1.9367.

Mayor Sawnick told him that they needed to have the public hearing first before they have a motion.

Mayor Sawnick opened and closed the public hearing at 5:09 p.m., with no one wishing to be heard.

Mr. Heady made a motion to keep the millage rate at 1.9367 and not go to the roll back rate of 2.1528. Mr. White and Mayor Sawnick seconded the motion.

Mr. Daige thanked the City Manager and staff for all of their hard work in being able to go to this millage rate. He said at the budget hearings Council gave staff some wiggle room and they met their expectations. There is not going to be any type of tax increase.

Mr. Heady expressed that this is not an increase, it gives the City the same dollars. This is a tax decrease.

Mayor Sawnick reiterated that he was in favor of keeping the millage rate at 1.9367. He said that they could easily raise the millage rate to keep the Police Officers from having to take furlough days and that is an option that they have.

Mr. Daige added that the general public appreciates not having to have a tax increase. He said this is what their citizenry expects them to do.

Mr. Heady objected to the characterization to Mr. White's proposal/motion that they roll this back is somehow translating to this means they can't do something with the Police Department. He does not see the two things as tied together. He would object to that characterization as Mr. White's proposal. He does not believe by doing this that they are negatively impacting the Police Department and again he doesn't think that you can tie these two things together.

Mr. Steve Maillet, Finance Director, handed out a copy of "Truth in Millage TRIM Workbook" which is on file in the Clerk's office. He explained that within 65 to 80 days of certification of value, the taxing authority holds a public hearing on the tentative budget and proposed millage rate (final hearing for school districts). This hearing is publicized on the TRIM Notice, which is mailed by the Property Appraiser. At this hearing, the taxing authority amends and adopts the amended tentative budget, re-computes the proposed millage rate, publicly announces the percent, if any, by which the re-computed proposed millage exceeds the rolled-back rate, and adopts a tentative millage and budget. If the tentatively adopted millage rate is greater than the proposed rate used for the TRIM Notice, each taxpayer within the jurisdiction must be notified of the increase by first class mail, at the expense of the taxing authority.

The Clerk polled the Council on the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

The second public hearing on this Ordinance will be heard at the September 21, 2010 City Council meeting.

- B) An Ordinance of the City of Vero Beach, Florida, Adopting the Annual Budget of the City for the Fiscal Year beginning October 1, 2010 and Ending September 30, 2011, appropriating funds for the Operating Expenses, Supplies, and Personnel, and otherwise appropriating funds for the efficient and effective operation of the Government of the City of Vero Beach and its Departments; such appropriations being from anticipated revenue; providing a means to amend the Annual Budget to carry forward the funding of Purchase Orders, Work Orders, and Grants outstanding as of September 30, 2010; providing a means to amend the Annual Budget to reflect Grants received after September 30, 2010; and authorizing the Transfer of Funds appropriated so long as the total combined appropriations shall not be increased thereby; providing an effective date.**

Mayor Sawnick read the by Ordinance by title only at 5:18 p.m. He opened and closed the public hearing, with no one wishing to be heard.

Mr. White made a motion to approve the Ordinance and set the second public hearing for September 21, 2010. Mr. Daige seconded the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

Council took a five-minute break at 5:18 p.m.

- C) An Ordinance of the City of Vero Beach, Florida, abandoning all of that 7.5 foot wide alley lying North of Lots 1 through 12, between 21st Street and 22nd Street, of Conn Addition Subdivision.**

Mayor Sawnick read the Ordinance by title only.

Mr. Monte Falls, Director of Public Works, noted that all the utility providers have reviewed the application and agreed to the abandonment subject to a retention of an easement for utilities. He said that staff is recommending approval.

Mayor Sawnick opened and closed the public hearing at 4:25 p.m., with no one wishing to be heard.

Mayor Sawnick made a motion to approve the Ordinance. Mr. White seconded the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

- D) A Resolution of the City of Vero Beach, Florida, adopting a Revised Schedule of Fees for Use of Recreation Department Facilities and for Participation in Recreation Programs; providing for an Effective Date.**

Mayor Sawnick read the Resolution by title only.

Mr. Rob Slezak, Recreation Director, noted that these are the new membership rate adjustments that were discussed at their last meeting with no changes being made to them.

Mayor Sawnick opened and closed the public hearing at 4:27 p.m., with no one wishing to be heard.

Mayor Sawnick made a motion to approve the Resolution. Mr. White seconded the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes and Mayor Sawnick yes.

- E) An Ordinance of the City of Vero Beach, Florida, requested by Indian River Plaza, LLC, to amend the Official Zoning Map by Changing the Zoning designation from B-1, Planned Business Commercial District to C-1, Highway Oriented Commercial District for the property located generally South of the Southwest corner of the Intersection of US Highway No. 1 and 16th Place, in the City of Vero Beach, including all of Tracts I and II of Indian River Plaza, according to the plat recorded in Plat Book 10, Page 73, of the Public Records of Indian River County, Florida, containing 16.343 acres, more or less; and providing for an effective date.**

Mayor Sawnick read the Ordinance by title only.

Mr. Tim McGarry, Planning and Development Director, announced that this was a quasi-judicial hearing,

Mrs. Vock swore in enmasse anyone testifying at today's meeting.

Mr. McGarry reported that the applicant is requesting to change the zoning map and rezone approximately 16.343 acres from B-1, Planned Business Commercial District, to C-1, Highway Oriented Commercial District. The applicant is requesting the zoning map change to accommodate the property owner's desire to lease building space to tenants with uses not permitted in the existing zoning district. The subject property is located north of 15th Place, south of 16th Place, along the west side of U.S. Highway No. 1 and the east side of 10th Avenue. The proposed zoning map change to C-1, Highway Oriented Commercial, will allow additional permitted uses on the subject property. The additional permitted uses are: commercial amusements, funeral homes, guest house and transient quarters, hotels and motels, nonprofit clubs, plant nurseries, self-service storage facilities, trade service and repair, vehicular sales and services, veterinary services, and wholesale trades and services. In some cases, the additional permitted uses are considered to be more intense and may have greater impacts on the surrounding area, such as commercial amusements, vehicular sales and services, etc. He said that the proposed zoning is found to be consistent with Policy 1.10 of the Land Use Element due to the following conditions: the subject property is located adjacent to the U.S. Highway

No. 1 commercial corridor; near two high access points, such as the intersection of 17th Street and U.S. Highway No. 1, both urban arterial roadways; and it is adjacent to U.S. Highway No. 1, an urban principal arterial street. Staff recommends that the Ordinance be approved because based on the evidence presented it meets all of the requirements. Mr. McGarry entered all documents presented by staff into the record.

Mr. White asked Mr. McGarry if by adopting this Ordinance, will it allow increase intensity. Mr. McGarry said yes. He explained that the floor area ratio does not change. The increased intensity means that there could be hotel uses where they don't have any density right now for that use. Mr. White then asked what kind of amusement were they talking about. Mr. McGarry said these would be things like allowing a sports bar that has video games, pool tables and that kind of thing. He said that right now the bar in this location has some limited uses and this would allow them to expand. He said that the owner is looking at bringing in other restaurants to this area. He reiterated that since there are no hotel uses allowed right now this would increase that density.

Mr. Heady added that basically there is an empty parking lot there now. He knew that the contiguous properties within the City limits are C-1. He asked Mr. McGarry if he knew what the contiguous properties that are outside the City limits, right across the street and to the South are zoned. He wondered if the County rating was similar to C-1. Mr. McGarry answered yes.

Mayor Sawnick opened the public hearing at 4:34 p.m.

Mr. Joseph Schulke, applicant in this case, stated that he has been sworn in. He said this request is give them more fair and equal opportunity to lease space. It allows them a few more uses than B-1. If not granted this C-1 zoning they feel like they are at somewhat of a disadvantage when compared to the other properties. He thinks that this site is consistent with what is around them with this proposal and it is consistent with the Comprehensive Plan and adjacent and nearby uses. The contiguous properties to the east and to the south permitted uses are almost the same (question asked by Mr. Heady). He then referred to the questions asked by Mr. White and said that he doesn't believe this permits additional intensity. If a hotel or motel type site was proposed then the density would increase. He said that this is not being planned at all.

Mayor Sawnick closed the public hearing at 4:37 p.m., with no one else wishing to be heard.

Mayor Sawnick made a motion to approve the Ordinance. Mr. White seconded the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

Mr. Daige is familiar with where this property is located (old Denny's location) and feels that this will be a great improvement. He agreed with moving forward and allowing this rezoning.

4. RESOLUTIONS FOR ADOPTION WITHOUT PUBLIC HEARING

A) A Resolution of the City of Vero Beach, Florida, amending the City of Vero Beach General Employee Retirement Plan as to Eligibility, Participation, Contributions and Retirement Benefits; providing for an Effective Date.

Mayor Sawnick read the Resolution by title only.

Mr. Maillet stated that this Resolution amends the General Employees Retirement Plan. By implementing these changes it will allow them to balance the budget for FY10-11. The Union approved these changes on September 1, 2010 when they ratified the Collective Bargaining Agreement for October 1, 2010 through September 30, 2013.

Mayor Sawnick asked Mr. Maillet how much will the City save by making these changes.

Mr. Maillet said approximately \$700,000.

Mr. Heady referred to the savings as just pointed out in the plan before them today and asked are the pensions that are earned in any given year also funded in that year under this plan.

Mr. Maillet explained that there are two parts to the annual payment. There is the part that pays off old costs and there is the part that makes payments towards the benefits that have been earned.

Mr. Heady explained that his concerns with pension plans is that he thinks that they need to make it policy that they fund pension plans in the year that it is earned. So if an employee is earning a future benefit it needs to be funded now. He just heard Mr. Maillet say that some of this funding is for retirees that are currently collecting from the plan. He said anytime that they take a pension plan and don't fund it in the year earned then what they are doing is transferring the responsibility or payment to some future generation. He thinks that government needs to rethink pension plans and the benefit needs to be funded in the year that it is earned.

Mr. Maillet reported that the plan will be for employees who have already reached 25 years of service or employees at least 65 years old with at least five years of service will remain on the old plan until retirement or termination of employment. For all other employees covered by the General Employee Retirement Plan their pension contribution will increase from 2.25% of their pay to 3.25% of their pay. Their pension benefit will decrease from 2.25% of their pay to 1.6% of pay for each year of service and the penalty for early retirement will increase from 1.5% to 3.0% of their benefit for each year of early retirement.

Mr. White referred to page 5 where it states "vested" describes a Participant who has completed five years of service.

Mr. Robert Anderson, Human Resource Director, stated that under the current plan employees are vested after five years. The changes before them are the same changes that the Teamsters agreed to at the bargaining table. There were no discussions of changing the vested time when they met.

Mr. White commented that the State is looking at changing their vested times and the City probably should follow the State recommendations.

Mayor Sawnick announced that the State has two options. He said the first option is that you are vested after six years and the other option is if it is an investment plan you are vested after one year and you can invest your own money.

Mayor Sawnick made a motion to adopt the Ordinance. Mr. White seconded the motion. The motion passed 3-1 with Mr. Daige voting yes, Mr. Heady wanted to explain the reason that he was voted no and the Mayor told him that he would need to wait until after the vote was taken. Mr. Heady asked the Mayor to show him the procedure that disallows him to explain why he is voting no. He thought that this was kind of ridiculous. He was voting no because the plan is not funded in the year that benefits are earned. Mr. White voted yes and Mayor Sawnick voted yes.

B) A Resolution of the City of Vero Beach, Florida, Directing the City Manager to extend the Mandatory Budget-Required Furlough Leave Program for a Period of Time beginning October 1, 2010 and ending September 30, 2011, unless terminated earlier or extended by direction of the City Council; providing for an Effective Date.

Mayor Sawnick read the Resolution by title only.

Mrs. Peggy Lyon, Assistant City Attorney, reported that this Resolution directs the City Manager to extend the Furlough Program that was adopted by the City Council on September 8, 2009 (Resolution No. 2009-29), and that terminates on September 20, 2010. This new Resolution, if adopted by Council will terminate on September 30, 2011 unless further extended by action of the City Council, or terminated earlier by the City Manager upon direction of the City Council. The Resolution applies to all City employees and any changes would mean that a new Resolution would have to be brought back before Council.

Mr. White asked if this Resolution includes the Police Officers.

Mr. Anderson explained that this Resolution does not exempt Police Officers like the last Resolution did. However, whatever agreement is reached at the bargaining table supersedes this.

Mayor Sawnick made a motion to approve the Resolution. Mr. Daige seconded the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

C) A Resolution of the City of Vero Beach, Florida, adopting the Military Leave Policy as an amendment to the City of Vero Beach Personnel Rules; providing for an Effective date.

Mayor Sawnick read the Resolution by title only.

Mrs. Lyon reported that this Resolution provides for the adoption of a revised Military Leave Policy that reflects recent changes in statutory and Federal law relevant to military leave, and incorporates by reference the Federal Uniformed Services Employment and Reemployment Rights Act (USERRA). The policy differentiates between the varying requirements for Federal active or inactive duty training, Florida National Guard active State duty, and active military service in the National Guard or a reserve component of the Armed Forces of the United States. She said that staff recommends approval.

Mr. White made a motion to approve the Resolution. Mayor Sawnick seconded the motion.

Mr. Daige commented that their military does a great job. He thanked Mrs. Lyon for taking care of this.

Mr. White recalled that a few years ago he went to Orlando to receive an award because the City allowed two employees to return to work after they had served some military time.

Mr. Heady thanked Mrs. Lyon for taking care of his concerns with regards to health benefits. He wanted to ensure that an employee's health insurance benefits would not be delayed as originally spoken about. He said one thing that Mrs. Lyon mentioned today is that the pension benefits are unbroken for the term that an employee is gone. He said theatrically an employee that has been with the City for one year and then they put four years in the military will be vested in their pension plan if they have a five year vesting right. He asked if someone could put something on the books so that the City Council faces that underfunded pension the year that the veteran returns. He said that this would create four years of underfunded pensions. If they are going to have a veteran return and be immediately vested in a pension plan, he wanted to see the City Council address that in that year and fund that unfunded portion.

Mr. White asked if an employee uses their military time for that hypothetical four years they are not allowed to buy that military time after they are invested. He said that would be double dipping.

Mr. Maillet explained that the purchase would be for military time purchased prior to employment with the City.

Mayor Sawnick made a motion to adopt the Resolution. Mr. White seconded the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

- D) A Resolution of the City of Vero Beach, Florida, adopting the 2010 revised Indian River County Unified Local Mitigation Strategy; authorizing the Mayor, City Clerk and City Attorney to execute said agreement on the part of the City; providing for an Effective Date.**

Mayor Sawnick read the Resolution by title only.

Mr. Falls reported that this Resolution is because back in 1992 the State of Florida mandated that all County Emergency Management Agencies develop a strategy for participation in FEMA's Hazard Mitigation Grant Program if funding became available after a disaster was declared by the President. The local Mitigation Strategy Plan is a Countywide effort to be prepared for funding opportunities from FEMA should a disaster strike Indian River County or any of its municipalities. In 1998, Indian River County and all the municipalities participated in developing a Local Mitigation Strategy. The plan is updated periodically and was last adopted by the Board of County Commissioners and municipalities in 2005. FEMA requires that the plan be reviewed and adopted every five years. City staff has been in attendance during the review process and updating of the plan.

Mr. White made a motion to approve the Resolution. Mayor Sawnick seconded the motion.

Mr. Daige wanted to add in Section 2, Authorization of Execution, that the City Manager's name be added.

The Clerk polled the Council and the motion passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

5. FIRST READINGS BY TITLE FOR ORDINANCES AND RESOLUTIONS THAT REQUIRE A FUTURE PUBLIC HEARING

- A) An Ordinance of the City of Vero Beach, Florida, Providing and Establishing Revisions to the Budget for the City of Vero Beach, Florida, for the period beginning October 1, 2009 and ending September 30, 2010, by increasing the General Fund by \$1,216,448; by increasing the One Cent Sales Tax Fund by \$6,994,783; by increasing the Electric Fund by \$9,172,719; by increasing the Water and Sewer Fund by \$366,877; by increasing the Airport Revenue Fund by \$650,282; by increasing the Marina Fund by \$122,100; by increasing the Solid Waste Fund by \$156,100; by increasing the Self Insurance Trust Fund by \$15,100; by increasing the Confiscated Property Trust Fund by \$7,200; all from Revised Revenue and Expenditure Estimates; by increasing the Debt Service Fund by \$2,500; by increasing the General**

Construction Fund by \$12,790,832; by increasing the Electric R&R Fund by \$2,622,719; by increasing the Water & Sewer R&R Fund by \$13,354,213; by increasing the Airport Construction Fund by \$4,221,768; by increasing the Recreation Fund by \$270,100; by increasing the Recreation Construction Fund by \$85,000; All From Revised Expenditure and Transfer Estimates.

Mayor Sawnick read the Ordinance by title only.

Mr. Maillet reported that this is the first of two hearings. He said that by passing this amendment to the budget it will catch up all of the activity that they have gone through for the fiscal year.

Mr. White made a motion to approve the Ordinance on first reading and set the public hearing for September 21, 2010. Mayor Sawnick seconded the motion.

A brief discussion took place as to what time their next meeting will be held. Council agreed to start their next regular Council meeting at 6:00 p.m. and hold their Special Call meeting at 9:30 a.m. that same morning. Mr. Heady noted that he does have a conflict with the 9:30 a.m. Special Call meeting, so he was not sure that he was going to be able to attend that meeting.

The Clerk polled the Council on the motion and it passed 4-0 with Mr. Daige voting yes, Mr. Heady yes, Mr. White yes, and Mayor Sawnick yes.

6. CITY CLERK'S MATTERS

None

7. CITY MANAGER'S MATTERS

A) Award of Contract to Dickerson Florida, Inc., to Rehabilitate Sections of Runway 11R-29L and Taxiway "C" (Bid No. 260-10/CSS); FDOT Project No. FP 428512-1-94-01; FAA AIP No. 3-12-0093-034-2010

Mr. Eric Menger, Airport Director, reported that the first two items (7-A and B) are both for the same project. He reminded Council that they approved accepting Federal grant money for the project at their last meeting. Then staff went through the bid process and chose the lowest bidder.

Mr. White made a motion to approve the Award of Bid No. 260-10/CSS, to Rehabilitate Sections of Runway 11R-29L and Taxiway "C", to Dickerson Florida, Inc., in the amount of \$632,006.00. Mayor Sawnick seconded the motion and it passed unanimously.

B) Work Order #1372-8 between URS Corporation and the City of Vero Beach; Rehabilitate Sections of Runway 11R/29L and Taxiway C

Mr. Menger reported that this work order is to authorize on-site project engineering and inspection services in conjunction with the project to rehabilitate sections of runway 11R/29L and Taxiway C at the Airport.

Mr. White made a motion to approve Work Order #1372-8 with URS Corporation to rehabilitate runway 11R/29L and Taxiway C, in the amount of \$92,265.00. Mayor Sawnick seconded the motion.

Mr. White asked Mr. Menger that in the future to please explain where the funding is coming from for these projects. He wanted it clear that no monies are coming out of ad valorem taxes.

Mr. Menger commented that typically funding for Airport projects comes from Federal and State funding. This project is 95% funded by Federal funding, 2.5% funded by the State and 2.5% funded by Airport revenues.

The motion passed unanimously.

C) Ranger Construction Industries, Inc., Change Order Number 3 to Replace Existing Taxiway Light Fixtures with New Light Emitting Diode (LED) Light Fixtures (FDOT #416303-1-94-01) – Contract #1495 (Bid #440-09/CSS)

Mr. Menger reported that Council approved the Award of Bid to Ranger Construction Industries for this project on April 6, 2010. This change order authorizes Ranger Construction to purchase and replace all existing incandescent (quartz) medium intensity taxiway light fixtures with more energy efficient light emitting diode (LED) technology light fixtures. All remaining stake-mounted medium intensity taxiway lights will be replaced with base-mounted lights and conduit system. He recommended that Council approve this change order.

Mayor Sawnick made a motion to approve Change Order Number 3 to replace the existing taxiway light fixtures with new light emitting diode LED light fixtures, with Ranger Construction Industries, Inc., in the amount of \$393,835.00. Mr. White seconded the motion and it passed unanimously.

D) Deep Injection Well System – Clean Water State Revolving Fund Loan Program (SRF) – St. John’s River Water Management District (SJRWMD) – Recommendation of Final Acceptance and Payment, City of Vero Beach Project No. WS07013 (Bid No. 290-09/JV)

Mr. Rob Bolton, Water and Sewer Director, reported that this is the final acceptance and payment for the deep injection well system.

Mayor Sawnick made a motion to accept the Deep Injection Well System and approve Change Order No. 2, for a decrease of \$276,843, which results in a total savings of

\$248,491.00 and Final Payment, in the amount of \$225,597.15, to Youngquist Brothers, Inc. Mayor Sawnick seconded the motion.

Mr. Daige complimented Mr. Bolton on the money that he saved on this project.

The motion passed unanimously.

E) Ratification of Teamsters Contract

This item was pulled from the consent agenda and heard under City Manager's Matters.

Mr. Robert Anderson, Human Resource Director, passed out the Summary of Economic Changes for the three year contract (please see attached). He said that employees who have already reached 25 years of service or employees at least 65 years old with at least 5 years of service will remain on the old plan until retirement or termination of employment. For all other employees covered by the General Employee Retirement Plan their pension contribution will increase from 2.25% of their pay to 3.25% of their pay. Their pension benefit will decrease from 2.25% of their pay to 1.6% of pay for each year of service. The penalty for early retirement will increase from 1.5% to 3.0% of their benefit for each year of early retirement.

Mr. Anderson explained that the Union has agreed to the proposed three tier health insurance plan including increases in their costs. The Union has agreed to up to 96 hours of furloughs per member for FY 2010-2011. The City has agreed to no layoffs for the same fiscal year. As far as wage increases go there will be no wage increases for FY 2010-2011 and renegotiations for wage and longevity increases only, if any, for FY 2011-2012 and FY 2012 and 2013. He explained that what this does for the City is lock them into a three year contract with the Union and what it does for the Union is it locks them into a three contract knowing that nothing can be taken away from them. He would recommend approval of the Teamsters Contract.

Mr. Heady noticed that the Union Representative was in the audience. He asked if he had anything to say.

Mr. Steve Myers, Union Representative, stepped up to the podium and said no.

Mr. White made a motion to ratify the Teamsters Contract. Mr. Daige seconded the motion.

Mr. Daige thanked Teamsters Local Union 769 and staff for reaching this agreement.

The motion passed unanimously.

8. CITY ATTORNEY'S MATTERS

None

9. CITY COUNCIL MATTERS

Mayor Sawnick stated that there were eleven items under Old Business and six items under New Business. He said that these items were not necessarily for bringing up things over and over again, but if action needed to be taken they need to take it now. If action is taken and it does not receive a majority vote then they need to drop it. He said that the majority rules and that is how they will continue.

A. Old Business

1. FEMA Audit – Requested by Councilmember Brian Heady

Mayor Sawnick reported that the City received a letter stating that they were going to audit some documents. He asked Mr. Gabbard to give Council an update on where the audit is at this point.

Mr. Daige noted that he was in agreement with the Mayor's comments.

Mr. Heady said that anytime he wants to bring anything up he would put it on the agenda. If Council wants to pull that item off the agenda, that is Councils' pleasure. He said that the Mayor would not stop him from putting things on the agenda regardless of whether or not there has been a vote on it at a prior meeting.

Mayor Sawnick noted that if an item is voted upon, only the member voting for it can bring it back up.

Mr. Gabbard reported that the City was contacted by FEMA that they would be doing a routine audit that would be looking at the whole process of how the City spent FEMA money. He noted that the City of Vero Beach was one of 750 cities they were reviewing. There were six representatives from FEMA who stated that they do not make any comments to the media, that they were here to do a job. Mr. Gabbard said that FEMA did not give the City a time frame on the audit. The City has been very cooperative and has given them office space to conduct the audit. He reported that they are here for a few days and then they leave and come back again. Mrs. Jackie Mitts, Assistant Finance Director, is the contact person for FEMA. He said that he would keep Council updated on the process.

Mr. White said that FEMA was also auditing themselves. He said that records were kept by the City and every penny was accounted for.

Mr. Heady said that this item was finally allowed to remain on the agenda by Council. They have heard exactly what he wanted to hear and that is whether or not FEMA was still here. He felt that it was appropriate to update the Councilmembers on the process. He said that he would continue to put this item on the agenda until the audit is completed. He said that he would like to get a list of the items that FEMA has been requesting so that

he has an idea on what they were looking into and what they were auditing. He thanked Council for allowing this item on the agenda as it was appropriate and should have been done a long time ago.

Mayor Sawnick said that he would check previous agendas, but he thought that this was the first time that the FEMA audit was placed on the agenda.

Mr. Heady said that this was not the first time that he requested the FEMA audit be placed on the agenda. This is the first time that Council agreed to discuss it. What happened was that in a 4-1 vote, Council decided that they did not want to air this publically, which is wrong because it is public business and should be aired publically.

2. Ballot initiative for electric utility – Requested by Councilmember Brian Heady

Mr. Heady said that there was no question that the electric utility has been contentious, that there has been more than one point of view, that the natives were restless with respect to paying their electric bills and that Mr. John Lee's (Acting Electric Utilities Director) office has had several calls from ratepayers concerned about the different things in the electric utilities. He said that there was an initiative that was started some time ago by Mrs. Tracy Carroll, who worked very hard to get this initiative on the ballot. He felt that it was important for citizens to know what the constituents are thinking and what they would vote for if they were given the opportunity. Mrs. Carroll's initiative did not reach the required number of signatures by the deadline. There were more than enough signatures, but they discovered that many of the signatures were within the Vero Beach utility, but not in the corporate limits. The only ones who can ask for something to be placed on the ballot would be the citizens of the City or the City Council. In keeping with Council's job and obligation to uphold the provisions of the Constitution, it is important to give citizens the opportunity to instruct their representatives. He said that if Council was to make a motion to place a nonbinding referendum on the ballot to ask the voters whether or not they want to sell the electric utility. He wanted to have a discussion regarding a non-binding referendum to let Council know what the voters were thinking.

Mayor Sawnick asked if Council wants to get an initiative on the ballot in November, would it have to come back to Council or could they do this at this time.

Mr. Vitunac said that it is pretty complicated. He said that the Supervisor of Elections has a deadline for items to be placed on the ballot.

The City Clerk reported that the deadline to place items on the ballot closed today at 12:00 p.m.

Mr. White said that he didn't have a problem with what the City was doing with FP&L as long as they do it like business people. He did not have a problem with this going on the ballot if FP&L makes the City a reasonable offer. That is when this should go to the

ballot. He said that if he agreed with Mr. Heady they would both be wrong. He said that it is important to run it and handle it like a business and not having a fire sale.

Mr. Daige said that everyone in Indian River County knows that there was a ballot petition drive going on. There was a lot of press coverage on this. He said that a lot of City voters looked at it and the ones that had an interest in the City stepped back because a lot of the facts started coming out. Council voted 5-0 to have FP&L explore the situation as far as the City selling. The City taxpayers, as well as Indian River County customers, expects Council to do due diligence. Like Mr. White said, just having a fire sale and kicking this thing into the river is not a wise decision. The City has been beat up enough in the press. Council has the message. He said that FP&L received all the information that they have requested. He said that the City is doing everything they can to cooperate with FP&L.

Mr. Heady did not remember ever making any suggestion that the City sell the Power Plant at fire sale rates. He did not remember ever making any suggestion that the City sell the Power Plant at any price. What he has said was that they are representatives of the people. He has said over and over that it would be nice to know exactly what camps would like and to do that they would need to put it on the ballot. The initiative that did not have City signatures was not at all what he has been suggesting that they place on the ballot. What he suggested is that they place the question on the ballot, what do the voters want. Do they want the City to participate in a sale or are they content to keep the City the way it is. He felt that it was unfortunate that Council refused to discuss this before now. He has placed this item on the agenda and it has been removed repeatedly. The question he had was whether or not City residents wanted to entertain selling the utility in whole, which would be the generating, transmission and distribution. Maybe if Council had some debate and dialog they could have maybe come to the conclusion that maybe they should be asking the voters whether or not they want to sell the transmission and distribution outside the corporate limits. They have missed the window of opportunity because Council has refused to debate this until today. He did not know that a motion was necessary, appropriate, or worth wild at this point.

3. Replacing vacancy in City Manager office – Requested by Councilmember Brian Heady

Mayor Sawnick said that Council requested at a Special Call meeting that the Human Resource Director bring back to them RFP's for search firms for a City Manager. He said that they have not decided who it would be or what it would cost.

Mr. White said that he discussed the Range Rider program during the Florida League of Cities Conference. He reported that they would make some suggestions to the City and if the City does not find an Interim City Manager in-house, they would try to find someone who is both qualified in utilities and in running the City to fill in until the City finds a full time City Manager.

Mayor Sawnick said that he would be placing options for an Interim City Manager on the next Council agenda, which would include the Range Riders.

Mr. Daige was in agreement with Mayor Sawnick and Mr. White.

Mr. Heady said this is another item that has been removed from past agendas and not allowed to be discussed. Ever since the City Manager tendered his resignation there has been a drive by Councilmembers to see what they were going to do to replace this vacancy. He felt that they needed some dialogue as to whether or not they want to fill this vacancy. The City Manager form of government is not the only form of government that they can operate under. He said that there were other things that they could do that would yield considerable savings to the taxpayers. He said if Council had allowed this discussion to happen prior to today they might have been able to get some dialogue going. He said that by eliminating the City Manager position they would eliminate that cost to the taxpayers. By changing to a strong Mayor form of government it could have yielded considerable savings to the taxpayers. But, since this was not allowed to be on the agenda and open for discussion until today, it is too late.

Mr. White said that this was not allowed on past agendas because Mr. Heady never provided any backup material. He said that Mr. Heady has provided backup for this meeting.

Mr. Heady said that he did not provide anything other than what he has provided for past meetings.

Mr. White said that he has backup included in today's agenda. He said that the City Clerk's office worked for two days to make sure that Mr. Heady had backup material.

Mr. Heady said this happened basically because Council demanded that they have all this documentation before they would allow discussion. They did not need documentation to sit and have a discussion about the possibilities that are available to them. Council demanded that all of this be put together. He said that he did not put anything together. The City Clerk added the backup to the agenda. What he did was give the City Clerk a memorandum.

Mayor Sawnick said that Council had a Special Call meeting only on the City Manager search. He said that to change to a strong Mayor they would have to change the Charter and that would have to go before the voters.

Mr. Heady said that if this was discussed prior to tonight, it could have generated some interest or it could not have generated some interest.

Mr. White did not know where the savings would be.

Mayor Sawnick said at this point this item is done.

Mr. Daige said that there was a vote taken a number of meetings ago that backup material be provided with the agenda so Councilmembers know what the item is about and if they needed to do some research prior to the meeting they could. The City of Vero Beach is a Charter form of government and it is in the Charter that the City has to have a City Manager in place.

Mr. Heady said that is why the debate needed to happen prior to tonight. If Council had this discussion prior to tonight there might have been some interest. He felt that it could have been a debate had the Council not rejected the idea of having an open public discussion in the public eye.

Mr. Daige said the point that he was making was to have backup material showing their intent.

4. Reconsideration of presentation by Dr. Faherty and Glenn Heran Requested by Councilmember Brian Heady

Mr. Heady said the City sale of the City utilities has been a bone of contention for a long time and it has been a contentious debate. Councilmembers received presentations from staff and from FP&L. Over the years they have had presentations from OUC, etc. Dr. Faherty and Mr. Glenn Heran have presented a financial analysis to other political subdivisions within the community and to FP&L. He felt that it was a shame that there were two gentlemen who are giving presentations throughout the community on the City's electric utility and they can't give a presentation at a City Council meeting for staff and Council to have the opportunity to debate that presentation in an open public forum. He said that this is something that is important to the community and they should be allowed to give their presentation to Council.

Mr. White said that he has listened to their presentations several times in these Chambers. He said that the City is in negotiations with FP&L.

Mr. Heady did not know how Mr. White can draw the conclusion that having information presented to Council somehow says that they are right for the picking. They have never been allowed to come into this room, in front of a full City Council, and given the opportunity to give their full presentation. They have given their presentation piece mill. Mr. Heady made a motion that Council give Mr. Heran and Dr. Faherty the opportunity to give their full presentation to Council. The motion died for lack of a second.

Mayor Sawnick said that he has met with Dr. Faherty and Mr. Heran and his door is always open. He felt that the City needed to continue their talks with FP&L.

Mr. Daige said for the record Dr. Faherty and Mr. Heran have stood before this Council on numerous occasions. They had plenty of time with no pressure and they chose themselves to shorten their presentation. They have had numerous meetings with staff and they presented their full model to FP&L. He said that he has sat through a number of

their presentations. He noted that all of their presentations are on record here in City Hall.

Mr. Heady asked their full presentation is on file.

Mrs. Vock explained that any presentation that Dr. Faherty and Mr. Heran have given to Council is on file.

Mr. Heady said if it is true that their full presentation is available then he would ask for its production.

Mrs. Vock reported that she has on file Dr. Faherty and Mr. Heran's presentation from a few meetings.

Mr. Daige said Dr. Faherty and Mr. Heran are more than welcome to come under public input as they have done that on numerous occasions. He said that Council lifted the time limit under public input and Dr. Faherty and Mr. Heran can go through their presentation. He said that Council has always been very open to hear from these gentlemen. He felt that they could put this item to bed.

Mr. Heady said that Mr. Daige basically invited Dr. Faherty and Mr. Heran to come to a future City Council meeting and give their presentation during Matters by the Public.

Mayor Sawnick noted that anyone is allowed to speak under Public Comments.

Mr. Heady said that they would be allowed ample time to give their full presentation under Matters by the Public.

Mr. White suggested that they give their presentation after the election.

Mr. Heady asked is that the ruling that they could only do it after the election.

Mayor Sawnick said that anyone is allowed to come to a City Council meeting and address the City Council.

5. Still waiting for written answers from City Manager – Requested by Councilmember Brian Heady

Mr. Heady said that the City Manager during a discussion said that he would provide written answers to him with respect to allegations that he (Mr. Heady) was less than truthful to the County Commission. Mr. Heady said that what he asked for was that Mr. Gabbard send him a memorandum stating what he said was inaccurate. He said don't give him a ten (10) page verbatim document and tell him to figure it out for himself. That is nonsense. Mr. Gabbard made the allegation that what he (Mr. Heady) said was not true. He has asked Mr. Gabbard to tell him what he said was not true. He asked Mr.

Gabbard to identify with specificity what he said that was inaccurate and then tell him what is accurate. That way he could go forward knowing the correct information.

Mr. Gabbard said that if Mr. Heady recalls, they have had this discussion at least two or three times during Council meetings. He gave Mr. Heady a transcript of what was said exactly and made it very clear on what Mr. Heady said that was not totally correct. He said that if Mr. Heady would recall, they discussed during a Council meeting Mr. Heady having access to the OUC contract, which Mr. Heady told the County Commission that he had not been provided a copy of that contract. At that Council meeting the City Clerk stated that Mr. Heady was given a copy of the OUC contract. He said that is being as specific as he can.

Mr. Heady said if that is the long and short of it, then what is so difficult about putting that in writing.

Mayor Sawnick said that Mr. Gabbard has answered the questions and they need to move on to the next item.

Mr. Heady said then the City Manager is not willing to sign his name to what he just said.

Mr. Gabbard said that he signed a copy of the verbatim transcript.

Mr. Daige said that is true that the City Manager signed the paperwork he sent to Mr. Heady. He said that he was satisfied with Mr. Gabbard's answer and it is on record. He felt that they could put this item to bed.

Mr. Heady asked the City Clerk to write each and every thing that the City Manager just identified and have the City Manager sign it and then send it to him in memo form that this was what the City Manager identified, that is what he (Mr. Heady) said that was not true.

Mr. Daige said to make an assumption that the City Manager is not going to sign something, he was not in agreement with that. This is a public meeting and the City Manager knew what he was saying. He did not see a problem with him (Mr. Gabbard) signing anything, but he is not asking him to do that. He said to make a comment that he (Mr. Gabbard) is not willing to do something, he did not want that on the publics' mind that he is not willing.

6. Missing report from City Manager requested by Councilmember Daige – Requested by Councilmember Brian Heady

Mr. Heady said that Mr. Daige requested that the City Manager put in writing his comments and thoughts that were made to the County Commission. That was Mr. Daige's request and they are still waiting for this. He said to the best of his knowledge this does not exist.

Mayor Sawnick said that Council just discussed this item.

Mr. Heady asked does that report exist. He asked Mr. Daige if he received that report. He said this is a totally different meeting and a different report.

Mr. Daige asked Mr. Heady what report is he referring to.

Mr. Heady referred to the backup material where the minutes state that “Mr. Daige requested to the City Manager to put in writing his comments and thoughts that were made to the County Commission at their August 12, 2008.” That is the report that Mr. Daige requested. He asked Mr. Daige if he had that written report.

Mr. Daige said that he did not have that in front of him.

Mr. Heady asked can we get that report. He said that he is asking for the report that Mr. Daige requested. He felt that the words speak for themselves.

Mayor Sawnick said that the City Manager said that he submitted what he was going to submit and Mr. Daige was happy with that.

Mr. Heady said the City Manager has not said a word on this item.

Mr. Gabbard said there was some conversation about whether or not they were going to bring the County Commission video to be played, which there were comments made by him regarding the value of the system and the bonds with FMPA. He said that Mr. Lee spoke about a telephone call he received about the bonds and that is what he (Mr. Gabbard) relayed to the County Commission. He said that this dates back to a few years ago.

Mr. Heady said at the City Council meeting on May 4, 2010, Mr. Daige asked the City Manager to put in writing his comments and thoughts regarding that meeting.

Mr. Gabbard said that his best recollection was that would be the video that is on file and his comments are right there.

Mr. Heady said so Mr. Gabbard’s answer is that he is not going to honor Mr. Daige’s request to put his thoughts and comments in writing.

Mr. Gabbard said that he could not do it any better.

Mr. Daige was satisfied with the transcript.

Mr. Heady said that there is not a transcript.

Mr. Daige said Mr. Heady is referring to the August 12, 2008 meeting, which was a public meeting.

Mr. Heady said that there is not a transcript.

Mr. Gabbard said there is a video of that meeting.

Mr. Heady said that he made a copy of the video for each and every Councilmember because the City Clerk was unable to make the video with her equipment, so he made it for them and turned over several copies of that meeting to the City Clerk and asked that it be played with a discussion to follow. That has been turned down over and over again.

Mr. Daige said the City Manager made some comments at the County Commission meeting on August 12, 2008 regarding the City's electric utility. That information is on a DVD and the County also keeps minutes of their meetings. He said what Mr. Heady is looking for is the comments made by Mr. Gabbard at that meeting in writing.

Mr. Heady said that what he is asking for is the report that Mr. Daige requested.

Mayor Sawnick asked Mr. Daige if he was satisfied.

Mr. Daige answered yes.

7. November Elections – Requested by Councilmember Brian Heady

Mr. Heady said this was another item that he has placed on the agenda over and over again that has been removed by Councilmembers. The City pays for elections and the taxpayers should be getting the most bang for their buck. One thing that they heard earlier in today's meeting was that the Police Officers have some concerns regarding their pay scale, pension, health plan, furlough days, etc. He said that he has heard outside of a public meeting that several people made the request that the City consider having police join with the Sherriff's Department and have the Sherriff's Department cover the entire County. He understands that request, but he felt that the public should be granted the opportunity to express their viewpoint. He was content paying extra dollars in his taxes to have their own Police Department. He understood that it was possible that there might be some savings if they join with the Sherriff's Department. That is a question that is out there in the community. He was hoping to get some discussion on this. The same thing goes for some other questions that are of public interest, such as the golf course, the electric, reuse water, the red light cameras, etc. He was not sure what the majority of people want. He did not know if it was meaningful to have any more discussion on this since the deadline for items to be placed on the ballot has passed. He felt that it would have been nice if the Council had allowed some open public debate on some of these ideas, and whether or not they could have put some of these questions on the November ballot.

8. 8/12/08 to be played and discussion to follow – Requested by Councilmember Brian Heady

Mayor Sawnick noted that the members on Council have a copy of the August 12, 2008 County Commission meeting DVD.

Mr. Heady made a motion to play the August 12, 2008 County Commission meeting at tonight's meeting. The motion died for lack of a second.

9. Update on a Federal Lawsuit – Requested by Councilmember Brian Heady

Mayor Sawnick made a motion not to discuss this item because Council was advised by their attorney not to discuss it. Mr. White seconded the motion.

Mr. Heady said that this item has already been placed on the agenda for discussion. He said the motion should have been made at the beginning of the meeting.

Mayor Sawnick said as Mayor, he has the right to make the motion at this time and if he receives a majority vote it will pass.

Mr. Heady did not agree.

Mr. Vitunac said that any deliberate body has the right to amend their agenda at anytime during a meeting as long as the majority wishes to do so.

Mr. Daige said that if Mr. Heady wanted to give his thoughts on the number two suit he did not have a problem with that. Council has been instructed not to discuss the lawsuit as Council, which he would abide by that.

Mayor Sawnick withdrew his motion as long as Mr. Heady does not discuss anything that is in the lawsuit.

Mr. Heady said the Police Department was before Council earlier in tonight's meeting and one of the questions they had was whether or not the City Attorney's office were receiving raises. He said that was inaccurate as no one in the City Attorney's office is receiving an increase in pay. But, certainly there has been a tremendous burden on the taxpayers because of lawsuits. Currently before the Court is a lawsuit "Heady verses the City of Vero Beach." That lawsuit is a result of Councilmembers arbitrarily removing items from the agenda and treating Councilmembers differently. The Constitution of the United States trumps every other rule and freedom of speech prevails, even if the Mayor does not think so. The provisions of the Constitution, particularly in Article 14, states that there is equal protection under the law. If they look at case law, what it says is that every citizen is entitled to equal opportunity. When they allow one group of citizens to give a presentation and they deny another group of citizens an opportunity to give a presentation, then they have not abided by the Constitution. Then the Council removes a certain number of Councilmember's items off the agenda because they don't want to discuss them, then they have violated that Councilmember's right of free speech. The opportunity to present and to speak, are the core issues to this lawsuit. What the majority of this City Council has decided to do is to spend a tremendous amount of money in order

to prevent people from speaking. He said that there is this lawsuit and there also will be a State lawsuit filed. He said there is a way to prevent these lawsuits from moving forward. Regarding the State lawsuit, the questions regarding the OUC contract still prevail. The evidence that has been presented since he has been on Council is that the Councilmembers who voted on the contract were unaware of the changes to the contract. If Council wanted to save a lot of legal fees they could. He said that if the changes to the contract are changes they agree with then all they would have to do is put the contract before this Council and vote on it. He said when a contract is attached to a signature page and it is not the contract that was reviewed, then there are legal questions as to the validity and enforceability of the contract. He said that he has said this before and it is not hard to resolve. If they like the contract the way it is and they think all the changes are okay then all they have to do is ratify the contract that is attached to the current signature page. This would eliminate the lawsuit because then the contract with all the changes would be reviewed and voted on by the Council. Instead, Council wants to do things the hard way and to him that does not seem to be an effective use of tax dollars.

10. Honest Services Fraud – Requested by Councilmember Brian Heady

Mr. Heady said that he would like to have some discussion on Honest Services Fraud.

Mr. Vitunac said in the anticipation of this Mr. Wayne Coment, Assistant City Attorney, prepared a report on Honest Services Fraud that should end this.

Mr. Coment felt that they should first hear from Mr. Heady.

Mr. Daige was in agreement with Mr. Coment since Mr. Heady placed this item on the agenda.

Mr. Heady said Council always relies on staff to give them good advice. He asked Mr. Coment to tell him what the presentation is.

Mr. Daige asked to allow Mr. Heady to finish first as he put this item on the agenda.

Mr. Heady said that he would first like to hear Mr. Coment's presentation.

Mr. Coment said that he was asked to explain Honest Services Fraud. He said that Honest Services Fraud has been around since like 1941. He reported that there have been several changes over the years because of court interpretations. He said that the United States court ended the debate about Honest Services Fraud. What they did in June of this year was state that there was no doubt that Congress intended to reach at least bribes and kickbacks. He then read Section 1346.

Mr. Heady said that they more narrowly defined past decisions. He asked Mr. Coment to get the ruling to him. He thanked Mr. Coment for the update.

11. Golf Course – Requested by Councilmember Brian Heady

Mayor Sawnick said there will be a Special Call meeting on September 21, 2010 to discuss Dodgertown.

Mr. Heady said if they are having a Special Call meeting on it then that is what he was trying to do so they do not need to discuss this item at this time. He said that he would reserve his comments on the golf course until September 21st.

Mr. Daige said for the record, Council began City Council Old Business at 5:43 p.m. and ended at 6:48 p.m. Therefore there was ample time to go over all these items and they were discussed in full.

B. New Business

1. City Attorney to give a report how much money has been spent up to date on the lawsuit filed by Councilmember Brian Heady – Requested by Councilmember Tom White

Mr. Vitunac reported that through August they have spent \$20,010 on both lawsuits (the first complaint and the amended complaint).

Mr. Heady said it is one lawsuit, not two. The Judge moved the State issues off and asked him to refile them.

Mr. Vitunac said there were two complaints filed.

Mr. Heady said there is one case with one docket number.

Mr. Vitunac said that was correct. He reported that the motion to dismiss the first complaint was granted and the plaintiff (Mr. Heady) filed it again.

Mr. White asked is he suing the City or the City Council.

Mr. Vitunac said he was suing the City.

2. Move vested retirement date from 5 years back to 10 years – Requested by Councilmember Tom White

Mr. White said Council discussed this earlier and he would be bringing this back at a later date.

Mr. Heady felt that this was something that the City seriously needed to look at in terms of vested times. The pension packages in government have exceeded the taxpayers' ability to pay. He agreed with Mr. White that moving vested retirement back to 10 years might be something that Council should consider. They must consider some changes to the retirement plans in order to ensure that they don't continue to put the burden of

retirements on future generations. They need to ensure that when a benefit is earned, that benefit is paid for in that year. There are ways to accomplish this without transferring the burden to future generations and vesting from five to ten years might be one of the ways to eliminate some of the underfunded plans that they are currently facing. He felt that this was a good topic that deserves some meaningful discussion. The presentations given to them by staff have looked at how they take the current plan and reduce the cost. They do need to look at new types of plans.

Mr. White said that when new employees are hired, the City spends a lot of money on training. Then they have five years vested and the City has spent all this money on them and then they might leave. He said that it is a benefit to the City to keep the employees who they have trained.

Mr. Heady said the City could spread that expense over ten years, which would reduce the cost to the City. He felt that this was a good idea. This is something that they need to bring back in the short term rather than the long term. He noted that the City is not funding the benefit in the year that it is earned and he did not think they should be doing that. They need to look at ways to provide pensions so they can attract good people, but they need to pay for pensions in the year earned. He felt that Mr. White's suggestion was a good start to open up that dialogue.

3. Utility Fact Information Sheet – Requested by Councilmember Ken Daige

Mr. Daige said that he asked staff to work on this information sheet because there is a lot of misinformation being put out to the general public and he wanted to get things out for clarity. He then went over the information sheet with Council (please see attached).

Mr. Heady appreciated that Mr. Daige had requested this information, but he was puzzled because he (Mr. Daige) read the questions, but not the answers. He asked Mr. Daige why he did not give the answers.

Mr. Daige said that he was trying to save a little bit of time because of the length of today's meeting. He will submit the information sheet to the City Clerk.

4. Letter to FP&L – Requested by Councilmember Ken Daige

Mr. Daige read a letter to Council that he would be sending to FP&L (please see attached). He hoped to mail this letter tomorrow.

Mr. Heady thanked Mr. Daige for the plug to his television show.

5. Water & Sewer Issues – Requested by Councilmember Brian Heady

Mayor Sawnick said that the City hired a consultant to look at the City's system in the Indian River Shores area.

Mr. Heady asked how much the City approved to hire the consultant.

Mr. Rob Bolton, Water and Sewer Director, answered that Council approved about \$84,000.

Mr. Heady felt that the 5-0 vote in favor of this was unfortunate. If he had really thought through all the provisions, he would have voted differently. Part of the expense is basically another rate study.

Mr. Bolton said that was not correct.

Mr. Heady said in the documents that he looked at, he did not understand that they were going to be looking at the rates.

Mr. Bolton said the only rates that they would be looking at is for the cost of service for maintaining vacant lots. He explained that the City maintains lines in front of vacant lots and the City does not receive any compensation.

Mr. Heady said then they would not be looking at any rates other than undeveloped lots.

Mr. Bolton said they also would be looking at capacity utilization as to the way the bills are given out.

Mr. Heady thanked Mr. Bolton for the clarification.

6. City Parking – Requested by Councilmember Heady

Mr. Heady said that when he originally put this item on the agenda a couple of months ago he had some photos that he took Downtown. There are a couple of people who questioned the parking Downtown and whether or not the City could provide for new parking spaces. He went Downtown around 6:00 a.m. and took several pictures, but he did not bring those pictures with him today. He said maybe they could put this back on the next Council agenda because the pictures are very telling and demonstrate that they could continue two lanes of traffic in each direction without any major expense for increase in parking spaces and yet wind up with a tremendous number of parking spaces by just restriping. That would probably require the City asking permission from the State. He said that he would place this item on the next Council agenda and would provide the photographs. Another thing this would do is in the event of a hurricane the parking restrictions would come into play. The diagonal parking would then open up for an extra lane. He felt there was room for discussion on this. He said that they could do this without spending a lot of tax dollars and it would go a long way in showing the businesses that the City Council is willing to cooperate. If it doesn't work then they could go back and restripe it.

Mayor Sawnick suggested that Mr. Heady speak with Mr. Monte Falls, Public Works Director, about this.

Mr. Heady said that he would put this back on the next Council agenda and would show the pictures at that time.

Mr. White agreed that Mr. Heady should meet with Mr. Falls.

Mr. Heady said that he did not need to meet with Mr. Falls to bring up an idea to the general public. He understood that Mr. Falls would need to be involved, as well as the State.

10. INDIVIDUAL COUNCILMEMBERS' MATTERS

A. Mayor Kevin Sawnick's Matters

- 1. Correspondence**
- 2. Committee Reports**
- 3. Comments**

Mayor Sawnick reported that he attended an Affordable Housing Committee meeting, the Florida League of Cities Conference, the Mayors beach cleanup, and the employee retirement party. He said that he would be attending the MPO meeting tomorrow and Coffee with the Council on Friday.

B. Vice Mayor Sabin Abell's Matters

- 1. Correspondence**
- 2. Committee Reports**
- 3. Comments**

Mr. Abell had an excused absence from today's meeting.

C. Councilmember Tom White's Matters

- 1. Correspondence**
- 2. Committee Reports**
- 3. Comments**

Mr. White reported on his trip to the Florida League of Cities Conference.

D. Councilmember Brian Heady's Matters

- 1. Correspondence**
- 2. Committee Reports**
- 3. Comments**

Mr. Heady reported that he was part of a Committee who has helped in giving to Haiti and he thought that there might be some areas where the City could get involved.

Mr. Heady said that during tonight's meeting the Mayor commented that there is a procedure that disallows Councilmembers from explaining their votes. He asked Mayor Sawnick to provide the City Clerk's office with a copy of those procedures.

Mayor Sawnick said that it is Robert's Rules of Order.

Mr. Heady said that it is fine. Whatever procedure the Mayor is using to disallow him from explaining his vote he would like to see it.

Mayor Sawnick said that it is in Robert's Rules of Order, which is a book and you can't copy a book because of copy right laws.

Mr. Heady said that if the Mayor does not want to produce the rules and regulations that is fine, but he would ask for the production of the procedure the Mayor was using to disallow Councilmembers from explaining votes. He said this is not a hard concept. The Mayor can give the procedures to the City Clerk who could then give them to him.

Mayor Sawnick clarified that Council is allowed to explain the reason of their vote, but it should be done after the vote, not during the vote. He said that he would show the rules to Mr. Heady.

Mr. Heady asked the Mayor not to show them to him, but give them to the City Clerk. He did not want to speak to the Mayor outside of this meeting.

Mr. Heady asked Mrs. Vock if she went out to bid for the new audio equipment.

Mrs. Vock explained that it was a State contract.

1. **FP&L and Public Business in the Public Eye**
2. **Liars, Cheats and Thieves**
3. **Bad Information = bad decisions**

These items were not discussed.

- E. **Councilmember Ken Daige's Matters**
 1. **Correspondence**
 2. **Committee Reports**
 3. **Comments**

Mr. Daige will give his report at their next meeting.

11. ADJOURNMENT

Mr. White made a motion to adjourn this meeting at 7:31 p.m. Mayor Sawnick seconded the motion and it passed unanimously.

/tv

COUNCIL AGENDA REPORT
MEETING OF SEPTEMBER 7, 2010

TO: The Honorable Mayor and Members of the City Council

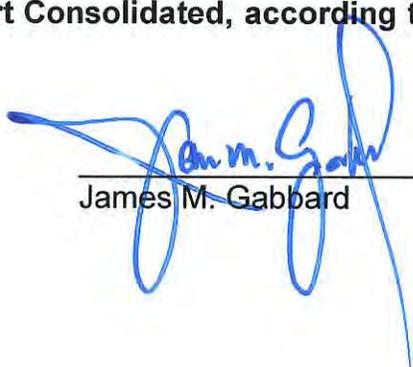
FROM: James M. Gabbard, City Manager

DATE: August 20, 2010

SUBJECT: AWARD OF BID NO. 280-10/CSS – SUPPLY OF UNLEADED GASOLINE AND DIESEL FUEL TO THE MARINA

Attached is a memorandum from Tim Grabenbauer, dated August 10, 2010, which provides background information and a recommendation on the above-referenced bid.

It is the recommendation of the City Manager's Office that Council approve the Award of Bid No. 280-10/CSS, for the Supply of Unleaded Gasoline and Diesel Fuel to the Marina, to Port Consolidated, according to prices shown on the attached Bid Tabulation.



James M. Gabbard

:jav
Attachments

xc: Tim Grabenbauer
Stephen Maillet

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Memo

To: James Gabbard, City Manager
From: Tim Grabenbauer, Marina Director 
CC:
Date: 8/10/2010
Re: AGENDA ITEM FOR REGULAR CITY COUNCIL MEETING

ITEM:

Bid No. 280-10/CSS, Supply of Unleaded Gasoline and Diesel Fuel to the Marina

RECOMMENDATION:

Recommend awarding Contract to Port Consolidated.

BACKGROUND INFORMATION:

162 vendors were notified and 8 responses were received. Port Consolidated offered the best transport pricing, completed all provided forms including addendums, and is local business certified. We have worked with them in the past and are familiar with their operation.

DEPARTMENTAL CORRESPONDENCE

TO: Tim Grabenbauer, Marina Director

FROM: Carol S. Shoaf, CPPB, FCCM, Contract Administrator  8-6-10

DATE: August 6, 2010

SUBJECT: Bid No. 280-10/CSS, Supply of unleaded Gasoline and Diesel Fuel to the Marina

In order to secure firm pricing for your department, the Division of Purchasing advertised and solicited bids on July 15, 2010 for Bid No. 280-10/CSS Supply of Unleaded Gasoline and Diesel Fuel to the Marina. One hundred and sixty-two (162) vendors were notified of this bid, fourteen (14) vendors actually downloaded the bid, and eight (8) responses were received.

On Thursday, August 5, 2010, at 2:30 p.m., the Division of Purchasing opened bids on the above subject. Please find a bid tabulation of the bids enclosed for your review and recommendation. Please provide the City Manager with a memorandum stating your recommendation and requesting the item be placed on the City Council Agenda. Provide Purchasing with a copy so that we may process the proper paperwork to finalize this project.

Should you have any questions regarding this matter, please do not hesitate to contact me at extension 5473.

Cc: File

Bid Tabulation
Bid 280-10/CSS

Supply of Unleaded Gasoline and Diesel Fuel to the Marina

Vendor	Adder Tankwagon Diesel	Adder Tankwagon Unleaded Gasoline	Adder Tansport Diesel	Adder Tankwagon Unleaded Gasoline	Questionnaire	Drug Free WorkPlace	Addendum 1	Addendum 2
Palmdale Oil	0.0481	0.0481	0.0481	0.0481	Yes	Yes	Yes	Yes
Glover Oil	0.12	0.145	0.045	0.105	Yes	Yes	Yes	Yes
Petroleum SSI	0.3	0.35	0.07	0.08	Yes	Yes	Yes	Yes
Watkins Oil	0.10	0.10	0.10	0.10	Yes	Yes	Yes	No
PKA Petroleum	0.0981	0.0981	0.0352	0.0653	Yes	Yes	Yes	Yes
Mansfield Oil	0.1335	0.1645	0.0609	0.0844	Yes	Yes	Yes	Yes
BV Oil	0.08753	0.0937	0.0397	0.04571	Yes	Yes	NO	No
Port Consolidated	0.098	0.098	0.038	0.038	Yes	Yes	Yes	Yes

Purchasing Division

COUNCIL AGENDA REPORT
MEETING OF SEPTEMBER 7, 2010

TO: The Honorable Mayor and Members of the City Council

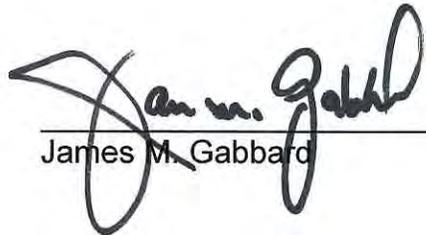
FROM: James M. Gabbard, City Manager

DATE: August 30, 2010

SUBJECT: REDUCTION IN RETAINAGE FROM 10% TO 5% FOR INTERSTATE ENGINEERING CORP.

Attached is a memorandum from Rob Bolton, dated August 27, 2010, which provides information and a recommendation on the above-referenced subject.

It is the recommendation of the City Manager's Office that Council approve a reduction in the retainage from 10% to 5% on the contract with Interstate Engineering Corp. to rehabilitate the two wastewater clarifiers at the Wastewater Treatment Plant.


James M. Gabbard

:jav
Attachments

xc: Rob Bolton
Stephen Maillet

N:\AGENDA\WS\2010\RETAINAGE REDUCTION - INTERSTATE ENGINEERING CORP.DOC

Water and Sewer Department

Memorandum

To: Jim Gabbard, City Manager
Through: Charles Vitunac, City Attorney
From: Rob Bolton, Director of Water and Sewer *RB*
Date: August 27, 2010
Subject: Reduction in retainage from 10% to 5% for Interstate Engineering Corp.

Background

Interstate Engineering Corp. (Interstate) was hired by the City in 2007 to rehabilitate the two wastewater clarifiers at the wastewater treatment plant. The work is substantially complete and is awaiting final exterior painting. The painting cannot be completed until the city finishes some preparation work on the exterior of the tanks.

It is the current policy of the City to retain 10% of the contract amount until final completion with retainage release upon final acceptance by City Council. This policy was put in place to keep the City Council abreast of projects and is only a local requirement.

Interstate has requested to reduce the amount of retainage to 5%, so that they can pay their sub-contractors that are not related to the painting efforts. I concur since some of the sub-contractors are local companies and have been waiting almost a year for their retainage.

After a reduction in retainage to 5%, the City will still retain \$73,408.95. The remaining painting is valued at \$24,000.00.

Recommendation

Recommend that the City Manager place this matter on the September 7, 2010 Council Agenda for approval. Please contact me at ext. 5228 if you have any questions.

**CITY OF VERO BEACH WATER & SEWER DEPARTMENT
WWTP CLARIFIER REHABILITATION**

DATE: August 19, 2010
 PAY ESTIMATE NO.: Fifteen
 CONTRACTOR: Interstate Engineering Corporation
 FOR PERIOD ENDING: July 25, 2010

PROJECT NO.: WS07011
 CONTRACT NO.: 070-07/JV
 ACCOUNT NO.: 423.9000.536.611380

ORIGINAL CONTRACT AMOUNT: \$1,447,000.00
 ADDITIONS TO CONTRACT: \$54,179.02
 DEDUCTIONS FROM CONTRACT: -\$4,500.00
 CONTRACT AMOUNT TO DATE: \$1,496,679.02

TOTAL EARNED TO DATE: \$1,468,179.02
 RETAINAGE: 5% \$73,408.95
 TOTAL LESS RETAINAGE \$1,394,770.07
 PREVIOUS PAYMENTS: \$1,321,001.12
 AMOUNT DUE THIS ESTIMATE: \$73,768.95

Summary - Amounts Paid To Date

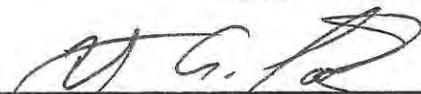
Mobilization, Bonds, Insurance \$45,000.00
 General Conditions \$56,800.00
 Clarifier No. 1 \$660,600.00
 Inside blast & paint \$17,612.46
 Relocate Light Pole, Provide Support \$779.06
 Clarifier No. 2 \$651,600.00
 Inside blast & paint \$17,612.46
 Relocate Light Pole, Provide Support \$779.06
 Replace Influent 90 Deg. Bend and Pipe \$4,563.99
 Replace, Paint 24" Pipe Between Clarifiers \$12,832.00
 Totals \$1,468,179.02

The City Of Vero Beach

Interstate Engineering Corporation


 Prepared By: Jerry A. Gilbert, P.E.
 Utility Engineer II

8-24-10
 Date:


 Accepted By: Robert A. Cook
 Project Manager

August 23, 2010
 Date:


 Approved By: Robert J. Bolton, P.E.
 Director, Water & Sewer Dept.

8/27/10
 Date:

WASTEWATER TREATMENT PLANT CLARIFIER REHABILITATION
SCHEDULE OF VALUES

PAY ESTIMATE NO.:

Fifteen

DATE: August 19, 2010

ITEM NO.	ITEM DESCRIPTION	Quantity	Unit	Unit Price	Previous Period Quantity	Previous Period Earned	Quantity This Period		This Period Total	This Period Earned	Total To Date Quantity	Total To Date Earned	Percent Complete
							Work In Place	Materials Stored					
1	Bonds	1.00	LS	\$17,200.00	1	\$17,200.00			0.00	\$0.00	1	\$17,200.00	100.00%
2	Insurance	1.00	LS	\$12,500.00	1	\$12,500.00			0.00	\$0.00	1	\$12,500.00	100.00%
3	Mobilization	1.00	LS	\$15,300.00	1	\$15,300.00			0.00	\$0.00	1	\$15,300.00	100.00%
	Subtotal			\$45,000.00		\$45,000.00				\$0.00		\$45,000.00	
	Project Requirements												
4	General Conditions	1.00	LS	\$52,000.00	1.00	\$52,000.00			0.000000	0.00	1	\$52,000.00	100.00%
5	Excavation	1.00	LS	\$4,000.00	1	\$4,000.00			0.00	\$0.00	1	\$4,000.00	100.00%
6	Sodding	1.00	LS	\$800.00	0.5	\$400.00	0.5		0.50	\$400.00	1	\$800.00	100.00%
	Subtotal			\$56,800.00		\$56,400.00				\$400.00		\$56,800.00	
	Clarifier 1												
7	<i>Demolition</i>												
a	Removal of sludge collection & assoc. elec	1.00	LS	\$1,500.00	1	\$1,500.00			0.00	\$0.00	1	\$1,500.00	100.00%
b	Removal of effluent troughs, weirs, baffles	1.00	LS	\$1,800.00	1	\$1,800.00			0.00	\$0.00	1	\$1,800.00	100.00%
c	Removal of plant water & chem piping	1.00	LS	\$900.00	1	\$900.00			0.00	\$0.00	1	\$900.00	100.00%
d	Removal of lighting, wiring & conduit	1.00	LS	\$600.00	1	\$600.00			0.00	\$0.00	1	\$600.00	100.00%
e	Removal of coating system on interior	1.00	LS	\$3,000.00	1	\$3,000.00			0.00	\$0.00	1	\$3,000.00	100.00%
f	Removal of concrete walkways, handrails	1.00	LS	\$35,000.00	1	\$35,000.00			0.00	\$0.00	1	\$35,000.00	100.00%
g	Removal of grout layer on floor of clarifiers	1.00	LS	\$4,500.00	1	\$4,500.00			0.00	\$0.00	1	\$4,500.00	100.00%
8	<i>Concrete</i>												
a	Walkway Concrete	1.00	LS	\$15,000.00	1	\$15,000.00			0.00	\$0.00	1	\$15,000.00	100.00%
b	Grout on bottom	1.00	LS	\$17,000.00	1	\$17,000.00			0.00	\$0.00	1	\$17,000.00	100.00%
c	Walkway Formwork/Rebar	1.00	LS	\$45,000.00	1	\$45,000.00			0.00	\$0.00	1	\$45,000.00	100.00%
d	Formwork supports 200	1.00	LS	\$45,000.00	1	\$45,000.00			0.00	\$0.00	1	\$45,000.00	100.00%
9	<i>Painting</i>												
a	Sandblast interior of clarifier	1.00	LS	\$2,000.00	1	\$2,000.00			0.00	\$0.00	1	\$2,000.00	100.00%
b	Hydroblast exterior of clarifier	1.00	LS	\$9,000.00	1	\$9,000.00			0.00	\$0.00	1	\$9,000.00	100.00%
c	Paint interior wall of Clarifier	1.00	LS	\$10,000.00	1	\$10,000.00			0.00	\$0.00	1	\$10,000.00	100.00%
d	Paint exterior wall of Clarifier	1.00	LS	\$12,000.00	0	\$0.00			0.00	\$0.00	0	\$0.00	0.00%
e	Paint clarifier mechanism	1.00	LS	\$18,000.00	1	\$18,000.00			0.00	\$0.00	1	\$18,000.00	100.00%
f	Paint piping	1.00	LS	\$6,000.00	1	\$6,000.00			0.00	\$0.00	1	\$6,000.00	100.00%
10	<i>Handrails</i>												
a	Handrail materials	1.00	LS	\$19,000.00	1	\$19,000.00			0.00	\$0.00	1	\$19,000.00	100.00%
b	Handrail installation	1.00	LS	\$15,000.00	1	\$15,000.00			0.00	\$0.00	1	\$15,000.00	100.00%

ITEM NO.	ITEM DESCRIPTION	Quantity	Unit	Unit Price	Previous Period Quantity	Previous Period Earned	Quantity This Period		This Period Total	This Period Earned	Total To Date Quantity	Total To Date Earned	Percent Complete
							Work In Place	Materials Stored					
11	<i>Secondary Sludge Clarifiers</i>												
a	Equipment	1.00	LS	\$170,000.00	1	\$170,000.00			0.00	\$0.00	1	\$170,000.00	100.00%
b	Installation	1.00	LS	\$49,000.00	1	\$49,000.00			0.00	\$0.00	1	\$49,000.00	100.00%
c	Testing	1.00	LS	\$3,000.00	1	\$3,000.00			0.00	\$0.00	1	\$3,000.00	100.00%
12	<i>Effluent Trough Weirs, Baffles</i>												
a	Weirs	1.00	LS	\$18,000.00	1	\$18,000.00			0.00	\$0.00	1	\$18,000.00	100.00%
b	Installation	1.00	LS	\$4,000.00	1	\$4,000.00			0.00	\$0.00	1	\$4,000.00	100.00%
c	Baffles	1.00	LS	\$7,000.00	1	\$7,000.00			0.00	\$0.00	1	\$7,000.00	100.00%
d	Installation	1.00	LS	\$2,000.00	1	\$2,000.00			0.00	\$0.00	1	\$2,000.00	100.00%
e	Troughs	1.00	LS	\$35,000.00	1	\$35,000.00			0.00	\$0.00	1	\$35,000.00	100.00%
f	Installation	1.00	LS	\$10,000.00	1	\$10,000.00			0.00	\$0.00	1	\$10,000.00	100.00%
13	<i>Piping</i>												
a	PW PVC 2" and fittings and valve	1.00	LS	\$1,100.00	1	\$1,100.00			0.00	\$0.00	1	\$1,100.00	100.00%
b	CL PVC 1" and fittings	1.00	LS	\$250.00	1	\$250.00			0.00	\$0.00	1	\$250.00	100.00%
c	PW PVC 1" and fittings	1.00	LS	\$800.00	1	\$800.00			0.00	\$0.00	1	\$800.00	100.00%
d	CL PVC 1 1/2" and fittings	1.00	LS	\$250.00	1	\$250.00			0.00	\$0.00	1	\$250.00	100.00%
e	1 1/2" ball valve	1.00	LS	\$500.00	1	\$500.00			0.00	\$0.00	1	\$500.00	100.00%
f	1" PVC ball valve	1.00	LS	\$500.00	1	\$500.00			0.00	\$0.00	1	\$500.00	100.00%
g	24" butterfly valves	1.00	LS	\$30,000.00	1	\$30,000.00			0.00	\$0.00	1	\$30,000.00	100.00%
h	PVC Installation	1.00	LS	\$6,000.00	1	\$6,000.00			0.00	\$0.00	1	\$6,000.00	100.00%
i	Ductile Iron pipe and fittings	1.00	LS	\$4,000.00	1	\$4,000.00			0.00	\$0.00	1	\$4,000.00	100.00%
j	Nut bolt and gasket sets	1.00	LS	\$7,000.00	1	\$7,000.00			0.000000	\$0.00	1	\$7,000.00	100.00%
14	<i>Electrical</i>												
a	Working Drawings	1.00	LS	\$500.00	1	\$500.00			0.00	\$0.00	1	\$500.00	100.00%
b	Lightning protection	1.00	LS	\$16,000.00	1	\$16,000.00			0.00	\$0.00	1	\$16,000.00	100.00%
c	Lighting fixtures materials	1.00	LS	\$17,000.00	1	\$17,000.00			0.00	\$0.00	1	\$17,000.00	100.00%
d	Lighting fixtures labor	1.00	LS	\$6,000.00	1	\$6,000.00			0.00	\$0.00	1	\$6,000.00	100.00%
e	Conduit, wire, trenching, misc	1.00	LS	\$18,000.00	1	\$18,000.00			0.00	\$0.00	1	\$18,000.00	100.00%
f	Temporary Power Budget	1.00	LS	\$1,000.00	1	\$1,000.00			0.00	\$0.00	1	\$1,000.00	100.00%
g	Clairifier Equipment connection	1.00	LS	\$1,400.00	1	\$1,400.00			0.00	\$0.00	1	\$1,400.00	100.00%
h	Demolition	1.00	LS	\$3,000.00	1	\$3,000.00			0.00	\$0.00	1	\$3,000.00	100.00%
i	Testing Budget	1.00	LS	\$1,000.00	1	\$1,000.00			0.00	\$0.00	1	\$1,000.00	100.00%
j	Subtotal - Clarifier # 1			\$672,600.00		\$660,600.00				\$0.00		\$660,600.00	98.22%

ITEM NO.	ITEM DESCRIPTION	Quantity	Unit	Unit Price	Previous Period Quantity	Previous Period Earned	Quantity This Period		This Period Total	This Period Earned	Total To Date Quantity	Total To Date Earned	Percent Complete
							Work In Place	Materials Stored					
	Clarifier 2												
15	<i>Demolition</i>												
a	Removal of sludge collection & assoc. elec	1.00	LS	\$1,500.00	1	\$1,500.00			0.00	\$0.00	1	\$1,500.00	100.00%
b	Removal of effluent troughs, weirs, baffles	1.00	LS	\$1,800.00	1	\$1,800.00			0.00	\$0.00	1	\$1,800.00	100.00%
c	Removal of plant water & chem piping	1.00	LS	\$900.00	1	\$900.00			0.00	\$0.00	1	\$900.00	100.00%
d	Removal of lighting, wiring & conduit	1.00	LS	\$600.00	1	\$600.00			0.00	\$0.00	1	\$600.00	100.00%
e	Removal of coating system on interior	1.00	LS	\$3,000.00	1	\$3,000.00			0.00	\$0.00	1	\$3,000.00	100.00%
f	Removal of concrete walkways, handrails	1.00	LS	\$35,000.00	1	\$35,000.00			0.00	\$0.00	1	\$35,000.00	100.00%
g	Removal of grout layer on floor	1.00	LS	\$4,500.00	1	\$4,500.00			0.00	\$0.00	1	\$4,500.00	100.00%
16	<i>Concrete</i>												
a	Walkway Concrete	1.00	LS	\$15,000.00	1	\$15,000.00			0.00	\$0.00	1	\$15,000.00	100.00%
b	Grout on bottom	1.00	LS	\$17,000.00	1	\$17,000.00			0.00	\$0.00	1	\$17,000.00	100.00%
c	Walkway Formwork/Rebar	1.00	LS	\$45,000.00	1	\$45,000.00			0.00	\$0.00	1	\$45,000.00	100.00%
d	Formwork supports	1.00	LS	\$45,000.00	1	\$45,000.00			0.00	\$0.00	1	\$45,000.00	100.00%
17	<i>Painting</i>												
a	Sandblast interior of clarifier	1.00	LS	\$2,000.00	1	\$2,000.00			0.00	\$0.00	1	\$2,000.00	100.00%
b	Hydroblast exterior of clarifier	1.00	LS	\$9,000.00		\$0.00			0.00	\$0.00	0	\$0.00	0.00%
c	Paint interior wall of Clarifier	1.00	LS	\$10,000.00	1	\$10,000.00			0.00	\$0.00	1	\$10,000.00	100.00%
d	Paint exterior wall of Clarifier	1.00	LS	\$12,000.00		\$0.00			0.00	\$0.00	0	\$0.00	0.00%
e	Paint clarifier mechanism	1.00	LS	\$18,000.00	1	\$18,000.00			0.00	\$0.00	1	\$18,000.00	100.00%
f	Paint piping	1.00	LS	\$6,000.00	1	\$6,000.00			0.00	\$0.00	1	\$6,000.00	100.00%
18	<i>Handrails</i>												
a	Handrail materials	1.00	LS	\$19,000.00	1	\$19,000.00			0.00	\$0.00	1	\$19,000.00	100.00%
b	Handrail installation	1.00	LS	\$15,000.00	1	\$15,000.00			0.00	\$0.00	1	\$15,000.00	100.00%
19	<i>Secondary Sludge Clarifiers</i>												
a	Equipment	1.00	LS	\$170,000.00	1	\$170,000.00			0.00	\$0.00	1	\$170,000.00	100.00%
b	Installation	1.00	LS	\$49,000.00	1	\$49,000.00			0.00	\$0.00	1	\$49,000.00	100.00%
c	Testing	1.00	LS	\$3,000.00	1	\$3,000.00			0.00	\$0.00	1	\$3,000.00	100.00%
20	<i>Effluent Trough Weirs, Baffles</i>												
a	Weirs	1.00	LS	\$18,000.00	1	\$18,000.00			0.00	\$0.00	1	\$18,000.00	100.00%
b	Installation	1.00	LS	\$4,000.00	1	\$4,000.00			0.00	\$0.00	1	\$4,000.00	100.00%
c	Baffles	1.00	LS	\$7,000.00	1	\$7,000.00			0.00	\$0.00	1	\$7,000.00	100.00%
d	Installation	1.00	LS	\$2,000.00	1	\$2,000.00			0.00	\$0.00	1	\$2,000.00	100.00%
e	Troughs	1.00	LS	\$35,000.00	1	\$35,000.00			0.00	\$0.00	1	\$35,000.00	100.00%
f	Installation	1.00	LS	\$10,000.00	1	\$10,000.00			0.00	\$0.00	1	\$10,000.00	100.00%

ITEM NO.	ITEM DESCRIPTION	Quantity	Unit	Unit Price	Previous Period Quantity	Previous Period Earned	Quantity This Period		This Period Total	This Period Earned	Total To Date Quantity	Total To Date Earned	Percent Complete
							Work In Place	Materials Stored					
21	<i>Piping</i>												
a	PW PVC 2" fittings and valve	1.00	LS	\$1,100.00	1	\$1,100.00			0.00	\$0.00	1	\$1,100.00	100.00%
b	CL PVC 1" and fittings	1.00	LS	\$250.00	1	\$250.00			0.00	\$0.00	1	\$250.00	100.00%
c	PW PVC 1" and fittings	1.00	LS	\$800.00	1	\$800.00			0.00	\$0.00	1	\$800.00	100.00%
d	CL PVC 1 1/2" and fittings	1.00	LS	\$250.00	1	\$250.00			0.00	\$0.00	1	\$250.00	100.00%
e	1 1/2" ball valve	1.00	LS	\$500.00	1	\$500.00			0.00	\$0.00	1	\$500.00	100.00%
f	1" PVC ball valve	1.00	LS	\$500.00	1	\$500.00			0.00	\$0.00	1	\$500.00	100.00%
g	24" butterfly valves	1.00	LS	\$30,000.00	1	\$30,000.00			0.00	\$0.00	1	\$30,000.00	100.00%
h	PVC installation	1.00	LS	\$6,000.00	1	\$6,000.00			0.00	\$0.00	1	\$6,000.00	100.00%
i	Ductile Iron pipe and fittings	1.00	LS	\$4,000.00	1	\$4,000.00			0.00	\$0.00	1	\$4,000.00	100.00%
j	Nut bolt and gasket sets	1.00	LS	\$7,000.00	1	\$7,000.00			0.00	\$0.00	1	\$7,000.00	100.00%
22	<i>Electrical</i>												
a	Working Drawings	1.00	LS	\$500.00	1	\$500.00			0.00	\$0.00	1	\$500.00	100.00%
b	Lightning protection	1.00	LS	\$16,000.00	1	\$16,000.00			0.00	\$0.00	1	\$16,000.00	100.00%
c	Lighting fixtures materials	1.00	LS	\$17,000.00	1	\$17,000.00			0.00	\$0.00	1	\$17,000.00	100.00%
d	Lighting fixtures labor	1.00	LS	\$6,000.00	1	\$6,000.00			0.00	\$0.00	1	\$6,000.00	100.00%
e	Conduit, wire, trenching, misc	1.00	LS	\$18,000.00	1	\$18,000.00			0.00	\$0.00	1	\$18,000.00	100.00%
f	Temporary Power Budget	1.00	LS	\$1,000.00	1	\$1,000.00			0.00	\$0.00	1	\$1,000.00	100.00%
g	Clairifier Equipment connection	1.00	LS	\$1,400.00	1	\$1,400.00			0.00	\$0.00	1	\$1,400.00	100.00%
h	Demolition	1.00	LS	\$3,000.00	1	\$3,000.00			0.00	\$0.00	1	\$3,000.00	100.00%
i	Testing Budget	1.00	LS	\$1,000.00	1	\$1,000.00			0.00	\$0.00	1	\$1,000.00	100.00%
Subtotal - Clairifier # 2				\$672,600.00		\$651,600.00			\$0.00			\$651,600.00	
	Clarifier 1 inside blast & paint lower half	1.00	LS	\$17,612.46	1	\$17,612.46			0.00	\$0.00	1	\$17,612.46	100.00%
	Clarifier 2 inside blast & paint lower half	1.00	LS	\$17,612.46	1	\$17,612.46			0.00	\$0.00	1	\$17,612.46	100.00%
	Clarifier 2 Influent 90 & Pipe Replacement	1.00	LS	\$4,563.99	1	\$4,563.99			0.00	\$0.00	1	\$4,563.99	100.00%
	Relocate light poles - Both Clarifiers	1.00	LS	\$1,558.11	1	\$1,558.11			0.00	\$0.00	1	\$1,558.11	100.00%
	Replace, Paint 24" D.I.P. Between Clarifier	1.00	LS	\$12,832.00	1	\$12,832.00			0.00	\$0.00	1	\$12,832.00	100.00%
Contract Total				\$1,447,000.00		\$1,467,779.02			\$400.00			\$1,468,179.02	98.10%

WAIVER AND RELEASE OF CLAIMS UPON PROGRESS PAYMENT

Project: WWTP Clarifier Rehabilitation
Date of Contract: October 26, 2007

Project No. WSO 7011
Contract No. 070-07/JV

The undersigned contractor for the above-referenced contract, in consideration of the sum of \$ 73,768.95, the receipt and sufficiency of which is acknowledged, hereby waives and releases its claims and right to make any claim for all labor, services, materials, and equipment furnished through 8/19/10 to the City of Vero Beach ("City") and arising under or by virtue of the above-referenced contract and changes thereto and hereby agrees to indemnify and hold harmless the City from any and all claims of any subcontractor having an interest in the contract. The term "subcontractor," as used herein, shall include any and all persons and firms furnishing labor, materials, services, or equipment incorporated into or supplied for the work under the contract, stockpiled for the project, or arising under any equipment-rental agreements, through the referenced date.

This waiver and release of claims is executed by the contractor for itself and its representatives, assigns and successors and covers all past and existing claims for work under the contract through the referenced date, but does not cover retention, if any, pursuant to the contract. In executing this waiver and release of claims, I represent and certify to the City that I possess the authority and capacity to execute this waiver and release of claims for the contractor, its representatives, assigns and successors, and to thereby bind them, and I agree to personally indemnify and hold harmless the City from any and all liabilities and costs, including attorney's fees, as may be imposed upon or incurred by the City because of any defect in or lack of my authority or legal capacity to execute this waiver and release of claims for the contractor, its representatives, assigns and successors.

Interstate Engineering Corp.
Contractor

By: [Signature]
Print Name: Robert A. Cook
Title: Project Manager

Massachusetts

STATE OF FLORIDA
COUNTY OF _____

Sworn to and subscribed before me this 23rd day of August, 2010, by Robert A. Cook, who X is personally known to me OR _____ produced _____ as identification.

[Signature]
Notary Public
Print Name:
My Commission Expires:





INTERDEPARTMENTAL CORRESPONDENCE

To: The Honorable Mayor Kevin D. Sawnick and City Council Members

From: James M. Gabbard, City Manager

Re: Ratification of Teamsters Contract

Date: September 2, 2010

The City and Teamsters Local Union 769 have reached a tentative agreement for the Collective Bargaining Agreement for the next three years. I have attached a copy of the tentative agreement. In order to take effect, the agreement must be ratified by both parties. The Teamsters ratified the agreement on September 1, 2010. I recommend that the Council also ratifies the agreement.

Attachment - Proposed Collective Bargaining Agreement

**Agreement
between
The City of Vero Beach
and
Teamsters Local
Union No. 769**

October 1, 2010 to September 30, 2013

PREAMBLE

| This Agreement is entered into as of this 1st day of October, 20~~10~~¹⁰~~06~~, between the City of Vero Beach, hereinafter referred to as the City; and Teamsters Local Union No. 769, hereinafter referred to as the Union. When both the City and the Union are referred to in combination, they will be called the parties.

ARTICLE 1
INTENT and PURPOSE

It is the intent and purpose of the parties to this Agreement to recite in the Agreement rates of pay, hours of work, and conditions of employment; to achieve and maintain harmonious relations between the City and the Union; to ensure continuous, uninterrupted and efficient operation of all City Departments; and to provide a grievance procedure for the prompt and peaceful resolution of any disagreements or differences which may arise regarding the application or interpretation of this Agreement.

**ARTICLE 2
RECOGNITION**

The City of Vero Beach recognizes Teamsters Local Union No. 769, affiliated with the International Brotherhood of Teamsters, as the sole and exclusive bargaining agent for the job classifications in the unit designated by the Florida Public Employees' Relations Commission, Certification #636, excluding all other employees.

ARTICLE 3
EQUALITY of OPPORTUNITY

Neither the City nor the Union shall discriminate against or permit the harassment of any employee because of race, religion, color, national origin, age, gender, disability, or because of participation or non-participation in Union activity. The City and the Union further agree to abide by the principle of equal pay for equal work, subject only to differences based on qualifications and longevity. References using pronouns will be gender-neutral throughout this Agreement.

ARTICLE 4
PAYROLL DEDUCTION of UNION
DUES

- 4.01 The City agrees to deduct the monthly dues, plus any initiation fees and assessments required by the Union, from the earnings of each employee who has filed with the City a valid, unrevoked, signed authorization for such purposes. Such deductions shall be taken from two paychecks per month. The City shall remit, to the Union office designated by the Secretary-Treasurer of Local Union No. 769, an amount equal to the cumulative total of such deductions by the first of the following month, or as soon as possible thereafter. The Union agrees to give the City 30 days' written notice of any change in dues, and to limit the number of increases or decreases in dues to once each year.
- 4.02 The Union shall indemnify and hold harmless the City against any and all claims, demands, lawsuits, or other forms of liability that might arise from or by reason of any action taken by the City in making payroll deductions for Union membership dues, assessments, or initiation fees, as described in this Article.
- 4.03 Any employee covered by this Agreement who is transferred to a classification which is not in the bargaining unit, or any employee covered by this Agreement whose employment is terminated, shall cease to be subject to further check off deductions, beginning with the date the transfer or termination takes effect.
- 4.04 Any employee covered by this Agreement who notifies the Union in writing that he/she wishes to revoke his/her dues deduction authorization shall cease to be subject to check off deductions immediately following the expiration of the 30-day notice period required when the employee first signs an authorization card. The City will provide promptly to the Chief Steward a copy of each revocation notice it receives.
- 4.05 Pursuant to §§4.03 and 4.04, above, refunds will not be given for revocations involving partial months.
- 4.06 The City shall not be required to deduct or to remit Union dues in arrears.

ARTICLE 5 MANAGEMENT RIGHTS

- 5.01 Except as expressly provided for in this Agreement, the City retains the sole right to determine, and from time to time to redetermine, the management of its operations and direction of its work force. Included with such rights is the right to determine the types and extent of services to be provided; the methods of performing such services; work schedules; the size and composition of the work force; to contract or subcontract out existing and future work; to determine whether and to what extent the work required in the City's operations or jobs shall be performed by employees covered by this Agreement; to maintain order and efficiency in its work locations; to curtail or discontinue operations, temporarily or permanently, in whole or in part, whenever, in the opinion of the City, good business judgment makes such curtailment or discontinuation advisable; to hire, lay off, assign, transfer, classify or reclassify, promote, and to determine the qualifications of employees; to determine starting and quitting times and number of hours to be worked.
- 5.02 The City retains the right to discipline, suspend, and discharge employees for cause. For purposes of this Article, cause shall include violations of the terms of this Agreement and the Personnel Rules of the City of Vero Beach.
- 5.03 Subject to the provisions of Article 29 of this Agreement, the exercise of the City's rights described at §§5.01, 5.02, 5.09, and 5.10 does not preclude employees covered by this Agreement and/or their representatives from conferring with the City about the practical consequences that decisions on these matters might have on the terms and conditions of employment.
- 5.04 The City's rights described at §§5.01 and 5.02 are not inclusive, but merely indicate the types of matters, which belong to and are inherent with the City in its capacity as Management of the business and operations of the City of Vero Beach.
- 5.05 If the City Manager, the Governor of the State of Florida, or the President of the United States determines that a civil emergency condition exists, including, but not limited to, riots, civil disorders, hurricane conditions or similar catastrophes, the provisions of this Agreement might be suspended during the time of the declared emergency. All pay provisions will continue in case of emergency.
- 5.06 As used in this Agreement, subcontracting shall mean work which is contracted out by the City to an agency, person, company, or other provider, and which results in the direct displacement or layoff of employees covered by this Agreement. If a subcontracting proposal is to be presented to the Vero Beach City Council for approval, the Union will be given an opportunity to present its views to the City Council in a workshop session prior to the time the Council takes its first vote on the matter.
- 5.07 The parties agree that such reasons as efficiency, cost containment, productivity, lack of proper tools or equipment, lack of qualified City employees, or any other reasonable cause, reserve to the City the right to subcontract work. In any case

which results in the displacement of employees covered by this Agreement, the City will notify the Union in advance, and, pursuant to the provisions of Article 10 of this Agreement, will make every effort to transfer displaced employees in positions for which they are qualified.

5.08 The City will not use employees outside the bargaining unit to displace employees in classifications covered by this Agreement; however, nothing in this Agreement shall be construed as preventing managers, supervisors, or other employees outside the bargaining unit from performing certain limited tasks or other such work during emergencies or extraordinary circumstances, when training employees, when inspecting or adjusting equipment, or when testing equipment.

5.09 The City reserves the right to determine whether vacancies in any job classifications exist, and whether they are to be filled.

5.10 Notwithstanding the provisions of §10.12 of this Agreement, nothing in this Agreement is to be construed as any surrender by the City of its right to determine employee assignment. By no provisions of this Agreement does the City acknowledge or accept that any employee covered by this Agreement is entitled to specific classification and pay because the employee believes him/herself to be qualified or is in fact qualified. Rather, the City reserves the right to determine and state that qualified employees will be considered for assignment when the City determines that vacancies exist.

| 5.11 The City will not use day labor or temporary employees to perform bargaining unit work for more than 120 days in a fiscal year.

**ARTICLE 6
STRIKE PROHIBITION**

- 6.01 Employees covered by this Agreement shall not engage in strikes, work stoppages, picket lines in support of work stoppages, work slow-downs, boycotts, or concerted failures or refusals to perform assigned work; and the City will not lock out employees covered by this Agreement for its duration. The Union agrees to support the City fully in maintaining normal operations. The parties agree that the City is responsible for, and engaged in, activities in the interest of the health and welfare of the residents of the City of Vero Beach; and that any violation of this Article could irreparably damage the City and the public at large. The parties therefore agree that, in the event that this Article is violated, the City is entitled to and shall seek immediate injunctive relief. It is further agreed that the Union shall not be responsible for any alleged breach of this Article if neither the Union nor any of its officers instigated, authorized, condoned, sanctioned, or ratified such action; and the Union and its officers used every possible means to prevent or to terminate such breach. The parties agree that any violation of this Article shall be cause for discharge of any employee found to have violated this Article; and the discharge shall not be subject to the Article 8 grievance procedures, except to determine whether the breach occurred.
- 6.02 Employees covered by this Agreement shall be required to cross picket lines to perform their duties, regardless of the labor organization or group picketing.

<p>ARTICLE 7 UNION REPRESENTATION and ACCESS</p>

- 7.01 The Union shall not be required to represent any employee who is not a member of the Union.
- 7.02 For the purpose of representing employees covered by this Agreement pursuant to the Article 8 grievance procedure, the Union may designate a maximum of eight stewards, one of whom may serve as the Chief Steward. Except for the Chief Steward, each steward shall represent employees covered by this Agreement exclusively in the Departments/Divisions assigned to them under this Section:

<u>Department/Division</u>	<u>Number of Stewards</u>	
Public Works & Engineering	two	
Water & Sewer (IR Blvd.)		one
Recreation & Marina		one
Power Plant & W&S (IR Blvd)		
Water & Sewer and Airport	one	
SW&GMS	one	
T&D, Recreation , Customer Service, and Marina	one	
Floating steward, assigned by Chief Steward	one	

If processing a particular grievance requires the participation of more than one Union steward from the same Department, the parties agree that the Union will designate one steward to attend the grievance Step meetings, in order to reduce disruption of work in a single Department.

- 7.03 The parties may agree to change the stewards' number and assignments from time to time.
- 7.04 The Union shall furnish the City Human Resources Department with a list of names of all stewards; and shall inform the City promptly in writing whenever there is a change.
- 7.05 The Chief Steward shall have the right to visit Departments other than his own when another steward requests it in order to conduct legitimate Union business. When the Chief Steward has been called to another Department, he will notify his supervisor immediately of the date, time, and place of the destination. The supervisor will make every reasonable effort to release the Chief Steward so that he may attend to Union business; subject only to special needs and circumstances existing in his Department at the time. The Chief Steward shall notify his supervisor immediately upon returning to his job, so that an accurate record of grievance handling time can be kept. The time the Chief Steward spends on Union activity shall be recorded on a form the City provides. The Chief Steward's Department Head or designee and the Human Resources Department must keep copies of the record.
- 7.06 The parties agree to cooperate in the investigation and processing of grievances

so that the amount of time all stewards spend on Union business can be kept to a minimum.

- 7.07 The Union shall not solicit City employees in any way, including solicitations for membership, during working time.
- 7.08 The Union agrees that it will not schedule any unilateral meetings on City time.
- 7.09 Officers or agents of Teamsters Local No. 769 shall be allowed reasonable access to work sites and locations of the City; with the expressed and advance approval of appropriate City officials; provided that such access shall in no way interfere with the efficient operation of any Department or crew involved; and that such access and visits shall be limited to essential City-Union business.

ARTICLE 8 GRIEVANCE PROCEDURE

- 8.01 The parties agree that the grievance procedure described in this Article is to be followed to resolve all disputes or differences between the City and the Union or any employees covered by this Agreement regarding the interpretation and applications of the provisions of this Agreement. The parties further agree that no work stoppage or slow downs will occur when disputes or differences arise, resulting in the filing of a grievance, or during the pendency of the grievance.
- 8.02 Consistent with the provisions of this Article, the parties agree to continue to use the standard Teamster's Grievance Form for routing through the grievance process. The City will devise its own form, which will be used across all Departments for responding to any grievance, and which will be appended to the Teamster's Grievance Form. The parties further agree to distribute copies of both the Teamster's Grievance and the City's Grievance Answer form among the following persons: grievant; Chief Steward; Union business agent; Department Head; managers and supervisors in the Department from where the grievance arose; Human Resources Director.
- 8.03 Grievance Step 1

An employee, the Union or any of its representatives who believes that the City has violated this Agreement shall complete the standard Teamster's Grievance Form, sign it, affix the date, and file the grievance with his/her immediate supervisor within 10 business days from the date when the employee had knowledge of the alleged Agreement violation, allowing for some time extensions in unusual circumstances. The grievance shall include the Article[s] and Section[s] which the grievant believes were violated, a complete statement of the nature of the grievance, and a request to resolve the grievance. The grievant's supervisor shall sign and affix the date to the grievance, and send a copy to the Director of Human Resources. The grievant, his/her supervisor, and the steward assigned to the grievant's Department/Division will meet to discuss the issues raised in the grievance within 3 business days, on a Monday-to-Friday calendar, of the date when the grievance was filed. ~~If a Department Head or manager intends to participate in a Step 1 hearing, the Union and the Chief Steward will be notified. Conversely, if a Department Head or manager will not be present, then the Union and Chief Steward will be notified.~~The Union and the City will notify each other on who will be in attendance prior to the meeting. Using the form provided for that purpose, the highest-ranking City representative at the Step 1 meeting will provide a written answer to the grievant within 5 business days following the Step 1 meeting. The responding City representative shall provide the Department Head and Human Resources Director with a copy of the Step 1 answer and any accompanying materials.

8.04 Grievance Step 2

If the grievance has not been resolved at Step 1, or if the parties have agreed to take the grievance directly to Step 2, the grievant, through his/her Union Steward, may choose to submit the grievance to the Department Head for further review within 5 business days following the date of the Step 1 answer. The Department Head shall sign and affix the date when he/she received the grievance at Step 2. Within 5 business days after receiving the grievance at Step 2, or unless otherwise agreed to by the Union and the Department Head, the Department Head shall meet with the grievant and his/her Union representative[s], and with any other person[s] whom the Department Head and the Chief Steward choose, to discuss the resolution of the grievance. Using the form provided for that purpose, the Department Head shall answer the grievance within 10 business days following the Step 2 meeting; and shall provide to the Human Resources Director the original of the grievance form, containing the Step 1 and Step 2 answers, along with any accompanying materials.

8.05 Grievance Step 3

If the grievance has not been resolved at Step 2, or if the parties have agreed to take the grievance directly to Step 3, and within 5 business days following the Step 2 answer, the Union or the Department Head may forward the grievance form and any accompanying materials to the Human Resources Director for resolution. The Human Resources Director shall sign the form and affix the date when it was received. Having received the grievance and accompanying materials, the Human Resources Director shall provide exact copies of all such materials to the Department Head and to the Union, so that all parties will have adequate notice and preparation in advance of the Step 3 hearing, which the Human Resources Director will schedule at the convenience of the Department Head and the Union, within 10 business days. The Department Head and the Union may choose the participants in the hearing. The Step 3 meeting will be confined to the issue[s] raised in the original grievance. The Human Resources Director shall give a final written decision on the grievance presented at the Step 3 hearing. Unless otherwise agreed to between the City and the Union, if a written decision is not given within 20 business days, the grievant will be granted the remedy sought in the original grievance.

- 8.06 If the Human Resources Director's Step 3 answer is not acceptable either to the City or to the Union, either party may appeal the grievance resolution to arbitration, pursuant to the provisions of Article 9 of this Agreement.
- 8.07 Any grievance not appealed to the next Step within the time limits specified in this Article shall be considered to have been resolved, and cannot be subject to further appeal.
- 8.08 A grievance shall be considered to have been resolved and abandoned when the Union or the City chooses not to pursue the grievance, for any reason.
- 8.09 The City and/or the Union may resolve the grievance at any Step of the procedure described at this Article. The Union may withdraw the grievance at any

Step of the procedure described at this Article. Upon resolution or withdrawal of the grievance, no further action will be necessary; except that the Human Resources Director must be notified by vehicle of sending her/him the grievance form and any accompanying materials, annotated with the fact of the resolution or withdrawal, and signed by the grievant and/or his/her Union representative and the Department Head.

- 8.10 The parties agree that certain classes of grievances can be mutually identified between the parties as of a type to proceed directly to Grievance Step 2 or Step 3, described at §8.04 and §8.05 of this Agreement.
- 8.11 Any grievance involving the discharge of a non-probationary employee covered by this Agreement will be filed directly to Step 3.
- 8.12 The parties further agree that the time limits recited at §§8.03, 8.04, and 8.05 can be waived or extended upon mutual agreement. An agreement to extend the time limits must be noted on the grievance forms, and signed by the grievant and his/her Union representative, the Department Head or designee, and the Human Resources Director.
- 8.13 Pursuant to Florida statute and the practice of the City of Vero Beach, any requests for documents regarding matters related to any grievance must be made to the City Clerk of the City of Vero Beach. The City Clerk is to be notified that the public records request is part of the grievance process. Single requests for fewer than 10 pages will be free of charge to the Union.

ARTICLE 9 ARBITRATION

- 9.01 Any grievance which is not satisfactorily resolved as provided in the Article 8 grievance procedure may be appealed to arbitration.
- 9.02 If the Union decides to take a grievance to arbitration, the Union will notify the Human Resources Director in writing within 10 business days after the Union receives the City's Step 3 answer. Immediately upon being notified of the Union's intention to go to arbitration, the Human Resources Director will notify the City Manager and the Department Head from whose area the grievance arose. If the City decides to take a grievance to arbitration, the Human Resources Director will notify the Union business agent in writing within 10 days after the decision is made.
- 9.03 The party requesting arbitration shall apply to the Federal Mediation and Conciliation Service [FMCS] to obtain a panel of 7 potential arbitrators. The panel request shall not be limited to FMCS Area 13, which is Central and South Florida; but will extend to any arbitrator in the State of Florida. Either party may reject the first panel which FMCS provides. The party rejecting the first panel must request a second panel. The party who did not reject the first panel may reject the second panel, and request a third arbitrators panel. Neither party may reject more than one panel for each case which goes to arbitration. As soon as possible after the parties receive an acceptable panel, or soon as possible after the third panel is received, the party requesting arbitration shall first strike the name of an arbitrator on the panel. The other party shall strike a name; and the parties shall alternate until a final name remains, who shall be the arbitrator in the case. The parties and the arbitrator shall agree among themselves on a date for the arbitration hearing.
- 9.04 The decision of the arbitrator must be within the scope of his/her authority, as described at §§9.04(A) - (G) of this Article; and confined to the grievance submitted for determination.
- A. The arbitrator shall confine his/her deliberation to the facts developed at the arbitration hearing, and those facts, which are directly related to the matter under arbitration.
 - B. The arbitrator shall have no power to amend, to modify, or to delete any provision of this Agreement.
 - C. The arbitrator shall have due regard for the essential rights and responsibilities of the City; and shall not interpret this Agreement so as to restrict or limit those rights or responsibilities, except inasmuch as the City has limited rights and responsibilities pursuant to this Agreement.
 - D. The arbitrator may make no decision or award, which extends prior to the date when the grievance was filed at Step 1.
 - E. The arbitrator may make no decision, award, or resolution that extends beyond the termination of this Agreement.
 - F. The arbitrator's decision is final and binding on the parties.

- G. If the arbitrator determines that he/she has no authority to rule on the matter appealed to arbitration, the arbitrator shall send the grievance back to the parties with no recommendation or decision.
- 9.05 Each party shall bear the costs associated with its own preparation for and conduct of arbitration, including paying for witnesses to appear at the arbitration hearing. The parties shall divide equally the costs associated with the arbitration hearing, including the arbitrator's fee and expenses, hearing room, and the like. The cost of a court reporter's services will be borne by the party requesting one. The costs of the transcript of the proceedings shall be borne by the party requesting the transcript.
- 9.06 If either party requests postponement or cancellation of a scheduled arbitration hearing, and if such postponement or cancellation results in a fee being charged by the arbitrator, the party who requested the postponement or cancellation shall bear sole responsibility for the payment of such fee.
- 9.07 The parties agree that if, within six months following the Step 3 answer, the arbitrator and/or the FMCS has not been notified of the arbitrator's selection, the matter giving rise to the arbitration demand will be considered to have been abandoned and therefore resolved; and no further action can be taken on the matter by either party, unless the delay of greater than 6 months was mutually agreed upon in writing by the parties.

**ARTICLE 10
BIDS, VOLUNTARY LATERAL
TRANSFERS, PROMOTIONS, and
RECALLS**

- 10.01 Newly hired employees shall be considered probationary during the first full six months of employment, and shall not be eligible to bid for voluntary transfer to other positions in the City. Any newly hired employee who has excused absences during the probationary period shall have the period extended by an equivalent number of days. The probationary period shall not be extended for any purpose other than if needed to provide a full 6 months' evaluation of the newly hired employee's work. Probationary employees will receive the rate of pay for their classifications. During an employee's probationary period, the City may, in its sole discretion, transfer in the event of layoff, discipline, or discharge such employee; and the employee shall have no access to the Article 8 grievance procedure.
- 10.02 The parties recognize that the length of an employee's continuous service with the City is one of the important factors which will be given full consideration whenever there are promotions, layoffs, and recalls.
- 10.03 Length of continuous service with the City is the length of employment commencing with the latest date of hire.
- 10.04 The City agrees to post every job vacancy within the bargaining unit on the Union bulletin boards for 10 business days, to allow employees the opportunity to submit a bid for assignment to the vacancy.
- A. Bids shall be submitted, on a form designed for that purpose, to the Human Resources Department by 4pm of the 10th business day after posting. The posted announcement shall indicate the date the selection process is to begin.
 - B. After the bid closes, the selection process must be completed, and the job vacancy filled by a successful bidder, on the 20th business day. This period may be extended by mutual agreement of the parties. The selected employee will be compensated at the higher rate from the 21st day. If the period is extended, the higher rate is retroactive to the 21st day.
 - C. When a bid is posted and the period to submit bids has closed but the vacancy has not yet been filled through the selection process, an employee who is/was on annual leave, sick leave, workers' compensation leave, bereavement leave, FMLA leave, or other approved leave during the posting period, is to be afforded an opportunity to bid the vacancy.
- 10.05 Whenever there are vacancies for lateral transfers, promotion, or recall from layoffs, the City shall consider only the following factors when selecting the employee[s] who will fill the vacancy [ies]:

- A. Ability to perform all of the available work in the classification.
- B. Ability to meet reasonable performance standards for quality and quantity of work.
- C. Cumulative length of service in the classification.
- D. Length of continuous service with the City.
- E. Ability to perform the essential functions of the job with or without reasonable accommodation.
- F. Overall work record with the City, if relevant to the employee's suitability for the job.
- G. Prior formal education, apprenticeship programs, specialized training, military training and assignments; job experience prior to being employed by the City and any other relevant qualifications the employee might possess. This provision shall apply only to promotions.

10.06 Lay-off and bumping rights

- A. In the event of a layoff within a particular classification, employees in that classification shall be laid off in reverse order of bargaining unit seniority (that is, most recent continuous assignment to a bargaining unit position). ~~When a non-probationary employee is laid off from his/her classification due to a reduction in work force, he/she shall have the opportunity to exercise his/her seniority [that is, most recent date of assignment to a bargaining unit position] by~~ The employee being laid off may bumping the most junior employee with less seniority, in any lower classification which the senior employee previously held with the City for at least ~~one year~~ six months.
- B. Any employee who is laid off or bumped from his/her classification due to a reduction in work force, and who cannot exercise seniority bumping rights as described in §10.06(A), may request that the Human Resources Department place the employee in an open job for which the he/she is fully qualified. A laid off or bumped employee who bids an open position which he/she has not formerly held, and whom the City determines to be qualified for the position, will be paid the base rate for the position, plus any applicable incentives. In the event that the placement of an employee pursuant to this Section results in a wage reduction of more than 15%, the displaced employee shall have the option of being laid off for up to one year. Any employee who is laid off or bumped, and who is offered but refuses an open job, and who is not required to accept a wage reduction of more than 15%, will be considered to have resigned his/her position with the City. For purposes of calculating an employee's Departmental seniority, an employee who has been transferred from one Department to another shall retain, but not accumulate, seniority in his/her previous Department. Seniority in the new Department shall accumulate from the effective date of the transfer.
- C. Notwithstanding anything to the contrary, the City shall not lay off any bargaining unit employees during FY 2010-2011 unless the City's financial circumstances change to such an extent as to cause a financial crisis.

- 10.07 The City will send by certified mail to an employee's last known address any offer to recall an employee. If the certified letter is not deliverable to the last known address on file with the City, the employee will be deemed to have waived his/her recall rights. An employee has the sole responsibility to inform the City of the employee's current address.
- 10.08 A laid-off employee who receives by certified mail notice of recall will have 3 business days, including the day the notice was delivered, to notify the Human Resources Department of the employee's intention to return to work. If a laid off employee does not respond to the recall notice within 3 business days, the City will consider the employee to have abandoned his/her job, and will terminate the employee.
- 10.09 A laid off employee who receives the City's notice of recall shall return to work as soon as possible, but not later than 14 calendar days following receipt of the recall notice.
- 10.10 Continuous service with the City will be broken in the following circumstances:
- A. The employee voluntarily terminates his/her employment.
 - B. The employee is discharged for cause.
 - C. The employee exceeds authorized leave of absence without advance approval of the Department Head.
 - D. The employee does not return from medical or disability leave after receiving physician's release.
 - E. The employee does not return from military leave of absence within the time governing veterans' re-employment rights.
 - F. The employee does not return from layoff when recalled within 14 calendar days after receiving notice of recall.
 - G. The employee is laid off for 12 consecutive months.
- 10.11 The City will provide the Union with a list of all bargaining unit members at the beginning of each fiscal year, or whenever the Union requests such list from the City Clerk.
- 10.12 An employee who is promoted, laterally transferred, or bumped into a lower position listed at Schedule A of this Agreement shall be paid the 6-month rate negotiated according to Schedule A for that position, plus any incentives that the employee has earned and which are applicable to the new position. An employee who is involuntarily transferred or bumped as a result of reduction in work force would be paid the 6-month rate negotiated according to Schedule A for the position, plus any incentives that the employee has earned in his/her previous position.
- 10.13 In the event of any reduction in work force, the City shall notify the Chief Steward as soon as possible after the employees affected by the reduction have been informed of the pending reduction.

ARTICLE 11
DISCIPLINE and DISCHARGE

- 11.01 No employee covered by this Agreement shall be discharged or disciplined without just cause. The progressive disciplinary guidelines recited at §18 of the Personnel Rules of the City of Vero Beach should be followed except in egregious circumstances.
- 11.02 Discipline should be administered within 10 business days after the City has knowledge of the event giving rise to the discipline, or within 10 business days, the City notifies the Union of its intent to investigate the event giving rise to the discipline. All notices of discipline and discharge shall be in writing, signed by the applicable Department Head. An original of the disciplinary notice shall be presented to the employee, who shall acknowledge in writing that he/she has received such notice. Notice of disciplinary action shall recite with particularity the action being taken and the reason[s] for it. Copies of the disciplinary notice shall be sent to the Union and to the Human Resources Department for inclusion with the employee's personnel file. Except as limited by the provisions of §§11.02, 11.03, and 11.04 of this Article, nothing in this Article shall limit the City's right to review an employee's work record and disciplinary record when determining the appropriate disciplinary action. The disciplined employee has the right to grieve the disciplinary action, including discharge, pursuant to Article 8 of this Agreement.
- 11.03 The parties agree that the City will not consider an employee's record of verbal warning or counseling when considering disciplinary action in a later case if the employee has not been disciplined in the 12 months preceding the current disciplinary action.
- 11.04 The parties agree that the City will not consider an employee's record of written warning or written counseling when considering disciplinary action in a later case if the employee has not been disciplined in the 30 months preceding the current disciplinary action.
- 11.05 The parties agree that the City will not consider an employee's record of suspension when considering disciplinary action in a later case if the employee has not been disciplined in the 48 months preceding the current disciplinary action.

ARTICLE 12 SAFETY and HEALTH

12.01 The City and the Union agree to cooperate to the fullest extent in the promotion of safe work practices among employees and to abide by all safety policies and procedures which may be issued by the City for the safety and well being of employees and for the purpose of complying with applicable federal or state safety and health regulations.

12.02 The City shall provide, and employees covered by this Agreement shall use and care for, appropriate safety equipment required by the job. To the extent allowed by its budget, the City will provide updated technology in the interest of safety and health.

12.03 The parties agree that the Union may select one bargaining unit member and one alternate from each Department to be members of the City Safety Committee. The alternates will attend Committee meetings in the absence of the regular Union representatives. The Union will notify the City of the designated regular and alternate members. The City and the Union shall have the same number of voting members on the Safety Committee.

12.04 Safety shoes

- A. Safety toe shoes or boots must be worn at work by any employee covered by this agreement whose job has been identified by the City Manager as requiring the wearing of safety shoes. The shoes shall be ANSI-approved for the type of work to which the employee is assigned.
- B. The parties agree that the City will provide \$150 on October 1 of each year as full satisfaction of the City's obligation to purchase safety shoes. Employees who have worked for the City for less than one year by October 1 will receive a portion of the \$150 allowance, prorated to the number of months of the term of employment.
- C. If the Department Head determines that an employee covered by this Agreement is required to wear safety shoes and, through normal wear and tear on the job, the footwear becomes unwearable, in the Department Head's reasonable judgment, before the October 1 reimbursement date, the City will pay the employee 50% of the shoe allowance in full satisfaction of its obligation under this Article.
- D. Any pair of safety footwear rendered unwearable by a single mishap not caused by the employee's negligence will be replaced by the City at no cost to the employee.
- E. Nothing in this Article precludes Department Heads or their designees from requiring employees to wear regular work shoes or boots appropriate to the job if such footwear will not endanger employee health or safety.

12.05 Prescription safety eyewear

- A. The parties agree that the City of Vero Beach Safety Eyewear Program determines procedures and job classifications, which require safety eyewear.
- B. The City agrees to pay the entire cost of prescription safety glasses up to the limits established with the contract provider chosen by the City.
- C. If an employee covered by this Agreement purchases prescription safety glasses from another source, the safety glasses must meet or exceed ANSI Standards Z87.1-989 and include permanent attached side shields; except that the parties have agreed to refer the issue of safety eyewear to the City-wide Safety Committee after the effective date of this Agreement. The parties agree to abide by the Safety Committee's recommendation.
- D. Reimbursement for the cost of the alternative eyewear will not exceed the price that the City-designated provider would have set for that eyewear.
- E. The City shall notify the Union regarding changes in the Safety Eyewear Program, and will first discuss such changes at regularly scheduled City Safety Committee meetings.
- F. The City shall provide all Lifeguards and Marina personnel with polarized sunglasses.

ARTICLE 13
UNIFORMS and EQUIPMENT

- 13.01 Uniforms which are required to be worn on the job shall be furnished by the City at no cost to the employee. The parties agree that furnished uniforms are not to be worn except while employees are on the job or traveling to and from work. The City shall bear the cost of laundering furnished rental uniforms. The parties agree to refer the issue of appropriate uniforms to be worn, and laundering and repair of uniform items to the City-wide Safety Committee after the effective date of this Agreement. The parties will abide by the recommendation of the Safety Committee.
- 13.02 Uniform apparel provided to lifeguards assigned to the Recreation Department become the employees' personal property; and lifeguards shall be responsible for laundering the apparel and keeping it in good repair.
- 13.03 Tool exchange program: Tools and equipment required and authorized for work, whether provided by the City or the employee, will be replaced by the City if the tool or equipment is stolen, broken, or rendered unusable during normal use; and provided that proper care and prescribed security measures have been followed, and the loss or breakage is not due to the employee's negligence or abuse.

<p style="text-align: center;">ARTICLE 14 BULLETIN BOARDS</p>

- 14.01 The City agrees to furnish one bulletin board per shop in each Department for Union business. The bulletin board is to be clearly labeled as belonging to the Union. The parties agree to designate the exact location of each bulletin board. No other bulletin board or area is to be used for posting Union notices unless prior approval is obtained from the Department Head and the Human Resources Director; except that, in unusual circumstances, where employees do not have a central gathering place, the Department Head and the Union will agree on a method to distribute Union-related notices in a timely way.
- 14.02 Notices, including official City notices, such as job postings and the like, shall be distributed in the normal manner for disseminating City communication. Notices shall be distributed via Inter-office Mail to Union stewards. Stewards will post such notices on Union bulletin boards; and will coordinate with their supervisors for time away from work to post the notices. Only Union stewards or members specifically designated by the business agent or Chief Steward may post or remove Union notices from designated bulletin boards.
- 14.03 Any employee who is not authorized to post or remove Union notices and who tampers with Union bulletin boards shall be subject to disciplinary action.

**ARTICLE 15
ANNUAL LEAVE**

15.01 Regular full-time employees covered by this Agreement shall earn annual leave with pay based on continuous service with the City, commencing with their most recent date of hire. The leave schedule follows:

Years of continuous service Days-Hours earned Annually

<u>1 - 5</u>	<u>10</u>
<u>6 - 10</u>	<u>15</u>
<u>11</u>	<u>16</u>
<u>12</u>	<u>17</u>
<u>13</u>	<u>18</u>
<u>14</u>	<u>19</u>
<u>15</u>	<u>20</u>
<u>16</u>	<u>21</u>
<u>17</u>	<u>22</u>
<u>18</u>	<u>23</u>
<u>19</u>	<u>24</u>
<u>20</u>	<u>25</u>

<u>1 - 5 years</u>	<u>80 hours</u>
<u>6 - 10 years</u>	<u>120 hours</u>
<u>11 years</u>	<u>128 hours</u>
<u>12 years</u>	<u>136 hours</u>
<u>13 years</u>	<u>144 hours</u>
<u>14 years</u>	<u>152 hours</u>
<u>15 years</u>	<u>160 hours</u>
<u>16 years</u>	<u>168 hours</u>
<u>17 years</u>	<u>176 hours</u>
<u>18 years</u>	<u>184 hours</u>
<u>19 years</u>	<u>192 hours</u>
<u>20 or more years</u>	<u>200 hours</u>

15.02 Subject to the restrictions of §15.03 of this Article, the Personnel Rules of the City of Vero Beach shall govern accrual, use, scheduling, payment, and charging of annual leave.

15.03 The parties agree that Department Heads shall have the discretion to approve or deny an employee's request to use annual leave that is accrued at the time when the employee wishes to use the leave; that the Department Head shall determine whether the needs of the Department permit or deny variance from the permissive guidelines regarding annual leave found at the Personnel Rules of the City of Vero Beach; and that Department Heads shall have the autonomy to determine procedures for using annual leave specific to their own Department. The parties agree that, within the established practices of each Department, no leave request will be unreasonably denied. The parties further agree that a

standardized form for annual leave requests will be developed by the labor Management Committee after the effective date of this Agreement.

| 15.04 Annual leave may be accrued to ~~60 days~~480 hours.

ARTICLE 16
BEREAVEMENT LEAVE

- 16.01 A regular full-time employee covered by this Agreement shall be granted bereavement leave of 3 working days with pay for the death of a family member as defined in this Article, and for purposes related to the family member's funeral and associated business.
- 16.02 The Department Head has the discretion to authorize up to 3 additional working days of paid bereavement leave for purposes related to the family member's funeral and associated business.
- 16.03 The Department Head has the discretion to require that the employee provide to the Department Head proof of the family member's death, of the employee's relationship to the deceased, of the funeral location, and/or of other details relating to the death.
- 16.04 For purposes of this Article, "immediate family" shall be defined as spouse, child, parent, grandparent, sibling, grandchild, foster child, parent-in-law, grandparent-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, and legal guardian.

ARTICLE 17
OTHER PAID LEAVES of ABSENCE

17.01 Except upon retirement, employees covered by this Agreement shall be paid for medical leave pursuant to the Personnel Rules of the City of Vero Beach:

Non-exempt full-time employees covered by this bargaining agreement who leave employment with the City by resignation, permanent disability, or death, and who have worked for the City for at least one year, will be paid an amount equal to the employee's accrued medical leave, up to a maximum of 960 hours~~120 days~~, multiplied by 3.5% per year of service with the City, (up to 100% of the maximum of 960 hours~~120 days~~) at the employee's final pay rate. Employees with more than one year of service with the City, but fewer than 3 years, will be paid at minimum 10% of accrued medical leave.

Example: An employee resigning after 10 years of service with an accrued sick leave balance of 60 days:
 $60 \text{ days} \times 3.5\% \times 10 \text{ years} = 21 \text{ days} \times \text{final daily pay rate}$

17.02 Subject to the terms of the Family Medical Leave Act, which might vary the terms of this Section, an employee may use up to 10 days~~80 hours~~ accrued sick leave per year to care for a spouse, child, or parent. The employee's Department Head shall have the discretion to approve additional days for this purpose. The Department Head shall determine the number of days appropriate to each circumstance.

17.03 Other paid leaves of absence provided for in the Personnel Rules of the City of Vero Beach, and not specifically described elsewhere in this Agreement, shall remain in effect for the duration of this Agreement. The parties agree, however, that Department Heads have the discretion to vary upward the permissive guidelines in the Personnel Rules governing other paid leaves of absence.

17.04 Personal days

- A. Employees covered by this Agreement may use 3 days of their accrued medical leave days as personal days per year.
- B. Personal days shall be used in increments no smaller than one hour.
- C. Requests for use of personal days must be made in advance, according to the individual Department's established practice.
- D. Notwithstanding the terms of §§17.04(B) and (C), the parties agree that the Department Heads have the discretion to determine how personal days are to be granted, especially in cases involving less than 24 hours' notice.

**ARTICLE 18
LEAVES of ABSENCE
WITHOUT PAY**

- 18.01 The parties agree that the decision to grant a leave of absence without pay, other than a leave under the Family Medical Leave Act, is in the discretion of the Department Head, who will evaluate each such request on its merits.
- 18.02 Any leave of absence for more than 30 calendar days is at the discretion of the City Manager, and upon the advice of the Department Head.
- 18.03 The Department Head will use every reasonable effort to place an employee covered by this Agreement who returns from leave without pay in the employee's former job. If the job is filled permanently during the employee's leave of absence without pay, the returning employee will be placed in another position in the City at the same classification and pay as that from which the returning employee was displaced, or at one which is as close as possible to the level from which the returning employee was displaced.
- 18.04 Restrictors on leave without pay
- A. An employee covered by this Agreement who is granted a leave of absence without pay, and which exceeds 30 calendar days, shall be given notice by his/her Department Head, via certified mail at the employee's last known address, of the employee's obligation to return to work by a date certain. The notice shall be sent to the employee at least 15 calendar days before expiration of the leave, in order to facilitate the employee's reinstatement.
 - B. An employee covered by this Agreement who does not return to work at the end of his/her approved leave will be considered to have abandoned his/her job, and will be terminated from employment with the City.
 - C. Subject to the Department Head's discretion, a leave of absence without pay shall not be granted for the purpose of seeking or obtaining new employment outside City government. If an employee covered by this Agreement should be found to have used his/her leave for that purpose, the employee will be considered to have resigned from employment with the City; except that, if the Department Head in his/her discretion permits the employee to seek or obtain employment outside City government during the leave of absence, such permission shall be in writing, signed by the Department Head.
 - D. An employee on leave of absence without pay shall not earn medical or annual leave during the term of the leave without pay.
 - E. The entire period of the leave of absence without pay shall not be credited as time worked toward retirement.
 - F. An employee on leave of absence without pay for more than 30 calendar

days may choose to continue health insurance and life insurance provided through the City. If the leave is unrelated to Family Medical Leave Act provisions, the employee choosing to continue coverage shall pay to the City the entire cost of the applicable insurance premiums. Payment is due to the City 15 calendar days before the beginning of the month for which the coverage is sought.

- G. If the leave of over 30 days is pursuant to the Family Medical Leave Act, the employee who chooses to continue coverage shall pay life insurance premiums in the same way as required in §18.04(F). The employee is required to pay health insurance premiums only for dependent coverage in effect at the starting date of the employee's leave of absence without pay, plus any premium increase which might have been imposed during the term of the employee's leave without pay.

18.05 Union stewards' time off

- A. Union stewards covered by this Agreement may request up to 15 working days of time off without pay per calendar year to attend Union business.
- B. The Chief Steward shall be permitted to attend to Union business to a maximum of 20 working days.
- C. Requests for days off pursuant to this Section shall be made in writing to the Department Head or his/her designee at least 5 working days in advance of the time intended to be taken. The request must be signed by the Union Business agent.
- D. The Department Head shall make every reasonable effort to accommodate the Union steward's request, subject to the limits at §§18.05(A) - (C), and subject to staffing needs at the time.

<p>ARTICLE 19 HOLIDAYS</p>
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19.01 The parties agree that the following holidays shall be observed:

New Year's Day	January 1
Martin Luther King Birthday observance	3 rd Monday, January
Good Friday	As it falls in the calendar
Memorial Day observed	Last Monday in May
Independence Day	July 4 th
Labor Day observed	1 st Monday, September
Veterans' Day observed	November 11
Thanksgiving Day	4 th Thursday, November
Day after Thanksgiving	4 th Friday, November
Christmas Eve day	December 24
Christmas Day	December 25

19.02 Variations from holiday schedule

- A. The parties agree that any of the holidays at §19.01 of this Article, which falls on a Saturday, except for Christmas Day, the Friday preceding the Saturday holiday, shall be the substitute holiday, and shall be observed as the holiday for purposes of this Agreement.
- B. When Christmas Day falls on Saturday, the Thursday and Friday preceding the Christmas Saturday shall be observed as the City holidays.
- C. When any of the holidays at § 19.01 except Christmas Eve falls on a Sunday, the Monday following the Sunday holiday shall be observed as the City holiday.
- D. When Christmas Eve falls on a Sunday, the Monday and Tuesday following Christmas Eve Sunday shall be observed as the City holidays.

19.03 Work schedules and leaves and their effect on holiday pay

- A. Any regular full-time employee who is not scheduled to work on one of the holidays designated at §19.01 of this Agreement shall receive 8 hours' pay at his/her regular hourly rate for the holiday.
- B. Any regular full-time employee whose regularly scheduled workweek consists of four 10-hour days will be granted holiday leave at the rate of 10 hours per day. Nothing in this Agreement shall prevent a Department Head from choosing to change the workweek to five 8-hour days during a holiday week. In that case, an employee would be paid 8 hours of holiday pay.
- C. In the event that a holiday falls on a day when an employee's regular work

schedule is fewer than 8 hours, the holiday will be observed on that employee's next regularly scheduled 8-hour day.

- D. When a holiday or the substitute holiday observed by the City coincides with a shift worker's scheduled day off, the shift worker shall observe his/her next scheduled work day as the substitute holiday.
- E. When a holiday falls during an employee's annual or bereavement leave, holiday pay will be allowed, and will not be counted when computing the amount of leave to be debited.
- F. The parties agree that the City will not change the Personnel Rules of the City of Vero Beach during the term of this Agreement in any way which might result in fewer holidays than are listed at §19.01 of this Article.

19.04 Overtime Payment for Holidays Worked.

An employee who is scheduled to work on one of the City-designated holidays or one of the substitute holidays shall be paid at two times his/her hourly rate for all hours actually worked on that day in addition to his/her regular straight time holiday pay. See §19.03 for related "holidays worked" provisions.

19.05 The provisions in 19.04 apply to a maximum of eleven holidays per calendar year.

**ARTICLE 20
WAGES, TEMPORARY
ASSIGNMENTS, and
PREMIUM PAY**

20.01 Schedule A - Wage and Incentive Plan

Schedule A, contains the wage and incentive plan for all job titles within the bargaining unit. There will be no general wage increases nor longevity step increase for the term of this contract .FY 2010-2011.

the terms of this contract

20.02 General wage increase

A. The parties agree to meet to negotiate general wage and/or longevity increases, if any, for FY 2011/2012 no later than June 30, 2011.

B. The parties agree to meet to negotiate general wage and/or longevity increases, if any, for FY 2012/2013 no later than June 30, 2012.

-20.03 Notwithstanding anything to the contrary in this Agreement, the City may furlough employees up to 96 hours, if necessary, for FY 2010-2011, in accordance with the modifications to the City of Vero Beach Personnel Rules.

~~A. The parties agree to a 5.0% across the board increase to existing wage rates in the 1st year of the term of this Agreement, October 1, 2006, through September 30, 2007. The parties have also agreed to include an 11 cents an hour longevity pay at the completion of the following completed years of employment with the City: 3; 5; 7; 9; 10; 15; and 20 years "Completed employment" means that an employee will have completed the full year of service before he/she may claim that year. The parties also agree that the City will guarantee the same raise as given to nonbargaining, non-exempt employees in the first year of the contract if greater than 5.0%—~~

~~B. The parties agree to a 5.2% across the board increase to then-existing wage rates in the 2nd year of the term of this Agreement, September 30, 2007, through September 27, 2008. The parties have also agreed to include a 13 cents an hour longevity pay at the completion of the following years of employment with the City: 3; 5; 7; 9; 10; 15; and 20 years. The parties also agree that the City will guarantee the same raise as given to non-bargaining non-exempt employees in the 2nd year, if greater than 5.2%.~~

~~C. The parties agree to a 5.2% across the board increase to then-existing wage rates in the 3rd year of the term of this Agreement, September 28, 2008, through September 27, 2009. The parties have also agreed to include 15 cents an hour longevity pay at the completion of the following years of employment with the City: 3; 5; 7; 9; 10; 15; and 20 years. The parties also~~

~~agree that the City will guarantee the same raise as given to non-bargaining non-exempt employees in the 3rd year, if greater than 5.2%.~~

~~D. Calculation of general wage increases during the term of this Agreement:~~

~~The general wage increase will be calculated as follows for each year of this Agreement: the general wage increase will be applied to the current hourly rate for each employee, which does not include incentive pays or Longevity Step increases. The amount will be multiplied by the agreed upon percentage increase for the applicable fiscal year. To that sum will be added the total of incentives and Longevity Step increases appropriate to the employee's years of service with the City.~~

~~Therefore:~~

~~*FY2007 general wage increase = base pay rate x 5.0% + incentives + Longevity Steps at 11 cents/Step at appropriate level for years of service.*~~

~~*FY2008 general wage increase = base pay rate x 5.2% + incentives + Longevity Steps at 13 cents/Step at appropriate level for years of service.*~~

~~*FY2009 general wage increase = base pay rate x 5.2% + incentives + Longevity Steps at 15 cents/Step at appropriate level for years of service.*~~

~~20.03~~ 20.04 Shift differential; certification premium

- A. Employees covered by this Agreement who work 2nd shift, which is defined as a normal work schedule starting at or after 2pm but before 10pm, shall be paid a shift differential of \$1.00 per hour added to base hourly pay rate for all hours worked.
- B. Employees covered by this Agreement who work 3rd shift, which is defined as a normal work schedule starting at or after 10pm but before 4am, shall be paid a shift differential of \$1.25 per hour added to base hourly pay rate for all hours worked.
- C. All employees working weekends [Saturday and Sunday] will be paid a differential of 85 cents, per hour added to base hourly pay rate for all hours worked; except that the weekend shift differential will not apply to employees already eligible for 2nd or 3rd shift differential
- D. Any permanent part-time lifeguard covered by this Agreement who has an Emergency Medical Technician certification shall receive a premium of \$52.50 per pay period so long as the certification is valid and maintained. Any full-time lifeguard covered by this Agreement who has an Emergency Medical Technician certification shall receive a premium of \$80.00 per pay period so long as the certification is valid and maintained. This does not apply to the position of Lead Lifeguard where this certification is a minimum requirement of the position.

| 20.054 Call out and call-out pay

- A. When an employee covered by this Agreement is required to report for work at a time other than his/her regular work schedule, and when he/she has been given fewer than 12 hours notice of the call out, the employee shall be paid a minimum of 3 hours at time-and-a-half the employee's regular hourly wage rate; except that if the employee is called out before his/her regular starting time and works through his/her regular shift, then the employee shall be paid only for the time actually worked. The call-out pay period does not end until the job has been called in as completed and confirmed by City staff, and an additional 30-15 minutes has passed. Once the completion has been confirmed and 30-15 minutes has passed a new call-out pay period can start. Any calls taken after the first call and before the end of the 30-15 minutes is to be considered part of the same call-out pay period. A call received after the 30-15 minute time period has expired is to be considered a new call-out.
- B. If an employee works more than 40 hours during a workweek because of a call out, and then time-and-a-half shall be paid for the time worked in excess of 40 hours.
- C. When a non-rotating day shift employee is called out after midnight, the employee will be given 5 hours rest time off-duty following the end of the call-out assignment, and before being required to report for the next regularly scheduled work shift. The 5-hour off-duty rest period does not apply when a non-rotating day shift employee reports for duty 2 hours or less prior to the employee's regular day shift starting time. If the 5-hour rest period overlaps any part of the employee's next regularly scheduled shift, then the employee will be paid at straight time for the number of hours which overlap, provided that the employee works the balance of the shift.
- D. When an employee covered by this Agreement, who is not on duty, is called by an authorized on-duty employee to troubleshoot problems over the phone/radio, the employee shall be paid at one-half hour of his regular base rate of pay, or actual time worked, whichever is greater, for each separate incident. Such time shall be counted as time worked for calculating overtime.

| 20.05-06 Stand-by duty

- A. An employee covered by this Agreement whose job requires stand-by duty will receive 1.5 hours' stand-by pay at time-and-a-half his/her regular hourly wage rate for each regular workday the employee is on stand-by status, Monday through Friday, in addition to any pay he/she might receive for work actually performed when he/she is called in to work from stand-by status.
- B. An employee covered by this Agreement whose job requires stand-by duty will receive 3 hours' stand-by pay at time-and-a-half his/her regular hourly wage rate for Saturdays, Sundays, and holidays in addition to any pay

he/she might receive for work actually performed when he/she is called in to work from stand-by status.

| 20.~~06~~07 Temporary Assignments

- A. A Department Head or designee may assign employees Temporary Assignments as he/she feels appropriate. If such assignment shall exceed five (5) working days, then the assignment shall be offered to the most senior qualified employee. Temporary Assignments will not be considered as time served in a position when evaluating promotions under Section 10.05 of this contract. The City will have sole discretion whether or not to place an employee on a temporary assignment depending on the most efficient use of employees who are qualified and available to perform the work. The City will not be obligated to make such an assignment simply because of a temporary absence of a supervisor or another employee.
- B. When an employee covered by this Agreement is temporarily assigned by the Department Head or his/her designee to work in a different job classification having the same or lower base hourly wage rate, the employee shall continue to receive his/her regular base hourly wage rate for the duration of the temporary assignment.
- C. If an employee covered by this Agreement is temporarily assigned to a job classification which has a base hourly wage rate higher than that which the employee occupies at the time of the temporary assignment, then the employee shall be paid a stipend of one hour at the employee's base regular rate of pay for each day of the temporary assignment, beginning on the first full work day of the assignment. The stipend will not be counted as time worked for purposes of overtime payment.
- D. In the event that a temporary assignment to a vacant bargaining unit position exceeds 20 calendar days, the City will post the position for bid; except that, in extraordinary or unusual circumstances, the parties agree to discuss an extension of the 20-day limit before posting would normally be required.
- E. No temporary assignment shall exceed 6 calendar months; except that, in extraordinary or unusual circumstances that might extend the assignment longer than 6 months, the parties agree to meet and discuss, in both parties' interest, varying the terms of this Section.
- F. An employee who is transferred temporarily to a classification, which is not in the bargaining unit, shall be subject to check off deduction during the term of the temporary transfer.

| 20.~~07~~08 Clean-up break

A 5-minute personal clean-up break will be provided immediately before the lunch break on each shift and immediately before the end of each employee's workday. Employees may stop work during the clean-up break; but in no event shall the City provide any additional compensation to an employee covered by this Agreement who does not take either clean-up break.

| 20.~~08~~09 Other breaks

- A. Under normal work conditions, employees covered by this Agreement shall have one 15-minute break during the first half of the shift and one 15-minute break during the second half of the shift.
- B. If the work being performed requires the postponement or waiver of employee's breaks on the decision of the Department Head or his/her designee, the postponement or waiver will not count toward overtime.

~~20.09~~ 20.10 Union Stewards' pay: If grievance meetings, labor negotiations, or other Union business for which a Union steward is excused from work by the Department Head or his/her designee, the steward will be paid only for the portion of the Union business time that occurs during the steward's regular work shift. The City will make reasonable effort to schedule Union-related meetings, negotiations, and hearings during regular business hours.

~~20.10~~ 20.11 The parties agree to follow the provisions of the Emergency Pay Policy. Notwithstanding anything to the contrary, the City Manager, with the advice of the Department Director will declare the recovery period over by classification for each division within each department. The City will pay the employee's regular rate of pay plus an additional one time the employee's regular rate of pay for each hour worked in a classification, which is still in the recovery period. All employees will be paid their regular rate of pay once their classification has been declared out of the recovery period. The decision to end the recovery period for each classification shall not be arbitrary and capricious.

**ARTICLE 21
WORK HOURS AND SHIFTS**

21.01 The parties agree that the workweek will be 40 hours, based on eight hours per day, five days per week. A workday is the 24-hour period beginning with the work shift's regularly assigned starting time. The day of rest starts as the same time on the employee's day[s] as the employee's shift would have if he/she were scheduled to work. A 3rd shift employee may be required to start a regularly assigned work period before Sunday at midnight that will extend into Monday.

21.02 Work schedules

- A. The parties agree that the City has the right to use a variety of shift schedules, including 8-, 10-, or 12-hour shifts.
- B. The parties agree that an employee's workweek may from time to time change to accommodate training schedules or special work projects.
- C. If an employee's work schedule is changed pursuant to §21.02(B), the City will notify affected employees 48 clock hours before the change takes place. If the City does not observe this 48-hour notice rule, the affected employee will be paid a premium for any hours worked during the notice period.

21.03 Altering work schedules or work hours

- A. When the City determines that work hours or work schedules are to be varied from those established to accommodate special circumstances, the City and the Union will negotiate the impact of the proposed changes on the Union.
- B. Nothing in this Section limits the City's right to use existing non-standard shifts and work schedules.
- C. All shifts will be bid annually ~~[calendar year]~~ by seniority oOn October 1.
~~The shift schedule is to be posted and made effective the 2nd Sunday of January.~~

ARTICLE 22 OVERTIME

22.01 Overtime hours worked

A. Workday

For purposes of calculating overtime, hours worked, an employee's workday begins when the employee starts work and ends 24 hours later.

B. Workweek

For purposes of calculating overtime, an employee's workweek begins at a fixed time each week based on the employee's normal work schedule and ends 168 hours later.

C. Overtime pay rates

1. For employees covered by this Agreement who normally work an 8-hour shift:

- a. Time-and-a-half shall be paid for all hours worked in excess of 8 hours in a single workday, or all hours worked in excess of 40 hours in a single workweek.
- b. Time-and-a-half shall be paid for any hours worked on the employee's 1st or 2nd scheduled day of rest.

2. For employees who normally work a 10-hour shift:

- a. Time-and-a-half shall be paid for any hours worked in excess of 10 hours in a single workday, or all hours worked in excess of 40 hours in a single workweek.
- b. Time-and-a-half shall be paid for any hours worked on the employee's first or second scheduled day of rest.

3. For employees who normally work shifts other than 8 or 10 hours:

- a. Time-and-a-half shall be paid for any hours worked in excess of the normally scheduled hours in a single workday, or all hours worked in excess of 40 hours in a single workweek.
- b. Time-and-a-half shall be paid for any hours worked on the employee's 1st or 2nd scheduled day of rest.

D. Overtime provisions: For purposes of calculating overtime, hours of paid holiday, paid medical leave, and paid annual leave shall be considered as

time worked.

- E. Work schedule changes: The parties agree that the City will not change an employee's normal work schedule in order to avoid paying overtime.

22.02 Responding to assignments to work overtime

- A. The parties agree that reliable, prompt service to the public is a priority for the City and its employees, who are expected to respond when an emergency exists.
- B. While non-emergency overtime is not normally mandatory, employees are expected to accept overtime assignments when the need exists.
- C. Repeated failure of an employee to work overtime when requested will be grounds for disciplinary action.
- D. The right to refuse overtime shall not apply to any employee actively serving on the stand-by-status, and for which stand-by pay is being earned.

22.03 Prearranged overtime

- A. The parties agree that prearranged overtime requires a minimum of 12 hours notice; and that prearranged overtime occurs at a time other than immediately before or immediately after an employee's regular shift. Prearranged overtime shall be paid at a minimum of 4 hours at time and a-half of the employee's base hourly rate. In the case of meetings, prearranged overtime shall be limited to 2 hours.
- B. If an employee works more than his/her normally scheduled hours in a workday, or more than 40 hours in a workweek because of prearranged overtime, the employee will be paid at a rate of time-and-a-half for overtime hours worked.

22.04 Rest periods after 16 hours

- A. Employees covered by this Agreement who work 16 or more hours in any 24-hour period will be required to take a minimum of 8 hours' rest before returning to work.
- B. Should the 8-hour rest period overlap any part of the employee's next regularly scheduled shift, the employee will be paid straight time for the number of hours which overlap, provided that the employee reports to work the remainder of the shift.

22.05 Overtime distribution and records

- A. Distribution: When it becomes necessary to schedule work in any Department, every reasonable effort will be made to distribute the available overtime equally among qualified employees in each job classification. The City shall not be obligated to train employees on any overtime assignment.

- B. Overtime records will be maintained in each Department, showing cumulative overtime hours worked and/or charged to each employee by job classification. Overtime records will be updated daily. When an employee enters a new classification, he/she will be credited on the overtime record with the same number of hours shown for the employee with the highest total in the classification. All overtime hours worked or refused will be charged to the employee's cumulative record. An employee who is in line for an overtime assignment because of his/her position on the overtime list, but who cannot be contacted at either of not more than 2 numbers on record for that purpose, will be charged as if the overtime hours were refused.
- C. Except for the provisions of §22.05(D) and (E), an employee on medical leave, annual leave, jury duty, bereavement leave, or other excused absence when overtime opportunities occur shall be considered unavailable for overtime assignments, and shall neither be asked to work nor charged for the time as a refusal on overtime records.
- D. For overtime distribution purposes, an employee shall be considered on annual leave from the time work is finished on the last scheduled workday before going on annual leave until the regular starting time of the employee's shift on the first scheduled workday following the authorized annual leave period; except that an employee on any approved leave shall have the option, prior to the end of the last scheduled work day preceding the first day of annual leave to notify his/her Department Head or designee, in writing, that the employee wishes to be considered for overtime assignment during the employee's annual leave. Any employee taking less than one day 4 hours of annual leave shall remain on the call-out list. The employee shall not be recalled for overtime until all eligible employees not on approved leave have been recalled.
- E. An employee who schedules a medical, dental, or other health care or personal appointment within 2 hours of the end of his/her shift shall not be considered to be on medical or other leave for overtime purposes until the end of the regularly assigned work shift, and shall be eligible for overtime.
- F. At the end of the payroll period nearest the end of the calendar year, the accumulated overtime hours of the employee with the lowest total in each classification shall be deducted from the overtime totals of all other employees in the same overtime group.
- H. Notwithstanding anything to the contrary, an employee will not be offered overtime until the list is exhausted if by working the overtime the employee would be eligible for a rest period in accordance with Article 22.04.

ARTICLE 23
GROUP INSURANCE

Life insurance

- 23.01 The parties agree that the City shall continue to provide at no cost to the employees covered by this Agreement group life insurance plans in an amount equal to each employee's base annual wage rate. If an employee's base annual wage rate is not evenly divisible by 1000, the policy amount shall be rounded to the next higher even \$1000 increment. If an employee's base annual wage rate increases, the corresponding life insurance amount will be changed once each calendar year on February-January 1, and shall be based on the January 1 annual rate ~~as it was on January 1~~.
- 23.02 An employee covered by this Agreement may choose an optional amount of life insurance coverage in the amount of 1 or 2 times the amount purchased by the City ~~equal to that provided by the City~~. The employee shall pay the same premium rate for the optional coverage as the City does for the basic coverage. Deductions for the optional coverage will be made from paychecks in the ~~current month to pay the premiums in the following month~~ of coverage.

Health Insurance

- 23.03 The parties agree that the City shall ~~continue to~~ make available to employees covered by this Agreement and their dependents a base plan, middle plan and high plan of group health insurance. The selection of carrier[s] to underwrite group insurance coverage shall be solely determined by the City, which reserves the right to change carrier[s] at any time. Under normal circumstances, the City agrees not to reduce unilaterally the amount or scope of coverage currently provided to employees or their family members unless economic conditions justify the change. Any changes shall apply to all City employees
- 23.04 The City shall continue to bear the entire cost of the City's ~~basic~~ base plan of health care insurance coverage for employees. ~~In order to provide premium assistance to retirees who continue their health care coverage under the City's current plan, the City, for employees covered by this bargaining agreement who retire after October 1, 2006 and who are under the age of 65, will pay 2.75 percent of the premium charged by the insurance carrier for single employee coverage for each full year of the employee's continuous credited active service with the City up to 100 percent of the actual cost of the City's group single premium.~~ Employees shall pay the following percentage toward the cost:

Base Plan

Employee – 0%

Employee + Spouse – 23%

Employee + Child(ren) – 22%

Employee + Family - 24%

Middle Plan

Employee – 7%
Employee + Spouse – 28%
Employee + Child(ren) – 27%
Employee + Family - 29%

High Plan

Employee – 15%
Employee + Spouse – 35%
Employee + Child(ren) – 34%
Employee + Family - 35%

23.05 Premiums will be deducted from paychecks for that month of coverage. The City agrees to maintain a Premium Conversion Program which will enable employees covered by this Agreement to make their contributions for dependent coverage with pre-tax earnings provided such programs remain permissible under federal tax regulations.

~~23.06 The City shall continue to bear the entire cost of the City's basic plan of health care insurance coverage for employees.~~ In order to provide premium assistance to retirees who continue their health care coverage under City's current plan, the City, for employees covered by this bargaining agreement who retire after October 1, 2006 and who are under the age of 65, will pay 2.75 percent of the premium charged by the insurance carrier for single employee coverage for each full year of the employee's continuous credited active service with the City up to 100 percent of the ~~actual cost of the City's group single premium~~the single option base plan.

For employees covered by this bargaining agreement who retire after October 1, 2006 and who apply for Medicare as soon as they become eligible, the City will pay 2.75 percent of the cost of the City's Medicare supplemental health care plan, provided by the City's carrier to assist Medicare covered persons, for each full year of the employee's continuous credited active service with the City up to 100 percent of the actual cost of the median supplemental health care plan.

All premium assistance provided under this Section will terminate with the death of the retired employee.

23.05 ~~Should an employee elect to extend the City's group health plan to cover his/her eligible dependents, such election will be treated under the same terms and conditions as other City employees. Deductions will be made from paychecks in the current month to pay premiums for coverage in the following month. The City agrees to maintain a Premium Conversion Program which will enable employees covered by this Agreement to make their contributions for dependent coverage with pre-tax earnings provided such programs remain permissible under federal tax regulations. In the event the cost of insurance increases, the employee will absorb the same increase as the rest of the City employees. However, the cost of the increase shall not exceed seven percent (7%) per year for each year of this contract.~~

ARTICLE 24
RETIREMENT PLANS

- 24.01 The parties agree that the City shall continue to provide employees covered by this Agreement with retirement benefits according to the General Employee Retirement Plan, as amended, through the effective date of this Agreement.
- 24.02 The City Council of Vero Beach reserves the right to amend the retirement plan from time to time. The parties agree, however, to discuss proposed retirement plan changes before the Council votes on them. No amendment to the retirement plan that has the effect of reducing benefits under the plan shall take effect without first being negotiated between the parties.
- 24.03 The parties agree to meet, after the effective date of this Agreement, to discuss the feasibility of modifications to the retirement plan.

24.04 Effective October 1, 2010 for all employees covered by this agreement;

A. All current employees who are not participating in the plan will begin participating October 1, 2010. All new employees will begin participating in the plan on the first day of the month following their date of employment.

B. Employees who have already achieved 25 years of service as of September 30, 2010 will remain on the plan that was in effect on September 30, 2010.

C. Employees who are 65+ years of age (normal retirement age) and have 5 years of service as of September 30, 2010 will remain on the plan that was in effect on September 30, 2010.

D. Employees who are participating in the plan on October 1, 2010, and who have not yet reached 65+ years of age and have less than 25 years of service will have their pension contribution increased to 3.25% of their January 1 wage each year and their multiplier will be changed from 2.25% to 1.6% for each year of service. The reduction factor for early retirement calculation will change from 1.5% per year to 3.0% per year. These changes will take effect with the first pay period which includes October 1, 2010. For these employees, at time of retirement, benefits accrued as of September 30, 2010 based on prior benefit factors will be blended with benefits accrued after September 30, 2010 based on the change in retirement factors.

E. Employees who begin participating in the City's pension plan after October 1, 2010, will make a pension contribution of 3.25% of their base rate of pay which will change to 3.25% of their January 1 wage each year and their multiplier will be 1.6% for each year of service. The reduction to the pension benefit for early retirement will be 3.0% per year.

G. These provisions will remain in effect unless changes to the plan are agreed to in a successor agreement and ratified by both parties.

~~24.04 The City agrees to amend the retirement plan by allowing any employee who missed the opportunity to enroll in the plan to be given an additional opportunity~~

| ~~to enroll during the month of October 2006.~~

**ARTICLE 25
MEALS**

25.01 The parties agree that the City shall pay employees covered by this Agreement a meal allowance in the following circumstances:

- A. If an employee is called out for work 3 or more hours prior to the regular starting time of his/her shift, and continues to work until there is less than one hour remaining before the start of the employee's regular shift. Thereafter, the employee shall be entitled to additional City-provided meals at 6-hour intervals during that work period.
- B. If the employee is called out for work 2 or more hours prior to the regular starting time of his/her shift, and continues to work directly into his/her regular shift. Thereafter, the employee shall be entitled to additional City-provided meals at 6-hour intervals during that work period.
- C. If an employee is held over, or called out to work within 2 hours after his/her quitting time, or otherwise called out to work, and continues to work for more than 2 hours. Thereafter, the employee shall be entitled to additional City-provided meals at 6-hour intervals during that work period.

25.02 During the life of this Agreement, meal allowance shall be \$14.00 per meal.

25.03 The provisions of this Article do not apply to pre-arranged overtime, unless the time actually worked exceeds the originally planned overtime assignment length.

**ARTICLE 26
PERSONNEL RULES**

- 26.01 Notwithstanding any provision of this Agreement, the City Council of Vero Beach reserves the right to promulgate, amend, or delete the Personnel Rules of the City of Vero Beach.
- 26.02 The parties agree that any such changes to the Personnel Rules of the City of Vero Beach will not apply only to employees covered by this Agreement.
- 26.03 The City ~~will discuss with the Union proposed changes to the Personnel Rules of the City of Vero Beach before the changes take effect.~~ will notify the Union of any proposed changes to the Personnel Rules which affect employees covered by this agreement. In the event the proposed changes affect wages or working conditions, the parties agree to negotiate the impact on bargaining unit employees. The Union waives bargaining if it does not notify the City of the desire to bargain the changes within two weeks of receiving notice of proposed changes.
- 26.04 In the event of conflict between the Personnel Rules of the City of Vero Beach and this Agreement, the provision of this Agreement shall prevail.

ARTICLE 27
SUBSTANCE ABUSE

- 27.01 The parties agree that the abuse of controlled substances, including alcohol and prescription drugs and drugs of abuse, inhibit employee performance, jeopardize employee safety and that of the public, and compromise the City's ability to operate effectively.
- 27.02 The parties agree to abide by the provisions of the City of Vero Beach Drug Free Work Place policy dated ~~June 14, 2006~~, January, 2009
- 27.03 The City will discuss with the Union any proposed changes to the Drug Free Work Place policy before the changes take effect.
- 27.04 Reasonable suspicion; supervisor observation
- A. Any employee covered by this Agreement who has been prescribed or is taking a controlled substance or other than a controlled substance if the employee believes that it impairs judgment, coordination, or alertness, shall notify his/her supervisor of that fact.
 - B. The City might require any employee covered by this Agreement to submit to blood, breath, or urine drug screening when there is a reasonable and articulable suspicion that the employee is under the influence of or abuse of drug[s], alcohol, or other controlled substance[s].
 - C. An employee covered by this Agreement shall not be required to submit to drug or alcohol screening unless ordered to do so by the Department Head or his/her designee or by a Designated Employer Representative in the Human Resources Department. The employee to be tested may request the presence of any Union steward on duty or the Chief Steward, who would be required to report to the Department Head or designee within 15 minutes after the request. The Union steward or Chief Steward shall be permitted to consult for a reasonable time with the employee to be tested before the employee reports to the testing facility.
 - D. The City reserves the right to determine the facility or entity to perform any employee blood, breath, or urine testing.

**ARTICLE 28
SEVERABILITY**

- 28.01 The parties agree that, should the final decision of a court of competent jurisdiction alter any provision of this Agreement, only the provision so altered shall be affected. All other provisions of this Agreement shall remain in full force and effect.
- 28.02 In the event that any Article, Section, or paragraph of this Agreement is declared invalid by a court of competent jurisdiction, the parties shall meet as soon as reasonably possible to negotiate a replacement Article, Section, or paragraph.

**ARTICLE 29
LABOR-MANAGEMENT
COMMITTEE**

- 29.01 The parties agree to establish a Labor-Management Committee [LMC]. In the interest of prudent and amicable labor-management relations; and unless agreed upon otherwise, on a regular basis and on a mutually agreed-upon day and time, the Committee shall meet. LMC meetings are not to be considered negotiation sessions; rather, they are intended to interpret, and to foster amicable relations within the framework of the provisions of this Agreement.
- 29.02 Special LMC meetings may be called at the request of either party, and shall be scheduled as soon as possible, outside the normal fixed schedule.
- 29.03 Not more than 4 representatives of the City, and not more than 5 representatives of the Union, shall participate in the Labor-Management Committee meetings unless mutually agreed upon by the parties in advance of the meeting.
- A. Members of the management-side LMC will be chosen by the City Manager at the beginning of the fiscal year.
 - B. Members of the labor-side LMC will be chosen by members of the Union in any way the Union sees fit.
 - C. Permanent members of the LMC will be the Union Business Agent, the Chief Steward, and the City Human Resources Director.
 - D. The Department Head or designee and shop steward in a Department, which is the subject of an agenda item for a particular meeting, will attend as ad hoc LMC members if either person is not already an LMC member during that fiscal year.
- 29.04 The City agrees to release, with pay, Union representatives when they attend LMC meetings, subject to the provisions of §20.09.
- 29.05 Agendas shall be furnished and exchanged between the City and the Union in advance of the meeting, containing a list of matters to be discussed at the meeting.
- 29.06 The purposes of the Labor-Management Committee meeting shall be to:
- A. Discuss the administration of this Agreement.
 - B. Notify the Union of any changes by the City, which affect employees covered by this Agreement; provided that, if the changes affect wages or working conditions, the parties agree to negotiate the impact on bargaining unit employees.
 - C. Discuss matters, which might result in grievances, with the aim to avert them.
 - D. Disseminate general information of interest to the parties.
 - E. Discuss ways to increase productivity and to improve effectiveness.
 - F. Consider and discuss health and safety matters relating to employees covered by this Agreement.
- 29.07 If the parties to this Agreement fail to resolve an issue pending before the LMC,

then the issue would be brought before an independent arbiter, pursuant to Article 9 of this Agreement. Time limits for arbitration pursuant to Article 9 are waived thereby.

**ARTICLE 30
DURATION**

- 30.01 This document constitutes and settles the entire agreement between the City and the Union; and settles all demands and issues regarding all matters subject to collective bargaining, except as otherwise provided elsewhere in this Agreement.
- 30.02 Except as otherwise provided in this Agreement, each party agrees that the other shall not be obliged to bargain collectively with respect to any subject or matter not specifically reserved in this Agreement.
- 30.03 Except as otherwise provided in this Agreement, the terms of this Agreement shall continue in full force and effect until 12 o'clock midnight on September 30, ~~2009~~2013.
- 30.04 This Agreement shall be renewed automatically for a period of one year unless, 90 days before the expiration date of the Agreement, either party gives notice of its intent to terminate or to seek to modify the terms of this Agreement.

Agreed to this _____ day of _____, ~~2009~~2010

For the
City of Vero Beach, Florida

For
TEAMSTERS LOCAL No. 769

By: _____
Sabin C. Abell, Jr. Kevin D. Sawnick
Mayor

By: _____
Steve Myers
Business Representative

Attest: _____
Tammy K. Vock
City Clerk

Approved by: _____
James M. Gabbard
City Manager

Collective Bargaining Agreement between the City of Vero Beach and the International Brotherhood of Teamsters, Local Union No. 769, for the period October 1, ~~2009~~2010, through September 30, ~~2010~~2013.

Approved as to form: _____
Charles P. Vitunac
City Attorney

APPENDIX "A"

CITY OF VERO BEACH

DRUG FREE WORKPLACE POLICY

1.0 AUTHORITY

The Drug Free Workplace Policy is in accordance with FS 112.0455, Drug Free Workplace Act, Florida Department of Transportation 49 CFR Parts 382, 392, and 395, and Florida Statute for Workers' Compensation 440.102.

2.0 POLICY STATEMENT

It is recognized by all parties that the City has a critical responsibility to the citizens of Vero Beach to provide highly effective and efficient governmental services and programs. This can only be accomplished if City employees are unimpaired physically and mentally from the effects of alcohol, drugs, narcotics or any other controlled substance.

As a condition of employment, employees will refrain from using, being under the influence of, having present in their systems, possessing, purchasing or distributing any illegal substance at any time because of their illegality and the risk to fellow employees and to the general public. The City understands that there are circumstances where law enforcement personnel will be required to participate in these activities as part of their official duties. However, possession during these official times shall not be construed as approval for usage or possession outside the normal parameters of law enforcement duties.

No employee shall report to duty or remain on duty if the employee has tested positive for drugs or alcohol as described in this policy unless an employee has a legally prescribed drug which has been medically determined to have no effect on the employee's ability to perform the job duties in a safe, proficient manner. Employees shall not have alcohol in their possession on the job nor shall they consume alcohol within six (6) hours prior to reporting for duty, unless required by official law enforcement duties.

Any employee, who is arrested or convicted of any violation regarding a criminal drug statute or driving under the influence of alcohol or drugs, must notify the City in writing within five (5) calendar days of being arrested or convicted.

Employees who violate these policies as set forth are subject to discipline up to and including termination of employment.

The City's Drug Free Workplace Policy will be posted in an appropriate location, including departmental bulletin boards, during regular working hours.

3.0 DEFINITIONS

Adulterated Specimen: A specimen that contains any foreign substance that is not expected to be found in human urine or, a substance that is expected to be found, but is in such a high concentration that it is not consistent with human urine.

Alcohol: An intoxicating agent in beverage alcohol, ethyl alcohol, or low molecular weight alcohols including methyl or isopropyl alcohol.

Alcohol Concentration: Alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath.

Alcohol Confirmatory Drug Test: A subsequent test following a screening test with a result of 0.02 or greater, that provides quantitative data about the alcohol concentration.

Confirmatory Drug Test: A second analytical procedure to identify the presence of a specific drug or metabolite which is independent of the initial test and which uses a different technique and chemical principle from that of the initial test in order to ensure reliability and accuracy. (Gas chromatography/mass spectrometry (GC/MS) is the only authorized confirmation method for cocaine, marijuana, opiates, amphetamines, and phencyclidine).

Controlled Substance: Any substance as outlined in Table 1 of this policy or a prescription drug not intended for your personal usage.

Designated Employer Representative (DER): An employee of the City authorized to take immediate action to remove employees from safety-sensitive duties. The DER receives test results and other communications for the City. The City's designated DERs are the Safety/Training Administrator, the Risk Manager, the Director of Human Resources and the Manager of Human Resources.

DOT: U.S. Department of Transportation

Drug: Includes alcohol and any illicit drugs. (Refer to Table 1 for a list of drugs)

Employee Assistance Program (EAP): A rehabilitation program designed to aid employees who abuse drug/alcohol or who have other personal or emotional problems.

Enzyme Multiple Immunoassay Test (EMIT): A common process used for screening drug tests for five different substances with the aide of a spectrometer to measure for specific drug metabolites.

Gas Chromatography/Mass Spectrometry: A quick method to analyze mixtures and vapors. Gas Chromatography sorts the individual molecule and a Mass spectroscopy is then used to identify each molecule type based on its weight.

HHS: Department of Health and Human Services

Medical Review Officer (MRO): The current licensed physician designated by the City to administer all drug/alcohol screenings.

NIDA: National Institute on Drug Abuse

Non-negative Specimen: A urine specimen that is reported as adulterated, substituted, positive (for drugs) or drug metabolite(s) and/or invalid.

Oxidizing Adulterant: A substance that acts alone or in combination with other substances to oxidize drugs or drug metabolites to prevent the detection of the drug or drug metabolites, or affects the reagents in either the initial or confirmatory drug test.

Reasonable Suspicion Drug Testing: Drug/alcohol screenings administered on a belief that an employee is either using or has used drugs/alcohol in violation of the City's Drug Free Workplace policy.

Safety-Sensitive Position: Any position, including supervisory or management, in which drug impairment would constitute an immediate and direct threat to public health or safety.¹

Split Specimen: A part of the original testing specimen that is retained unopened by the laboratory in the event an employee requests that it be tested following a verified positive test. Split Specimens will be tested at a different laboratory.

Substance Abuse Professional (SAP): An individual who evaluates employees that have violated the Drug-Free Workplace Policy, makes recommendations concerning education, treatment, follow-up testing, and follow-up care.

Special Risk: Employees who are required as a condition of employment to be certified under Chapter 633 (Fire Fighter's Standard) or Chapter 943 (Police Officer's Standard).

4.0 GENERAL INFORMATION

Any employee who is taking a Schedule II or Schedule III (see Table 2 for some examples) prescription medication as identified in FS Chapter 893.02, shall notify their supervisor prior to the first shift the employee is scheduled to work after taking such prescription medication. The supervisor may assign regular, modified or restricted duty, if available, or request clarification from the prescribing physician regarding work restrictions.

When an employee represented by a Union recognized by the City is to be tested under this Policy, the employee may request the presence of a Union Representative. If the

¹ FS112.5m

representative has been requested, and is on duty, and can be present within 15 minutes, the representative will be permitted to consult with the employee who is to be tested prior to the time he/she goes to the specimen collection facility. If the representative is not actively at work or will not be able to respond promptly, an alternate representative will be contacted and will be given 15 minutes to respond. This consultation shall not interfere with nor delay the provision of medical attention during post accident testing.

Any employee who tests negative to any drug or alcohol test required by the City under this Policy, shall be compensated for all associated time at his/her regular hourly rate of pay and any overtime if applicable with time associated with drug/alcohol testing. Associated time under such circumstances shall be treated as time worked for purposes of computing weekly overtime eligibility where applicable.

5.0 CONFIDENTIALITY

- A. All information produced as a result of testing shall remain confidential unless the employee authorizes the release by written consent or such a release is compelled by a hearing officer or court of competent jurisdiction, or for determining qualification for unemployment compensation benefits.
- B. The City, its agents, or the drug testing laboratory may have access to employee drug testing information or use such information when consulting with legal counsel in connection with actions brought under this statute or when the information is relevant to a defense in a civil or administrative matter.

6.0 REHABILITATION ASSISTANCE

Employees who feel they have developed an addiction to, dependence upon, or problem with, alcohol or a controlled substance are encouraged to seek rehabilitative assistance. Although rehabilitation is the employee's responsibility, the City's Human Resources Department has developed an Employee Assistance Program (EAP). This program is a 24-Hour Careline that provides counsel from Licensed Professionals. Employees can refer to Table 3 for contact information.

The City will not discipline an employee on the first occurrence where the employee voluntarily comes forward at a time when there are no work related problems and advises the City that he/she has developed an addiction to, dependence on, or problem with drugs or alcohol and voluntarily seeks rehabilitation.² However, participation in an Employee Assistance Program, whether voluntary or involuntary, will not relieve an employee from responsibility for satisfactory work performance when on the job.

Use of alcohol or drugs shall not be a defense to disciplinary action for unsatisfactory job performance or conduct. However, participation in a rehabilitation program will be taken into account in considering appropriate

² FS112.8n(1)

disciplinary action. If an employee is given the opportunity to enroll in a rehabilitation program and refuses or fails to comply with the requirement of the program, his/her employment will be terminated.

An employee who is covered by the City's group medical insurance plan and who is seeking medical attention for alcoholism or addiction to controlled substances will be entitled to any benefits which are available under the plan up to its stated limits.

If the employee seeking help enters an approved rehabilitation center, or if an employee is required to enter a rehabilitation center as a condition of continued employment, time missed will be charged against accrued medical leave. If the employee has insufficient medical leave accrued, time missed will be charged against annual leave providing the employee has time remaining. If the employee has no available leave time accrued, the employee will be placed on leave without pay status.

Upon successful completion of treatment at an approved rehabilitation center the employee will be returned to active status. After returning to active status, the employee, as a condition of continued employment must comply with any and all treatment or therapeutic requirements imposed by the City or the treating facility, including periodic follow-up drug/alcohol testing for up to two (2) years thereafter.³

7.0 TYPES OF DRUG/ALCOHOL TESTING

The following are types of drug/alcohol testing that may be conducted by the City:

A. Job Applicant Testing

All final candidates for a City position must submit to and successfully pass a drug/alcohol test. Offers of employment are contingent upon successfully passing a drug/alcohol test in accordance with this policy. This includes current City employees who are selected for or transferred to any Safety Sensitive position. Refusal to submit to a drug/alcohol test or a positive confirmed test will result in rejection of the candidate for employment.

B. Routine Fitness for Duty Testing

An employee may be asked to submit to a drug test as part of a routinely scheduled fitness for duty medical examination for employees classified as "Special Risk" under Chapter 943 (Police Officers Standard).

C. Reasonable Suspicion Testing

³ FS112.7(d)

Any employee may be tested on reasonable suspicion of using or having used drugs/alcohol in violation of this policy. A "Reasonable Suspicion Test" will be based on the recommendation of a supervisor who is one level higher than the employee's immediate supervisor.⁴ In determining reasonable suspicion officials must point to specific objective facts and rational inferences that they are entitled to draw from these facts in light of their experience. Reasonable suspicion will be based on any of the following:

1. Direct observation of drug/alcohol use, or the symptoms of being under the influence of a drug or alcohol.
2. Abnormal behavior while at work or a significant deterioration in work performance.
3. A report of drug/alcohol use provided by a reliable and credible source.
4. Evidence that an individual has tampered with a drug/alcohol test.
5. Evidence that an employee has used drugs or alcohol, possessed, sold, or solicited drugs while working or while on City premises or while operating the employer's vehicle, machinery or equipment.
6. An attempt to conceal an accident or injury.

If testing is conducted on a "reasonable suspicion" basis, a supervisor or manager will promptly detail in writing the circumstances, which formed the basis of the determination that reasonable suspicion existed to warrant the testing. A copy of this documentation must be provided to the employee on request, and the City must keep the original documentation confidential.

D. Post Accident and Injury Testing

Post accident and/or post injury drug/alcohol testing will be required under the following conditions when:

1. An employee may have caused or contributed to an on-the-job accident that resulted in either loss of life or bodily injury.
2. While operating a motor vehicle or equipment, an employee has been involved in a vehicle accident resulting in bodily injury, and/or property damage (excluding minor damages), or any vehicle is towed away from the accident site.

⁴ FS112.5(j)

3. An employee was involved in either a vehicle or equipment incident that causes reasonable suspicion of drug/alcohol use.
4. When an employee is involved in two or more similar incidents/accidents, i.e., backing, in a 12-month period.
5. An employee is injured and requires treatment by a medical professional, with the exception of insect bites.
6. An employee's job related injury could have been prevented if the proper personal protective equipment had been worn.

The employee will be escorted to a designated collection point after the accident. However, the specimen collection shall not interfere with medical treatment. If required to take a post-accident drug/alcohol test, the employee shall not use alcohol or non-prescribed controlled substances for eight (8) hours following the accident, or until the post-accident testing has been completed, whichever comes first.⁵ A positive post-accident test, refusal to submit to a post-accident test or tampering with a test specimen, may result in denial of worker's compensation benefits and or discipline up to and including termination of employment.

E. Police Department Random Testing

Random testing shall be conducted for certified Police Department employees in accordance with the City's Drug Free Workplace policy. Police Department random testing does not preclude other types of testing conducted in accordance with this policy.

F. Department of Transportation Random Testing

Random drug/alcohol testing shall be conducted on employees who hold a Commercial Driver's License or who perform or supervise safety sensitive duties as outlined in the Definitions section of this policy. Employees tested under DOT requirements will be selected at random for alcohol/drug testing during their normal shift. Dates and times for random testing will not be announced prior to employee notification.

An employee who is required to take a DOT alcohol test will report to the testing site where an initial alcohol breath test will be administered.

1. If an employee tests positive for a drug test, the employee will be transported home, relieved of duty for 24 hours, and disciplined as outlined in Section 14 of the Policy.

⁵ Fed Register 382.303d(1)

2. If an employee's test results are reported as a verified adulterated or substituted drug result, the employee will be taken out of a safety sensitive position and disciplined as outlined in Section 14 of the Policy.
3. If an employee's DOT alcohol breath test is above 0.01g/dl%, but below 0.02g/dl% the individual will be removed from a safety sensitive position for 24 hours. Upon availability a non-safety sensitive position will be assigned if available.
4. When an employee's DOT alcohol breath test is above 0.02g/dl% an alcohol confirmatory test will be administered. If the confirmatory test is above 0.02g/dl% and below 0.039g/dl%, the individual will be removed from a safety sensitive position for 24 hours.⁶ A non-safety sensitive position will be assigned upon availability. The individual will be referred to the City's EAP and disciplined as outlined in Section 14 of the Policy.
5. When an employee's DOT alcohol breath test is above 0.039g/dl%, the individual will be relieved of duty for 24 hours, and disciplined as outlined in Section 14 of the Policy. Additionally, the employee will be referred to the City's EAP.

Any lost time will be counted as annual leave.

G. Non Department of Transportation Random Testing

All City of Vero Beach employees not covered by DOT Random Testing will be subject to random drug/alcohol testing. This type of testing shall be conducted separate from any DOT testing. However, employees who test positive will be subject to all disciplinary actions and provisions outlined in this policy.

H. Follow-up Testing

In the case where a positive test is a first time offense, the employee will be referred to the City's Employee Assistance Program and required to submit to follow-up testing on the first day they return to duty. Follow-up testing will continue for two (2) years as a condition of continued employment.⁷ If the employee refuses to comply with the Employee Assistance Program or continued follow-up testing the refusal will result in his or her termination of employment.

Follow-up testing does not preclude other types of testing conducted in accordance with this policy.

⁶ DOT 40.23

⁷ FS112.7d

I. **Return to Duty Testing – Requirement of DOT**

When, with the approval of a Substance Abuse Professional (SAP) or the Employee Assistance Program (EAP) staff and the City, an employee is permitted to return to a safety-sensitive position, the employee will be tested on the first day the employee reports to duty.⁸

8.0 RANDOM SELECTIONS FOR TESTING

Random selections of employees to be tested will be made by a third-party contracted firm utilizing a Department of Transportation (DOT) approved random selection computer program. The third-party firm will then forward the random list directly to the testing facility.

Any employee returning from leave and whose name was selected for a random test while on leave will be advised by their immediate supervisor to report to the specimen collection facility on their first scheduled work day. However, if the employee was out due to a prearranged leave, they will not be required to report to the specimen collection facility upon their return.

9.0 COST OF TESTING

The City will pay the cost of initial drug tests, required by this policy. An employee or job applicant will pay the cost of any additional drug/alcohol test not required by the City.⁹

10.0 MEDICAL REVIEW OFFICER (MRO)

The City has the right to designate or delete physicians or independent companies to this list and select the physician to be used as the MRO. The MRO cannot be an employee of the testing laboratory.

The MRO responsibilities are as follows:

- A. Interpret the drug/alcohol test results.
- B. Contact the donor who has a confirmed positive test result before reporting the results of the test to the employer. The MRO will determine if the donor has a plausible explanation for the positive test result and if so, will report the test result as negative to the employer.

⁸ DOT40.305

⁹ FS112.8(r)

C. Notify the City's DER of the result of the drug/alcohol test administered under this policy.

An employee has the right to consult the testing laboratory for technical information regarding prescription and non-prescription medication. The employee may contact the designated MRO and confidentially report the use of prescription or non-prescription medications before or after being tested. The employee may make such contact with the MRO by telephone, in person, or in writing. The Agency for Health Care Administration has developed a list of the most common medications that may alter or affect a drug test. This list is attached as Table 4 and incorporated into this Policy by reference.

11.0 SPECIMEN COLLECTION/TESTING PROCEDURES

When an employee is required to be tested under the provisions of this policy, the employee will report with proper identification to the collection facility. The City reserves the right to accompany an employee to the collection facility.

The City may designate any qualified specimen collection facility. Either the collection facility or the testing laboratory may be changed if the City finds such change to be necessary or desirable. In the event of a change, the last approved facility/laboratory will be used until a new one is selected.

The laboratory selected to complete the required tests will, upon request of the City or the employee, identify the drugs tested for, the methods used, the manufacturers of the test, the methods of reporting results and verify the chain of custody. The laboratory will furnish the information required in writing. The written statement of the testing laboratory will be admissible as evidence in any disciplinary proceeding. The laboratory will make such written information available to an authorized representative of the City and a certified copy of the results will be furnished to the affected employee. The test facility may use a screening test (EMIT or similar) but positive screen results must be confirmed by Gas Chromatography/Mass Spectrometry (GC/MS) or similar equivalent scientifically accepted method of confirmation.

Each specimen collection for a drug/alcohol test will be accomplished in a manner compatible with employee dignity and privacy. At the time of collection, the employee will provide a specimen sample, which will be sent to a NIDA or HHS CERTIFIED laboratory designated by the MRO. The monitoring and observation of any specimen collection will be conducted as outlined in current DOT regulations.

The standard drug test thresholds for positive screen and Gas Chromatography/Mass Spectrometry (GC/MS) Confirmatory Drug Tests

shall be consistent with limits established by the HHS Mandatory Guidelines for both DOT and Non-DOT testing results for all employees.

The testing facility, at its option or at the direction of the City, may omit the "EMIT" test and use either the Gas Chromatography/Mass Spectrometry test (GC/MS).

12.0 REPORTING RESULTS

The MRO and/or the alcohol testing contractor and/or law enforcement agency will submit the results, reports and related information to either the City's Safety/Training Administrator, the Risk Manager, Director of Human Resources, or the Manager of Human Resources. The results will be placed in a medical records file that will be maintained separately from employee personnel files. The City will take all reasonable steps to maintain the confidentiality of the results.

A. Drug Test Results

The testing facility shall advise the City's MRO of the positive test results within five (5) working days of receipt of the specimen. The MRO, after first speaking with the donor, will report to a DER whether the sample tested was positive, negative, non-negative, or dilute.

Within five (5) working days after receipt of the confirmed positive test result, the City shall notify the individual being tested in writing of the positive test result and the consequences of the result.¹⁰ Upon request the City shall supply a copy of the test results to the employee.

B. Alcohol Test Results

Breath test results obtained from the MRO or an independent contractor shall be considered confirmed if the results for two breath tests administered within not less than 15 minutes but not more than 30 minutes of each other reveal an alcohol concentration of 0.02g/dl% or greater. The confirmed results from a breath test shall be considered final.

The testing contractor shall release the quantitative results of the alcohol test to a DER.

Either the Safety/Training Administrator or the Risk Manager shall be present during the Drug/Alcohol testing period. The testing contractor will immediately advise the on site Risk Management staff of any positive alcohol testing results. They will then notify the employee's supervisor and appropriate action will be taken as outlined in Section 14.

¹⁰ FS112.8(i)

13.0 CONTESTING TEST RESULTS

A. Confirmatory Drug Test Results

If the results of the first test are positive, an employee may, at the employee's own expense; request that the split specimen, taken at the original collection facility, be tested by a different certified laboratory. This second test will be coordinated through the MRO and must be requested within 72 hours after the employee receives notification of the positive test results. If the second test results are negative, the employee will report to the collection facility as soon as possible, and will provide another urine sample for an additional test at the employee's own expense. If the second and third tests are negative the City will reimburse the donor for the cost of the tests. If an employee fails to report to furnish the additional specimen for testing, such employee will be terminated.¹¹

B. Contesting a Positive Test Result

If the results of either a drug or alcohol test are positive the employee shall be allowed, within 5 working days after receiving notice of a positive confirmed test result, to submit information to the City explaining or contesting the test results, and why the results do not constitute a violation of the City's policy.¹² If the employee's explanation or challenge of the positive test results is unsatisfactory to the City, a written explanation as to why the employee's explanation is unsatisfactory along with the report of positive results shall be provided to the employee. All related documents should be kept confidential and retained by the City for at least one (1) year.

14.0 DISCIPLINARY ACTION

Employees who are required to take a blood, intoxilyzer, or urinalysis test in accordance with this policy and refuse or fail to do so when directed, or who tamper with or falsify the test sample so as to affect the results, will be dismissed from employment with the City. Employees who take any type of test under this policy must agree to the release of the results of such tests by the City's MRO to the City's DER or be subject to disciplinary action up to and including termination of employment.

A. If an employee's drug/alcohol test results are positive, or reveals that an individual has taken non-prescribed controlled substances; has reported to work under the influence of drugs or alcohol, the City can take the

¹¹ DOT 40.131(d), 40.133(2), and 40.171(e)

¹² FS112.8(k)

following disciplinary actions:

1. Special risk employees will be subject to termination of employment for a first offense.
 2. Other than a special risk employee, a first time offense for a positive drug result will constitute a referral to the City's Employee Assistance Program and disciplinary action up to and including suspension without pay.
 3. Employees working in a safety sensitive position will be placed in a non-safety sensitive position. If a non-safety sensitive position is not available, the employee will be required to use either annual leave or leave without pay.
 4. A first time offense for possession with the intent to sell or distribute, will result in disciplinary action up to and including suspension without pay or termination.
 5. A second violation of this policy, for other than special risk employees, will result in termination of employment.
- B. If an employee drops out of the Employee Assistance Program prior to satisfactory completion, that employee's employment will be terminated.
- C. If an employee's test results are a positive drug test, the employee will be relieved of duty for 24 hours, referred to the City's Employee Assistance Program, and will be subject to disciplinary action. Once released by the EAP counselor, the employee will be required to take a return to duty drug test and a negative test result must be received prior to the employee's return to work status.
- D. If an employee's confirmatory alcohol test result is over 0.02g/dl% and under 0.039g/dl%, the employee will be taken out of a safety sensitive position and referred to the City's Employee Assistance Program and will be subject to disciplinary action. Once released by the EAP counselor, the employee will be required to take a return to duty drug/alcohol test and a negative test result must be received prior to the employee's return to work status.
- E. If an employee's confirmatory alcohol test is over 0.039g/dl% the employee will be taken out of a safety sensitive position and referred to the City's Employee Assistance Program, subject to disciplinary action, and required to complete a two year follow-up testing.
- F. If an employee takes a breathalyzer test, and any detectable amount of alcohol is present, they will be taken out of a safety sensitive position for 24 hours.

G. If the MRO reports that a positive test is diluted, the test is considered a verified positive.¹³

H. If the MRO reports that a negative test is diluted and recommends that collection of another test sample be taken under direct observation, the second collection shall be taken as soon as possible. If the employee refuses to provide a second test sample, his/her employment will be terminated.

A flow chart is attached for quick reference of disciplinary steps.

¹³ DOT 40.197

Random Testing Flow Chart
 For
 First Offense Excluding
 Special Risk Employees

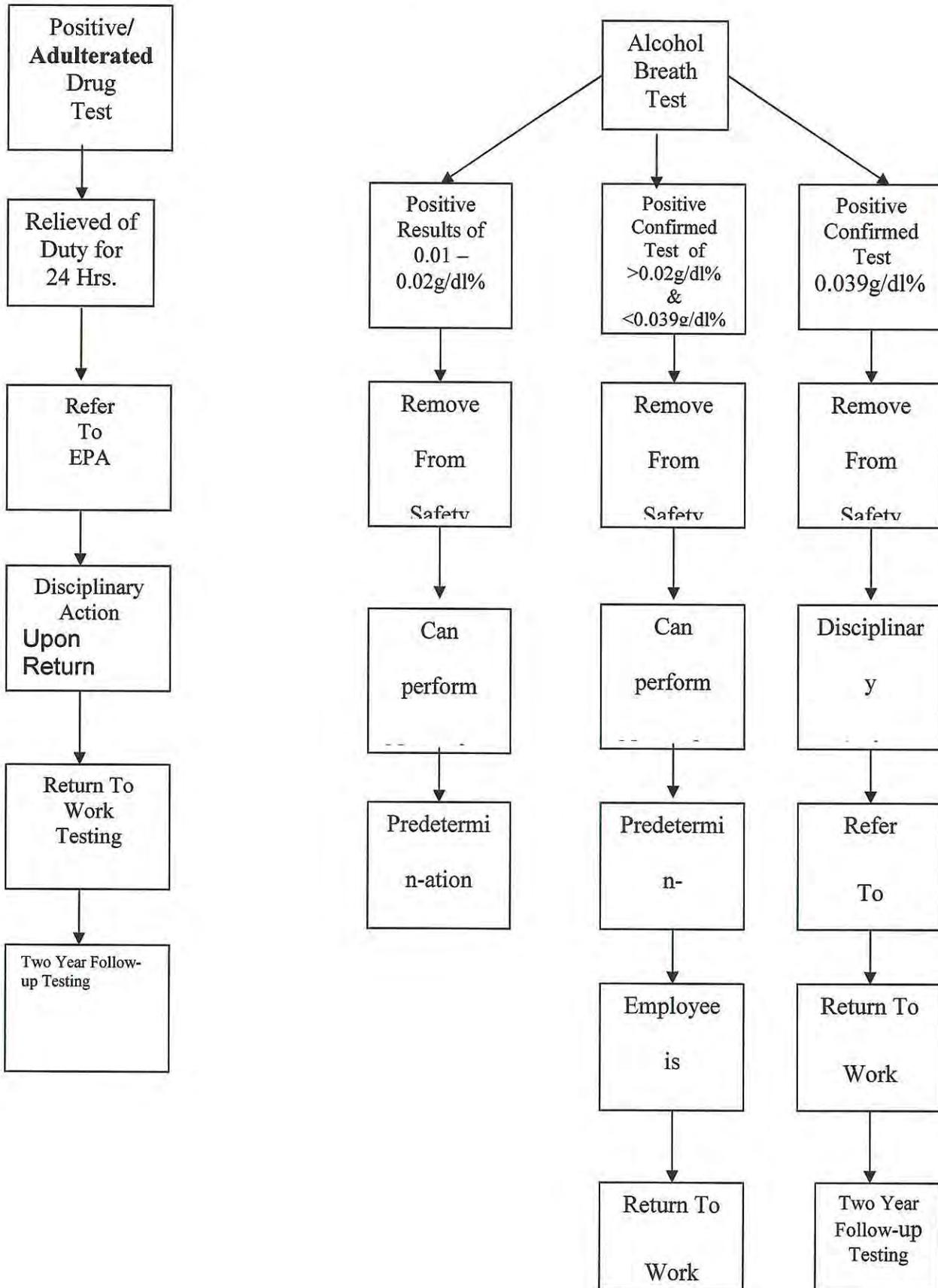


TABLE 1

AGENCY FOR HEALTH CARE ADMINISTRATION

OVER THE COUNTER AND PRESCRIPTION DRUGS WHICH COULD ALTER OR AFFECT DRUG TEST RESULTS*

<u>Alcohol</u>	<u>All liquid medications containing ethyl alcohol (ethanol). Read labels for alcohol content. i.e., Vick's Nyquil is 25% (50 proof) ethyl alcohol, Comtres is 20% (40 proof), and Contact Severe Cold Formula Night Strength is 25% (50 proof), and Listerine is 26.9% (54 proof).</u>
<u>Amphetamines</u>	<u>Obetrol, Biphphetamine, Desoxyn, Dexedrine, Didrex, Ionamine, and Fastin.</u>
<u>Cannabinoids</u>	<u>Marinol (Dronabinol, THC).</u>
<u>Phencyclidine</u>	<u>Not legal by prescription</u>
<u>Methaqualone</u>	<u>Not legal by prescription</u>
<u>Opiates</u>	<u>Paregoric, Parepectolin, Donnagel PG, Morphine, Tylenol with codeine, Emprin with Codeine, APAP with Codeine, Aspirin with Codeine, Robitussin AC, Guiatuss AC, Novahistine DH, Novahistine Expectorant, Dilaudid (Hydromorphone), M-S Contin and Roxanol (morphine sulfate), Percodan, Vicodin, Tussi-organidin, etc.</u>
<u>Barbituates</u>	<u>Phenobarbital, Tuinal, Amytal, Nembutal, Seconal, Lotusate, Fiorinal, Fioricet, Esgic, Butisol, Mebral, Butabarbital, Butalbital, Phenrinin, Triad, etc.</u>
<u>Benzodiazepines</u>	<u>Ativan, Azene, Clonopin, Dalmine, Diazepan, Librium, Xanax, Serax, Tranxene, Valium, Verstran, Halcion, Paxipan, Restoril, Centrax.</u>
<u>Methadone</u>	<u>Dolophine, Metadose</u>
<u>Propoxyphene</u>	<u>Darvocet, Darvon N, Dolene, etc.</u>

*Due to the large number of obscure brand names and constant marketing of new products, this list cannot and is not intended to be all-inclusive.

The above list was taken from the Agency for Health Care Administration in Tallahassee, Florida

TABLE 2
EXAMPLES OF
SCHEDULE II AND SCHEDULE III
DRUGS

<u>SCHEDULE II</u>	<u>SCHEDULE III</u>
<u>Morphine</u>	<u>Anabolic steroids</u>
<u>Phencyclidine (PCP)</u>	<u>Codeine</u>
<u>Cocaine</u>	<u>Hydrocodone with aspirin</u>
<u>Methadone</u>	<u>Tylenol®</u>
<u>Methamphetamine</u>	

TABLE 3

Rehabilitation Assistance Contacts

A. Employee Assistance Program For The City of Vero Beach

Corporate Care Works
24-hour Careline
1-800-327-9757
www.corporationcareworks.com

B. Other Available Facilities

Center for Emotional and Behavioral Health
Of Indian River Memorial Hospital
1190 37th St.
Vero Beach, FL 32960
(772) 563-4666

Columbia Lawnwood Pavilion
1860 North Lawnwood Circle
Ft. Pierce, FL 34950
1-800-433-2673

TABLE 4

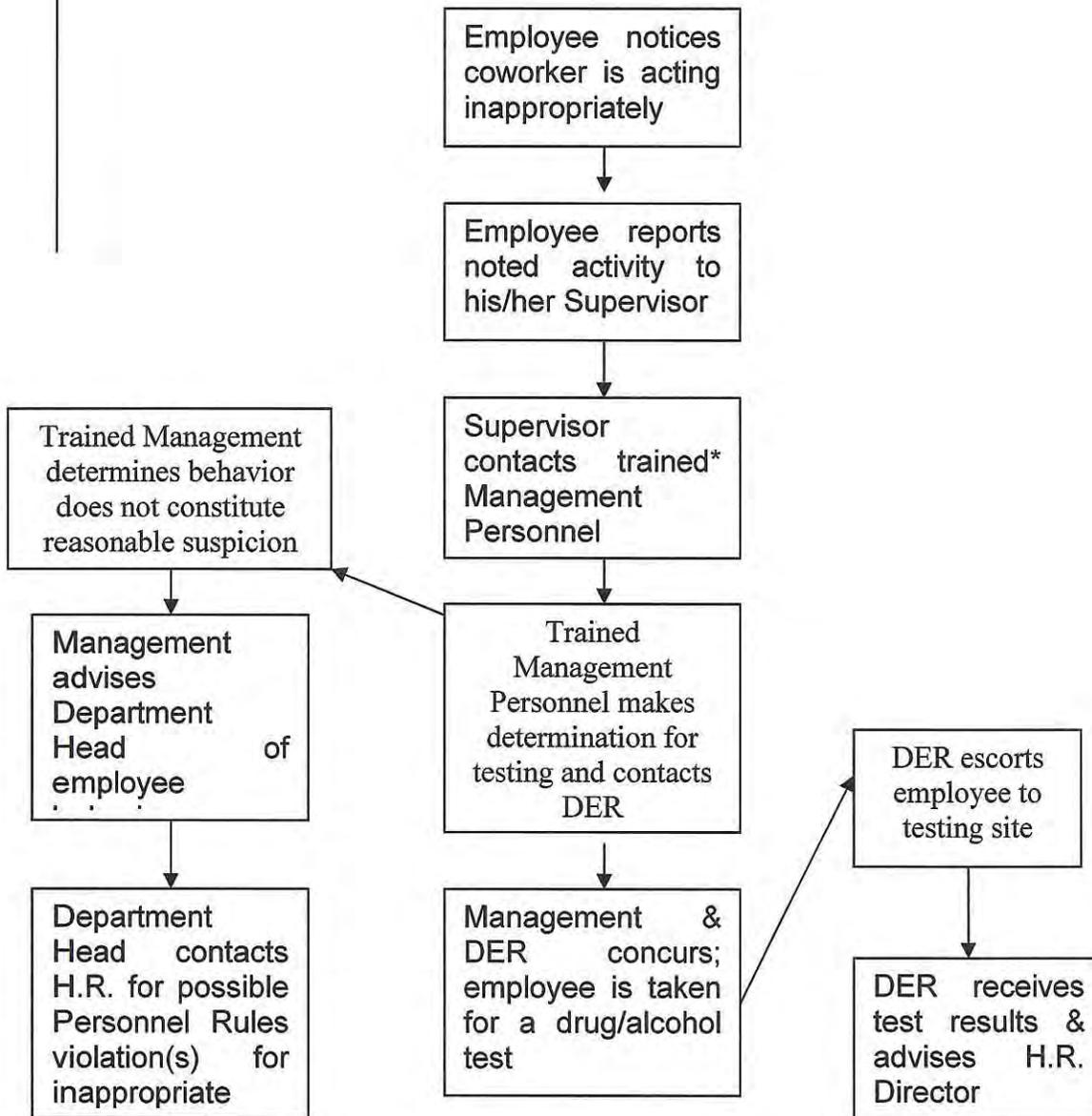
MEDICAL REVIEW OFFICERS

Paul Bakule, MD
787 37th St., STE 130
Vero Beach, FL 32960

Paul K Michaels, D.O.
157 E. New England Ave., #370
Winter Park, FL 32789

TABLE 5

Reasonable Suspicion Drug/Alcohol Notification
Flow Chart



* Department of Transportation, 49 CFR 382.603, requires that all supervisors in a position to determine whether reasonable suspicion exists for improper use of alcohol or drugs and if a drug/alcohol test should be conducted, must receive at least 60 minutes of training on alcohol misuse and at least 60 minutes of training for controlled substances usage.

** DER: Designated Employee Representative

~~APPENDIX "A"~~

~~CITY OF VERO BEACH~~

~~DRUG FREE WORKPLACE POLICY~~

~~1.0 AUTHORITY~~

~~The Drug Free Workplace Policy is in accordance with FS 112.0455, Drug Free Workplace Act, Florida Department of Transportation 49 CFR Parts 382, 392, and 395, and Florida Statute for Workers' Compensation 440.102.~~

~~2.0 POLICY STATEMENT~~

~~It is recognized by all parties that the City has a critical responsibility to the citizens of Vero Beach to provide highly effective and efficient governmental services and programs. This can only be accomplished if City employees are unimpaired physically and mentally from the effects of alcohol, drugs, narcotics or any other controlled substance.~~

~~As a condition of employment, employees will refrain from using, being under the influence of, having present in their systems, possessing, purchasing or distributing any illegal substance at any time because of their illegality and the risk to fellow employees and to the general public. The City understands that there are circumstances where law enforcement personnel will be required to participate in these activities as part of their official duties. However, possession during these official times shall not be construed as approval for usage or possession outside the normal parameters of law enforcement duties.~~

~~No employee shall report to duty or remain on duty if the employee has tested positive for drugs or alcohol as described in this policy unless an employee has a legally prescribed drug which has been medically determined to have no effect on the employee's ability to perform the job duties in a safe, proficient manner. Employees shall not have alcohol in their possession on the job nor shall they consume alcohol within six (6) hours prior to reporting for duty, unless required by official law enforcement duties.~~

~~Any employee, who is arrested or convicted of any violation regarding a criminal drug statute or driving under the influence of alcohol or drugs, must notify the City in writing within five (5) calendar days of being arrested or convicted.~~

~~Employees who violate these policies as set forth are subject to discipline up to and~~

~~including termination of employment.~~

~~The City's Drug Free Workplace Policy will be posted in an appropriate location, including departmental bulletin boards, during regular working hours. The policy shall be made available for the general public in the Human Resources Department.~~

~~3.0 DEFINITIONS~~

~~**Adulterated Specimen:** A specimen that contains any foreign substance that is not expected to be found in human urine or, a substance that is expected to be found, but is in such a high concentration that it is not consistent with human urine.~~

~~**Alcohol:** An intoxicating agent in beverage alcohol, ethyl alcohol, or low molecular weight alcohols including methyl or isopropyl alcohol.~~

~~**Alcohol Concentration:** Alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath.~~

~~**Confirmation Test or Confirmed Test:** A second analytical procedure used to identify the presence of a drug in a specimen. It must be a different scientific testing method from the first procedure that provides accountability for handling, testing, storing of specimens and the reporting of test results.~~

~~**Controlled Substance:** Any substance as outlined in Table 1 of this policy or a prescription drug not intended for your personal usage.~~

~~**Designated Employer Representative (DER):** An employee of the City authorized to take immediate action to remove employees from safety sensitive duties. The DER receives test results and other communications for the City. The City's designated DERs are the Safety/Training Administrator, the Risk Manager, the Director of Human Resources and the Manager of Human Resources.~~

~~**DOT:** U.S. Department of Transportation~~

~~**Drug:** Includes alcohol and any illicit drugs. (Refer to Table 1 for a list of drugs)~~

~~**Employee Assistance Program (EAP):** A rehabilitation program designed to aid employees who abuse drug/alcohol or who have other personal or emotional problems.~~

~~**Enzyme Multiple Immunoassay Test (EMIT):** A common process used for screening drug tests for five different substances with the aide of a spectrometer to measure for specific drug metabolites.~~

~~**Gas Chromatography/Mass Spectrometry:** A quick method to analyze mixtures and~~

~~vapors. Gas Chromatography sorts the individual molecule and a Mass spectroscopy is then used to identify each molecule type based on its weight.~~

~~**HRS:**~~ Florida Health Resources and Services

~~**Medical Review Officer (MRO):** The current licensed physician designated by the City to administer all drug/alcohol screenings.~~

~~**NIDA:** National Institute on Drug Abuse~~

~~**Reasonable Suspicion Drug Testing:** Drug/alcohol screenings administered on a belief that an employee is either using or has used drugs/alcohol in violation of the City's Drug Free Workplace policy.~~

~~**Safety Sensitive Position:** Any position, including supervisory or management, in which drug impairment would constitute an immediate and direct threat to public health or safety.¹⁴~~

~~**Split Specimen:** A part of the original testing specimen that is retained unopened by the laboratory in the event an employee requests that it be tested following a verified positive test. Split Specimens will be tested at a different laboratory.~~

~~**Substance Abuse Professional (SAP):** An individual who evaluates employees that have violated the Drug Free Workplace Policy, makes recommendations concerning education, treatment, follow-up testing, and follow-up care.~~

~~**Special Risk:** Employees who are required as a condition of employment to be certified under Chapter 633 (Fire Fighter's Standard) or Chapter 943 (Police Officer's Standard).~~

~~4.0 GENERAL INFORMATION~~

~~Any employee who is taking a Schedule II or Schedule III (see Table 2 for some examples) prescription medication as identified in FS Chapter 893.02, shall notify their supervisor prior to the first shift the employee is scheduled to work after taking such prescription medication. The supervisor may assign regular, modified or restricted duty, if available, or request clarification from the prescribing physician regarding work restrictions.~~

~~When an employee represented by a Union recognized by the City is to be tested under this Policy, the employee may request the presence of a Union Representative. If the representative has been requested, and is on duty, and can be present within 15 minutes, the representative will be permitted to consult with the employee who is to be tested prior to the time he/she goes to the specimen collection facility. If the representative is not actively at work or will not be able to respond promptly, an alternate representative will be~~

¹⁴ FS112.5m

~~contacted and will be given 15 minutes to respond. This consultation shall not interfere with nor delay the provision of medical attention during post-accident testing.~~

~~Any employee who tests negative to any drug or alcohol test required by the City under this Policy, shall be compensated for all associated time at his/her regular hourly rate of pay and any overtime if applicable with time associated with drug/alcohol testing. Associated time under such circumstances shall be treated as time worked for purposes of computing weekly overtime eligibility where applicable.~~

~~5.0 CONFIDENTIALITY~~

~~A. All information produced as a result of testing shall remain confidential unless the employee authorizes the release by written consent or such a release is compelled by a hearing officer or court of competent jurisdiction, or for determining qualification for unemployment compensation benefits.~~

~~B. The City, its agents, or the drug testing laboratory may have access to employee drug testing information or use such information when consulting with legal counsel in connection with actions brought under this statute or when the information is relevant to a defense in a civil or administrative matter.~~

~~6.0 REHABILITATION ASSISTANCE~~

~~Employees who feel they have developed an addiction to, dependence upon, or problem with, alcohol or a controlled substance are encouraged to seek rehabilitative assistance. Although rehabilitation is the employee's responsibility, the City's Human Resources Department has developed an Employee Assistance Program (EAP). This program is a 24-Hour Careline that provides counsel from Licensed Professionals. Employees can refer to Table 3 for contact information.~~

~~The City will not discipline an employee on the first occurrence where the employee voluntarily comes forward at a time when there are no work related problems and advises the City that he/she has developed an addiction to, dependence on, or problem with drugs or alcohol and voluntarily seeks rehabilitation.¹⁵ However, participation in an Employee Assistance Program, whether voluntary or involuntary, will not relieve an employee from responsibility for satisfactory work performance when on the job.~~

~~Use of alcohol or drugs shall not be a defense to disciplinary action for unsatisfactory job performance or conduct. However, participation in a rehabilitation program will be taken into account in considering appropriate disciplinary action. If an employee is given the opportunity to enroll in a rehabilitation program and refuses or fails to comply with the requirement of the program, his/her employment will be terminated.~~

~~An employee who is covered by the City's group medical insurance plan and who is~~

¹⁵ FS112.8n(1)

~~seeking medical attention for alcoholism or addiction to controlled substances will be entitled to any benefits which are available under the plan up to its stated limits.~~

~~If the employee seeking help enters an approved rehabilitation center, or if an employee is required to enter a rehabilitation center as a condition of continued employment, time missed will be charged against accrued medical leave. If the employee has insufficient medical leave accrued, time missed will be charged against annual leave providing the employee has time remaining. If the employee has no available leave time accrued, the employee will be placed on leave without pay status.~~

~~Upon successful completion of treatment at an approved rehabilitation center the employee will be returned to active status. After returning to active status, the employee, as a condition of continued employment must comply with any and all treatment or therapeutic requirements imposed by the City or the treating facility, including periodic follow up drug/alcohol testing for up to two (2) years thereafter.¹⁶~~

7.0 TYPES OF DRUG/ALCOHOL TESTING

~~The following are types of drug/alcohol testing that may be conducted by the City:~~

A. Job Applicant Testing

~~All final candidates for a City position must submit to and successfully pass a drug/alcohol test. Offers of employment are contingent upon successfully passing a drug/alcohol test in accordance with this policy. This includes current City employees who are selected for or transferred to any Safety Sensitive position. Refusal to submit to a drug/alcohol test or a positive confirmed test will result in rejection of the candidate for employment.~~

B. Routine Fitness for Duty Testing

~~An employee may be asked to submit to a drug test as part of a routinely scheduled fitness for duty medical examination for employees classified as "Special Risk" under Chapter 943 (Police Officers Standard).~~

C. Reasonable Suspicion Testing

~~Any employee may be tested on reasonable suspicion of using or having used drugs/alcohol in violation of this policy. A "Reasonable Suspicion Test" will be based on the recommendation of a supervisor who is one level higher than the employee's immediate supervisor.¹⁷ In determining reasonable suspicion officials must point to specific objective facts and rational inferences that they are entitled to draw from these facts in light of their experience. Reasonable suspicion will be~~

¹⁶ FS112.7(d)

¹⁷ FS112.5(j)

based on any of the following:

- ~~1. Direct observation of drug/alcohol use, or the symptoms of being under the influence of a drug or alcohol.~~
- ~~2. Abnormal behavior while at work or a significant deterioration in work performance.~~
- ~~3. A report of drug/alcohol use provided by a reliable and credible source.~~
- ~~4. Evidence that an individual has tampered with a drug/alcohol test.~~
- ~~5. Evidence that an employee has used drugs or alcohol, possessed, sold, or solicited drugs while working or while on City premises or while operating the employer's vehicle, machinery or equipment.~~

~~If testing is conducted on a "reasonable suspicion" basis, a supervisor or manager will promptly detail in writing the circumstances, which formed the basis of the determination that reasonable suspicion existed to warrant the testing. A copy of this documentation must be provided to the employee on request, and the City must keep the original documentation confidential.~~

~~D. Post Accident and Injury Testing~~

~~Post accident and/or post injury drug/alcohol testing will be required under the following conditions when:~~

- ~~1. An employee may have caused or contributed to an on-the-job accident that resulted in either loss of life or bodily injury.~~
- ~~2. While operating a motor vehicle, an employee has been involved in a vehicle accident resulting in property damage regardless of the dollar amount of damage.~~
- ~~3. An employee was involved in either a vehicle or equipment incident that causes reasonable suspicion of drug/alcohol use.~~
- ~~4. An employee is injured and requires medical attention due to a worker's compensation claim.~~

~~The employee will be escorted to a designated collection point after the accident. However, the specimen collection shall not interfere with medical treatment. If required to take a post accident drug/alcohol test, the employee shall not use alcohol or non-prescribed controlled substances for eight (8) hours following the accident, or until the post accident testing has been completed, whichever comes first.¹⁸ A positive post-accident test, refusal to submit to a post-accident test or~~

¹⁸ Fed Register 382.303d(1)

~~tampering with a test specimen, may result in denial of worker's compensation benefits and or discipline up to and including termination of employment.~~

~~**E. Police Department Random Testing**~~

~~Random testing shall be conducted for certified Police Department employees in accordance with the City's Drug Free Workplace policy. Police Department random testing does not preclude other types of testing conducted in accordance with this policy.~~

~~**F. Department of Transportation Random Testing**~~

~~Random drug/alcohol testing shall be conducted on employees who hold a Commercial Driver's License or who perform or supervise safety sensitive duties as outlined in the Definitions section of this policy. Random testing shall be conducted on part time, full time, or temporary employees. Employees tested under DOT requirements will be selected at random for alcohol/drug testing during their normal shift. Dates and times for random testing will not be announced prior to employee notification.~~

~~An employee who is required to take a DOT alcohol test will report to the testing site where an initial alcohol breath test will be administered.~~

- ~~1. If an employee tests positive for a drug test, the employee will be transported home, relieved of for duty 24 hours, and disciplined as outlined in Section 14 of the Policy.~~
- ~~2. If an employee's DOT alcohol breath test is above 0.01g/dl%, but below 0.02g/dl% the individual will be removed from a safety sensitive position for 24 hours. Upon availability a non safety sensitive position will be assigned if available.~~
- ~~3. When an employee's DOT alcohol breath test is above 0.02g/dl% a second test will be administered. If the second test is above 0.02g/dl% and below 0.039g/dl%, the individual will be removed from a safety sensitive position for 24 hours.¹⁹ A non safety sensitive position will be assigned upon availability. The individual will be referred to the City's EAP.~~
- ~~4. When an employee's DOT alcohol breath test is above 0.039g/dl%, the individual will be relieved of duty for 24 hours, and disciplined as outlined in Section 14 of the Policy. Additionally, the employee will be referred to the City's EAP.~~

~~Any lost time will be counted as annual leave.~~

~~**G. Non Department of Transportation Random Testing**~~

¹⁹ DOT 40.23

~~All City of Vero Beach employees not covered by DOT Random Testing will be subject to random drug/alcohol testing. This type of testing shall be conducted separate from any DOT testing. However, employees who test positive will be subject to all disciplinary actions and provisions outlined in this policy.~~

~~H. Follow-up Testing~~

~~In the case where a positive test is a first time offense, the employee will be referred to the City's Employee Assistance Program and required to submit to follow up testing on the first day they return to duty. Follow-up testing will continue for two (2) years as a condition of continued employment.²⁰ If the employee refuses to comply with the Employee Assistance Program or continued follow up testing the refusal will result in his or her termination of employment.~~

~~Follow-up testing does not preclude other types of testing conducted in accordance with this policy.~~

~~I. Return to Duty Testing Requirement of DOT~~

~~When, with the approval of a Substance Abuse Professional (SAP) or the Employee Assistance Program (EAP) staff and the City, an employee is permitted to return to a safety sensitive position, the employee will be tested on the first day the employee reports to duty.²¹~~

~~8.0 RANDOM SELECTIONS FOR TESTING~~

~~Random selections of employees to be tested will be made by a third party contracted firm utilizing a Department of Transportation (DOT) approved random selection computer program. The third party firm will then forward the random list directly to the testing facility.~~

~~Any employee returning from leave and whose name was selected for a random test while on leave will be advised by their immediate supervisor to report to the specimen collection facility on their first scheduled work day. However, if the employee was out due to a prearranged leave, they will not be required to report to the specimen collection facility upon their return.~~

~~9.0 COST OF TESTING~~

²⁰ FS112.7d

²¹ DOT40.305

~~The City will pay the cost of initial drug tests, required by this policy. An employee or job applicant will pay the cost of any additional drug/alcohol test not required by the City.²²~~

~~10.0 MEDICAL REVIEW OFFICER (MRO)~~

~~The City has the right to designate or delete physicians or independent companies to this list and select the physician to be used as the MRO. The MRO cannot be an employee of the testing laboratory.~~

~~The MRO responsibilities are as follows:~~

~~A. Interpret the drug/alcohol test results.~~

~~B. Contact the donor who has a confirmed positive test result before reporting the results of the test to the employer. The MRO will determine if the donor has a plausible explanation for the positive test result and if so, will report the test result as negative to the employer.~~

~~C. Notify the City's DER of the result of the drug/alcohol test administered under this policy.~~

~~An employee has the right to consult the testing laboratory for technical information regarding prescription and non-prescription medication. The employee may contact the designated MRO and confidentially report the use of prescription or non-prescription medications before or after being tested. The employee may make such contact with the MRO by telephone, in person, or in writing. The Agency for Health Care Administration has developed a list of the most common medications that may alter or affect a drug test. This list is attached as Table 4 and incorporated into this Policy by reference.~~

~~11.0 SPECIMEN COLLECTION/TESTING PROCEDURES~~

~~When an employee is required to be tested under the provisions of this policy, the employee will report with proper identification to the collection facility. The City reserves the right to accompany an employee to the collection facility.~~

~~The City may designate any qualified specimen collection facility. Either the collection facility or the testing laboratory may be changed if the City finds such change to be necessary or desirable. In the event of a change, the last approved facility/laboratory will be used until a new one is selected.~~

~~The laboratory selected to complete the required tests will, upon request of the City or the employee, identify the drugs tested for, the methods used, the manufacturers of the test, the~~

²² FS 112.8(r)

~~methods of reporting results and verify the chain of custody. The laboratory will furnish the information required in writing. The written statement of the testing laboratory will be admissible as evidence in any disciplinary proceeding. The laboratory will make such written information available to an authorized representative of the City and a certified copy of the results will be furnished to the affected employee. The test facility may use a screening test (EMIT or similar) but positive screen results must be confirmed by Gas Chromatography/Mass Spectrometry (GC/MS) or similar equivalent scientifically accepted method of confirmation.~~

~~Each specimen collection for a drug/alcohol test will be accomplished in a manner compatible with employee dignity and privacy. There will be no strip searches. At the time of collection, the employee will provide two separate specimen samples, both of which will be sent to a NIDA or HRS CERTIFIED laboratory designated by the MRO. The monitoring and observation of any specimen collection will be at the sole discretion of the collection facility.~~

~~The standard drug test thresholds for positive screen and Gas Chromatography/Mass Spectrometry (GC/MS) confirmation tests shall be as listed in the Florida Administrative Code 38F 9.007(4) and (5) as shown below.~~

<u>Drug</u>	<u>EMIT Screen Cut Off</u>	<u>Confirmation Cut Off</u>
Amphetamines	1000 ng/ml	500 ng/ml
Barbiturates	300 ng/ml	150 ng/ml
Benzodiazepine	300 ng/ml	150 ng/ml
Benzoylcegonine (Cocaine Metabolite)	300 ng/ml	150 ng/ml
Cannabinoid (THC, Marijuana)	100 ng/ml	15 ng/ml
Methaqualone (Quaaludes)	300 ng/ml	150 ng/ml
Methadone	300 ng/ml	150 ng/ml
Opiates	300 ng/ml	300 ng/ml
Phenylelidine (PCP, Angel Dust)	25 ng/ml	25 ng/ml
Propoxyphene	300 ng/ml	150 ng/ml

~~The testing facility, at its option or at the direction of the City, may omit the “EMIT” test and use either the Gas Chromatography/Mass Spectrometry test (GC/MS) or other such test that may subsequently be developed or perfected in the future that has the same degree of reliability as the GC/MS test.~~

12.0 REPORTING RESULTS

~~The MRO and/or the alcohol testing contractor and/or law enforcement agency will submit the results, reports and related information to either the City's Safety/Training Administrator, the Risk Manager, Director of Human Resources, or the Manager of Human Resources. The results will be placed in a medical records file that will be maintained separately from employee personnel files. The City will take all reasonable steps to maintain the confidentiality of the results.~~

~~A. Drug Test Results~~

~~The testing facility shall advise the City's MRO of the test results within five (5) working days of receipt of the specimen. The MRO, after first speaking with the donor, will report to a DER whether the sample tested was positive or negative.~~

~~Within five (5) working days after receipt of the confirmed positive test result, the City shall notify the individual being tested in writing of the positive test result and the consequences of the result.²³ Upon request the City shall supply a copy of the test results to the candidate.~~

~~B. Alcohol Test Results~~

~~Breath test results obtained from the MRO or an independent contractor shall be considered confirmed if the results for two breath tests administered within one hour of each other reveal an alcohol concentration of 0.02g/dl% or greater. The confirmed results from a breath test shall be considered final.~~

~~The testing contractor shall release the quantitative results of the alcohol test to a DER.~~

~~Either the Safety/Training Administrator or the Risk Manager shall be present during the Drug/Alcohol testing period. The testing contractor will immediately advise the on-site Risk Management staff of any positive alcohol testing results. They will then notify the employee's supervisor and appropriate action will be taken as outlined in Section 14.~~

13.0 CONTESTING TEST RESULTS

~~A. Contesting Drug Test Results~~

~~If the results of the first test are positive, an employee may, at the employee's own expense; request that the split specimen, taken at the original collection facility, be tested by a different certified laboratory. This second test will be coordinated through the MRO and must be requested within 72 hours after the employee receives~~

²³ ~~FS112.8(i)~~

~~notification of the positive test results. If the second test results are negative, the employee will report to the collection facility as soon as possible, and will provide another urine sample for an additional test at the employee's own expense. If the second and third tests are negative the City will reimburse the donor for the cost of the tests. If an employee fails to report to furnish the additional specimen for testing, such employee will be terminated.²⁴~~

~~**B. Contesting a Positive Test Result**~~

~~If the results of either a drug or alcohol test are positive the employee shall be allowed, within 5 working days after receiving notice of a positive confirmed test result, to submit information to the City explaining or contesting the test results, and why the results do not constitute a violation of the City's policy.²⁵ If the employee's explanation or challenge of the positive test results is unsatisfactory to the City, a written explanation as to why the employee's explanation is unsatisfactory along with the report of positive results shall be provided to the employee. All related documents should be kept confidential and retained by the City for at least one (1) year.~~

14.0 DISCIPLINARY ACTION

~~Employees who are required to take a blood, intoxilyzer, or urinalysis test in accordance with this policy and refuse or fail to do so when directed, or who tamper with or falsify the test sample so as to affect the results, will be dismissed from employment with the City. Employees who take any type of test under this policy must agree to the release of the results of such tests by the City's MRO to the City's DER or be subject to disciplinary action up to and including termination of employment.~~

~~A. If an employee's drug/alcohol test results are positive, or reveals that an individual has taken non-prescribed controlled substances; has reported to work under the influence of drugs or alcohol, the City can take the following disciplinary actions:~~

- ~~1. Special risk employees will be subject to termination of employment for a first offense.~~
- ~~2. Other than a special risk employee, a first time offense for a positive drug result will constitute a referral to the City's Employee Assistance Program and disciplinary action up to and including suspension without pay.~~
- ~~3. Employees working in a safety sensitive position will be placed in a non-safety sensitive position. If a non-safety sensitive position is not available, the employee will be required to use either annual leave or leave without pay.~~
- ~~4. A first time offense for possession with the intent to sell or distribute, will result~~

²⁴ DOT 40.131(d), 40.133(2), and 40.171(e)

²⁵ FS112.8(k)

~~in disciplinary action up to and including suspension without pay or termination.~~

~~5. A second violation of this policy, for other than special risk employees, will result in termination of employment.~~

~~B. If an employee drops out of the Employee Assistance Program prior to satisfactory completion, that employee's employment will be terminated.~~

~~C. If an employee's test results is a positive drug test, or over 0.02g/dl% and under 0.039g/dl%, for an alcohol test, the employee will be taken out of a safety sensitive position and referred to the City's Employee Assistance Program and will be subject to disciplinary action.²⁶~~

~~D. As outlined in the Florida CDL Handbook, if a current CDL holder takes a Breathalyzer test, and any detectable amount of alcohol is present, they will be taken out of a safety sensitive position for 24 hours.²⁷~~

~~E. If a non CDL holder takes a Breathalyzer test, and there is a detectable amount of alcohol present, the employee will be directed not to operate any vehicle for work related duties for the remainder of the day of testing.~~

~~F. If the MRO reports that a positive test is diluted, the test is considered a verified positive.²⁸~~

~~G. If the MRO reports that a negative test is diluted and recommends that collection of another test sample be taken under direct observation, the second collection shall be taken as soon as possible. If the employee refuses to provide a second test sample, his/her employment will be terminated.~~

~~A flow chart is attached for quick reference of disciplinary steps.~~

²⁶ DOT 40.23e

²⁷ FS322.62(1) and FS322.62(2)(a)

²⁸ DOT 40.197

Random Testing Flow Chart
 For
 First Offense Excluding
 Special Risk Employees

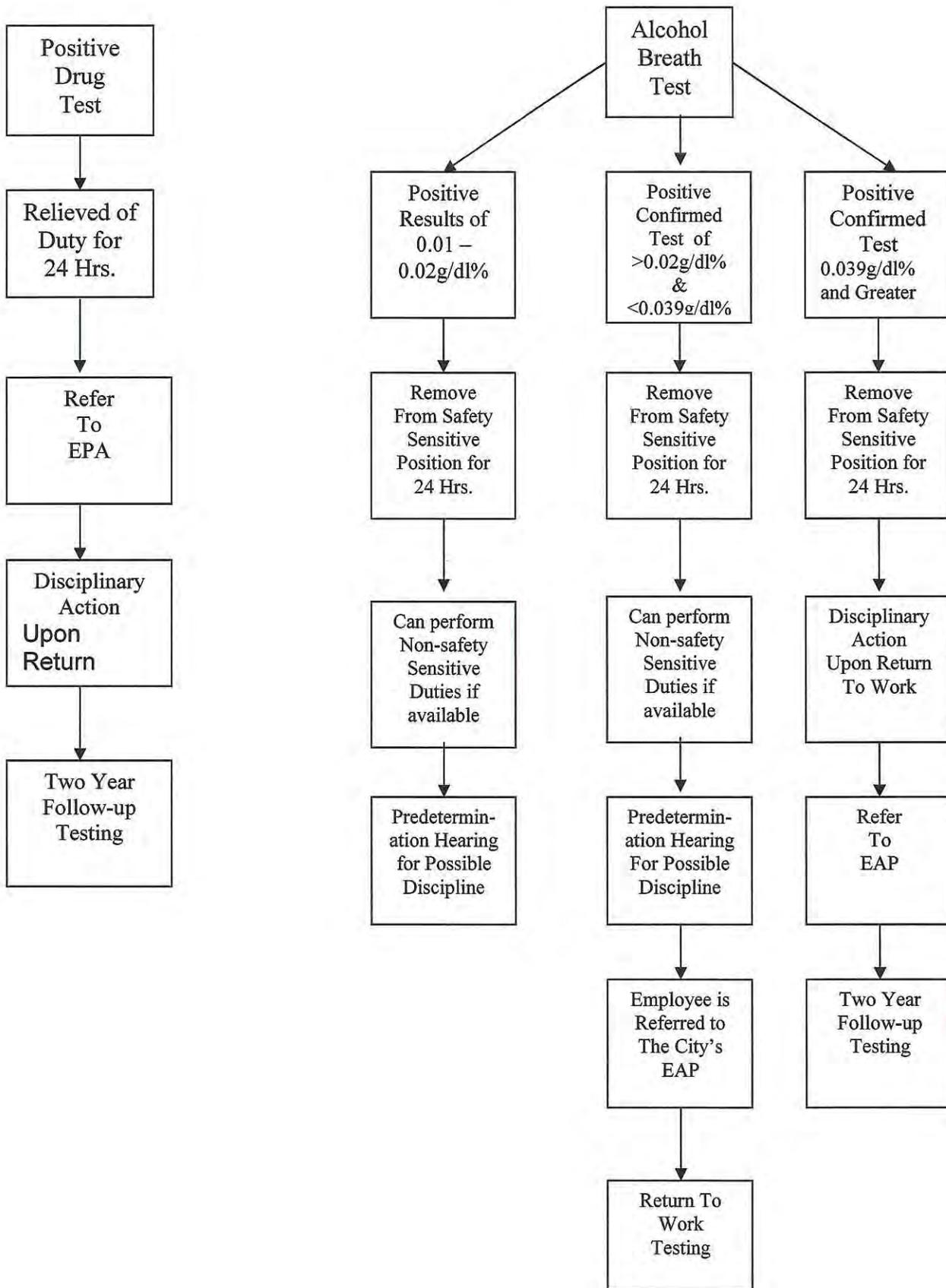


TABLE 1

AGENCY FOR HEALTH CARE ADMINISTRATION

OVER THE COUNTER AND PRESCRIPTION DRUGS WHICH COULD ALTER OR AFFECT DRUG TEST RESULTS*

~~Alcohol: All liquid medications containing ethyl alcohol (ethanol). Read labels for alcohol content. i.e., Vick's Nyquil is 25% (50 proof) ethyl alcohol, Gontres is 20% (40 proof), and Contact Severe Cold Formula Night Strength is 25% (50 proof), and Listerine is 26.9% (54 proof).~~

~~Amphetamines — Obetrol, Biphphetamine, Desoxyn, Dexedrine, Didrex, Ionamine, and Fastin.~~

~~Cannabinoids — Marinol (Dronabinol, THC).~~

~~Phencyclidine — Not legal by prescription~~

~~Methaqualone — Not legal by prescription~~

~~Opiates — Paregoric, Parepectolin, Donnagel PG, Morphine, Tylenol with codeine, Emprin with Codeine, APAP with Codeine, Aspirin with Codeine, Robitussin AC, Guiatuss AC, Novahistine DH, Novahistine Expectorant, Dilaudid (Hydromorphone), M-S Contin and Roxanol (morphine sulfate), Percodan, Vicodin, Tussi-organidin, etc.~~

~~Barbituates — Phenobarbital, Tuinal, Amytal, Nembutal, Seconal, Lotusate, Fiorinal, Fioricet, Esgic, Butisol, Mebral, Butabarbital, Butalbital, Phenrinin, Triad, etc.~~

~~Benzodiazepines — Ativan, Azene, Clonopin, Dalmine, Diazepan, Librium, Xanax, Serax, Tranxene, Valium, Verstran, Halcion, Paxipan, Restoril, Contrax.~~

~~Methadone — Dolophine, Metadose~~

~~Propoxyphene — Darvocet, Darvon N, Dolene, etc.~~

~~*Due to the large number of obscure brand names and constant marketing of new products, this list cannot and is not intended to be all-inclusive.~~

~~The above list was taken from the Agency for Health Care Administration in Tallahassee, Florida~~

TABLE 2
EXAMPLES OF
SCHEDULE II AND SCHEDULE III
DRUGS

SCHEDULE II	SCHEDULE III
Morphine	Anabolic steroids
Phencyclidine (PCP)	Codeine
Cocaine	Hydrocodone with aspirin
Methadone	Tylenol®
Methamphetamine	

TABLE 3

Rehabilitation Assistance Contacts

A. Employee Assistance Program For The City of Vero Beach

Corporate Care Works
24-hour Careline
1-800-327-9757
www.corporationcareworks.com

B. Other Available Facilities

Center for Emotional and Behavioral Health
Of Indian River Memorial Hospital
1190 37th St.
Vero Beach, FL 32960
(772) 563-4666

Columbia Lawnwood Pavilion
1860 North Lawnwood Circle
Ft. Pierce, FL 34950
1-800-433-2673

~~TABLE 4~~

~~MEDICAL REVIEW OFFICERS~~

~~Paul Bakule, MD
787 37th St., STE 130
Vero Beach, FL 32960~~

~~Paul K. Michaels, D.O.
157 E. New England Ave., #370
Winter Park, FL 32789~~

Appendix B

Those employees Grand-fathered-in High in their current position.

Mark Tempest	Group Leader, Traffic
Richard Sexton	Heavy Equipment Operator
Willie H. White	Lead Groundskeeper
Todd Aslin	Groundskeeper
Billy Braughton	Groundskeeper
Roger Clark	Mechanic
Cyril Smith	Solid Waste Driver
Leroy Troutman	Solid Waste Driver
Horace Williams	Solid Waste Driver
Leroy Williams	Solid Waste Driver
Eddie Reed	Solid Waste Driver, Relief
Jenna Hamilton	Permanent Part-time Lifeguard
Jennifer Toomey	Permanent Part-time Lifeguard
Glenn Dowd	Meter Shop Technician
Fredrick Reid	Meter Service Worker
Charles Walker	Utility Service Worker II
Stephen Snow	Senior Plan Mechanic

Appendix C

Those employees Grand-fathered-in Low in their current position.

Clifford Franks	Mechanic, Senior
Eugene Graham	Power Plant Control Operator
Roger Bye	Power Plant Control Operator
Joseph Stark	Power Plant Control Operator, Assistant
Valter Lohmann	
Power Plant Control Operator, Assistant	
Boiler Turbine Attendant, Relief	

Appendix D

	6 Month Rate Yr 1	<u>Incentives</u>
Master Mechanic	\$19.93 <u>22.05</u>	3 ASE @ \$0.10
Requires 8 ASE Certifications & ASE Master Designation		
Senior Mechanic	\$17.19 <u>19.02</u>	4 ASE @ \$0.35
Requires 2 ASE Certifications		
Mechanic	\$14.87 <u>16.46</u>	4 ASE @ \$0.35
Welder	\$14.14 <u>15.65</u>	2 ASE @ \$0.35
P.M. Mechanic	\$12.51 <u>13.84</u>	2 ASE @ \$0.35

Appendix E

Lifeguard (Permanent Part-time)
Pool/Fountain only, EMT or 1st Responder/Not Beach Qualified
Entry Level Year 1: \$~~10.799~~11.06
6 Month Rate Year 1: \$~~10.00~~11.06
EMT Incentive: \$52.50 p/ pay period

Lifeguard, Senior (Permanent Part-time or Full-time)
Beach Qualified/EMT and/or First Responder
Entry Level Year 1: \$~~13.74~~15.21
6 Month Rate Year 1: \$~~14.08~~15.59
EMT Incentive: \$52.50 p/pay period for part-time
 \$80.00 p/pay period for full-time

Lead Lifeguard (Full-time)
Beach Qualified and EMT
Entry Level Year 1: \$~~15.70~~17.38
6 Month Rate Year 1: \$~~16.09~~17.81

~~J. Toomey; J. Hamilton — Grand fathered in as Lifeguard with current rate of pay plus Bargaining Unit Raise~~

Appendix F

~~These positions/individuals who will be trued up over the life of the contract:~~

~~Hugo Marrero — Instrument Control Technician — Trued up evenly over the 3 years of the contract.~~

~~Utility Service Worker Lead~~

~~Bruce McQuay/Leon McCloud — (0/0/True up Year 3)~~

~~Robert Webb/Dessie Bell — (\$.75/\$.50/True up Year 3)~~

~~Plant Operator, Lead~~

~~(\$1.50/\$1.00/True Up Year 3 to Chief Plant Mechanic Pay)~~

Preamble to Schedule A

The parties agree that there are some differences in pay for individuals in the same job classifications and same step on the longevity plan. The union desires and the City agrees to eliminate these discrepancies where it is financially feasible to do so. The parties also agree that there are some discrepancies resulting from previous personnel actions that are too large to eliminate. Therefore, those individuals identified in Appendix B will not receive the base rate of pay shown in Schedule A. These individuals will be "grand-fathered-in" at their current rate of pay. The parties have also agreed to eliminate certain incentive pays and to "roll" the incentive pays into the base rate of pay shown in Schedule A. No employee in these classifications shall receive any incentive pay not shown in Schedule A. However, in some instances, employees who have been able to receive the incentive pay had not met the requirements for the incentive pay. Therefore, those individuals identified in Appendix C will be "grand-fathered-in" at their current rate of pay rather than the rate of pay specified for the classification in Schedule A. If those individuals meet the same requirements as those individuals who had previously received the incentives, then their rate of pay will be adjusted to the regular rate of pay for that classification. All individuals "grand-fathered-in" at a rate of pay of the classification different from that shown in Schedule A shall receive the same percentage Cost of Living increase (not the same actual monetary amount) as other individuals in the bargaining unit.

~~The parties agree to reallocate four Heavy Equipment Operator positions to Lead Heavy Equipment Operators and will post these positions effective the first pay period of October, 2006. The parties further agree that only current Heavy Equipment Operators in Public Works/Engineering will be allowed to bid for these positions.~~

The parties agree to follow the practice set per grievance settlement in 2001 – "Relief Operator positions in the Waste Water Treatment Plant will receive \$80.00 per pay period as incentive for providing relief function."

All incentives in Water & Sewer (excluding CDL) and the Power Plant have now been rolled into the base, unless otherwise indicated by Schedule A.

The mechanic series will be paid as specified in Appendix D.

The lifeguard series will be paid as specified in Appendix E.

~~Appendix F lists those position/individuals whose wages will be trued up over the life of the contract.~~

Schedule A indicates the only incentives to be paid to qualified employees in the indicated classifications.

SCHEDULE A

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Customer Service										
Meter Reader	\$13.14 \$13.82 \$14.54	\$13.47 \$14.17 \$14.91	\$13.58 \$14.30 \$15.06	\$13.69 \$14.43 \$15.21	\$13.80 \$14.56 \$15.36	\$13.91 \$14.69 \$15.51	\$14.02 \$14.82 \$15.66	\$14.13 \$14.95 \$15.81	\$14.24 \$15.08 \$15.96	Year 1 Year 2 Year 3
Purchasing/Warehouse										
Group Leader, Warehouse	\$19.27 \$20.27 \$21.33	\$19.75 \$20.78 \$21.86	\$19.86 \$20.91 \$22.01	\$19.97 \$21.04 \$22.16	\$20.08 \$21.17 \$22.31	\$20.19 \$21.30 \$22.46	\$20.30 \$21.43 \$22.61	\$20.41 \$21.56 \$22.76	\$20.52 \$21.69 \$22.91	Year 1 Year 2 Year 3
Stock Clerk, Lead	\$17.73 \$18.65 \$19.62	\$18.17 \$19.12 \$20.11	\$18.28 \$19.25 \$20.26	\$18.39 \$19.38 \$20.41	\$18.50 \$19.51 \$20.56	\$18.61 \$19.64 \$20.71	\$18.72 \$19.77 \$20.86	\$18.83 \$19.90 \$21.01	\$18.94 \$20.03 \$21.16	Year 1 Year 2 Year 3
Stock Clerk, Senior	\$14.54 \$15.30 \$16.09	\$14.90 \$15.68 \$16.49	\$15.01 \$15.81 \$16.64	\$15.12 \$15.94 \$16.79	\$15.23 \$16.07 \$16.94	\$15.34 \$16.20 \$17.09	\$15.45 \$16.33 \$17.24	\$15.56 \$16.46 \$17.39	\$15.67 \$16.59 \$17.54	Year 1 Year 2 Year 3
Stock Clerk & Delivery Services Attendant Incentives: \$.20/hr CDL	\$12.66 \$13.32 \$14.01	\$12.98 \$13.65 \$14.36	\$13.09 \$13.78 \$14.51	\$13.20 \$13.91 \$14.66	\$13.31 \$14.04 \$14.81	\$13.42 \$14.17 \$14.96	\$13.53 \$14.30 \$15.11	\$13.64 \$14.43 \$15.26	\$13.75 \$14.56 \$15.41	Year 1 Year 2 Year 3
Public Works Department										
Storm Sewers/Streets Division										
Stormwater Maintenance Technician, Senior Incentives: \$.25/hr B Certification \$.25/hr C Certification	\$13.22 \$13.91 \$14.63	\$13.55 \$14.26 \$15.00	\$13.66 \$14.39 \$15.15	\$13.77 \$14.52 \$15.30	\$13.88 \$14.65 \$15.45	\$13.99 \$14.78 \$15.60	\$14.10 \$14.91 \$15.75	\$14.21 \$15.04 \$15.90	\$14.32 \$15.17 \$16.05	Year 1 Year 2 Year 3
Stormwater Maintenance Technician, Lead Incentives: \$.25/hr A Certification \$.25/hr B Certification \$.25/hr C Certification	\$15.01 \$15.79 \$16.61	\$15.39 \$16.19 \$17.03	\$15.50 \$16.32 \$17.18	\$15.61 \$16.45 \$17.33	\$15.72 \$16.58 \$17.48	\$15.83 \$16.71 \$17.63	\$15.94 \$16.84 \$17.78	\$16.05 \$16.97 \$17.93	\$16.16 \$17.10 \$18.08	Year 1 Year 2 Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Streets & Stormwater Technician										
Incentives:										
\$.25/hr C Certification	\$12.73 \$13.39 \$14.09	\$13.05 \$13.73 \$14.44	\$13.16 \$13.86 \$14.59	\$13.27 \$13.99 \$14.74	\$13.38 \$14.12 \$14.89	\$13.49 \$14.25 \$15.04	\$13.60 \$14.38 \$15.19	\$13.71 \$14.51 \$15.34	\$13.82 \$14.64 \$15.49	Year 1 Year 2 Year 3
Lead Construction Technician										
Incentives:										
\$.25/hr A Certification	\$16.68 \$17.55 \$18.46	\$17.10 \$17.99 \$18.92	\$17.21 \$18.12 \$19.07	\$17.32 \$18.25 \$19.22	\$17.43 \$18.38 \$19.37	\$17.54 \$18.51 \$19.52	\$17.65 \$18.64 \$19.67	\$17.76 \$18.77 \$19.82	\$17.87 \$18.90 \$19.97	Year 1 Year 2 Year 3
Senior Construction Technician										
Incentives:										
\$.25/hr B Certification	\$14.57 \$15.33 \$16.12	\$14.93 \$15.71 \$16.53	\$15.04 \$15.84 \$16.68	\$15.15 \$15.97 \$16.83	\$15.26 \$16.10 \$16.98	\$15.37 \$16.23 \$17.13	\$15.48 \$16.36 \$17.28	\$15.59 \$16.49 \$17.43	\$15.70 \$16.62 \$17.58	Year 1 Year 2 Year 3
Traffic Division										
Group Leader, Traffic										
Incentives:										
\$.25/hr IMSA Class I	\$15.24 \$16.03 \$16.87	\$15.62 \$16.43 \$17.29	\$15.73 \$16.56 \$17.44	\$15.84 \$16.69 \$17.59	\$15.95 \$16.82 \$17.74	\$16.06 \$16.95 \$17.89	\$16.17 \$17.08 \$18.04	\$16.28 \$17.21 \$18.19	\$16.39 \$17.34 \$18.34	Year 1 Year 2 Year 3
\$.25/hr IMSA Class II										
\$.25/hr IMSA Class III										
\$.20/hr CDL Class B										
Traffic Signs/Marking Technician										
Incentives:										
\$.25/hr IMSA Class I	\$13.91 \$14.63 \$15.39	\$14.26 \$15.00 \$15.78	\$14.37 \$15.13 \$15.93	\$14.48 \$15.26 \$16.08	\$14.59 \$15.39 \$16.23	\$14.70 \$15.52 \$16.38	\$14.81 \$15.65 \$16.53	\$14.92 \$15.78 \$16.68	\$15.03 \$15.91 \$16.83	Year 1 Year 2 Year 3
\$.25/hr IMSA Class II										
\$.20/hr CDL Class B										
Traffic Maintenance Technician										
Incentives:										
\$.25/hr IMSA Class I	\$11.41 \$12.00 \$12.63	\$11.70 \$12.30 \$12.94	\$11.81 \$12.43 \$13.09	\$11.92 \$12.56 \$13.24	\$12.03 \$12.69 \$13.39	\$12.14 \$12.82 \$13.54	\$12.25 \$12.95 \$13.69	\$12.36 \$13.08 \$13.84	\$12.47 \$13.21 \$13.99	Year 1 Year 2 Year 3
\$.20/hr CDL Class B										

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Heavy Equipment Operator, Lead	\$16.43	\$16.84	\$16.95	\$17.06	\$17.17	\$17.28	\$17.39	\$17.50	\$17.61	Year 1
	\$17.28	\$17.72	\$17.85	\$17.98	\$18.11	\$18.24	\$18.37	\$18.50	\$18.63	Year 2
	\$18.18	\$18.64	\$18.79	\$18.94	\$19.09	\$19.24	\$19.39	\$19.54	\$19.69	Year 3
Heavy Equipment Operator	\$14.57	\$14.93	\$15.04	\$15.15	\$15.26	\$15.37	\$15.48	\$15.59	\$15.70	Year 1
	\$15.33	\$15.71	\$15.84	\$15.97	\$16.10	\$16.23	\$16.36	\$16.49	\$16.62	Year 2
	\$16.12	\$16.53	\$16.68	\$16.83	\$16.98	\$17.13	\$17.28	\$17.43	\$17.58	Year 3
Parks Division										
Lead Groundskeeper	\$13.80	\$14.15	\$14.26	\$14.37	\$14.48	\$14.59	\$14.70	\$14.81	\$14.92	Year 1
Incentives	\$14.52	\$14.88	\$15.01	\$15.14	\$15.27	\$15.40	\$15.53	\$15.66	\$15.79	Year 2
\$.20/hr Ch482 Gov't Employee Limited Cert	\$15.27	\$15.65	\$15.80	\$15.95	\$16.10	\$16.25	\$16.40	\$16.55	\$16.70	Year 3
\$.20/hr CDL Class B										
Irrigation Systems Technician	\$13.23	\$13.56	\$13.67	\$13.78	\$13.89	\$14.00	\$14.11	\$14.22	\$14.33	Year 1
	\$13.92	\$14.27	\$14.40	\$14.53	\$14.66	\$14.79	\$14.92	\$15.05	\$15.18	Year 2
	\$14.64	\$15.01	\$15.16	\$15.31	\$15.46	\$15.61	\$15.76	\$15.91	\$16.06	Year 3
Park Attendant	\$12.73	\$13.05	\$13.16	\$13.27	\$13.38	\$13.49	\$13.60	\$13.71	\$13.82	Year 1
Incentives:	\$13.39	\$13.73	\$13.86	\$13.99	\$14.12	\$14.25	\$14.38	\$14.51	\$14.64	Year 2
\$.20/hr CDL Class B	\$14.09	\$14.44	\$14.59	\$14.74	\$14.89	\$15.04	\$15.19	\$15.34	\$15.49	Year 3
Groundskeeper	\$12.73	\$13.05	\$13.16	\$13.27	\$13.38	\$13.49	\$13.60	\$13.71	\$13.82	Year 1
Incentives	\$13.39	\$13.73	\$13.86	\$13.99	\$14.12	\$14.25	\$14.38	\$14.51	\$14.64	Year 2
\$.20/hr Ch482 Gov't Employee Limited Cert	\$14.09	\$14.44	\$14.59	\$14.74	\$14.89	\$15.04	\$15.19	\$15.34	\$15.49	Year 3
\$.20/hr CDL Class B										

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Cemetery Division										
Group Leader, Cemetery	\$15.84 \$16.66 \$17.53	\$16.24 \$17.08 \$17.97	\$16.35 \$17.21 \$18.12	\$16.46 \$17.34 \$18.27	\$16.57 \$17.47 \$18.42	\$16.68 \$17.60 \$18.57	\$16.79 \$17.73 \$18.72	\$16.90 \$17.86 \$18.87	\$17.01 \$17.99 \$19.02	Year 1 Year 2 Year 3
Cemetery Sexton	\$13.80 \$14.52 \$15.27	\$14.15 \$14.88 \$15.65	\$14.26 \$15.01 \$15.80	\$14.37 \$15.14 \$15.95	\$14.48 \$15.27 \$16.10	\$14.59 \$15.40 \$16.25	\$14.70 \$15.53 \$16.40	\$14.81 \$15.66 \$16.55	\$14.92 \$15.79 \$16.70	Year 1 Year 2 Year 3
Groundskeeper, Cemetery \$.20/hr CDL Class B	\$12.73 \$13.39 \$14.09	\$13.05 \$13.73 \$14.44	\$13.16 \$13.86 \$14.59	\$13.27 \$13.99 \$14.74	\$13.38 \$14.12 \$14.89	\$13.49 \$14.25 \$15.04	\$13.60 \$14.38 \$15.19	\$13.71 \$14.51 \$15.34	\$13.82 \$14.64 \$15.49	Year 1 Year 2 Year 3
Fleet Management Services										
Mechanic, Master Incentives: \$.10/hr each, ASE Certif Above Master (1-3)	\$19.44 \$20.45 \$21.51	\$19.93 \$20.96 \$22.05	\$20.04 \$21.09 \$22.20	\$20.15 \$21.22 \$22.35	\$20.26 \$21.35 \$22.50	\$20.37 \$21.48 \$22.65	\$20.48 \$21.61 \$22.80	\$20.59 \$21.74 \$22.95	\$20.70 \$21.87 \$23.10	Year 1 Year 2 Year 3
Mechanic, Senior Incentives: 4 ASE's @ \$.35	\$16.77 \$17.64 \$18.56	\$17.19 \$18.08 \$19.02	\$17.30 \$18.21 \$19.17	\$17.41 \$18.34 \$19.32	\$17.52 \$18.47 \$19.47	\$17.63 \$18.60 \$19.62	\$17.74 \$18.73 \$19.77	\$17.85 \$18.86 \$19.92	\$17.96 \$18.99 \$20.07	Year 1 Year 2 Year 3
Mechanic Incentives: 4 ASE's @ \$.35	\$14.51 \$15.26 \$16.06	\$14.87 \$15.65 \$16.46	\$14.98 \$15.78 \$16.61	\$15.09 \$15.91 \$16.76	\$15.20 \$16.04 \$16.91	\$15.31 \$16.17 \$17.06	\$15.42 \$16.30 \$17.21	\$15.53 \$16.43 \$17.36	\$15.64 \$16.56 \$17.51	Year 1 Year 2 Year 3
Welder Incentives: 2 ASE's @ \$.35	\$13.80 \$14.52 \$15.27	\$14.14 \$14.88 \$15.65	\$14.25 \$15.01 \$15.80	\$14.36 \$15.14 \$15.95	\$14.47 \$15.27 \$16.10	\$14.58 \$15.40 \$16.25	\$14.69 \$15.53 \$16.40	\$14.80 \$15.66 \$16.55	\$14.91 \$15.79 \$16.70	Year 1 Year 2 Year 3
Mechanic, Preventative Maintenance Incentives: 2 ASE's @ \$.35	\$12.20 \$12.83 \$13.50	\$12.51 \$13.16 \$13.84	\$12.62 \$13.29 \$13.99	\$12.73 \$13.42 \$14.14	\$12.84 \$13.55 \$14.29	\$12.95 \$13.68 \$14.44	\$13.06 \$13.81 \$14.59	\$13.17 \$13.94 \$14.74	\$13.28 \$14.07 \$14.89	Year 1 Year 2 Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Facilities Management Division										
Carpenter	\$17.40 \$18.30 \$19.26	\$17.83 \$18.76 \$19.74	\$17.94 \$18.89 \$19.89	\$18.05 \$19.02 \$20.04	\$18.16 \$19.15 \$20.19	\$18.27 \$19.28 \$20.34	\$18.38 \$19.41 \$20.49	\$18.49 \$19.54 \$20.64	\$18.60 \$19.67 \$20.79	Year-1 Year-2 Year-3
Electrician	\$17.40 \$18.30 \$19.26	\$17.83 \$18.76 \$19.74	\$17.94 \$18.89 \$19.89	\$18.05 \$19.02 \$20.04	\$18.16 \$19.15 \$20.19	\$18.27 \$19.28 \$20.34	\$18.38 \$19.41 \$20.49	\$18.49 \$19.54 \$20.64	\$18.60 \$19.67 \$20.79	Year-1 Year-2 Year-3
Tradesworker II Incentives: \$.20/hr CDL - Class B \$.25/hr Carpenters Comp Card \$.35/hr Plumber's Comp Card \$1.20 Journeyman Elec. License	\$14.41 \$15.16 \$15.95	\$14.77 \$15.54 \$16.35	\$14.88 \$15.67 \$16.50	\$14.99 \$15.80 \$16.65	\$15.10 \$15.93 \$16.80	\$15.21 \$16.06 \$16.95	\$15.32 \$16.19 \$17.10	\$15.43 \$16.32 \$17.25	\$15.54 \$16.45 \$17.40	Year-1 Year-2 Year-3
Tradesworker III Incentives: \$.20/hr CDL - Class B \$.25/hr Carpenters Comp Card \$.35/hr Plumber's Comp Card \$1.20 Journeyman Elec. License	\$16.03 \$16.86 \$17.74	\$16.43 \$17.29 \$18.18	\$16.54 \$17.42 \$18.33	\$16.65 \$17.55 \$18.48	\$16.76 \$17.68 \$18.63	\$16.87 \$17.81 \$18.78	\$16.98 \$17.94 \$18.93	\$17.09 \$18.07 \$19.08	\$17.20 \$18.20 \$19.23	Year-1 Year-2 Year-3
Tradesworker IV Incentives: \$.20/hr CDL - Class B \$.25/hr Carpenters Comp Card \$.35/hr Plumber's Comp Card \$1.20 Journeyman Elec. License	\$17.67 \$18.59 \$19.56	\$18.11 \$19.05 \$20.04	\$18.22 \$19.18 \$20.19	\$18.33 \$19.31 \$20.34	\$18.44 \$19.44 \$20.49	\$18.55 \$19.57 \$20.64	\$18.66 \$19.70 \$20.79	\$18.77 \$19.83 \$20.94	\$18.88 \$19.96 \$21.09	Year-1 Year-2 Year-3
Foreman (Electrician) Construction	\$21.34 \$22.45 \$23.62	\$21.87 \$23.01 \$24.21	\$21.98 \$23.14 \$24.36	\$22.09 \$23.27 \$24.51	\$22.20 \$23.40 \$24.66	\$22.31 \$23.53 \$24.81	\$22.42 \$23.66 \$24.96	\$22.53 \$23.79 \$25.11	\$22.64 \$23.92 \$25.26	Year-1 Year-2 Year-3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
HVAC Technician, Lead	\$16.41	\$16.82	\$16.93	\$17.04	\$17.15	\$17.26	\$17.37	\$17.48	\$17.59	Year 1
Incentives:	\$17.26	\$17.69	\$17.82	\$17.95	\$18.08	\$18.21	\$18.34	\$18.47	\$18.60	Year 2
\$.20/hr CDL – Class B	\$18.16	\$18.62	\$18.77	\$18.92	\$19.07	\$19.22	\$19.37	\$19.52	\$19.67	Year 3
\$.60/hr Class C HVAC Competency Card										
\$1.20/hr Class B HVAC Competency Card										
HVAC Technician, Senior										
Incentives	\$18.52	\$18.98	\$19.13	\$19.28	\$19.43	\$19.58	\$19.73	\$19.88	\$20.03	
\$.20/hr CDL – Class B										
\$.1.20/hr Class C HVAC Competency Card										
HVAC Technician	\$15.14	\$15.52	\$15.63	\$15.74	\$15.85	\$15.96	\$16.07	\$16.18	\$16.29	Year 1
Incentives	\$15.93	\$16.33	\$16.46	\$16.59	\$16.72	\$16.85	\$16.98	\$17.11	\$17.24	Year 2
\$.20/hr CDL – Class B	\$16.76	\$17.17	\$17.32	\$17.47	\$17.62	\$17.77	\$17.92	\$18.07	\$18.22	Year 3
\$.60/hr Class C HVAC Competency Card										
\$1.20/hr Class B HVAC Competency Card										
Painter	\$15.70	\$16.09	\$16.20	\$16.31	\$16.42	\$16.53	\$16.64	\$16.75	\$16.86	Year 1
Incentives	\$16.52	\$16.93	\$17.06	\$17.19	\$17.32	\$17.45	\$17.58	\$17.71	\$17.84	Year 2
\$.20/hr CDL – Class B	\$17.38	\$17.81	\$17.96	\$18.11	\$18.26	\$18.41	\$18.56	\$18.71	\$18.86	Year 3
\$.60/hr Class C HVAC Competency Card										
\$1.20/hr Class B HVAC Competency Card										
Solid Waste Division										
Solid Waste Driver	\$13.83	\$14.18	\$14.29	\$14.40	\$14.51	\$14.62	\$14.73	\$14.84	\$14.95	Year 1
Incentives:	\$14.55	\$14.94	\$15.04	\$15.17	\$15.30	\$15.43	\$15.56	\$15.69	\$15.82	Year 2
\$.20/hr CDL – Class B	\$15.31	\$15.69	\$15.84	\$15.99	\$16.14	\$16.29	\$16.44	\$16.59	\$16.74	Year 3
\$.60/hr Class C HVAC Competency Card										
\$1.20/hr Class B HVAC Competency Card										
Solid Waste Driver, Relief	\$12.98	\$13.30	\$13.41	\$13.52	\$13.63	\$13.74	\$13.85	\$13.96	\$14.07	Year 1
Incentives:	\$13.65	\$14.00	\$14.13	\$14.26	\$14.39	\$14.52	\$14.65	\$14.78	\$14.91	Year 2
\$.20/hr CDL – Class B	\$14.37	\$14.72	\$14.87	\$15.02	\$15.17	\$15.32	\$15.47	\$15.62	\$15.77	Year 3
\$.60/hr Class C HVAC Competency Card										
\$1.20/hr Class B HVAC Competency Card										
Solid Waste Collector	\$11.67	\$11.96	\$12.07	\$12.18	\$12.29	\$12.40	\$12.51	\$12.62	\$12.73	Year 1
Incentives:	\$12.28	\$12.58	\$12.71	\$12.84	\$12.97	\$13.10	\$13.23	\$13.36	\$13.49	Year 2
\$.20/hr CDL – Class B	\$12.92	\$13.24	\$13.39	\$13.54	\$13.69	\$13.84	\$13.99	\$14.14	\$14.29	Year 3
\$.60/hr Class C HVAC Competency Card										
\$1.20/hr Class B HVAC Competency Card										

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Airport										
Operations Specialist, Lead	\$15.65	\$16.04	\$16.15	\$16.26	\$16.37	\$16.48	\$16.59	\$16.70	\$16.81	Year 1
Incentives:	\$16.46	\$16.88	\$17.01	\$17.14	\$17.27	\$17.40	\$17.53	\$17.66	\$17.79	Year 2
\$1.20/hr Electrical work	\$17.32	\$17.75	\$17.90	\$18.05	\$18.20	\$18.35	\$18.50	\$18.65	\$18.80	Year 3
Operations Specialist, Senior	\$14.45	\$14.81	\$14.92	\$15.03	\$15.14	\$15.25	\$15.36	\$15.47	\$15.58	Year 1
Incentives:	\$15.20	\$15.58	\$15.71	\$15.84	\$15.97	\$16.10	\$16.23	\$16.36	\$16.49	Year 2
\$1.20/hr Electrical work	\$15.99	\$16.39	\$16.54	\$16.69	\$16.84	\$16.99	\$17.14	\$17.29	\$17.44	Year 3
Operations Specialist	\$12.76	\$13.08	\$13.19	\$13.30	\$13.41	\$13.52	\$13.63	\$13.74	\$13.85	Year 1
Incentives:	\$13.42	\$13.76	\$13.89	\$14.02	\$14.15	\$14.28	\$14.41	\$14.54	\$14.67	Year 2
\$1.20/hr Electrical work	\$14.12	\$14.47	\$14.62	\$14.77	\$14.92	\$15.07	\$15.22	\$15.37	\$15.52	Year 3
Marina										
Dock Attendant, Lead	\$18.05	\$18.50	\$18.61	\$18.72	\$18.83	\$18.94	\$19.05	\$19.16	\$19.27	Year 1
Incentives:	\$18.99	\$19.46	\$19.59	\$19.72	\$19.85	\$19.98	\$20.11	\$20.24	\$20.37	Year 2
\$1.20/hr Electrical work	\$19.98	\$20.48	\$20.63	\$20.78	\$20.93	\$21.08	\$21.23	\$21.38	\$21.53	Year 3
Dock Attendant, Senior	\$13.09	\$13.42	\$13.53	\$13.64	\$13.75	\$13.86	\$13.97	\$14.08	\$14.19	Year 1
Incentives:	\$13.77	\$14.11	\$14.24	\$14.37	\$14.50	\$14.63	\$14.76	\$14.89	\$15.02	Year 2
\$1.20/hr Electrical work	\$14.49	\$14.85	\$15.00	\$15.15	\$15.30	\$15.45	\$15.60	\$15.75	\$15.90	Year 3
Dock Attendant	\$11.42	\$11.71	\$11.82	\$11.93	\$12.04	\$12.15	\$12.26	\$12.37	\$12.48	Year 1
Incentives:	\$12.01	\$12.31	\$12.44	\$12.57	\$12.70	\$12.83	\$12.96	\$13.09	\$13.22	Year 2
\$1.20/hr Electrical work	\$12.64	\$12.95	\$13.10	\$13.25	\$13.40	\$13.55	\$13.70	\$13.85	\$14.00	Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Recreation										
Permanent Part-time Lifeguard Incentives: \$52.50/pay period EMT	\$9.75 \$10.26 \$10.79	\$10.00 \$10.51 \$11.06	\$10.11 \$10.64 \$11.21	\$10.22 \$10.77 \$11.36	\$10.33 \$10.90 \$11.51	\$10.44 \$11.03 \$11.66	\$10.55 \$11.16 \$11.81	\$10.66 \$11.29 \$11.96	\$10.77 \$11.42 \$12.11	Year 1 Year 2 Year 3
Lifeguard, Senior Incentives: \$52.50/pay period EMT - Part-time \$80.00/pay period EMT - Full-time	\$13.74 \$14.45 \$15.21	\$14.08 \$14.82 \$15.59	\$14.19 \$14.95 \$15.74	\$14.30 \$15.08 \$15.89	\$14.41 \$15.21 \$16.04	\$14.52 \$15.34 \$16.19	\$14.63 \$15.47 \$16.34	\$14.74 \$15.60 \$16.49	\$14.85 \$15.73 \$16.64	Year 1 Year 2 Year 3
Lifeguard, Lead	\$15.70 \$16.52 \$17.38	\$16.09 \$16.93 \$17.81	\$16.20 \$17.06 \$17.96	\$16.31 \$17.19 \$18.11	\$16.42 \$17.32 \$18.26	\$16.53 \$17.45 \$18.41	\$16.64 \$17.58 \$18.56	\$16.75 \$17.71 \$18.71	\$16.86 \$17.84 \$18.86	Year 1 Year 2 Year 3
Facilities Maintenance Worker	\$11.42 \$12.01 \$12.64	\$11.71 \$12.31 \$12.95	\$11.82 \$12.44 \$13.10	\$11.93 \$12.57 \$13.25	\$12.04 \$12.70 \$13.40	\$12.15 \$12.83 \$13.55	\$12.26 \$12.96 \$13.70	\$12.37 \$13.09 \$13.85	\$12.48 \$13.22 \$14.00	Year 1 Year 2 Year 3
Tradesworker I Incentives: \$.20/hr CPO License - Rec Only	\$13.20 \$13.89 \$14.61	\$13.53 \$14.23 \$14.97	\$13.64 \$14.36 \$15.12	\$13.75 \$14.49 \$15.27	\$13.86 \$14.62 \$15.42	\$13.97 \$14.75 \$15.57	\$14.08 \$14.88 \$15.72	\$14.19 \$15.01 \$15.87	\$14.30 \$15.14 \$16.02	Year 1 Year 2 Year 3
Power Plant										
Power Plant Maintenance Operations										
Power Plant Electrician, Lead	\$27.72 \$29.16 \$30.68	\$28.41 \$29.89 \$31.44	\$28.52 \$30.02 \$31.59	\$28.63 \$30.15 \$31.74	\$28.74 \$30.28 \$31.89	\$28.85 \$30.41 \$32.04	\$28.96 \$30.54 \$32.19	\$29.07 \$30.67 \$32.34	\$29.18 \$30.80 \$32.49	Year 1 Year 2 Year 3
Power Plant Mechanic, Lead	\$27.29 \$28.71 \$30.20	\$27.97 \$29.43 \$30.96	\$28.08 \$29.56 \$31.11	\$28.19 \$29.69 \$31.26	\$28.30 \$29.82 \$31.41	\$28.41 \$29.95 \$31.56	\$28.52 \$30.08 \$31.71	\$28.63 \$30.21 \$31.86	\$28.74 \$30.34 \$32.01	Year 1 Year 2 Year 3
Instrument Control Technician	\$25.97 \$27.32 \$28.74	\$26.62 \$28.00 \$29.46	\$26.73 \$28.13 \$29.61	\$26.84 \$28.26 \$29.76	\$26.95 \$28.39 \$29.91	\$27.06 \$28.52 \$30.06	\$27.17 \$28.65 \$30.21	\$27.28 \$28.78 \$30.36	\$27.39 \$28.91 \$30.51	Year 1 Year 2 Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Power Plant Electrician	-\$23.32 -\$24.53 \$25.81	-\$23.90 -\$25.15 \$26.45	-\$24.01 -\$25.28 \$26.60	-\$24.12 -\$25.41 \$26.75	-\$24.23 -\$25.54 \$26.90	-\$24.34 -\$25.67 \$27.05	-\$24.45 -\$25.80 \$27.20	-\$24.56 -\$25.93 \$27.35	-\$24.67 -\$26.06 \$27.50	Year-1 Year-2 Year-3
Power Plant Mechanic/Welder	-\$20.86 -\$21.94 \$23.09	-\$21.38 -\$22.49 \$23.66	-\$21.49 -\$22.62 \$23.81	-\$21.60 -\$22.75 \$23.96	-\$21.71 -\$22.88 \$24.11	-\$21.82 -\$23.01 \$24.26	-\$21.93 -\$23.14 \$24.41	-\$22.04 -\$23.27 \$24.56	-\$22.15 -\$23.40 \$24.71	Year-1 Year-2 Year-3
Power Plant Mechanic	-\$22.95 -\$24.14 \$25.40	-\$23.52 -\$24.75 \$26.03	-\$23.63 -\$24.88 \$26.18	-\$23.74 -\$25.01 \$26.33	-\$23.85 -\$25.14 \$26.48	-\$23.96 -\$25.27 \$26.63	-\$24.07 -\$25.40 \$26.78	-\$24.18 -\$25.53 \$26.93	-\$24.29 -\$25.66 \$27.08	Year-1 Year-2 Year-3
Power Plant Support Systems										
Environmental Technician	-\$22.26 -\$23.42 \$24.64	-\$22.82 -\$24.00 \$25.25	-\$22.93 -\$24.13 \$25.40	-\$23.04 -\$24.26 \$25.55	-\$23.15 -\$24.39 \$25.70	-\$23.26 -\$24.52 \$25.85	-\$23.37 -\$24.65 \$26.00	-\$23.48 -\$24.78 \$26.15	-\$23.59 -\$24.91 \$26.30	Year-1 Year-2 Year-3
Power Plant Control Operator, Relief	-\$26.67 -\$28.06 \$29.52	-\$27.34 -\$28.76 \$30.25	-\$27.45 -\$28.89 \$30.40	-\$27.56 -\$29.02 \$30.55	-\$27.67 -\$29.15 \$30.70	-\$27.78 -\$29.28 \$30.85	-\$27.89 -\$29.41 \$31.00	-\$28.00 -\$29.54 \$31.15	-\$28.11 -\$29.67 \$31.30	Year-1 Year-2 Year-3
Power Plant Control Operator	-\$24.34 -\$25.61 \$26.94	-\$24.95 -\$26.25 \$27.61	-\$25.06 -\$26.38 \$27.76	-\$25.17 -\$26.51 \$27.91	-\$25.28 -\$26.64 \$28.06	-\$25.39 -\$26.77 \$28.21	-\$25.50 -\$26.90 \$28.36	-\$25.61 -\$27.03 \$28.51	-\$25.72 -\$27.16 \$28.66	Year-1 Year-2 Year-3
Power Plant Control Operator, Assistant	-\$21.93 -\$23.07 \$24.27	-\$22.48 -\$23.65 \$24.88	-\$22.59 -\$23.78 \$25.03	-\$22.70 -\$23.91 \$25.18	-\$22.81 -\$24.04 \$25.33	-\$22.92 -\$24.17 \$25.48	-\$23.03 -\$24.30 \$25.63	-\$23.14 -\$24.43 \$25.78	-\$23.25 -\$24.56 \$25.93	Year-1 Year-2 Year-3
Boiler Turbine Attendant, Relief	-\$19.94 -\$20.98 \$22.07	-\$20.44 -\$21.50 \$22.62	-\$20.55 -\$21.63 \$22.77	-\$20.66 -\$21.76 \$22.92	-\$20.77 -\$21.89 \$23.07	-\$20.88 -\$22.02 \$23.22	-\$20.99 -\$22.15 \$23.37	-\$21.10 -\$22.28 \$23.52	-\$21.21 -\$22.41 \$23.67	Year-1 Year-2 Year-3
Boiler Turbine Attendant	-\$18.43 -\$19.39 \$20.40	-\$18.89 -\$19.87 \$20.91	-\$19.00 -\$20.00 \$21.06	-\$19.11 -\$20.13 \$21.21	-\$19.22 -\$20.26 \$21.36	-\$19.33 -\$20.39 \$21.51	-\$19.44 -\$20.52 \$21.66	-\$19.55 -\$20.65 \$21.81	-\$19.66 -\$20.78 \$21.96	Year-1 Year-2 Year-3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Electric Transmission & Distribution										
Dispatch										
Relay & Electronics Technician	\$24.60 \$25.88 \$27.22	\$25.22 \$26.53 \$27.91	\$25.33 \$26.66 \$28.06	\$25.44 \$26.79 \$28.21	\$25.55 \$26.92 \$28.36	\$25.66 \$27.05 \$28.51	\$25.77 \$27.18 \$28.66	\$25.88 \$27.31 \$28.81	\$25.99 \$27.44 \$28.96	Year-1 Year-2 Year-3
Electric Systems Dispatcher, Sr	\$20.55 \$21.62 \$22.74	\$21.06 \$22.16 \$23.31	\$21.17 \$22.29 \$23.46	\$21.28 \$22.42 \$23.61	\$21.39 \$22.55 \$23.76	\$21.50 \$22.68 \$23.91	\$21.61 \$22.81 \$24.06	\$21.72 \$22.94 \$24.21	\$21.83 \$23.07 \$24.36	Year-1 Year-2 Year-3
Electric System Dispatcher	\$19.57 \$20.59 \$21.66	\$20.06 \$21.10 \$22.20	\$20.17 \$21.23 \$22.35	\$20.28 \$21.36 \$22.50	\$20.39 \$21.49 \$22.65	\$20.50 \$21.62 \$22.80	\$20.61 \$21.75 \$22.95	\$20.72 \$21.88 \$23.10	\$20.83 \$22.01 \$23.25	Year-1 Year-2 Year-3

	<u>Start</u>	<u>6 mo</u>	<u>3 yr</u>	<u>5 yr</u>	<u>7 yr</u>	<u>9 yr</u>	<u>10 yr</u>	<u>15 yr</u>	<u>20 yr</u>	<u>Effective</u>
<u>Electric System Operator, Senior</u>										
	\$ 29.27	\$ 30.00	\$ 30.15	\$ 30.30	\$ 30.45	\$ 30.60	\$ 30.75	\$ 30.90	\$ 31.05	
<u>Electric Assist. System Oper., Senior</u>										
	\$ 25.85	\$ 26.50	\$ 26.65	\$ 26.80	\$ 26.95	\$ 27.10	\$ 27.25	\$ 27.40	\$ 27.55	
<u>Electric System Operator</u>										
	\$ 27.88	\$ 28.57	\$ 28.72	\$ 28.87	\$ 29.02	\$ 29.17	\$ 29.32	\$ 29.47	\$ 29.62	
<u>Electric Assistant System Operator</u>										
	\$ 24.63	\$ 25.25	\$ 25.40	\$ 25.55	\$ 25.70	\$ 25.85	\$ 26.00	\$ 26.15	\$ 26.30	
<u>Meter Technician, Apprentices</u>										
	See <u>Apprentice Agreement</u>									
<u>Lineworker, Senior</u>										
	\$ 30.00	\$ 30.75	\$ 30.90	\$ 31.05	\$ 31.20	\$ 31.35	\$ 31.50	\$ 31.65	\$ 31.80	
<u>Lineworker, Apprentices</u>										
	See <u>Apprentice Agreement</u>									

Electric Meter Operations

Electric Meter Technician, Senior	\$28.94	\$29.66	\$29.77	\$29.88	\$29.99	\$30.10	\$30.21	\$30.32	\$30.43	Year 1
	\$30.44	\$31.21	\$31.34	\$31.47	\$31.60	\$31.73	\$31.86	\$31.99	\$32.12	Year 2
	\$32.03	\$32.83	\$32.98	\$33.13	\$33.28	\$33.43	\$33.58	\$33.73	\$33.88	Year 3
Electric Meter Technician	\$26.76	\$27.43	\$27.54	\$27.65	\$27.76	\$27.87	\$27.98	\$28.09	\$28.20	Year 1
	\$28.15	\$28.86	\$28.99	\$29.12	\$29.25	\$29.38	\$29.51	\$29.64	\$29.77	Year 2
	\$29.62	\$30.36	\$30.51	\$30.66	\$30.81	\$30.96	\$31.11	\$31.26	\$31.41	Year 3
Meter Shop Technician	\$18.05	\$18.50	\$18.61	\$18.72	\$18.83	\$18.94	\$19.05	\$19.16	\$19.27	Year 1
	\$18.99	\$19.46	\$19.59	\$19.72	\$19.85	\$19.98	\$20.11	\$20.24	\$20.37	Year 2
	\$19.98	\$20.48	\$20.63	\$20.78	\$20.93	\$21.08	\$21.23	\$21.38	\$21.53	Year 3
Meter Services Worker	\$15.28	\$15.66	\$15.77	\$15.88	\$15.99	\$16.10	\$16.21	\$16.32	\$16.43	Year 1
	\$16.07	\$16.48	\$16.61	\$16.74	\$16.87	\$17.00	\$17.13	\$17.26	\$17.39	Year 2
	\$16.91	\$17.33	\$17.48	\$17.63	\$17.78	\$17.93	\$18.08	\$18.23	\$18.38	Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
T&D Operations										
Group Leader, Lineworker	\$29.11 \$30.62 \$32.22	\$29.84 \$31.39 \$33.02	\$29.95 \$31.52 \$33.17	\$30.06 \$31.65 \$33.32	\$30.17 \$31.78 \$33.47	\$30.28 \$31.91 \$33.62	\$30.39 \$32.04 \$33.77	\$30.50 \$32.17 \$33.92	\$30.61 \$32.30 \$34.07	Year 1 Year 2 Year 3
Group Leader, Substation Repair	\$27.77 \$29.24 \$30.73	\$28.46 \$29.94 \$31.50	\$28.57 \$30.07 \$31.65	\$28.68 \$30.20 \$31.80	\$28.79 \$30.33 \$31.95	\$28.90 \$30.46 \$32.10	\$29.01 \$30.59 \$32.25	\$29.12 \$30.72 \$32.40	\$29.23 \$30.85 \$32.55	Year 1 Year 2 Year 3
Lead Lineworker	\$27.77 \$29.24 \$30.73	\$28.46 \$29.94 \$31.50	\$28.57 \$30.07 \$31.65	\$28.68 \$30.20 \$31.80	\$28.79 \$30.33 \$31.95	\$28.90 \$30.46 \$32.10	\$29.01 \$30.59 \$32.25	\$29.12 \$30.72 \$32.40	\$29.23 \$30.85 \$32.55	Year 1 Year 2 Year 3
Substation Repair Technician	\$24.60 \$25.88 \$27.22	\$25.22 \$26.53 \$27.91	\$25.33 \$26.66 \$28.06	\$25.44 \$26.79 \$28.21	\$25.55 \$26.92 \$28.36	\$25.66 \$27.05 \$28.51	\$25.77 \$27.18 \$28.66	\$25.88 \$27.31 \$28.81	\$25.99 \$27.44 \$28.96	Year 1 Year 2 Year 3
Lineworker	\$26.45 \$27.83 \$29.27	\$27.11 \$28.52 \$30.00	\$27.22 \$28.65 \$30.15	\$27.33 \$28.78 \$30.30	\$27.44 \$28.91 \$30.45	\$27.55 \$29.04 \$30.60	\$27.66 \$29.17 \$30.75	\$27.77 \$29.30 \$30.90	\$27.88 \$29.43 \$31.05	Year 1 Year 2 Year 3
Apprentice Lineworker III	\$22.05 \$23.20 \$24.40	\$22.60 \$23.78 \$25.01	\$22.71 \$23.91 \$25.16	\$22.82 \$24.04 \$25.31	\$22.93 \$24.17 \$25.46	\$23.04 \$24.30 \$25.61	\$23.15 \$24.43 \$25.76	\$23.26 \$24.56 \$25.91	\$23.37 \$24.69 \$26.06	Year 1 Year 2 Year 3
Apprentice Lineworker IV	\$24.24 \$25.50 \$26.83	\$24.85 \$26.14 \$27.50	\$24.96 \$26.27 \$27.65	\$25.07 \$26.40 \$27.80	\$25.18 \$26.53 \$27.95	\$25.29 \$26.66 \$28.10	\$25.40 \$26.79 \$28.25	\$25.51 \$26.92 \$28.40	\$25.62 \$27.05 \$28.55	Year 1 Year 2 Year 3
Equipment Operator, T&D	\$20.52 \$21.59 \$22.71	\$21.03 \$22.13 \$23.28	\$21.14 \$22.26 \$23.43	\$21.25 \$22.39 \$23.58	\$21.36 \$22.52 \$23.73	\$21.47 \$22.65 \$23.88	\$21.58 \$22.78 \$24.03	\$21.69 \$22.91 \$24.18	\$21.80 \$23.04 \$24.33	Year 1 Year 2 Year 3
Substation Helper	\$12.94 \$13.58 \$14.29	\$13.23 \$13.92 \$14.64	\$13.34 \$14.05 \$14.79	\$13.45 \$14.18 \$14.94	\$13.56 \$14.31 \$15.09	\$13.67 \$14.44 \$15.24	\$13.78 \$14.57 \$15.39	\$13.89 \$14.70 \$15.54	\$14.00 \$14.83 \$15.69	Year 1 Year 2 Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Water & Sewer Department										
Field Operations										
Group Leader, Utilities	\$21.60 \$22.72 \$23.90	\$22.14 \$23.29 \$24.50	\$22.25 \$23.42 \$24.65	\$22.36 \$23.55 \$24.80	\$22.47 \$23.68 \$24.95	\$22.58 \$23.81 \$25.10	\$22.69 \$23.94 \$25.25	\$22.80 \$24.07 \$25.40	\$22.91 \$24.20 \$25.55	Year-1 Year-2 Year-3
Group Leader, Lift Stations	\$22.90 \$24.09 \$25.34	\$23.47 \$24.69 \$25.98	\$23.58 \$24.82 \$26.13	\$23.69 \$24.95 \$26.28	\$23.80 \$25.08 \$26.43	\$23.91 \$25.21 \$26.58	\$24.02 \$25.34 \$26.73	\$24.13 \$25.47 \$26.88	\$24.24 \$25.60 \$27.03	Year-1 Year-2 Year-3
Utility Service Worker, Lead	\$17.81 \$18.74 \$19.71	\$18.26 \$19.20 \$20.20	\$18.37 \$19.33 \$20.35	\$18.48 \$19.46 \$20.50	\$18.59 \$19.59 \$20.65	\$18.70 \$19.72 \$20.80	\$18.81 \$19.85 \$20.95	\$18.92 \$19.98 \$21.10	\$19.03 \$20.11 \$21.25	Year-1 Year-2 Year-3
Utility Service Worker III	\$15.38 \$16.18 \$17.02	\$15.76 \$16.58 \$17.45	\$15.87 \$16.71 \$17.60	\$15.98 \$16.84 \$17.75	\$16.09 \$16.97 \$17.90	\$16.20 \$17.10 \$18.05	\$16.31 \$17.23 \$18.20	\$16.42 \$17.36 \$18.35	\$16.53 \$17.49 \$18.50	Year-1 Year-2 Year-3
Utility Service Worker II	\$14.35 \$15.10 \$15.88	\$14.71 \$15.47 \$16.28	\$14.82 \$15.60 \$16.43	\$14.93 \$15.73 \$16.58	\$15.04 \$15.86 \$16.73	\$15.15 \$15.99 \$16.88	\$15.26 \$16.12 \$17.03	\$15.37 \$16.25 \$17.18	\$15.48 \$16.38 \$17.33	Year-1 Year-2 Year-3
Utility Service Worker I	\$13.33 \$14.02 \$14.75	\$13.66 \$14.37 \$15.12	\$13.77 \$14.50 \$15.27	\$13.88 \$14.63 \$15.42	\$13.99 \$14.76 \$15.57	\$14.10 \$14.89 \$15.72	\$14.21 \$15.02 \$15.87	\$14.32 \$15.15 \$16.02	\$14.43 \$15.28 \$16.17	Year-1 Year-2 Year-3
Utility Service Worker, Trainee	\$11.93 \$12.55 \$13.20	\$12.23 \$12.86 \$13.53	\$12.34 \$12.99 \$13.68	\$12.45 \$13.12 \$13.83	\$12.56 \$13.25 \$13.98	\$12.67 \$13.38 \$14.13	\$12.78 \$13.51 \$14.28	\$12.89 \$13.64 \$14.43	\$13.00 \$13.77 \$14.58	Year-1 Year-2 Year-3
Lift Station Mechanic	\$18.45 \$19.41 \$20.42	\$18.91 \$19.89 \$20.93	\$19.02 \$20.02 \$21.08	\$19.13 \$20.15 \$21.23	\$19.24 \$20.28 \$21.38	\$19.35 \$20.41 \$21.53	\$19.46 \$20.54 \$21.68	\$19.57 \$20.67 \$21.83	\$19.68 \$20.80 \$21.98	Year-1 Year-2 Year-3
Lift Station Attendant	\$15.65 \$16.46 \$17.32	\$16.04 \$16.88 \$17.75	\$16.15 \$17.01 \$17.90	\$16.26 \$17.14 \$18.05	\$16.37 \$17.27 \$18.20	\$16.48 \$17.40 \$18.35	\$16.59 \$17.53 \$18.50	\$16.70 \$17.66 \$18.65	\$16.81 \$17.79 \$18.80	Year-1 Year-2 Year-3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Lift Station Attendant, Trainee	\$13.33 \$14.02 \$14.75	\$13.66 \$14.37 \$15.12	\$13.77 \$14.50 \$15.27	\$13.88 \$14.63 \$15.42	\$13.99 \$14.76 \$15.57	\$14.10 \$14.89 \$15.72	\$14.24 \$15.02 \$15.87	\$14.32 \$15.16 \$16.02	\$14.43 \$15.28 \$16.17	Year 1 Year 2 Year 3
Heavy Equipment Operator, Lead	\$16.43 \$17.28 \$18.18	\$16.84 \$17.72 \$18.64	\$16.95 \$17.85 \$18.79	\$17.06 \$17.98 \$18.94	\$17.17 \$18.11 \$19.09	\$17.28 \$18.24 \$19.24	\$17.39 \$18.37 \$19.39	\$17.50 \$18.50 \$19.54	\$17.64 \$18.63 \$19.69	Year 1 Year 2 Year 3
Heavy Equipment Operator	\$14.57 \$15.33 \$16.12	\$14.93 \$15.71 \$16.53	\$15.04 \$15.84 \$16.68	\$15.15 \$15.97 \$16.83	\$15.26 \$16.10 \$16.98	\$15.37 \$16.23 \$17.13	\$15.48 \$16.36 \$17.28	\$15.59 \$16.49 \$17.43	\$15.70 \$16.62 \$17.58	Year 1 Year 2 Year 3
Meter Repair/Backflow Prevention	\$17.84 \$18.74 \$19.71	\$18.26 \$19.20 \$20.20	\$18.37 \$19.33 \$20.35	\$18.48 \$19.46 \$20.50	\$18.59 \$19.59 \$20.65	\$18.70 \$19.72 \$20.80	\$18.84 \$19.85 \$20.95	\$18.92 \$19.98 \$21.10	\$19.03 \$20.11 \$21.25	Year 1 Year 2 Year 3
Utility Line Locator	\$17.84 \$18.74 \$19.71	\$18.26 \$19.20 \$20.20	\$18.37 \$19.33 \$20.35	\$18.48 \$19.46 \$20.50	\$18.59 \$19.59 \$20.65	\$18.70 \$19.72 \$20.80	\$18.84 \$19.85 \$20.95	\$18.92 \$19.98 \$21.10	\$19.03 \$20.11 \$21.25	Year 1 Year 2 Year 3
Tradesworker I Incentives: \$.20/hr CDL	\$13.20 \$13.89 \$14.61	\$13.53 \$14.23 \$14.97	\$13.64 \$14.36 \$15.12	\$13.75 \$14.49 \$15.27	\$13.86 \$14.62 \$15.42	\$13.97 \$14.75 \$15.57	\$14.08 \$14.88 \$15.72	\$14.19 \$15.01 \$15.87	\$14.30 \$15.14 \$16.02	Year 1 Year 2 Year 3
Wastewater & Water Treatment Plant Operations										
Lead Water Plant Operator	\$23.75 \$26.01 \$28.09	\$24.34 \$26.66 \$28.79	\$24.45 \$26.79 \$28.94	\$24.56 \$26.92 \$29.09	\$24.67 \$27.05 \$29.24	\$24.78 \$27.18 \$29.39	\$24.89 \$27.34 \$29.54	\$25.00 \$27.44 \$29.69	\$25.11 \$27.57 \$29.84	Year 1 Year 2 Year 3
Plant Operator, III	\$21.14 \$22.24 \$23.40	\$21.67 \$22.80 \$23.98	\$21.78 \$22.93 \$24.13	\$21.89 \$23.06 \$24.28	\$22.00 \$23.19 \$24.43	\$22.11 \$23.32 \$24.58	\$22.22 \$23.45 \$24.73	\$22.33 \$23.58 \$24.88	\$22.44 \$23.71 \$25.03	Year 1 Year 2 Year 3

	Start	6 mo	3 yr	5 yr	7 yr	9 yr	10 yr	15 yr	20 yr	Effective
Plant Operator, II	\$19.13	\$19.61	\$19.72	\$19.83	\$19.94	\$20.05	\$20.16	\$20.27	\$20.38	Year-1
	\$20.12	\$20.63	\$20.76	\$20.89	\$21.02	\$21.15	\$21.28	\$21.41	\$21.54	Year-2
	\$21.17	\$21.70	\$21.85	\$22.00	\$22.15	\$22.30	\$22.45	\$22.60	\$22.75	Year-3
Plant Operator, I	\$17.12	\$17.55	\$17.66	\$17.77	\$17.88	\$17.99	\$18.10	\$18.21	\$18.32	Year-1
	\$18.01	\$18.46	\$18.59	\$18.72	\$18.85	\$18.98	\$19.11	\$19.24	\$19.37	Year-2
	\$18.95	\$19.42	\$19.57	\$19.72	\$19.87	\$20.02	\$20.17	\$20.32	\$20.47	Year-3
Treatment Plant Maintenance										
Chief Plant Mechanic	\$25.38	\$26.01	\$26.12	\$26.23	\$26.34	\$26.45	\$26.56	\$26.67	\$26.78	Year-1
	\$26.70	\$27.37	\$27.50	\$27.63	\$27.76	\$27.89	\$28.02	\$28.15	\$28.28	Year-2
	\$28.09	\$28.79	\$28.94	\$29.09	\$29.24	\$29.39	\$29.54	\$29.69	\$29.84	Year-3
Senior Plant Mechanic	\$23.52	\$24.11	\$24.22	\$24.33	\$24.44	\$24.55	\$24.66	\$24.77	\$24.88	Year-1
	\$24.74	\$25.36	\$25.49	\$25.62	\$25.75	\$25.88	\$26.01	\$26.14	\$26.27	Year-2
	\$26.03	\$26.68	\$26.83	\$26.98	\$27.13	\$27.28	\$27.43	\$27.58	\$27.73	Year-3
Plant Mechanic	\$17.57	\$18.01	\$18.12	\$18.23	\$18.34	\$18.45	\$18.56	\$18.67	\$18.78	Year-1
	\$18.48	\$18.95	\$19.08	\$19.21	\$19.34	\$19.47	\$19.60	\$19.73	\$19.86	Year-2
	\$19.44	\$19.93	\$20.08	\$20.23	\$20.38	\$20.53	\$20.68	\$20.83	\$20.98	Year-3
Master Electrician	\$25.49	\$26.13	\$26.24	\$26.35	\$26.46	\$26.57	\$26.68	\$26.79	\$26.90	Year-1
	\$26.82	\$27.49	\$27.62	\$27.75	\$27.88	\$28.01	\$28.14	\$28.27	\$28.40	Year-2
	\$28.21	\$28.92	\$29.07	\$29.22	\$29.37	\$29.52	\$29.67	\$29.82	\$29.97	Year-3
Environmental Technician	\$17.76	\$18.20	\$18.31	\$18.42	\$18.53	\$18.64	\$18.75	\$18.86	\$18.97	Year-1
	\$18.68	\$19.15	\$19.28	\$19.41	\$19.54	\$19.67	\$19.80	\$19.93	\$20.06	Year-2
	\$19.66	\$20.15	\$20.30	\$20.45	\$20.60	\$20.75	\$20.90	\$21.05	\$21.20	Year-3
Laboratory Technician	\$14.18	\$14.53	\$14.64	\$14.75	\$14.86	\$14.97	\$15.08	\$15.19	\$15.30	Year-1
	\$14.92	\$15.29	\$15.42	\$15.55	\$15.68	\$15.81	\$15.94	\$16.07	\$16.20	Year-2
	\$15.69	\$16.09	\$16.24	\$16.39	\$16.54	\$16.69	\$16.84	\$16.99	\$17.14	Year-3

ORDINANCE NO. 2010- _____

AN ORDINANCE OF THE CITY OF VERO BEACH, FLORIDA, PROVIDING THE LEVY OF AD VALOREM TAXES FOR THE FISCAL YEAR 2010-2011 AT A MILLAGE RATE OF 2.1528 WHICH EQUATES TO \$2.1528 PER \$1,000 OF ASSESSED PROPERTY VALUE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

SECTION I

The City of Vero Beach, Florida, shall levy a general ad valorem tax of 2.1528 mills against the value of all real and tangible personal property within the city limits subject to taxation on the first day of January, 2010 to finance current operating expenses of the City. The tax shall be assessed and collected in the manner provided by law.

SECTION II

The millage levied hereby is equal to the rolled-back millage rate of 2.1528 found on form DR420.

SECTION III

It shall be the duty of the Finance Director to deposit the proceeds of the tax levy into a separate account as provided by law and to keep such account and make payments from it as shall from time to time be directed by the Council.

This Ordinance was advertised by the "TRIM" notice for a tentative public hearing to be held on the 7th day of September, 2010, and was advertised on the 17th day of September, 2010, for a final public hearing to be held on the 21st day of September, 2010, at the conclusion of which hearing it was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted by the following vote:

Mayor	Kevin Sawnick	_____
Vice Mayor	Sabin C. Abell	_____
Councilmember	Thomas P. White	_____
Councilmember	Brian T. Heady	_____
Councilmember	Kenneth L. Daige	_____

ATTEST:

CITY OF VERO BEACH, FLORIDA

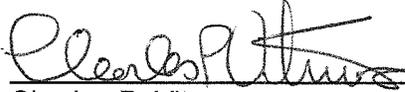
Tammy K. Vock

City Clerk

Kevin Sawnick

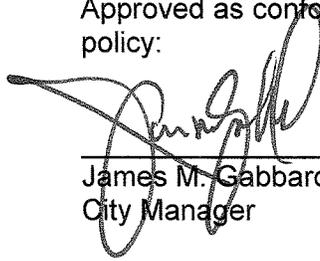
Mayor

Approved as to form and
legal sufficiency:



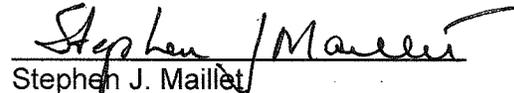
Charles P. Vitunac
City Attorney

Approved as conforming to municipal
policy:



James M. Gabbard
City Manager

Approved as to technical
requirements:



Stephen J. Maillet
Finance Director

ORDINANCE NO. 2010-___

AN ORDINANCE OF THE CITY OF VERO BEACH, FLORIDA, ADOPTING THE ANNUAL BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011, APPROPRIATING FUNDS FOR THE OPERATING EXPENSES, SUPPLIES, AND PERSONNEL, AND OTHERWISE APPROPRIATING FUNDS FOR THE EFFICIENT AND EFFECTIVE OPERATION OF THE GOVERNMENT OF THE CITY OF VERO BEACH AND ITS DEPARTMENTS; SUCH APPROPRIATIONS BEING FROM ANTICIPATED REVENUE; PROVIDING A MEANS TO AMEND THE ANNUAL BUDGET TO CARRY FORWARD THE FUNDING OF PURCHASE ORDERS, WORK ORDERS, AND GRANTS OUTSTANDING AS OF SEPTEMBER 30, 2010; PROVIDING A MEANS TO AMEND THE ANNUAL BUDGET TO REFLECT GRANTS RECEIVED AFTER SEPTEMBER 30, 2010; AND AUTHORIZING THE TRANSFER OF FUNDS APPROPRIATED SO LONG AS THE TOTAL COMBINED APPROPRIATIONS SHALL NOT BE INCREASED THEREBY; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

SECTION I

Attached as "Exhibit A" and incorporated in the ordinance is the annual budget for the City of Vero Beach for the fiscal year beginning October 1, 2010, and ending September 30, 2011, which is hereby confirmed, adopted, and approved in all respects. The budget is adopted after full, complete, and comprehensive hearings and expression of all parties concerned, and is necessary to provide required funds for capital outlays, operating expenses, expenditures for materials, labor, equipment, supplies, and contingent expenses of the City and represents and presents the judgment and intent of the City Council as to the needs of the Departments of the City Government as to their fiscal requirements.

SECTION II

The funds and monies necessary to meet the appropriations stipulated by and in the budget are expressly appropriated out of anticipated revenues not otherwise appropriated.

SECTION III

The Finance Director is authorized and directed to increase the corresponding line item appropriations in the budget to the extent of those purchase orders which have been issued before September 30, 2010, but which have not been filled before then, and is authorized and directed to pay all such purchase orders upon receipt of the goods or services from the funds so appropriated. The Finance Director is further authorized and directed to increase the budget appropriations to the extent of any unexpended balances from state, federal, or other grants as of the end of business on September 30, 2010. Any such unexpended balances, whether or not encumbered or outstanding as of September 30, 2010, shall be appropriated to the corresponding accounts in the same funds in which such balances were outstanding as of September 30, 2010. The Finance Director shall be authorized to expend such appropriations for the purposes approved by the City Council in connection with such state, federal, or other grants, and work orders. The Finance Director shall report to the City Council concerning all such purchase orders, grants, and work orders before December 31, 2010. Corresponding changes in the anticipated revenue accounts are authorized to be made.

SECTION IV

The Finance Director is authorized and directed to maintain and amend the budget to reflect the anticipated revenue and the appropriation of and expenditure of all grant funds committed to or received by the City after September 30, 2010, and before October 1, 2011, in accordance with the directions of the City Council as to the appropriation and expenditure of such grants as and when received.

SECTION V

To facilitate proper accounting for Council-approved funding of projects financed from resources originating in more than one fund and for program/supervision allocation, the Finance Director is authorized to amend the estimated revenues and appropriations of the various funds affected to reflect the transactions pertaining to each fund involved.

SECTION VI

The Finance Director with the concurrence of the City Manager shall have the authority to transfer appropriations from one account to another account of the budget, so long as the total appropriations for each cost center, including the capital outlay

accounts related thereto, shall not be increased thereby. Appropriation transactions affecting funds totals, other than those authorized in other sections of this ordinance, shall require the prior approval of the City Council. Any such transactions are subject to any restrictive statutes or ordinances, including those authorizing the issuance of any outstanding bonds.

This Ordinance was advertised by the "TRIM" notice for a tentative public hearing to be held on the 7th day of September, 2010, and was advertised on the 17th day of September, 2010, for a final public hearing to be held on the 21st day of September, 2010, at the conclusion of which hearing it was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted by the following vote:

Mayor	Kevin Sawnick	_____
Vice Mayor	Sabin C. Abell	_____
Councilmember	Thomas P. White	_____
Councilmember	Brian T. Heady	_____
Councilmember	Kenneth L. Daige	_____

ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy K. Vock
City Clerk

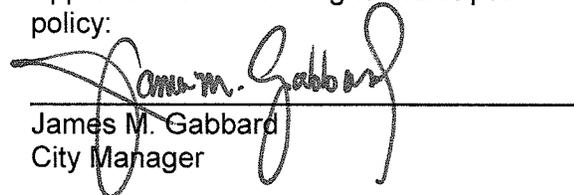
Kevin Sawnick
Mayor

Approved as to form and legal sufficiency:



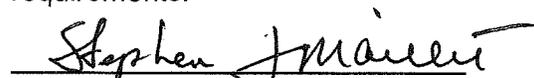
Charles P. Vitunac
City Attorney

Approved as conforming to municipal policy:



James M. Gabbard
City Manager

Approved as to technical requirements:



Stephen J. Maillet
Finance Director



**GENERAL
FUND**

Revenue by Type	Budget 2010-2011	Budget 2009-2010
Ad Valorem Taxes	\$ 4,631,917	\$ 4,647,630
Local Option Gas Tax	467,656	443,135
Roll-Off Franchise Fees	30,000	30,000
Utility Taxes	2,250,000	2,500,000
Local Communications Services Tax	1,328,943	1,388,353
Local Business Tax	155,000	145,000
Sign Permit Fees	6,000	5,500
Burglar Alarm Permits	30,000	30,000
Vehicles for Hire Permits	1,050	1,050
LLE Block Grant	0	5,000
Bulletproof Vest Partnership	5,000	5,000
State Revenue Sharing	554,625	539,827
Mobile Home Licenses	40,000	40,000
Alcoholic Beverage Licenses	45,000	45,000
Half Cent Sales Tax	1,054,773	963,140
Airport Security	91,670	91,670
Administrative Charges	2,734,660	2,898,940
Fines & Forfeitures	94,000	94,000
Burglar Alarm Fines	500	500
Code Enforcement Fines	2,800	2,800
Planning Department Revenue	55,000	48,500
Interest on Investments	200,000	200,000
Downtown Post Office Rent	16,650	16,650
Rental of Public Works Facilities	74,000	74,000
4th of July Contribution	2,500	2,500
Police Miscellaneous Income	2,500	2,500
Police Admin Fee	10,000	10,000
Miscellaneous Revenue	100,000	100,000
Contribution from Electric Fund	5,598,350	5,893,000
Contribution from Water & Sewer Fund	859,950	859,950
Contribution from Solid Waste Fund	153,000	153,000
Contribution from Marina Fund	86,618	86,618
Unappropriated Surplus	(460,849)	50,159
	\$ 20,221,313	\$ 21,373,422

GENERAL FUND

Expenses By Division	Budget 2010-2011	Budget 2009-2010
City Council	\$ 107,868	\$ 108,300
City Clerk	356,825	367,984
City Manager	264,404	320,870
City Hall	146,000	180,500
City Attorney	610,907	554,722
Human Resources	345,060	386,133
Finance		
Administration	704,249	720,027
Information Systems	816,993	882,110
Purchasing	403,978	401,107
Warehouse	267,505	338,730
Planning & Development	668,746	739,278
Police	7,012,460	7,213,780
Public Works		
Engineering & Survey	796,779	887,342
Stormwater	622,482	666,183
Streets	423,950	455,097
Traffic	260,802	290,134
G I S	196,287	208,969
Grounds Maintenance	780,037	811,326
Administration	494,386	494,037
Fleet Management	427,358	339,203
Facilities Management	712,303	841,319
Non-Departmental		
Transfer to Recreation	2,120,797	2,417,361
Transfer to Cemetery	0	0
Debt Service	726,803	726,803
Other	954,332	1,022,107
Total Expenses	\$ 20,221,313	\$ 21,373,422

GENERAL FUND

City Council

Mission

The City Council is the legislative branch of the city government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by city management. The Council represents the city's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	5	5	0
Full Time Bargaining	0	0	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Establish an effective policy framework to ensure efficient operation of the City of Vero Beach to meet the needs of the residents and visitors to the city.

**GENERAL FUND
CITY COUNCIL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.0100.511.112001	OPERATING SALARIES	56,700	56,700	56,700
001.0100.511.121001	SOCIAL SECURITY	4,340	4,340	3,772
001.0100.511.123001	GROUP LIFE INSURANCE	693	693	726
001.0100.511.123002	HOSPITALIZATION INSURANCE	22,135	22,067	30,517
Total Personal Services		83,868	83,800	91,715
Operating Expenses				
001.0100.511.341001	CELL & TELEPHONE	1,500	2,000	809
001.0100.511.349003	SCHOOLS & MEETINGS	16,000	16,000	8,179
001.0100.511.355002	MISCELLANEOUS	6,500	6,500	4,291
Total Operating Expenses		24,000	24,500	13,279
Total		107,868	108,300	104,994

City Clerk

Mission

The mission of the City Clerk is to record and maintain orderly and accessible records of all City Council meetings, discussions and other communications. Additionally, the City Clerk transcribes and maintains the records of all advisory commission activities, as directed by the City Council. The City Clerk acts as the repository to preserve all official municipal documents in an efficient and dependable manner. All contracts with value in excess of \$50,000 are maintained in the Clerk's files. Further, the City Clerk is the Supervisor of Elections for all City Referenda and Elections.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	1	1	0
Total	5	5	0

Major Goals and Challenges

To maintain the level of service that we have always provided to Council, Commissions, Boards, City Hall staff and the public. Maintain an open-record system to provide timely information regarding the city operations to the citizens, the media, and other interested persons.

Have a citywide document imaging process in place. Upgrading the Council Chambers with new video equipment, as well video streaming the Council meetings and going with a paperless agenda.

**GENERAL FUND
CITY CLERK**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.0200.512.112001	OPERATING SALARIES	184,300	184,021	197,259
001.0200.512.113002	PART TIME SALARIES	21,000	21,000	15,620
001.0200.512.121001	SOCIAL SECURITY	15,710	15,680	15,351
001.0200.512.122001	PENSION CONTRIBUTION	28,473	29,173	16,928
001.0200.512.123001	GROUP LIFE INSURANCE	763	763	763
001.0200.512.123002	HOSPITALIZATION INSURANCE	40,379	36,747	42,005
Total Personal Services		290,625	287,384	287,926
Operating Expenses				
001.0200.512.331005	TELEVISION SERVICES	0	0	11,459
001.0200.512.340002	AUTO ALLOWANCE	3,600	3,600	3,600
001.0200.512.341001	TELEPHONE	1,500	1,500	1,577
001.0200.512.342001	POSTAGE	2,000	3,500	1,709
001.0200.512.346001	EQUIPMENT MAINTENANCE	600	600	1,240
001.0200.512.346200	SOFTWARE MAINTENANCE	0	2,400	0
001.0200.512.347001	PRINTING & BINDING	12,000	12,000	11,293
001.0200.512.349001	ADVERTISING	10,000	13,000	9,939
001.0200.512.349002	ELECTION EXPENSE	25,000	30,000	4,887
001.0200.512.349003	SCHOOLS & MEETINGS	2,500	5,000	8,269
001.0200.512.351001	OFFICE SUPPLIES	4,000	4,000	3,863
001.0200.512.351003	OFFICE FURNITURE & EQUIP	0	0	1,122
001.0200.512.354001	SUBSCRIPTIONS/MEMBERSHIPS	2,000	2,000	1,593
001.0200.512.355002	MISCELLANEOUS	3,000	3,000	3,929
Total Operating Expenses		66,200	80,600	64,480
Total		356,825	367,984	352,406

City Manager

Mission

To provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the city government including law enforcement, civil engineering and public works, sanitation, financial operations, human resources, community development, recreational activities and related operations. Creates and implements new management techniques to facilitate the effective delivery of municipal services. Promotes professional management of the utility systems owned and operated by the City of Vero Beach to provide reliable, environmentally safe and economical power, potable water, sewer, reuse water and solid waste collection to the customers of Vero Beach. Fosters the effective use of all City assets and a safe work environment for all employees. Recruits and maintains a skilled work force to handle the daily needs of the general populous to create a clean and safe environment that includes those amenities that produce a sense of pride and a high quality of life throughout the community.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	3	-1
Full Time Bargaining	0	0	0
Total	2	3	-1
Part Time	0	0	0
Total	2	3	-1

Major Goals and Challenges

To administer the City in the most efficient manner to control ad valorem taxes and user fees, and yet be responsive to the needs and desires of the residents and utility customers of Vero Beach.

To develop annual budgets for each function of the city, keeping in mind the financial integrity of the city and the requirements of the bondholders.

To provide electrical, water and sewer, and solid waste services to customers in the City's service territories on a reliable, economical, environmentally acceptable and financially sound basis.

To operate the electrical, water and sewer, marina, and solid waste systems as self-sustaining, regulated businesses yielding reasonably consistent, positive rates of return paid to the residents of Vero Beach through annual contributions to the City's General Fund.

To implement new management techniques as necessary to ensure the effective operation of the various departments of the City.

To direct and assist in any special projects assigned by the City Council.

**GENERAL FUND
CITY MANAGER**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.0300.512.112001	OPERATING SALARIES	186,954	227,500	238,716
001.0300.512.121001	SOCIAL SECURITY	14,300	17,400	16,271
001.0300.512.122001	PENSION CONTRIBUTION	37,508	39,440	31,477
001.0300.512.123001	GROUP LIFE INSURANCE	780	950	940
001.0300.512.123002	HOSPITALIZATION INSURANCE	11,962	18,130	18,129
Total Personal Services		251,504	303,420	305,533
Operating Expenses				
001.0300.512.340001	MILEAGE ALLOWANCE	1,000	1,500	828
001.0300.512.340002	AUTO ALLOWANCE	4,800	4,800	4,800
001.0300.512.341001	TELEPHONE	1,250	1,250	1,218
001.0300.512.342001	POSTAGE	400	500	222
001.0300.512.346001	EQUIPMENT MAINTENANCE	200	750	213
001.0300.512.347001	PRINTING & BINDING	1,500	1,500	1,052
001.0300.512.349001	ADVERTISING	0	100	0
001.0300.512.349003	SCHOOLS & MEETINGS	1,500	4,000	4,172
001.0300.512.351001	OFFICE SUPPLIES	2,000	2,500	1,123
001.0300.512.351003	OFFICE FURNITURE & EQUIP	0	0	2,599
001.0300.512.352014	OTHER COMMODITIES	250	500	254
001.0300.512.354001	SUBSCRIPTIONS/MEMBERSHIPS	0	50	0
Total Operating Expenses		12,900	17,450	16,481
Capital		0	0	1,584
Total		264,404	320,870	323,598

City Hall

Mission

City Hall accounts are used for expenses that are associated with the City Hall building and are not specifically allocable to any other department.

**GENERAL FUND
CITY HALL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Operating Expenses				
001.0600.519.334003	JANITORIAL SERVICES	31,300	31,300	33,022
001.0600.519.341001	TELEPHONE	2,500	2,500	2,016
001.0600.519.343001	UTILITIES	85,000	103,000	104,769
001.0600.519.346001	EQUIPMENT MAINTENANCE	2,600	3,200	1,367
001.0600.519.346003	BUILDING MAINTENANCE	10,000	25,000	8,075
001.0600.519.346004	AIR CONDITIONING MAINT	6,000	6,000	5,927
001.0600.519.349028	LANDFILL FEES	600	650	531
001.0600.519.352006	JANITORIAL SUPPLIES	3,000	3,000	2,770
001.0600.519.352009	BUILD SUPPLIES & MATLS	5,000	5,000	6,348
001.0600.519.352014	OTHER COMMODITIES	0	850	31
Total		146,000	180,500	164,856

City Attorney

Mission

As directed by the City Charter, the City Attorney is the chief legal advisor to the City of Vero Beach, including the City Council, other Charter Officers, boards and commissions, and various departments. As such, the Attorney is charged with providing competent, timely and cost-effective legal advice to the City so that the City may provide services and programs as expected by its residents.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	1	1	0
Total	5	5	0

Major Goals and Challenges

Effectively handle litigation, document review, and other legal services using staff attorneys.

Use emerging technology to make the office more efficient, to remain current on all statutory and case law developments, and to more effectively accomplish the department mission.

Provide sound preventative legal advice to minimize litigation.

**GENERAL FUND
CITY ATTORNEY**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1100.514.112001	OPERATING SALARIES	389,726	366,034	409,234
001.1100.514.121001	SOCIAL SECURITY	29,810	28,000	29,027
001.1100.514.122001	PENSION FUND CONTRIBUTION	140,532	105,718	99,347
001.1100.514.123001	GROUP LIFE INSURANCE	1,343	1,343	1,329
001.1100.514.123002	HOSPITALIZATION INSURANCE	23,622	23,988	23,992
Total Personal Services		<u>585,033</u>	<u>525,083</u>	<u>562,929</u>
Operating Expenses				
001.1100.514.331001	PROFESSIONAL SERVICES	500	1,000	0
001.1100.514.340001	MILEAGE ALLOWANCE	100	300	42
001.1100.514.340002	AUTO ALLOWANCE	3,600	3,600	3,600
001.1100.514.341001	TELEPHONE	900	1,000	852
001.1100.514.342001	POSTAGE	200	300	114
001.1100.514.346001	EQUIPMENT MAINTENANCE	324	324	324
001.1100.514.346006	EQUIPMENT LEASING	2,200	2,015	2,104
001.1100.514.347001	PRINTING & BINDING	50	300	24
001.1100.514.349003	SCHOOLS & MEETINGS	2,000	4,000	1,728
001.1100.514.351001	OFFICE SUPPLIES	2,000	2,500	1,917
001.1100.514.351003	OFFICE FURNITURE & EQUIP	200	500	396
001.1100.514.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,500	3,500	2,482
001.1100.514.354005	LAW LIBRARY/SUBSCRIPTIONS	6,000	6,000	5,710
001.1100.514.355002	MISCELLANEOUS	300	300	47
001.1100.514.355011	RECORDING FEES	4,000	4,000	2,055
Total Operating Expenses		<u>25,874</u>	<u>29,639</u>	<u>21,395</u>
Capital		0	0	6,931
Total		<u><u>610,907</u></u>	<u><u>554,722</u></u>	<u><u>591,255</u></u>

Human Resources

Mission

The Human Resources Department will strive for fair and equitable treatment of all employees in a manner that will ensure proactive support of the City's mission. The department will develop and implement policies, procedures, programs and services that will contribute to attainment of the goals and objectives of the City and its employees by:

- *Properly balancing the needs of the employees and the City in a manner that motivates everyone to operate efficiently and effectively when engaged in the performance of duties to support the citizens of our community.
- *Ensuring a diverse workforce in a safe and discrimination/harassment free environment through compliance with applicable employment laws, proactive investigation and defense of the City in claims of discrimination; and by providing appropriate training for management and employees in these areas.
- *Providing effective training and development in areas including, but not limited to, effective leadership, career development, employment law and government regulations, and understanding and applying City personnel policies and procedures.
- *Hiring the most qualified employees through comprehensive staffing reviews, an effective internal interviewing process, identifying the most efficient and cost effective recruiting programs, and conducting thorough background investigations.
- *Retaining valued employees by providing competitive wages and benefits, effective recognition programs, positive coaching/counseling, and ensuring open and proactive two-way communications between employees and their managers.
- *Fostering positive and professional relationships on the part of all managers having direct or indirect involvement with labor organizations representing City employees through proper guidance and direction in the application and interpretation of labor agreements, training in proper documentation to support disciplinary action, and procedures to be used in investigating and adjusting grievances.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	3	3	0

Major Goals and Challenges

- *Continue to hold Labor Management Committee meetings to foster and maintain amicable relationship between the City and the Teamsters Local 769.
- *Within the scope of the Labor Management Committee write job descriptions for new positions as needed.
- *Review and update the job descriptions for non-bargaining unit positions.
- *Continue development and delivery of training programs for all managers covering documentation to support disciplinary action, conduct disciplinary meetings, and the preparation of disciplinary letters.
- *Finalize Personnel Rules and provide overview and training on the changes.
- *Continue development and implementation of programs and procedures to maximize selection and retention of highly qualified and motivated employees.
- *Continue orientation of all newly hired employees.
- *Continue training all newly hired employees on proper computer usage.
- *Focus on employee communication by providing employees with an informative bi-monthly newsletter on a variety of topics on safety, health, and human resources.
- *Negotiate contract with Coastal Florida Police Benevolent Association.
- *Continue training employees in grievance handling, supervisory training, and employee relations.
- *Continue working with Worforce Solutions to obtain available grants for training and hiring.
- *Work with Teamsters Local 769 on PERC Certification of all covered positions.

**GENERAL FUND
HUMAN RESOURCES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1200.513.112001	OPERATING SALARIES	199,669	199,391	209,413
001.1200.513.121001	SOCIAL SECURITY	15,270	15,250	15,421
001.1200.513.122001	PENSION FUND CONTRIBUTION	34,328	36,031	28,694
001.1200.513.123001	GROUP LIFE INSURANCE	832	832	824
001.1200.513.123002	HOSPITALIZATION INSURANCE	22,041	18,129	22,302
Total Personal Services		<u>272,140</u>	<u>269,633</u>	<u>276,654</u>
Operating Expenses				
001.1200.513.331001	PROFESSIONAL SERVICES	28,970	56,500	8,716
001.1200.513.331013	RECRUITMENT EXPENSES	900	1,000	0
001.1200.513.340001	MILEAGE ALLOWANCE	1,500	2,500	226
001.1200.513.341001	TELEPHONE	1,800	2,000	1,309
001.1200.513.342001	POSTAGE	1,500	2,000	754
001.1200.513.346001	EQUIPMENT MAINTENANCE	500	1,000	0
001.1200.513.347001	PRINTING & BINDING	6,000	10,000	4,078
001.1200.513.349001	ADVERTISING	1,000	1,500	0
001.1200.513.349003	SCHOOLS & MEETINGS	3,200	7,000	2,055
001.1200.513.351001	OFFICE SUPPLIES	2,500	3,000	766
001.1200.513.351003	OFFICE FURNITURE & EQUIP	1,700	2,000	378
001.1200.513.352015	TRAINING AIDS	800	1,000	497
001.1200.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,800	2,000	1,442
001.1200.513.355009	EMPLOYEE BENEFITS	20,750	25,000	36,126
Total Operating Expenses		<u>72,920</u>	<u>116,500</u>	<u>56,347</u>
Total		<u><u>345,060</u></u>	<u><u>386,133</u></u>	<u><u>333,001</u></u>

Finance

Administration

Mission

The mission of the Finance Department is to enhance and promote professional management of governmental resources. This is accomplished, in part, by identifying, developing and advancing fiscal strategies and practices to account for and safeguard City assets; and by maximizing the return to the city on each dollar saved and each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the city and provides accounting, payroll, billing, bookkeeping, budgeting, treasury and cashing services to all city departments, divisions and enterprises.

As the focal point of the city's management information system, this division provides timely and accurate accounting records for all financial transactions and distributes various reports to all levels of city management.

In addition to Information Systems, the department oversees the Purchasing, Warehouse

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	9	0
Full Time Bargaining	0	0	0
Total	9	9	0
Part Time	3	3	0
Total	12	12	0

Major Goals and Challenges

To provide professional support to City Management for making fiscal decisions necessary to plan and implement the optimum use of City resources.

To provide reports that demonstrate fiscal accountability to other governmental entities, the general public and various regulatory agencies.

To prepare annual financial statements for audit by the City's Independent Certified Public Accountants and publish the City's Comprehensive Annual Financial Report.

**GENERAL FUND
FINANCE ADMINISTRATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1300.513.112001	OPERATING SALARIES	419,645	418,810	439,714
001.1300.513.113002	PART TIME SALARIES	31,500	31,500	39,720
001.1300.513.114001	OVERTIME SALARIES	0	1,000	293
001.1300.513.121001	SOCIAL SECURITY	34,510	34,530	34,199
001.1300.513.122001	PENSION FUND CONTRIBUTION	98,803	110,496	102,002
001.1300.513.123001	GROUP LIFE INSURANCE	1,754	1,754	1,782
001.1300.513.123002	HOSPITALIZATION INSURANCE	72,537	72,437	64,179
Total Personal Services		<u>658,749</u>	<u>670,527</u>	<u>681,889</u>
Operating Expenses				
001.1300.513.340001	MILEAGE ALLOWANCE	500	500	659
001.1300.513.341001	TELEPHONE	3,000	3,000	3,082
001.1300.513.342001	POSTAGE	7,000	7,000	6,297
001.1300.513.344001	MACH & EQUIP RENT	5,000	5,000	6,302
001.1300.513.346001	EQUIPMENT MAINTENANCE	1,000	1,000	1,068
001.1300.513.347001	PRINTING & BINDING	10,000	10,000	11,182
001.1300.513.349001	ADVERTISING	2,000	3,000	1,625
001.1300.513.349003	SCHOOLS & MEETINGS	2,000	5,000	2,162
001.1300.513.351001	OFFICE SUPPLIES	10,000	10,000	10,476
001.1300.513.351003	OFFICE FURNITURE & EQUIP	2,000	2,000	126
001.1300.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,000	3,000	3,603
Total Operating Expenses		<u>45,500</u>	<u>49,500</u>	<u>46,582</u>
Net Operating & Personal Services		<u>704,249</u>	<u>720,027</u>	<u>728,471</u>
Capital		<u>22,600</u>	<u>0</u>	<u>1,079</u>
Total		<u><u>726,849</u></u>	<u><u>720,027</u></u>	<u><u>729,550</u></u>

Finance

Information Technology

Mission

The mission of the Information Technology Division is to provide technical, professional, and operational services to all departments of the City of Vero Beach, resulting in the efficient and cost-effective use of current computer and communications technology by the City's workforce.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	9	0
Full Time Bargaining	0	0	0
Total	9	9	0
Part Time	0	1	-1
Total	9	10	-1

Major Goals and Challenges

Replace backup system for Citywide servers to maintain reliability.

Increase redundancy for City servers using virtualization.

Explore options to reduce paper and energy consumption.

Work with Customer Service to offer electronic bill presentment.

Implement Information Technology Service Management (ITSM) best practices to ensure efficiency with reduced staffing.

**GENERAL FUND
FINANCE INFORMATION TECHNOLOGY**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1301.513.112001	OPERATING SALARIES	439,278	500,851	567,432
001.1301.513.113002	PART TIME SALARIES	0	0	9,558
001.1301.513.114001	OVERTIME SALARIES	6,000	8,000	2,123
001.1301.513.115009	MEAL ALLOWANCE	0	100	28
001.1301.513.121001	SOCIAL SECURITY	34,060	38,930	41,104
001.1301.513.122001	PENSION FUND CONTRIBUTION	96,252	124,444	98,883
001.1301.513.123001	GROUP LIFE INSURANCE	2,289	2,285	2,242
001.1301.513.123002	HOSPITALIZATION INSURANCE	63,114	68,500	87,274
Total Personal Services		<u>640,993</u>	<u>743,110</u>	<u>808,644</u>
Operating Expenses				
001.1301.513.331001	PROFESSIONAL SERVICES	5,000	5,000	4,350
001.1301.513.340001	MILEAGE ALLOWANCE	400	400	181
001.1301.513.341001	TELEPHONE	3,500	3,500	3,690
001.1301.513.342001	POSTAGE	700	700	1,103
001.1301.513.346001	EQUIPMENT MAINTENANCE	19,300	19,300	4,665
001.1301.513.346012	NETWORK MAINTENANCE	9,000	9,000	8,166
001.1301.513.346200	SOFTWARE MAINTENANCE	74,100	74,100	66,628
001.1301.513.347001	PRINTING & BINDING	200	200	0
001.1301.513.349003	SCHOOLS & MEETINGS	7,500	7,500	7,733
001.1301.513.351001	OFFICE SUPPLIES	8,000	8,000	5,068
001.1301.513.351003	OFFICE FURNITURE & EQUIP	1,500	1,500	803
001.1301.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	800	800	613
Total Operating Expenses		<u>130,000</u>	<u>130,000</u>	<u>103,000</u>
Net Operating & Personal Services		<u>770,993</u>	<u>873,110</u>	<u>911,644</u>
Capital		<u>46,000</u>	<u>9,000</u>	<u>16,326</u>
Total		<u><u>816,993</u></u>	<u><u>882,110</u></u>	<u><u>927,970</u></u>



Capital Requests

<u>Account Number</u>						Budget
						2010-2011
001.	1301.	513.	611001	1	Citywide Backup System	\$ 40,000
001.	1301.	513.	611002	2	Computers	<u>6,000</u>
Total						\$ <u>46,000</u>
Budgeted 2009-2010						<u>\$9,000</u>

Finance Information Technology

Finance

Purchasing

Mission

The mission of the Purchasing Division is to provide centralized procurement services for products and services required by city departments, consistent with the provisions of Chapter 2, Article VIII of the City of Vero Beach Code of Ordinances. This division administers service and supply contracts central to city departments and provides inventory management for the Central Warehouse and disposes of surplus materials and equipment no longer required by the city.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4.75	4.75	0
Full Time Bargaining	0	0	0
Total	4.75	4.75	0
Part Time	0	0	0
Total	4.75	4.75	0

Major Goals and Challenges

Develop service and supply contracts; participate in cooperative procurement activities with other government agencies; and manage procurement activities of the Electric Utility through continued participation with the Florida Municipal Power Agency's Joint Purchasing Project.

Reduce the Transmission and Distribution inventory.

**GENERAL FUND
FINANCE PURCHASING**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1302.513.112001	OPERATING SALARIES	252,424	252,237	266,859
001.1302.513.121001	SOCIAL SECURITY	19,310	19,300	19,605
001.1302.513.122001	PENSION FUND CONTRIBUTION	75,503	71,336	51,145
001.1302.513.123001	GROUP LIFE INSURANCE	1,171	1,171	1,158
001.1302.513.123002	HOSPITALIZATION INSURANCE	35,620	35,888	35,930
Total Personal Services		<u>384,028</u>	<u>379,932</u>	<u>374,697</u>
Operating Expenses				
001.1302.513.334003	JANITORIAL SERVICES	2,200	2,000	2,408
001.1302.513.340001	MILEAGE ALLOWANCE	800	1,000	553
001.1302.513.341001	TELEPHONE	2,200	2,400	2,493
001.1302.513.342001	POSTAGE	500	700	348
001.1302.513.343001	UTILITIES	7,500	7,725	10,314
001.1302.513.346001	EQUIPMENT MAINTENANCE	600	600	559
001.1302.513.346003	BUILDING MAINTENANCE	500	500	97
001.1302.513.347001	PRINTING & BINDING	200	300	65
001.1302.513.349001	ADVERTISING	100	100	0
001.1302.513.349003	SCHOOLS & MEETINGS	1,200	1,200	1,157
001.1302.513.351001	OFFICE SUPPLIES	2,500	2,500	2,969
001.1302.513.351003	OFFICE FURNITURE & EQUIP	500	500	3,922
001.1302.513.352006	JANITORIAL SUPPLIES	250	250	0
001.1302.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	600	1,000	639
001.1302.513.355002	MISCELLANEOUS	300	400	6
Total Operating Expenses		<u>19,950</u>	<u>21,175</u>	<u>25,530</u>
Net Operating & Personal Services		<u>403,978</u>	<u>401,107</u>	<u>400,227</u>
Total		<u><u>403,978</u></u>	<u><u>401,107</u></u>	<u><u>400,227</u></u>

Finance

Warehouse

Mission

The mission of the Warehouse Division is to operate as the central receiving, storage, issuing and shipping location for all materials and supplies required by city departments; to provide mail and small package delivery service on a daily basis; to provide the central storage facility for all records; and to handle the disposal of all surplus, obsolete and scrap materials.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0.25	0.25	0
Full Time Bargaining	5	5	0
Total	5.25	5.25	0
Part Time	0	0	0
Total	5.25	5.25	0

Major Goals and Challenges

Provide centralized storage for City T&D materials and equipment, as well as departmental supplies.

Reduce inventory carrying cost.

Ensure all personnel are trained in appropriate material handling techniques.

In addition to using traditional auctions, make use of on-line auction services to dispose of obsolete and scrap in the most cost-effective manner.

**GENERAL FUND
FINANCE WAREHOUSE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1303.513.112001	OPERATING SALARIES	166,711	208,301	271,488
001.1303.513.114001	OVERTIME SALARIES	700	700	189
001.1303.513.121001	SOCIAL SECURITY	12,810	15,990	20,092
001.1303.513.122001	PENSION FUND CONTRIBUTION	33,262	51,997	58,189
001.1303.513.123001	GROUP LIFE INSURANCE	424	744	827
001.1303.513.123002	HOSPITALIZATION INSURANCE	27,063	32,628	44,604
Total Personal Services		240,970	310,360	395,389
Operating Expenses				
001.1303.513.334002	CLEANING & LAUNDRY	1,300	1,200	1,429
001.1303.513.341001	TELEPHONE	400	400	365
001.1303.513.343001	UTILITIES	7,500	7,910	10,314
001.1303.513.346001	EQUIPMENT MAINTENANCE	250	500	528
001.1303.513.346002	VEHICLE MAINTENANCE	8,335	8,260	8,579
001.1303.513.346003	BUILDING MAINTENANCE	1,500	1,200	1,000
001.1303.513.349003	SCHOOLS & MEETINGS	1,000	1,000	275
001.1303.513.351001	OFFICE SUPPLIES	1,000	2,000	782
001.1303.513.351003	OFFICE FURNITURE & EQUIP	250	250	832
001.1303.513.352001	GAS AND OIL	3,500	3,500	3,330
001.1303.513.352006	JANITORIAL SUPPLIES	350	350	173
001.1303.513.352008	UNIFORMS & CLOTHING	750	1,000	900
001.1303.513.352014	OTHER COMMODITIES	200	600	225
001.1303.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	100	15
001.1303.513.355002	MISCELLANEOUS	100	100	0
Total Operating Expenses		26,535	28,370	28,747
Net Operating & Personal Services		267,505	338,730	424,136
Total		267,505	338,730	424,136

Planning & Development

Mission

The mission of the Planning and Development Department is to provide professional development permitting, land development and planning, and code enforcement services and advice to the public, City Council, city advisory boards and commissions, and City Manager and other city departments. These services are to be provided in a courteous, timely, and cost-effective manner, consistent with the policy direction of the City Council and in conformance with Federal and Florida laws and regulations and the Vero Beach Comprehensive Plan and City Code.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	8	9	-1
Full Time Bargaining	0	0	0
Total	8	9	-1
Part Time	0	0	0
Total	8	9	-1

Major Goals and Challenges

The Department's major effort in FY11 will involve the preparation of amendments to the Comprehensive Plan recommended in the Evaluation and Appraisal Report anticipated to be adopted in FY 10. This effort will take at least 18 months to complete and will involve public participation in the formulation of the amendments. The end product will be a complete updating and revision of the current Comprehensive Plan that will incorporate and build upon the recommendations from the adopted Vision Plan and other relevant neighborhood/district plans and policy documents.

In coordination with local neighborhood associations, the staff will continue to follow up on appropriate actions for implementation of neighborhood plans for Osceola Park and Original Town adopted by the City Council. Upon request of other neighborhood associations, the staff will work with those communities in addressing neighborhood planning and development issues.

As staff to the Historic Preservation Commission, the staff will work with that body in identifying and protecting historic structures and resources within the City. One element of this effort will be work needed to designate the "Vero Man" site for protection under the City's Historic Preservation Ordinance, including securing designation of this site on the National Register of Historic Places.

The City's cooperation with Main Street Vero Beach in FY11 will include providing assistance on specific action items identified by that organization in its annual work plan for implementation. As requested, the City staff will work with other commercial and business associations and organizations on addressing their planning and development needs.

The Department, with the assistance of the City Attorney's office and other appropriate City departments, will continue its program to revise and update the City Land Development Regulations initiated in FY 07. The main emphasis in FY 11 will be preparing revisions to the City's off-street parking and loading, wetlands and aquifer recharge protection regulations, and regulations for the Professional Office Institutional (POI) Zoning District.

Code enforcement will continue its efforts in cooperation with other agencies and local neighborhood associations on implementing comprehensive enforcement programs to help stabilize and improve the City's older neighborhoods.

The major goal for the development review functions of the Department will be the continued improvement in the delivery of review services to customers especially in reducing unnecessary delays in processing of development applications.

**GENERAL FUND
PLANNING**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1700.515.112001	OPERATING SALARIES	457,124	494,954	519,000
001.1700.515.114001	OVERTIME SALARIES	2,000	2,000	1,995
001.1700.515.121001	SOCIAL SECURITY	35,120	38,020	36,172
001.1700.515.122001	PENSION FUND CONTRIBUTION	50,841	71,245	57,565
001.1700.515.123001	GROUP LIFE INSURANCE	1,905	2,063	2,041
001.1700.515.123002	HOSPITALIZATION INSURANCE	68,222	76,926	77,010
Total Personal Services		<u>615,212</u>	<u>685,208</u>	<u>693,783</u>
Operating Expenses				
001.1700.515.334002	CLEANING & LAUNDRY	2,200	1,100	0
001.1700.515.340001	MILEAGE ALLOWANCE	500	750	663
001.1700.515.340002	AUTO ALLOWANCE	1,800	1,800	1,800
001.1700.515.341001	TELEPHONE	2,000	2,400	2,372
001.1700.515.342001	POSTAGE	4,900	4,000	5,318
001.1700.515.346001	EQUIPMENT MAINTENANCE	5,700	5,000	4,665
001.1700.515.346002	VEHICLE MAINTENANCE	1,784	2,420	2,616
001.1700.515.346200	SOFTWARE MAINTENANCE	13,200	10,800	24,700
001.1700.515.347001	PRINTING & BINDING	2,500	7,100	3,524
001.1700.515.349001	ADVERTISING	4,600	4,000	4,763
001.1700.515.349003	SCHOOLS & MEETINGS	4,500	4,500	3,873
001.1700.515.351001	OFFICE SUPPLIES	3,800	4,500	3,431
001.1700.515.351003	OFFICE FURNITURE & EQUIP	250	500	4,095
001.1700.515.352001	GAS & OIL	1,600	1,500	1,357
001.1700.515.352008	UNIFORMS & CLOTHING	1,100	1,100	2,770
001.1700.515.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,100	2,600	2,666
Total Operating Expenses		<u>53,534</u>	<u>54,070</u>	<u>68,613</u>
Net Operating & Personal Services		<u>668,746</u>	<u>739,278</u>	<u>762,396</u>
Capital		0	0	1,984
Total		<u><u>668,746</u></u>	<u><u>739,278</u></u>	<u><u>764,380</u></u>

Police

Mission

The mission of the Vero Beach Police Department is to reduce the number and frequency of all degrees of criminal behavior, motor vehicle collisions, and all other incidents which negatively impact the safety, security, and life quality of the citizens of Vero Beach.

To accomplish the above through application of the most effective police technology available to the Department and the incorporation of management principles and other resources proven to be the most conducive to the mission's success.

To diligently work to minimize the cumulative cost of operation without compromising the department's ability or desire to provide quality service which transcends community expectations.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	34	36	-2
Full Time Bargaining	52	52	0
Total	86	88	-2
Part Time	0	6	-6
Total	86	94	-8

The department receives assistance from two reserve officers and 3 community service volunteers.

Major Goals and Challenges

Further enhance and expand investigative capabilities in areas of drug abuse, property crimes, and crimes against persons.

Maintain current drug control and crime prevention programs in the community, particularly with school children through the use of the D.A.R.E. and RAD Kids programs.

Continue to develop and maintain quality community training programs including RAD Systems.

Continue to develop and implement firearms training programs that emphasize officer safety.

Continue to expand and enhance Community Partnership Programs and to maintain a positive relationship with all members of the community.

Continue to monitor all facets of departmental operations to find, develop and implement more efficient, streamlined procedures without sacrifice to quality or safety.

**GENERAL FUND
POLICE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1801.521.112001	OPERATING SALARIES	3,913,169	4,148,426	4,338,341
001.1801.521.113002	PART TIME SALARIES	2,900	2,900	0
001.1801.521.113003	SCHOOL PATROL	0	43,100	51,917
001.1801.521.114001	OVERTIME SALARIES	207,400	207,400	348,220
001.1801.521.114002	COURT OVERTIME	70,000	83,200	67,036
001.1801.521.115002	CAREER DEVELOPMENT	30,000	45,000	29,458
001.1801.521.115003	INCENTIVE PROGRAM	800	2,300	739
001.1801.521.115006	CITY INCENTIVE	42,000	60,000	42,417
001.1801.521.115007	EDUCATION	30,000	33,000	28,935
001.1801.521.115008	INCENTIVE OVERTIME	16,000	18,000	13,349
001.1801.521.115009	MEAL ALLOWANCE	300	0	490
001.1801.521.121001	SOCIAL SECURITY	329,910	355,210	363,520
001.1801.521.122001	CONTRIB TO PENSION FUND	67,959	123,261	114,237
001.1801.521.122002	CONTRIB TO POLICE PENSION	732,000	450,062	347,832
001.1801.521.123001	GROUP LIFE INSURANCE	16,331	16,768	16,700
001.1801.521.123002	HOSPITALIZATION INSURANCE	634,924	662,016	647,896
Total Personal Services		6,093,693	6,250,643	6,411,087
Operating Expenses				
001.1801.521.331001	PROFESSIONAL SERVICES	8,875	15,375	5,155
001.1801.521.331002	STATE ACCREDITATION	1,500	1,500	375
001.1801.521.334002	CLEANING & LAUNDRY	18,000	18,000	18,957
001.1801.521.334007	OTHER CONTRACTUAL SERVICES	67,574	62,138	59,425
001.1801.521.334014	INDIAN RIVER CRIME LAB	54,537	54,537	52,175
001.1801.521.341001	TELEPHONE	30,776	30,776	26,326
001.1801.521.342001	POSTAGE	4,000	4,000	3,567
001.1801.521.343001	UTILITIES	96,600	96,600	103,101
001.1801.521.344001	VEHICLE LEASING	98,494	136,634	135,073
001.1801.521.346001	EQUIPMENT MAINTENANCE	25,832	29,422	26,338
001.1801.521.346002	VEHICLE MAINTENANCE	105,843	102,112	108,745
001.1801.521.346003	BUILDING MAINTENANCE	5,590	5,840	3,669
001.1801.521.346004	AIR CONDITIONING MAINT	2,000	2,000	1,948
001.1801.521.346013	OTHER VEHICLE & BOAT MAINT	3,750	10,450	15,404
001.1801.521.346054	POLICE RANGE GROUND MAINT	960	960	195
001.1801.521.346064	POLICE RANGE TARGET EQUIP MAINT	200	200	0
001.1801.521.347001	PRINTING & BINDING	7,509	10,430	3,889
001.1801.521.349001	ADVERTISING	500	500	17
001.1801.521.349003	SCHOOLS & MEETINGS	0	0	11,825
001.1801.521.349028	LANDFILL FEES	1,900	1,560	904
001.1801.521.351001	OFFICE SUPPLIES	21,100	21,600	19,926
001.1801.521.351003	OFFICE FURNITURE & EQUIP	0	2,070	1,589
001.1801.521.352001	GAS & OIL	164,450	150,000	116,392
001.1801.521.352004	EQUIP PARTS & SUPPLIES	40,795	39,897	14,939
001.1801.521.352005	CONSUMABLE TOOLS	5,614	6,114	2,363
001.1801.521.352006	JANITORIAL SUPPLIES	27,526	27,526	28,702
001.1801.521.352007	SIGN MATERIAL	250	250	0
001.1801.521.352008	UNIFORMS & CLOTHING	33,180	35,180	19,723
001.1801.521.352010	EMERGENCY VEHICLE EQUIP	1,125	5,081	28,936
001.1801.521.352014	OTHER COMMODITIES	14,649	15,619	10,307
001.1801.521.352015	TRAINING AIDS	3,620	3,620	2,526
001.1801.521.352031	PHOTOS & BLUEPRINTING	600	600	0
001.1801.521.352050	CRIME PREVENTION	1,700	1,700	0
001.1801.521.352061	INVESTIGATION EXPENSE	2,500	5,000	-12,285
001.1801.521.352070	ID SUPPLIES	3,306	3,306	2,710
001.1801.521.352071	AMMUNITION	17,280	16,960	16,805
001.1801.521.352072	UNIFORMS/EQUIP/ACCESSORY	13,084	10,592	5,750
001.1801.521.352074	DARE PROGRAM	3,000	3,000	6,766
001.1801.521.354001	SUBSCRIPTIONS/MEMBERSHIPS	4,320	5,465	4,296
001.1801.521.355002	MISCELLANEOUS	6,700	6,700	3,301
001.1801.521.355003	K 9 EXPENSES	5,623	7,123	2,487
001.1801.521.355004	CODE ENFORCEMENT	1,000	1,000	0
Total Operating Expenses		905,862	951,437	852,321
Net Operating & Personal Services		6,999,555	7,202,080	7,263,408
Capital		12,905	11,700	163,078
Total		7,012,460	7,213,780	7,426,486



Capital Requests

<u>Account Number</u>						Budget
						2010-2011
001.	1801.	521.	611001	1	CRT Ballistic Vests	\$ 8,405
001.	1801.	521.	611002	2	Mobile Data Terminals	<u>4,500</u>
Total						\$ <u>12,905</u>
Budgeted 2009-2010						\$ <u>11,700</u>

Police Department

PUBLIC WORKS

Engineering & Survey

The Engineering and Survey Division is composed of two Sections.

Mission: Engineering Section

The Mission of the Engineering Section is to provide professional expertise in the field of civil engineering for the projects, programs and policies of the City of Vero Beach, and to utilize that expertise in the following tasks:

- Design and execution of "Quality of Life" projects such as improvements to; Transportation and Drainage systems, Parks and Street Scapes which meet or exceed expectations in the City of Vero Beach;
- Coordination of public improvements with other agencies;

- Performance of plan review services for other departments and compliance with ordinances;
- Communication with the public regarding City of Vero Beach projects and policies;
- Development of revisions to the Code of Ordinances;

Mission: Survey Section

The Mission of the Survey Section is to provide surveying and inspections for the city projects, properties and support for other city departments.

- Provides preliminary survey and as-built information for city projects;
- Provides survey stakeout and inspection for city projects;
- Provides survey stakeout and inspection for other departments;
- Assists Streets and Stormwater Divisions with road, swale and ditch grading;
- Reviews applications, issues permits, performs inspections and maintains databases for right of way permits;
- Provides stakeouts and inspections for all right of way construction;
- Maintains sidewalk inspection program;
- Researches and stakes easements and right of ways;

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	11	13	-2
Full Time Bargaining	0	0	0
Total	11	13	-2
Part Time	0	0	0
Total	11	13	-2

Major Goals and Challenges for Engineering Section

- Coordinate Consultant contracts for:
 - Aviation Boulevard Improvements
 - 5th Avenue Corridor Study
 - Water Quality Monitoring
 - Humiston Boardwalk Rehabilitation Study
- Continue Implementation of Sidewalk Master Plan I
- Continue implementation of Stormwater Outfall Retrofits and other BMP's as required by NPDES Phase II permit:
 - Lateral E Stormwater Facility
 - Date Palm Stormwater Facility
 - 18th Street Stormwater Facility at Indian River Blvd.
 - 10th Avenue and 12th Avenue Outfall Improvements
- Miscellaneous Drainage projects
- Draft and Implement Traffic Calming Policies and Procedures
- Improve Plan Review Process and Response time

Major Goals and Challenges for Survey Section

- Mapping of Abandonment of right of ways, release of easements, and utility easements
- Prepare boundary surveys and create data base for all city owned parcels
- Expand the City's global positioning system (GPS) grid
- Mapping of city facilities using GPS technology
- Assisting with annual street, sidewalk and curb rehabilitation programs
- Provides assistance on miscellaneous drainage projects

**GENERAL FUND
PUBLIC WORKS ENGINEERING & SURVEY**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2001.519.112001	OPERATING SALARIES	580,107	671,672	740,392
001.2001.519.113002	PART TIME SALARIES	0	2,500	0
001.2001.519.114001	OVERTIME SALARIES	2,500	2,500	4,556
001.2001.519.115009	MEAL ALLOWANCE	250	250	420
001.2001.519.121001	SOCIAL SECURITY	44,590	51,780	54,223
001.2001.519.122001	PENSION FUND CONTRIBUTION	50,831	107,217	77,227
001.2001.519.123001	GROUP LIFE INSURANCE	2,454	2,996	2,930
001.2001.519.123002	HOSPITALIZATION INSURANCE	73,292	97,163	105,419
Total Personal Services		754,024	936,078	985,167
Operating Expenses				
001.2001.519.331001	PROFESSIONAL SERVICES	0	3,000	2,135
001.2001.519.334002	CLEANING & LAUNDRY	1,100	1,286	1,425
001.2001.519.334007	OTHER CONTRACTUAL SERVICES	22,700	0	185
001.2001.519.340001	MILEAGE ALLOWANCE	1,500	1,500	2,094
001.2001.519.341001	TELEPHONE	0	0	597
001.2001.519.346001	EQUIPMENT MAINTENANCE	1,300	1,300	1,342
001.2001.519.346002	VEHICLE MAINTENANCE	7,255	6,783	7,386
001.2001.519.346200	SOFTWARE MAINTENANCE	7,700	7,695	3,955
001.2001.519.349003	SCHOOLS & MEETINGS	2,500	3,000	1,855
001.2001.519.351001	OFFICE SUPPLIES	2,000	3,000	1,907
001.2001.519.352001	GAS & OIL	12,400	9,900	8,632
001.2001.519.352008	UNIFORMS & CLOTHING	1,000	2,500	900
001.2001.519.352012	SURVEY PARTS & SUPPLIES	3,500	4,500	3,195
001.2001.519.352014	OTHER COMMODITIES	1,000	2,000	932
001.2001.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,300	1,300	963
001.2001.519.359900	INTERFUND SVCS	-22,500	-99,000	-18,833
Total Operating Expenses		42,755	-51,236	18,670
Net Operating & Personal Services		796,779	884,842	1,003,837
Capital		0	2,500	4,006
Total		796,779	887,342	1,007,843

Public Works

Stormwater

Mission

The Stormwater Division's mission is to build, maintain and improve stormwater systems including pipes, ditches, swales and structures, and to provide construction services for the City's sidewalk improvement and repair program.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1.33	1.33	0.00
Full Time Bargaining	9.00	10.00	-1.00
Total	10.33	11.33	-1.00
Part Time	0.00	0.00	0.00
Total	10.33	11.33	-1.00

Major Goals and Challenges

Continue to evaluate procedures and provide necessary training to increase the rate of accomplishing new construction and repair/replacement projects, including sidewalk repairs as necessary.

Continue to construct drainage facilities in areas that experienced flooding (from rainfall) during the 2004 and 2005 hurricanes.

Complete the inventory/evaluation database project and implement the program maintenance requirements for a 10-year projection.

Continue providing the level of maintenance services necessary to maintain the current F.E.M.A. flood insurance rating.

Adjust activities as necessary to implement the NPDES permit.

Continue a stormwater facilities inspection program.

Continue the new sidewalk program.

Continue a stormwater outfall treatment improvement program.

**GENERAL FUND
PUBLIC WORKS STORMWATER**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2002.541.112001	OPERATING SALARIES	367,395	398,678	462,893
001.2002.541.113002	PART TIME SALARIES	0	1,000	0
001.2002.541.114001	OVERTIME SALARIES	1,000	1,000	296
001.2002.541.115009	MEAL ALLOWANCE	200	250	14
001.2002.541.121001	SOCIAL SECURITY	28,200	30,670	35,048
001.2002.541.122001	CONTRIB TO PENSION FUND	58,853	65,411	44,563
001.2002.541.123001	GROUP LIFE INSURANCE	1,732	1,859	1,831
001.2002.541.123002	HOSPITALIZATION INSURANCE	60,918	65,444	74,559
Total Personal Services		518,298	564,312	619,204
Operating Expenses				
001.2002.541.334002	CLEANING & LAUNDRY	2,300	2,300	2,047
001.2002.541.334007	OTHER CONTRACTUAL SERVICES	4,000	4,300	3,709
001.2002.541.343001	UTILITIES	4,500	5,000	5,611
001.2002.541.346002	VEHICLE MAINTENANCE	28,484	23,721	25,137
001.2002.541.349003	SCHOOLS & MEETINGS	500	750	658
001.2002.541.352001	GAS & OIL	36,300	33,700	26,499
001.2002.541.352005	CONSUMABLE TOOLS	2,500	3,000	1,550
001.2002.541.352008	UNIFORMS & CLOTHING	2,000	2,000	1,811
001.2002.541.352009	BUILD SUPPLIES & MATLS	9,000	12,000	14,041
001.2002.541.352014	OTHER COMMODITIES	4,100	5,100	4,664
001.2002.541.352073	SWALE SOD	8,000	10,000	6,084
001.2002.541.359900	INTERFUND SERVICES	0	0	-1,428
Total Operating Expenses		101,684	101,871	90,383
Net Operating & Personal Services		619,982	666,183	709,587
Capital		2,500	0	1,071
Total		622,482	666,183	710,658



Capital Requests

<u>Account Number</u>	<u>Budget</u> <u>2010-2011</u>
001. 2002. 541. 611001 1 VacCon Hose	<u>\$ 2,500</u>
	Budgeted 2009-2010 <u>\$0</u>

PW Stormwater

Public Works

Streets

Mission

The Streets Division's mission is to improve and maintain all public rights-of-way including roadways, stormwater systems, curbs, walkways, and bike paths. The Division also supplies heavy equipment service for other Public Works Divisions and other city departments.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1.34	1.34	0.00
Full Time Bargaining	9.00	10.00	-1.00
Total	10.34	11.34	-1.00
Part Time	0.00	0.00	0.00
Total	10.34	11.34	-1.00

Major Goals and Challenges

Continue to assist with and maintain the pavement management system (PMS) database.

Implement pavement repair and restoration program based upon PMS results via resurfacing, reconstruction and recycling.

Continue the curb evaluation and repair/replacement program throughout the City.

Intersection improvements throughout the City.

Begin program to improve alley entrances.

Continue to assist Water and Sewer on asphalt repairs.

Continue Tree Trimming Program in all public areas.

**GENERAL FUND
PUBLIC WORKS STREETS**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2003.541.112001	OPERATING SALARIES	387,496	421,032	419,455
001.2003.541.114001	OVERTIME SALARIES	1,000	2,500	922
001.2003.541.115009	MEAL ALLOWANCE	200	400	42
001.2003.541.121001	SOCIAL SECURITY	29,740	32,430	29,108
001.2003.541.122001	CONTRIB TO PENSION FUND	65,479	80,790	56,181
001.2003.541.123001	GROUP LIFE INSURANCE	1,530	1,676	1,654
001.2003.541.123002	HOSPITALIZATION INSURANCE	91,532	99,695	97,310
Total Personal Services		<u>576,977</u>	<u>638,523</u>	<u>604,672</u>
Operating Expenses				
001.2003.541.334002	CLEANING & LAUNDRY	2,000	2,000	2,133
001.2003.541.334007	OTHER CONTRACTUAL SERVICES	1,000	1,000	554
001.2003.541.343001	UTILITIES	3,000	3,500	4,704
001.2003.541.344001	MACH & EQUIP RENT	1,000	1,000	0
001.2003.541.346002	VEHICLE MAINTENANCE	106,823	99,499	100,304
001.2003.541.346063	ROAD MAINT MATERIALS	25,000	30,000	30,949
001.2003.541.349003	SCHOOLS & MEETINGS	500	600	401
001.2003.541.349028	LANDFILL FEES	25,000	25,000	5,713
001.2003.541.352001	GAS & OIL	66,900	60,300	48,820
001.2003.541.352005	CONSUMABLE TOOLS	2,750	3,000	1,935
001.2003.541.352008	UNIFORMS & CLOTHING	1,600	1,650	1,750
001.2003.541.352009	BUILD SUPPLIES & MATLS	400	700	0
001.2003.541.352014	OTHER COMMODITIES	3,000	3,325	4,105
001.2003.541.352073	SWALE SOD	8,000	8,000	8,137
001.2003.541.359900	INTERFUND SVCS	-400,000	-423,000	-462,671
Total Operating Expenses		<u>-153,027</u>	<u>-183,426</u>	<u>-253,166</u>
Net Operating & Personal Services		<u>423,950</u>	<u>455,097</u>	<u>351,506</u>
Total		<u><u>423,950</u></u>	<u><u>455,097</u></u>	<u><u>351,506</u></u>

Public Works

Traffic

Mission

The Traffic Division's mission is to prepare, install and maintain traffic control related items such as signs, markings and striping. The Division also provides special signing and striping projects for other departments, events and agencies.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0.33	0.33	0.00
Full Time Bargaining	3.00	3.00	0.00
Total	3.33	3.33	0.00
Part Time	0.00	0.00	0.00
Total	3.33	3.33	0.00

Major Goals and Challenges

Continue replacing signs and post markers (stop signs) with "diamond" grade sign and "brite sides" where warranted.

Replace Thermoplastic markings for roads in the Airport Area and in the McAnsh Park Area.

Improve temporary traffic control procedures for multilane intersections.

Continue to supply signs for other departments as requested.

Reinstall markings for any streets or parking lots included in the annual paving contract.

Give every sign an identifier and keep an updated G.I.S. inventory of all City signs.

**GENERAL FUND
PUBLIC WORKS TRAFFIC**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2004.541.112001	OPERATING SALARIES	127,995	127,995	112,470
001.2004.541.114001	OVERTIME SALARIES	700	700	667
001.2004.541.115009	MEAL ALLOWANCE	200	200	0
001.2004.541.121001	SOCIAL SECURITY	9,860	9,860	8,447
001.2004.541.122001	CONTRIB TO PENSION FUND	30,092	28,320	20,150
001.2004.541.123001	GROUP LIFE INSURANCE	451	451	445
001.2004.541.123002	HOSPITALIZATION INSURANCE	15,065	18,129	18,129
Total Personal Services		<u>184,363</u>	<u>185,655</u>	<u>160,308</u>
Operating Expenses				
001.2004.541.334002	CLEANING & LAUNDRY	700	700	503
001.2004.541.334007	OTHER CONTRACTUAL SERVICES	300	300	88
001.2004.541.343001	UTILITIES	6,500	5,800	7,841
001.2004.541.346002	VEHICLE MAINTENANCE	5,484	5,529	5,966
001.2004.541.349003	SCHOOLS & MEETINGS	500	500	401
001.2004.541.352001	GAS & OIL	3,050	2,900	2,767
001.2004.541.352004	EQUIP PARTS & SUPPLIES	1,000	1,500	888
001.2004.541.352005	CONSUMABLE TOOLS	300	300	464
001.2004.541.352007	SIGN MATERIAL	60,000	63,000	62,584
001.2004.541.352008	UNIFORMS & CLOTHING	450	450	450
001.2004.541.352014	OTHER COMMODITIES	655	1,000	234
001.2004.541.359900	INTERFUND SERVICES	-2,500	-2,500	-3,530
Total Operating Expenses		<u>76,439</u>	<u>79,479</u>	<u>78,656</u>
Net Operating & Personal Services		<u>260,802</u>	<u>265,134</u>	<u>238,964</u>
Capital		0	0	12,189
Total		<u><u>260,802</u></u>	<u><u>265,134</u></u>	<u><u>251,153</u></u>

PUBLIC WORKS

GIS

Mission

The mission of the Geographic Information Systems (GIS) Division is to provide the City of Vero Beach, the public, and other agencies data that contains accurate geographic location and associated information for material assets or activities located in the City of Vero Beach (examples: streets, stormwater infrastructure, addresses, street signs, cemetery lots). To maintain communication between GIS, City departments, and other agencies to ensure data quality and avoid data redundancy. To remain informed of new technologies that may assist or improve data collection and distribution capabilities.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	3	3	0

Major Goals and Challenges

Maintain a working relationship with all City departments interested in incorporating GIS capabilities into their daily business functions (example departments include; Planning and Development, Water & Sewer, Recreation, and Police).

Provide technical support for all City employees interested in viewing GIS information from their computer.

Maintain acceptable GIS formats and quality standards for City departments who create data for City and public distribution.

Maintain the following GIS data for the City; addresses, vehicle accidents, stormwater infrastructure, cemetery plots, elevations, zoning, streets, street signs, city limits, parking spaces, trees, waterbodies, disaster management sites, and residential communities.

Coordinate and share data with Indian River County GIS Department and private firms.

Provide GIS data and maps to the public and promote the Department of Public Works on the City's website.

Research and acquire vector (points, lines, and polygons) and raster (aerial photos) data that benefits the City.

**GENERAL FUND
PUBLIC WORKS GIS**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2006.519.112001	OPERATING SALARIES	149,905	149,905	158,456
001.2006.519.113002	PART TIME SALARIES	5,000	5,000	4,218
001.2006.519.121001	SOCIAL SECURITY	11,850	11,850	11,640
001.2006.519.122001	PENSION FUND CONTRIBUTION	16,738	17,261	11,390
001.2006.519.123001	GROUP LIFE INSURANCE	629	629	622
001.2006.519.123002	HOSPITALIZATION INSURANCE	24,940	24,649	22,074
Total Personal Services		<u>209,062</u>	<u>209,294</u>	<u>208,400</u>
Operating Expenses				
001.2006.519.340001	MILEAGE ALLOWANCE	350	250	227
001.2006.519.341001	TELEPHONE	125	125	162
001.2006.519.342001	POSTAGE	50	50	0
001.2006.519.346001	EQUIPMENT MAINTENANCE	800	800	228
001.2006.519.346200	SOFTWARE MAINTENANCE	6,000	6,000	5,899
001.2006.519.349003	SCHOOLS & MEETINGS	2,000	2,800	782
001.2006.519.351001	OFFICE SUPPLIES	2,600	2,600	2,409
001.2006.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	300	300	24
001.2006.519.359900	INTERFUND SERVICES	-25,000	-27,750	-79
Total Operating Expenses		<u>-12,775</u>	<u>-14,825</u>	<u>9,652</u>
Net Operating & Personal Services		<u>196,287</u>	<u>194,469</u>	<u>218,052</u>
Capital		0	14,500	0
Total		<u><u>196,287</u></u>	<u><u>208,969</u></u>	<u><u>218,052</u></u>

Public Works

Grounds Maintenance

Mission

The mission of the Grounds Maintenance Division is to perform outstanding landscape and custodial maintenance for our customers in a manner that provides exceptional levels of service. Thus providing first-rate parks, beaches and public areas that are managed in an environmentally sensitive manner, support the community's vision and maintain their value over time.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	33	34	-1
Total	35	36	-1
Part Time	0	0	0
Total	35	36	-1

Major Goals and Challenges

Maintain and improve landscaped medians, islands and parkways in major thoroughfares within city limits.

Maintain and upgrade landscaping in city parks and properties. Furnish sanitation supplies and maintain cleanliness of public restrooms in the city parks.

Replace damaged and declining trees and plants on public properties. Continue tree replacement program on Victory Boulevard.

Oversee maintenance of tree replacement plantings throughout the city.

Additional workload is expected with the completion of the following projects and additional areas of responsibilities:

- SR 60 and Indian River Blvd landscape upgrades
- Dodgertown Property
- Sexton Plaza Improvements
- US 1 Landscape Improvements (20th Street to 33rd Street)
- Humiston Park Improvements

**GENERAL FUND
PUBLIC WORKS GROUNDS MAINTENANCE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3304.572.112001	OPERATING SALARIES	1,093,872	1,120,076	1,214,204
001.3304.572.113002	PART TIME SALARIES	0	7,000	0
001.3304.572.114001	OVERTIME SALARIES	31,000	31,000	21,238
001.3304.572.115009	MEAL ALLOWANCE	0	0	75
001.3304.572.121001	SOCIAL SECURITY	86,050	88,590	88,510
001.3304.572.122001	CONTRIB TO PENSION FUND	112,365	169,724	154,614
001.3304.572.123001	GROUP LIFE INSURANCE	4,492	4,708	4,560
001.3304.572.123002	HOSPITALIZATION INSURANCE	200,397	226,234	210,049
Total Personal Services		<u>1,528,176</u>	<u>1,647,332</u>	<u>1,693,250</u>
Operating Expenses				
001.3304.572.334002	CLEANING & LAUNDRY	8,800	9,000	7,504
001.3304.572.334007	OTHER CONTRACTUAL SERVICES	13,400	17,900	8,045
001.3304.572.334020	BEACH CLEANING	44,000	44,000	38,850
001.3304.572.334021	FERTILIZER	21,500	21,500	8,530
001.3304.572.334022	IRRIGATION	1,000	1,000	0
001.3304.572.343001	UTILITIES	185,000	166,000	215,004
001.3304.572.346002	VEHICLE MAINTENANCE	71,566	73,061	78,378
001.3304.572.349003	SCHOOLS & MEETINGS	200	200	20
001.3304.572.352001	GAS & OIL	69,606	57,300	50,437
001.3304.572.352005	CONSUMABLE TOOLS	2,200	2,200	2,530
001.3304.572.352006	JANITORIAL SUPPLIES	10,300	10,300	12,548
001.3304.572.352008	UNIFORMS & CLOTHING	8,000	8,000	6,606
001.3304.572.352014	OTHER COMMODITIES	6,000	6,000	2,563
001.3304.572.352065	SMALL EQUIPMENT	4,000	4,000	3,671
001.3304.572.352066	IRRIGATION MATERIALS	15,000	15,000	15,826
001.3304.572.352067	FENCING MATERIALS	500	500	0
001.3304.572.352068	CHEMICAL SUPPLIES	13,500	12,000	19,620
001.3304.572.352069	LANDSCAPE MATERIALS	22,000	22,000	20,200
001.3304.572.354001	SUBSCRIPTIONS & MEMBERSHIP	300	300	35
001.3304.572.359900	PARK MAINT INCOME	-1,247,245	-1,317,267	-1,298,652
001.3304.572.359901	INTERFUND SERVICES	0	0	-396
001.3304.572.365020	DEDICATORY TREE REPLACEMENT	2,234	2,000	0
Total Operating Expenses		<u>-748,139</u>	<u>-845,006</u>	<u>-808,681</u>
Net Operating & Personal Services		<u>780,037</u>	<u>802,326</u>	<u>884,569</u>
Capital		<u>0</u>	<u>9,000</u>	<u>21,468</u>
Total		<u><u>780,037</u></u>	<u><u>811,326</u></u>	<u><u>906,037</u></u>

Public Works Administration

Mission

The Administration Division provides professional leadership, management and administrative support for all Divisions in the Department of Public Works which include: Solid Waste, Engineering and Survey, G.I.S., Streets, Stormwater, Traffic, Facilities Management, Fleet Management, Grounds Maintenance and Cemetery. We provide these services in the safest and most economical manner and communicate this information to the citizens of Vero Beach.

Part of our Mission is to coordinate public improvements projects with Indian River County, the State of Florida and other governmental agencies. We are also available to assist other City departments in areas where our departmental assets are beneficial to fulfilling a project goal in a safe and economical manner.

Ultimately, our goal is to continue to promote and maintain the quality of life expected by the citizens of Vero Beach through the maintenance and improvement to Public Works facilities.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	5	5	0
Full Time Bargaining	0	0	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Coordinate consultant contract for:

Aviation Boulevard from 43rd Avenue to U.S. #1

Continue support for the implementation of Best Management Practices (BMP) as required by the National Pollution Discharge Elimination System (NPDES) Phase II permit.

Serve as city representative on the Technical Complement of the Indian River County Metropolitan Planning Organization.

Coordinate the department's activities with City Council and other boards as directed by the City Manager.

Support Project Administration of:

Humiston Park Stormwater System completion
14th Avenue at 23rd Street
MacWilliams Park Boat Ramp FIND Grant
17th Street Storage Yard Fence Improvements
Live Oak and Mockingbird Rd Drainage Improvements
Miscellaneous Drainage projects for Stormwater Division
Annual Street Maintenance and Resurfacing Contract

**GENERAL FUND
PUBLIC WORKS ADMINISTRATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3305.519.112001	OPERATING SALARIES	294,310	294,310	319,513
001.3305.519.114001	OVERTIME SALARIES	1,000	1,000	0
001.3305.519.121001	SOCIAL SECURITY	22,590	22,590	22,240
001.3305.519.122001	PENSION FUND CONTRIBUTION	69,923	65,109	42,499
001.3305.519.123001	GROUP LIFE INSURANCE	1,215	1,215	1,249
001.3305.519.123002	HOSPITALIZATION INSURANCE	31,448	31,753	39,522
Total Personal Services		<u>420,486</u>	<u>415,977</u>	<u>425,023</u>
Operating Expenses				
001.3305.519.334003	JANITORIAL SERVICES	9,500	9,500	8,941
001.3305.519.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	4,419
001.3305.519.340001	MILEAGE ALLOWANCE	1,500	1,500	1,145
001.3305.519.340002	AUTO ALLOWANCE	2,100	2,100	2,100
001.3305.519.341001	TELEPHONE	10,000	10,000	9,304
001.3305.519.342001	POSTAGE	2,000	2,000	1,135
001.3305.519.343001	UTILITIES	20,000	21,160	24,196
001.3305.519.346001	EQUIPMENT MAINTENANCE	3,000	3,000	2,934
001.3305.519.346003	BUILDING MAINTENANCE	2,500	2,500	1,093
001.3305.519.347001	PRINTING & BINDING	600	600	79
001.3305.519.349001	ADVERTISING	300	300	316
001.3305.519.349003	SCHOOLS & MEETINGS	1,500	1,500	821
001.3305.519.349028	LANDFILL FEES	4,000	4,000	2,865
001.3305.519.351001	OFFICE SUPPLIES	7,000	7,000	5,238
001.3305.519.351003	OFFICE FURNITURE & EQUIPMENT	1,000	1,000	896
001.3305.519.352006	JANITORIAL SUPPLIES	1,400	1,400	1,033
001.3305.519.352014	OTHER COMMODITIES	1,000	1,000	439
001.3305.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,500	1,500	530
001.3305.519.359900	INTERFUND SVCS	0	0	-2,500
Total Operating Expenses		<u>73,900</u>	<u>75,060</u>	<u>64,984</u>
Net Operating & Personal Services		<u>494,386</u>	<u>491,037</u>	<u>490,007</u>
Capital		0	3,000	6,819
Total		<u><u>494,386</u></u>	<u><u>494,037</u></u>	<u><u>496,826</u></u>

Public Works

Fleet Management

Mission

The mission of the Fleet Management Division is to ensure availability of all vehicles and equipment used by the various departments of the City of Vero Beach. This includes providing preventive maintenance recommended by the manufacturer and remedial repairs to ensure proper operation. The division maintains inventory for replacement parts, fuel, and supplies; provides a qualified staff of mechanics and technicians; keeps records on all equipment regarding work performed, schedules, and costs. Staff operates the computerized fleet management and fuel dispensing systems and evaluates information to ensure the timely maintenance of all assigned equipment; the division also researches and recommends standard equipment specifications as well as provides guidance in the timing and type of replacement vehicles and equipment.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	7	7	0
Total	10	10	0
Part Time	0	0	0
Total	10	10	0

Major Goals and Challenges

- Provide preventive maintenance program for 84 autos, 130 light trucks and cargo vans, 68 Medium and heavy duty trucks, 19 Small utility vehicles, 49 Pieces of heavy equipment, 75 Trailers, 16 Commercial Mowers and 452 Pieces of small engine equipment (e.g., generators, weed trimmers, edger's, etc.).
- Perform maintenance and welding repairs for 654 dumpster containers for Solid Waste division, Provide welding repairs as needed for city departments.
- Practice fiscal responsibility by managing the fleet in a manner that insures the lowest possible operating cost while maintaining consistently high mechanical reliability.
- Maintain a service facility, which will provide superior customer service, repair, and administrative support to the customer while maintaining a self-supporting posture.
- Keep the customer foremost in our minds when implementing policies and procedures for the betterment of the fleet and the City.
- Strive at all times to obtain the absolute best ratio of dollars spent to miles driven.
- Through sound purchasing and negotiating practices, acquire only appropriate and necessary vehicles to meet the needs of city departments.
- Continue to investigate Alternative Fuel options.
- Provide standard vehicle/equipment acquisition program.

**GENERAL FUND
PUBLIC WORKS FLEET MANAGEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3306.519.112001	OPERATING SALARIES	406,128	406,128	434,540
001.3306.519.114001	OVERTIME SALARIES	2,000	2,000	938
001.3306.519.121001	SOCIAL SECURITY	31,220	31,220	31,140
001.3306.519.122001	PENSION FUND CONTRIBUTION	70,092	69,675	51,085
001.3306.519.123001	GROUP LIFE INSURANCE	1,685	1,685	1,695
001.3306.519.123002	HOSPITALIZATION INSURANCE	69,873	70,224	63,514
Total Personal Services		<u>580,998</u>	<u>580,932</u>	<u>582,912</u>
Operating Expenses				
001.3306.519.334002	CLEANING & LAUNDRY	3,000	3,000	2,840
001.3306.519.334007	OTHER CONTRACTUAL SERVICES	1,500	1,500	2,534
001.3306.519.334023	CONTRACT PAINTING SVCS	12,500	12,500	14,308
001.3306.519.341001	TELEPHONE	1,500	1,500	1,136
001.3306.519.343001	UTILITIES	21,000	22,080	25,092
001.3306.519.346001	EQUIPMENT MAINTENANCE	4,500	4,500	6,206
001.3306.519.346002	VEHICLE MAINTENANCE	10,081	10,239	11,369
001.3306.519.346003	BUILDING MAINTENANCE	8,000	8,000	4,194
001.3306.519.346062	GAS BOY MAINTENANCE	1,500	1,500	2,464
001.3306.519.347001	PRINTING & BINDING	500	500	0
001.3306.519.349003	SCHOOLS & MEETINGS	1,500	1,500	2,023
001.3306.519.349028	LANDFILL FEES	1,900	1,900	1,315
001.3306.519.351001	OFFICE SUPPLIES	2,250	2,250	1,035
001.3306.519.351003	OFFICE FURNITURE & EQUIPMENT	750	750	524
001.3306.519.352001	GAS & OIL	4,700	4,700	4,102
001.3306.519.352003	VEHICLE PARTS & SUPPLIES	419,943	419,943	417,344
001.3306.519.352004	EQUIP PARTS & SUPPLIES	4,500	4,500	2,754
001.3306.519.352005	CONSUMABLE TOOLS	5,000	5,000	1,350
001.3306.519.352008	UNIFORM AND CLOTHING	1,350	1,350	1,350
001.3306.519.352014	OTHER COMMODITIES	1,000	1,000	594
001.3306.519.352059	SHOP SUPPLIES	24,000	24,000	26,175
001.3306.519.352060	SMALL ENGINE REPLACEMENT	500	500	863
001.3306.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	2,000	2,000	1,704
001.3306.519.359900	INTERFUND SVCS LABOR	-727,114	-782,441	-757,320
Total Operating Expenses		<u>-193,640</u>	<u>-247,729</u>	<u>-226,044</u>
Net Operating & Personal Services		<u>387,358</u>	<u>333,203</u>	<u>356,868</u>
Capital		<u>40,000</u>	<u>6,000</u>	<u>10,251</u>
Total		<u><u>427,358</u></u>	<u><u>339,203</u></u>	<u><u>367,119</u></u>



Capital Requests

<u>Account Number</u>		Budget 2010-2011
001. 3306. 519. 611001	1 Fuel Management System	<u>\$ 40,000</u>
	Budgeted 2009-2010	<u>\$6,000</u>

PW Fleet Management

Public Works

Facilities Management

Mission

The mission of the Facilities Management Division is to provide a safe, comfortable operating environment for all facilities outside the right-of-way (excluding janitorial services and grounds maintenance). Work includes maintenance and construction services for approximately 35 facilities and 130 buildings associated with: air quality, including heat and air conditioning; electrical, including interior and exterior lighting; plumbing, including approximately 85 restrooms; interior and exterior painting; major and minor renovations such as carpentry/framing, drywall and cabinet/furniture making; roofing; miscellaneous structures such as fences, gates, dumpster enclosures, benches, trash baskets, lifeguard towers and boardwalk/crossovers; coordination of capital improvement projects with private consultants and contractors.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	9	10	-1
Total	10	11	-1
Part Time	0	0	0
Total	10	11	-1

Major Goals and Challenges

Maintenance of all city owned buildings, dune crossovers, and boardwalks. Services include carpentry, painting, air conditioning, plumbing, and electrical.

Develop database of City facilities and begin quarterly inspection program.

Maintain lighting in all city parking lots, parks, and interior and exterior lighting for buildings.

Build and install 50 trash baskets.

Continue exterior painting of Park Pavilions

Re - finish downtown dedicated benches

Begin Concrete Bench and Table Replacement/Repairs at all parks

Continue Wooden Park Sign Replacement or Repairs

Replace wooden benches with recycled plastic

Paint Exterior/PW Compound Admin office, Breakroom & Restroom

Paint Exterior/Community Center

**GENERAL FUND
PUBLIC WORKS FACILITIES MANAGEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3309.519.112001	OPERATING SALARIES	389,631	456,980	484,161
001.3309.519.114001	OVERTIME SALARIES	7,000	10,000	2,841
001.3309.519.115009	MEAL ALLOWANCE	100	100	14
001.3309.519.121001	SOCIAL SECURITY	30,350	35,730	35,142
001.3309.519.122001	PENSION FUND CONTRIBUTION	97,402	98,834	72,309
001.3309.519.123001	GROUP LIFE INSURANCE	1,626	1,914	1,925
001.3309.519.123002	HOSPITALIZATION INSURANCE	68,364	82,801	98,091
Total Personal Services		<u>594,473</u>	<u>686,359</u>	<u>694,483</u>
Operating Expenses				
001.3309.519.334002	CLEANING & LAUNDRY	5,000	5,000	4,992
001.3309.519.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	2,436
001.3309.519.334023	CONTRACT PAINTING SERVICES	12,000	15,000	2,250
001.3309.519.343001	UTILITIES	6,600	5,888	7,841
001.3309.519.344001	MACH & EQUIP RENT	0	500	0
001.3309.519.346002	VEHICLE MAINTENANCE	23,830	23,422	22,206
001.3309.519.346004	AIR CONDITIONING MAINT	4,000	4,000	3,911
001.3309.519.349003	SCHOOLS & MEETINGS	1,500	1,500	627
001.3309.519.352001	GAS AND OIL	21,100	17,300	15,156
001.3309.519.352005	CONSUMABLE TOOLS	8,500	8,500	7,738
001.3309.519.352008	UNIFORMS AND CLOTHING	2,100	1,650	1,865
001.3309.519.352009	BUILD SUPPLIES & MATLS	14,000	14,000	12,461
001.3309.519.352010	ELEC PARTS & SUPPLIES	18,000	18,000	10,104
001.3309.519.352011	PLUMB PARTS & SUPPLIES	4,000	4,000	6,254
001.3309.519.352014	OTHER COMMODITIES	2,000	2,000	2,547
001.3309.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	200	200	228
001.3309.519.359900	INTERFUND SVCS LABOR	-10,000	-10,000	-15,907
Total Operating Expenses		<u>117,830</u>	<u>115,960</u>	<u>84,709</u>
Net Operating & Personal Services		<u>712,303</u>	<u>802,319</u>	<u>779,192</u>
Capital		0	39,000	2,981
Total		<u><u>712,303</u></u>	<u><u>841,319</u></u>	<u><u>782,173</u></u>

General Fund Non Departmental

Mission

The NonDepartmental accounts are used for expenses which are not directly associated with or allocable to any other department of the General Fund.

**GENERAL FUND
NONDEPARTMENTAL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.9900.519.123004	RETIREMENT PREMIUM ASSIST	215,000	215,000	216,736
001.9900.519.125001	STATE UNEMPLOYMENT COMP	20,000	20,000	5,560
Total Personal Services		<u>235,000</u>	<u>235,000</u>	<u>222,296</u>
Operating Expenses				
001.9900.519.331001	PROFESSIONAL SERVICES	0	0	10,849
001.9900.519.331010	VISIONING	0	0	55,537
001.9900.519.331020	FOURTH OF JULY EXPENDITURES	0	5,000	15,125
001.9900.519.332001	AUDIT	15,000	15,000	8,980
001.9900.519.341002	TELECOMMUNICATIONS SERVICES	52,400	52,400	35,907
001.9900.519.343002	STREET & HIGHWAY LIGHTING	268,000	315,000	355,476
001.9900.519.344003	AIRPORT LAND RENT	60,632	60,632	65,574
001.9900.519.345001	GENERAL INSURANCE	155,000	204,000	255,067
001.9900.519.345002	HERITAGE CENTER INSURANCE	5,000	7,000	7,197
001.9900.519.345100	INSURANCE ARVEY	0	0	72,460
001.9900.519.346028	MAIN TRAFFIC SIGNALS	75,000	25,000	73,152
001.9900.519.349028	LANDFILL FEES	1,000	1,000	908
001.9900.519.352001	GAS & OIL	300	75	940
001.9900.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	380
001.9900.519.354002	FLA LEAGUE OF CITIES	2,000	2,000	2,053
001.9900.519.354005	IRCC POLICE & FIRE ACADEMY	0	25,000	24,986
001.9900.519.354006	DOWNTOWN FRIDAY FEST	1,000	1,000	1,157
001.9900.519.354008	MAIN STREET VERO BEACH	25,000	25,000	35,000
001.9900.519.354012	PIPER AIRCRAFT CONTRIBUTION	0	0	150,000
001.9900.519.355002	MISCELLANEOUS	2,500	7,500	18,429
001.9900.519.355010	CHRISTMAS DECORATIONS	20,000	30,000	42,767
001.9900.519.355012	MEMORIAL IS FLAG	3,000	3,000	2,951
001.9900.519.365004	BANK CHARGES	0	0	7,215
001.9900.519.365010	DUNE RESTORATION	30,000	30,000	49,509
001.9900.519.365015	TURTLE LIGHTS	3,000	3,000	2,796
Total Operating Expenses		<u>719,332</u>	<u>812,107</u>	<u>1,294,415</u>
Net Operating & Personal Services		<u>954,332</u>	<u>1,047,107</u>	<u>1,516,711</u>
Debt Service and Transfers				
001.9900.519.991012	TRANS TO RECREATION	2,120,797	2,417,361	3,163,000
001.9900.519.991023	TRANS TO CEMETERY	0	0	32,150
001.9900.519.991033	DEBT SVC TRF 2008 7115K LOAN	726,803	726,803	721,980
Total Debt Service and Transfers		<u>2,847,600</u>	<u>3,144,164</u>	<u>3,917,130</u>
Total		<u><u>3,801,932</u></u>	<u><u>4,191,271</u></u>	<u><u>5,433,841</u></u>



The background of the slide features a large, light blue, semi-transparent watermark of the University of Florida seal. The seal is circular and contains the text 'UNIVERSITY OF FLORIDA' around the top and '1822' at the bottom. The central emblem depicts a landscape with a sun, a building, a river, and various plants.

GENERAL FUND CONSTRUCTION

**GENERAL FUND
CONSTRUCTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
304.0000.334.040000	FDOT GRANT	1,250,000	1,250,000	0
304.0000.334.040200	CDBG GRANT	0	0	274,777
304.0000.334.040400	FDOT LAP A-1-A LANDSCAPE	0	0	113,809
304.0000.334.040600	GRANT MCWILLIAMS PARK	0	100,000	0
304.0000.334.700000	FRDAP VETERANS PARK	0	0	53,828
304.0000.361.010100	INTEREST INCOME	2,000	2,000	5,761
304.0000.361.010200	INTEREST ON INVESTMENTS	0	0	-517
304.0000.363.000100	SPECIAL ASSESSMENTS	30,000	30,000	38,302
304.0000.363.000200	PENALTY INCOME	0	0	289
304.0000.363.024120	IMPACT FEES AVIATION BLVD	1,250,000	1,250,000	188,056
304.0000.369.090100	MISC REVENUE	0	0	9,431
304.0000.384.001000	PROPOSED BORROWING	0	1,500,000	0
304.0000.389.001600	TRANS FROM 311 GENERAL	1,423,072	1,267,549	1,499,142
		<u>3,955,072</u>	<u>5,399,549</u>	<u>2,182,878</u>
Capital		<u>3,955,072</u>	<u>5,399,549</u>	<u>2,182,878</u>

Capital Requests

Account Number	Budget 2010-2011
304. 9900. 541. 665002 1 Annual Street Restoration	\$ 300,000
304. 9900. 541. 665005 2 Secondary Drainage	45,000
304. 9900. 541. 665006 3 Annual Concrete Sidewalks	50,000
304. 9900. 541. 605003 4 Improvements to Aviation Boulevard	2,500,000
304. 9900. 541. 608003 5 Stormwater Outfalls	300,000
304. 9900. 541. 608005 6 New Sidewalk Construction	225,000
304. 9900. 541. 605002 7 Paving & Drainage 14th Avenue/24th Street	50,000
304. 9900. 541. 610003 8 Drainage Improvements 26th Ave/14th to 16th Street	50,000
304. 9900. 541. 607007 9 Live Oak and Mockingbird Roadway and Drainage Improvements	165,000
304. 9900. 541. 611001 10 23rd Street and 20th Avenue Culvert Replacement	50,000
304. 9900. 521. 611001 11 Vehicle Lease Buyouts	32,050
304. 9900. 521. 611002 12 Police Interceptor Motorcycles	37,522
304. 9900. 521. 611003 13 SIU Vehicles	32,000
304. 9900. 521. 611004 14 Patrol Vehicles	118,500
	Total \$ 3,955,072
	Budgeted 2009-2010 \$5,264,800

General Fund Construction

**GENERAL FUND
ONE CENT SALES TAX**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
311.0000.312.06010	1 CENT SALES TAX	1,865,822	1,726,900	1,875,231
311.0000.361.01020	INTEREST ON INVESTMENTS	135,000	135,000	102,025
311.0000.389.00020	CASH CARRYOVER	362,966	359,067	480,949
		<u>2,363,788</u>	<u>2,220,967</u>	<u>2,458,205</u>
Debt Service and Transfers				
311.9900.519.99103	DEBT SERV TRF 2008 7115K LOAN	214,164	214,288	212,695
311.9900.519.99106	DEBT SERV DODGER PROPERTY \$10MIL	520,752	525,130	526,761
311.9900.519.99106	DEBT SERV BOA DODGER PROPERTY LOAN	199,000	199,000	199,000
311.9900.541.99103	TRANS TO 304	1,423,072	1,267,549	1,499,142
311.9900.572.99047	TRF TO 473 REC CONSTRUCTION	6,800	15,000	20,607
		<u>2,363,788</u>	<u>2,220,967</u>	<u>2,458,205</u>



**ELECTRIC
FUND**



OPERATING BUDGET

Budget
2010-2011

Budget
2009-2010

Operating Revenue

\$ 88,472,500

\$ 92,707,237

Operating Expenses:

Power Resources

4,922,410

5,116,900

Fuel & Purchased Power

52,797,788

59,875,897

Customer Service

1,939,524

2,008,981

Transmission & Distribution

4,714,855

4,301,664

Electric System Design

732,867

926,809

Electric Metering

660,904

723,398

NonDepartmental

3,690,920

4,310,220

Total Operating Expenses

69,459,268

77,263,869

Net Operating Income

19,013,232

15,443,368

Debt Service

Transfer for 2003A Bonds

5,558,094

5,549,313

Transfer for 2008 Bank Loan

1,168,972

1,168,955

Transfer for 2010 Bank Loan

0

106,438

Total Debt Service Transfers

6,727,066

6,824,706

Surplus Revenue

\$ 12,286,166

\$ 8,618,662

Surplus Revenue Distribution

Transfer to General Fund

\$ 5,598,350

\$ 5,893,000

Transfer to Renewal & Replacement

6,169,750

947,000

Balance Available for Capital Additions

518,066

1,778,662

Total Distribution of Surplus

\$ 12,286,166

\$ 8,618,662

ELECTRIC FUND

**ELECTRIC FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
401.0000.343.010100	RESIDENTIAL SALES	46,000,000	45,541,375	52,583,299
401.0000.343.010200	COMMERCIAL SALES	39,000,000	43,118,379	48,489,562
401.0000.343.010400	INDUSTRIAL SALES	1,300,000	1,655,092	1,580,663
401.0000.343.010500	OUTDOOR LIGHTING	950,000	994,691	979,922
401.0000.343.010800	TURN ON FEES	340,000	365,000	394,630
401.0000.343.010900	COLLECTION FEES	0	500	0
401.0000.343.011000	FIBER OPTIC RENTAL	30,000	35,000	30,216
401.0000.343.011100	POLE RENTALS	18,000	17,200	17,032
401.0000.343.011200	CUSTOMER SVC WATER SEWER	230,000	231,200	231,200
401.0000.343.011500	ELEC CONNECTION FEES	26,000	140,000	29,910
401.0000.343.012100	PENALTY INCOME	275,000	270,000	272,885
401.0000.343.012200	CUST SVC/SW	38,000	38,300	38,300
401.0000.343.061300	UNDERGROUND CONNECTION CHARGE	10,000	45,000	14,570
401.0000.343.090100	COMMUNICATION EQUIP RENTAL	40,000	40,000	39,425
401.0000.361.010200	INTEREST ON INVESTMENTS	165,000	165,000	311,942
401.0000.369.090100	MISCELLANEOUS REVENUES	50,000	50,000	69,653
401.0000.369.090200	STATE SALES TAX FEES	500	500	441
401.0000.389.000200	CASH CARRYOVER	-518,066	-1,778,662	3,759,409
Total		<u>87,954,434</u>	<u>90,928,575</u>	<u>108,843,059</u>

**ELECTRIC FUND
RENEWAL & REPLACEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
403.0000.343.00010	CONTRIBUTION(REIMB)ELEC WORK	160,000	160,000	162,179
403.0000.343.06120	ELECTRIC IMPACT FEES	500,000	500,000	198,585
403.0000.382.00020	CONTRIB FROM ELEC FD	6,169,750	947,000	15,887,961
403.0000.384.00100	PROPOSED BORROWING	0	6,550,000	0
		<u>6,829,750</u>	<u>8,157,000</u>	<u>16,248,725</u>
Capital		<u>6,829,750</u>	<u>8,157,000</u>	<u>16,248,725</u>

Power Resources

Mission

The mission of the Power Resources department is to generate electricity in a fiscally responsible and environmentally sensitive manner, while challenging the organization to strive toward the achievement of a common goal that will, as a result, improve our product to the customer.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	14	14	0
Full Time Bargaining	18	18	0
Total	32	32	0
Part Time	0	0	0
Total	32	32	0

Major Goals and Challenges

To comply with all Federal, State and Local Environmental Regulations.

To generate power in a cost effective, environmentally sensitive, safety conscious manner to meet the power supply requirements of our customers.

To effectively communicate our needs to our new Capacity and Energy Partner.

To maintain or improve upon a forced outage rate goal of 3.11% or less.

To maintain or improve upon an availability goal of 90.5% or greater.

To continually strive to improve the Maintenance Management System to better utilize resources to plan and track the cost of doing business.

To continue to evaluate staffing levels and training opportunities to provide for a skilled competent work force.

**ELECTRIC FUND
POWER RESOURCES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5000.531.112001	OPERATING SALARIES	1,921,636	2,001,403	1,981,957
401.5000.531.114001	OVERTIME SALARIES	200,000	220,000	159,844
401.5000.531.115009	MEAL ALLOWANCE	5,000	5,000	4,022
401.5000.531.121001	SOCIAL SECURITY	162,688	170,320	153,642
401.5000.531.122001	PENSION FUND CONTRIBUTION	401,975	432,021	332,063
401.5000.531.123001	GROUP LIFE INSURANCE	8,041	8,627	7,641
401.5000.531.123002	HOSPITALIZATION INSURANCE	226,771	267,708	276,828
Total Personal Services		2,926,111	3,105,079	2,915,997
Operating Expenses				
401.5000.531.331001	PROFESSIONAL SERVICES	150,000	150,000	164,553
401.5000.531.331003	PROF SVCS PERMITTING	5,000	5,000	5,175
401.5000.531.334002	CLEANING/LAUNDRY	18,000	18,000	17,602
401.5000.531.340001	MILEAGE ALLOWANCE	2,000	4,000	740
401.5000.531.340002	AUTO ALLOWANCE	3,600	3,600	3,600
401.5000.531.341001	TELEPHONE	11,000	11,000	13,153
401.5000.531.342001	POSTAGE	1,000	1,800	1,349
401.5000.531.343001	UTILITIES	65,000	65,000	57,555
401.5000.531.344001	MACH/EQUIP RENT	9,000	9,000	2,750
401.5000.531.345001	GENERAL INSURANCE-BOILER	226,600	225,000	223,322
401.5000.531.346002	VEHICLE MAINTENANCE	5,149	5,571	5,040
401.5000.531.346006	BUILDING MAINT	5,000	5,000	9,813
401.5000.531.346007	BOILER/FURNACE MAINT	0	0	2,815
401.5000.531.346010	INSTRUMENTATION MAINT	40,000	50,000	59,161
401.5000.531.346011	PLANT COMPUTER MAINTENANCE	10,000	10,000	23,839
401.5000.531.346012	OFFICE EQUIP MAINT	5,000	5,000	8,594
401.5000.531.346013	VEHICLE/EQUIP MAINT	550	550	4,208
401.5000.531.346058	GROUNDS MAINT	33,000	33,000	36,498
401.5000.531.347001	PRINTING/BINDING	400	400	165
401.5000.531.349003	SCHOOLS/MEETINGS	25,000	40,000	26,112
401.5000.531.349021	ENVIRONMENTAL AND POLLUTION	215,000	215,000	139,455
401.5000.531.349028	LANDFILL FEES	5,000	5,000	2,693
401.5000.531.351001	OFFICE SUPPLIES	6,000	8,000	8,045
401.5000.531.351002	LOGS/CHARTS/FORMS/MAPS	1,000	1,000	0
401.5000.531.351003	OFFICE FURN/EQUIP	1,500	1,900	192
401.5000.531.352001	GAS AND OIL	4,000	2,000	979
401.5000.531.352006	JANITORIAL SUPPLIES	15,000	15,000	15,689
401.5000.531.352008	UNIFORMS & CLOTHING	12,000	12,000	5,163
401.5000.531.352019	CHEMICAL AND WATER TR SUP	45,000	48,000	17,526
401.5000.531.352020	LUBRICANTS	3,000	3,000	2,792
401.5000.531.352021	GENERATOR COOLING GASES	45,000	30,000	37,467
401.5000.531.352022	MATERIALS	15,000	15,000	15,526
401.5000.531.352024	FIRST AID SUPPLIES	500	500	647
401.5000.531.352025	MACHINE SHOP SUPPLIES	20,000	20,000	19,619
401.5000.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,000	3,500	3,099
401.5000.531.355002	MISCELLANEOUS	15,000	15,000	11,587
Total Operating Expenses		1,021,299	1,036,821	946,523
Net Operating & Personal Services		3,947,410	4,141,900	3,862,520
401.5000.531.991010	TRANSFER TO FUND 405	975,000	975,000	1,125,000
Total		4,922,410	5,116,900	4,987,520

**ELECTRIC FUND
PURCHASED POWER & FUEL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Operating Expenses				
401.5001.531.352053	POWER PURCHASED ST LUCIE	6,760,552	6,196,656	4,471,389
401.5001.531.352062	STANTON I	9,000,558	0	0
401.5001.531.352063	STANTON II	8,000,541	0	0
401.5001.531.352064	OUC	25,884,721	0	0
401.5001.531.352065	FPL	3,151,416	0	0
401.5001.531.352100	CUSTOMER CHARGE	0	32,280	32,280
401.5001.531.352105	DEMAND CHARGE/CAPACITY	0	21,946,920	22,303,185
401.5001.531.352110	DEMAND CHARGE/TRANSMISSION	0	3,059,365	2,788,888
401.5001.531.352130	ENERGY CHARGE	0	29,979,070	39,412,521
401.5001.531.352140	BASE INTERM CAPACITY	0	-549,250	-2,267,017
401.5001.531.352150	PEAKING CAPACITY	0	-736,000	-3,176,434
401.5001.531.352160	STEAM VARIABLE O & M	0	-61,250	-269,843
401.5001.531.352162	PROPOSED STARTUP CREDIT	0	-209,500	-1,467,347
401.5001.531.352165	TRUE UP ADJUST/DEMAND	0	78,250	1,593,806
401.5001.531.352170	TRUE UP ADJUST/ENERGY	0	221,175	3,236,298
401.5001.531.352215	TRANSMISSION TRUE UP CREDIT	0	-28,250	741,393
401.5001.531.352220	LOAD RETENTION FUNDING	0	-53,569	-197,226
Total		<u>52,797,788</u>	<u>59,875,897</u>	<u>67,201,893</u>

**ELECTRIC FUND
MAINTENANCE & REPAIR**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
405.0000.382.00020	CONTRIBUTION FROM ELECTRIC FUND	975,000	975,000	490,242
Operating Expenses				
405.5000.531.34600	BUILDING MAINT	100,000	100,000	34,135
405.5000.531.34600	BOILER & FURNACE MAINT	100,000	100,000	112,047
405.5000.531.34600	PRIME MOVERS MAINT	125,000	125,000	30,766
405.5000.531.34601	MISC EQUIPMENT MAINT	150,000	150,000	154,227
405.5000.531.34601	PRIME MOVERS MAINT--UNITS 5&2	400,000	400,000	108,434
405.5000.531.34601	PIPING ACCESSORIES MAINT	50,000	50,000	29,051
405.5000.531.34602	GEN & ELEC EQUIP MAINT	50,000	50,000	21,582
	Total Operating Expenses	975,000	975,000	490,242



Capital Requests

Budget

Account Number

2010-2011

403.	5000.	531.	610391	1	Computers	\$	10,500	
403.	5000.	531.	661314	2	Unit 2 Turbine-Generator Inspection		350,000	
403.	5000.	531.	662314	3	Unit 4 Turbine-Generator Inspection		400,000	
403.	5000.	531.	611315	4	Unit 2 Vibration Monitor Replacement		50,000	
403.	5000.	531.	612315	5	Unit 4 Vibration Monitor Replacement		50,000	
403.	5000.	531.	697312	6	Power Plant Roof Work HRSG		110,000	
								<u>970,500</u>
							\$	<u>970,500</u>

Budgeted 2009-2010 \$ 1,466,000

Power Resources

Customer Service

Mission

The mission of Customer Service is to provide courteous and efficient service to all utility customers and ensure that utility billings are rendered correctly and collections are made in a timely manner. To provide statistical data to other city departments and outside agencies as required. To promote efficient use of electrical energy, water and other natural resources as mandated by the State of Florida and the St. John's Water Management District.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	20	20	0
Full Time Bargaining	6	6	0
Total	26	26	0
Part Time	0	0	0
Total	26	26	0

Major Goals and Challenges

To continue the development of personnel through formal and on-the-job training.

To provide water and electrical energy conservation information to residential, commercial, and industrial customers.

To provide improved and expanded services as a part of the Utility Billing System enhancement schedule.

To implement a program to automate the reading of electrical and water meters when reliable hardware becomes available and cost effective when compared with present methods.

**ELECTRIC FUND
CUSTOMER SERVICES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5100.531.112001	OPERATING SALARIES	904,205	904,205	941,172
401.5100.531.114001	OVERTIME SALARIES	5,000	8,000	3,928
401.5100.531.121001	SOCIAL SECURITY	69,554	69,780	67,520
401.5100.531.122001	PENSION FUND CONTRIBUTION	146,373	127,124	99,930
401.5100.531.123001	GROUP LIFE INSURANCE	3,772	3,809	3,706
401.5100.531.123002	HOSPITALIZATION INSURANCE	189,860	186,033	187,174
Total Personal Services		1,318,764	1,298,951	1,303,430
Operating Expenses				
401.5100.531.331001	PROFESSIONAL SERVICES	65,000	140,000	39,986
401.5100.531.334003	JANITORIAL SERVICES	1,500	1,200	1,175
401.5100.531.340001	MILEAGE ALLOWANCE	500	500	0
401.5100.531.341001	TELEPHONE	4,000	4,500	4,104
401.5100.531.342001	POSTAGE	200,000	210,000	152,311
401.5100.531.346002	VEHICLE MAINTENANCE	12,760	12,990	14,333
401.5100.531.346003	BUILDING MAINTENANCE	3,000	3,500	1,229
401.5100.531.346004	METERS MAINTENANCE	1,000	1,000	0
401.5100.531.346017	OFFICE EQUIP MAINT	4,500	4,500	2,878
401.5100.531.346018	RADIO MAINT	500	500	207
401.5100.531.346200	SOFTWARE MAINTENANCE	150,000	150,000	64,262
401.5100.531.347001	PRINTING & BINDING	120,000	120,000	81,838
401.5100.531.349003	SCHOOLS & MEETINGS	2,000	2,000	717
401.5100.531.349015	CREDIT BUREAU CHARGES	30,000	35,000	24,677
401.5100.531.351001	OFFICE SUPPLIES	4,500	4,500	3,172
401.5100.531.351003	OFFICE FURN & EQUIP	5,000	2,500	2,645
401.5100.531.352001	GAS & OIL	12,000	12,840	10,211
401.5100.531.352008	UNIFORMS & CLOTHING	3,000	3,000	2,146
401.5100.531.352014	OTHER COMMODITIES	1,000	1,000	781
401.5100.531.352027	TOOLS & INSTRUMENTS	500	500	107
Total Operating Expenses		620,760	710,030	406,779
Total		1,939,524	2,008,981	1,710,209

Transmission & Distribution

Mission

To ensure reliable power transmission and distribution to the City of Vero Beach's residents and business customers, by utilizing a technology based outage management system to monitor the system's performance; by implementing maintenance and construction projects designed to improve that performance; by rapidly responding and restoring service during significant outage periods; and by maintaining the ongoing integrity of the system's customer records.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	19	19	0
Full Time Bargaining	36	36	0
Total	55	55	0
Part Time	0	0	0
Total	55	55	0

Major Goals and Challenges

Analyze and evaluate the overhead distribution system, substation capacities and feeder line interconnections for efficiency and reliability.

Evaluate smart grid initiatives and advise on their adequateness.

Maintain transmission and distribution system with the goal of checking at least 20% of the system each year as required by the Florida Public Service Commission.

Continue to harden the electric system to minimize damage due to disasters.

Maintain an accurate inventory of the entire electric system in an effort to enhance the Outage Management System, which will enable us to speed up our response to disasters and enhance our day-to-day operations.

To establish a formal training program for lineworkers, meter technicians, substation technicians and dispatchers, and engineering technicians.

**ELECTRIC FUND
TRANSMISSION & DISTRIBUTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5400.531.112001	OPERATING SALARIES	2,141,380	2,141,380	1,515,433
401.5400.531.112002	MAINT SALARIES/DISTR	0	0	518,729
401.5400.531.114001	OVERTIME SALARIES/DISTR	212,000	212,000	246,503
401.5400.531.115009	MEAL ALLOWANCE	800	800	910
401.5400.531.121001	SOCIAL SECURITY	180,090	180,090	177,942
401.5400.531.122001	PENSION FUND CONTRIBUTION	506,405	478,542	461,892
401.5400.531.123001	GROUP LIFE INSURANCE	9,358	8,843	8,428
401.5400.531.123002	HOSPITALIZATION INSURANCE	248,317	287,733	292,362
Total Personal Services		3,298,350	3,309,388	3,222,199
Operating Expenses				
401.5400.531.331001	PROFESSIONAL SERVICES	150,000	50,000	106,560
401.5400.531.331002	NERC COMPLIANCE	375,000	0	0
401.5400.531.334002	CLEANING & LAUNDRY	17,500	20,000	19,353
401.5400.531.334003	JANITORIAL SERVICES	6,500	7,000	6,612
401.5400.531.334009	POLE RENTAL	34,000	34,000	34,570
401.5400.531.334010	ENVIRONMENTAL HEALTH & SAFETY	15,000	25,000	14,836
401.5400.531.340001	MILEAGE ALLOWANCE	2,000	2,000	2,133
401.5400.531.340002	AUTO ALLOWANCE	2,100	2,100	2,100
401.5400.531.341001	TELEPHONE	30,000	45,000	48,125
401.5400.531.342001	POSTAGE	350	400	973
401.5400.531.343001	UTILITIES	38,500	38,500	41,415
401.5400.531.344001	EQUIPMENT RENTAL	5,000	6,710	10,467
401.5400.531.344003	LAND RENT AIRPORT	50,000	50,000	49,526
401.5400.531.346002	VEHICLE MAINTENANCE	36,955	35,966	37,814
401.5400.531.346003	BUILDING MAINTENANCE	8,000	8,000	12,029
401.5400.531.346004	AIR CONDITIONING MAINT	1,500	1,500	797
401.5400.531.346006	BUILDING MAINT	0	0	388
401.5400.531.346012	OFFICE EQUIP MAINT	2,000	2,000	2,864
401.5400.531.346018	RADIO MAINT	3,000	4,000	4,605
401.5400.531.346026	STATION EQUIP MAINT/DISTR	10,000	10,000	2,042
401.5400.531.346027	HYDRAULIC EQUIP MAINT	15,000	15,000	28,081
401.5400.531.346058	GROUNDS MAINT/DISTR	70,000	70,000	68,412
401.5400.531.346200	SOFTWARE MAINTENANCE	55,000	55,000	74,444
401.5400.531.347001	PRINTING & BINDING	200	200	2,167
401.5400.531.349001	ADVERTISING	100	100	672
401.5400.531.349003	SCHOOLS & MEETINGS	45,000	45,000	41,274
401.5400.531.349028	LANDFILL FEES	1,500	1,500	1,172
401.5400.531.351001	OFFICE SUPPLIES	8,000	8,000	11,251
401.5400.531.351003	OFFICE FURN & EQUIP	2,000	4,000	4,614
401.5400.531.352001	GAS & OIL	56,700	62,300	50,168
401.5400.531.352006	JANITORIAL SUPPLIES	2,000	2,000	1,517
401.5400.531.352008	UNIFORMS & CLOTHING	6,500	6,500	3,926
401.5400.531.352026	STATION EQUIP/DISTR	2,500	2,500	302
401.5400.531.352027	TOOLS & INSTRUMENTS	10,000	15,000	15,858
401.5400.531.352038	STATION EXPENSES/DISTR	12,000	12,000	101,680
401.5400.531.352041	OVERHEAD LINES MAINT	300,000	300,000	319,842
401.5400.531.352042	UNDERGROUND LINES MAINT	10,000	10,000	12,606
401.5400.531.352044	STATION MATERIAL/DISTR	21,000	25,000	17,523
401.5400.531.352045	OVERHEAD LINE MATERIAL	100	2,500	221
401.5400.531.352047	LINE TRANSFORMER MATERIALS	1,000	3,500	1,480
401.5400.531.352048	STREET LIGHT MATERIAL	4,000	4,000	4,889
401.5400.531.352144	STATION MATERIAL/TRANS	1,500	0	3,273
401.5400.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,000	1,000	691
401.5400.531.355002	MISCELLANEOUS	4,000	5,000	5,253
Total Operating Expenses		1,416,505	992,276	1,168,525
Total		4,714,855	4,301,664	4,390,724

**ELECTRIC FUND
ELECTRIC SYSTEM DESIGN**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5410.531.112001	OPERATING SALARIES/DISTR	467,481	568,751	277,322
401.5410.531.114001	OVERTIME SALARIES	0	0	36
401.5410.531.121001	SOCIAL SECURITY	35,762	43,510	43,495
401.5410.531.122001	PENSION CONTRIBUTUION	88,741	153,862	131,851
401.5410.531.123001	GROUP LIFE INSURANCE	1,659	2,384	2,356
401.5410.531.123002	HOSPITALIZATION INSURANCE	60,465	75,234	70,498
Total Personal Services		<u>654,108</u>	<u>843,741</u>	<u>525,558</u>
Operating Expenses				
401.5410.531.331001	PROFESSIONAL SERVICES	0	0	12,360
401.5410.531.334003	JANITORIAL SERVICES	3,000	3,000	3,295
401.5410.531.340001	MILEAGE ALLOWANCE	0	4,000	370
401.5410.531.341001	TELEPHONE	5,500	5,500	4,939
401.5410.531.342001	POSTAGE	250	250	284
401.5410.531.343001	UTILITIIES	10,000	10,000	12,166
401.5410.531.346002	VEHICLE MAINTENANCE	1,109	1,418	2,277
401.5410.531.346003	BUILDING MAINTENANCE	1,100	1,100	133
401.5410.531.346012	OFFICE EQUIPMENT MAINTENANCE	7,000	7,000	5,205
401.5410.531.346200	SOFTWARE MAINTENANCE	10,000	10,000	5,848
401.5410.531.347001	PRINTING & BINDING	600	600	0
401.5410.531.349001	ADVERTISING	300	300	0
401.5410.531.349003	SCHOOLS & MEETINGS	20,000	20,000	8,733
401.5410.531.351001	OFFICE SUPPLIES	2,800	2,800	2,332
401.5410.531.351002	LOGS/CHARTS/FORMS/MAPS	3,000	3,000	1,123
401.5410.531.351003	OFFICE FURNITURE & EQUIPMENT	8,500	8,500	794
401.5410.531.352001	GAS & OIL	3,500	3,500	3,591
401.5410.531.352006	JANITORIAL SUPPLIES	100	100	53
401.5410.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	190
401.5410.531.355002	MISCELLANEOUS	1,500	1,500	1,036
Total Operating Expenses		<u>78,759</u>	<u>83,068</u>	<u>64,729</u>
Total		<u><u>732,867</u></u>	<u><u>926,809</u></u>	<u><u>590,287</u></u>

**ELECTRIC FUND
ELECTRIC METERING**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5420.531.112001	OPERATING SALARIES/DISTR	448,251	448,251	485,770
401.5420.531.114001	OVERTIME SALARIES/DISTR	15,000	35,000	26,286
401.5420.531.115009	MEAL ALLOWANCE	100	100	0
401.5420.531.121001	SOCIAL SECURITY	35,446	36,980	36,422
401.5420.531.122001	PENSION FUND CONTRIBUTION	21,862	57,419	94,172
401.5420.531.123001	GROUP LIFE INSURANCE	1,871	1,804	1,920
401.5420.531.123002	HOSPITALIZATION INSURANCE	75,362	77,603	87,046
Total Personal Services		597,892	657,157	731,616
Operating Expenses				
401.5420.531.331001	PROFESSIONAL SERVICES	1,000	1,000	0
401.5420.531.334002	CLEANING & LAUNDRY	3,500	4,000	4,134
401.5420.531.341001	TELEPHONE	900	650	599
401.5420.531.342001	POSTAGE	350	250	340
401.5420.531.343001	UTILITIES	11,000	8,650	10,365
401.5420.531.346002	VEHICLE MAINTENANCE	8,662	9,541	10,814
401.5420.531.346004	METER MAINT/DISTR	3,000	3,000	2,043
401.5420.531.346006	BUILDING MAINTENANCE	3,500	5,000	3,716
401.5420.531.346017	OFFICE EQUIPMENT MAINTANCE	100	1,000	0
401.5420.531.346018	RADIO MAINTENANCE	100	1,000	123
401.5420.531.346019	TOOLS/SHOP EQUIPMENT MAINT	1,000	1,000	360
401.5420.531.346081	DISPOSAL OF SCRAP MATERIAL	100	100	0
401.5420.531.347001	PRINTING & BINDING	100	100	511
401.5420.531.349001	ADVERTISING	100	100	0
401.5420.531.349003	SCHOOLS & MEETINGS	5,000	7,500	5,119
401.5420.531.351001	OFFICE SUPPLIES	1,500	1,000	2,069
401.5420.531.351003	OFFICE FURNITURE & EQUIPMENT	1,500	2,500	0
401.5420.531.352001	GAS & OIL	15,000	13,000	12,566
401.5420.531.352008	UNIFORMS & CLOTHING	2,500	2,500	1,200
401.5420.531.352027	TOOLS & INSTRUMENTS	2,000	2,000	1,545
401.5420.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	350	0
401.5420.531.355002	MISCELLANEOUS	2,000	2,000	2,184
Total Operating Expenses		63,012	66,241	57,688
Total		660,904	723,398	789,304



Capital Requests

Account Number	Budget 2010-2011
403. 5400. 531. 667368 1 Line Transformers	\$ 215,000
403. 5400. 531. 667367 2 Underground Conductors and Devices	500,000
403. 5400. 531. 667366 3 Underground Conduit	120,000
403. 5400. 531. 667369 4 Services-Overhead and Underground	80,000
403. 5400. 531. 667365 5 Overhead Conductors and Devices	550,000
403. 5400. 531. 667364 6 Poles, Towers and Fixtures	700,000
403. 5400. 531. 667373 7 Outdoor Lighting	100,000
403. 5400. 531. 667370 8 Electric Meters and Equipment	175,000
403. 5400. 531. 671364 9 Line Relocations	300,000
403. 5400. 531. 610365 10 Reconductor Feeders	2,000,000
403. 5400. 531. 670391 11 ArcGis Server and Training	12,500
403. 5400. 531. 610368 12 Line Reclosures	250,000
403. 5400. 531. 611365 13 Auto Devices	250,000
403. 5400. 531. 691362 14 Replace RTU's	80,000
403. 5400. 531. 611391 15 Replace IVR Computer	15,750
403. 5400. 531. 667394 16 Overhead/URD/Substation/Metering Tools	20,000
403. 5400. 531. 692362 17 Substation Equipment Painting	75,000
403. 5400. 531. 610391 18 Computer	1,000
403. 5400. 531. 693362 19 Replace 69 kV Breakers	250,000
403. 5400. 531. 695362 20 Station Batteries	15,000
403. 5400. 531. 691369 21 Fiber Optic Projects	100,000
403. 5400. 531. 667355 22 Repair Transmission Line	50,000
	Total \$ 5,859,250
	Budgeted 2009-2010 \$ 6,685,000

Transmission and Distribution

Non Departmental

Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Electric Fund.

**ELECTRIC FUND
NONDEPARTMENTAL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.9900.531.123004	RETIREMENT PREM ASSISTANCE	113,000	113,000	133,379
401.9900.531.123005	WORKERS COMPENSATION	50,000	50,000	50,000
401.9900.531.125001	STATE UNEMPLOYMENT COMP	15,000	15,000	0
Total Personal Services		<u>178,000</u>	<u>178,000</u>	<u>183,379</u>
Operating Expenses				
401.9900.531.331001	PROFESSIONAL SERVICES	10,000	10,000	12,755
401.9900.531.331012	PAYING AGENTS FEE	17,000	17,000	5,748
401.9900.531.332001	AUDIT	36,300	36,300	38,361
401.9900.531.341002	TELECOMMUNICATIONS SERVICES	20,700	20,700	12,701
401.9900.531.344003	LAND RENT AIRPORT	70,720	70,720	76,981
401.9900.531.345001	GENERAL INSURANCE	1,200,000	1,735,000	1,741,808
401.9900.531.345100	INSURANCE ARVEY	0	0	29,650
401.9900.531.346039	DIESEL PLANT MISC.	30,000	30,000	1,188
401.9900.531.349007	STATE SALES TAX	0	0	6,773
401.9900.531.349016	GF ADMIN CHARGES	1,690,800	1,775,100	1,793,700
401.9900.531.349019	METER DEPOSIT INTEREST	170,000	170,000	218,305
401.9900.531.349023	BAD DEBTS	150,000	150,000	147,264
401.9900.531.349028	LANDFILL FEES	3,000	3,000	179
401.9900.531.349031	PSC REGULATORY FEE	10,000	10,000	16,095
401.9900.531.349034	GROSS RECEIPTS TAX	0	0	-668
401.9900.531.354001	FMEA MEMBERSHIP	35,000	35,000	35,910
401.9900.531.354011	FMPA JOINT PURCH FEES	10,000	10,000	0
401.9900.531.355002	MISCELLANEOUS	24,400	24,400	48,541
401.9900.531.355006	INVENTORY VARIANCE	0	0	-12,796
401.9900.531.355007	GRACE	35,000	35,000	12,127
Total Operating Expenses		<u>3,512,920</u>	<u>4,132,220</u>	<u>4,184,622</u>
Net Operating & Personal Services		<u>3,690,920</u>	<u>4,310,220</u>	<u>4,368,001</u>
Debt Service and Transfers				
401.9900.531.991004	TRANSFER TO GENERAL FUND	5,598,350	5,893,000	5,892,999
401.9900.531.991005	TRANS TO ELECTRIC R&R	6,169,750	947,000	15,887,961
401.9900.531.991053	TRF TO SF 2003A BONDS	5,558,094	5,549,313	2,671,563
401.9900.531.991056	TRF TO SF 8247K LOAN	1,168,972	1,168,955	352,598
401.9900.531.991057	TRF TO ELECTRIC LOAN	0	106,438	0
Total Debt Service and Transfers		<u>18,495,166</u>	<u>13,664,706</u>	<u>24,805,121</u>
Total		<u><u>22,186,086</u></u>	<u><u>17,974,926</u></u>	<u><u>29,173,122</u></u>



The background of the page features a large, light blue, semi-transparent seal of the State of Florida. The seal is circular and contains the text "SEAL OF THE STATE OF FLORIDA" around its perimeter. The central image within the seal depicts a landscape with a sun rising over a body of water, palm trees, and a citrus fruit (an orange) in the foreground.

WATER & SEWER FUND



OPERATING BUDGET	Budget 2010-2011	Budget 2009-2010
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Operating Revenue	\$ 17,066,500	\$ 17,573,287
Operating Expenses:		
Wastewater Treatment	1,743,356	1,796,385
Gravity Sewer	502,992	516,410
Water Treatment Plant	3,112,325	3,209,774
Water Distribution	1,038,638	958,904
Wastewater Reuse	633,000	618,000
Administration	880,886	1,057,863
Environmental Laboratory	496,657	489,455
Facility Maintenance & Asset	804,750	707,748
Lift Station	573,228	565,924
Water Meter Maintenance	375,699	550,184
NonDepartmental	1,382,660	1,473,660
Total Operating Expenses	11,544,191	11,944,307
Net Operating Income	5,522,309	5,628,980
Debt Service		
Transfer for Series 2008 Refunding	1,466,812	1,467,234
Transfer for State Revolving Fund Loans	686,352	166,975
Total Debt Service Transfers	2,153,164	1,634,209
Surplus Revenue	\$ 3,369,145	\$ 3,994,771
Surplus Revenue Distribution		
Transfer to General Fund	\$ 859,950	\$ 859,950
Transfer to Capital Improvements Program	1,734,175	3,085,400
Balance Available for Capital Additions	775,020	49,421
Total Distribution of Surplus	\$ 3,369,145	\$ 3,994,771

WATER SEWER FUND

**WATER & SEWER FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
421.0000.343.060100	METERED WATER SALES	8,850,000	9,119,692	8,882,274
421.0000.343.060200	NEW WATER CONNECTIONS	5,000	10,000	13,228
421.0000.343.060400	SEWER SERVICE CHARGES	7,015,000	7,221,626	5,546,015
421.0000.343.060600	FIRE HYDRANT RENTAL	46,500	175,000	166,787
421.0000.343.061400	IRRIGATION REUSE NON PRESSURE	115,000	115,000	128,526
421.0000.343.061500	IRRIGATION REUSE OTHERS	975,000	882,369	627,440
421.0000.361.010200	INTEREST ON INVESTMENTS	50,000	37,100	121,093
421.0000.369.090100	MISCELLANEOUS REVENUES	10,000	12,500	12,357
421.0000.389.000200	CASH CARRYOVER	-775,020	-49,421	752,443
Total		<u>16,291,480</u>	<u>17,523,866</u>	<u>16,250,163</u>

**WATER & SEWER FUND
CAPITAL IMPROVEMENTS PROGRAM**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
423.0000.334.310000	SJRWMD DEEP INJECTION WELL	195,000	0	0
423.0000.343.060900	WATER IMPACT FEES	50,000	10,000	84,233
423.0000.343.061000	SEWER IMPACT FEES	25,000	10,000	19,950
423.0000.361.010100	INTEREST INCOME	5,000	5,000	12,684
423.0000.363.000100	PENALTY INCOME	500	500	249
423.0000.382.000300	CONTRIBUTION FROM W/S REV FUND	1,734,175	3,085,400	2,967,854
423.0000.384.001000	PROPOSED BORROWING	0	3,500,000	0
423.0000.389.000900	NON OPER REV FROM SPECIAL ASMTS	200,000	200,000	82,727
		<u>2,209,675</u>	<u>6,810,900</u>	<u>3,167,697</u>
Capital		<u>2,209,675</u>	<u>6,810,900</u>	<u>3,167,697</u>

Wastewater Treatment

Mission

The mission of the Wastewater Treatment division is to promote public health, protect the environment and conserve water resources by purifying and reclaiming wastewater generated by the residents and businesses of our service territory.

Responsibilities of this division include complying with permit requirements of the Florida Department of Environmental Protection and the U.S. Environmental Protection Agency.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	9	9	0
Total	10	10	0
Part Time	0	0	0
Total	10	10	0

Major Goals and Challenges

Continue to meet Federal and State permit requirements.

Initiate operation of the deep injection well to eliminate discharges of excess reclaimed water to the Indian River Lagoon.

Investigate potential modifications to the existing aeration basins blower system to increase efficiency and lower power expenses.

Update the current SCADA system and expand the monitoring points to increase automation at the treatment plant.

**WATER & SEWER FUND
WASTEWATER TREATMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9000.536.112001	OPERATING SALARIES	510,138	535,849	544,439
421.9000.536.114001	OVERTIME SALARIES	50,000	50,000	65,043
421.9000.536.115009	MEAL ALLOWANCE	500	500	728
421.9000.536.121001	SOCIAL SECURITY	42,889	44,860	43,217
421.9000.536.122001	CONTRIB TO PENSION FUND	168,290	185,018	128,584
421.9000.536.123001	GROUP LIFE INSURANCE	2,122	2,229	2,079
421.9000.536.123002	HOSPITALIZATION INSURANCE	84,555	92,102	122,976
Total Personal Services		<u>858,494</u>	<u>910,558</u>	<u>907,066</u>
Operating Expenses				
421.9000.536.331001	PROFESSIONAL SERVICES	10,000	10,000	8,012
421.9000.536.331020	LICENSES & TESTING	33,000	30,000	30,516
421.9000.536.334007	OTHER CONTRACTUAL SERVICES	200,000	200,000	194,688
421.9000.536.341001	TELEPHONE	2,800	2,800	3,412
421.9000.536.342001	POSTAGE	600	600	394
421.9000.536.343001	UTILITIES	360,000	360,000	317,746
421.9000.536.344001	MACH & EQUIP RENT	1,000	1,000	120
421.9000.536.346001	EQUIPMENT MAINTENANCE	95,000	105,000	127,234
421.9000.536.346002	VEHICLE MAINTENANCE	2,362	2,399	2,715
421.9000.536.346029	STRUCTURE & IMPROV MAINT	15,000	15,000	19,638
421.9000.536.346058	GROUNDS MAINT	2,500	2,500	2,276
421.9000.536.346059	ODOR CONTROL SYSTEM MAINTENANCE	25,000	25,000	464
421.9000.536.346200	SOFTWARE & MAINTENANCE	2,000	0	0
421.9000.536.349003	SCHOOLS & MEETINGS	1,750	1,750	2,108
421.9000.536.349004	TRAINING	500	500	475
421.9000.536.349005	FIRST AID	250	250	33
421.9000.536.349028	LANDFILL FEES	48,000	48,000	23,558
421.9000.536.351001	OFFICE SUPPLIES	1,750	1,750	1,890
421.9000.536.351003	OFFICE FURN & EQUIP	250	250	455
421.9000.536.352001	GAS AND OIL	15,000	10,428	12,798
421.9000.536.352005	CONSUMABLE TOOLS	2,500	2,500	2,183
421.9000.536.352006	JANITORIAL SUPPLIES	3,000	3,000	3,380
421.9000.536.352008	UNIFORMS & CLOTHING	5,100	5,600	5,714
421.9000.536.352013	CHEMICAL AND LAB SUPPLIES	3,500	3,500	1,945
421.9000.536.352014	OTHER COMMODITIES	2,500	2,500	2,909
421.9000.536.352019	CHEMICAL & WATER TR SUP	50,000	50,000	54,971
421.9000.536.352023	HORTICULTURAL SUPPLIES	1,000	1,000	36
421.9000.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	1,073
Total Operating Expenses		<u>884,862</u>	<u>885,827</u>	<u>820,743</u>
Total		<u><u>1,743,356</u></u>	<u><u>1,796,385</u></u>	<u><u>1,727,809</u></u>



Capital Requests

<u>Account Number</u>						<u>Budget</u>	
						<u>2010-2011</u>	
423.	9000.	536.	611334	1	Wastewater Treatment Plant Meters	\$	5,000
423.	9000.	536.	611389	2	Aerator Handrails		50,000
423.	9000.	536.	611397	3	Security Camera System		50,000
423.	9000.	536.	611380	4	Aerator Diffuser Replacement		45,000
423.	9000.	536.	610390	5	Computers		3,900
423.	9000.	536.	611364	6	Control Panel Breakers		15,000
						Total	\$ 168,900
							<u>832,000</u>
						Budgeted 2009-2010	\$ <u>832,000</u>

Wastewater Treatment

Gravity Sewer

Mission

The mission of the Gravity Sewer Division is to ensure uninterrupted wastewater collection and to minimize external flows from infiltration and inflow into the gravity sewer system.

The Division presently maintains:
132 miles of gravity sewer lines
63 miles of force mains
2,660 manholes

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	4	5	-1
Total	6	7	-1
Part Time	0	0	0
Total	6	7	-1

Major Goals and Challenges

Reduce rainwater inflow into the wastewater collection system through repairs to deficiencies identified during scheduled smoke testing.

Contract the lining of deteriorated vitrified clay pipes as identified through TV evaluation of the sanitary sewer system.

Continue the valve-exercising program for all force main valves throughout the system.

**WATER & SEWER FUND
GRAVITY SEWER**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9001.536.112001	OPERATING SALARIES	270,126	271,852	279,384
421.9001.536.114001	OVERTIME SALARIES	20,000	25,000	19,822
421.9001.536.115009	MEAL ALLOWANCE	600	600	700
421.9001.536.121001	SOCIAL SECURITY	22,240	22,760	21,840
421.9001.536.122001	PENSION CONTRIBUTION	43,690	59,323	39,118
421.9001.536.123001	GROUP LIFE INSURANCE	1,234	1,123	1,102
421.9001.536.123002	HOSPITALIZATION INSURANCE	49,694	49,694	73,646
Total Personal Services		<u>407,584</u>	<u>430,352</u>	<u>435,612</u>
Operating Expenses				
421.9001.536.331001	PROFESSIONAL SERVICES	500	500	1,283
421.9001.536.334007	OTHER CONTRACTUAL SERVICES	500	500	0
421.9001.536.340002	AUTO ALLOWANCE	2,100	2,100	2,100
421.9001.536.341001	TELEPHONE	2,100	1,750	1,968
421.9001.536.344001	MACH & EQUIP RENT	250	250	86
421.9001.536.346001	EQUIPMENT MAINTENANCE	4,000	4,000	4,929
421.9001.536.346002	VEHICLE MAINTENANCE	17,000	15,008	21,923
421.9001.536.346029	STRUCTURE & IMPROVEMENT MAINT	2,500	2,500	0
421.9001.536.346042	MAINS & LATERALS MAINT	18,000	13,000	16,343
421.9001.536.346047	CUST PREMISES MAINT	1,000	1,000	1,400
421.9001.536.346049	MAINS & APPURT MAINT	5,000	5,000	2,947
421.9001.536.349003	SCHOOLS & MEETINGS	500	500	444
421.9001.536.349004	TRAINING	1,000	1,000	501
421.9001.536.349005	FIRST AID	250	250	0
421.9001.536.349028	LANDFILL FEES	5,000	5,000	1,882
421.9001.536.351001	OFFICE SUPPLIES	500	500	217
421.9001.536.351003	OFFICE FURNITURE & EQUIPMENT	250	250	0
421.9001.536.352001	GAS & OIL	21,000	18,500	14,624
421.9001.536.352005	CONSUMABLE TOOLS	1,500	1,500	1,034
421.9001.536.352006	JANITORIAL SUPPLIES	108	600	435
421.9001.536.352008	UNIFORMS & CLOTHING	3,000	3,000	3,743
421.9001.536.352014	OTHER COMMODITIES	4,000	4,000	2,162
421.9001.536.352019	CHEMICAL & WATER TR SUP	250	250	30
421.9001.536.353003	REPLACEMENT PAVEMENT	5,000	5,000	1,503
421.9001.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	100	186
Total Operating Expenses		<u>95,408</u>	<u>86,058</u>	<u>79,740</u>
Total		<u><u>502,992</u></u>	<u><u>516,410</u></u>	<u><u>515,352</u></u>



Capital Requests

Account Number					Budget
					2010-2011
423.	9001.	536.	671361	1 Gravity Sewer Rehabilitation	\$ 50,000
423.	9001.	536.	671360	2 Aviation Boulevard Sewer Relocation	150,000
423.	9001.	536.	673361	3 43rd Avenue Sewer Relocation	50,000
423.	9001.	536.	610390	4 Computer	1,000
423.	9001.	536.	611392	5 Shelving	2,000
					<hr/>
Total					\$ 253,000
					<hr/> <hr/>
Budgeted 2009-2010					\$ 689,500
					<hr/> <hr/>

Gravity Sewer

Water Treatment

Mission

The mission of the Water Treatment Division is to continuously produce an adequate supply of potable water that protects and promotes public health and meets State and Federal Standards.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	12	12	0
Total	13	13	0
Part Time	0	0	0
Total	13	13	0

Major Goals and Challenges

Complete the conversions of Wells Nos. 5 and 31 to raw water sources for the Reverse Osmosis WTP.

Initiate operation of the Deep Injection Well to eliminate the discharge of RO concentrate to the Indian River Lagoon.

Redrill Well No. 8.

**WATER & SEWER FUND
WATER TREATMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9002.536.112001	OPERATING SALARIES	630,822	661,311	653,365
421.9002.536.114001	OVERTIME SALARIES	35,000	35,000	45,399
421.9002.536.115009	MEAL ALLOWANCE	500	500	168
421.9002.536.121001	SOCIAL SECURITY	50,974	53,310	50,620
421.9002.536.122001	PENSION CONTRIBUTION	133,936	177,421	159,720
421.9002.536.123001	GROUP LIFE INSURANCE	2,650	2,773	2,510
421.9002.536.123002	HOSPITALIZATION INSURANCE	98,863	117,428	147,986
Total Personal Services		<u>952,745</u>	<u>1,047,743</u>	<u>1,059,768</u>
Operating Expenses				
421.9002.536.331001	PROFESSIONAL SERVICES	65,000	65,000	9,447
421.9002.536.331020	LICENSES & TESTING	50,000	45,000	55,371
421.9002.536.334007	OTHER CONTRACTUAL SERVICES	75,000	75,000	62,987
421.9002.536.334023	PAINTING	50,000	50,000	6,861
421.9002.536.341001	TELEPHONE	2,500	2,500	2,711
421.9002.536.342001	POSTAGE	2,000	2,000	1,181
421.9002.536.343001	UTILITIES	900,000	900,000	945,925
421.9002.536.344001	MACH & EQUIP RENT	20,000	20,000	11,862
421.9002.536.344003	AIRPORT LAND RENT	335,000	245,000	258,162
421.9002.536.344004	ENVIRONMENTAL CLEANUP RECOVERY	-225,952	-150,000	-150,000
421.9002.536.346001	EQUIPMENT MAINTENANCE	150,000	175,000	154,972
421.9002.536.346002	VEHICLE MAINTENANCE	3,432	3,981	3,798
421.9002.536.346029	STRUCTURE & IMPROVEMENT MAINT	25,000	25,000	24,847
421.9002.536.346030	WELL MAINTENANCE	90,000	90,000	27,426
421.9002.536.346031	SUPPLY MAINS MAINT	1,000	1,000	501
421.9002.536.346058	GROUND MAINT.	10,000	10,000	10,232
421.9002.536.346059	ODOR CONTROL SYSTEM MAINTENANCE	75,000	75,000	113
421.9002.536.346200	SOFTWARE & MAINTENANCE	4,000	0	0
421.9002.536.349003	SCHOOLS & MEETINGS	2,500	2,500	1,945
421.9002.536.349004	TRAINING	800	800	475
421.9002.536.349005	FIRST AID	250	250	42
421.9002.536.351001	OFFICE SUPPLIES	1,500	1,500	694
421.9002.536.351002	LOGS/CHARTS/FORMS/MAPS	1,000	1,000	747
421.9002.536.351003	OFFICE FURNITURE & EQUIPMENT	1,000	2,000	707
421.9002.536.352001	GAS & OIL	21,000	18,000	14,312
421.9002.536.352005	CONSUMABLE TOOLS	2,500	2,500	2,538
421.9002.536.352006	JANITORIAL SUPPLIES	2,300	2,300	1,928
421.9002.536.352008	UNIFORMS & CLOTHING	6,500	7,450	7,426
421.9002.536.352013	CHEMICAL & LAB SUPPLIES	7,500	7,500	5,868
421.9002.536.352014	OTHER COMMODITIES	3,000	3,000	2,557
421.9002.536.352019	CHEMICAL & WATER TR SUP	475,000	475,000	597,943
421.9002.536.352023	HORTICULTURE SUPPLIES	2,000	3,000	1,027
421.9002.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	750	750	1,207
Total Operating Expenses		<u>2,159,580</u>	<u>2,162,031</u>	<u>2,065,812</u>
Total		<u><u>3,112,325</u></u>	<u><u>3,209,774</u></u>	<u><u>3,125,580</u></u>



Capital Requests

Account Number						Budget 2010-2011	
423.	9002.	536.	693320	1	Water Reclamation Station	\$	35,000
423.	9002.	536.	694320	2	Accelator 2 VFD		15,000
423.	9002.	536.	611345	3	Crane		15,000
423.	9002.	536.	694320	4	Accelator 2 Gearbox		35,000
423.	9002.	536.	692307	5	R O Supply Wells		450,000
423.	9002.	536.	662307	6	Surficial Well Replacement		35,000
423.	9002.	536.	611340	7	Computers		3,900
423.	9002.	536.	610340	8	Security System		35,000
423.	9002.	536.	661311	9	High Service Pump		50,000
423.	9002.	536.	660339	10	Concentrate Valve		1,500
423.	9002.	536.	611334	11	Water Plant and Well Field Meters		30,000
423.	9002.	536.	660320	12	R O Membrane Addition		25,000
						Total	\$ 730,400
						Budgeted 2009-2010	\$ 2,987,500

Water Treatment

Water Distribution

Mission

The mission of the Water Distribution division is to repair and maintain the water distribution system to assure uninterrupted delivery of water.

The Division presently maintains:

290 miles of transmission & distribution mains

11,967 service lines

1,160 fire hydrants and associated valves

22 miles of reuse mains

77 city owned reduced pressure backflow preventers

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	1	1
Full Time Bargaining	10	11	-1
Total	12	12	0
Part Time	0	0	0
Total	12	12	0

Major Goals and Challenges

Continue with the replacement of old galvanized iron, transite and cast iron mains and service lines as identified in the Annual Water Line Replacement Program.

Inspect, paint, test and exercise all Fire Hydrants throughout the system.

Exercise all valves throughout the systems every two (2) years or as specified by the manufacturer. (FDEP 62-555.350)

Implement a water main flushing program to flush dead-end lines quarterly and other lines as necessary to maintain appropriate water quality standards. (FDEP 62-555.350)

Revise the Backflow Prevention Program to protect the water system from possible contaminants. (FDEP 62-555.360)

**WATER & SEWER FUND
WATER DISTRIBUTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9003.536.112001	OPERATING SALARIES	479,298	430,179	442,713
421.9003.536.114001	OVERTIME SALARIES	50,000	50,000	39,160
421.9003.536.115009	MEAL ALLOWANCE	1,200	1,200	1,500
421.9003.536.121001	SOCIAL SECURITY	40,583	36,830	35,060
421.9003.536.122001	PENSION CONTRIBUTION	92,645	80,510	73,375
421.9003.536.123001	GROUP LIFE INSURANCE	1,778	1,778	1,736
421.9003.536.123002	HOSPITALIZATION INSURANCE	92,288	86,259	91,563
Total Personal Services		<u>757,792</u>	<u>686,756</u>	<u>685,107</u>
Operating Expenses				
421.9003.536.331001	PROFESSIONAL SERVICES	1,000	1,000	1,157
421.9003.536.334003	JANITORIAL SERVICES	4,158	0	0
421.9003.536.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	0
421.9003.536.343001	UTILITIES	10,000	0	0
421.9003.536.344001	MACH & EQUIP RENT	500	500	74
421.9003.536.344003	AIRPORT LAND RENT	0	6,650	7,003
421.9003.536.346001	EQUIPMENT MAINTENANCE	7,500	7,500	3,878
421.9003.536.346002	VEHICLE MAINTENANCE	26,738	26,998	28,231
421.9003.536.346029	STRUCTURE & IMPROVEMENT MAINT	10,000	10,000	10,646
421.9003.536.346042	T & D MAINS MAINT	90,000	90,000	122,468
421.9003.536.346043	SERVICES MAINT	7,500	7,500	905
421.9003.536.346046	HYDRANTS MAINT	20,000	30,000	13,778
421.9003.536.346047	CUST PREMISES MAINT	3,000	3,000	3,993
421.9003.536.346048	GROUND RESV MAINT	20,000	20,000	68,177
421.9003.536.349003	SCHOOLS & MEETINGS	1,250	1,250	998
421.9003.536.349004	TRAINING	250	250	587
421.9003.536.349005	FIRST AID	250	250	0
421.9003.536.349028	LANDFILL FEES	2,500	2,500	2,589
421.9003.536.351001	OFFICE SUPPLIES	1,000	1,000	608
421.9003.536.351003	OFFICE FURNITURE & EQUIPMENT	3,000	250	0
421.9003.536.352001	GAS & OIL	23,000	18,400	15,999
421.9003.536.352005	CONSUMABLE TOOLS	3,500	3,500	5,039
421.9003.536.352006	JANITORIAL SUPPLIES	1,500	1,500	934
421.9003.536.352008	UNIFORMS & CLOTHING	6,200	7,100	6,994
421.9003.536.352014	OTHER COMMODITIES	7,500	7,500	6,070
421.9003.536.353003	REPLACEMENT PAVEMENT	25,000	20,000	28,996
421.9003.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	225
Total Operating Expenses		<u>280,846</u>	<u>272,148</u>	<u>329,349</u>
Total		<u><u>1,038,638</u></u>	<u><u>958,904</u></u>	<u><u>1,014,456</u></u>



Capital Requests

Account Number						Budget
						2010-2011
423.	9003.	536.	611331	1	Line & Service Replacement	\$ 50,000
423.	9003.	536.	626331	2	Aviation Blvd Water Main Relocation	300,000
423.	9003.	536.	621331	3	43rd Ave Water Main Relocation	125,000
423.	9003.	536.	628331	4	Airport Water Line Replacement	100,000
423.	9003.	536.	610343	5	Valve Tapping Machine Refurbishment	15,000
423.	9003.	536.	611347	6	Infrastructure Management System	100,000
423.	9003.	536.	610340	7	Computers	5,600
423.	9003.	536.	611334	8	Water Distribution Meters	60,000
423.	9003.	536.	612347	9	Ice Machine	2,825
423.	9003.	536.	613342	10	Shelving	15,000
						<hr/>
Total						\$ 773,425
						<hr/>
Budgeted 2009-2010						\$ 1,460,500
						<hr/>

Water Distribution

Wastewater Reuse

Mission

The mission of the Wastewater Reuse division is to produce and distribute reclaimed water for irrigation use to promote the conservation of potable water resources. Responsibilities of this division include meeting permit requirements of the Florida Department of Environmental Protection, St. John's River Water Management District and the U.S. Environmental Protection Agency.

Staffing Table

Staffing is provided by personnel of other Water Sewer divisions.

Major Goals and Challenges

Replace existing SCADA System to meet FCC requirements.

**WATER & SEWER FUND
WASTEWATER REUSE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Operating Expenses				
421.9004.536.331001	PROFESSIONAL SERVICES	10,000	10,000	1,280
421.9004.536.331020	LICENSES & TESTING	2,500	2,500	1,036
421.9004.536.343001	UTILITIES	500,000	500,000	496,800
421.9004.536.346001	EQUIPMENT MAINTENANCE	65,000	65,000	59,743
421.9004.536.346029	STRUCTURE & IMPROVEMENT MAINT	15,000	15,000	87,907
421.9004.536.346048	GROUND RESV MAINT	10,000	0	0
421.9004.536.346049	MAINS & APPURT MAINT	5,000	5,000	4,887
421.9004.536.346200	SOFTWARE & MAINTENANCE	2,000	0	0
421.9004.536.352001	GAS & OIL	3,000	0	0
421.9004.536.352013	CHEMICAL & LAB SUPPLIES	500	500	331
421.9004.536.352019	CHEMICAL & WATER TR SUP	20,000	20,000	19,415
Total		633,000	618,000	671,399



Capital Requests

<u>Account Number</u>						Budget
						2009-2010
423.	9004.	536.	611334	1	Reuse Meters	\$ 7,500
423.	9004.	536.	610396	2	SCADA System	<u>20,000</u>
Total						\$ <u>27,500</u>
Budgeted 2008-2009						<u>\$250,000</u>

Wastewater Reuse

Administration

Mission

The mission of the Administration Division is to provide support to the operating divisions of the department. This also includes coordinating with other departments whose facilities or personnel may be affected by Water and Sewer operations. This Division monitors personnel actions, purchasing and payroll functions of the Department, and provides the interface for handling citizen complaints.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	11	-2
Full Time Bargaining	0	0	0
Total	9	11	-2
Part Time	0	0	0
Total	9	11	-2

Major Goals and Challenges

Search for new methods and technologies that will reduce operational expenses, increase efficiency and improve service to the customer.

Continue the mapping program that will convert old paper maps, drawings and details into electronic format that can be used for modeling and field operations.

**WATER & SEWER FUND
ADMINISTRATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9005.536.112001	OPERATING SALARIES	554,857	686,228	622,088
421.9005.536.114001	OVERTIME SALARIES	3,500	3,500	2,785
421.9005.536.115009	MEAL ALLOWANCE	50	50	112
421.9005.536.121001	SOCIAL SECURITY	42,718	52,770	45,505
421.9005.536.122001	PENSION CONTRIBUTION	76,407	130,117	96,322
421.9005.536.123001	GROUP LIFE INSURANCE	2,642	2,756	2,451
421.9005.536.123002	HOSPITALIZATION INSURANCE	85,285	89,519	92,128
Total Personal Services		<u>765,459</u>	<u>964,940</u>	<u>861,391</u>
Operating Expenses				
421.9005.536.331001	PROFESSIONAL SERVICES	25,000	2,500	64,801
421.9005.536.334003	JANITORIAL SERVICES	20,000	20,000	21,511
421.9005.536.340002	AUTO ALLOWANCE	2,100	2,100	2,100
421.9005.536.341001	TELEPHONE	5,000	5,000	6,415
421.9005.536.342001	POSTAGE	500	250	661
421.9005.536.346001	EQUIPMENT MAINTENANCE	500	500	975
421.9005.536.346002	VEHICLE MAINTENANCE	1,052	1,138	1,171
421.9005.536.346200	SOFTWARE & MAINTENANCE	27,500	27,500	23,762
421.9005.536.349003	SCHOOLS & MEETINGS	3,000	3,000	2,257
421.9005.536.349004	TRAINING	2,500	2,500	1,927
421.9005.536.351001	OFFICE SUPPLIES	4,000	4,000	2,867
421.9005.536.351003	OFFICE FURNITURE & EQUIPMENT	15,000	15,000	9,629
421.9005.536.352001	GAS & OIL	250	235	32
421.9005.536.352006	JANITORIAL SUPPLIES	250	250	0
421.9005.536.352008	UNIFORMS & CLOTHING	275	450	150
421.9005.536.352014	OTHER COMMODITIES	1,500	1,500	882
421.9005.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	7,000	7,000	6,854
Total Operating Expenses		<u>115,427</u>	<u>92,923</u>	<u>145,994</u>
Total		<u><u>880,886</u></u>	<u><u>1,057,863</u></u>	<u><u>1,007,385</u></u>

Environmental Lab

Mission

The mission of the Environmental Laboratory division is to provide analytical services and information to the collection, distribution, and treatment divisions and the customers of the Water & Sewer Department.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	2	2	0
Total	6	6	0
Part Time	0	0	0
Total	6	6	0

Major Goals and Challenges

Continue to evaluate new sampling and analytical methodologies and instrumentation to provide the most cost-effective data for the Department.

Assist the water treatment plant by conducting tests related to the DIW Operating Permit.

Assist the Water Treatment Plant in investigating possible treatment process improvements.

**WATER & SEWER FUND
ENVIRONMENTAL LAB**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9006.536.112001	OPERATING SALARIES	277,736	277,438	290,377
421.9006.536.114001	OVERTIME SALARIES	1,500	1,500	133
421.9006.536.115009	MEAL ALLOWANCE	100	100	0
421.9006.536.121001	SOCIAL SECURITY	21,369	21,350	21,175
421.9006.536.122001	PENSION CONTRIBUTION	78,120	71,403	51,774
421.9006.536.123001	GROUP LIFE INSURNACE	1,164	1,164	1,151
421.9006.536.123002	HOSPITALIZATION INSURANCE	35,620	32,628	41,112
Total Personal Services		<u>415,609</u>	<u>405,583</u>	<u>405,722</u>
Operating Expenses				
421.9006.536.331020	LICENSES & TESTING	13,000	13,000	11,447
421.9006.536.341001	TELEPHONE	700	700	585
421.9006.536.342001	POSTAGE	200	200	162
421.9006.536.346001	EQUIPMENT MAINTENANCE	17,000	18,000	8,558
421.9006.536.346002	VEHICLE MAINTENANCE	998	1,272	1,433
421.9006.536.346029	STRUCTURE & IMPROV MAINT	2,000	2,000	365
421.9006.536.349003	SCHOOLS & MEETINGS	1,000	1,000	0
421.9006.536.349004	TRAINING	1,000	1,000	3,800
421.9006.536.351001	OFFICE SUPPLIES	2,000	2,000	1,565
421.9006.536.351003	OFFICE FURNITURE & EQUIPMENT	2,000	2,000	1,732
421.9006.536.352001	GAS & OIL	1,500	1,050	934
421.9006.536.352006	JANITORIAL SUPPLIES	400	400	286
421.9006.536.352008	UNIFORMS & CLOTHING	550	550	476
421.9006.536.352013	CHEMICAL & LAB SUPPLIES	38,000	40,000	32,459
421.9006.536.352014	OTHER COMMODITIES	200	200	85
421.9006.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	270
Total Operating Expenses		<u>81,048</u>	<u>83,872</u>	<u>64,157</u>
Total		<u><u>496,657</u></u>	<u><u>489,455</u></u>	<u><u>469,879</u></u>

Facility Maintenance & Asset Management

Mission

The mission of the Facility Maintenance and Asset Management Division is to schedule and perform maintenance on equipment, track assets, provide a central database for equipment and distributed data, maximize equipment reliability, improve efficiency and support the operations of the Water and Wastewater Divisions.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	5	8	-3
Total	8	11	-3
Part Time	0	0	0
Total	8	11	-3

Major Goals and Challenges

Implement departmental procedures and policies for assets including, but limited to, complying with Florida Department of Environmental Protection (FDEP) requirements and GIS integration. This will result in the restructuring of our Computer Maintenance Management System (CMMS) and maintenance personnel for overall improvement and success.

Continue to improve centralizing and organizing department electronic data to alleviate redundancy, ensure data reliability and improve data acquisition time.

Implement a work order program to schedule preventative maintenance and track corrective maintenance on equipment that is tracked by FDEP.

**WATER & SEWER FUND
FACILITY MAINTENANCE & ASSET MANAGEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9007.536.112001	OPERATING SALARIES	488,918	504,372	467,314
421.9007.536.114001	OVERTIME SALARIES	4,000	4,000	6,227
421.9007.536.115009	MEAL ALLOWANCE	300	300	98
421.9007.536.121001	SOCIAL SECURITY	37,730	38,910	33,576
421.9007.536.122001	PENSION CONTRIBUTION	125,156	29,342	17,222
421.9007.536.123001	GROUP LIFE INSURANCE	2,049	2,213	1,841
421.9007.536.123002	HOSPITALIZATION INSURANCE	92,283	81,061	43,579
Total Personal Services		<u>750,436</u>	<u>660,198</u>	<u>569,857</u>
Operating Expenses				
421.9007.536.331001	PROFESSIONAL SERVICES	5,000	5,000	0
421.9007.536.334003	JANITORIAL SERVICES	1,107	0	0
421.9007.536.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	0
421.9007.536.343001	UTILITIES	3,500	0	0
421.9007.536.344001	MACH & EQUIP RENT	500	500	0
421.9007.536.346001	EQUIPMENT MAINTENANCE	2,500	2,500	1,534
421.9007.536.346002	VEHICLE MAINTENANCE	4,757	4,795	6,173
421.9007.536.346029	STRUCTURE & IMPROV MAINT	1,000	0	0
421.9007.536.346200	SOFTWARE & MAINTENANCE	7,500	7,500	3,597
421.9007.536.349003	SCHOOLS & MEETINGS	5,000	5,000	353
421.9007.536.349004	TRAINING	4,000	4,000	399
421.9007.536.351001	OFFICE SUPPLIES	500	500	768
421.9007.536.351003	OFFICE FURNITURE & EQUIPMENT	500	0	109
421.9007.536.352001	GAS & OIL	3,500	3,505	2,525
421.9007.536.352005	CONSUMABLE TOOLS	4,000	3,000	1,905
421.9007.536.352008	UNIFORMS & CLOTHING	4,200	4,500	2,945
421.9007.536.352014	OTHER COMMODITIES	1,000	1,000	40
421.9007.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	750	750	305
Total Operating Expenses		<u>54,314</u>	<u>47,550</u>	<u>20,653</u>
Total		<u><u>804,750</u></u>	<u><u>707,748</u></u>	<u><u>590,510</u></u>



Capital Requests

Account Number	Budget 2010-2011
423. 9007. 536. 611397 1 Power Analyzer	<u>\$ 8,000</u>
Budgeted 2009-2010	<u>\$6,100</u>

Facility Maintenance and Asset

Lift Station

Mission

The mission of the Lift Station Division is to maintain and repair the electrical and mechanical pumping equipment associated with the wastewater transmission system.

This Division presently maintains:
126 Electrical Panels
244 Pumps

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0	0	0
Full Time Bargaining	5	5	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Continue a routine valve-exercising program for all lift station valves and emergency pump out connections.

Replace/Refurbish Lift Stations as required to insure system reliability and environmental protection.

Replace Lift Station pumps and panels as warranted.

**WATER & SEWER FUND
LIFT STATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9008.536.112001	OPERATING SALARIES	202,139	199,104	208,923
421.9008.536.114001	OVERTIME SALARIES	20,000	25,000	21,454
421.9008.536.115009	MEAL ALLOWANCE	250	250	252
421.9008.536.121001	SOCIAL SECURITY	17,010	17,160	16,624
421.9008.536.122001	PENSION CONTRIBUTION	21,360	23,132	13,926
421.9008.536.123001	GROUP LIFE INSURANCE	850	838	824
421.9008.536.123002	HOSPITALIZATION INSURANCE	46,037	46,064	70,054
Total Personal Services		<u>307,646</u>	<u>311,548</u>	<u>332,057</u>
Operating Expenses				
421.9008.536.334007	OTHER CONTRACTUAL SERVICES	15,000	15,000	0
421.9008.536.341001	TELEPHONE	2,100	2,100	1,879
421.9008.536.343001	UTILITIES	115,000	115,000	116,816
421.9008.536.344001	MACH & EQUIP RENT	500	500	360
421.9008.536.346001	EQUIPMENT MAINTENANCE	55,000	55,000	52,912
421.9008.536.346002	VEHICLE MAINTENANCE	21,882	17,026	14,231
421.9008.536.346029	STRUCTURE & IMPROV MAINT	1,000	1,000	47
421.9008.536.346035	ELEC CONTROL SYS MAINT	5,000	5,000	16,079
421.9008.536.346058	GROUNDS MAINT	17,500	17,500	16,925
421.9008.536.349003	SCHOOLS & MEETINGS	300	300	1,430
421.9008.536.349004	TRAINING	500	500	587
421.9008.536.349005	FIRST AID	250	250	0
421.9008.536.351001	OFFICE SUPPLIES	250	250	302
421.9008.536.351003	OFFICE FURNITURE & EQUIP	500	500	0
421.9008.536.352001	GAS & OIL	24,000	17,650	16,726
421.9008.536.352005	CONSUMABLE TOOLS	750	750	61
421.9008.536.352006	JANITORIAL SUPPLIES	500	500	127
421.9008.536.352008	UNIFORMS & CLOTHING	4,450	4,450	3,809
421.9008.536.352014	OTHER COMMODITIES	1,000	1,000	1,142
421.9008.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	100	75
Total Operating Expenses		<u>265,582</u>	<u>254,376</u>	<u>243,508</u>
Total		<u><u>573,228</u></u>	<u><u>565,924</u></u>	<u><u>575,565</u></u>



Capital Requests

Account Number					Budget	
					2010-2011	
423.	9008.	536.	608361	1	Lift Station Pump Replacement	\$ 20,000
423.	9008.	536.	668361	2	Electrical Panel Replacement	25,000
423.	9008.	536.	614371	3	Lift Station #3 Aviation Blvd	195,000
423.	9008.	536.	611393	4	Equipment for New Building	8,450
						<hr/>
Total						\$ 248,450
						<hr/> <hr/>

Budgeted 2009-2010 \$ 391,000

Lift Station

Meter Maintenance

Mission

The mission of the Meter Maintenance Division is to maintain meter accuracy through testing and repair/replacement of meters.

The Division currently maintains:

13,050 Potable Water Meters

154 Reuse Meters

36 Well field Meters

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0	1	-1
Full Time Bargaining	5	6	-1
Total	5	7	-2
Part Time	0	0	0
Total	5	7	-2

Major Goals and Challenges

Test well field meters every three (3) years as required by the Consumptive Use Permit and repair or replace as warranted.

Replace according to age approximately 1000 - 5/8" through 1" potable water meters annually.

Repair and/or replace 1-1/2" through 2" meters as warranted.

Test and Repair as needed 3" and larger meters annually.

**WATER & SEWER FUND
METER MAINTENANCE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9009.536.112001	OPERATING SALARIES	213,270	304,212	319,801
421.9009.536.114001	OVERTIME SALARIES	5,000	5,000	2,449
421.9009.536.115009	MEAL ALLOWANCE	50	50	14
421.9009.536.121001	SOCIAL SECURITY	16,701	23,660	23,906
421.9009.536.122001	CONTRIB TO PENSION FUND	63,324	81,795	69,968
421.9009.536.123001	GROUP LIFE INSURANCE	894	1,278	1,261
421.9009.536.123002	HOSPITALIZATION INSURANCE	44,082	49,710	44,604
Total Personal Services		<u>343,321</u>	<u>465,705</u>	<u>462,003</u>
Operating Expenses				
421.9009.536.334007	OTHER CONTRACTUAL SERVICES	0	55,000	0
421.9009.536.342001	POSTAGE	1,000	0	0
421.9009.536.346001	EQUIPMENT MAINTENANCE	1,000	1,000	0
421.9009.536.346002	VEHICLE MAINTENANCE	4,478	4,684	4,141
421.9009.536.346043	SERVICES MAINT	5,000	5,000	146
421.9009.536.346044	METERS MAINT	3,000	3,000	846
421.9009.536.346047	CUSTOMER PREMISES MAINT	500	500	29
421.9009.536.349003	SCHOOLS & MEETINGS	500	500	196
421.9009.536.349004	TRAINING	500	500	587
421.9009.536.351001	OFFICE SUPPLIES	2,500	750	487
421.9009.536.351003	OFFICE FURN & EQUIPMENT	500	500	329
421.9009.536.352001	GAS & OIL	8,500	8,145	6,029
421.9009.536.352005	CONSUMABLE TOOLS	500	500	1,498
421.9009.536.352006	JANITORIAL SUPPLIES	250	250	497
421.9009.536.352008	UNIFORMS & CLOTHING	3,400	3,400	3,183
421.9009.536.352014	OTHER COMMODITIES	500	500	699
421.9009.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	250	250	25
Total Operating Expenses		<u>32,378</u>	<u>84,479</u>	<u>18,692</u>
Total		<u><u>375,699</u></u>	<u><u>550,184</u></u>	<u><u>480,695</u></u>

Non Departmental

Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Water Sewer Fund.

**WATER & SEWER FUND
NONDEPARTMENTAL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9900.536.123004	RETIREMENT PREM ASSIST	33,000	33,000	33,234
421.9900.536.123005	WORKERS COMPENSATION	150,000	150,000	150,000
421.9900.536.125001	STATE UNEMPLOYMENT COMP	1,500	1,500	0
Total Personal Services		184,500	184,500	183,234
Operating Expenses				
421.9900.536.331001	PROFESSIONAL SERVICES	1,000	1,000	6,929
421.9900.536.331012	PAYING AGENTS FEE	14,000	14,000	1,800
421.9900.536.332001	AUDIT	7,500	7,500	12,316
421.9900.536.340001	MILEAGE ALLOWANCE	4,000	4,000	2,053
421.9900.536.341002	TELECOMMUNICATIONS SERVICES	9,600	9,600	5,742
421.9900.536.344003	LAND RENT AIRPORT	14,560	14,560	15,788
421.9900.536.345001	GENERAL INSURANCE	205,000	257,000	269,155
421.9900.536.345100	INSURANCE ARVEY	0	0	22,700
421.9900.536.349011	CUSTOMER SERVICE	231,200	231,200	231,200
421.9900.536.349016	GF ADMIN CHARGE	646,300	685,300	738,500
421.9900.536.349023	BAD DEBT	0	0	1,037
421.9900.536.355007	GRACE	65,000	65,000	87,876
Total Operating Expenses		1,198,160	1,289,160	1,395,096
Net Operating & Personal Services		1,382,660	1,473,660	1,578,330
Debt Service and Transfers				
421.9900.536.991004	TRANSFER TO GENERAL FUND	859,950	859,950	859,950
421.9900.536.991007	TRANS TO W/S R&R FUND	1,734,175	3,085,400	2,967,854
421.9900.536.991057	TRF TO SF 14833K	1,466,812	1,467,234	665,399
421.9900.536.991058	TRF TO CLEAN WATER SRF LOAN	686,352	166,975	0
Total Debt Service and Transfers		4,747,289	5,579,559	4,493,203
Total		6,129,949	7,053,219	6,071,533





**AIRPORT
FUND**

Airport

Mission

The mission of the Airport is to provide safe and efficient aviation facilities and associated services to both commercial and non-commercial users, while operating in harmony with the community's quality of life goals.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	6	6	0
Full Time Bargaining	4	4	0
Total	10	10	0
Part Time	0	0	0
Total	10	10	0

Major Goals and Challenges

Optimize operational safety, efficiency, and effectiveness at the airport:

- Maintain airfield as per capital improvement program (FAA/FDOT grants).
- Update Minimum Standards and Airport Rules and Regulations.
- Complete Annual FAA Certification Inspection with minimum discrepancies.

Optimize the airport's income potential in order to maintain financial self-sufficiency:

- Complete final build-out of Airport West and Airport North.
- Maintain 10% or less vacancy rate at T-Hangars.
- Review comprehensive plan consideration of airport property.

Meet the long range aviation needs of the community:

- Remain active in local Planning and Economic Development groups.
- Remain active in Treasure Coast and Statewide Aviation Planning Committees.
- Remain active in Florida Airports Council and Florida Airport Trades Assoc.

Ensure that the airport's short and long-term plans are environmentally compatible and in harmony with local and regional objectives and plans:

- Monitor FAA-approved Noise Compatibility Plan; educate pilots and community.
- Review lease files to ensure tenant's regulatory compliance.

Enhance the aesthetic value of the airport:

- Continue work on improvements/widening along Aviation Boulevard.
- Pursue FDOT funding for improvements to Airport Drive.
- Pursue possible grant funds for parking improvements to Bldg. 78.

Provide the City of Vero Beach with planning options for the airport, which are consistent with these goals and in accordance with the City's policy of controlled growth and quality of life:

- Ensure that the Airport Master Plan is included in the City Comprehensive Plan.
- Ensure that land use compatibility is considered in property surrounding the Airport.
- Consider Strategic Land Purchase for future Eco-Business Park.

**AIRPORT FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
441.0000.311.010000	AD VALOREM TAXES	18,000	18,000	21,644
441.0000.344.010100	AIRPORT RENTALS	1,550,000	1,550,000	1,649,664
441.0000.344.010200	CITRUS PARK VILLAGE RENTALS	140,000	140,000	193,591
441.0000.344.010300	FUEL FLOWAGE FEES	100,000	120,000	110,247
441.0000.344.010500	RESOLUTION RENTALS	582,795	492,650	492,601
441.0000.344.010700	GROSS RECEIPTS	150,000	230,000	210,206
441.0000.361.010200	INTEREST ON INVESTMENTS	25,000	40,000	35,268
441.0000.369.040100	LANDFILL	3,000	3,000	3,838
441.0000.369.090100	MISCELLANEOUS REVENUES	10,000	5,000	12,866
441.0000.389.000200	CASH CARRY OVER	-459,773	-23,799	-380,339
Total		<u>2,119,022</u>	<u>2,574,851</u>	<u>2,349,586</u>

**AIRPORT FUND
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
441.4000.542.112001	OPERATING SALARIES	514,480	509,897	530,860
441.4000.542.113002	PART TIME SALARIES	1,000	1,000	0
441.4000.542.114001	OVERTIME SALARIES	9,500	9,500	4,524
441.4000.542.121001	SOCIAL SECURITY TAXES	40,160	39,810	38,950
441.4000.542.122001	PENSION FUND CONTRIBUTION	93,900	118,390	81,190
441.4000.542.123001	GROUP LIFE INSURANCE	2,066	2,126	2,095
441.4000.542.123002	HOSPITALIZATION INSURANCE	74,680	75,234	59,700
Total Personal Services		<u>735,786</u>	<u>755,957</u>	<u>717,319</u>
Operating Expenses				
441.4000.542.331001	PROFESSIONAL SERVICES	25,000	45,000	25,516
441.4000.542.332001	AUDIT	4,800	4,800	4,712
441.4000.542.334002	CLEANING & LAUNDRY	2,000	2,000	1,386
441.4000.542.334003	JANITORIAL SERVICES	25,000	22,000	23,364
441.4000.542.334005	FIRE PROTECTION	195,000	195,000	195,000
441.4000.542.334007	OTHER CONTRACTUAL SERVICES	5,000	10,000	8,002
441.4000.542.334010	AIRPORT SECURITY	91,670	91,670	91,670
441.4000.542.334017	ENVIRONMENTAL	10,000	5,000	0
441.4000.542.340001	MILEAGE ALLOWANCE	2,000	2,000	418
441.4000.542.341001	TELEPHONE	5,000	5,000	4,210
441.4000.542.342001	POSTAGE	2,000	2,100	1,574
441.4000.542.343001	UTILITIES	150,000	170,000	208,438
441.4000.542.344001	MACH & EQUIP RENT	1,000	1,000	517
441.4000.542.344004	ENVIRONMENTAL CLEANUP	225,952	150,000	150,000
441.4000.542.345001	GENERAL INSURANCE	182,000	210,000	159,544
441.4000.542.345100	INSURANCE ARVEY	0	0	2,520
441.4000.542.346001	EQUIPMENT MAINTENANCE	5,000	5,000	2,197
441.4000.542.346002	VEHICLE MAINTENANCE	36,114	92,600	25,256
441.4000.542.346003	BUILDING MAINTENANCE	40,000	40,000	46,867
441.4000.542.346004	AIR CONDITIONING MAINT	4,000	4,000	263
441.4000.542.346008	ARFF VEHICLE MAINTENANCE	0	0	11,988
441.4000.542.346052	AIRFIELD MAINT	40,000	40,000	36,451
441.4000.542.346058	GROUNDS MAINT	47,000	47,000	47,422
441.4000.542.346061	AIRSIDE DRAINAGE MAINT	5,000	5,000	3,000
441.4000.542.346200	SOFTWARE MAINTENANCE	1,000	3,000	662
441.4000.542.348001	TERMINAL BUILDING DEDICATION	0	0	11,955
441.4000.542.349001	ADVERTISING	9,000	12,000	7,699
441.4000.542.349003	SCHOOLS & MEETINGS	9,000	9,000	4,185
441.4000.542.349008	COUNTY AD VALOREM TAXES	45,000	50,000	44,387
441.4000.542.349016	GF ADMIN CHARGE	127,100	133,200	136,800
441.4000.542.349028	LANDFILL FEES	15,000	15,000	20,685
441.4000.542.351001	OFFICE SUPPLIES	3,000	3,000	2,975
441.4000.542.351003	OFFICE FURN & EQUIP	3,000	2,000	3,185
441.4000.542.352001	GAS AND OIL	16,000	15,000	12,932
441.4000.542.352005	CONSUMABLE TOOLS	1,000	1,000	522
441.4000.542.352006	JANITORIAL SUPPLIES	2,000	2,000	512
441.4000.542.352007	SIGN MATERIAL	2,000	2,000	707
441.4000.542.352008	UNIFORMS & CLOTHING	1,000	1,000	622
441.4000.542.352010	ELEC PARTS & SUPPLIES	2,000	2,000	977
441.4000.542.352011	PLUMB PARTS & SUPPLIES	2,000	2,000	137
441.4000.542.352013	CHEMICAL AND LAB SUPPLIES	6,000	6,000	5,571
441.4000.542.352014	OTHER COMMODITIES	2,000	2,000	1,223
441.4000.542.354001	SUBSCRIPTIONS/MEMBERSHIPS	4,000	4,000	3,243
441.4000.542.355002	MISCELLANEOUS	1,500	1,424	1,169
441.4000.542.355010	CHRISTMAS DECORATIONS	100	100	360
441.4000.542.365002	STORM DAMAGE	3,000	5,000	2,576
Total Operating Expenses		<u>1,358,236</u>	<u>1,419,894</u>	<u>1,313,399</u>
Net Operating & Personal Services		<u>2,094,022</u>	<u>2,175,851</u>	<u>2,030,718</u>
Capital		<u>0</u>	<u>7,000</u>	<u>17,876</u>
441.4000.542.991017	NON OP TRANS TO CONST FUND	25,000	392,000	300,992
Total		<u>2,119,022</u>	<u>2,574,851</u>	<u>2,349,586</u>

**AIRPORT FUND
CONSTRUCTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
443.0000.331.01000	FEDERAL GRANTS/CAPITAL	950,000	0	47,204
443.0000.334.01000	STATE GRANTS/CAPITAL	25,000	1,200,000	702,607
443.0000.389.00100	NON OPER TRF FROM AIRPORT FUND	25,000	392,000	469,210
Total		<u>1,000,000</u>	<u>1,592,000</u>	<u>1,219,021</u>
Capital		<u>1,000,000</u>	<u>1,592,000</u>	<u>1,219,021</u>

Capital Requests

<u>Account Number</u>	<u>Budget</u> <u>2010-2011</u>
443. 4000. 542. 611001 1 Clear Part 77 Obstructions Phase 1	<u>\$ 1,000,000</u>
	Budgeted 2009-2010 <u>\$1,592,000</u>

Airport Construction



Marina

Mission

The mission of the Vero Beach Municipal Marina is to provide efficient first class service at reasonable cost to resident and visiting boaters in a manner that reflects well on the character of the City of Vero Beach. In order to fulfill our mission Marina personnel are trained to:

- * Act as goodwill ambassadors for the city by promoting tourism and local business patronage.
- * Exercise business, maintenance and safety practices that meet Industry and City standards.
- * Ensure that Marina and Mooring operations maintain a favorable relationship with neighbouring residents, clubs and businesses.
- * Promote Clean Marina practices and assist in developing programs and procedures to keep the Indian River clean and environmentally safe.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	4	4	0
Total	6	6	0
Part Time	2	1	1
Total	8	7	1

Major Goals and Challenges

Comply with all Federal, State, and Local Environmental Regulations.

Achieve designation as one of the first Clean Managed Mooring Fields in the State of Florida.

Identify available grant monies to assist in future projects.

Evaluate opportunities to expand facilities to meet demand.

**MARINA FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
451.0000.334.072000	F I N D GRANT	250,000	300,000	378,075
451.0000.334.075000	FFWCC GRANT	0	30,000	0
451.0000.344.020100	TRANSIENT UTILITIES	23,000	23,000	29,876
451.0000.344.020200	PERMANENT SLIP UTILITIES	9,000	9,000	9,904
451.0000.344.020300	DOCK RENTAL	215,000	215,000	193,142
451.0000.344.020400	DOCK RENTAL TRANSIENT	284,000	283,750	201,393
451.0000.344.020500	HOUSE RENTAL DOCKMASTER	1,880	1,880	1,884
451.0000.344.020600	DIESEL FUEL SALES	360,000	360,000	298,291
451.0000.344.020700	OIL SALES	5,000	5,000	3,832
451.0000.344.020800	GAS SALES	412,500	412,500	402,552
451.0000.344.020900	LIVE ABOARD FEE	10,000	8,000	12,607
451.0000.344.021100	ANCHORAGE RENTAL	199,500	199,500	192,699
451.0000.344.021200	LOCKER RENTALS	1,000	1,000	1,287
451.0000.344.021300	DRY STORAGE SOUTH COMPLEX	200,000	200,000	147,938
451.0000.344.021600	BUILDING RENTAL SOUTH COMPLEX	49,750	42,000	28,000
451.0000.361.010200	INTEREST ON INVESTMENTS	5,000	5,000	118
451.0000.369.090100	MISCELLANEOUS REVENUES	47,200	47,200	35,801
451.0000.389.000200	CASH CARRY OVER	-394,538	-394,427	-376,402
Total		1,678,292	1,748,403	1,560,997

MARINA FUND
MARINA EXPENSES

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
451.4100.575.112001	OPERATING SALARIES	164,101	164,101	165,851
451.4100.575.113002	PART TIME SALARIES	14,000	7,000	8,831
451.4100.575.114001	OVERTIME SALARIES	8,000	8,000	6,244
451.4100.575.121001	SOCIAL SECURITY TAXES	14,236	13,700	13,303
451.4100.575.122001	PENSION FUND CONTRIBUTION	13,806	16,315	17,263
451.4100.575.123001	GROUP LIFE INSURANCE	923	1,018	952
451.4100.575.123002	HOSPITALIZATION INSURANCE	23,865	28,279	25,080
Total Personal Services		238,931	238,413	237,524
Operating Expenses				
451.4100.575.331001	PROFESSIONAL SERVICES	250	0	284
451.4100.575.332001	AUDIT	650	500	592
451.4100.575.334002	CLEANING & LAUNDRY	2,000	2,300	1,733
451.4100.575.334003	JANITORIAL SERVICES	10,000	10,000	9,815
451.4100.575.334007	OTHER CONTRACTUAL SERVICES	4,000	4,000	5,150
451.4100.575.334016	DISCOUNT ON CREDIT CARDS	20,000	20,000	17,918
451.4100.575.340001	MILEAGE ALLOWANCE	1,000	1,000	1,824
451.4100.575.341001	TELEPHONE	2,500	2,200	2,595
451.4100.575.342001	POSTAGE	500	300	465
451.4100.575.343001	UTILITIES	62,000	52,000	66,013
451.4100.575.344001	MACH & EQUIP RENT	300	300	692
451.4100.575.345001	GENERAL INSURANCE	28,000	35,000	32,971
451.4100.575.346001	EQUIPMENT MAINTENANCE	1,700	1,700	4,035
451.4100.575.346002	VEHICLE MAINTENANCE	10,650	10,650	11,712
451.4100.575.346003	BUILDING MAINTENANCE	7,000	7,000	21,417
451.4100.575.346056	DOCKS MAINT	4,000	4,000	9,226
451.4100.575.346200	SOFTWARE MAINTENANCE	500	500	1,160
451.4100.575.349001	ADVERTISING	3,000	3,000	2,604
451.4100.575.349003	SCHOOLS & MEETINGS	1,000	1,000	824
451.4100.575.349016	GF ADMIN CHARGE	40,950	44,920	47,010
451.4100.575.349028	LANDFILL FEES	250	500	1,272
451.4100.575.351001	OFFICE SUPPLIES	1,000	1,000	2,130
451.4100.575.352000	DIESEL	258,000	258,000	225,966
451.4100.575.352001	GAS AND OIL	315,000	315,000	320,558
451.4100.575.352004	EQUIP PARTS & SUPPLIES	1,500	1,500	1,370
451.4100.575.352005	CONSUMABLE TOOLS	500	500	626
451.4100.575.352006	JANITORIAL SUPPLIES	2,500	2,500	2,784
451.4100.575.352008	UNIFORMS & CLOTHING	1,500	1,000	1,154
451.4100.575.352009	BUILD SUPPLIES & MATLS	1,000	1,000	2,338
451.4100.575.352010	ELEC PARTS & SUPPLIES	2,000	2,000	5,268
451.4100.575.352011	PLUMB PARTS & SUPPLIES	450	450	672
451.4100.575.352014	OTHER COMMODITIES	3,500	3,500	4,700
451.4100.575.352063	LANDSCAPE/MARINA	32,755	28,987	22,054
451.4100.575.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,000	1,500	2,368
451.4100.575.355001	PURCHASES FOR RESALE	10,000	8,000	9,976
451.4100.575.355002	MISCELLANEOUS	7,000	7,666	8,215
Total Operating Expenses		837,955	833,473	849,491
Net Operating & Personal Services		1,076,886	1,071,886	1,087,015
Capital				
		4,000	82,000	37,499
451.4100.575.773005	DEBT SVC 200K GF ADVANCE	343,690	343,690	181,929
451.4100.575.991004	TRANSFER TO GENERAL FUND	86,618	86,618	76,962
Total Debt Service and Transfers		430,308	430,308	258,891
Total		1,511,194	1,584,194	1,383,405

**MARINA FUND
MOORINGS EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
451.4101.575.112001	OPERATING SALARIES	81,073	81,073	82,925
451.4101.575.113002	PART TIME SALARIES	12,000	6,000	4,415
451.4101.575.114001	OVERTIME SALARIES	0	0	3,122
451.4101.575.121001	SOCIAL SECURITY TAXES	7,120	6,660	6,651
451.4101.575.122001	PENSION FUND CONTRIBUTION	6,800	8,035	0
451.4101.575.123001	GROUP LIFE INSURANCE	300	300	0
451.4101.575.123002	HOSPITALIZATION INSURANCE	11,755	12,791	12,540
Total Personal Services		<u>119,048</u>	<u>114,859</u>	<u>109,653</u>
Operating Expenses				
451.4101.575.334002	CLEANING & LAUNDRY	2,800	2,300	2,845
451.4101.575.334007	OTHER CONTRACTUAL SERVICES	500	500	279
451.4101.575.334016	DISCOUNT ON CREDIT CARDS	0	4,000	8,959
451.4101.575.341001	TELEPHONE	2,000	2,000	3,382
451.4101.575.342001	POSTAGE	0	0	232
451.4101.575.343001	UTILITIES	22,500	22,500	25,651
451.4101.575.344001	MACH & EQUIP RENT	0	150	0
451.4101.575.345001	GENERAL INSURANCE	2,000	0	2,480
451.4101.575.346001	EQUIPMENT MAINTENANCE	150	150	380
451.4101.575.346003	BUILDING MAINTENANCE	2,000	2,000	2,220
451.4101.575.346060	MARINA MOORINGS MAINT	4,500	4,500	3,282
451.4101.575.349001	ADVERTISING	5,000	5,000	5,716
451.4101.575.351001	OFFICE SUPPLIES	1,000	1,000	1,161
451.4101.575.351003	OFFICE FURN & EQUIP	0	1,000	1,980
451.4101.575.352004	EQUIP PARTS & SUPPLIES	500	550	691
451.4101.575.352005	CONSUMABLE TOOLS	100	100	131
451.4101.575.352006	JANITORIAL SUPPLIES	2,800	2,000	3,615
451.4101.575.352009	BUILD SUPPLIES & MATLS	100	100	189
451.4101.575.352010	ELEC PARTS & SUPPLIES	100	100	370
451.4101.575.352011	PLUMB PARTS & SUPPLIES	500	300	741
451.4101.575.352014	OTHER COMMODITIES	500	100	2,240
451.4101.575.355002	MISCELLANEOUS	1,000	1,000	1,395
Total Operating Expenses		<u>48,050</u>	<u>49,350</u>	<u>67,939</u>
Net Operating & Personal Services		<u>167,098</u>	<u>164,209</u>	<u>177,592</u>
Total		<u><u>167,098</u></u>	<u><u>164,209</u></u>	<u><u>177,592</u></u>

Capital Requests

<u>Account Number</u>		Budget 2010-2011
451. 4102. 575. 611001	1 Computers	<u><u>\$ 4,000</u></u>
	Budgeted 2009-20109	<u><u>\$82,000</u></u>

Marina

The background of the page features a large, light blue circular seal of the City of Vero Beach, Florida. The seal contains a landscape illustration with a sun, clouds, palm trees, and a building. The text "CITY OF VERO BEACH" is written along the top arc and "FLORIDA" along the bottom arc of the seal.

SOLID WASTE FUND

Solid Waste

Mission

The mission of the Solid Waste Division is to protect the environment, public health and welfare, and enhance the quality of life by providing effective programs to collect and remove solid waste materials in a convenient, economical and environmentally sensitive manner. Activities include: removal and disposal of all refuse accumulated inside the city limits which includes single family and multi-family residences as well as commercial businesses and other non-residential customers. Refuse collection and disposal services include: garbage, yard debris, appliances, furniture and other household items. The city monitors the residential recycling program provided by the county within the city limits.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	24	26	-2
Total	27	29	-2
Part Time	0	0	0
Total	27	29	-2

Major Goals and Challenges

Prepare and publish annual Full Cost Accounting Report before March 31.

Provide bi-weekly side-yard garbage collection to approximately 7,200 customers.

Provide weekly curb-side yard-trash collection to approximately 6,600 customers.

Provide daily container services to approximately 1,150 customers.

Continue to provide special collection services to all residential and non-residential customers. Service shall be provided within 24 hours of requests.

Improve cleanliness of dumpster enclosure areas and assess appropriate fees as applicable.

Improve convenience of dumpster use to multi-family residences.

Manage franchise agreements for private haulers

**SOLID WASTE FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
461.0000.343.04010	GARBAGE COLLECTION FEES	2,679,750	2,679,750	2,390,864
461.0000.361.01020	INTEREST ON INVESTMENTS	50	1,000	2
461.0000.369.09010	MISCELLANEOUS REVENUES	5,000	5,000	8,477
461.0000.389.00050	UNAPPROPRIATED SURPLUS	-522,265	-268,812	265,536
Total		2,162,535	2,416,938	2,664,879

**SOLID WASTE FUND
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
461.3308.534.11200	OPERATING SALARIES	783,347	951,825	1,035,281
461.3308.534.11300	PART TIME SALARIES	0	10,000	0
461.3308.534.11400	OVERTIME SALARIES	30,000	30,000	28,615
461.3308.534.12100	SOCIAL SECURITY TAXES	62,220	75,870	76,393
461.3308.534.12200	PENSION FUND CONTRIBUTION	150,497	193,162	169,764
461.3308.534.12300	GROUP LIFE INSURANCE	3,468	3,981	3,958
461.3308.534.12300	HOSPITALIZATION INSURANCE	196,482	214,791	206,621
461.3308.534.12300	RETIREMENT PREM ASSIST	18,000	18,000	22,844
461.3308.534.12300	WORKER COMPENSATION	125,000	125,000	125,000
Total Personal Services		1,369,014	1,622,629	1,668,476
Operating Expenses				
461.3308.534.33100	PROFESSIONAL SERVICES	1,500	1,000	1,961
461.3308.534.33200	AUDIT	2,100	2,100	376
461.3308.534.33400	CLEANING & LAUNDRY	8,900	9,900	9,178
461.3308.534.33400	OTHER CONTRACTUAL SERVICES	2,500	2,500	2,474
461.3308.534.34200	POSTAGE	750	750	31
461.3308.534.34300	UTILITIES	5,500	5,200	6,422
461.3308.534.34400	RENT	74,200	74,200	74,199
461.3308.534.34400	LAND RENT/AIRPORT	17,400	17,400	19,564
461.3308.534.34500	GENERAL INSURANCE	52,000	52,100	52,029
461.3308.534.34510	INSURANCE ARVEY	0	0	13,250
461.3308.534.34600	EQUIPMENT MAINTENANCE	1,000	1,000	88
461.3308.534.34600	VEHICLE MAINTENANCE	156,891	164,739	182,817
461.3308.534.34639	CONTAINERS	25,000	25,000	9,644
461.3308.534.34900	ADVERTISING	900	900	191
461.3308.534.34900	SCHOOLS & MEETINGS	1,000	1,000	202
461.3308.534.34901	CUSTOMER SERVICE	38,300	38,300	38,300
461.3308.534.34901	GF ADMIN CHARGE	83,030	93,370	116,829
461.3308.534.34902	BAD DEBT	250	250	330
461.3308.534.34902	LANDFILL FEES	7,000	7,000	2,456
461.3308.534.35100	OFFICE SUPPLIES	1,500	1,500	734
461.3308.534.35100	OFFICE FURN & EQUIP	900	900	99
461.3308.534.35200	GAS AND OIL	142,000	123,700	102,452
461.3308.534.35200	EQUIP PARTS & SUPPLIES	900	900	0
461.3308.534.35200	CONSUMABLE TOOLS	2,500	2,500	2,107
461.3308.534.35200	UNIFORMS & CLOTHING	3,900	4,500	5,927
461.3308.534.35201	CHEMICAL AND LAB SUPPLIES	3,300	3,300	3,602
461.3308.534.35201	OTHER COMMODITIES	6,000	6,000	2,172
461.3308.534.35400	SUBSCRIPTIONS/MEMBERSHIPS	500	500	0
461.3308.534.35500	GRACE	800	800	1,012
Total Operating Expenses		640,521	641,309	648,446
Net Operating & Personal Services		2,009,535	2,263,938	2,316,922
Capital				
461.3308.534.99100	TRANSFER TO GENERAL FUND	153,000	153,000	153,000
Total Debt Service and Transfers		153,000	153,000	153,000
Total		2,162,535	2,416,938	2,664,879



The background features a large, light blue circular seal. The seal contains a landscape illustration with a sun, clouds, palm trees, and a building. The text 'CITY OF EVERE BEACH' is written along the top arc and 'FLORIDA' along the bottom arc of the seal.

RECREATION & PARKS FUND

Recreation & Parks

Mission

The mission of the Recreation Department is to provide, publicize, maintain, schedule and operate city recreation facilities and programs for the use of residents and visitors of all age groups, in accordance with a fee schedule set by City Council. The Department is to provide trained, certified water safety personnel at city beaches and aquatic facilities; to maintain playgrounds; and to provide funds to maintain city parks.

The Department is to administer the City of Vero Beach Recreation Department and staff including budgeting, staffing, requisitioning and the administration of trained, certified water safety personnel at city beaches and aquatic facilities.

The Department is to provide a Citywide Recreation Program Delivery System utilizing city recreation staff and facilities.

The Department is to provide ADA accessibility to users of recreation facilities and recreation programs.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	10	-1
Full Time Bargaining	8	9	-1
Total	17	19	-2
Part Time	14	15	-1
Total	31	34	-3

Major Goals and Challenges

Promote a happier, healthier citizen in a community that is a better place to live because it has an active, vital Recreation Department. Promote "The Benefits of Recreation Are Endless."

Personal Benefits in the form of physical fitness, relaxation, rest and revitalization;

Social Benefits in the form of stronger and healthier families, ethnic and cultural harmony, reduced anti-social behavior and enriched lives for persons with disabilities;

Environmental Benefits in the form of a green and tree-filled city, habitat for native plants & animals, and open land protected green-space;

Economic Benefits in the form of more productive and healthier citizens, increased tourism, and contributions to the quality of life sought by business and industry.

Maintain low cost Recreation opportunities for children and older adults, as this is important and integral in maintaining an acceptable quality of life.

Position the Recreation Department as an important player in crime and drug prevention for children and young adults in programming and facilities for after school, summer, evening and weekend utilization.

Partnership with community organizations having common mission statements to enhance the delivery of recreational services in the most efficient and effective system to benefit the user and the taxpayer.

Increase Water Safety and Awareness through the department's Aquatic Safety Division.

Maintain clean, efficient rental centers for the citizens of Vero Beach.

**RECREATION & PARKS FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
471.0000.347.000100	RECREATION DEPARTMENT INCOME	468,000	562,500	391,297
471.0000.362.000100	CONCESSIONS & RENTALS	42,000	42,000	34,523
471.0000.362.000110	RENTALS	155,000	165,000	134,326
471.0000.369.000100	JANITORIAL SERVICES	12,000	12,000	11,786
471.0000.369.090100	MISCELLANEOUS REVENUES	2,000	2,000	1,378
471.0000.383.000100	CONTRIBUTIONS FROM GENERAL FUND	2,120,797	2,417,361	3,163,000
471.0000.389.002100	RECREATION SPONSORSHIP	7,000	5,000	6,061
471.0000.389.002110	PERFORMING ARTS COSTUMES	4,000	4,000	2,641
Total		<u>2,810,797</u>	<u>3,209,861</u>	<u>3,745,012</u>

**RECREATION & PARKS FUND
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services 4500				
471.4500.572.112001	OPERATING SALARIES	689,191	756,315	989,829
471.4500.572.113002	PART TIME SALARIES	91,846	151,090	388,267
471.4500.572.114001	OVERTIME SALARIES	38,714	54,800	61,460
471.4500.572.115006	EMT/LIFEGUARD	6,240	8,320	13,504
471.4500.572.115009	MEAL ALLOWANCE	200	200	210
471.4500.572.121001	SOCIAL SECURITY TAXES	63,200	74,260	97,040
471.4500.572.122001	PENSION FUND CONTRIBUTION	84,761	108,656	82,036
471.4500.572.123001	GROUP LIFE INSURANCE	2,769	3,577	3,543
471.4500.572.123002	HOSPITALIZATION INSURANCE	117,298	122,088	158,357
471.4500.572.123004	RETIREMENT PREM ASSIST	15,000	15,000	11,709
471.4500.572.123005	WORKER COMPENSATION	25,000	25,000	25,000
Total Personal Services		<u>1,134,219</u>	<u>1,319,306</u>	<u>1,830,955</u>
Operating Expenses 4500				
471.4500.572.331001	PROFESSIONAL SERVICES	26,100	34,500	38,903
471.4500.572.332001	AUDIT	1,475	1,475	448
471.4500.572.334002	CLEANING & LAUNDRY	1,250	1,250	896
471.4500.572.334003	JANITORIAL SERVICES	44,908	44,908	55,644
471.4500.572.334004	SUMMER CAMP EXP	15,500	17,000	15,439
471.4500.572.334005	JANITORIAL SERVICES/RENTALS	12,000	12,000	11,455
471.4500.572.340001	MILEAGE ALLOWANCE	2,500	2,500	2,831
471.4500.572.340002	AUTO ALLOWANCE	2,100	2,100	2,100
471.4500.572.341001	TELEPHONE	11,000	13,500	15,281
471.4500.572.342001	POSTAGE	1,000	1,500	1,306
471.4500.572.343001	UTILITIES	216,270	224,000	272,703
471.4500.572.344005	RR RENT-COMMUNITY CENTER	5,900	5,900	0
471.4500.572.345001	GENERAL INSURANCE	47,000	67,000	72,696
471.4500.572.346001	EQUIPMENT MAINTENANCE	5,600	6,600	6,671
471.4500.572.346002	VEHICLE MAINTENANCE	11,297	11,540	12,303
471.4500.572.346003	BUILDING MAINTENANCE	51,940	61,940	60,869
471.4500.572.346004	AIR CONDITIONING MAINT	6,000	6,000	7,101
471.4500.572.346300	FLOORING	1,000	2,000	304
471.4500.572.346315	ROOFING	0	2,000	0
471.4500.572.346330	PAINTING & EXTERIOR REPAIRS	1,500	2,000	1,614
471.4500.572.346375	CARPENTRY DRYWALL & ELECTRICAL	1,000	2,000	1,300
471.4500.572.347001	PRINTING & BINDING	5,000	9,000	9,421
471.4500.572.349003	SCHOOLS & MEETINGS	2,750	3,000	3,812
471.4500.572.349028	LANDFILL FEES	7,000	7,000	6,585
471.4500.572.351001	OFFICE SUPPLIES	8,000	10,000	13,968
471.4500.572.352001	GAS AND OIL	7,000	7,000	6,730
471.4500.572.352005	CONSUMABLE TOOLS	1,000	1,000	434
471.4500.572.352006	JANITORIAL SUPPLIES	4,000	4,000	5,091
471.4500.572.352008	UNIFORMS & CLOTHING	5,500	6,000	6,013
471.4500.572.352017	SPECIAL EVENTS SUPPLIES	2,500	5,000	4,985
471.4500.572.352027	PERFORMING ARTS COSTUMES	2,000	4,000	139
471.4500.572.352033	ATHLETICS	12,750	18,000	12,361
471.4500.572.352034	YOUTH COUNCIL JR STAFF	0	2,000	897
471.4500.572.352035	ATHLETIC AREAS MAINT	8,000	8,000	7,323
471.4500.572.352036	PLAYGROUNDS MAINT	6,000	6,000	5,512
471.4500.572.352064	RECREATION SPONSORSHIPS	5,000	5,000	2,580
471.4500.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	750	750	1,422
471.4500.572.355001	PURCHASES FOR RESALE	4,000	4,000	4,229
471.4500.572.355002	MISCELLANEOUS	1,630	7,630	9,595
Total Operating Expenses		<u>548,220</u>	<u>629,093</u>	<u>680,961</u>
Net Operating & Personal Services		<u>1,682,439</u>	<u>1,948,399</u>	<u>2,511,916</u>
Capital		<u>0</u>	<u>12,400</u>	<u>6,762</u>
Operating Expenses 4501				
471.4501.572.346054	GROUNDS MAINTENANCE	1,018,828	1,112,522	1,098,348
471.4501.572.346070	BOARDWALK REPAIRS/REPLACEMENT	12,500	25,000	11,056
471.4501.572.349016	GF ADMIN CHARGES	97,030	111,540	116,930
Total Operating Expenses		<u>1,128,358</u>	<u>1,249,062</u>	<u>1,226,334</u>
Total		<u><u>2,810,797</u></u>	<u><u>3,209,861</u></u>	<u><u>3,745,012</u></u>

**RECREATION & PARKS FUND
CONSTRUCTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
473.0000.389.00020	CONTRIBUTION FROM 311	6,800	15,000	20,607
Capital				
		6,800	15,000	20,607

Capital Requests

					Budget
<u>Account Number</u>					<u>2010-2011</u>
473.	4500.	572.	611001	1 Tennis Courts Resurfacing	<u>\$ 6,800</u>

Budgeted 2009-2010 \$ 15,000

Recreation and Parks Construction



**RISK
MANAGEMENT**

Risk Management

Mission

The mission of the Risk Management Division is to:

1. Protect City resources including personnel, facilities, assets and real property from loss and insure the City's ability to deliver essential services following a loss.
2. Continue to coordinate and deliver a comprehensive and cost-effective benefit package to help retain current employees and attract the best qualified applicants for openings in the future.
3. Provide safety resources and training to ensure the well-being of City employees while on the job with the goal of reducing and/or eliminating exposures to disease, injury and death.

The primary responsibilities of this department include:

1. Property, Casualty and Workers' Compensation Claim Administration: Coordinate the services of the TPA to professionally adjust and/or negotiate a resolution on potentially costly property and liability claims within the constraints of applicable state, federal and local laws, statutes and regulations. Customary insurance industry practices are applied to resolve each claim in the most efficient, fair and advantageous manner possible. Continue adjusting most liability claims not requiring TPA services. Adjust workers' compensation claims in-house using the ethical and legal standards provided by the State. Recover monies due the City on subrogated claims whenever possible.
2. Commercial Insurance Policy Management: Continue to evaluate the City's insurance policies, focusing on any gaps in coverage and vulnerable areas. Procure and monitor appropriate insurance policies through the City's Agent that protect City assets too valuable to self-insure. This includes a continuous evaluation of loss exposure to City assets with the goal of identifying alternative risk financing solutions that are economically advantageous to the City.
3. Employee Benefit Administration: Provide ongoing evaluation and assessment of employee insurance and benefit programs. Research new and innovative means to provide highest level of benefits in a cost effective manner.
4. Employee Benefit Education and Assistance: Deliver continuing education to employees on the value and features of benefit packages offered through every available communication resource. Provide on-site representation of all vendors. Provide daily assistance and guidance to employees regarding benefit choices and proper administration. Make available an employee assistance program to aid all employees in maintaining their physical and mental well being.
5. Regulatory Compliance: Remain compliant with COBRA, HIPAA, Section 125, OSHA, ADA, NFPA, and other Federal, State and local rules, regulations and standards.
6. Employee Safety and Training: Enhance existing in-house training to provide city-wide safety instruction at a reasonable cost. Solicit participation of City employees in supporting safe work practices and a safe work environment. Conduct emergency preparedness drills and practice evacuation procedures. Continue enhancing security throughout City Hall.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	3	3	0

Major Goals and Challenges

Continue to explore measures to control rising health insurance costs in the current self-insured arena and make appropriate recommendations in plan design and cost-sharing between employees and the City. Promote employee wellness by planning and hosting the Annual Health Fair open to all employees, retirees and dependents. Initiate new wellness programs such as Risk Assessments, fitness activities, and health talks using free resources as often as possible. Provide on-going safety and wellness information to all employees utilizing the City Lines newsletter and website.

Identify exposures, implement and monitor the effectiveness of loss control measures and programs to protect City resources including employees, facilities, vehicles and other assets owned or entrusted to the City government from loss and ensure compliance with all applicable occupational safety and health regulations. Conduct hazard identification programs (worksites inspections) with the departments and employees with the goal of reducing, controlling and/or eliminating workplace hazards. Work with departments to assure prompt response to accidents and losses to assure that proper action is taken and procedures are followed. Develop procedures to insure promptly newly acquired assets at proper values.

Continue conducting DOT drug testing and random testing on all employees subject to the City's Drug-Free Workplace Program. Maintain programs that provide discounts in insurance premiums or assessments.

Assure compliance with existing policies such as cell phone usage, vehicle usage, safety shoes, and safety glasses and develop additional policies as the need arises. Expand job safety training using group seminars, videotapes, guest speakers, and other resources to reinforce safety practices and help control losses to City resources and workers' compensation claims. Continue employee training in CPR, First Aid and the use of defibrillators to prepare City staff to respond to medical emergencies both on and off the job. Formalize standard OSHA training to provide in-house instruction in such areas as proper lifting techniques, fire protection, hazardous communications, forklift training and work zone safety, confined space, trenching, asbestos, ergonomics, etc.

Monitor the Emergency Management Plan to streamline processes and promote effective recovery of assets and monies following any disaster.

RISK MANAGEMENT

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
502.0000.361.01020	INTEREST ON INVESTMENTS	80,000	80,000	77,427
502.0000.389.00020	CASH CARRY OVER	-63,418	-30,589	-287,306
502.0000.394.04010	PREMIUMS/W C/ELECTRIC	50,000	50,000	50,000
502.0000.394.04210	PREMIUMS/W C/WATER & SEWER	150,000	150,000	150,000
502.0000.394.04610	PREMIUMS/W C/SOLID WASTE	125,000	125,000	125,000
502.0000.394.04710	PREMIUMS/W C/RECREATION	25,000	25,000	25,000
502.0000.395.00010	PREMIUMS LIAB/GENERAL	50,000	50,000	100,000
502.0000.395.04010	PREMIUMS LIAB/ELECTRIC	175,000	175,000	175,000
502.0000.395.04210	PREMIUMS LIAB/WATER & SEWER	50,000	50,000	50,000
502.0000.395.04410	PREMIUMS LIAB/AIRPORT	125,000	125,000	75,000
502.0000.395.04610	PREMIUMS LIAB/SOLID WASTE	50,000	50,000	50,000
502.0000.397.09010	INSURANCE ARVEY	0	0	145,000
Total		<u>816,582</u>	<u>849,411</u>	<u>735,121</u>
Personal Services				
502.1400.513.11200	OPERATING SALARIES	156,677	156,677	163,759
502.1400.513.12100	SOCIAL SECURITY TAXES	11,990	11,990	11,934
502.1400.513.12200	PENSION FUND CONTRIBUTION	50,938	42,618	30,734
502.1400.513.12300	GROUP LIFE INSURANCE	657	657	650
502.1400.513.12300	HOSPITALIZATION INSURANCE	17,870	18,129	15,546
Total Personal Services		<u>238,132</u>	<u>230,071</u>	<u>222,623</u>
Operating Expenses				
502.1400.513.33100	PROFESSIONAL SERVICES	40,000	40,000	35,625
502.1400.513.33101	SPECIAL PROJECTS/STUDIES	5,500	14,500	2,110
502.1400.513.33200	AUDIT	2,285	400	2,215
502.1400.513.33202	WORKER'S COMPENSATION BILLING	0	400	225
502.1400.513.33401	SECURITY	1,500	2,000	810
502.1400.513.34000	MILEAGE ALLOWANCE	1,000	1,500	151
502.1400.513.34000	AUTO ALLOWANCE	2,100	2,100	2,100
502.1400.513.34100	TELEPHONE	1,150	1,600	1,133
502.1400.513.34200	POSTAGE	1,000	1,200	551
502.1400.513.34700	PRINTING/BINDING	3,500	4,500	3,997
502.1400.513.34800	EMPLOYEE HEALTH PROGRAMS	8,250	12,000	6,713
502.1400.513.34900	SCHOOLS/MEETINGS	3,500	3,500	1,539
502.1400.513.34901	GF ADMIN CHARGE	45,360	46,160	49,800
502.1400.513.35100	OFFICE SUPPLIES	1,500	2,000	854
502.1400.513.35100	OFFICE FURN/EQUIP	500	500	717
502.1400.513.35201	OTHER COMMODITIES	1,000	1,000	1,032
502.1400.513.35201	TRAINING AIDS	7,840	9,115	5,604
502.1400.513.35205	SAFETY	600	25,000	22,966
502.1400.513.35400	SUBSCRIPTIONS/MEMBERSHIPS	1,865	1,865	2,595
Total Operating Expenses		<u>128,450</u>	<u>169,340</u>	<u>140,737</u>
Net Operating & Personal Services		<u>366,582</u>	<u>399,411</u>	<u>363,360</u>
Transfers				
502.1801.521.33102	LOSS PAYMENTS/ARVAY	0	0	145,000
502.9900.590.34500	LOSS PAYMENTS/GENERAL	450,000	450,000	226,761
Total Operating Expenses		<u>450,000</u>	<u>450,000</u>	<u>371,761</u>
Total		<u>816,582</u>	<u>849,411</u>	<u>735,121</u>



The background features a large, light blue circular seal. The seal contains a detailed illustration of a coastal town with buildings, palm trees, and a sun. The text "CITY OF EVERE BEACH" is written along the top arc, and "FLORIDA" is written along the bottom arc.

CONFISCATED PROPERTY

Confiscated Property

Mission

This Trust Fund is the depository for money either confiscated or derived by legal settlement agreements or obtained through the sale by auction of property confiscated by the Police Department through court forfeiture proceedings. The Police Department is allowed, after court approval, to keep money or goods confiscated as contraband when used as an instrument of a felony. The money may be used to support specific police activities or to purchase specific types of equipment.

No budget is presented for Fiscal Year 2010-2011. Sec. 932.7055, Florida Statutes, (8)(c) states that "Neither the law enforcement agency nor the entity having budgetary control over the law enforcement agency shall anticipate future forfeitures or proceeds therefore in the adoption and approval of the budget for the law enforcement agency."

CONFISCATED PROPERTY TRUST FUND

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
601.0000.351.020000	CONFISCATED PROPERTY	0	0	8,514
601.0000.361.010200	INTEREST ON INVESTMENTS	0	0	13
601.0000.389.000200	CASH CARRY/OVER	0	0	21,748
	Total	<u>0</u>	<u>0</u>	<u>30,275</u>
Operating Expenses				
601.1801.521.355002	MISCELLANEOUS	0	0	3,275
601.1801.521.661019	CAPITAL	0	0	27,000
	Total	<u>0</u>	<u>0</u>	<u>30,275</u>





**LAW
ENFORCEMENT
EDUCATION**

Law Enforcement Education

Mission

The City of Vero Beach receives fines, bond forfeitures, court costs, funds from defensive driving schools, and a two dollar assessment on each charge by the Police Department which is successfully prosecuted through the County court system. This two-dollar assessment is known as the Local Law Enforcement Education Fund and is mandated by the State to fund law enforcement related education for police officers.

LAW ENFORCEMENT EDUCATION FUND

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
602.0000.351.03000	POLICE FINES/ORDINANCE 1480	5,000	5,000	5,617
602.0000.361.01020	INTEREST ON INVESTMENTS	500	500	12
602.0000.389.00020	CASH CARRY/OVER	14,000	14,000	2,705
		<u>19,500</u>	<u>19,500</u>	<u>8,334</u>
Operating Expenses				
602.1801.521.34900	SCHOOLS/MEETINGS	19,500	19,500	8,334
		<u>19,500</u>	<u>19,500</u>	<u>8,334</u>





**CRESTLAWN
CEMETERY**

Crestlawn Cemetery

Mission

The mission of the Cemetery Division is to provide and maintain Crestlawn Cemetery in a dignified, well maintained and peaceful setting.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0	0	0
Full Time Bargaining	1	3	-2
Total	1	3	-2
Part Time	0	0	0
Total	1	3	-2

Major Goals and Challenges

Continue to investigate opportunities to improve maintenance practices.

Enforce and upgrade Cemetery Ordinance.

Develop northwest portion of cemetery with columbarium areas.

**CRESTLAWN CEMETERY
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
603.0000.343.04030	OPENING/CLOSING FEES & MISC	26,800	26,800	21,190
603.0000.361.01020	INTEREST ON INVESTMENTS	50	1,500	260
603.0000.364.01010	SALE OF GRAVE SPACES	137,500	137,500	93,223
603.0000.364.02010	SALE OF COLUMNBARIUM SPACES	46,000	46,000	0
603.0000.383.00010	CONTRIBUTIONS FROM GENERAL FUND	0	0	32,150
603.0000.389.00020	CASH CARRY/OVER	-64,935	82,450	76,628
Total		145,415	294,250	223,451

**CRESTLAWN CEMETERY
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
603.3307.539.11200	OPERATING SALARIES	37,437	101,077	102,855
603.3307.539.11300	PART TIME SALARIES	0	3,000	0
603.3307.539.11400	OVERTIME SALARIES	500	500	666
603.3307.539.12100	SOCIAL SECURITY TAXES	2,860	8,000	7,553
603.3307.539.12200	PENSION FUND CONTRIBUTION	4,510	10,550	7,621
603.3307.539.12300	GROUP LIFE INSURANCE	158	404	399
603.3307.539.12300	HOSPITALIZATION INSURANCE	14,181	22,264	22,302
603.3307.539.12300	RETIREMENT PREM ASSIST	3,700	3,700	3,789
Total Personal Services		63,346	149,495	145,185
Operating Expenses				
603.3307.539.33400	CLEANING/LAUNDRY	700	700	628
603.3307.539.33400	OTHER CONTRACTUAL SERVICES	750	750	1,425
603.3307.539.34100	TELEPHONE	400	400	290
603.3307.539.34300	UTILITIES	10,000	6,500	10,097
603.3307.539.34500	GENERAL INSURANCE	600	1,000	827
603.3307.539.34600	VEHICLE MAINTENANCE	4,960	5,077	5,483
603.3307.539.34600	BUILDING MAINTENANCE	500	500	337
603.3307.539.34605	GROUNDS MAINTENANCE	45,708	2,728	2,695
603.3307.539.34901	GF ADMIN CHARGE	4,090	9,350	9,900
603.3307.539.34902	LANDFILL FEES	400	400	195
603.3307.539.35200	GAS AND OIL	3,711	3,100	2,793
603.3307.539.35200	UNIFORMS & CLOTHING	500	500	501
603.3307.539.35201	OTHER COMMODITIES	9,250	8,250	6,570
603.3307.539.35206	SMALL EQUIPMENT	500	500	485
Total Operating Expenses		82,069	39,755	42,226
Net Operating & Personal Services		145,415	189,250	187,411
Capital				
Total		145,415	294,250	223,451



3-C)

2010-A/ROW-148

ORDINANCE NO. 2010-___

AN ORDINANCE OF THE CITY OF VERO BEACH, FLORIDA, ABANDONING ALL OF THAT 7.5 FOOT WIDE ALLEY LYING NORTH OF LOTS 1 THROUGH 12, BETWEEN 21ST STREET AND 22ND STREET, OF CONN ADDITION SUBDIVISION.

WHEREAS, the City of Vero Beach is offering to abandon any right, title and interest it may have located within the right-of-way in all of that 7.5 foot wide alley lying north of Lots 1 through 12, between 21st Street and 22nd Street of Conn Addition Subdivision; and

WHEREAS, pursuant to Section 2-373 of the Vero Beach Code of Ordinances, the City Council is authorized to abandon and/or release any city interest in real property by adopting an ordinance declaring the interest abandoned; and

WHEREAS, the City of Vero Beach no longer needs, for right-of-way purposes, the roadways as described and depicted in the property description attached to this Ordinance as **EXHIBIT "A"**; and

WHEREAS, the City of Vero Beach shall retain a utility easement over, under and across the areas described in attached **EXHIBIT "A,"**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

Section 1 – Abandonment of Right-of-Way.

Except for retaining a utility easement over, under, and across said abandonment, the City of Vero Beach does hereby abandon all right, title, and interest that it may have in the following described property:

SEE ATTACHED EXHIBIT "A" (SHEET 1 OF 2) – LEGAL DESCRIPTION OF PROPERTY

SEE ATTACHED EXHIBIT "A" (SHEET 2 OF 2) – SKETCH OF PROPERTY

Section 2 – Effective Date.

This Ordinance shall become effective upon final passage.

This Ordinance was read for the first time on the ____ day of _____, 2010, and was advertised in the Vero Beach Press Journal on the ____ day of _____, 2010, as being scheduled for a public hearing to be held on the ____ day of _____, 2010, at the conclusion of which hearing it was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted by the following vote:

Mayor Kevin Sawnick

Yes No

Vice Mayor Sabin C. Abell

Yes No

Councilmember Thomas P. White

Yes No

Councilmember Brian T. Heady

Yes No

Councilmember Kenneth L. Daige

Yes No

ATTEST:

CITY OF VERO BEACH, FLORIDA:

By: _____
Print: Tammy K. Vock
Title: City Clerk

By: _____
Print: Kevin Sawnick
Title: Mayor

**STATE OF FLORIDA
COUNTY OF INDIAN RIVER**

The foregoing instrument was acknowledged before me this ____ day of _____, 2010 by Kevin Sawnick, as Mayor, and attested by Tammy K. Vock, as City Clerk of the City of Vero Beach, Florida. They are **personally known to me** and **did not** take an oath.

[NOTARY SEAL]

NOTARY PUBLIC

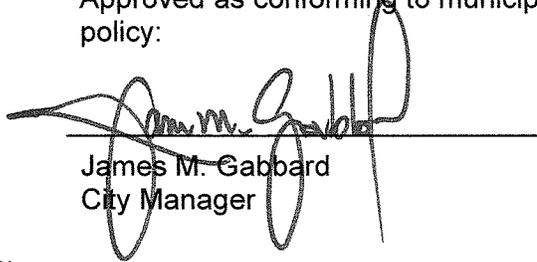
Sign: _____
Print: _____
State of Florida at Large
My Commission Number: _____
My Commission Expires: _____

Approved as to legal sufficiency:



Charles P. Vitunac
City Attorney

Approved as conforming to municipal policy:



James M. Gabbard
City Manager

Approved as to technical requirements:



Monte K. Falls
Director, Public Works

This instrument prepared in the
Office of the City Attorney
P.O. Box 1389
Vero Beach, FL 32961-1389

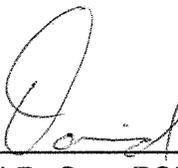
EXHIBIT "A"
PROPERTY DESCRIPTION
ABANDONMENT OF RIGHT-OF-WAY APPLICATION #2010-A/ROW-0148
CONN ADDITION SUBDIVISION

Situated in the State of Florida, County of Indian River, City of Vero Beach, and being a part of Conn Addition Subdivision, as recorded in Plat Book 3, Page 5 of the Public Records of Indian River County, Florida and being more particularly bounded and described as follows:

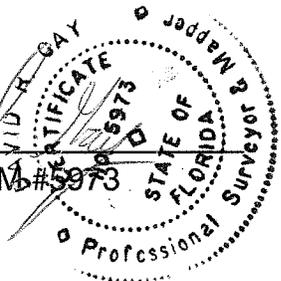
All of that 7.5 foot wide alley lying north of Lots 1 thru 12 of said Conn Addition Subdivision;

Containing 2,302 square feet more or less.

NOTE: The City of Vero Beach shall retain a utility easement over, under and across all of the above mentioned alley.



David R. Gay, PSM #5973



The seal is circular with a dotted border. The text around the border reads "DAVID R. GAY" at the top, "STATE OF FLORIDA" at the bottom, and "Professional Surveyor" at the very bottom. In the center of the seal, it says "LICENSE #5973".

S:\Property Descriptions\2010\2010-AROW-148 Conn Addition Alley_Jun 09 2010.docx

SUBJECT ABANDONMENT

SCALE 1"= 40'

7.5'

ALLEY / EASEMENT RETAINED

REPLAT
HENNIG'S
SUBDIVISION
PB 2, PG 11

LOT 12

LOT 11

LOT 10

LOT 9

LOT 8

LOT 7

LOT 6

LOT 5

LOT 4

LOT 3

LOT 2

LOT 1

CONN ADDITION SUBDIVISION
PB 3, PG 5

REPLAT
HIKO
PARK
PB 3, PG 44

21ST STREET / US #1

David R. Gay
DAVID R. GAY, PSM #5973
CERTIFICATE OF PROFESSIONAL QUALIFICATION
STATE OF FLORIDA
SHEET 2 OF 2

THIS SKETCH IS NOT A SURVEY

CITY OF VERO BEACH DEPARTMENT OF PUBLIC WORKS SURVEY DIVISION	SKETCH OF PROPERTY DESCRIPTION	EXHIBIT "A"	REV. NO. 1	AUTHORIZED BY DG
	ABANDONMENT OF RIGHT OF WAY	CITY PROJECT NO. 2010-AROW-148	DRWN BY BMM	DATE 6/2010
	CONN ADDITION SUBDIVISION	DATE 06/2010	DRWN BY BMM	CHKD BY DG



DEPARTMENTAL CORRESPONDENCE

TO: James M. Gabbard, City Manager
DEPT: City Manager

VIA: Monte K. Falls, PE, Director
DEPT: Public Works *MK Falls 7/29*

FROM: David R. Gay, PSM, Chief Surveyor *DRG*
DEPT: Public Works

DATE: July 27, 2010

**RE: Abandonment of Right-of-Way Application #2010-A/ROW-148
Alley Between 21st Street and 22nd Street
Conn Addition Subdivision**

The referenced application has been received for consideration by the City and was routed for review by various City departments, as well as outside utilities. Responses (copies attached) were favorable for the requested abandonment of right-of-way. Therefore, we do not object to the approval of this application. An easement shall be retained for the existing electrical, cable and telephone facilities as shown on the attached sketch.

Please contact us if you have any questions.

Attachments

DRG:MKF/ntn

T:\REVIEWS\Abandoned ROW\2010-A/ROW-148 Alley Betw 21st & 22nd St, 8th Ave\Recommendation
Memo_JGabbard_Jul 23 2010.docx

CITY OF VERO BEACH

ABANDONMENT OF RIGHT-OF-WAY
REVIEW SUMMARY

Application No. 2010-A/ROW-148
Applicant MARNI, LLC; Laura B. Hancock of Ft. Pierce, Inc.; Yut Ming Lee; Buckner Investments, LLC
Property Address: 852 thru 864 21st Street
Subdivision: Conn Addition
Parcel No. 33-39-01-0001-00010-00001.0; 33-39-01-0001-00010-00003.0; 33-39-01-0001-00010-00005.0; and 33-39-01-0001-00010-00009.0
Related Project No.

Application Reviewed By:

COVB Electrical Engineering
COVB Water & Sewer
COVB Planning & Development
COVB Police
IRC Fire District
AT&T
Comcast Cable

<u>Do Not</u> <u>Object</u>	<u>No Objection</u> <u>with Conditions</u>	<u>Object</u>
	X	
X		
X		
X		
X		
X		
X		

Date: July 23, 2010

The City of Vero Beach Public Works Department has received a request to abandon the right-of-way adjacent to the referenced property. A property description and sketch is attached for your information.

Description of requested right-of-way abandonment:

All of that 7.5 foot wide alley lying north of Lots 1 thru 12 of Conn Addition Subdivision. Note: A utility easement shall be maintained over, under and across all of the alley to be abandoned.

The Department of Public Works has reviewed the responses and comments received from the other reviewing departments/agencies and we recommend the following action:

DO NOT OBJECT
DO NOT OBJECT WITH CONDITIONS
OBJECT

X

Our comments and/or conditions are as follows:

Retain easement for overhead utility lines.

Public Works

Printed Name:

David R. Gay, PSM, Chief Surveyor

Date of Review:

CITY OF VERO BEACH
DEPARTMENT OF PUBLIC WORKS
(772) 978-4870
(772) 978-4879 FAX

To: COVB Electrical Engineering
COVB Water & Sewer
COVB Planning & Development
COVB Police

X
X
X
X

IRC Fire District
AT&T
Comcast Cable

X
X
X

From: David R. Gay, PSM
Chief Surveyor

Date: June 9, 2010

RE: **ABANDONMENT OF RIGHT-OF-WAY REQUEST**

Applicant: **MARNI, LLC; Laura B. Hancock of Ft. Pierce, Inc.; Yut Ming Lee; Buckner Investments, LLC**
Property Address: **852 thru 864 21st Street**
Subdivision: **Conn Addition**
Parcel No. **33-39-01-0001-00010-00001.0; 33-39-01-0001-00010-00003.0; 33-39-01-0001-00010-00005.0; and 33-39-01-0001-00010-00009.0**
Application No. **2010-A/ROW-148**
Related Project No.

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Please indicate below whether your department/agency approves or disapproves of this action so the information may be considered by the City. Please sign this form and transmit a copy via fax to (772) 978-4879. The original signed form should be returned to the City of Vero Beach Department of Public Works, 1053 20th Place, Vero Beach, FL 32960.

DO NOT OBJECT
DO NOT OBJECT WITH CONDITIONS
OBJECT

✓

If you OBJECT to this action or DO NOT OBJECT WITH CONDITIONS, please briefly explain why:

NO OBJECTION, PROVIDING EASEMENT IS MAINTAINED AND ACCESS TO OVERHEAD ELECTRIC IS PROVIDED.

Signature of Agency Reviewer:

Ted Fletcher

Printed Name:

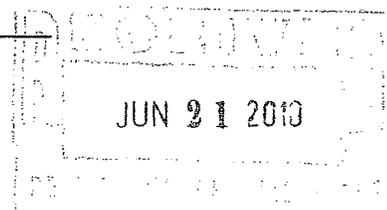
Ted Fletcher

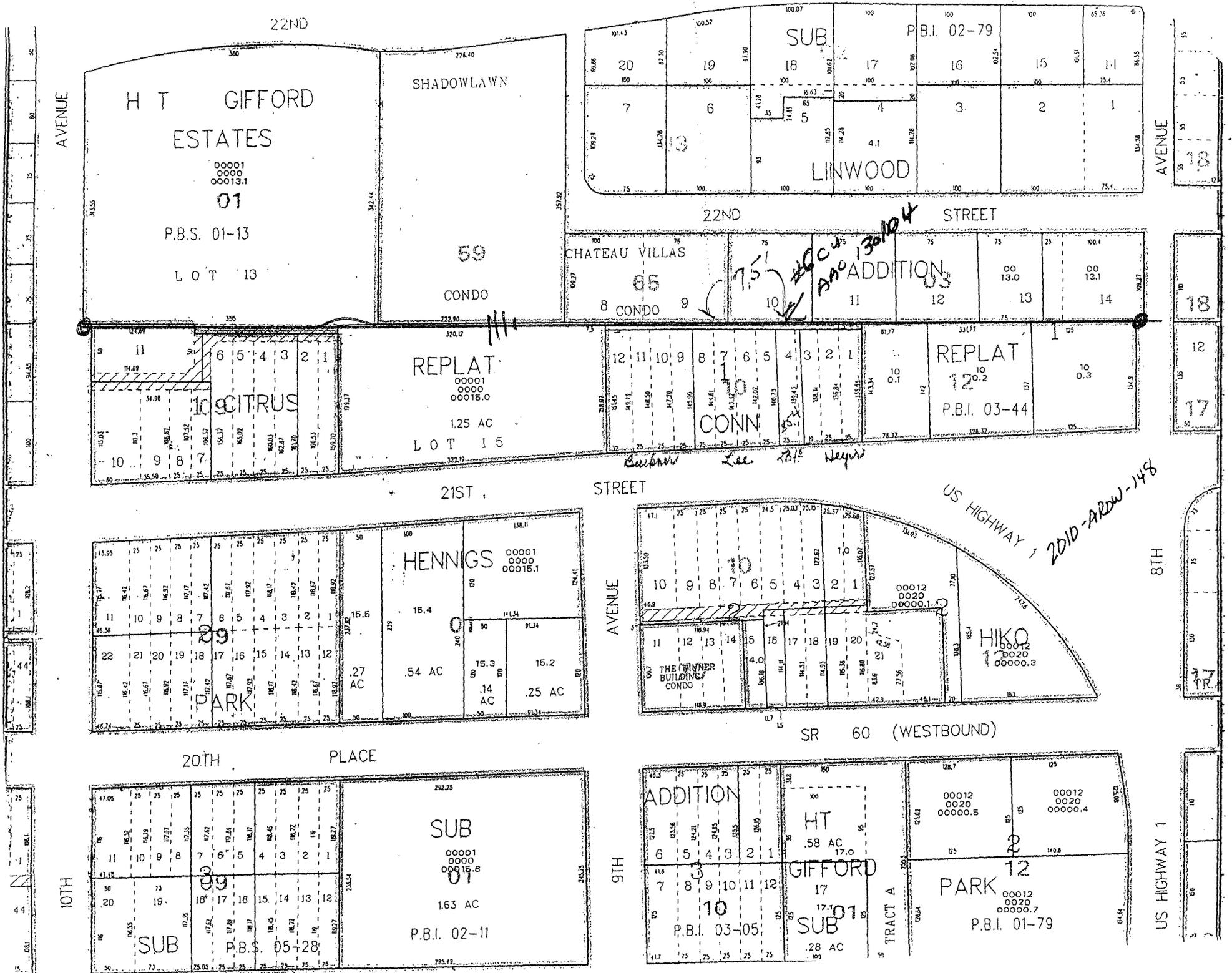
Agency:

CITY OF VERO BEACH ELECTRIC

Date of Review

6-18-10





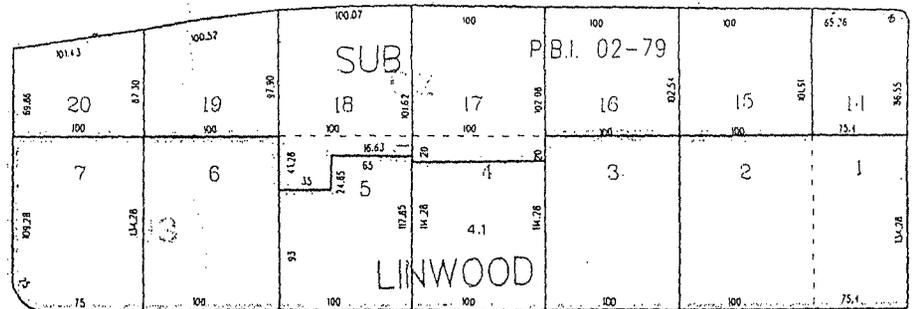
AVENUE

22ND

H T GIFFORD
ESTATES
00001
0000
00013.1
01
P.B.S. 01-13
LOT 13

SHADOWLAWN

59
CONDO



AVENUE

22ND STREET

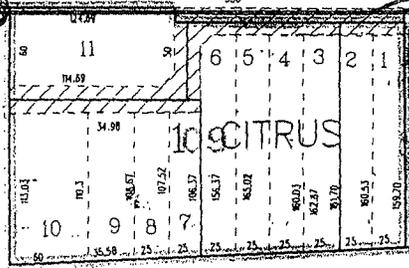
CHATEAU VILLAS

85
CONDO

LINWOOD

ADDITION

AGC 130104



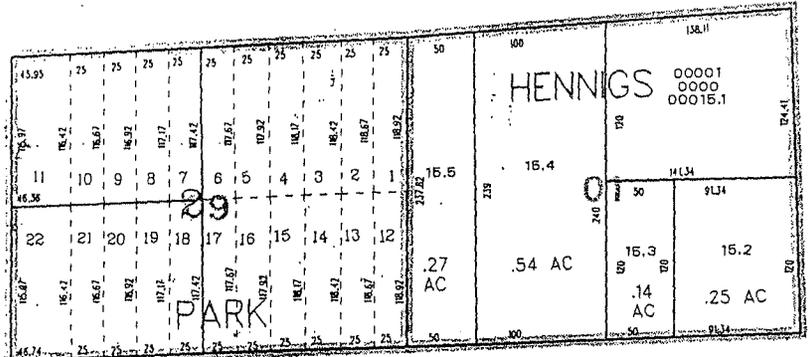
10 CITRUS

REPLAT
00001
0000
00016.0
1.25 AC
LOT 15

CONN

REPLAT
12
P.B.I. 03-44

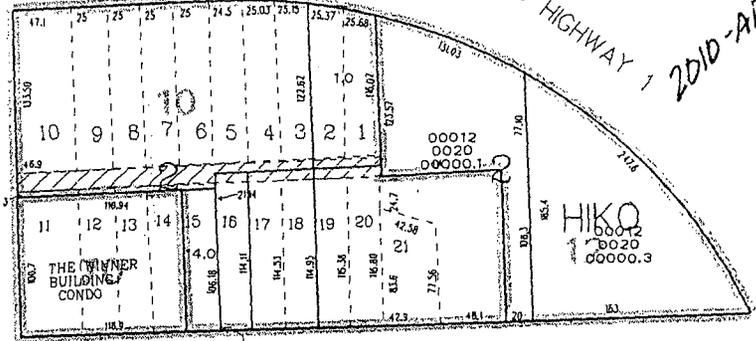
21ST STREET



PARK

HENNIGS
00001
0000
00015.1
16.4
.54 AC
.14 AC
.25 AC

AVENUE



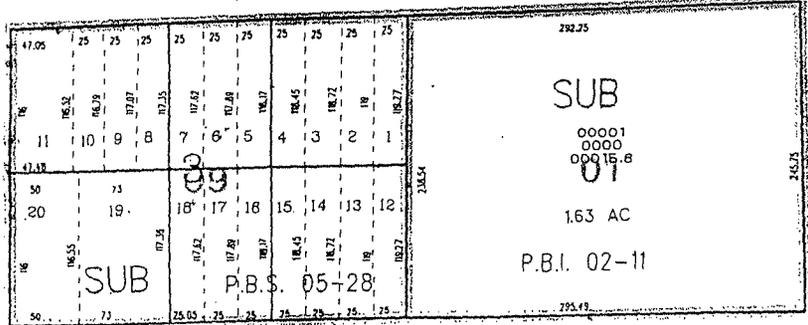
THE WINNER BUILDING CONDO

HICO
00012
0020
00000.3

US HIGHWAY 1 2010-ARW-148

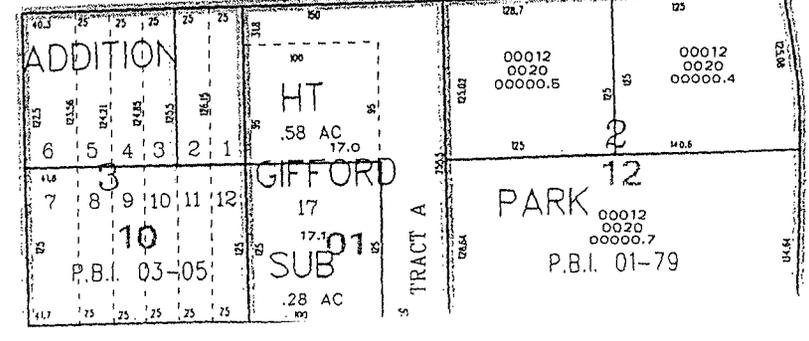
SR 60 (WESTBOUND)

20TH PLACE



SUB

SUB
00001
0000
00015.8
01
163 AC
P.B.I. 02-11



ADDITION

HT
.58 AC
17.0
GIFFORD
17
SUB
P.B.I. 03-05

PARK
12
P.B.I. 01-79

9TH

US HIGHWAY 1

10TH

**CITY OF VERO BEACH
DEPARTMENT OF PUBLIC WORKS
(772) 978-4870
(772) 978-4879 FAX**

To: COVB Electrical Engineering	<input checked="" type="checkbox"/>	IRC Fire District	<input checked="" type="checkbox"/>
COVB Water & Sewer	<input checked="" type="checkbox"/>	AT&T	<input checked="" type="checkbox"/>
COVB Planning & Development	<input checked="" type="checkbox"/>	Comcast Cable	<input checked="" type="checkbox"/>
COVB Police	<input checked="" type="checkbox"/>		

From: David R. Gay, PSM
Chief Surveyor

Date: June 9, 2010

RE: **ABANDONMENT OF RIGHT-OF-WAY REQUEST**

Applicant: **MARNI, LLC; Laura B. Hancock of Ft. Pierce, Inc.; Yut Ming Lee; Buckner Investments, LLC**
 Property Address: **852 thru 864 21st Street**
 Subdivision: **Conn Addition**
 Parcel No. **33-39-01-0001-00010-00001.0; 33-39-01-0001-00010-00003.0; 33-39-01-0001-00010-00005.0; and 33-39-01-0001-00010-00009.0**
 Application No. **2010-A/ROW-148**
 Related Project No.

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Description of requested right-of-way abandonment:

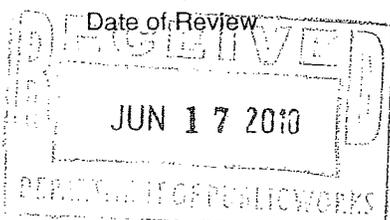
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Please indicate below whether your department/agency approves or disapproves of this action so the information may be considered by the City. Please sign this form and transmit a copy via fax to (772) 978-4879. The original signed form should be returned to the City of Vero Beach Department of Public Works, 1053 20th Place, Vero Beach, FL 32960.

DO NOT OBJECT		<input checked="" type="checkbox"/>
DO NOT OBJECT WITH CONDITIONS		<input type="checkbox"/>
OBJECT		<input type="checkbox"/>

If you OBJECT to this action or DO NOT OBJECT WITH CONDITIONS, please briefly explain why:

Signature of Agency Reviewer: *Robert J. Bolton*
 Printed Name: Robert J. Bolton
 Agency: Water and Sewer
 Date of Review: 6/16/10



**CITY OF VERO BEACH
DEPARTMENT OF PUBLIC WORKS
(772) 978-4870
(772) 978-4879 FAX**

To: COVB Electrical Engineering
COVB Water & Sewer
COVB Planning & Development
COVB Police

X
X
X
X

IRC Fire District
AT&T
Comcast Cable

X
X
X

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Chief Surveyor

Date: June 9, 2010

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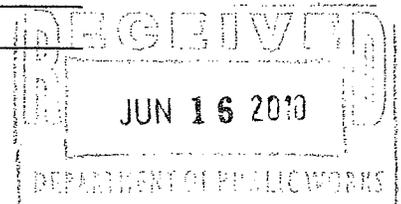
DO NOT OBJECT
DO NOT OBJECT WITH CONDITIONS
OBJECT

X

If you OBJECT to this action or DO NOT OBJECT WITH CONDITIONS, please briefly explain why:

Signature of Agency Reviewer:
Printed Name:
Agency:
Date of Review

Timothy J. McCarry
 Timothy J. McCarry
 Planning & Development
 6/14/10



**CITY OF VERO BEACH
DEPARTMENT OF PUBLIC WORKS
(772) 978-4870
(772) 978-4879 FAX**

To: COVB Electrical Engineering
COVB Water & Sewer
COVB Planning & Development
COVB Police

X
X
X
X

IRC Fire District
AT&T
Comcast Cable

X
X
X

From: David R. Gay, PSM
Chief Surveyor

Date: June 9, 2010

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DO NOT OBJECT
DO NOT OBJECT WITH CONDITIONS
OBJECT

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

If you OBJECT to this action or DO NOT OBJECT WITH CONDITIONS, please briefly explain why:

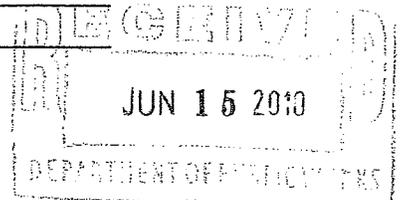
Signature of Agency Reviewer:

Printed Name:

Agency:

Date of Review

Donald A. Barren
 DONALD A. BARREN
 Police Dept.
 6-15-10





Indian River County

Fire & Life Safety Bureau
1800 27th Street
Vero Beach, FL 32960
PH: 772-226-1880
FAX: 772-978-1848

6/25/2010

City of Vero Beach
1053 20th Pl
VERO BEACH, FL 32963

RE: Project Name: **ABANDONMENT OF RIGHT OF WAY**
Project Description: **ABANDONMENT OF RIGHT-OF-WAY - COVB APPLICATION**
#2010-A/ROW-148
Project Number: 2010060015
Application Description: **ABANDONMENT OF RIGHT-OF-WAY**
Application Number: 65481
Tax ID#: 33-39-01-00012-0010-00000.1

To Whom it May Concern :

A review of your plans revealed the violation(s) listed below:

(FIRE) - FIRE DIVISION DEVELOPMENT REVIEW

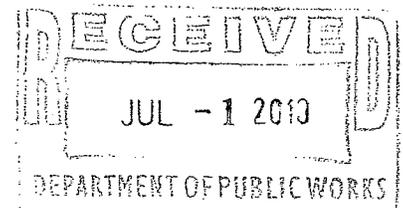
1. The Fire Division has no comments at this time for this project.

If you have any questions regarding any of these matters, please do not hesitate to call me at (772) 226-1880. Thank you for your cooperation in making our community a safe place to live.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Seeley".

Lt. Sandra Seeley
Fire Inspector/Plan Reviewer



CITY OF VERO BEACH
 DEPARTMENT OF PUBLIC WORKS
 (772) 978-4870
 (772) 978-4879 FAX

To: COVB Electrical Engineering	<input type="checkbox"/>	IRC Fire District	<input type="checkbox"/>
COVB Water & Sewer	<input type="checkbox"/>	AT&T	<input type="checkbox"/>
COVB Planning & Development	<input type="checkbox"/>	Comcast Cable	<input type="checkbox"/>
COVB Police	<input type="checkbox"/>		

From: David R. Gay, PSM
 Chief Surveyor

Date: June 9, 2010

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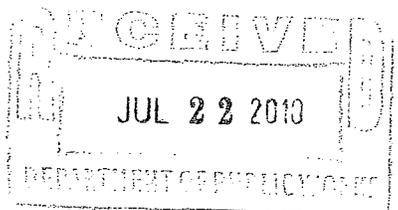
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DO NOT OBJECT	<input checked="" type="checkbox"/>
DO NOT OBJECT WITH CONDITIONS	<input type="checkbox"/>
OBJECT	<input type="checkbox"/>

If you OBJECT to this action or DO NOT OBJECT WITH CONDITIONS, please briefly explain why:

DO NOT OBJECT AS LONG AS EASEMENT IS RETAINED.

Signature of Agency Reviewer: *Charles L Adams*
 Printed Name: Charles L Adams
 Agency: Area Manager C&E
 Date of Review: 7/22/2010 AT&T - Florida



CITY OF VERO BEACH
 DEPARTMENT OF PUBLIC WORKS
 (772) 978-4870
 (772) 978-4879 FAX

To: COVB Electrical Engineering
 COVB Water & Sewer
 COVB Planning & Development
 COVB Police

X
X
X
X

IRC Fire District
 AT&T
 Comcast Cable

X
X
X

From: David R. Gay, PSM
 Chief Surveyor

Date: June 9, 2010

RE: **ABANDONMENT OF RIGHT-OF-WAY REQUEST**

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 Property Address: **852 thru 864 21st Street**
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 Parcel No. **33-39-01-0001-00010-00001.0; 33-39-01-0001-00010-00003.0; 33-39-01-0001-00010-00005.0; and 33-39-01-0001-00010-00009.0**
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DO NOT OBJECT
 DO NOT OBJECT WITH CONDITIONS
 OBJECT

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

If you OBJECT to this action or DO NOT OBJECT WITH CONDITIONS, please briefly explain why:

Signature of Agency Reviewer:
 Printed Name:
 Agency:
 Date of Review

Donald C. Stephens
 Donald C. Stephens
 Comcast
 6/21/10

JUN 24 2010

CITY OF VERO BEACH
CASHIER

JUN 04 2010

City of Vero Beach

PAID

Receipt No: 2073011

CASHIER NO. 8

Date: Jun 3, 2010 2:27:40 pm

2010-A/ROW-148

MISC REVENUE	\$	482.50-

Payment Due:	\$	482.50
CHECK Tendered:	\$	11.00
CHECK Tendered:	\$	99.00
CHECK Tendered:	\$	45.00
CHECK Tendered:	\$	5.00
CHECK Tendered:	\$	148.50
CHECK Tendered:	\$	16.50
CHECK Tendered:	\$	157.50

Change:	\$	0.00

Keep this for your records

APPLICATION FOR ABANDONMENT OF RIGHT-OF-WAY

City of Vero Beach – Public Works Department
1053 20th Place - P.O. Box 1389
Vero Beach, FL 32961-1389
(772) 978-4870 / Fax (772) 978-4879

CITY OF VERO BEACH
CENTRAL FUND

JUN 03 2010

(Applicant must furnish: Copy of Deed, Parcel Number, Property Sketch)

Date Received: 5/28/10 Application No. 2010-A/ROW-148

PAID
CASHIER NO. 1

Legal Description of Property:

CAR WASH + DETAIL CENTER

Owner: Maeni LLC Address: 830 River Trail Vero Beach FL
Applicant: Maeni LLC Address: SAME 32963
Phone: 2012453615 Signature: [Signature] Date: 5/28/10

I/We hereby request abandonment of the right-of-way described as follows:

Reason(s) for Request:

land locked ALLEY connected to my Property

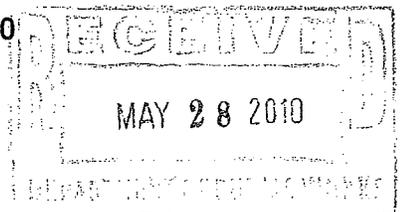
33-39-01-0001-00010-00001.0

852 21st

Use back of sheet for additional space, if necessary.

MAKE CHECKS PAYABLE TO:
CITY OF VERO BEACH - \$450.00
INDIAN RIVER COUNTY FIRE PREVENTION \$50.00

001.0000.369.090100



APPLICATION FOR ABANDONMENT OF RIGHT-OF-WAY

City of Vero Beach – Public Works Department

1053 20th Place - P.O. Box 1389

Vero Beach, FL 32961-1389

(772) 978-4870 / Fax (772) 978-4879

(Applicant must furnish: Copy of Deed, Parcel Number, Property Sketch)

Date Received: _____ Application No. 2010-A/ROW-148

Legal Description of Property:

Comm Addition, Blk 1, w/ left of Lot 3 &
all of Lot 4

Owner: Laura B. Hancock of Ft Pierce Ave Address: 854 21 St. (451)

Applicant: Betty Reum Address: 1840 ^{D204} Saxon Ln. V.B. FL

Phone: 321-5020 Signature: Betty Reum Date: 5-27-10

I/We hereby request abandonment of the right-of-way described as follows:

a landlocked alley behind above
described property

Reason(s) for Request: alley is landlocked &
serves no benefit to city

33-39-01-0001-00010-00003.0

Use back of sheet for additional space, if necessary.

**MAKE CHECKS PAYABLE TO:
CITY OF VERO BEACH - \$450.00
INDIAN RIVER COUNTY FIRE PREVENTION \$50.00**

APPLICATION FOR ABANDONMENT OF RIGHT-OF-WAY

City of Vero Beach – Public Works Department
1053 20th Place - P.O. Box 1389
Vero Beach, FL 32961-1389
(772) 978-4870 / Fax (772) 978-4879

(Applicant must furnish: Copy of Deed, Parcel Number, Property Sketch)

Date Received: _____ Application No. 2010-A/RW-0148

Legal Description of Property:

CONN ADDITION BLK/BLDG: BLK 1 LOT/UNIT: LOTS 5,6,7, & 8 PBI/
OR BK: PBI 3-5

Owner: YUT MING LEE Address: 212 INDIAN HILLS DR. FT. PIERCE FL. 3498

Applicant: YUT MING LEE Address: 212 INDIAN HILLS DR. FT. PIERCE FL. 3498

Phone: 772-468-6760 Signature: Yut Ming Lee Date: 3/5/10

I/We hereby request abandonment of the right-of-way described as follows:

7.5 FOOT LANDLOCKED ALLEY BEHIND THE
BUSINESSES LOCATED BETWEEN 852 AND 864 US No. 1

Reason(s) for Request: WISH TO ADD ALLEY TO OWNERSHIP

33-39-01-0001-00010-00005-0 858 21st St.

Use back of sheet for additional space, if necessary.

MAKE CHECKS PAYABLE TO:
CITY OF VERO BEACH - \$450.00
INDIAN RIVER COUNTY FIRE PREVENTION \$50.00

APPLICATION FOR ABANDONMENT OF RIGHT-OF-WAY

City of Vero Beach – Public Works Department
1053 20th Place - P.O. Box 1389
Vero Beach, FL 32961-1389
(772) 978-4870 / Fax (772) 978-4879

(Applicant must furnish: Copy of Deed, Parcel Number, Property Sketch)

Date Received: _____ Application No. 2010-A/ROW-148

Legal Description of Property:

Lot 9, 10, 11, and 12. Replot of Conn. Addition
According to the map of plat thereof recorded in Plat Book 3
Pages (3), Pages (5) Public Records of County of Indian River STATE OF FLORIDA

Buckner Investments LLC
Owner: Stewart Buckner Address: 2120 58th Ave #107

Applicant: _____ Address: Vero Beach FL 32966

Phone: 772.360.8323 Signature: [Signature] Date: 5/28/10

I/We hereby request abandonment of the right-of-way described as follows:

a landlocked alley behind above
described property

Reason(s) for Request: alley is landlocked & issues
no benefit to city.

33-39-01-0001-00010-00009.0 864/2/10
Use back of sheet for additional space, if necessary.

MAKE CHECKS PAYABLE TO:
CITY OF VERO BEACH - \$450.00
INDIAN RIVER COUNTY FIRE PREVENTION \$50.00

RESOLUTION NO. 2010 - _____

A RESOLUTION OF THE CITY OF VERO BEACH, FLORIDA, ADOPTING A REVISED SCHEDULE OF FEES FOR USE OF RECREATION DEPARTMENT FACILITIES AND FOR PARTICIPATION IN RECREATION PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Vero Beach has established a Recreation Department staffed with dedicated and exemplary employees to serve the needs of the community; and

WHEREAS, the City provides and maintains numerous outstanding programs and facilities which are supervised by the Recreation Department staff; and

WHEREAS, user fees and charges for participation in Recreation Department programs and use of Recreation Department facilities help defray the cost of providing recreational opportunities for the residents of the community and help increase the services and facilities available; and

WHEREAS, while striving to achieve its primary mission of service to the public, the Recreation Department also endeavors to establish user and participant fees that have a direct relationship to the cost of each program and operation of the various facilities and yet do not unreasonably hinder wide public participation; and

WHEREAS, the City Council has determined that revisions to the user and participant fees and charges are necessary to continue to ensure the availability of facilities and programs without an undue burden on the users or the taxpayers and for proper operation of the facilities and programs;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

Section 1 – Amendment.

The user and participant fees and charges for the City of Vero Beach Leisure Square Recreation facilities and programs as established in Resolution No. 2007-33, Appendix I at page 8, are hereby amended and replaced with Appendix I as attached hereto and incorporated herein for the purposes expressed.

Section 2 – Effective Date.

This Resolution shall become effective on November 1, 2010.

This Resolution was read for the first time on the ____ day of _____, 2010, and was advertised in the Vero Beach Press Journal on the ____ day of _____, 2010, for a public hearing to be held on the ____ day of _____, 2010, at which time it was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted on the ____ day of _____, 2010, by the following vote:

Mayor Kevin Sawnick	_____
Vice Mayor Sabin C. Abell	_____
Councilmember Thomas P. White	_____
Councilmember Brian T. Heady	_____
Councilmember Kenneth J. Daige	_____

ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy K. Vock
City Clerk

Kevin Sawnick
Mayor

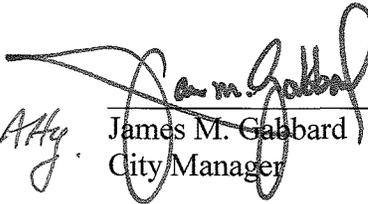
Approved as to form and
legal sufficiency:

Approved as conforming to
municipal policy:



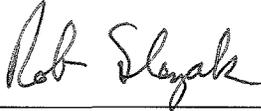
Charles P. Vitunac
City Attorney

ASST. City Atty.



James M. Gabbard
City Manager

Approved as to technical
requirements:



Rob Slezak
Recreation Director

Appendix I

2010 Leisure Square – Maximum Rates

* Taxes, security deposit and cleaning fees not included unless otherwise noted.

Monthly Membership Fees at Leisure Square (Maximum Amounts)

Includes swimming pool when available, weight and exercise machines and racquetball court.

	<u>Resident</u>	<u>Non-Resident</u>
15-54 Years Old (one year agreement)	\$30	\$35
15-54 Years Old (monthly agreement)	\$35	\$40
55 & Up(one year agreement)	\$25	\$30
55 & Up (monthly agreement)	\$30	\$35
Guest Fee (daily) Includes Pool & Racquetball	\$ 5	\$ 7
Guest Fee Family(daily)	\$ 12	\$ 16
Pool Passport – Family 1 Month	\$ 40	\$ 50
Pool Passport – Family 3 Months	\$115	\$135
Pool Passport – Family Yearly	\$375	\$475

5-B)

City of Vero Beach
Recreation Department

INTEROFFICE MEMO

To: Jim Gabbard, City Manager
From: Rob Slezak, Recreation Director *RS*
Date: 08/10/10
Subject: Restructured ID Card System

As discussed with the City Council at our budget meeting on Thursday, July 22, 2010, attached are the restructured rates for Leisure Square.

We would like to restructure our antiquated ala carte ID system at Leisure Square to a monthly all-inclusive membership system which would include the swimming pool (when available), weight and exercise machines and racquetball courts.

This would become effective November 1st, with the option for current members to extend and pre-pay their current ala carte memberships as far into the future as they wish. The cut-off date to extend memberships would be October 31, 2010.

This system would put us more in-line with other health clubs in the area. We have looked at these other health clubs and have seen the monthly rate charge at significantly higher rates. It is our recommendation to move forward on this project.

We have attached the 2010/2011 Recommended Restructured ID Card System Rates, the Resolution, Appendix I (2010 Leisure Square – Maximum Rates), and the previously approved 2007 Leisure Square – Maximum Rates.

2010/2011 Recommended Restructured ID Card System Rates

City resident costs

Ages 15-54 \$20 per month+ tax if they sign at least a one year agreement

Ages 15-54 \$25 per month+ tax if they do not sign at least a one year agreement and just pay on a month by month basis

In the future eventually a maximum rate of \$30 per month + tax for at least a one year agreement and a maximum rate of \$35 per month + tax if they do not sign at least a one year agreement

Ages 55 & up \$15 per month +tax if they sign at least a one year agreement

Ages 55 & up \$20 per month + tax if they do not sign at least a one year agreement and just pay on a month by month basis

In the future eventually a maximum rate of \$25 per month + tax if they sign at least a one year agreement and a maximum rate of \$30 per month + tax if they do not sign at least a one year agreement

Non City resident costs

Ages 15-54 \$25 per month + tax if they sign at least a one year agreement

Ages 15-54 \$30 per month+ tax if they do not sign at least a one year agreement and just pay on a month by month basis

In the future eventually a maximum rate of \$40 per month + tax for at least a one year agreement and a maximum rate of \$45 per month + tax if they do not sign at least a one year agreement

Ages 55&up \$20 per month + tax if they sign at least a one year agreement

Ages 55&up \$25 per month + tax if they do not sign at least a one year agreement and just pay on a month by month basis

In the future eventually a maximum rate of \$30 per month + tax for at least a one year agreement and a maximum rate of \$35 per month + tax if they do not sign at least a one year agreement

Those who wish to stick with the ala carte system will be allowed to extend their yearly ID as far as they want into the future and we will honor their extension. The cut off day for the ala carte extension will be either October 31,2010. Once an ala carte ID card has expired we will switch the holder to the monthly rates.

ORDINANCE NO. 2010 – _____

AN ORDINANCE OF THE CITY OF VERO BEACH, FLORIDA, REQUESTED BY INDIAN RIVER PLAZA, LLC, TO AMEND THE OFFICIAL ZONING MAP BY CHANGING THE ZONING DESIGNATION FROM B-1, PLANNED BUSINESS COMMERCIAL DISTRICT TO C-1, HIGHWAY ORIENTED COMMERCIAL DISTRICT FOR THE PROPERTY LOCATED GENERALLY SOUTH OF THE SOUTHWEST CORNER OF THE INTERSECTION OF US HIGHWAY NO. 1 AND 16th PLACE, IN THE CITY OF VERO BEACH, INCLUDING ALL OF TRACTS I AND II OF INDIAN RIVER PLAZA, ACCORDING TO THE PLAT RECORDED IN PLAT BOOK 10, PAGE 73, OF THE PUBLIC RECORDS OF INDIAN RIVER COUNTY, FLORIDA, CONTAINING 16.343 ACRES, MORE OR LESS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Indian River Plaza, LLC submitted an application for an amendment to the official zoning map of the City of Vero Beach, pursuant to Chapter 65, Article III, of the City’s Land Development Regulations, requesting a change in the official zoning map from B-1, Planned Business Commercial District to C-1, Highway Oriented Commercial District for property comprising 16.343 acres, more or less, located generally south of the southwest corner of the intersection of US Highway No.1 and 16th Place in the City of Vero Beach; and

WHEREAS, the Planning and Zoning Board held an advertised public hearing on the zoning map amendment on August 5, 2010, and made a recommendation to the Vero Beach City Council; and

WHEREAS, the Vero Beach City Council finds the proposed amendment to the official zoning map to be consistent with the Future Land Use Map and the goals, objectives, and policies of the Comprehensive Plan.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

Section 1. Amendment to the Official Zoning Map

The City's Official Zoning Map, for the property that is located generally south of the southwest corner of the intersection of US Highway No. 1 and 16th Place, in the City of Vero Beach, comprising 16.343 acres more or less, including all of Tracts I and II of Indian River Plaza, as shown on the Plat thereof as recorded in Plat Book 10, Page 73, of the Public Records of Indian River County, Florida, is hereby changed from to B-1, Planned Business Commercial District to C-1, Highway Oriented Commercial District, as graphically depicted in the attached Exhibit "A."

[SEE Exhibit "A"]

Map of Location and Zoning of Subject Property

Section 2. Effective Date

This ordinance shall become effective on the _____ day of _____, 2010 after adoption.

This Ordinance was read for the first time on the ____ day of _____, 2010, and was advertised in the Press Journal on the ____ day of _____, 2010, as being scheduled for a public hearing to be held on the ____ day of _____, 2010, at the conclusion of which hearing it was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted by the following vote:

[THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK.]

Mayor Kevin Sawnick	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Vice Mayor Sabin C. Abell, Jr.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Councilmember Thomas P. White	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Councilmember Brian Heady	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Councilmember Kenneth J. Daige	<input type="checkbox"/> Yes	<input type="checkbox"/> No

ATTEST:

**CITY OF VERO BEACH,
FLORIDA**

Tammy K. Vock
City Clerk

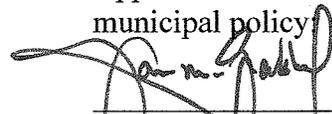
Kevin Sawnick
Mayor

Approved as to form and legal sufficiency:

Approved as conforming to
municipal policy

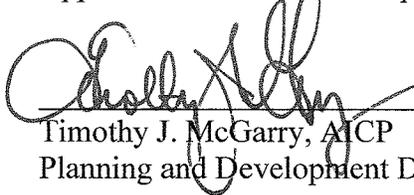


Charles P. Vitunac *ASST. City Atty*
City Attorney

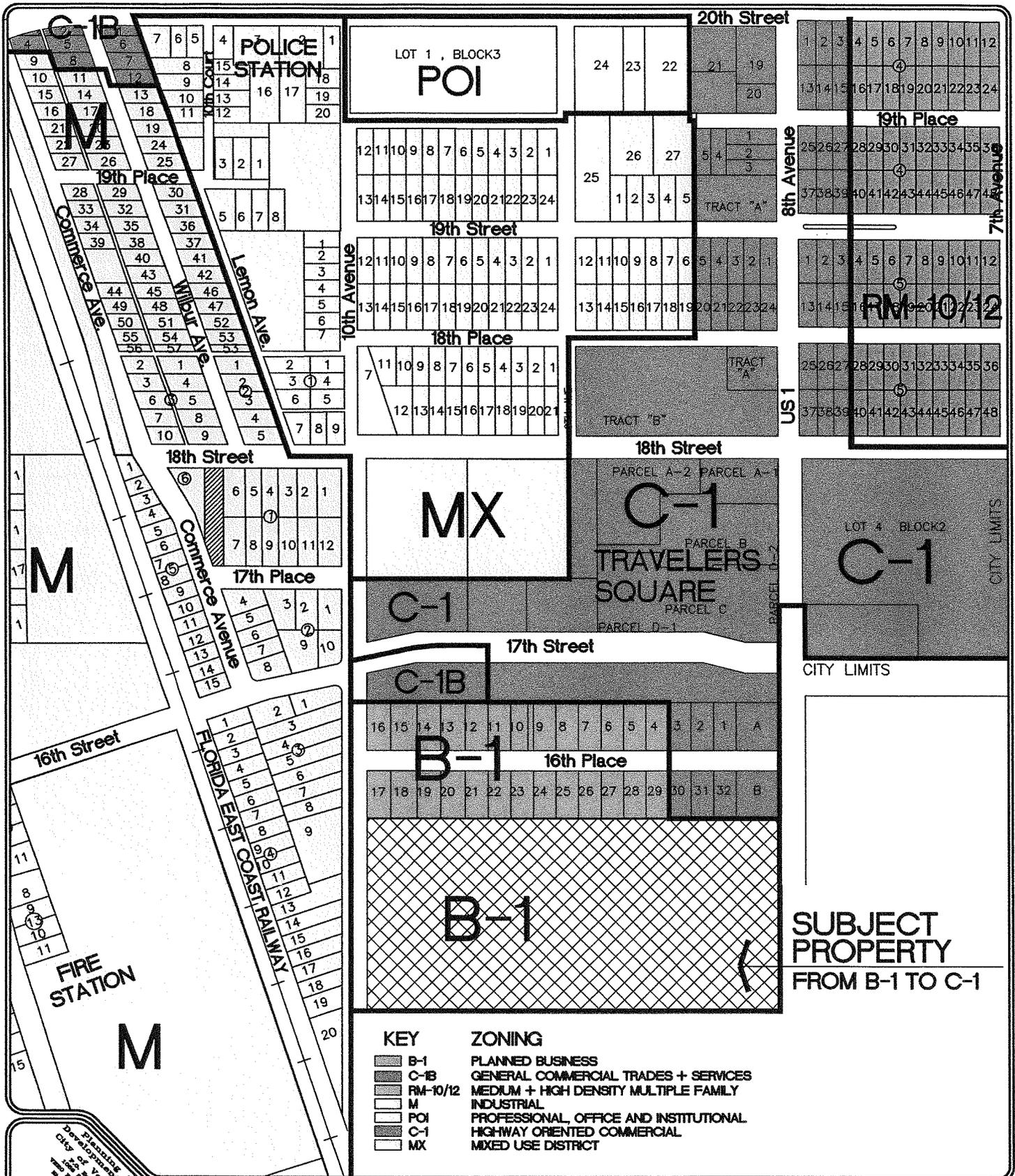


James M. Gabbard
City Manager

Approved as to technical requirements:



Timothy J. McGarry, AICP
Planning and Development Director



REZONING #Z10-000005-MAP - LOCATION AND ZONING MAP

APPROVED BY THE CITY COUNCIL ON _____

DATE 7-14-2010
SCALE-NTS
EXHIBIT "A"



4-A)



**INTERDEPARTMENTAL
CORRESPONDENCE**

To: The Honorable Mayor Kevin D. Sawnick and City Council Members

From: James M. Gabbard, City Manager

Re: Modification of the General Employees Retirement Plan

Date: September 2, 2010

I have attached a resolution amending the General Employees Retirement Plan. Implementing these changes will allow us to balance the budget for FY10-11. As previously mentioned in the Council budget meetings in July, these changes are subject to negotiations with the Teamsters Union. The Union approved these changes on September 1, 2010 when they ratified the Collective Bargaining Agreement for October 1, 2010 through September 30, 2013. I recommend that you approve these changes for the non-represented employees.

RESOLUTION NO. 2010- _____

A RESOLUTION OF THE CITY OF VERO BEACH, FLORIDA, AMENDING THE CITY OF VERO BEACH GENERAL EMPLOYEE RETIREMENT PLAN AS TO ELIGIBILITY, PARTICIPATION, CONTRIBUTIONS AND RETIREMENT BENEFITS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Vero Beach finds that it is in the best interests of the citizens of the City, and will serve to protect the public health, safety and welfare, to make the following attached changes to the City of Vero Beach General Employee Retirement Plan;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

Section 1. Change in General Employee Retirement Plan

The City of Vero Beach General Employee Retirement Plan is hereby amended, revised, and adopted as set forth in Exhibit A attached hereto, with additions shown as underlined and deletions shown as interlineated.

Section 2. Effective Date

This Resolution shall become effective upon adoption.

This resolution was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted on the _____ of _____, 2010, by the following vote:

Mayor Kevin Sawnick

Yes No

Vice Mayor Sabin C. Abell

Yes No

Councilmember Thomas P. White

Yes No

Councilmember Brian T. Heady

Yes No

Kenneth J. Daige

Yes No

ATTEST:

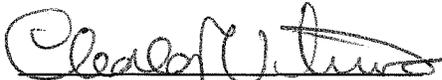
CITY OF VERO BEACH:

Sign: _____
Print: Tammy K. Vock
Title: City Clerk

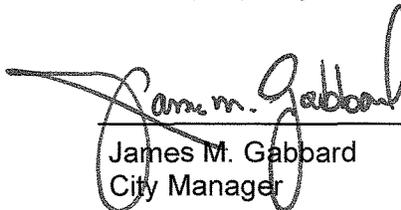
Sign: _____
Print: Kevin Sawnick
Title: Mayor

Approved as to form
and legal sufficiency:

Approved as conforming to
municipal policy:



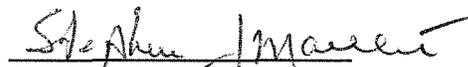
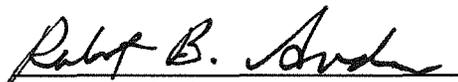
Charles P. Vitunac
City Attorney



James M. Gabbard
City Manager

Approved as to technical
requirements:

Approved as to technical
requirements:

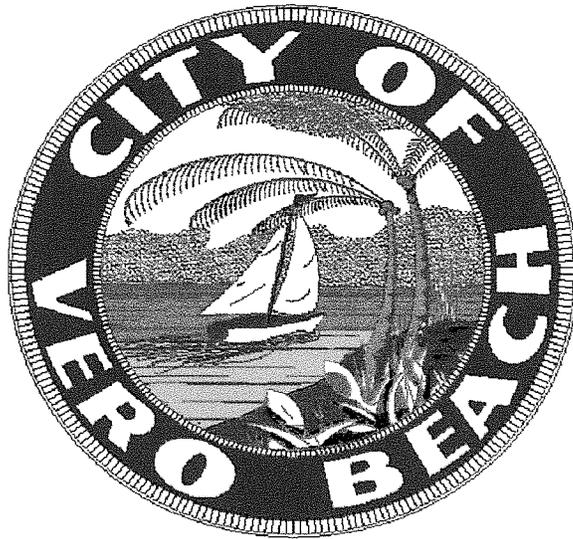

Stephen J. Maillet
Finance Director
Robert B. Anderson
Human Resources Director

This instrument prepared
in the office of the
City Attorney
P.O. Box 1389
Vero Beach, FL 32961-1389

THE
CITY OF VERO BEACH

GENERAL EMPLOYEE

RETIREMENT PLAN



Approved by City Council
~~March 4, 2003~~ SEPTEMBER 7, 2010

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ARTICLE 1**DEFINITIONS**

- 1.1 **"Plan"** is The General Employee Retirement Plan, as evidenced herein, including any amendments thereto.
- 1.2 **"City"** is the City of Vero Beach, Florida.
- 1.3 **"Employee"** is any person in the employ of the City on a permanent basis. The term "Employee" shall not include any of the following persons:
- (A) Part-time employees. A part-time employee is an employee whose normal schedule is fewer than 1,000 hours per year;
 - (B) Temporary or seasonal employees. A temporary or seasonal employee is an employee whose employment status is such as to require not more than five months of regularly scheduled work per year;
 - (C) Persons employed solely on a retainer or commission basis; or
 - (D) Individuals who are covered by Chapter 185 F.S. Retirement Plans.
- 1.4 **"Participant"** is any Employee covered by the Plan, including terminated or retired Employees who are receiving or who are entitled to receive benefits under the Plan.
- 1.5 **"Effective Date"** is the effective date of the Plan, which is September 1, 1960.
- 1.6 **"Plan Anniversary"** is each January 1st.
- 1.7 **"Plan Year"** is the twelve month period commencing each January 1st
- 1.8 **"Service"** means the time spent in employment with the City by an Employee and shall be deemed to have commenced on the first date of hire and to have continued until the final date of termination, less any time between these two dates during which the Employee was not employed by the City or was in the status described in subparagraphs (A), (B), (C), or (D) of definition 1.3 of this Article. Pursuant to Article 3.4, if an employee who terminates employment with the City and thereafter returns to work for the City as an employee opts to return to the City any contributions and interest the employee may have received when the employee terminated his employment, that period of time shall be considered as "service" for accrued pension benefit purposes.
- 1.9 **"Basic Monthly Salary"** is the amount of regular basic monthly compensation paid to an Employee by the City, before any payroll deduction for income tax, contributions under the

Plan, Social Security, group insurance, or for any other purpose. Basic Monthly Salary shall not include payments made to the Employee on account of overtime, commissions, incentives, bonuses or premium pay, nor shall it include contributions made by the City under the Plan or for Social Security, group insurance or any other purpose. To determine the regular basic monthly compensation for an Employee who is paid on an hourly basis, such Employee's hourly wage rate shall be multiplied by 173-1/3. To determine the regular basic monthly compensation for an Employee who is paid on a bi-weekly basis, such Employee's bi-weekly salary shall be multiplied by 2-1/6. To determine the regular basic monthly compensation for an Employee who is paid on an annual basis, such Employee's annual salary shall be divided by 12.

For Plan Years beginning on and after January 1, 1996, the Annual Salary of each Participant taken into account under the Plan for any year shall not exceed the maximum salary as indexed under Internal Revenue Code Section 415(d).

- 1.10 **"Average Basic Monthly Salary"** shall mean the average of the highest 5 consecutive Basic Monthly Salaries received in the last 10 years of Service prior to retirement. The salary in effect on each January 1st shall be used as the basis for this computation.
- 1.11 **"Computation Date"** is a Participant's Normal Retirement Date or the date as of which the amount of a Participant's benefit under the Plan is being calculated.
- 1.12 **"Accrued Benefit"** is the amount of Normal Retirement Benefit which is considered to have accrued to a Participant at any time, as hereinafter determined. For any Participant, the Accrued Benefit shall be determined by dividing (A) by 12 and multiplying the resulting quotient by (B) where (A) and (B) have the following meanings:

(A) ~~the number of complete calendar months of the Participant's Service at the Computation Date;~~ Service as defined by Article 1.8 of this Plan;

(B) One of the following that applies to the individual participant:

Participants with 25 Years of Service on 9/30/2010:

2.25% credit for each ~~full~~ each full-time equivalent year of ~~employment of employment~~ for each of the first 25 years of Service, plus 0.50% for each year of ~~Service of Service~~ in excess of 25 years. The product of the percentage times the Average Basic Monthly Salary (as defined in paragraph 1.10) shall constitute the Normal Retirement Annuity. The Normal Retirement Annuity would be adjusted for retirement prior to the Normal Retirement Date as provided in Article 4 and Article 5.

Or

Participants who were vested and have reached age 65 by 09/30/2010:

2.25% credit for each full-time equivalent year of employment for each of the first 25 years of Service, plus 0.50% for each year of Service in excess of 25 years. The product of the percentage times the Average Basic Monthly Salary (as defined in paragraph 1.10) shall constitute the Normal Retirement Annuity. The Normal Retirement Annuity would be adjusted for retirement prior to the Normal Retirement Date as provided in Article 4 and Article 5.

Or

Participants who were under 65 or had less than 25 years of services as of 10/1/2010:

2.25% credit for each full-time equivalent year of employment including purchase of military or prior service, for each of the years of service as of 09/30/2010. Effective 10/1/2010, 1.6% credit for each full-time equivalent year of employment, including any purchase of military or prior service, for each year of service accrued starting 10/1/2010. The two time periods will be calculated separately and the results combined times the Average Basic Monthly Salary (as defined in paragraph 1.10) shall constitute the Normal Retirement Annuity. The Normal Retirement Annuity would be adjusted for retirement prior to the Normal Retirement Date as provided in Article 4 and Article 5.

No provisions of any previous amendment, this amendment and restatement of the Plan, or any future amendment shall operate to diminish or otherwise adversely affect the amount or terms of retirement income accrued in respect to a Participant's coverage under the Plan prior to the effective date of any such amendment or restatement.

- 1.13 **"Investment Services Company"** is the provider selected in accordance with Article 11.1 to process the benefits provided under the Plan.
- 1.14 **"Vested"** describes a Participant who has completed five (5) years of Service.
- 1.15 **"City Contributions"** are contributions by the City made irrevocably under the Plan.
- 1.16 **"Credited Interest"** is interest on a Participant's contributions at the rate specified below, compounded annually, for the number of completed months from the Plan Anniversary, prior to January 1, 1968, following the date on which the contribution was due to the Computation Date. The rate of interest shall be as follows:
- (A) 2% per annum for the period prior to September 1, 1964;
- (B) 3% per annum for the period from September 1, 1964 through December 31, 1967;

(C) 4% per annum for the period commencing January 1, 1968;

(D) No interest will accrue after termination.

1.17 "**Gender**" The masculine gender includes the feminine wherever appropriate.

1.18 "**Normal Retirement Date**" is the first day of the month coinciding with or next following the Participant's 65th birthday.

1.19 "**Early Retirement Date**" is the first day of any month after the date of such request, provided the Participant has attained age 55.

1.20 "**Actuarial Equivalent**" is a benefit calculated to be of equal value to the benefit otherwise payable when computed on the basis of the 1983 Group Annuity Mortality Table at 8 (eight) percent interest.

1.21 "**Committee**" means the Charter Officers of the City plus the Director of Finance and the Director of Human Resources.

ARTICLE 2
ELIGIBILITY AND PARTICIPATION

- 2.1 Effective October 1, 2010, an Employee will begin participating on the first day of the month following the Employee's date of hire. For Employees hired prior to October 1, 2010 who had not met the eligibility requirements for the participation in the Plan, the Employee shall begin participation on October 1, 2010. Each Employee will be eligible for participation on the first day of the month coinciding with or next following the date on which the Employee completes 3 years of Service.
- ~~2.2 To become a Participant an eligible Employee must complete the enrollment card provided by the City and must agree to make the required contributions including, if applicable, the contribution required under Article 3.3.~~
- 2.32 Effective October 1, 2010, each Employee eligible to become a Participant under Article 2.1 shall be notified in writing by the City the effective date of participation and the contribution amount. , prior to the date he fulfills such eligibility requirements: (1) that he is eligible to participate under the Plan and (2) that if he fails to make application for participation, by the date stipulated therein, he will thereafter be ineligible for participation under the Plan. If after such written notice such Employee nevertheless does not make application by the date stipulated therein, he shall thereupon be permanently disqualified from participation under the Plan except as provided hereinafter. The stipulated date shall be such as to permit the Employee a reasonable period of time for application for participation, not to exceed 30 days after the date he is eligible to become a Participant or, if later, 30 days after he returns to active employment from an authorized leave of absence or layoff as provided hereinafter. Each employee who is on an authorized leave of absence or on layoff will have 30 days after he returns to active employment from an authorized leave of absence or layoff as provided hereinafter Except as may conflict with federal law concerning military service, an Employee who is on authorized leave of absence or layoff on the date he is first eligible to become a Participant, will become a Participant as of that date if he returns to active employment within 30 days after the date he is first eligible, providing he completes the enrollment card provided by the City and agrees to make the required contributions under the Plan. Otherwise he will be eligible to apply for participation and will become a Participant on the first day of the month coinciding with or next following his return to active work.
- ~~2.3 Participation in the General Employee Retirement Plan is mandatory. Participants may only withdraw from the Plan upon termination of employment.~~
- 2.4 Credit for Military Service: Up to 4 years shall be credited and counted as years of service with the City when the employee becomes Vested. A Participant may apply only after

completing 5 years of Service with the City.

- 2.5 Purchase of Credit for Military Service: An employee who was honorably discharged from military service with the U.S. Armed Forces or her allies may purchase up to 4 years of retirement credit for all military service completed before employment with the City under the following conditions:
- (A) The Employee must purchase the retirement credit after he becomes Vested but in no event after he completes 6 years of service;
 - (B) Purchase of retirement credit is limited to 4 years;
 - (C) Proof of honorable military discharge and length of service must be submitted;
 - (D) Cost of purchase shall be determined by the Employee's current contribution to the General Pension Fund at the time of purchase, multiplied by the number of months being purchased;
 - (E) The Participant will be responsible for timely notification to the City of the request for purchase of military credit.

ARTICLE 3
PARTICIPANT CONTRIBUTIONS

- 3.1 Each Participant, while accruing benefits under the Plan, will make monthly contributions by means of payroll deductions. The amount of each monthly contribution during any calendar year will be as follows:
- a. Participants with 25 years of service as of 9/30/2010 will not be required to contribute to the Plan.
 - b. Participants with less than 25 years of service but who are at least 65 years of age with at least 5 years of service as of 9/30/2010, will ~~2.25~~ pay 2.25% of the Participant's Basic Monthly Salary in effect on the January 1 coinciding with or immediately preceding the date the contribution is due or, if later, on the date he becomes a Participant. Such contributions will be payable until the Participant's retirement date, the date of completion of 25 years of service as a Participant in the Plan, the date of the Participant's death, the date of the Participant's termination of employment, or the date the Plan is terminated, whichever occurs first.
 - c. Effective 10/1/2010, the amount of each monthly contribution for all participants not eligible under a. or b. above, during any calendar year will be 3.25% of the Participant's Basic Monthly Salary in effect on January 1 coinciding with or immediately preceding the date the contribution is due or, if later, on the date he becomes a Participant. Such contributions will be payable until the Participant's retirement date, the date of the Participant's death, the date of the Participant's termination of employment, or the date the Plan is terminated, whichever occurs first.
- 3.2 Except as may conflict with federal law concerning military service, a Participant shall not make contributions during an authorized leave of absence without pay in excess of 29 days. For such a Participant, monthly contributions will be resumed on the first day of the month next following his return to active work. A Participant will continue to make contributions during any period of authorized leave of absence with pay.
- 3.3 In addition to the contributions described above, an Employee who was a Police Officer in the employ of the City immediately prior to becoming an Employee; and who, in accordance with the plan, applied to have his service as a Police Officer counted as Service under the Plan, will be required to contribute at the time of such application an amount equal to the sum of:
- (A) the total monthly contributions he would have made under the Plan if he had been an Employee as defined in Article 1.3 for the entire period of his Service prior to his participation, assuming that he would have become a Participant when first eligible to do so under the terms of the Plan as it then existed; plus
 - (B) the total interest which would have accrued on all such contributions if they had been made on a regular monthly basis under the Plan during the period of his Service prior to

his participation, assuming such monthly contributions had accrued interest at the rate of 4% per annum, compounded annually, for the number of completed months from the January 1 following the date each such contribution would have been made to the effective date of the Participant's actual coverage under the Plan.

- 3.4 Any employee who terminates employment with the City and thereafter returns to work for the City as an employee has the option to return to the City any contributions and interest the employee may have received when the employee terminated his employment.

ARTICLE 4
RETIREMENT DATE

- 4.1 A Participant's retirement benefit may be commenced at his Normal Retirement date.
- 4.2 A Participant's retirement benefit may be commenced at an Early Retirement Date. In this case, the Participant's retirement annuity payments will commence at his Early Retirement Date in an amount as determined under Article 5.3.

ARTICLE 5
RETIREMENT BENEFITS

- 5.1 At his Normal Retirement Date a Participant will be entitled to receive a benefit, provided he is vested. The first benefit payment shall commence on the 1st day of the month following the date of retirement and the Participant and Spouse have executed a general release to the City in the form provided.
- 5.2 The amount of Normal Retirement Benefits for any Participant who remains in employment until his Normal Retirement Date will be equal to the sum of (A) plus (B) where (A) and (B) have the following meaning:
- (A) For participants with 25 years of service or Participants at least 65 years of age with five or more years of service on 9/30/2010 - equal to the sum of 2.25% credit for each year of Service up to 25 years of Service and 0.5% credit for each year of service over 25, multiplied by the Average Basic Monthly Salary;
 - (B) For Participants with less than 25 years of service or employees younger than age 65 on 10/1/2010 – equal to 2.25% credit for each year of service prior to 10/1/2010 plus 1.6% credit for each year of service from 10/1/2010 until termination or retirement, whichever comes first. 0.50% of the multiplied by Participant's the Average Basic Monthly Salary multiplied by the number of his years of Service in excess of 25 years.
- 5.3 The amount of monthly retirement benefits payable to a Participant who elects an Early Retirement Date will be
- A. For Participants with 25 years of service or Participants at least 65 years of age with five or more years of service on 9/30/2010 - equal to the Participant's Normal Retirement Benefits as defined in Article 5.2 as of the Early Retirement Date reduced by 1.5% for each year (prorata for partial year) by which the Participant's Early Retirement Date precedes his Normal Retirement Date.
 - For Participants with less than 25 years of service or Participants younger than age 65 on 10/1/2010 – equal to the Participant's Normal Retirement Benefits (defined in Article 5.2) as of the Early Retirement Date reduced by 1.5% for each year (prorated for partial year of service) by which the Participant's Early Retirement Date precedes his Normal Retirement Date for benefits accrued through 9/30/2010. For benefits accrued beginning on 10/1/2010, - equal to the Participant's Normal Retirement as of the Early Retirement Date reduced by 3% for each year (prorated for partial year) by which the Participant's Early Retirement Date precedes his Normal Retirement Date.

A sample of the calculation for benefits can be found at the back of this Plan.

- 5.4 The amount of monthly retirement benefits payable to a Participant who elects a Postponed Retirement Date will be the amount as described in Article 5.2, as in effect on the Participant's Retirement Date.
- 5.5 The City of Vero Beach, as part of the process of preparing each annual City budget, will review changes in the Consumer Price Index published by the U.S. Department of Labor, Bureau of Labor Statistics, and will decide if and when any adjustments are to be made the benefits provided herein and in the monthly benefits of Employees who already have retired under the provisions of the General Employee Retirement Plan. Neither this paragraph nor any other provision of this Plan shall be construed as a guarantee to any Participant that the amount of a monthly benefits will ever be increased after retirement. (Ordinance No. 92-45)
- 5.6 For only those Retirees who retire on or after October 1, 1998, benefits will be increased 1% each year commencing on October 1, 1999, and each October 1st thereafter, for all retirees and beneficiaries receiving benefits at the time of each increase.

ARTICLE 6

MODIFIED CASH BENEFIT AND OPTIONAL BENEFITS FORMS

6.1 MODIFIED CASH BENEFIT OPTION

The normal benefit form for payments under the Plan will be a Modified Cash Benefit under which monthly payments will be made to the Participant commencing on his retirement date, if he is then living, and terminating with the last payment due immediately preceding his death. The death benefit under the normal benefit form will be as determined under Article 9.

6.2 OPTIONAL BENEFIT FORMS

Instead of receiving retirement benefit in the normal benefit form any Participant may elect to receive the actuarial equivalent, as determined by the Plan's Actuary, of such benefit on any one of the optional benefit forms described below:

(A) **Joint and Survivor Benefit Option**

Monthly payments will be made to the Participant commencing on his retirement date, if he is then living, and continuing while both he and his spouse are living. After the death of either the Participant or his spouse, such payments will be continued to the survivor, for as long as he lives, in the same amount or in an amount equal to two-thirds thereof, as designated by the Participant at the time he elects the Option.

Any change in beneficiary allowed after retirement shall result in recalculation of benefits based on the age of the named beneficiary.

(B) Life Benefit with Guaranteed Period Option

Monthly payments will be made to the Participant commencing on his retirement date, if he is then living, and payable during his lifetime with a guarantee that payments will be made for the guaranteed period. Payments will terminate with the last payment due immediately preceding the Participant's death or at the end of the guaranteed period, whichever is later. The Participant must specify the guaranteed period at the time the Option is elected. The guaranteed period may be for 60, 120 or 180 months.

If the Participant dies during the guaranteed period, the remaining payment for the guaranteed period will be made to the Participant's designated beneficiary. The Participant's designated beneficiary may elect to receive the commuted value of the payments as determined by the Plan's Actuary.

(C) The Employee may elect to receive an initial lump sum benefit at retirement not to exceed 10% of the present value of the Employee's retirement package. The monthly benefit will be reduced by the actuarial equivalent.

6.4 MINIMUM DISTRIBUTION REQUIREMENTS

Benefit payments under this Plan must begin by the later of April 1 of the calendar year following the year in which the Participant reaches age 70 1/2 or retires. The Participant's entire interest in the Plan must be distributed over the life of the Participant or the lives of the Participant and a designated Beneficiary, over a period not extending beyond the life expectancy of the Participant or the life expectancies of the Participant and designated Beneficiary.

When a Participant dies after distribution of benefits has begun, the remaining portion of the Participant's interest shall be distributed at least as rapidly as under the method of distribution prior to the Participant's death.

When a Participant dies before distribution of benefits has begun, the entire interest of the Participant shall be distributed within five years of the Participant's death. The five-year payment rule does not apply to any portion of the Participant's interest which is payable to a designated Beneficiary over the life expectancy of the Beneficiary and which begins within one year after the date of the Participant's death. The five-year payment rule does not apply to any portion of the Participant's interest which is payable to the surviving spouse payable over the life expectancy of the spouse which begins no later than the date the Participant would have reached age 70 1/2.

6.5 Direct Rollovers

Notwithstanding any provision of the Plan to the contrary that would otherwise limit a distributee's election under this Section, a distributee may elect, at the time and in the manner prescribed by the Committee, to have any portion of an eligible rollover distribution paid directly to an eligible retirement plan specified by the distributee in a direct rollover.

- A. An eligible rollover distribution is any distribution of all or any portion of the balance to the credit of the distributee, except that an eligible rollover distribution does not include: any distribution that is one of a series of substantially equal periodic payments made (not less frequently than annually) for the life (or life expectancy) of the distributee or the joint lives (or joint life expectancies) of the distributee and the distributee's designated Beneficiary, or for a specified period of 10 years or more; any distribution to the extent such distribution is required under Section 401(a)(9) of the Code; and the portion of any distribution that is not includible in gross income (determined without regard to the exclusion for net unrealized appreciation with respect to City securities).
- B. An eligible retirement plan is an individual retirement account described in Section 408(a) of the Code, an annuity plan described in Section 403(a) of the Code, or a qualified trust described in Section 401(a) of the Code, that accepts the distributee's eligible rollover distribution. However, in the case of an eligible rollover distribution to the surviving spouse, an eligible retirement plan is an individual retirement account or individual retirement annuity.
- C. A distributee includes an Employee or former Employee. In addition, the Employee's or former Employee's surviving spouse and the Employee's or former Employee's spouse or former spouse who is the alternate payee under a qualified domestic relations order, as defined in section 414(p) of the Code, are distributees with regard to the interest of the spouse or former spouse.
- D. A direct rollover is a payment by the Plan to the eligible retirement plan specified by the distributee, either directly or by a check delivered to the distributee.

ARTICLE 7
TERMINATION OF EMPLOYMENT

- 7.1 If the employment of a Participant is terminated before his Normal Retirement Date, and before he is vested, he will not be entitled to any benefits under the Plan except as provided in Article 7.2.
- 7.2 If a Participant's employment terminates before his Normal Retirement Date, he will be entitled to receive a single cash payment equal in amount to the total contributions made by him under the Plan plus credited interest to January 1 immediately preceding the date of termination.
- 7.3 If a Participant is vested at his termination of employment and he elects to leave his own contributions in the Plan, the Participant after age 55 will be entitled to receive, if he is then living, a monthly benefit, payable on the normal benefit form in accordance with Article 4.
- 7.4 A Participant who is entitled to receive a monthly benefit under Article 7.3 may elect any optional form of payment in accordance with Article 6, provided written notice of such election is made under the terms of the Pension Contract or this Plan before the date on which such Participant's benefit payments are to commence. The election of any optional form of payment instead of the normal benefit form will be subject to any conditions and restrictions imposed under the Pension Contract or this Plan with respect to the election of such form of benefit.
- 7.5 Retirement benefit payments for any Participant who is entitled to a deferred monthly benefit under Article 7.3 may be commenced before his Normal Retirement Date. The retirement benefit payments may be commenced on the first day of any month, after the date of request, coinciding with or following the Participant's 55th birthday. The amount of monthly benefit payable to the Participant will be the Actuarial Equivalent as specified under Article 5.3, of the amount of monthly benefit otherwise payable to the Participant at his Normal Retirement Date under Article 7.3.
- 7.6 If a Participant who is entitled to receive a monthly benefit under Article 7.3 returns to the service of the City and resumes making contributions to the Plan, the benefit from both periods of service or from all periods of service to which such Participant shall be entitled at his Normal Retirement Date shall in no event be larger than the benefit he would have been entitled to under Article 5 had his participation been uninterrupted and had he remained a Participant until his retirement or last termination of employment. If the Participant at any time elected a return of his own contributions, this action forfeits that period of time from any further consideration for accrued pension benefit purposes. Such forfeited periods of employment may not be repurchased should the individual be reemployed by the City.

ARTICLE 8
TOTAL AND PERMANENT DISABILITY

- 8.1 "Total and Permanent Disability", for the purposes of this Article 8, is a physical or mental condition other than death, resulting from a bodily injury, disease or mental disorder, which renders a Participant incapable of performing the regular duties of his usual course of employment or the duties of any other position or job which the City makes available to him for which he may be qualified through training, education or experience. The existence of and/or the continuation of Total and Permanent Disability will be determined by the Committee exclusively in a nondiscriminatory manner. The City may establish such rules and regulations for proof of the existence of a Total and Permanent Disability as it may deem proper. The City, at no expense to the individual, will have the right and opportunity to provide for the examinations of the person of any individual whose injury or sickness is the basis of claim when and as often as may be reasonably required during the pendency of such claim and during the entire period of disability.

A Participant will not be entitled to receive any disability retirement income if the disability is a result of:

- a. Excessive and habitual use by the Participant of drugs, intoxicants or narcotics;
 - b. Injury or disease sustained by the Participant while engaging in illegal activities;
 - c. Injury or disease sustained by the Participant while serving in any armed forces;
 - d. Injury or disease sustained by the Participant after employment has terminated;
 - e. Injury or disease sustained while the Participant was working for anyone other than the City and the injury or disease arose out of such employment.
- 8.2 A Participant who has completed at least 5 years of Service and who has provided proof of the existence of a Total and Permanent Disability satisfactory to the Committee and whose employment has been terminated as a result of the disability shall be eligible to receive monthly disability payments in accordance with Article 8.3, provided an application for a disability retirement has been completed by the Participant and approved by the City. No disability payments may be made for any month prior to the month during which the application for a disability retirement benefit has been completed.
- 8.3 The amount of a Participant's monthly disability payment will be equal to the greater of his Normal Retirement Benefit calculated according to Article 5.2 or 25% of his Basic Monthly Salary as of the date of his termination of employment due to Total and Permanent Disability.

The first monthly disability payment will be payable to the Participant as of the first day of the month coinciding with or next following the date of his termination of employment due to Total and Permanent Disability once he has satisfied the requirements of Article 8.1 and 8.2. Thereafter, disability payments will be payable on the first day of each month, terminating at the earliest of the following dates:

- (A) the date as of which it is determined that such Participant is no longer Totally and Permanently Disabled;
 - (B) the date of death of the Participant;
 - (C) the date the Plan is terminated under Article 14; or
 - (D) the date the Participant fails to submit to re-examination if requested by City;
 - (E) the Participant's Normal Retirement Date at which time the disability payments become a Modified Cash Benefit.
- 8.4 A Participant who is receiving monthly disability payments under the Plan will continue to be considered as a Participant under the Plan, except that he will not be credited with any retirement benefit, or be required to make contributions, for the period of Total and Permanent Disability
- 8.5 If the Total and Permanent Disability of a Participant who is receiving a disability benefit under this Article 8 continues to his Normal Retirement Date, such Participant will be entitled to receive commencing at such Normal Retirement Date, a monthly retirement benefit in the same amount as the amount of monthly disability payment which he was receiving up to his Normal Retirement Date or he may elect to take such options as are available under Article 6 of this Plan.
- 8.6 If, prior to the Participant's Normal Retirement Date, it is determined that such Participant is no longer Totally and Permanently Disabled, and if the Participant returns to the employment of the City within 31 days after the date of such determination, the period of his Total and Permanent Disability will be considered an authorized leave of absence and will not be considered as a break in his Service, and such Participant will once again be subject to all of the provisions of the Plan. However, such period of Total and Permanent Disability will not be counted as Service in determining the Participant's retirement benefit under Article 5.
- 8.7 If, prior to the Participant's Normal Retirement Date, it is determined that such Participant is no longer Totally and Permanently Disabled, and if the Participant elects not to return to the employ of the City or if the Participant fails to return to the employ of the City within 31 days after the date of such determination, the Participant will then be entitled only to the benefit provided under Article 7. In this event, the period of the Participant's Total and Permanent Disability will not be counted in determining his benefit under Article 7, and the date of termination of employment for such Participant will be the date his employment terminated due to Total and Permanent Disability.
- 8.8 At no time while receiving disability payments under this Article 8 will a Participant be eligible to receive any benefit provided under Article 7.

- 8.9 In no event will the monthly benefit payable under this Article 8, when combined with any benefit payable under Workers Compensation and Social Security, exceed the amount required to equal 100% of the Participant's final basic monthly salary. If the total exceeds 100% of the Participant's final Basic Monthly Salary, the City shall reduce the disability benefit accordingly. Any Participant who applies for a disability retirement benefit under this Article shall be required to apply for a Social Security benefit and furnish the City with the amount of the Social Security benefit to which he is or may be entitled so that the calculation required under this article can be completed.

ARTICLE 9
DEATH OF A PARTICIPANT - SPOUSE BENEFIT - BENEFICIARY

9.1 SPOUSE BENEFIT

A. Eligibility

If a Participant dies while still employed by the City, or on Total and Permanent Disability, and if at the time of his death the Participant was vested, and the Participant had a Spouse to whom he had been married at least one full year prior to his death; the surviving spouse shall be entitled, at spouse's option to

1. receive a refund of the Participants contributions, plus Credited Interest; or
2. a Pre-retirement Spouse Benefit on the date the deceased Participant would have been age 55.

B. Amount

The Pre-retirement Spouse Benefit will be payable in the form of retirement income. When retirement income becomes payable to a Spouse in accordance with this Article, the yearly amount will be equal to the retirement income which the Participant would have received had he retired in accordance with Article 4, 5 and 6 with a 66 2/3% Joint and Survivor Option in effect on the date of his death. This benefit shall terminate upon the death of the spouse.

9.2 DEPENDENT BENEFIT

A. Eligibility

If a Participant dies while still employed by the City, or on Total and Permanent Disability, and if at the time of his death the Participant was vested, and the Participant had no spouse but had minor dependent(s), the surviving dependent(s) shall be entitled to:

1. receive a refund of the Participants contributions, plus Credited Interest; or
2. receive a dependent benefit.

B. Amount

The Dependent Benefit will be payable on the first of the month following the Participant's death. When such benefits becomes payable to the dependent(s) in accordance with this Article, the yearly amount will be equal to the retirement income

which the Participant would have received had he retired in accordance with Article 4, 5 and 6 with a 66 2/3% Joint and Survivor Option in effect on the date of his death. Benefits will be payable for ten years or until the youngest child reaches age 18, whichever occurs first.

9.3 **BENEFICIARY - NO SPOUSE BENEFIT IN EFFECT**

A. **When Participant's Death Precedes Retirement**

If a Participant dies prior to the time he applies for retirement and either he did not have a spouse or had not yet elected a Pre-retirement Spouse Benefit, the Participant's beneficiary will receive an amount equal to the total contributions made by the Participant plus Credited Interest to the date of the Participant's death. No such refund, however, will be paid if the Participant had previously elected a refund of his Participant Contributions in accordance with Article 7.2.

B. **When Participant's Death Occurs After Retirement**

If an eligible Participant dies after he has applied for retirement on the normal benefit form, whether or not he has received the first payment, the Participant's beneficiary will receive a single cash payment equal to the amount which remains after deducting the sum of any benefit payments already paid to the Participant from the total contributions made by the Participant plus Credited Interest to the date of retirement.

9.4 **DEATH OF A RETIREE UNDER AN OPTIONAL BENEFIT FORM**

If a Participant dies after his retirement and he had elected to receive payment under an optional benefit form, the death benefit, if any, payable to the Participant's beneficiary will be determined in accordance with the optional benefit form elected by the Participant.

9.5 **DESIGNATION OF A BENEFICIARY**

The form of application for participation in the Plan will provide for the designation by the Participant of a beneficiary to whom benefit, if any, will be paid in the event of the Participant's death. The beneficiary so designated may be changed by the Participant at any time or from time to time during his life by signing and filing with the City, the appropriate forms.

9.6 **DEATH OF A PARTICIPANT WITHOUT A BENEFICIARY**

If no beneficiary has been designated by the Participant or if the designated beneficiary does not survive the Participant, any death benefit becoming payable will be paid only to the surviving person or persons in the first of the following classes of successive preference beneficiaries of which a member survives the Participant. The Participant's (a) spouse; (b)

children, including legally adopted children; (c) parents; (d) brothers and sisters; (e) personal representative of his estate. In determining such person or persons, reliance may be made upon an affidavit by a member of any of the classes of preference beneficiaries. Payment based upon such affidavit will be full acquittance of any benefit payable under the Plan, unless before such payment is made, the City has received written notice of a valid claim by some other person. If two or more persons become entitled to benefit as preference beneficiaries, they shall share equally.

9.7 **DEATH BENEFIT PAYABLE TO A MINOR**

Any death benefit payable to a minor may be paid to the legally appointed guardian of the minor or, if there be no such guardian, to such adult or adults as have, in the opinion of the City, assumed the custody and principal support of such minor.

Payment to a Participant's beneficiary under any one of the sections of this Article 9 shall be in lieu of payment under any other section of this Article 9.

The interest of any beneficiary who predeceases the Participant shall vest in such Participant unless otherwise specifically provided by the Participant in a written notice recorded with the City.

ARTICLE 10
LIMITATION ON BENEFITS

- 10.1 This Article is included in the Plan to conform to the requirements of Treasury Regulation 1.401-4(c).

For the purposes of this Article the term Plan Date means the date an City adopted the Plan and each later date when there is effected under the City's Plan an increase in the benefit to be provided for highly compensated Employees by City contributions.

With respect to each Plan Date of an City, the term Restricted Employee means any of the 25 highest paid Employees of the City on such date whose anticipated yearly amount of retirement income provided by City contributions exceeds \$1500.

If, at any time during the ten-year period beginning on a Plan Date, the Plan is terminated, the City contributions which may be used for the benefit of a Restricted Employee shall not exceed the greatest of the following amounts:

- (A) \$20,000;
- (B) An amount computed by multiplying 20% of the first \$50,000 of the Employee's average regular annual compensation during his last five years of Service by the number of years for which the full current costs of the Plan have been met since the latest Plan Date, plus, if there is more than one Plan Date to be taken into account, the City contributions which would have been applied to provide benefit for the Employee if the Plan had terminated on the day before the latest Plan Date;
- (C) If there is more than one Plan Date to be taken into account, the City contributions will be those which would have been applied to provide benefit for the Employee if the Plan as in effect on the day before the latest Plan Date had been continued without change.

If at any time during the ten-year period beginning on a Plan Date the full current costs of the Plan have not been met, then, until the full current costs are funded for the first time thereafter, the benefit payable on the coverage of a Restricted Employee shall not exceed the benefit that would have been payable on his coverage had the Plan been terminated when such costs were not met. When the limitation on contributions is being determined for more than one Plan Date, the applicable limitation will be the greatest of the amounts determined for each Plan Date.

The foregoing conditions shall not restrict the current payment of the full benefit called for by the Plan with respect to a Restricted Employee while the Plan remains in effect and the full current costs have been met.

The terms of this Article shall prevail over any other terms of the Plan that may be inconsistent herewith.

The limitations described in this Article shall automatically become inoperative and of no effect upon a ruling by the Internal Revenue Service that they are not required.

10.2 LIMITATION ON BENEFIT

Benefits with respect to a Participant may not exceed the maximum benefits specified under Section 415 of the Internal Revenue Code for governmental plans.

ARTICLE 11
FUNDING OF PLAN BENEFITS

- 11.1 It is the intent of the City to contribute to the Plan such amounts as are calculated to be sufficient on a sound actuarial basis, when combined with Participant contributions, to provide for the payment of benefits under the Plan, and in no event less than the amounts necessary to have the Plan continue to qualify under the applicable provisions of the U.S. Internal Revenue Code and the laws of the State of Florida, as now in effect or as hereafter amended.
- 11.2 Any forfeitures or dividends which arise under the Plan will be used to reduce the City's liability for the concurrent or next subsequent contribution to the Plan.
- 11.3 In no event, prior to the satisfaction of all liabilities of the City under the Plan, will any part of the Plan funds revert to the City.

ARTICLE 12
ADMINISTRATION OF THE PLAN

- 12.1 The City through the Committee will be responsible for the administration of the Plan and will make such rules and regulations consistent with the orderly administration of the Plan as may be deemed necessary. The City may employ such agents, accountants, actuaries, attorneys, or other qualified persons as may be deemed necessary for the proper administration of the Plan and investment of Plan assets. The City will provide for each Participant to receive either a copy of the Plan or a brochure setting forth in summary form a statement of the essential features of the Plan.

Subject to any limitations in federal or state law, the City will have full power and authority to determine all matters arising in the administration, interpretation and application of the Plan, and the determination of any such matter by the City will be conclusive on all persons. Any rules and regulations and any exercise of discretion or other action by the City will be equitable and nondiscriminatory and will be applied uniformly to all Participants.

- 12.2 No Participant, annuitant or beneficiary has the right to anticipate, alienate, sell, transfer, assign, pledge, encumber or charge any benefit or payment under the Plan.
- 12.3 To the extent permitted by law, no benefit or payment under this Plan will be subject to any claim or process of law by any creditor of a Participant, annuitant or beneficiary.
- 12.4 The Plan will be construed, administered and enforced fairly, equitably and in accordance with the purposes of the Plan and the laws of the State of Florida.
- 12.5 Nothing contained in the Plan may be construed as conferring any rights upon any person for a continuation of his employment or as in any way affecting such employment; nor may it be construed as limiting in any way the right of the City to terminate the employment of, or to retire, any employee.
- 12.6 If the amount of any monthly installment payable under the Plan to any person under a benefit or other benefit is less than \$100.00, the actuarial value of the benefit or other benefit may be paid to such person in a lump sum at the option of the City. Such payment will be in full settlement of all liability under the Plan to the Participant.
- 12.7 In case any provision of the Plan is held illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining parts of the Plan, but the Plan will be construed and enforced as if said illegal and invalid provisions had never been inserted in the Plan.

ARTICLE 13
AMENDMENT OF THE PLAN

- 13.1 It is expected that the Plan will be continued in effect indefinitely and that the City will continue to make the contributions required by the Plan. However, it is understood that there is no contractual commitment that the Plan or the required contributions will be continued by the City. The City reserves the right to amend the Plan at any time. Any amendments to the Plan are subject to the requirements and regulations of the U.S. Internal Revenue Service, and other federal laws and state laws applicable to this Plan.
- 13.2 It is intended that the Plan will constitute a qualified pension plan under the applicable provisions of the U.S. Internal Revenue Code, as now in effect or as hereafter amended. Any modification or amendment of the Plan may be made retroactively, if necessary or appropriate, to qualify or maintain the Plan as a plan meeting the requirements of the U.S. Internal Revenue Code as now in effect or as hereafter amended, or any other applicable provisions of the U.S. Federal tax laws, as now in effect or hereafter amended or adopted, and any regulations issued thereunder.
- 13.3 If the Plan is amended to provide that no further retirement benefit shall be provided for a class of Participants, then the right of all parties with respect to the coverage of Participants in such class who, as of the date of such amendment, are not transferred to another class or classes of Participants not affected by such amendment or by a similar prior amendment will be the same as though the Plan had been terminated under Article 14 for all Participants.
- 13.4 In no event shall any amendment be made to the Plan which:
- (A) shall cause any funds to revert to the City prior to the satisfaction of all liabilities of the City under the Plan;
 - (B) shall divest any Participant of any benefit credited to him under the Plan before the effective date of the amendment; or
 - (C) shall cause or effect any discrimination in favor of officers or individuals whose principal duties consist of supervising the work of others, or highly compensated employees.

ARTICLE 14
TERMINATION OF PLAN

- 14.1 The City reserves the right at any time to terminate or partially terminate the Plan or to discontinue its contributions under the Plan. If the Plan is terminated, or if at any time contributions by the City are discontinued, then, except as provided in Article 10, any City Contributions not previously allocated for the benefit of terminated and retired Participants will be allocated, together with the amounts to be applied under Article 14.2, to provide fully vested immediate or paid-up deferred retirement benefit for the remaining Participants to the extent possible with the available funds and in the following order of priority, each in order of age, the oldest first.
- (A) to provide immediate retirement benefit for Participants who have then attained their Normal Retirement Dates, but who have not actually retired, in an amount equal to the Normal Retirement Benefit to which the Participant is entitled under Article 5;
 - (B) to provide immediate retirement benefit for Participants who are then receiving disability payments under Article 8, in an amount equal to the Participant's monthly disability payment;
 - (C) to provide immediate retirement benefit, or at the Participant's sole option paid-up deferred retirement benefit, for Participants who are then qualified to elect retirement benefit payments at an Early Retirement Date under Article 4.2, in an amount equal to the actuarial equivalent of the Participant's Accrued Benefit as of the date the Plan is terminated;
 - (D) to provide paid-up deferred retirement benefit, in an amount equal to the Accrued Benefit of each such Participant under Article 5, for Participants who are not entitled to benefit under Article 14.1(a), 14.1 (b), or 14.1(c), but who would have been qualified to receive a benefit under Article 7.3 if their employment had terminated on the day immediately preceding the date of termination of the Plan;
 - (E) to provide paid-up deferred retirement benefit for any other Participants, in an amount equal to the Accrued Benefit of each such Participant as of the date the Plan is terminated.
- 14.2 Each Participant's contributions plus Credited Interest to the date of termination of the Plan will be added to any amount of City Contribution allocated to him under Article 14.1, to provide for him the retirement benefit referred to in Article 14.1.
- 14.3 At any time before the commencement of the retirement benefit provided for him under this Article 14, a Participant may elect to surrender that part of his retirement benefit which is attributable to his own contributions plus Credited Interest, and to receive instead a single

cash payment equal in amount to the reserve, as determined by the Insurance Company, the City, or its contract agent, for the amount of monthly benefit which is surrendered. In the event of such surrender, only that part of the Participant's retirement benefit which is attributable to his own contributions plus Credited Interest will be cancelled.

- 14.4 In no event may a Participant receive a larger retirement benefit under this Article 14 than the full amount of his Accrued Benefit calculated as of the date the Plan is terminated.
- 14.5 The Retirement Benefit, when determined as described above, will remain fixed regardless of any person's employment status thereafter.
- 14.6 Unless otherwise elected by the Participant in accordance with Article 6, the retirement benefit provided above will be on the normal benefit form. If immediate retirement benefits are to be provided for a Participant, payments will commence on the first day of the month coinciding with or next following the date of termination of the Plan. If deferred retirement benefits are to be provided for a Participant, payments will commence on the Participant's Normal Retirement Date.
- 14.7 If the amount of funds available for allocation under Article 14.1, when combined with the Participant's contributions plus Credited Interest to the date of termination of the Plan, is more than sufficient to purchase the full amount of each Participant's Accrued Benefit as of the date of termination of the Plan, the excess amount will be considered to have resulted from some prior erroneous actuarial computation and will revert to the City.

**CITY OF VERO BEACH
INITIAL RETIREMENT BENEFIT CALCULATION
(Approximates Only)**

EMPLOYEE NAME: EMPLOYEE A RETIREMENT DATE: 1/8/2015

Basic Salary and Date Calculations

A. AVERAGE MONTHLY SALARY (Best 5 of last 10 years)

YEAR	ANNUAL SALARY	MONTHLY SALARY
January 1, 2015 =	\$31,844.80	/ 12 = \$2,653.73
January 1, 2014 =	\$31,844.80	/ 12 = \$2,653.73
January 1, 2013 =	\$31,844.80	/ 12 = \$2,653.73
January 1, 2012 =	\$31,844.80	/ 12 = \$2,653.73
January 1, 2011 =	\$31,844.80	/ 12 = \$2,653.73
TOTAL:	\$13,268.67	/ 5 = \$2,653.73 Average Monthly Salary

B. TOTAL YEARS OF SERVICE

<u>1/8/2015</u> Date of Retirement	-	<u>4/7/1998</u> Date of Hire	=	<u>16.76</u> Current Service	+	<u>6.20</u> Additional Credit	=	<u>22.96</u> Total Service Credit (TSC)
Service Credits:		<i>Prior Service</i>	<u>6.20</u>	<i>Military</i>	<u>0.00</u>			
		<i>Part-time</i>	<u>0.00</u>	<i>Medical Leave</i>	<u>0.00</u>			

C. RETIREE (AND SPOUSE) AGE

<u>1/8/2015</u> Date of Retirement	-	<u>1/6/1957</u> Date of Birth	=	<u>58.00</u> Age	Retiree's Age at Retirement
<u>1/8/2015</u> Date of Retirement	-	<u>9/1/1954</u> Date of Birth	=	<u>60.35</u> Age	Spouse's Age at Retirement

Normal Retirement Benefit (Modified Cash Annuity)

C. NORMAL RETIREMENT BENEFIT (AT AGE 65)

2003 PLAN ACCRUAL	<u>18.68</u>	x	<u>2.25%</u>	=	<u>42.04</u>	%	
Years over 25	<u>0.00</u>	x	<u>.05%</u>	=	<u>0.00</u>	%	
TOTAL FOR 2003 PLAN:	<u>18.68</u>				<u>42.04</u>	%	
2010 PLAN ACCRUAL	<u>4.27</u>		<u>1.60%</u>	=	<u>6.83</u>	%	
2003 PLAN Multiplier	=	<u>42.04</u>	% (accrual)	x	<u>\$2,653.73</u>	=	<u>\$1,115.64</u>
2010 PLAN Multiplier	=	<u>6.83</u>	% (accrual)	x	<u>\$2,653.73</u>	=	<u>\$181.35</u>
TOTAL NORMAL RETIREMENT BENEFIT	=					=	<u>\$1,296.99</u> Normal Retirement Benefit

Early Retirement Benefit (Modified Cash Annuity)

EARLY RETIREMENT REDUCTION FACTOR:	<u>65.00</u>	-	<u>58.00</u>	=	<u>7.00</u>	years prior to age 65
2003 PLAN	<u>7.0</u>	x	<u>1.50%</u>	=	<u>10.49</u>	% of <u>\$1,115.64</u> = <u>\$998.57</u>
2010 PLAN	<u>7.0</u>	x	<u>3%</u>	=	<u>20.99</u>	% of <u>\$181.35</u> = <u>\$143.29</u>
	years		per year	reduction		<u>\$1,141.85</u> Early Retirement Benefit



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Mayor Sawnick and Members of the City Council
Via: Charles P. Vitunac, City Attorney *C.P.V.*
From: Peggy S. Lyon, Assistant City Attorney *PL*
Subject: Resolution Directing the City Manager to Extend the Mandatory Budget-Required Furlough Program
Date: August 30, 2010

Attached for your consideration is a proposed resolution prepared at the request of the City Council and the Human Resources Department. The proposed resolution directs the City Manager to extend the Furlough Program that was adopted by the City Council on September 8, 2009 (Resolution No. 09-29), and that terminates on September 20, 2010. If adopted, the proposed resolution will terminate on September 30, 2011 unless further extended by action of the City Council, or terminated earlier by the City Manager upon direction of the City Council.

RESOLUTION NO. 2010- _____

A RESOLUTION OF THE CITY OF VERO BEACH, FLORIDA, DIRECTING THE CITY MANAGER TO EXTEND THE MANDATORY BUDGET-REQUIRED FURLOUGH LEAVE PROGRAM FOR A PERIOD OF TIME BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011, UNLESS TERMINATED EARLIER OR EXTENDED BY DIRECTION OF THE CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, during this time of recession and declining tax revenues, the City of Vero Beach, Florida, like other municipalities across our state and our country, has experienced significant revenue shortfalls that have necessitated significant reductions in the fiscal year 2010-2011 budget; and

WHEREAS, based upon financial data and available projections, the City Manager has determined that there will be a significant shortfall in revenue during the fiscal year 2010-2011 necessitating additional action on the part of the City to further reduce expenses; and

WHEREAS, the City Council desires to take prudent and reasonable fiscal measures to alleviate this projected budgetary shortfall with the least possible impact upon the citizens of the City of Vero Beach, the delivery of municipal services, and the City employees; and

WHEREAS, the City Council has determined that without raising taxes and without adversely affecting the delivery of municipal services, it is impossible to achieve the budget-required reductions without some action affecting City employees; and

WHEREAS, the City Council has determined that extending the Mandatory Budget-Required Furlough Leave Program that has been in place since October 1,

2009 for designated City employees is preferable to widespread layoffs of City employees during these difficult times; and

WHEREAS, the City Council determines that requiring the City employees designated below to take twelve (12) days (“day” is defined as either 7.5 or 8.0 hours depending upon the employee’s normally scheduled work week) of unpaid furlough leave per year during the 2010-2011 fiscal year would reduce the anticipated budgetary shortfall, thereby permitting the City to reduce its expenses without an increase in taxes and to minimize adverse impacts upon the delivery of municipal services; and

WHEREAS, to mitigate the impact of Furlough Program salary reductions, the City Council determines that it is in the interests of City employees that the required twelve (12) days of unpaid furlough leave be spread monthly over 2010-2011 fiscal year, with a minimum of one (1) day taken per month, unless the Furlough Program being activated herein is terminated earlier upon the direction of the City Council after a determination that the need for budget-required furloughs has ended;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, AS FOLLOWS:

1. The above-listed recitals are included herein and made a part of this Resolution.
2. Based upon the projected budgetary shortfall, the City Council finds that measures must be taken during fiscal year 2010-2011 to reduce the anticipated shortfall in revenue.
3. The City Council hereby determines that directing the City Manager to extend the Furlough Program is a necessary action under the

current budgetary shortfall in revenue, and one that is the least impactful upon the delivery of municipal services, the tax rate for the City of Vero Beach citizens, and the affected City employees.

4. The City Council directs the City Manager to extend the following Furlough Program effective October 1, 2010: All City employees shall be required to take twelve (12) days of unpaid furlough leave during the 2010-2011 fiscal year pursuant to the Furlough Program adopted as part of this Resolution. Depending upon the employee's normally scheduled work week, the affected employees shall take a minimum of one (1) day of furlough leave each month. The City Manager shall determine the most efficient method for managing the Furlough Program to minimize adverse impacts on the delivery of municipal services to the extent possible.
5. This Resolution shall become effective upon Passage. The Furlough Program being activated pursuant to this Resolution shall terminate on September 30, 2011, unless further extended by action of the City Council, or terminated earlier by the City Manager upon direction of the City Council based upon a determination that the City has sufficient revenues to enable normal operations without the need for continued budget-required furloughs.

This Resolution was read on the ____ day of _____, 2010, and was moved for adoption by Councilmember _____ seconded by Councilmember _____, and adopted by the following vote:

Mayor Kevin Sawnick
Vice Mayor Sabin C. Abell
Councilmember Thomas P. White
Councilmember Brian T. Heady
Councilmember Kenneth J. Daige

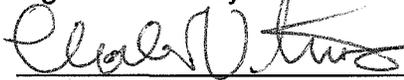
ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy P. Vock
City Clerk

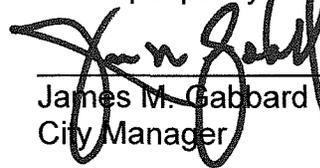
Kevin Sawnick
Mayor

Approved as to form and
legal sufficiency:



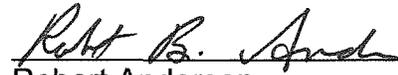
Charles P. Vitunac
City Attorney

Approved as conforming to
municipal policy:



James M. Gabbard
City Manager

Approved as to technical
requirements:



Robert Anderson
Human Resources Director

Prepared by the
Office of the City Attorney
P.O. Box 1389
Vero Beach, FL 32961-1389

4-c)



OFFICE OF THE CITY ATTORNEY

MEMORANDUM

To: Mayor Sawnick and City Councilmembers
Via: Charles Vitunac, City Attorney *epu*
From: Peggy Lyon, Assistant City Attorney *PL*
Subject: Updated Military Leave Policy
Date: August 24, 2010

Attached for your consideration is a proposed Resolution prepared at the request of the Human Resources Department. The proposed resolution provides for the adoption of a revised Military Leave Policy that reflects recent changes in statutory and federal law relevant to military leave, and incorporates by reference the federal Uniformed Services Employment and Reemployment Rights Act (USERRA).

The policy differentiates between the varying requirements for federal active or inactive duty training, Florida National Guard active state duty, and active military service in the National Guard or a reserve component of the Armed Forces of the United States.

On the issue of reinstatement of a returning veteran's health plan coverage, note that USERRA at Section 1002.169, Code of Federal Regulations, requires the employer to reinstate health plan coverage at reemployment upon the request of the returning veteran. USERRA applies to all public and private employers in the United States regardless of the size of the organization.

RESOLUTION NO. 2010- _____

A RESOLUTION OF THE CITY OF VERO BEACH, FLORIDA, ADOPTING THE MILITARY LEAVE POLICY AS AN AMENDMENT TO THE CITY OF VERO BEACH PERSONNEL RULES; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Vero Beach recognizes and supports the contributions of its public officers and employees serving in the military and seeks to aid in ensuring the state and national security at all times through a strong armed force of qualified and mobilization-ready personnel; and

WHEREAS, military leave and reemployment rights are provided to public officials and employees of the City of Vero Beach pursuant to state law and the federal Uniformed Services Employment and Reemployment Rights Act (USERRA); and

WHEREAS, the attached Military Leave Policy provides updated guidelines bringing the City of Vero Beach Personnel Rules on military leave in line with current state and federal law; and

WHEREAS, Section 58-1 of the City of Vero Beach Code of Ordinances mandates that Personnel Rules shall be adopted by the City Council by resolution; and

WHEREAS, the City Council finds that adopting the attached Military Leave Policy as an amendment to the City of Vero Beach Personnel Rules will provide guidance consistent with state and federal law to those public officials and employees serving in the uniformed services, and that such policy is in the public interest and will serve to promote and protect the health, safety and general welfare of the citizens of the City of Vero Beach, the state of Florida and the United States of America,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, AS FOLLOWS:

1. The above-listed recitals are included herein and made a part of this Resolution.
2. The Military Leave Policy, attached hereto, is hereby adopted and made a part of the Personnel Rules of the City of Vero Beach. The attached Military Leave Policy hereby replaces in full the current "Military Leave" at section 11.05 of the Personnel Rules of the City of Vero Beach.
3. This Resolution shall become effective upon adoption.

This Resolution was read on the ____ day of _____, 2010, and was moved for adoption by Councilmember _____ seconded by Councilmember _____, and adopted on the ____ day of _____, 2010, by the following vote:

Mayor Kevin Sawnick	_____
Vice Mayor Sabin C. Abell, Jr.	_____
Councilmember Thomas P. White	_____
Councilmember Brian T. Heady	_____
Councilmember Kenneth L. Daige	_____

ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy P. Vock
City Clerk

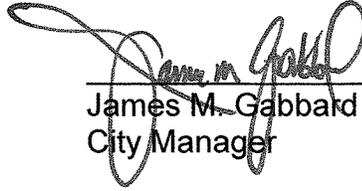
Kevin Sawnick
Mayor

Approved as to form and
legal sufficiency:



Charles P. Vitunac
City Attorney

Approved as conforming to
municipal policy:



James M. Gabbard
City Manager

Approved as to technical
requirements:



Robert B. Anderson
Human Resources Director

Prepared by the
Office of the City Attorney
P.O. Box 1389
Vero Beach, FL 32961-1389

Military Leave Policy

1.0 AUTHORITY

This policy is in keeping with the current City of Vero Beach Personnel Rules and Regulations and Federal and State law.

2.0 PURPOSE

The purpose of the policy is to provide guidelines for Military Leave. This policy may be amended as applicable when changes are made in Federal/State law.

3.0 MILITARY LEAVE

The City of Vero Beach recognizes and supports the contributions of its public officers and employees serving in the military and seeks to aid in ensuring the state and national security at all times through a strong armed force of qualified and mobilization-ready personnel. Military leave and reemployment rights shall be granted to any public official or employee of the City of Vero Beach, whether full-time, temporary, part-time, probationary, or seasonal, serving in the uniformed services consistent with state law and the federal Uniformed Services Employment and Reemployment Rights Act (USERRA). Service in the uniformed services covers all categories of military training and service, including duty performed on a voluntary or involuntary basis in time of peace or war.

- A. Federal Active or Inactive Duty Training. All public officials or employees who are commissioned reserve officers or reserve enlisted personnel in the United States military or naval service or members of the National Guard shall be granted military leave under Section 115.07, Fl. St. to engage in active or inactive duty training upon presentation of a copy of the public official or employee's official military orders. The first 240 working hours of such leave in a fiscal year shall be with pay. Such leave for additional periods shall be without pay.
- B. Florida National Guard Active State Duty. All public officials or employees who are members of the Florida National Guard shall be granted a leave of absence under Section 250.48, Fl. St. for his or her respective duties, without loss of pay, time, or efficiency rating, on all days during which the public official or employee is engaged in active state duty for a named event, declared disaster, or operation pursuant to Section 250.28, Fl. St. or Section 252.36, Fl. St. as established by executive order upon presentation of a copy of the public official or employee's official military orders. A leave of absence without loss of pay under this section may not exceed thirty (30) days for each emergency or disaster, as established by executive order.
- C. Active Military Service.
 - 1. All public officials or employees who are servicemembers in the National Guard or a reserve component of the Armed Forces of the United States shall be granted a leave of absence from their respective offices and duties to perform active military service upon notification, whether in writing or verbally, as far in advance as is reasonable under the circumstances pursuant to USERRA. The first thirty (30) calendar days of any such leave of absence shall be

with full pay. Pursuant to City Resolution, and in accordance with state law, after the first thirty (30) calendar days of active military service, all public city officials and city employees shall have their military pay supplemented in an amount necessary to bring their total salary, inclusive of their base military pay, and excluding any overtime, to the level earned at the time they were called to active military duty. Health insurance and other existing benefits, if any, shall continue to be provided to such public officials and employees pursuant to USERRA.

2. Reemployment rights shall be in accordance with USERRA. Upon completing service in the uniformed services, the public official or employee must notify the City of his or her intent to return to the employment position pursuant to USERRA. The public official or employee is required to submit to the City documentation necessary to establish eligibility for reemployment in accordance with USERRA.

D. Retirement benefits. In accordance with USERRA and state law, on reemployment, military service is deemed to be service with the City for purposes of employee retirement plan benefits. Pension plan accrual and vesting shall continue during the employee's military service.

Current Military Leave Policy
City of Vero Beach Personnel Rules

11.05 MILITARY LEAVE

Any employee who is called for military training or active duty in a uniformed service of the United States is eligible for Military Leave, provided the employee gives the City notice of the employee's military obligation as soon as received by the employee. These rules concerning military leave are intended to conform with Federal and State laws granting leave and re-employment.

A. Payment for Military Leaves of Absence:

1. Non-temporary full-time employees will receive up to seventeen (17) days per fiscal year of paid Military Leave for active duty or active duty for training. Temporary and part-time employees shall be eligible for non-paid Military Leave to the extent required by law.
2. If the employee's leave does not qualify for payment under Section 11.04 A.1, the employee may take any accrued annual leave or leave without pay to cover the absence caused by the military assignment. As a condition of granting non-paid military leave for employees having completed their allotted days of Military Leave in the same fiscal year, the employee must submit copies of orders to report for duty together with a written statement from the employee's Commanding Officer that the employee is being ordered to active duty or active duty for training and the employee did not have the option of declining the orders or declining to request the order to report for active duty.

B. Reemployment Rights

1. The employee should give advance notice of service as soon as possible. However, failure to do so will not necessarily have an adverse affect on the employee's right to reemployment. Employees are not required to decide before leaving for duty whether they will seek reemployment upon their return.
2. Reemployment rights are applicable for military leaves of absence of up to five (5) years.
3. Reemployment requirements are as follows:
 - a. Service up to 30 days: Employees will be required to request reemployment at the beginning of the next regularly scheduled work shift following completion of military service.
 - b. Service from 31 to 180 days: Employees will be required to request reemployment no later than 14 days following completion of military service.

c. Service of more than 180 days: Employees will be required to request reemployment no later than 90 days after completion of military service.

4. The City may request documentation from returning service members proving that they have made timely application for reemployment, have not exceeded service limitations, and have been released from service under other than dishonorable conditions.

C. Type of Position Upon Return from Military Leave

1. Service up to 90 days: Returning employees must be placed in the position and salary they would have attained had they remained continuously employed.

2. Service of 91 days up to 5 years: Employees shall be granted either the position and salary they would have attained had they remained continuously employed or a position of like seniority, status, and pay.

3. Returning employees who do not qualify for the position for any reason other than a service-related disability may be placed in a lesser position at an appropriate salary for which they are qualified, but will still retain full seniority.

4. A person with a service-connected disability who is not qualified for their original position, after reasonable efforts to accommodate the disability have been made, will be employed in an equivalent position - in terms of seniority, status and pay - for which the person is qualified with or without a reasonable accommodation.

D. Benefit Rights

1. Health Insurance Benefits

a. For leaves up to 30 days, the employee will retain health insurance as if no leave had been taken.

b. For leaves of 31 days or more, the employee may continue health insurance under COBRA.

c. Upon return, employees are entitled to health insurance benefits as if their employment had not been interrupted.

2. Life Insurance

a. Life insurance will be maintained for any leave of absence up to 30 days.

b. Life Insurance will be terminated for any leave of absence of more than 30 days.

c. Life insurance will be reinstated within 30 days of an employee's return to work.

3. Retirement

a. Military service is deemed to be service with the City for purposes of employee retirement plan benefits. Pension plan accrual and vesting will continue during the employee's military service.

b. When an employee returns from military service, the City will make any contributions to the pension that would have been made had the employee not been serving a military leave of absence.

c. With respect to the employee's contribution into the pension plan, the returning employee will be allowed to make up missed deferrals over a period equal to three times the period of military service, but not longer than five years.

4. Annual leave and medical leave do not accrue during any unpaid leave of absence. However, when an employee returns from Military Leave, accruals will start at the rate the employee would have received had the Military Leave not been taken.

5. Workers Compensation coverage will cease at the close of the employee's last day of work prior to the commencement of military service and will begin upon the employee's return from Military Leave.

4-D)

RESOLUTION NO. 2010-_____

A RESOLUTION OF THE CITY OF VERO BEACH, FLORIDA, ADOPTING THE 2010 REVISED INDIAN RIVER COUNTY UNIFIED LOCAL MITIGATION STRATEGY; AUTHORIZING THE MAYOR, CITY CLERK AND CITY ATTORNEY TO EXECUTE SAID AGREEMENT ON THE PART OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 16, 1999, Indian River County's Unified Local Mitigation Strategy (LMS) was adopted by Indian River County Resolution #99-125; and

WHEREAS, the City of Vero Beach is a participant in the county-wide Local Mitigation Strategy Plan; and

WHEREAS, on May 17, 2005, the City of Vero Beach adopted the "2005 Revised Indian River County Unified Local Mitigation Strategy Agreement;" and

WHEREAS, the LMS plan requires periodic updates to comply with state and federal policies should Indian River County apply for Hazard Mitigation Grant Program funds (HMGP); and

WHEREAS, the Local Mitigation Strategy has been revised and FEMA has approved all modifications and is now ready for approval by the Council,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

Section 1. Adoption of the 2010 Revised Indian River County Unified Local Mitigation Strategy.

The **"2010 Revised Indian River County Unified Local Mitigation Strategy"** is hereby adopted as the official document for inclusion in the State-wide Hazard Mitigation Strategy. A copy of the document shall be located in the City Clerk's office.

Section 2. Authorization of Execution.

The Mayor, City Clerk and City Attorney are hereby authorized to execute the **"2010 Revised Indian River County Unified Local Mitigation Strategy Agreement"** on behalf of the City of Vero Beach.

Section 3. Effective Date.

This Resolution shall become effective upon adoption.

This Resolution was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted on the _____ day of _____, 2010 by the following vote:

Mayor Kevin Sawnick _____

Vice Mayor Sabin C. Abell _____

Councilmember Thomas P. White _____

Councilmember Brian T. Heady _____

Councilmember Kenneth L. Daige _____

ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy K. Vock
City Clerk

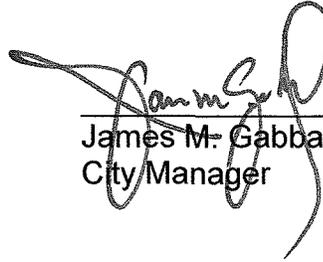
Kevin Sawnick
Mayor

Approved as to form and
legal sufficiency:



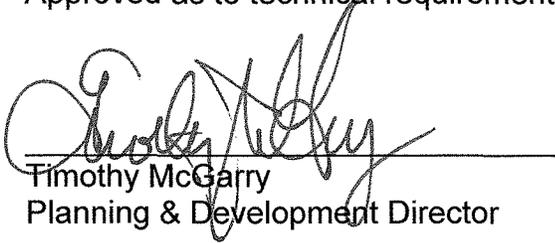
Charles P. Vitunac
City Attorney

Approved as conforming to municipal
policy:



James M. Gabbard
City Manager

Approved as to technical requirements:



Timothy McGarry
Planning & Development Director

This instrument prepared in the
Office of the City Attorney
P.O. Box 1389
Vero Beach, FL 32961-1389



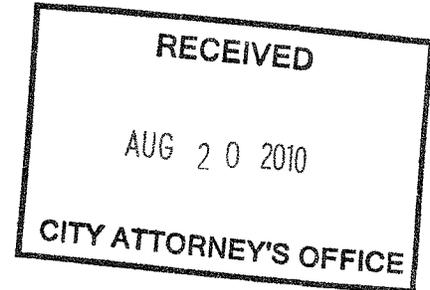
DEPARTMENTAL CORRESPONDENCE

TO: Charles Vitunac, City Attorney
DEPT: City Attorney

VIA: Monte K. Falls, Director *MKF 8/19*
DEPT: Public Works and Engineering

FROM: Donald H. Dexter, Jr., Manager *DHD*
DEPT: Public Works and Engineering

DATE: August 17, 2010



RE: Local Mitigation Strategy Plan

Following Hurricane Andrew in 1992, the State of Florida mandated that all county emergency management agencies develop a strategy for participation in FEMA's Hazard Mitigation Grant Program (HMGP) if funding became available after a disaster was declared by the President. The local Mitigation Strategy Plan is a countywide effort to be prepared for funding opportunities from FEMA should a disaster strike Indian River County or any of its municipalities.

In 1998, Indian River County and all the municipalities participated in developing a Local Mitigation Strategy (LMS). The plan is updated periodically and was last adopted by the Board of County Commissioners (BCC) and municipalities in 2005 (see attached resolution no. 2005-10). FEMA requires that the plan be reviewed and adopted every five years. City staff has been attendance during the review process and updating of the plan.

Please prepare an updated resolution for adoption by City Council at their next available meeting.

Attachment

DHD:MKF/ntn

T:\Govt Agency Info\Indian River County\Local Mitigation Strategy\Resolution Rqst_CVitunac_Aug 17 2010.docx

RESOLUTION NO. 2005-10

A RESOLUTION OF THE CITY OF VERO BEACH, FLORIDA, ADOPTING THE 2005 REVISED INDIAN RIVER COUNTY UNIFIED LOCAL MITIGATION STRATEGY; AUTHORIZING THE MAYOR, CITY CLERK AND CITY ATTORNEY TO EXECUTE SAID AGREEMENT ON THE PART OF THE CITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 16, 1999, Indian River County's Unified Local Mitigation Strategy (LMS) was adopted by Indian River County Resolution #99-125; and

WHEREAS, the City of Vero Beach is a participant in the county-wide Local Mitigation Strategy Plan; and

WHEREAS, the LMS plan requires periodic updates to comply with state and federal policies should Indian River County apply for Hazard Mitigation Grant Program funds (HMGP); and

WHEREAS, due to Hurricane Frances and Hurricane Jeanne, Indian River County is eligible for HMGP funds provided by the Federal Emergency Management Agency (FEMA); and

WHEREAS, the Local Mitigation Strategy has been revised and FEMA has approved all modifications and is now ready for approval by the Council,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA, THAT:

Section 1. Adoption of the 2005 Revised Indian River County Unified Local Mitigation Strategy.

The "2005 Revised Indian River County Unified Local Mitigation Strategy" is hereby adopted as the official document for inclusion in the State-wide Hazard Mitigation Strategy. A copy of the document shall be located in the City Clerk's office.

Section 2. Authorization of Execution.

The Mayor, City Clerk and City Attorney are hereby authorized to execute the "2005 Revised Indian River County Unified Local Mitigation Strategy Agreement" on behalf of the City of Vero Beach.

Section 3. Effective Date.

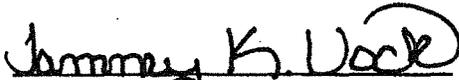
This Resolution shall become effective upon adoption.

This Resolution was moved for adoption by Councilmember Abell, seconded by Councilmember Solari, and adopted on the 17th day of May, 2005 by the following vote:

Mayor Mary Beth McDonald	<u>yes</u>
Vice Mayor Thomas P. White	<u>yes</u>
Councilmember Sabin C. Abell	<u>yes</u>
Councilmember Bob Solari	<u>yes</u>
Councilmember Debra Fromang	<u>yes</u>

ATTEST:

CITY OF VERO BEACH, FLORIDA

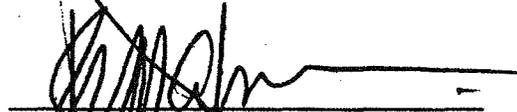

City Clerk


Mayor

Approved as to form and
legal sufficiency:


City Attorney

Approved as conforming to municipal
policy:


City Manager

Approved as to technical requirements:


Planning & Development Director

This instrument prepared in the
Office of the City Attorney
P.O. Box 1389
Vero Beach, FL 32961-1389

5-A)

ORDINANCE NO. 2010-_____

AN ORDINANCE OF THE CITY OF VERO BEACH, FLORIDA, PROVIDING AND ESTABLISHING REVISIONS TO THE BUDGET FOR THE CITY OF VERO BEACH, FLORIDA, FOR THE PERIOD BEGINNING OCTOBER 1, 2009 AND ENDING SEPTEMBER 30, 2010, BY INCREASING THE GENERAL FUND BY \$1,216,448; BY INCREASING THE ONE CENT SALES TAX FUND BY \$6,994,783; BY INCREASING THE ELECTRIC FUND BY \$9,172,719; BY INCREASING THE WATER AND SEWER FUND BY \$366,877; BY INCREASING THE AIRPORT REVENUE FUND BY \$650,282; BY INCREASING THE MARINA FUND BY \$122,100; BY INCREASING THE SOLID WASTE FUND BY \$156,100; BY INCREASING THE SELF INSURANCE TRUST FUND BY \$15,100; BY INCREASING THE CONFISCATED PROPERTY TRUST FUND BY \$7,200; **ALL FROM REVISED REVENUE AND EXPENDITURE ESTIMATES**; BY INCREASING THE DEBT SERVICE FUND BY \$2,500; BY INCREASING THE GENERAL CONSTRUCTION FUND BY \$12,790,832; BY INCREASING THE ELECTRIC R & R FUND BY \$2,622,719; BY INCREASING THE WATER & SEWER R & R FUND BY \$13,354,213; BY INCREASING THE AIRPORT CONSTRUCTION FUND BY \$4,221,768; BY INCREASING THE RECREATION FUND BY \$270,100; BY INCREASING THE RECREATION CONSTRUCTION FUND BY \$85,000; **ALL FROM REVISED EXPENDITURE AND TRANSFER ESTIMATES.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VERO BEACH, FLORIDA,

THAT:

SECTION I

The proper officers of the City of Vero Beach are hereby authorized and directed to prepare revisions to the Budget of the City of Vero Beach for the twelve month period beginning October 1, 2009, and ending September 30, 2010. The Budget so revised will be adjusted to reflect changes in the line items affected with the indicated effect on the total Budget and on the source of such funds. These revisions and resulting revised Budgets are set forth in Attachment "A."

SECTION II

The revised Budget for the City of Vero Beach for the twelve month period beginning October 1, 2009, and ending September 30, 2010 as set forth in Attachment "A" of this Ordinance is hereby and herewith adopted.

SECTION III

Each established unexpended fund balance at the end of the Budget period is established as a contingency or emergency fund for the fiscal period. No contingency item shall be encumbered, expended, or any contract entered into to expend the same except in the manner provided by law.

SECTION IV

This Ordinance was read for the first time on the ____ day of _____, 2010, and was advertised in the Vero Beach Press Journal on the ____ day of _____, 2010, as being scheduled for a public hearing to be held on the ____ day of _____, 2010, at the conclusion of which hearing it was moved for adoption by Councilmember _____, seconded by Councilmember _____, and adopted by the following vote:

Mayor Kevin Sawnick

Yes

No

Vice Mayor Sabin C. Abell

Yes

No

Councilmember Thomas P. White

Yes

No

Councilmember Brian T. Heady

Yes

No

Councilmember Kenneth L. Daige

Yes

No

ATTEST:

CITY OF VERO BEACH, FLORIDA

Tammy K. Vock
City Clerk

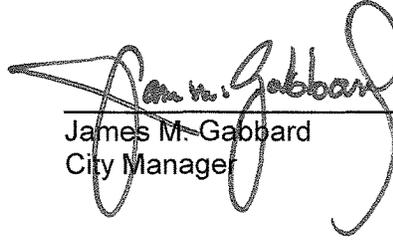
Kevin Sawnick
Mayor

Approved as to form and legal sufficiency:



Charles P. Vitunac
City Attorney

Approved as conforming to municipal policy:



James M. Gabbard
City Manager

Approved as to technical requirements:


for Stephen J. Maillet
Finance Director

This instrument prepared in the
Office of the City Attorney
PO Box 1389
Vero Beach, FL 32961-1389

ATTACHMENT A
CITY OF VERO BEACH, FLORIDA
BUDGET REVISIONS FOR FISCAL YEAR 2009-2010
SEPTEMBER 2010

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
GENERAL FUND				
GENERAL FUND--REVENUES				
001. 0000. 311. 010000	AD VALOREM TAXES	67,000	4,647,630	4,714,630
001. 0000. 312. 041000	LOCAL OPTION GAS TAX	(50,000)	443,135	393,135
001. 0000. 313. 300000	ROLL-OFF FRANCHISE FEES	(15,000)	30,000	15,000
001. 0000. 314. 000000	UTILITY TAXES	(300,000)	2,500,000	2,200,000
001. 0000. 322. 000200	SIGN PERMIT FEE	2,500	5,500	8,000
001. 0000. 331. 201006	FDLE ARRA GRANT	86,150	0	86,150
001. 0000. 334. 201005	OJP TRAFFIC CITATION GRANT	8,650	0	8,650
001. 0000. 334. 000200	BURGLAR ALARM FINES	1,100	500	1,600
001. 0000. 334. 000300	CODE ENFORCEMENT FINES	2,000	2,800	4,800
001. 0000. 360. 000100	PLANNING DEPARTMENT REVENUE	16,000	48,500	64,500
001. 0000. 361. 010200	INTEREST ON INVESTMENTS	70,000	200,000	270,000
001. 0000. 366. 000100	FOURTH OF JULY	10,000	2,500	12,500
001. 0000. 389. 000500	UNAPPR SURPLUS	1,318,048	50,159	1,368,207
N/A	ALL OTHERS	0	13,442,698	13,442,698
TOTAL		<u>1,216,448</u>	<u>21,373,422</u>	<u>22,589,870</u>
		1	1	1
GENERAL FUND--EXPENDITURES				
CITY COUNCIL				
N/A	ALL OTHERS	0	108,300	108,300
		<u>0</u>	<u>108,300</u>	<u>108,300</u>
CITY CLERK				
001. 0200. 512. 112001	SALARIES	6,000	184,021	190,021
001. 0200. 512. 121001	SOCIAL SECURITY	500	15,680	16,180
N/A	ALL OTHERS		168,283	168,283
		<u>6,500</u>	<u>367,984</u>	<u>374,484</u>
CITY MANAGER				
001. 0300. 512. 112001	OPERATING SALARIES	2,000	227,500	229,500
001. 0300. 512. 121001	SOCIAL SECURITY	200	17,400	17,600
N/A	ALL OTHERS	0	75,970	75,970
		<u>2,200</u>	<u>320,870</u>	<u>323,070</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
CITY HALL				
001. 0600. 519. 334003	JANITORIAL SERVICES	3,000	31,300	34,300
001. 0600. 519. 343001	UTILITIES	(20,000)	103,000	83,000
N/A	ALL OTHERS	0	46,200	46,200
		(17,000)	180,500	163,500
CITY ATTORNEY				
001. 1100. 514. 112001	SALARIES	36,000	366,034	402,034
001. 1100. 514. 121001	SOCIAL SECURITY	2,800	28,000	30,800
N/A	ALL OTHERS	0	160,688	160,688
		38,800	554,722	593,522
HUMAN RESOURCES				
001. 1200. 513. 112001	OPERATING SALARIES	6,000	199,391	205,391
001. 1200. 513. 121001	SOCIAL SECURITY	500	15,250	15,750
001. 1200. 513. 331001	PROFESSIONAL SERVICES	(50,000)	56,500	6,500
N/A	ALL OTHERS	0	114,992	114,992
		(43,500)	386,133	342,633
FINANCE				
001. 1300. 513. 112001	OPERATING SALARIES	73,000	418,810	491,810
001. 1300. 513. 113002	PART TIME SALARIES	15,000	31,500	46,500
001. 1300. 513. 121001	SOCIAL SECURITY	6,700	34,530	41,230
001. 1300. 513. 347001	PRINTING & BINDING	2,000	10,000	12,000
001. 1300. 513. 351003	OFFICE FURNITURE & EQUIP	2,000	2,000	4,000
001. 1300. 513. 354001	SUBSCRIPTIONS & MEMBERSHIPS	1,000	3,000	4,000
N/A	ALL OTHERS	0	200,187	200,187
		103,700	720,027	823,727

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
INFORMATION SYSTEMS				
001. 1301. 513. 112001	SALARIES	22,000	500,851	522,851
001. 1301. 513. 121001	SOCIAL SECURITY	1,700	38,930	40,630
001. 1301. 513. 346001	EQUIPMENT MAINTENANCE	(15,000)	19,300	4,300
001. 1301. 513. 610002	NETWORK SWITCHES	67,000	0	67,000
N/A	ALL OTHERS	0	323,029	323,029
		<u>75,700</u>	<u>882,110</u>	<u>957,810</u>
PURCHASING				
001. 1302. 513. 112001	OPERATING SALARIES	7,000	252,237	259,237
001. 1302. 513. 121001	SOCIAL SECURITY	500	19,300	19,800
001. 1302. 513. 343001	UTILITIES	3,000	7,725	10,725
N/A	ALL OTHERS	0	121,845	121,845
		<u>10,500</u>	<u>401,107</u>	<u>411,607</u>
WAREHOUSE				
001. 1303. 513. 112001	OPERATING SALARIES	30,000	208,301	238,301
001. 1303. 513. 121001	SOCIAL SECURITY	5,300	15,990	21,290
001. 1303. 513. 343001	UTILITIES	3,000	7,910	10,910
N/A	ALL OTHERS	0	106,529	106,529
		<u>38,300</u>	<u>338,730</u>	<u>377,030</u>
PLANNING				
001. 1700. 515. 112001	OPERATING SALARIES	15,000	494,954	509,954
001. 1700. 515. 121001	SOCIAL SECURITY	1,100	38,020	39,120
001. 1700. 515. 334002	CLEANING & LAUNDRY	2,000	1,100	3,100
001. 1700. 515. 346200	SOFTWARE MAINTENANCE	5,000	10,800	15,800
001. 1700. 515. 349001	ADVERTISING	2,000	4,000	6,000
N/A	ALL OTHERS	0	152,383	152,383
		<u>25,200</u>	<u>739,278</u>	<u>764,478</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
POLICE				
001. 1801. 521. 112001	OPERATING SALARIES	120,000	4,148,426	4,268,426
001. 1801. 521. 113003	SCHOOL PATROL	3,000	43,100	46,100
001. 1801. 521. 114001	OVERTIME SALARIES	81,000	207,400	288,400
001. 1801. 521. 114002	COURT OVERTIME	(13,000)	83,200	70,200
001. 1801. 521. 115002	CAREER DEVELOPMENT	(14,000)	45,000	31,000
001. 1801. 521. 115006	CITY INCENTIVE	(16,000)	60,000	44,000
001. 1801. 521. 121001	SOCIAL SECURITY	13,300	355,210	368,510
001. 1801. 521. 122002	CONTRIBUTION TO POLICE PENSION	98,848	450,062	548,910
001. 1801. 521. 331001	PROFESSIONAL SERVICES	(10,000)	15,375	5,375
001. 1801. 521. 609012	TRAFFIC CITATION DEVICES	8,650	0	8,650
001. 1801. 521. 610006	FDLE POLICE EQUIPMENT	86,150	0	86,150
001. 1801. 521. 610007	LOGISTICS SYSTEMS SOFTWARE	14,000	0	14,000
N/A	ALL OTHERS	0	1,806,007	1,806,007
		<u>371,948</u>	<u>7,213,780</u>	<u>7,585,728</u>
PUBLIC WORKS--ENGINEERING				
001. 2001. 519. 112001	SALARIES	18,000	671,672	689,672
001. 2001. 519. 113002	PART TIME SALARIES	15,000	2,500	17,500
001. 2001. 519. 121001	SOCIAL SECURITY	2,500	51,780	54,280
N/A	ALL OTHERS	0	161,390	161,390
		<u>35,500</u>	<u>887,342</u>	<u>922,842</u>
PUBLIC WORKS--STORMWATER				
001. 2002. 541. 112001	OPERATING SALARIES	53,000	398,678	451,678
001. 2002. 541. 121001	SOCIAL SECURITY	9,100	30,670	39,770
001. 2002. 541. 352001	GAS & OIL	(10,000)	33,700	23,700
N/A	ALL OTHERS	0	203,135	203,135
		<u>52,100</u>	<u>666,183</u>	<u>718,283</u>
PUBLIC WORKS--STREETS				
001. 2003. 541. 112001	SALARIES	(43,000)	421,032	378,032
001. 2003. 541. 121001	SOCIAL SECURITY	(3,300)	32,430	29,130
N/A	ALL OTHERS	0	1,635	1,635
		<u>(46,300)</u>	<u>455,097</u>	<u>408,797</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
PUBLIC WORKS--TRAFFIC				
001. 2004. 541. 112001	OPERATING SALARIES	(10,000)	127,995	117,995
001. 2004. 541. 121001	SOCIAL SECURITY	(800)	9,860	9,060
001. 2004. 541. 346028	MAINT TRAFFIC SIGNALS	50,000	25,000	75,000
N/A	ALL OTHERS	0	127,279	127,279
		<u>39,200</u>	<u>290,134</u>	<u>329,334</u>
PUBLIC WORKS--GIS				
001. 2006. 519. 112001	OPERATING SALARIES	5,000	149,905	154,905
001. 2006. 519. 121001	SOCIAL SECURITY	400	11,850	12,250
N/A	ALL OTHERS	0	47,214	47,214
		<u>5,400</u>	<u>208,969</u>	<u>214,369</u>
PUBLIC WORKS--PARKS				
001. 3304. 572. 112001	OPERATING SALARIES	25,000	1,120,076	1,145,076
001. 3304. 572. 121001	SOCIAL SECURITY	1,900	88,590	90,490
001. 3304. 572. 343001	UTILITIES	65,000	166,000	231,000
N/A	ALL OTHERS	0	(563,340)	(563,340)
		<u>91,900</u>	<u>811,326</u>	<u>903,226</u>
PUBLIC WORKS--ADMINISTRATION				
001. 3305. 519. 112001	OPERATING SALARIES	9,000	294,310	303,310
001. 3305. 519. 121001	SOCIAL SECURITY	700	22,590	23,290
N/A	ALL OTHERS	0	177,137	177,137
		<u>9,700</u>	<u>494,037</u>	<u>503,737</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
PUBLIC WORKS--FLEET MANAGEMENT				
001. 3306. 519. 112001	OPERATING SALARIES	14,000	406,128	420,128
001. 3306. 519. 121001	SOCIAL SECURITY	1,100	31,220	32,320
N/A	ALL OTHERS	0	(98,145)	(98,145)
		<u>15,100</u>	<u>339,203</u>	<u>354,303</u>
PUBLIC WORKS--FACILITIES MANAGEMENT				
001. 3309. 519. 112001	OPERATING SALARIES	(9,000)	456,980	447,980
001. 3309. 519. 114001	OVERTIME SALARIES	(5,000)	10,000	5,000
001. 3309. 519. 121001	SOCIAL SECURITY	(1,100)	35,730	34,630
N/A	ALL OTHERS	0	338,609	338,609
		<u>(15,100)</u>	<u>841,319</u>	<u>826,219</u>
NON-DEPARTMENTAL				
001. 9900. 519. 123004	RETIREMENT PREMIUM ASSIST	45,000	215,000	260,000
001. 9900. 519. 331001	PROFESSIONAL SERVICES	60,000	0	60,000
001. 9900. 519. 331020	FOURTH OF JULY	10,000	5,000	15,000
001. 9900. 519. 341002	TELECOMMUNICATIONS SERVICES	(15,000)	5,000	(10,000)
001. 9900. 519. 343002	STREET & HIGHWAY LIGHTING	70,000	315,000	385,000
001. 9900. 519. 345001	GENERAL INSURANCE	(24,000)	204,000	180,000
001. 9900. 519. 991012	TRANS TO RECREATION	270,100	2,417,361	2,687,461
001. 9900. 519. 991033	DEBT SVC TRF 2008 7.115K LOAN	500	726,803	727,303
N/A	ALL OTHERS	0	278,107	278,107
		<u>416,600</u>	<u>4,166,271</u>	<u>4,582,871</u>
	TOTAL	<u>1,216,448</u>	<u>21,373,422</u>	<u>22,589,870</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
EXCISE TAX BOND SINKING FUND				
REVENUES				
202. 0000. 382. 002600	TRF FROM 311 10MM LOAN	1,500	525,130	526,630
202. 0000. 382. 002600	TRF FROM GF & 311 7115K LOAN	1,000	941,091	942,091
N/A	ALL OTHERS	0	199,000	199,000
TOTAL		<u>2,500</u>	<u>1,665,221</u>	<u>1,667,721</u>
		1	1	1
EXPENDITURES				
202. 9900. 519. 774000	DEBT SVC 10MM LOAN	1,500	525,130	526,630
202. 9900. 519. 775000	DEBT SVC 7115K LOAN	1,000	941,091	942,091
N/A	ALL OTHERS	0	199,000	199,000
TOTAL		<u>2,500</u>	<u>1,665,221</u>	<u>1,667,721</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
GENERAL CONSTRUCTION FUND				
REVENUES				
304. 0000. 334. 040000	FDOT AVIATION BLVD	2,450,000	1,250,000	3,700,000
304. 0000. 334. 040200	CDBG GRANT	330,000	0	330,000
304. 0000. 334. 040400	FDOT LAP A-1-A	230,000	0	230,000
304. 0000. 334. 040500	GRANT LATERAL E POLLUTION CONTROL	510,000	0	510,000
304. 0000. 334. 700000	FRDAP VETERANS PARK	61,000	0	61,000
304. 0000. 363. 024100	IMPACT FEES 17TH ST	1,003,674	0	1,003,674
304. 0000. 363. 024110	MPO ENHANCEMENT 17TH ST	552,500	0	552,500
304. 0000. 363. 024120	IMPACT FEES AVIATION BLVD	2,246,375	1,250,000	3,496,375
304. 0000. 384. 001000	PROPOSED BORROWING	(1,500,000)	1,500,000	0
304. 0000. 389. 001600	TRF FROM 311 GENERAL	6,907,283	1,267,549	8,174,832
N/A	ALL OTHERS	0	132,000	132,000
TOTAL		12,790,832	5,399,549	18,190,381
		1	1	1
EXPENDITURES				
304. 9900. 519. 667003	COUNCIL CHAMBERS IMPROVEMENTS	140,000	0	140,000
304. 9900. 541. 601003	YOUNG PARK SEAWALL	270,000	0	270,000
304. 9900. 541. 602002	RECONSTRUCT OUTFALLS	38,790	0	38,790
304. 9900. 541. 603005	CLEANING & TELEVISIONING STORM SEWERS	25,000	0	25,000
304. 9900. 541. 604001	A-1-A @17TH STREET	1,556,174	0	1,556,174
304. 9900. 541. 604009	JAYCEE PARK SODDING	25,000	0	25,000
304. 9900. 541. 605002	14TH AVE & 23RD ST PAVING	416,000	400,000	816,000
304. 9900. 541. 605003	IMPROVEMENTS TO AVIATION BLVD	4,696,375	2,500,000	7,196,375
304. 9900. 541. 605005	HUMISTON PARK BOARDWALK	307,000	0	307,000
304. 9900. 541. 606003	24TH AVE & 18TH ST DRAINAGE	155,723	0	155,723
304. 9900. 541. 606004	CLUB DR & BAY OAK LANE DRAINAGE	48,567	0	48,567
304. 9900. 541. 607003	LATERAL E STORMWATER FACILITY	840,000	0	840,000
304. 9900. 541. 607005	BRIDGE REHABILITATION	118,800	0	118,800
304. 9900. 541. 607006	17TH STREET STORAGE YARD FENCE	18,000	0	18,000
304. 9900. 541. 607007	LIVE OAK RD DRAINAGE	93,500	0	93,500
304. 9900. 541. 607009	GENSET REPLACEMENT	150,000	0	150,000
304. 9900. 541. 608001	BAY DRIVE AND RIVER DRIVE BRIDGE	1,314,071	0	1,314,071
304. 9900. 541. 608003	STORMWATER OUTFALLS	380,000	300,000	680,000
304. 9900. 541. 608005	NEW SIDEWALK CONSTRUCTION	388,989	0	388,989
304. 9900. 541. 609001	26TH ST/ COUNTRY CLUB DR DRAINAGE	74,709	0	74,709
304. 9900. 541. 609002	OLD DIXIE NURSERY	100,000	0	100,000
304. 9900. 541. 609010	TRAFFIC SIGNAL 14TH AVE	24,000	0	24,000
304. 9900. 541. 609012	HUMISTON PARK STORMWATER	61,091	125,000	186,091
304. 9900. 541. 609024	CDBG	330,000	0	330,000
304. 9900. 541. 665002	ANNUAL STREET RESURFACING	823,864	260,000	1,083,864
304. 9900. 541. 665005	SECONDARY DRAINAGE	4,091	45,000	49,091
304. 9900. 541. 665006	SIDEWALK AND CURB REPLACEMENT	115,088	115,000	230,088
304. 9900. 541. 610008	DATE PALM DITCH OUTFALL NSBB	120,000	0	120,000
304. 9900. 572. 609001	DOWNEY LITTLE FLOWER	41,000	115,000	156,000
304. 9900. 572. 665013	VETERANS PARK PHASE V	115,000	0	115,000
N/A	ALL OTHERS	0	1,539,549	1,539,549
TOTAL		12,790,832	5,399,549	18,190,381

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
ONE CENT SALES TAX FUND				
REVENUES				
311. 0000. 389. 000200	CASH CARRYOVER	6,994,783	359,067	7,353,850
N/A	ALL OTHERS	0	1,861,900	1,861,900
TOTAL		6,994,783	2,220,967	9,215,750
		1	1	1
EXPENDITURES				
311. 9900. 519. 991033	DEBT SVC TRF 2008 7.115K LOAN	1,000	214,288	215,288
311. 9900. 519. 991060	DEBT SVC DODGER PROPERTY 10M	1,500	525,130	526,630
311. 9900. 541. 991034	TRF TO FUND 304	6,907,283	1,267,549	8,174,832
311. 9900. 572. 990473	TRF TO 473 REC CONSTRUCTION	85,000	15,000	100,000
N/A	ALL OTHERS	0	199,000	199,000
TOTAL		6,994,783	2,220,967	9,215,750

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
ELECTRIC FUND				
ELECTRIC FUND--REVENUES				
401. 0000. 389. 000200	CASH CARRY-OVER	9,172,719	(1,778,662)	7,394,057
N/A	ALL OTHERS	0	92,707,237	92,707,237
		0		
	TOTAL	<u>9,172,719</u>	<u>90,928,575</u>	<u>100,101,294</u>
		1	1	1
ELECTRIC FUND--EXPENDITURES				
401. 9900. 531. 991005	TRF TO ELEC R&R FUND	9,172,719	947,000	10,119,719
N/A	ALL OTHERS	0	17,027,926	17,027,926
		<u>9,172,719</u>	<u>17,974,926</u>	<u>27,147,645</u>
	TOTAL	<u>9,172,719</u>	<u>90,928,575</u>	<u>100,101,294</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
ELECTRIC R&R FUND				
ELECTRIC R&R FUND--REVENUE				
403. 0000. 382. 000200	ELEC FUND CONTRIBUTION	9,172,719	947,000	10,119,719
403. 0000. 384 001000	PROPOSED BORROWING	(6,550,000)	6,550,000	0
N/A	ALL OTHERS	0	660,000	660,000
TOTAL		<u>2,622,719</u>	<u>8,157,000</u>	<u>10,779,719</u>
		1	1	1
ELECTRIC R&R FUND--EXPENDITURES				
POWER PRODUCTION				
403. 5000. 531. 608316	FUEL OIL STORAGE TANKS	299,400	0	299,400
403. 5000. 531. 668311	MAINTENANCE FACILITY	444,636	0	444,636
403. 5000. 531. 691314	UNIT 4 TUNING AND CONFIGURATION	65,783	0	65,783
403. 5000. 531. 691316	LIFT STATION UPGRADE	60,000	0	60,000
403. 5000. 531. 692316	ENGINNERING STUDY RELAYS	50,000	0	50,000
N/A	ALL OTHERS	0	1,466,000	1,466,000
		<u>919,819</u>	<u>1,466,000</u>	<u>2,385,819</u>
CUSTOMER SERVICES				
403. 5100. 531. 609391	COMPUTERS	2,000	0	2,000
N/A	ALL OTHERS	0	6,000	6,000
		<u>2,000</u>	<u>6,000</u>	<u>8,000</u>
T & D				
403. 5400. 531. 606361	SUBSTATION 11 RETAINING WALL	80,000	0	80,000
403. 5400. 531. 667366	UNDERGROUND CONDUIT	85,000	10,000	95,000
403. 5400. 531. 667367	U/G CONDUCTORS/DEVICES	150,000	215,000	365,000
403. 5400. 531. 667368	LINE TRANSFORMERS	124,000	215,000	339,000
403. 5400. 531. 667373	OUTDOOR LIGHTING	30,000	70,000	100,000
403. 5400. 531. 668362	69 KV BUSHINGS	15,000	0	15,000
403. 5400. 531. 668398	REPLACE RTU'S	75,000	75,000	150,000
403. 5400. 531. 673362	LOAD TAP CHANGER	20,000	0	20,000
403. 5400. 531. 675362	OUTAGE MANAGEMENT SYSTEM	51,000	0	51,000
403. 5400. 531. 678362	69KV BREAKER INSPECTION	10,100	0	10,100
403. 5400. 531. 678368	REPLACE TRANSFORMER BUSHINGS	19,500	0	19,500
403. 5400. 531. 691355	TRANSMISSION POLES	50,000	0	50,000
403. 5400. 531. 691362	REPLACE RTU'S	75,000	75,000	150,000
403. 5400. 531. 691369	FIBER OPTIC PROJECTS	99,000	100,000	199,000
403. 5400. 531. 691394	OIL DIELECTRIC TESTER	4,000	0	4,000
403. 5400. 531. 692394	SF6 MOISTURE TESTER	8,000	0	8,000
403. 5400. 531. 693362	69 KV BREAKERS	88,200	90,000	178,200
403. 5400. 531. 693394	CAPACITOR TESTER	20,000	0	20,000
403. 5400. 531. 694362	RELAY REPLACEMENT	54,300	150,000	204,300
N/A	ALL OTHERS	0	1,310,000	1,310,000
		<u>1,058,100</u>	<u>2,310,000</u>	<u>3,368,100</u>
ELECTRICAL ENGINEERING				
403. 5410. 531. 668391	DESIGN & ANALYSIS SOFTWARE	37,500	0	37,500
403. 5410. 531. 670391	ARCGIS SERVER & TRAINING	7,300	0	7,300
403. 5410. 531. 673362	SUBSTATION 8/1 UPGRADES	298,000	0	298,000
403. 5410. 531. 674362	SUBSTATION CAPACITOR BANKS	300,000	0	300,000
N/A	ALL OTHERS	0	4,375,000	4,375,000
		<u>642,800</u>	<u>4,375,000</u>	<u>5,017,800</u>
TOTAL		<u>2,622,719</u>	<u>8,157,000</u>	<u>10,779,719</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
WATER AND SEWER FUND				
WATER AND SEWER FUND--REVENUES				
421. 0000. 343. 060400	SEWER SERVICE CHARGE	(411,626)	7,211,626	6,800,000
421. 0000. 343. 060600	FIRE HYDRANT RENTAL	(128,500)	175,000	46,500
421. 0000. 343. 060402	SEWER SERVICE CHARGE	(102,369)	882,369	780,000
421. 0000. 361. 010200	INTEREST ON INVESTMENTS	70,000	37,100	107,100
421. 0000. 389. 000200	CASH CARRY OVER	939,372	(938,063)	1,309
N/A	ALL OTHERS	0	9,267,192	9,267,192
		0		
	TOTAL	<u>366,877</u>	<u>16,635,224</u>	<u>17,002,101</u>
		1	1	1

WATER AND SEWER FUND--EXPENDITURES

NON DEPARTMENTAL

421. 9900. 536. 991007	TRF TO W&S R&R FUND	366,877	2,196,758	2,563,635
N/A	ALL OTHERS	0	3,967,819	3,967,819
		<u>366,877</u>	<u>6,164,577</u>	<u>6,531,454</u>
	TOTAL	<u>366,877</u>	<u>16,635,224</u>	<u>17,002,101</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
WATER & SEWER R&R FUND				
WATER & SEWER R&R FUND--REVENUES				
423. 0000. 334. 310000	SJRWMD DEEP INJECTION WELL	500,000	0	500,000
423. 0000. 334. 310201	SRF CLEAN WATER LOAN WW310201	10,309,000	0	10,309,000
423. 0000. 334. 310220	SRF DRINKING WATER LOAN DW310220	2,073,336	0	2,073,336
423. 0000. 343. 060900	WATER IMPACT FEES	75,000	10,000	85,000
423. 0000. 343. 061000	SEWER IMPACT FEES	30,000	10,000	40,000
423. 0000. 382. 000300	W/S REV FUND CONT	366,877	2,196,758	2,563,635
N/A	ALL OTHERS	0	205,500	205,500
TOTAL		13,354,213	2,422,258	15,776,471
		1	1	1
WATER & SEWER R&R FUND--EXPENDITURES				
WASTEWATER TREATMENT 9000				
423. 9000. 536. 601382	TRANSMISSION MAIN	3,130,424	0	3,130,424
423. 9000. 536. 611380	CLARIFIER REHAB	150,003	0	150,003
423. 9000. 536. 612380	GRIT SYS REFURBISHMENT	45,000	0	45,000
423. 9000. 536. 617380	DEEP WELL INJECTION	6,270,121	0	6,270,121
423. 9000. 536. 691380	DIFFUSERS	75,000	0	75,000
423. 9000. 536. 692380	CHLORINE ANALYZERS	10,000	0	10,000
N/A	ALL OTHERS	0	112,000	112,000
		9,680,548	112,000	9,792,548
GRAVITY SEWER 9001				
423. 9001. 536. 671360	AVIATION BLVD SEWER RELOCATION	(150,000)	150,000	0
423. 9001. 536. 672361	16TH & 17TH ST SEWER INST	14,000	0	14,000
N/A	ALL OTHERS	0	49,500	49,500
		(136,000)	199,500	63,500
WATER TREATMENT 9002				
423. 9002. 536. 603310	FUEL TANK	13,000	0	13,000
423. 9002. 536. 606304	MAINTENANCE BUILDING	657,518	0	657,518
423. 9002. 536. 660307	RO SUPPLY WELL	(300,000)	800,000	500,000
423. 9002. 536. 691307	DEEP INJECTION WELL FACILITY	1,967,175	0	1,967,175
N/A	ALL OTHERS	0	17,500	17,500
		2,337,693	817,500	3,155,193
WATER DISTRIBUTION 9003				
423. 9003. 536. 626331	AVIATION BLVD WATER MAIN RELOCATION	(300,000)	300,000	0
423. 9003. 536. 630330	15th & 17TH ST WATER LINE	2,000	0	2,000
423. 9003. 536. 630331	16TH & 17TH ST WATER LINE	19,000	0	19,000
N/A	ALL OTHERS	0	405,500	405,500
		(279,000)	705,500	426,500

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
WASTEWATER REUSE 9004				
N/A	ALL OTHERS	0	250,000	250,000
		<u>0</u>	<u>250,000</u>	<u>250,000</u>
ADMINISTRATION 9005				
423. 9005. 536. 638304	FIELD SERVICES BUILDING	1,908,972	0	1,908,972
N/A	ALL OTHERS	0	1,000	1,000
		<u>1,908,972</u>	<u>1,000</u>	<u>1,909,972</u>
ENVIRONMENTAL LABORATORY 9006				
N/A	ALL OTHERS	0	46,258	46,258
		<u>0</u>	<u>46,258</u>	<u>46,258</u>
FACILITY MAINTENANCE DIVISION 9007				
N/A	ALL OTHERS	0	6,100	6,100
		<u>0</u>	<u>6,100</u>	<u>6,100</u>
LIFT STATION DIVISION 9008				
423. 9008. 536. 614371	LIFT STATION #3 AVIATION BLVD	(175,000)	175,000	0
423. 9008. 536. 691345	TRUCK MOUNTED CRANES	17,000	0	17,000
N/A	ALL OTHERS	0	20,000	20,000
		<u>(158,000)</u>	<u>195,000</u>	<u>37,000</u>
METER MAINT DIVISION 9009				
N/A	ALL OTHERS	0	89,400	89,400
		<u>0</u>	<u>89,400</u>	<u>89,400</u>
NON DEPARTMENTAL 9900				
N/A	ALL OTHERS	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL		<u>13,354,213</u>	<u>2,422,258</u>	<u>15,776,471</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
AIRPORT				
AIRPORT--REVENUES				
441. 0000. 389. 000200	CASH CARRY-OVER	650,282	(23,799)	626,483
N/A	ALL OTHERS	0	2,598,650	2,598,650
TOTAL		<u>650,282</u>	<u>2,574,851</u>	<u>3,225,133</u>
		1	1	1
AIRPORT--EXPENDITURES				
441. 4000. 542. 112001	OPERATING SALARIES	37,000	509,897	546,897
441. 4000. 542. 121001	SOCIAL SECURITY	2,800	39,810	42,610
441. 4000. 542. 991017	NON OP TRANS TO 443 CONST	610,482		610,482
N/A	ALL OTHERS	0	2,025,144	2,025,144
TOTAL		<u>650,282</u>	<u>2,574,851</u>	<u>3,225,133</u>
AIRPORT CONSTRUCTION--REVENUES				
443. 0000. 331. 010000	FEDERAL GRANTS-CAPITAL	2,003,248	0	2,003,248
443. 0000. 334. 010000	STATE GRANTS-CAPITAL	1,608,038	1,200,000	2,808,038
443. 0000. 389. 001000	NON OP TRANS FROM 441	610,482	392,000	1,002,482
N/A	ALL OTHERS	0	0	0
TOTAL		<u>4,221,768</u>	<u>1,592,000</u>	<u>5,813,768</u>
		1	1	1
AIRPORT CONSTRUCTION--EXPENDITURES				
443. 4000. 542. 605001	REHAB 11L/29R & TAXIWAY F	1,345,536	1,500,000	2,845,536
443. 4000. 542. 606001	TERMINAL RENOVATIONS	192,581	0	192,581
443. 4000. 542. 607001	CLEAR PART 77 OBSTRUCTIONS, PHASE I	193,185	0	193,185
443. 4000. 542. 607002	ARFF VEHICLE PART 139	497,100	0	497,100
443. 4000. 542. 608001	AVIATION BLVD IMPROVEMENT	386,940	0	386,940
443. 4000. 542. 608003	REHABILITATE UTILITIES CPV	188,029	0	188,029
443. 4000. 542. 608006	AIRPORT OPERATIONS FACILITY	545,170	0	545,170
443. 4000. 542. 609003	REROOF BLDG 78	65,859	0	65,859
443. 4000. 542. 610003	RUNWAY 11R/29L TAXIWAY C	807,368	0	807,368
N/A	ALL OTHERS	0	92,000	92,000
TOTAL		<u>4,221,768</u>	<u>1,592,000</u>	<u>5,813,768</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
MARINA				
MARINA--REVENUES				
451. 0000. 389. 000200	CASH CARRY-OVER	122,100	(394,427)	(272,327)
N/A	ALL OTHERS	0	2,142,830	2,142,830
TOTAL		122,100	1,748,403	1,870,503
		1	1	1
MARINA--EXPENDITURES				
MARINA DIVISION				
451. 4100. 575. 112001	OPERATING SALARIES	7,000	164,101	171,101
451. 4100. 575. 113002	PART TIME SALARIES	5,000	7,000	12,000
451. 4100. 575. 114001	OVERTIME SALARIES	3,000	8,000	11,000
451. 4100. 575. 121001	SOCIAL SECURITY	1,100	13,700	14,800
451. 4100. 575. 331001	PROFESSIONAL SERVICES	1,000	0	1,000
451. 4100. 575. 334007	OTHER CONTRACTURAL SERVICES	2,000	4,000	6,000
451. 4100. 575. 334016	DISCOUNT ON CREDIT CARDS	4,000	20,000	24,000
451. 4100. 575. 342001	POSTAGE	2,000	300	2,300
451. 4100. 575. 343001	UTILITIES	30,000	40,000	70,000
N/A	ALL OTHERS	0	853,191	853,191
		55,100	1,110,292	1,165,392
MOORINGS DIVISION				
451. 4101. 575. 334007	OTHER CONTRACTURAL SERVICES	6,000	500	6,500
451. 4101. 575. 346060	MARINA MOORINGS MAINT	7,000	4,500	11,500
451. 4101. 575. 352006	JANITORIAL SUPPLIES	2,000	2,000	4,000
451. 4101. 575. 352014	OTHER COMMODITIES	5,000	100	5,100
451. 4101. 575. 610001	WASTE PUMP OUT SKID	8,000	0	8,000
N/A	ALL OTHERS	0	157,109	157,109
		28,000	164,209	192,209
SOUTH COMPLEX				
451. 4102. 575. 346001	FORKLIFT MAINTENANCE & FUEL	15,000	10,000	25,000
451. 4102. 575. 346003	BUILDING MAINTENANCE	20,000	5,000	25,000
451. 4102. 575. 352010	ELEC PARTS & SUPPLIES	4,000	1,000	5,000
N/A	ALL OTHERS	0	114,212	114,212
		39,000	130,212	169,212
NON DEPARTMENTAL				
N/A	ALL OTHERS	0	343,690	343,690
		0	343,690	343,690
TOTAL		122,100	1,748,403	1,870,503

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
SOLID WASTE				
SOLID WASTE--REVENUES				
461. 0000. 389. 000500	UNAPPR SURPLUS	156,100	(268,812)	(112,712)
N/A	ALL OTHERS	0	2,685,750	2,685,750
TOTAL		<u>156,100</u>	<u>2,416,938</u>	<u>2,573,038</u>
		1	1	1
SOLID WASTE--EXPENDITURES				
461. 3308. 534. 112001	OPERATING SALARIES	145,000	951,825	1,096,825
461. 3308. 534. 121001	SOCIAL SECURITY	11,100	75,870	86,970
N/A	ALL OTHERS	0	1,389,243	1,389,243
TOTAL		<u>156,100</u>	<u>2,416,938</u>	<u>2,573,038</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
RECREATION & PARKS FUND				
RECREATION--REVENUES				
471. 0000. 383. 000100	GF CONTRIBUTION	270,100	2,417,361	2,687,461
N/A	ALL OTHERS	0	792,500	792,500
TOTAL		<u>270,100</u>	<u>3,209,861</u>	<u>3,479,961</u>
		1	1	1
RECREATION--EXPENDITURES				
471. 4500. 572. 112001	OPERATING SALARIES	66,000	756,315	822,315
471. 4500. 572. 113002	PART TIME SALARIES	125,000	151,090	276,090
471. 4500. 572. 114001	OVERTIME SALARIES	1,200	54,800	56,000
471. 4500. 572. 115006	EMT/LIFEGUARD	2,000	8,320	10,320
471. 4500. 572. 121001	SOCIAL SECURITY	14,800	74,260	89,060
471. 4500. 572. 331001	PROFESSIONAL SERVICES	11,500	34,500	46,000
471. 4500. 572. 334003	JANITORIAL SUPPLIES	1,400	44,908	46,308
471. 4500. 572. 343001	UTILITIES	43,000	224,000	267,000
471. 4500. 572. 347001	PRINTING & BINDING	1,000	9,000	10,000
471. 4500. 572. 349003	SCHOOLS & MEETINGS	1,700	3,000	4,700
471. 4500. 572. 352017	SPECIAL EVENTS	2,000	5,000	7,000
471. 4500. 572. 354001	SUBSCRIPTIONS/MEMBERSHIPS	500	750	1,250
N/A	ALL OTHERS	0	594,856	594,856
TOTAL		<u>270,100</u>	<u>1,960,799</u>	<u>2,230,899</u>
RECREATION--PARKS				
N/A	ALL OTHERS	0	1,249,062	1,249,062
TOTAL		<u>0</u>	<u>1,249,062</u>	<u>1,249,062</u>
TOTAL		<u>270,100</u>	<u>3,209,861</u>	<u>3,479,961</u>
RECREATION CONSTRUCTION FUND				
RECREATION CONSTRUCTION--REVENUES				
473. 0000. 389. 000200	CONTRIBUTION FROM 311	85,000	15,000	100,000
N/A	ALL OTHERS	0	0	0
TOTAL		<u>85,000</u>	<u>15,000</u>	<u>100,000</u>
		1	1	1
RECREATION CONSTRUCTION--EXPENDITURES				
473. 4500. 572. 609008	HUMISTON PARK	85,000	0	85,000
N/A	ALL OTHERS	0	15,000	15,000
TOTAL		<u>85,000</u>	<u>15,000</u>	<u>100,000</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
SELF-INSURANCE FUND				
SELF-INSURANCE --REVENUES				
502. 0000. 389. 000200	CASH CARRY OVER	15,100	(30,589)	(15,489)
N/A	ALL OTHERS	0	880,000	880,000
TOTAL		<u>15,100</u>	<u>849,411</u>	<u>864,511</u>
		1	1	1
SELF-INSURANCE --EXPENDITURES				
502. 1400. 513. 112001	OPERATING SALARIES	14,000	156,677	170,677
502. 1400. 513. 121001	SOCIAL SECURITY	1,100	11,990	13,090
N/A	ALL OTHERS	0	680,744	680,744
TOTAL		<u>15,100</u>	<u>849,411</u>	<u>864,511</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
CONFISCATED PROPERTY TRUST FUND				
REVENUES				
601. 0000. 351. 020000	CONFISCATED PROPERTY	7,200	0	7,200
601. 0000. 389. 000200	CASH CARRYOVER	0	0	0
N/A	ALL OTHERS	0	0	0
	TOTAL	<u>7,200</u>	<u>0</u>	<u>7,200</u>
		1	1	1
EXPENDITURES				
601. 1801. 521. 355002	MISCELLANEOUS	2,200	0	2,200
601. 1801. 521. 661019	MISCELLANEOUS	5,000	0	5,000
N/A	ALL OTHERS	0	0	0
	TOTAL	<u>7,200</u>	<u>0</u>	<u>7,200</u>

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET REVISIONS	CURRENT BUDGET	REVISED BUDGET
	GENERAL FUND	1,216,448		
	EXCISE TAX BOND	2,500		
	GENERAL CONSTRUCTION FUND	12,790,832		
	ONE CENT FUND	6,994,783		
	ELECTRIC FUND	9,172,719		
	ELECTRIC SINKING FUND	0		
	ELECTRIC R & R FUND	2,622,719		
	ELECTRIC MAINT FUND	0		
	WATER & SEWER FUND	366,877		
	WATER & SEWER SINKING FUND	0		
	WATER & SEWER R & R FUND	13,354,213		
	AIRPORT FUND	650,282		
	AIRPORT CONSTRUCTION FUND	4,221,768		
	MARINA FUND	122,100		
	SOLID WASTE FUND	156,100		
	RECREATION FUND	270,100		
	RECREATION CONSTRUCTION FUND	85,000		
	SELF INS FUND	15,100		
	CEMETERY FUND	0		
	CONFISCATED PROPERTY	7,200		
	LAW ENFORCEMENT EDUCATION FUND	0		
		<u>52,048,741</u>		

COUNCIL AGENDA REPORT
MEETING OF SEPTEMBER 7, 2010

TO: The Honorable Mayor and Members of the City Council

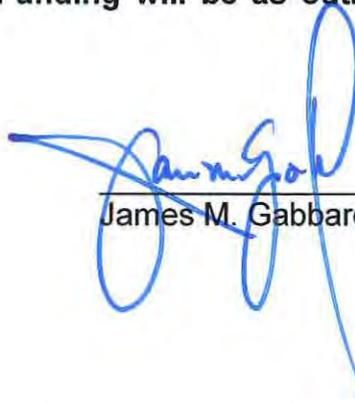
FROM: James M. Gabbard, City Manager

DATE: August 30, 2010

SUBJECT: **AWARD OF CONTRACT TO DICKERSON FLORIDA, INC., TO REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY "C" (BID NO. 260-10/CSS); FDOT PROJECT NO. FP 428512-1-94-01; FAA AIP NO. 3-12-0093-034-2010**

Attached is a memorandum from Ericson Menger, dated August 26, 2010, which provides background information and a recommendation on the above-referenced bid.

It is the recommendation of the City Manager's Office that Council approve the Award of Bid No. 260-10/CSS, to Rehabilitate Sections of Runway 11R-29L and Taxiway "C", as referenced above, to Dickerson Florida, Inc., in the total amount of \$632,006.00. Funding will be as outlined in the attached back-up information.



James M. Gabbard

:jav
Attachments

xc: Ericson Menger
Stephen Maillet

N:\AGENDA\AWARDBID\2010\BID 260-10 - REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY C.DOCX

MEMORANDUM

TO: James M. Gabbard, City Manager
VIA: Charles P. Vitunac, City Attorney
FROM: Ericson W. Menger, Airport Director
DATE: August 26, 2010
SUBJECT: **AWARD OF CONTRACT TO DICKERSON FLORIDA, INC., TO REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY "C" (BID NO. 260-10/CSS); FDOT PROJECT NO. FP 428512-1-94-01; FAA AIP No. 3-12-0093-034-2010**

Attached please find copies of Contract Administrator's memorandum to airport staff tabulating bids for this project, and a copy of the consulting engineer's bid tabulation, engineer's estimate, and engineer's recommendation for award of bid to Dickerson Florida, Inc. (Ft. Pierce, Florida) , for the above-referenced airport project.

BACKGROUND

This project was advertised in June and bids were opened on July 8, 2010. All bidders supplied the information that was necessary to evaluate the bids, and all were found to be responsive. City staff and the engineer's recommendation indicate that Dickerson Florida, Inc. was the successful low bidder at \$632,006. For your information, airport staff has worked with Dickerson in the past on previous projects with satisfactory results. Note that other costs bring the total estimated project cost to \$807,368 (see below).

On August 17, 2010, City Council accepted a Federal Aviation Administration (FAA) Grant Offer in the amount of \$767,000 to cover 95% of the project costs. In addition, the FDOT has agreed to fund \$20,184 (2.5%) and the airport will fund the balance of \$20,184 (2.5%) under account number 443.4000.542.610003.

Project budget:

Construction:	\$ 632,006 << if awarded to Dickerson 9/07/10
Engineering (URS Corporation):	\$ 63,157
On-site Project Inspection (URS Corporation):	\$ 92,265 << companion agenda Item (09/07/10)
Administration/Misc:	\$ <u>19,940</u>
TOTAL:	<u>\$807,368</u>

RECOMMENDATION

Staff respectfully requests this item be placed on the September 7, 2010, City Council meeting. I recommend award of the bid to Dickerson Florida, Inc., in the amount of \$632,006.

Attachments (3)

EWM:dfw

cc: Airport Commission Members (email and/or USPS)
John O'Brien, Purchasing Manager (email)
Joyce Vonada, City Manager's Office (email)



12009367-00000
July 9, 2010

Mr. Eric W. Menger
Airport Director
Vero Beach Municipal Airport
P.O. Box 1389
Vero Beach, Florida 32961-1389



**Reference: Rehabilitate Sections of Runway 11R-29L
And Taxiway C
FDOT FIN No. 428512-1-94-01
FAA AIP No. 3-12-0093-034-2010**

Dear Mr. Menger:

URS has received and reviewed the bids for the referenced project opened and read aloud on July 9, 2010 by City Purchasing. The following is a list of bidders and the amount bid by each company.

<u>FIRM</u>	<u>BID AMOUNT</u>
Dickerson Florida, Inc.	\$ 632,006.00
Ranger Construction Industries, Inc.	\$ 636,238.68
Community Asphalt Corporation	\$ 658,546.00
Engineer's Estimate	\$1,011,500.00

We have evaluated the qualifications of the low bidder, Dickerson Florida, Inc. and in our opinion they are qualified to perform the construction. Additionally, their bid is 37.5% below the engineer's estimate which is a direct result of the current market conditions and lack of work available.



Eric Menger
Rehab. Mr Section of Runway 11R - 29L & Taxiway C
Page 2

We therefore recommend award of the project to Dickerson Florida, Inc. in the amount of their bid, subject to the legal and financial review of the City of Vero Beach, The Federal Aviation Administration and the Florida Department of Transportation.

Enclosed for your record is a copy of the bid tabulation of the bids received.

Sincerely,

URS Corporation



Steven G. Henriquez, P.E.
Vice President

cc: Pedro Blanco, FAA
Nicole Nutz, FDOT

SGH:kl

BID TABULATION
REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY C
VERO BEACH MUNICIPAL AIRPORT
FAA AIP No.: 03-12-0083-34-2010
FDOT FM No. 428512-1-94-01
CITY OF VERO BEACH BID NO. 260-10/CSS
URS Project No.: 12009367

BIDS WERE OPENED 7/3/10 AT 2:30 P.M.		Engineer's Estimate URS Corporation 7659 W. Courtney Campbell Causeway Tampa, FL 33697 813.288.1711				DICKERSON FLORIDA, INC. 3122 N. 25th St. Fort Pierce, FL 34946 772.429.4444		RANGER CONSTRUCTION INDUSTRIES, INC. 4510 Glades Cutoff Road Fort Pierce, FL 772.464.6450		COMMUNITY ASPHALT CORP 5100 29th Court Vero Beach, FL 32967 561.790.6407 & 772.770.3771	
ITEM NO.	ITEM DESCRIPTION	UNITS	ESTIMATED QUANTITY	UNIT PRICE	TOTAL AMOUNT PER ITEM	UNIT PRICE	TOTAL AMOUNT PER ITEM	UNIT PRICE	TOTAL AMOUNT PER ITEM	UNIT PRICE	TOTAL AMOUNT PER ITEM
REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY C											
P-100-2.1	MOBILIZATION	L.S.	1	\$50,000.00	\$50,000.00	\$47,700.00	\$47,700.00	\$60,310.00	\$60,310.00	\$49,546.00	\$49,546.00
P-101-5.1	MILL EXISTING ASPHALT PAVEMENT (0-3")	S.Y.	27,000	\$5.00	\$135,000.00	\$1.11	\$29,970.00	\$1.17	\$31,590.00	\$0.90	\$24,300.00
P-401-8.1	BITUMINOUS SURFACE COURSE	TONS	5,000	\$100.00	\$500,000.00	\$87.00	\$435,000.00	\$84.45	\$422,250.00	\$94.00	\$470,000.00
P-401-8.2	BITUMINOUS SURFACE COURSE GROOVING	S.Y.	3,560	\$10.00	\$35,600.00	\$2.85	\$10,146.00	\$3.09	\$11,000.40	\$3.60	\$12,816.00
P-603-5.1	BITUMINOUS TACK COAT	GAL	5,000	\$2.00	\$10,000.00	\$2.08	\$10,400.00	\$0.01	\$50.00	\$0.10	\$500.00
P-605-5.1	CLEAN, ROUT, AND SEAL CRACKS IN ASPHALT PAVEMENT	L.F.	51,000	\$2.50	\$127,500.00	\$0.73	\$37,230.00	\$0.72	\$36,720.00	\$0.75	\$38,250.00
P-805-5.2	ASPHALT MEMBRANE ENGINEERING FABRIC (12" WIDE)	L.F.	18,000	\$5.00	\$90,000.00	\$2.00	\$36,000.00	\$1.97	\$35,460.00	\$2.00	\$36,000.00
P-620-5.1	RUNWAY AND TAXIWAY PAINTING, REFLECTIVE (WHITE, YELLOW, RED) (2 COATS REQUIRED)	S.F.	27,000	\$1.00	\$27,000.00	\$0.43	\$11,610.00	\$0.95	\$25,650.00	\$0.45	\$12,150.00
P-620-5.2	RUNWAY AND TAXIWAY PAINTING, BLACK NON-REFLECTIVE (1 COAT REQUIRED)	S.F.	35,000	\$1.00	\$35,000.00	\$0.37	\$12,950.00	\$0.35	\$12,250.00	\$0.40	\$14,000.00
L-125-5.1	REMOVE, ADJUST, AND REINSTALL EXISTING IN-PAVMENT RUNWAY EDGE LIGHT	EACH	2	\$700.00	\$1,400.00	\$500.00	\$1,000.00	\$479.14	\$958.28	\$492.00	\$984.00
TOTAL- REHABILITATE SECTION OF RUNWAY 11R-29L AND TAXIWAY C					\$1,011,500.00		\$632,006.00		\$636,238.68		\$658,546.00

DEPARTMENTAL CORRESPONDENCE

TO: Ericson Menger, Airport Director
FROM: Carol Shoaf, CPPB, FCCM, Contract Administrator 
DATE: July 8, 2010
SUBJECT: Bid 260-10/CSS, Rehabilitate Runway 11L/29R and Taxiway C

In order to secure firm pricing for your department, the Division of Purchasing advertised and solicited bids on Tuesday, June 8, 2010, for bid 260-10/CSS, Rehabilitate Runway 11L/29R and Taxiway C.

On Thursday, July 8, 2010, at 2:30 p.m., the Division of Purchasing opened bids on the above subject. Please find a tabulation and copy of the bids for your review and recommendation.

Once you have made a decision; please provide purchasing a copy of your recommendation for our bid file.

Should you have any questions regarding this matter, please do not hesitate to contact me at ext. 5474.

cc: File

**CITY OF VERO BEACH
 REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY C
 AIRPORT
 BID 260-10/CSS
 OPENED 07/08/10**

BIDDERS NAME	LUMP SUM BID	Bid Bond	Addendum 1	Drug Free	Trench Safety	Non-Collusive	Non-Segreated	Questionnaire
DICKERSON FLORIDA INC	632,006.00	√	√	√	√	√	√	√
RANGER CONSTRUCTION INDUSTRIES	636,238.68	√	√	√	√	√	√	√
COMMUNITY ASPHALT CORP	658,546.00	√	√	√	√	√	√	√

Purchasing Division

COUNCIL AGENDA REPORT
MEETING OF SEPTEMBER 7, 2010

TO: The Honorable Mayor and Members of the City Council

FROM: James M. Gabbard, City Manager

DATE: August 30, 2010

SUBJECT: WORK ORDER #1372-8 BETWEEN URS CORPORATION AND THE CITY OF VERO BEACH: REHABILITATE SECTIONS OF RUNWAY 11R/29L AND TAXIWAY C

Attached is a memorandum from Ericson Menger, Airport Director, dated August 26, 2010, which provides background information and a recommendation on the above-referenced project.

It is the recommendation of the City Manager's Office that Council approve Work Order #1372-8 with URS Corporation, for to Rehabilitate Runway 11R/29L and Taxiway C, in the amount of \$92,265.00. Funding is outlined in the attached back-up information.


James M. Gabbard

:jav
Attachments

xc: Ericson Menger
Stephen Maillet

N:\AGENDA\AIRPORT\2010\URS CORP - WO 1372-8 - RUNWAY 11R-29L AND TAXIWAY C REHAB.DOC

MEMORANDUM

TO: James M. Gabbard, City Manager
VIA: Charles P. Vitunac, City Attorney
FROM: Ericson W. Menger, Airport Director
DATE: August 26, 2010

SUBJECT: WORK ORDER #1372-8 BETWEEN URS CORPORATION AND THE CITY OF VERO BEACH: REHABILITATE SECTIONS OF RUNWAY 11R/29L AND TAXIWAY C

Attached are three (3) originals of the above-referenced work order. This work order is to authorize on-site project engineering and inspection services in conjunction with the project to Rehabilitate Sections of Runway 11R/29L and Taxiway C at the Vero Beach Municipal Airport.

BACKGROUND

On March 12, 2007, the City entered into a Professional Services Master Agreement with URS Corporation for engineering services relating to Airport capital improvement projects, with specific projects requiring individual work orders. Accordingly, the attached Work Order #1372-8 authorizes URS Corporation to furnish professional engineering services for the construction phase of this project.

On August 17, 2010, City Council accepted a Federal Aviation Administration (FAA) Grant Offer in the amount of \$767,000 (95%) of the cost of the project. FDOT previously offered a grant to cover \$20,184 (2.5%) of the project, and the balance (\$20,184) will come from airport funds (account number 443.4000.542.610003). A project budget is outlined in a companion memorandum dated August 26, 2010 (attached), requesting award of the contract for this project to Dickerson Florida. As with all airport projects, there is no cost to the general fund for this project.

RECOMMENDATION

I respectfully request that this item be placed on the September 7, 2010, City Council Agenda, with a recommendation to approve URS Work Order #1372-8 for \$92,265.

EWM:dfw

Enclosures (3)

cc: Airport Commission Members (via e-mail and/or USPS)
Steve Maillet, Finance Director (via e-mail)
Joyce Vonada, City Manager's Office (via e-mail)
Carol Shoaf, Contractor Administrator, Purchasing (via e-mail)

CITY OF VERO BEACH, FLORIDA
DEPARTMENT: Airport
PROJECT: Rehabilitate Sections of Runway 11R-29L and Taxiway C

WORK ORDER NO. 1372-8
TO PROFESSIONAL SERVICES MASTER AGREEMENT
DATED MARCH 12, 2007 BETWEEN CITY OF VERO BEACH
AND URS CORPORATION SOUTHERN

This Work Order is issued pursuant to and incorporates herein that certain Professional Services Master Agreement ("Master Agreement") entered into on March 12, 2007 by and between the City of Vero Beach, Florida ("CITY") and URS Corporation Southern ("PROFESSIONAL").

CITY requests and PROFESSIONAL agrees to provide the services specified herein pursuant to the terms and conditions herein set forth and in the Master Agreement.

SECTION 1 – PROJECT DESCRIPTION

The CITY hereby retains PROFESSIONAL to furnish professional engineering services for the construction phase of:

- Rehabilitate Sections of Runway 11R-29L and Taxiway C at the Vero Beach Municipal Airport

The above described improvements are hereinafter called the **PROJECT**.

SECTION 2 – SCOPE OF SERVICES

The engineering services that PROFESSIONAL shall furnish to the CITY under this Agreement shall include the defined below and attached Exhibit "A" Fee Proposal.

A. Construction Phase Services

1. Assist the CITY in the Preconstruction Conference.
2. Provide general consultation and advice to the CITY with respect to the construction of the **PROJECT**.
3. Assist the CITY in estimating cash flow projections of **PROJECT** expenditures.
4. Perform Quality Assurance testing of materials used in the **PROJECT**. Subconsultant Cal-Tech Testing will perform these professional services.
5. Perform monthly inspections, including the services of a full-time inspector (RPR), of the **PROJECT** while construction is in progress to review and monitor the progress,

workmanship and quality of materials for conformity with the plans, specifications and construction schedule and provide appropriate reports to the **CITY**.

6. Review and approve, for compliance with the design concept of the **PROJECT** and compliance with the information given in the construction contract documents, all detailed construction, shop and erection drawings and materials certification submitted by the Contractor(s).
7. Prepare routine change orders or routine supplemental agreements as may become necessary during construction of the work.
8. Review and recommend for approval, monthly and final progress payments to contractors, change orders, supplemental agreements, and time extensions and assist the **CITY** in preparing pertinent governmental agency standard forms.
9. Review reports of field testing activities performed by the **CITY** or others.
10. Perform final inspections with representatives of the **CITY** and appropriate governmental agencies of the completed **PROJECT** and prepare certificates of substantial completion and affidavits of compliance for the **CITY**.
11. Provide one set of reproducible drawings and CADD files of record drawings, which shall become the property of the Airport, corrected to show significant changes made in the work during the construction of the project. Such corrections shall be based upon "as-built" prints, drawings, field sketches and other data furnished to the **ENGINEER** by the Airport and/or contractor, and upon change orders issued during construction.
12. Update the current Airport Layout Plan to reflect the completed construction under this **PROJECT**.

B. Additional Services

If authorized in writing by the **CITY**, the **PROFESSIONAL** will furnish or obtain from specialty consultants, the following additional services in connection with the **PROJECT**.

1. Make major revisions to completed or partially completed design plans and specifications to incorporate changes made to the scope of work after approval of the preliminary plans by reviewing agencies provided that these revisions are not attributable to any errors or omissions of the **PROFESSIONAL**.
2. Prepare construction contract change orders or supplemental agreements involving major changes or revisions of the completed construction plans, and specifications which are not attributable to any error or omission on the part of the **PROFESSIONAL**.

3. Prepare to serve or serve as consultant, witness or representative for the **CITY** in any public hearing, public information meeting or other administrative proceeding involving the **PROJECT**. Such consultation and representation in connection with litigation or other legal proceeding involving the **PROJECT** shall be covered under subsequent Supplemental Agreement.
4. Assist the **CITY** in performing any inspection of facilities constructed under this Agreement after final acceptance of the work but prior to the expiration of any contractor's warranty periods imposed in construction contract documents.
5. Perform services involving the preparation of rate schedules, earnings and expense statements, feasibility studies appraisals, evaluations or other similar detailed analysis that are not normally required in the scope of the **PROJECT**.
6. Prepare drawings from field measurements of existing construction when required for planning additions or alterations thereto where they are not included in the original scope of the **PROJECT**.
7. Perform additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) prolongation of the construction contract time due to causes beyond the control of the **ENGINEER**, (3) acceleration of the work schedule involving service beyond normal working hours, (4) special investigations due to construction compliance problems, and (5) contract default due to delinquency or insolvency of the contractor(s).
8. Verify "as-built" information provided by the construction contractors if full-time inspection is not provided by the **PROFESSIONAL**.
9. Perform services as may be specified in a Trust Agreement or Bond Resolution in connection with the **PROJECT**.
10. Prepare plans and other necessary documents for the acquisition of land, right-of-way and easements required for the **PROJECT** and administer the acquisition program on behalf of the **CITY** using retained appraisers, title searchers, negotiators and legal counsel.
11. Perform other than routine services when required by FAA audit subsequent to the completion of the **PROJECT**.
12. Additional services not otherwise provided for by this Work Order.

SECTION 3 – SPECIFICATIONS

URS will prepare conformed documents for construction of the project incorporating all required bid and contract information, and distribute copies to the CITY, contractor, FAA and FDOT.

SECTION 4 – CITY RESPONSIBILITIES

The CITY'S responsibilities shall include the following:

1. Coordinate the CITY's requirement for the PROJECT with PROFESSIONAL.
2. Provide copies of pertinent documents, reports, plans, specifications, photography, standard forms and other similar data available to the CITY that are required by PROFESSIONAL for the proper performances of these services.
3. Provide information and make decisions as may be required by the PROFESSIONAL to prosecute the work in a timely manner.
4. Perform or authorize PROFESSIONAL to arrange to have specialty consultants perform all necessary test borings, subsurface investigations, testing of soil samples, construction quality control testing, and engineering surveys as may be required by the ENGINEER for the proper performance of his services.
5. Reimburse the PROFESSIONAL for the actual cost of legal advertisements and of printing contract plans, specifications, and contract documents required for the securing of bids for the PROJECT and for the use by contractors, subcontractors, testing laboratories, and others having need for such documents, less any amount paid to the PROFESSIONAL by prospective bidders or other plan purchasers, for copies of these documents. The above shall not preclude the CITY from causing such advertising or printing to be performed directly by the CITY or other agencies.
6. Review insurance documents submitted by Contractor(s) for conformance with the construction contract documents.

SECTION 5 – TIME OF PERFORMANCE

PROFESSIONAL shall commence work within ten (10) business days after issuance of a written notice-to-proceed. A mutually agreeable project schedule will be developed at the project pre-construction conference.

SECTION 6 – COMPENSATION

CITY agrees to pay and PROFESSIONAL agrees to accept, for services rendered pursuant to the Scope of Services and Specifications identified in this Work Order and in accordance with

the conditions set forth in this Work Order and the Master Agreement, a not-to-exceed fee under this Work Order of \$ 92,265.00. This fee is itemized in Exhibit "A" attached.

SECTION 7 – OTHER/ADDITIONAL CONDITIONS

N/A

SECTION 8 – RELATION TO MASTER AGREEMENT

All conditions set forth in the Master Agreement shall control unless otherwise specified in this Work Order.

SECTION 9 - DESIGNATED PROFESSIONAL REPRESENTATIVE.

PROFESSIONAL designates the following listed individual as **PROFESSIONAL'S** representative, to represent **PROFESSIONAL** in all matters pertaining to this Work Order:

Name:	Steve Henriquez
Title:	Vice President
Street Address:	7650 W. Courtney Campbell Causeway, Suite 700
Mailing Address:	7650 W. Courtney Campbell Causeway, Suite 700 Tampa, Florida 33607-1462
Telephone:	813-636-2422
Facsimile:	813-675-6665

SECTION 10 - DESIGNATED CITY REPRESENTATIVE.

CITY designates the following listed individual as **CITY'S** designated representative, to represent **CITY** in all matters pertaining to this Work Order.

Name:	Ericson W. Menger
Title:	Airport Director
Street Address:	3400 Cherokee Drive
Mailing Address:	P.O. Box 1389 Vero Beach, Florida 32961-1389
Telephone:	772-978-4930
Facsimile:	772-567-3459

IN WITNESS WHEREOF, the parties hereto have executed this Work Order as of the last date written below.

PROFESSIONAL SERVICES PROVIDER:

WITNESSED BY:

URS CORPORATION SOUTHERN
(full legal name of service provider)

Sign: [Signature]
Print: David Schmidgall

BY: [Signature]
Sign: Steven Henriquez
Print: Steven Henriquez
Title: Vice President

Sign: [Signature]
Print: Pawel Mankowski

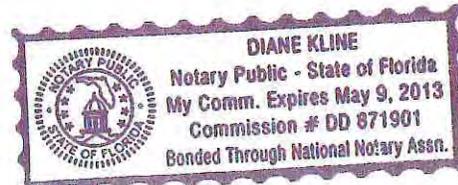
Sign: [Signature]
Print: Allan Nagy
Title: Vice President

STATE OF Florida
COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me this 13 day of August, 2010, by Steve Henriquez and Allan Nagy, as Vice President of URS Corporation, who is personally known to me; OR presented _____ as identification.

NOTARY PUBLIC

Sign: [Signature]
Print: Diane Kline
State of Florida at Large (seal)
Commission No.: _____
My Commission Expires: _____



CITY OF VERO BEACH, FLORIDA:

ATTEST:

CITY OF VERO BEACH

Sign: _____
Print: Tammy K. Vock
Title: City Clerk

BY: _____
Sign: _____
Print: Kevin Sawnick
Title: Mayor

STATE OF FLORIDA
COUNTY OF INDIAN RIVER

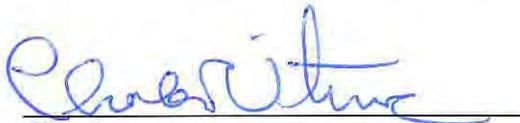
The foregoing instrument was acknowledged before me this _____ day of _____, 20__, by _____, as _____, and attested by Tammy K. Vock, as City Clerk, of the City of Vero Beach, Florida. They are both known to me.

NOTARY PUBLIC

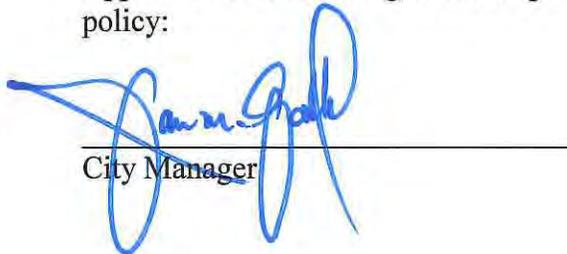
Sign: _____
Print: _____
State of Florida at Large (seal)
Commission No.: _____
My Commission Expires: _____

Approved as to form and legal sufficiency:

Approved as conforming to municipal policy:



City Attorney



City Manager

Approved as to technical requirements:



Airport Director

EXHIBIT "A"
FEE PROPOSAL

SUMMARY OF ENGINEERING FEES
REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY "C"
VERO BEACH MUNICIPAL AIRPORT

Construction Phase	\$ 21,020.00
Expenses	\$ 2,395.00
Quality Assurance Testing	\$29,950.00
Resident Project Representative	\$38,900.00

TOTAL \$ 92,265.00 Not-To-Exceed

**URS CORPORATION
MAN-HOUR AND LABOR COST ESTIMATE**

LOCATION: Vero Beach Municipal Airport
PROJECT: Runway 11R-29L and Taxiway "C"

DATE: 07/06/10
PREPARED BY: SGH/dk

CONTRACT: 12009367

EMPLOYEE CLASSIFICATION	Project Manager		Engineer		CADD Technician		Clerical		TOTAL Hours	TOTAL Fee
	Rate:	\$190.00	Rate:	\$110.00	Rate:	\$80.00	Rate:	\$58.00		
TASK DESCRIPTION	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount		
<i><u>CONSTRUCTION PHASE:</u></i>										
Gen'l Consult. Meetings/Project Management	10	\$1,900	0	\$0	4	\$320	4	\$232	18	\$2,452
Construction Management Plan	2	\$380	4	\$440	2	\$160	4	\$232	12	\$1,212
Pre-Construction Conference	8	\$1,520	0	\$0	2	\$160	2	\$116	12	\$1,796
Construction Inspections	24	\$4,560	8	\$880	0	\$0	0	\$0	32	\$5,440
Review Shop Drawings	4	\$760	16	\$1,760	2	\$160	2	\$116	24	\$2,796
Review Test Reports	4	\$760	16	\$1,760	1	\$80	0	\$0	21	\$2,600
Record Drawings	2	\$380	4	\$440	1	\$80	0	\$0	7	\$900
Final Inspection, Change Order, Closeout Report	12	\$2,280	4	\$440	8	\$640	8	\$464	32	\$3,824
Totals	66	\$12,540	52	\$5,720	20	\$1,600	20	\$1,160	158	\$21,020

URS CORPORATION

OUT-OF-POCKET EXPENSE ESTIMATE:

LOCATION: Vero Beach Municipal Airport
 PROJECT: Runway 11R-29L and Taxiway "C"

CONTRACT NUMBER: 12009367

Date: 7/6/2010
 Prepared By: SGH/dk

DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	ESTIMATED TOTAL PRICE
I. TRAVEL EXPENSES				
Auto	5	trips	@ \$125.00	\$625.00
Meals	5	trips	@ \$20.00	\$100.00
SUBTOTAL TRAVEL EXPENSES				\$725.00
II. COMMUNICATION EXPENSES				
Telephone	12	weeks	@ \$10.00 /week	\$120.00
U.S. Postage / Express Service	1	lump sum	@ \$200.00	\$200.00
SUBTOTAL COMMUNICATION EXPENSES				\$320.00
III. PRODUCTION / PRESENTATION EXPENSES				
Prints	10	sets	@ \$50.00	\$500.00
Photocopying	1	lump sum	@ \$750.00	\$750.00
Report Printing / Binding / Graphic / Covers, Etc.	1	lump sum	@ \$100.00	\$100.00
Presentation Graphics			@	\$0.00
Boards / Signs			@	\$0.00
Slides			@	\$0.00
Video			@	\$0.00
Model			@	\$0.00
Reference Materials			@	\$0.00
Aerial Photography			@	\$0.00
Quad Sheets / Maps			@	\$0.00
Coordinate Data			@	\$0.00
Microfilm		lump sum	@	\$0.00
SUBTOTAL PRODUCTION / PRESENTATION EXPENSES				\$1,350.00
TOTAL PROJECT OUT-OF-POCKET EXPENSES				\$2,395.00



Cal-Tech Testing, Inc.

- Engineering
- Geotechnical
- Environmental

LABORATORIES

P. O. Box 1625 • Vero City, FL 32958
1736 Hassell Street • Jacksonville, FL 32214

TEL 305 765-0633 • FAX 305 752-5155
TEL 904 331-8901 • FAX 904 331-8902

July 8, 2010

Mr. Steven Henriquez, P.E.
URS Corporation
7650 West Courtney Campbell Cswy
Tampa, Florida 33607-1462

Subject: Proposal for Asphalt Plant and On-Site Quality Assurance Testing
Vero Beach Municipal Airport. Rehabilitate Sections of Runway 11R-29L & Taxiway C
Vero Beach, Florida

Dear Mr. Henriquez:

Cal-Tech Testing Inc. (CTI) is pleased to submit this proposal to provide Asphalt Plant and On-site Quality Assurance Testing and Inspection Services for the subject project. CTI is uniquely qualified to serve as your construction materials engineering and testing consultant for the following reasons:

- Knowledge and experience of Asphalt Plant and On-site Quality Assurance testing and inspection requirements under FAA guidelines and specifications
- Positive working relationship with URS Corporation
- Commitment to provide quality professional services which are responsive to your needs

This proposal presents our understanding of the proposed project, outlines the anticipated scope of services required and provides a cost estimate. The cost estimate for our services is based on our understanding of the services required.

Project Information

Approximately 5000 tons of asphalt will be placed at the subject site. Paving operations will be separated into three phases and is estimated to encompass approximately 12 days. Placement is scheduled to start October 2010. The project specifications require bulk samples for each subplot/lot to be tested for Bulk Specific Gravity of Compacted Bituminous Mixtures (ASTM D 2726) Theoretical Maximum Specific Gravity and Density of Bituminous Paving Mixtures (ASTM D 2041), Percent Air Voids (ASTM D 3203), Resistance to Plastic Flow and Marshall Stability of Bituminous Mixtures using Marshall Apparatus (ASTM D 6927). Additionally, cores within the pavement areas are required for each subplot to measure thickness and density of the compacted mixtures. Smoothness testing is also required using a 16 foot straightedge on the final surface of the pavement course.

Scope of Services

We propose to provide qualified engineering technicians to perform the following reporting, testing and inspection services that are expected to be required on this project:

Asphalt Plant Quality Assurance Testing

- Bulk Specific Gravity
- Stability and Flow
- Percent Air Voids
- Mat Density
- Joint Density
- Observe, Review and Report Quality Control / Quality Assurance Testing

Asphalt On-site Paving

- Provide random sampling numbers to quality control personnel
- Monitor daily asphalt production
- Obtain daily asphalt spread rates
- Obtain asphalt temperatures
- Maintain notes on asphalt production
- Assist RPR in quality construction operations
- Measure smoothness of surface courses using a 16 foot straightedge.

Compensation

We propose to provide the above scope of services on a time basis. The estimated cost of our services is provided in the attached Cost Estimate. Actual charges for our work will be invoiced on a monthly basis, based on actual man-hours. Based on our understanding of the provided construction schedule and the provided scope of services required, we have prepared the attached cost estimate. If there is a change in the construction schedule or the scope of services outlined in our cost estimate, the cost for our services would alter accordingly.

Execution

To accomplish this scope of services, we will assign a qualified project manager to direct CTI's work on the project. The project manager will review the daily reports and test results prepared by the on-site personnel, be available for consultation, and provide properly trained personnel when needed. In order to perform our services most effectively, we would need a complete copy of the plans and specifications pertaining to the phases of this project.

Scheduling

We will provide CTI personnel for this project at the request of your representatives. We request 24 hours notice prior to providing on-call personnel to enable us to schedule the work efficiently.

Vero Beach Municipal Airport
Vero Beach, Florida, Florida
Rehabilitate Sections of Runway 11R-29L and Taxiway "C"

July 8, 2010

Authorization

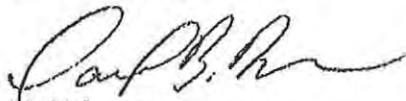
If this proposal is acceptable, and to authorize us to proceed with the proposed services, please sign below and return to this office or provide us with a URS's sub-contract agreement.

Closing

CTI appreciates the opportunity to provide our professional services for you on this project. If you have any questions concerning the information in this proposal or if we may be of further service, please contact this office.

Sincerely,

Cal-Tech Testing, Inc.



David B. Brown
Executive Vice President

Enclosures: Cost Estimate
Proposal-Work Acceptance Sheet

COST ESTIMATE
Vero Beach Municipal Airport
Rehabilitate Sections of Runway 11R-29L and Taxiway "C"
Vero Beach, Florida

1. Services of Asphalt Plant Quality Assurance Engineering Technician:

Estimate 12 days @ 8 hours/day @ \$750/day, including travel..... \$9,000.00
Estimate 12 days @ 4 hours overtime/day @ \$120/hour \$5,760.00

2. Services of On-site Paving Engineering Technician:

Estimate 12 days @ 8 hours/day @ \$750/day, including travel..... \$9,000.00
Estimate 12 days @ 4 hours overtime/day @ \$120/hour \$5,760.00

3. Engineering & Project Administration (reports, consultation, etc.)

Estimate 1 hour x \$110/hr. (Project Manager) \$ 110.00
Estimate 1 hour x \$120/hr. (Principal Engineer) \$ 120.00
Estimate 4 hours x \$50/hr. (Clerical)..... \$ 200.00

Total Cost Estimate \$ 29,950.00

Authorization:

Name and Title: (print) _____

Accepted By: (signature) _____

Date: _____

**VERO BEACH MUNICIPAL AIRPORT
REHABILITATE SECTIONS OF RUNWAY 11R-29L AND TAXIWAY "C"**

Resident Project Representative

Contract Time - 60 Calendar Days, say 8 weeks
Work Week - 50 Hours
(8) (50) = 400 Manhours

400 hr x \$80/hr =	\$32,000
Auto, Phone, Misc. @ \$1200/month =	\$2,400.00
Per Diem / 60 Days @ \$75/day =	\$4,500.00
RPR =	\$38,900.00

COUNCIL AGENDA REPORT
MEETING OF SEPTEMBER 7, 2010

TO: The Honorable Mayor and Members of the City Council

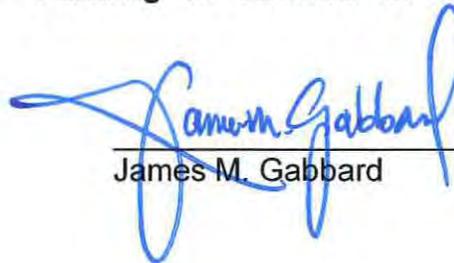
FROM: James M. Gabbard, City Manager

DATE: August 31, 2010

SUBJECT: RANGER CONSTRUCTION INDUSTRIES, INC., CHANGE ORDER NUMBER 3 TO REPLACE EXISTING TAXIWAY LIGHT FIXTURES WITH NEW LIGHT EMITTING DIODE (LED) LIGHT FIXTURES (FODT #416303-1-94-01) – CONTRACT #1495 (BID #440-09/CSS)

Attached is a memorandum from Ericson Menger, Airport Director, dated August 30, 2010, which provides background information and a recommendation on the above-referenced project.

It is the recommendation of the City Manager's Office that Council approve Change Order No. 3 to replace the existing taxiway light fixtures with new light emitting diode (LED) light fixtures, with Ranger Construction Industries, Inc., in the amount of \$393,835.00. Funding is outlined in the attached back-up information.


James M. Gabbard

:jav
Attachments

xc: Ericson Menger
Stephen Maillet

MEMORANDUM

TO: James M. Gabbard, City Manager

VIA: Charles P. Vitunac, City Attorney

FROM: Ericson W. Menger, Airport Director *AS FOR EWM*

DATE: August 30, 2010

SUBJECT: RANGER CONSTRUCTION INDUSTRIES, INC., CHANGE ORDER NUMBER 3 TO REPLACE EXISTING TAXIWAY LIGHT FIXTURES WITH NEW LIGHT EMITTING DIODE (LED) LIGHT FIXTURES (FDOT #416303-1-94-01) – CONTRACT # 1495 (BID #440-09/CSS)

Attached are four (4) originals of Change Order Number 3 to the contract between Ranger Construction Industries, Inc., and the City of Vero Beach for the above-referenced project.

BACKGROUND

City Council authorized acceptance of a Joint Participation Agreement for the above project on April 15, 2008, and Supplemental Joint Participation Agreements on February 17, 2009, June 16, 2009, and August 17, 2010, for a total project cost of \$3,000,000.

City Council approved the Award of Bid to Ranger Construction Industries for this project on April 6, 2010. The attached change order authorizes Ranger Construction to purchase and replace all existing incandescent (quartz) medium intensity taxiway light fixtures with more energy efficient light emitting diode (LED) technology light fixtures. All remaining stake-mounted medium intensity taxiway lights will be replaced with base-mounted lights and conduit system.

Florida Department of Transportation is providing \$2,400,000 funding for the total project and will fund \$315,068 (80%) of this Change Order cost and the Airport will fund \$78,767 (20%). The account number for this project is 443.4000.542.605001.

RECOMMENDATION

I respectfully request that this item be placed on the September 7, 2010, City Council Agenda, with a recommendation to approve Ranger's Change Order Number 3 for \$393,835

EWM:rls

Attachments (4)

cc: Airport Commissioners, via email & U.S. Mail
Joyce Vonada, City Manager's Office, via email
Steve Maillet, Finance Director, via email
Carol Shoaf, Purchasing, via email

CHANGE ORDER #3

OWNER: Vero Beach Municipal Airport
OWNER'S ADDRESS: P.O. Box 1389 Vero Beach, Florida 32961-1389
CHANGE ORDER NO.: 3 **PROJECT NO.:** FDOT FM No.: 416303-1-94-01 / COVB Bid No. 440-09/CSS
CONTRACTOR: Ranger Construction Industries, Inc.
ADDRESS OF CONTRACTOR: 4510 Glades Cut-Off Road
CONTRACT NUMBER: 1495
CONTRACT DESCRIPTION: Rehabilitate Runway 11L/29R Including Taxiway F and Connectors
CONTRACT DATE: May 6, 2010

NO WORK COVERED BY THIS CHANGE ORDER MAY PROCEED UNTIL CONTRACTOR IS IN RECEIPT OF A COPY FULLY EXECUTED BY THE CONTRACTOR, THE OWNER AND THE ENGINEER. IF CONTRACTOR IS IN AGREEMENT WITH THIS CHANGE, HE SHOULD EXECUTE ALL COPIES AND RETURN ALL COPIES TO THE AIRPORT DIRECTOR WITHIN SEVEN (7) CALENDAR DAYS. THIS CHANGE WILL INCREASE OR DECREASE THE CONTRACT AMOUNT AND TIME TO COMPLETE BY THE AMOUNT SHOWN BELOW. THE GENERAL, SUPPLEMENTARY AND OTHER CONDITIONS OF THE CONTRACT SHALL APPLY TO THIS CHANGE ORDER UNLESS EXPRESSLY MODIFIED BY THIS CHANGE ORDER.

DESCRIPTION OF CHANGE:	ADJUSTED CALENDAR DAYS CONTRACT TIME												
SEE ATTACHED CONTRACTOR'S CHANGE REQUEST 004	<table border="0" style="width: 100%;"> <tr><td>ORIGINAL:</td><td style="text-align: right;"><u>135</u></td></tr> <tr><td>TO DATE:</td><td style="text-align: right;"><u>135</u></td></tr> <tr><td>THIS C.O.:</td><td style="text-align: right;"><u>45</u></td></tr> <tr><td>TOTAL:</td><td style="text-align: right;"><u>180</u></td></tr> <tr><td>ORIGINAL DATE/COMPL.</td><td style="text-align: right;"><u>10/14/2010</u></td></tr> <tr><td>REVISED DATE/COMPL.</td><td style="text-align: right;"><u>11/28/2010</u></td></tr> </table>	ORIGINAL:	<u>135</u>	TO DATE:	<u>135</u>	THIS C.O.:	<u>45</u>	TOTAL:	<u>180</u>	ORIGINAL DATE/COMPL.	<u>10/14/2010</u>	REVISED DATE/COMPL.	<u>11/28/2010</u>
ORIGINAL:	<u>135</u>												
TO DATE:	<u>135</u>												
THIS C.O.:	<u>45</u>												
TOTAL:	<u>180</u>												
ORIGINAL DATE/COMPL.	<u>10/14/2010</u>												
REVISED DATE/COMPL.	<u>11/28/2010</u>												

ORIGINAL TOTAL CONTRACT PRICE.....	\$	<u>1,938,527.82</u>
APPROVED ADDITIONS TO CONTRACT TO DATE.....	\$	<u>47,738.00</u>
APPROVED DELETIONS TO CONTRACT TO DATE.....	\$	<u>0.00</u>
AMOUNT OF THIS CHANGE ORDER: ADD <u>X</u> DELETE _____	\$	<u>393,835.00</u>
REVISED TOTAL CONTRACT PRICE.....	\$	<u>2,380,100.82</u>
PERCENTAGE THIS CHANGE OF ORIG. CONTRACT PRICE : 20.3%		

CONTRACTOR ACKNOWLEDGES, BY ITS EXECUTION AND ACCEPTANCE OF THIS CHANGE ORDER, THAT THE ADJUSTMENTS IN CONTRACT PRICE AND TIME SHOWN HEREON CONSTITUTE FULL AND COMPLETE COMPENSATION AND SATISFACTION FOR ALL COSTS AND MODIFICATIONS OF PERFORMANCE TIME INCURRED BY THE CONTRACTOR AS A RESULT OF THIS CHANGE ORDER. NO OTHER CLAIM FOR INCREASED COST OF PERFORMANCE OR MODIFICATIONS OF TIME WILL BE GRANTED BY THE OWNER FOR THE WORK COVERED BY THIS CHANGE ORDER. THE CONTRACTOR HEREBY WAIVES AND RELEASES ANY FURTHER CLAIMS FOR COST OR TIME AGAINST THE OWNER ARISING FROM OR RELATING TO THE MATTERS OR WORK SET FORTH OR CONTEMPLATED BY THIS CHANGE ORDER.

CONTRACTOR'S ACCEPTANCE: _____ **DATE:** 2/30/10
ATTEST: _____ **BY:** Paul W Flynn
 _____ **TITLE:** PROJECT MANAGER

RECOMMENDED FOR APPROVAL: _____ **DATE:** 8/30/2010
FOR WILBUR SMITH ASSOCIATES: [Signature]

APPROVED: City of Vero Beach, Florida
BY: [Signature] FOR E. MANAGER **DATE:** 8/31/2010
 Airport Director
BY: [Signature] **DATE:** 8/31/10
 City Manager
BY: _____ **DATE:** _____
 Mayor

APPROVED: Florida Department of Transportation
BY: _____ **DATE:** _____
 Aviation Coordinator

CITY OF VERO BEACH	APPROVED	DATE
City Manager	<u>[Signature]</u>	<u>0.21.10</u>
City Attorney		

EXHIBIT A

Ranger Construction Industries, Inc.

Contractor's

Project Name : Rehabilitate Runway 11L-29R Including Taxiway F and Connectors
 City Bid No.: 440-09/CSS
 FDOT FM No: 416303-1-94-01
 Contractors Change Request No. 004

Item Description (Pay Item)	Quantity	Labor		Amount	Contract		St
		Rate	MH		Unit Cost	Amount	
L-108-5	11			\$0	\$68.15	\$750	
L-108-8	8000			\$0	\$1.30	\$10,400	
L-108-9	11500			\$0	\$0.70	\$8,050	
L-110-1	7000			\$0	\$2.20	\$15,400	
L-110-2	60			\$0	\$13.05	\$783	
L-110-3	700			\$0	\$10.20	\$7,140	
L-110-6	10			\$0	\$49.10	\$491	
L-125-1	10			\$0	\$207.00	\$2,070	
L-125-15	97			\$0	\$19.05	\$1,848	
L-125-25	640			\$0	\$386.00	\$247,040	
L-867B12X24 Base Class 1A Installed in Earth	97			\$0		\$0	
New Base Plates	500			\$0		\$0	
Project Management/Supervision	1	\$63.17	240	\$15,161		\$0	
Subtotal Bare Costs				\$15,161		\$293,971.50	
Shipping & Handling						\$0.00	
Burdens/Tax		0%		\$0	0.0%	\$0	
Burdened Cost Totals				\$15,161		\$293,972	
Overhead/Profit		25%		\$3,790	0%	\$0	
Bond		0%		\$0	0%	\$0	
Totals				\$18,951		\$293,972	
Total Price							

Time Extension ? Y N Work Days

CHANGE REQUEST DESCRIPTION: This Change Request will replace all existing incandescent (quartz) medium intensity taxiway light fixture efficient light emitting diode (LED) technology light fixtures. All remaining stake-mounted medium intensity taxiway lights will be replaced with t and conduit system.

COUNCIL AGENDA REPORT
MEETING OF SEPTEMBER 7, 2010

TO: The Honorable Mayor and Members of the City Council

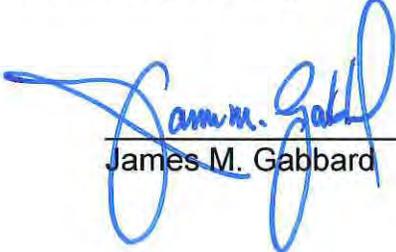
FROM: James M. Gabbard, City Manager

DATE: August 30, 2010

SUBJECT: DEEP INJECTION WELL SYSTEM – CLEAN WATER STATE REVOLVING FUND LOAN PROGRAM (SRF) – ST. JOHNS RIVER WATER MANAGEMENT DISTRICT (SJRWMD) – RECOMMENDATION OF FINAL ACCEPTANCE AND PAYMENT, CITY OF VERO BEACH PROJECT NO. WS07013 (BID NO. 290-09/JV)

Attached is a memorandum from Rob Bolton, dated August 24, 2010, which provides information and a recommendation on the above-referenced subject.

It is the recommendation of the City Manager's Office that Council accept the Deep Injection Well System and approve Change Order No. 2, for a decrease of \$276,843, which results in a total savings of \$248,491.00, and Final Payment, in the amount of \$225,597.15, to , Youngquist Brothers, Inc. Funding will be as outlined in the attached back-up information.



James M. Gabbard

:jav
Attachments

xc: Rob Bolton
Stephen Maillet

N:\AGENDA\WS\2010\DEEP WELL INJECTION - CO 2 AND FP.DOC



DEPARTMENTAL CORRESPONDENCE
WATER AND SEWER DEPARTMENT

To: James Gabbard
Dept: City Manager

From: Robert J. Bolton, P.E., Director *RJB.*

Date: August 24, 2010

**RE: Deep Injection Well System
Clean Water State Revolving Fund Loan Program (SRF)
St. Johns River Water Management District (SJRWMD)
Recommendation of Final Acceptance and Payment
City of Vero Beach Project No. WS07013 (Bid No. 290-09/JV)**

Recommendation:

- Place this item on the City Council Agenda for September 7, 2010;
- Accept this project as follows:

Accept Final Change Order No. 2 for a final contract price of \$4,435,943.00 which equates to a total savings of \$248,491.00;

Approve Pay Estimate No. 8 and Final in the amount of \$225,597.15.

Funding:

This project is funded through both the SRF Loan Program and SJRWMD Cost Share Agreement via account number 423.9002.536.691307.

Background:

The City Council, at their meeting of August 18, 2009, awarded the contract for the referenced project to Youngquist Brothers, Inc. in the amount of \$4,684,434.00 which was subsequently approved by the Florida Department of Environmental Protection (FDEP). Since that time, Change Order No. 1 was approved in the amount of \$28,352.00. The change order was due to field conditions encountered and modifications to the monitor well (dual to single phase).

The project commenced on October 7, 2009 and was substantially completed on June 1, 2010. To the best of our knowledge and belief this project was constructed in accordance with the contract requirements.

We have reviewed the as-built quantities and confirm that \$4,435,943.00 represents the total amount of work completed. We are pleased to report that this represents a decrease of \$248,491.00 over the previously approved contract amount of \$4,684,434.00. Therefore, we recommend final payment in the amount of \$225,597.15.

Upon Council's acceptance of this project, the contractor's one year warranty period will begin.

Attached please find five (5) original sets of Final Change Order No. 2 and one (1) copy of Final Pay Application No. 8. Copies of the Contractor's Affidavit To Owner, Releases to Owner and Engineer, Bill of Sale (Absolute) and Arcadis', Project Engineers, 8/6/10 letter outlining final payment are also attached.

RJB/srp
Attachments

xc: Steve Maillet, Finance Director, w/attachments
Jackie Mitts, Assistant Finance Director
John O'Brien, Purchasing Manager
Jill Grimaldi, Senior Project Manager, CDM, w/attachments
David O'Brien, Wastewater Funding Section, FDEP
Troy Rice, Director, Indian River Lagoon National Estuary Program, SJRWMD
William D. Reese, P.E. Arcadis, Inc.
Kris Dean, Project Engineer, Arcadis, Inc.
Rodney J. Miller, PG, Hydrogeologist, Arcadis, Inc.
Mr. Brett Youngquist, Youngquist Brothers, Inc.

CHANGE ORDER

No. 2 (Final)

PROJECT: **Vero Beach WTP Injection Well System**

DATE OF ISSUANCE: **8/2/10**

EFFECTIVE DATE: **Upon Execution By Last Party**

OWNER: **City of Vero Beach**

OWNER's Contract No.

CONTRACTOR: **Youngquist Brothers, Inc.** ENGINEER: **ARCADIS**

You are directed to make the following changes in the Contract Documents.

Description: Vero Beach Injection Well System, Final (Balancing) Change Order

Reason for Change Order: Work was completed using less item adjustment quantities than estimated. Purpose of change order is to reflect the actual quantities used, reducing the Contract amount to \$4,435,943.00, and closeout the project.

Attachments: (List documents supporting change): Pay Application No. 8 (Final)

<p>CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price \$4,684,434.00</p> <hr/> <p>Net changes from previous Change Orders \$28,352.00</p> <hr/> <p>Contract Price prior to this Change Order \$4,712,786.00</p> <hr/> <p>Net Decrease of this Change Order \$276,843.00</p> <hr/> <p>Contract Price with all approved Change Orders \$4,435,943.00</p>	<p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times 240 days (Subst.), 270 days (final) Substantial Completion: <u>06/04/10</u> Ready for final payment: <u>07/04/10</u></p> <hr/> <p>Net change from previous Change Orders 0 days (Substantial), + 0 days (Final)</p> <hr/> <p>Contract Times prior to this Change Order Substantial Completion: <u>06/04/10 (240 Days)</u> Ready for final payment: <u>07/04/10 (270 Days)</u></p> <hr/> <p>Net Increase decrease of this Change Order 0 days</p> <hr/> <p>Contract Times with all approved Change Orders Substantial Completion: <u>06/04/10 (240 days)</u> Ready for final payment: <u>07/04/10 (270 days)</u></p>
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RECOMMENDED:
ARCADIS

By: 
Engineer (Authorized Signature)

Date: 8/6/10

APPROVED:
CITY OF VERO BEACH

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:
YOUNGQUIST BROTHERS, INC.

By: 
Contractor (Authorized Signature)

Date: 8/2/2010

TO OWNER: City of Vero Beach
P.O. Box 1389
Vero Beach, Florida 32961

PROJECT:
Water Treatment Plant Injection Well System

APPLICATION NO.: 0008
PERIOD TO : 7/4/2010
PROJECT NO.:
YBI JOB NO.: 298013

FROM CONTRACTOR: Youngquist Brothers, Inc.
15465 Pine Ridge Road
Fort Myers, Florida 33908

Engineer: ARCADIS U.S., Inc.
2081 Vista Parkway
West Palm Beach, Florida 33411

CONTRACT FOR: City of Vero Beach Water Treatment Plant Injection Well System

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below in connection with the contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 4,684,434.00
2. Net change by Change Order	\$ 248,491.00
3. CONTRACT SUM TO DATE (Line 1 +/- Line 2)	\$ 4,435,943.00
4. TOTAL COMPLETED & STORED TO DATE	\$ 4,435,943.00

(Column G on G703)

5. RETAINAGE:		
a. 0% of Completed Work	\$	-
(Columns D + E on G703)		
b. 0% of Stored Material	\$	-
(Column F on G703)		

Total Retainage (Line 5a + 5b or)	\$	-
Total in Columns I on Continuation Sheets		
6. TOTAL EARNED LESS RETAINAGE	\$	4,435,943.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	4,210,345.85
(Line 6 prior Certificate)		
8. CURRENT PAYMENT DUE	\$	225,597.15
9. BALANCE TO FINISH, PLUS RETAINAGE		0.00
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by OWNER	\$ 28,352.00	\$ -
Total approved this Month	\$ -	\$ 276,843.00
TOTAL	\$ 28,352.00	\$ 276,843.00
NET CHANGES by Change Order	\$248,491.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: Youngquist Brothers, Inc.

By: Brett Youngquist Date: August 2, 2010
Brett Youngquist, Vice President

State of: Florida

County of: Lee

Subscribed and sworn to before me this 2nd day of August, 2010.

Notary Public: Christine M. Wyatt
My Commission Expires: _____



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on site observation and data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 225,597.15

(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER
By: [Signature] Date: 8/6/10

OWNER
By: [Signature] Date: 8/12/10

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

A	B	C	D		E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
Construction and Testing of Injection Well IW-1									
1-1	Drill Nominal 60" Borehole to 130' bpl \$200.00 Per FT	\$26,000.00 130.000	\$24,000.00 120.000	\$0.00 0.000	\$0.00 0.000	\$24,000.00 120.000	92.308%	\$2,000.00 10.000	
1-7a	Furnish 54" Casing \$342.00 Per FT	\$44,460.00 130.000	\$41,040.00 120.000	\$0.00 0.000	\$0.00 0.000	\$41,040.00 120.000	92.308%	\$3,420.00 10.000	
1-7b	Install 54" Casing \$50.00 Per FT	\$6,500.00 130.000	\$6,000.00 120.000	\$0.00 0.000	\$0.00 0.000	\$6,000.00 120.000	92.308%	\$500.00 10.000	
1-12a	Cement 54" Casing \$20.00 Per FT	\$2,600.00 130.000	\$2,400.00 120.000	\$0.00 0.000	\$0.00 0.000	\$2,400.00 120.000	92.308%	\$200.00 10.000	
1-2a	Drill 12" Pilot Hole From 130' to 430' bpl \$75.00 Per FT	\$22,500.00 300.000	\$23,250.00 310.000	\$0.00 0.000	\$0.00 0.000	\$23,250.00 310.000	103.333%	(\$750.00) -10.000	
1-3	Ream 52" Borehole From 130' to 430' bpl \$150.00 Per FT	\$45,000.00 300.000	\$43,800.00 292.000	\$0.00 0.000	\$0.00 0.000	\$43,800.00 292.000	97.333%	\$1,200.00 8.000	
1-8a	Furnish 44" Casing \$116.00 Per FT	\$49,880.00 430.000	\$47,792.00 412.000	\$0.00 0.000	\$0.00 0.000	\$47,792.00 412.000	95.814%	\$2,088.00 18.000	
1-8b	Install 44" Casing \$45.00 Per FT	\$19,350.00 430.000	\$18,540.00 412.000	\$0.00 0.000	\$0.00 0.000	\$18,540.00 412.000	95.814%	\$810.00 18.000	
1-12b	Cement 44" Casing \$20.00 Per FT	\$8,600.00 430.000	\$8,240.00 412.000	\$0.00 0.000	\$0.00 0.000	\$8,240.00 412.000	95.814%	\$360.00 18.000	
1-2b	Drill 12" Pilot Hole From 430' to 1,700' bpl \$75.00 Per FT	\$95,250.00 1270.000	\$95,250.00 1270.000	\$0.00 0.000	\$0.00 0.000	\$95,250.00 1270.000	100.000%	\$0.00 0.000	
1-15a	Perform Straddle Packer-Pumping Tests \$14,000.00 Per EA	\$42,000.00 3.000	\$42,000.00 3.000	\$0.00 0.000	\$0.00 0.000	\$42,000.00 3.000	100.000%	\$0.00 0.000	
1-13a	Plug Back Pilot Hole Within 150' of 44" Casing \$6,000.00 Per LS	\$3,000.00 0.500	\$3,000.00 0.500	\$0.00 0.000	\$0.00 0.000	\$3,000.00 0.500	100.000%	\$0.00 0.000	
1-4	Ream 42" Borehole From 430' to 1,700' bpl \$140.00 Per FT	\$177,800.00 1270.000	\$222,320.00 1588.000	\$0.00 0.000	\$0.00 0.000	\$222,320.00 1588.000	125.039%	(\$44,520.00) -318.000	
1-9a	Furnish 34" Casing \$69.00 Per FT	\$117,300.00 1700.000	\$138,000.00 2000.000	\$0.00 0.000	\$0.00 0.000	\$138,000.00 2000.000	117.647%	(\$20,700.00) -300.000	
1-9b	Install 34" Casing \$40.00 Per FT	\$68,000.00 1700.000	\$80,000.00 2000.000	\$0.00 0.000	\$0.00 0.000	\$80,000.00 2000.000	117.647%	(\$12,000.00) -300.000	
1-12c	Cement 34" Casing \$20.00 Per FT	\$34,000.00 1700.000	\$40,000.00 2000.000	\$0.00 0.000	\$0.00 0.000	\$40,000.00 2000.000	117.647%	(\$6,000.00) -300.000	
1-2c	Drill 12" Pilot Hole From 1,700' to 3,200' bpl \$75.00 Per FT	\$112,500.00 1500.000	\$112,500.00 1500.000	\$0.00 0.000	\$0.00 0.000	\$112,500.00 1500.000	100.000%	\$0.00 0.000	
1-14	Obtain Cores \$9,500.00 Per EA	\$38,000.00 4.000	\$38,000.00 4.000	\$0.00 0.000	\$0.00 0.000	\$38,000.00 4.000	100.000%	\$0.00 0.000	

CONTINUATION SHEET

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Construction and Testing of Injection Well IW-1 - continued								
1-15b	Perform Packer-Pumping Tests \$14,000.00 Per EA	\$70,000.00 5.000	\$42,000.00 3.000	\$0.00 0.000	\$0.00 0.000	\$42,000.00 3.000	60.000%	\$28,000.00 2.000
1-13b	Plug Back Pilot Hole Within 150' of 34" Casing \$6,000.00 Per LS	\$3,000.00 0.500	\$3,000.00 0.500	\$0.00 0.000	\$0.00 0.000	\$3,000.00 0.500	100.000%	\$0.00 0.000
1-5	Ream 34" Borehole From 1,700' to 2,600' bpl \$125.00 Per FT	\$112,500.00 900.000	\$81,250.00 650.000	\$0.00 0.000	\$0.00 0.000	\$81,250.00 650.000	72.222%	\$31,250.00 250.000
1-6	Ream 22" Borehole From 2,600' to 3,200' bpl \$100.00 Per FT	\$60,000.00 600.000	\$42,000.00 420.000	\$0.00 0.000	\$0.00 0.000	\$42,000.00 420.000	70.000%	\$18,000.00 180.000
1-10a	Furnish 24" Casing \$145.00 Per FT	\$377,000.00 2600.000	\$384,250.00 2650.000	\$0.00 0.000	\$0.00 0.000	\$384,250.00 2650.000	101.923%	(\$7,250.00) -50.000
1-10b	Install 24" Casing \$40.00 Per FT	\$104,000.00 2600.000	\$106,000.00 2650.000	\$0.00 0.000	\$0.00 0.000	\$106,000.00 2650.000	101.923%	(\$2,000.00) -50.000
1-12d	Cement 24" Casing \$20.00 Per FT	\$52,000.00 2600.000	\$53,000.00 2650.000	\$0.00 0.000	\$0.00 0.000	\$53,000.00 2650.000	101.923%	(\$1,000.00) -50.000
1-11a	Furnish 16.60" I.D. FRP Injection Tubing \$280.00 Per FT	\$725,200.00 2590.000	\$739,200.00 2640.000	\$0.00 0.000	\$0.00 0.000	\$739,200.00 2640.000	101.931%	(\$14,000.00) -50.000
1-11b	Install 16.60" I.D. FRP Injection Tubing \$30.00 Per FT	\$77,700.00 2590.000	\$79,200.00 2640.000	\$0.00 0.000	\$0.00 0.000	\$79,200.00 2640.000	101.931%	(\$1,500.00) -50.000
Subtotal - Injection Well		\$2,494,140.00	\$2,516,032.00	\$0.00	\$0.00	\$2,516,032.00	100.878%	-\$21,892.00
Construction and Testing of Dual Zone Monitor Well								
2-1	Drill Nominal 42" Borehole to 130' bpl \$140.00 Per FT	\$18,200.00 130.000	\$16,800.00 120.000	\$0.00 0.000	\$0.00 0.000	\$16,800.00 120.000	92.308%	\$1,400.00 10.000
2-6a	Furnish 34" Casing \$69.00 Per FT	\$8,970.00 130.000	\$8,280.00 120.000	\$0.00 0.000	\$0.00 0.000	\$8,280.00 120.000	92.308%	\$690.00 10.000
2-6b	Install 34" Casing \$45.00 Per FT	\$5,850.00 130.000	\$5,400.00 120.000	\$0.00 0.000	\$0.00 0.000	\$5,400.00 120.000	92.308%	\$450.00 10.000
2-10a	Cement 34" Casing \$15.00 Per FT	\$1,950.00 130.000	\$1,800.00 120.000	\$0.00 0.000	\$0.00 0.000	\$1,800.00 120.000	92.308%	\$150.00 10.000
2-2	Drill 34" Borehole From 130' to 430' bpl \$125.00 Per FT	\$37,500.00 300.000	\$35,625.00 285.000	\$0.00 0.000	\$0.00 0.000	\$35,625.00 285.000	95.000%	\$1,875.00 15.000
2-7a	Furnish 24" Casing \$52.00 Per FT	\$22,360.00 430.000	\$21,060.00 405.000	\$0.00 0.000	\$0.00 0.000	\$21,060.00 405.000	94.186%	\$1,300.00 25.000
2-7b	Install 24" Casing \$40.00 Per FT	\$17,200.00 430.000	\$16,200.00 405.000	\$0.00 0.000	\$0.00 0.000	\$16,200.00 405.000	94.186%	\$1,000.00 25.000
2-10b	Cement 24" Casing \$15.00 Per FT	\$6,450.00 430.000	\$6,075.00 405.000	\$0.00 0.000	\$0.00 0.000	\$6,075.00 405.000	94.186%	\$375.00 25.000

CONTINUATION SHEET

A	B	C	D	E	F	G	H	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Construction and Testing of Dual Zone Monitor Well - continued								
2-3	Drill 12" Pilot Hole From 430' to 1,700' bpl \$75.00 Per FT	\$95,250.00 1270.000	\$101,625.00 1355.000	\$0.00 0.000	\$0.00 0.000	\$101,625.00 1355.000	106.693%	(\$6,375.00) -85.000
2-12	Perform Straddle Packer-Pumping Tests \$4,500.00 Per EA	\$13,500.00 3.000	\$4,500.00 1.000	\$0.00 0.000	\$0.00 0.000	\$4,500.00 1.000	33.333%	\$9,000.00 2.000
2-11	Plug Back Pilot Hole Within 150' of 24" Casing \$4,000.00 Per LS	\$4,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$4,000.00 1.000
2-4	Ream 24" Borehole From 430' to 1,350' bpl \$115.00 Per FT	\$105,800.00 920.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$105,800.00 920.000
2-8a	Furnish 16" Casing \$32.00 Per FT	\$43,200.00 1350.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$43,200.00 1350.000
2-8b	Install 16" Casing \$35.00 Per FT	\$47,250.00 1350.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$47,250.00 1350.000
2-10c	Cement 16" Casing \$15.00 Per FT	\$20,250.00 1350.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$20,250.00 1350.000
2-5	Ream 16" Borehole \$50.00 Per FT	\$15,000.00 300.000	\$63,250.00 1265.000	\$0.00 0.000	\$0.00 0.000	\$63,250.00 1265.000	421.667%	(\$48,250.00) -965.000
2-9a	Furnish 6-5/8" FRP Tubing \$45.00 Per FT	\$72,000.00 1600.000	\$75,690.00 1682.000	\$0.00 0.000	\$0.00 0.000	\$75,690.00 1682.000	105.125%	(\$3,690.00) -82.000
2-9b	Install 6-5/8" FRP Tubing \$30.00 Per FT	\$48,000.00 1600.000	\$50,460.00 1682.000	\$0.00 0.000	\$0.00 0.000	\$50,460.00 1682.000	105.125%	(\$2,460.00) -82.000
2-10d	Cement 6-5/8" FRP Tubing \$15.00 Per FT	\$3,000.00 200.000	\$25,230.00 1682.000	\$0.00 0.000	\$0.00 0.000	\$25,230.00 1682.000	841.000%	(\$22,230.00) -1482.000
Subtotal - Dual Zone Monitor Well		\$585,730.00	\$431,995.00	\$0.00	\$0.00	\$431,995.00	73.75%	\$153,735.00
Miscellaneous Items								
3-1	Standby Time With Crew \$250.00 Per HR	\$20,000.00 80.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$20,000.00 80.000
3-2	Standby Time Without Crew \$100.00 Per HR	\$10,000.00 100.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$10,000.00 100.000
3-3	Remob + Demob to Perform Injection Test \$4,000.00 Per LS	\$4,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$4,000.00 1.000
Subtotal - Miscellaneous Items		\$34,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%	\$34,000.00
Bidding Contingency + Lump Sum Items								
BC	Bidding Contingency \$100,000.00 Per LS	\$100,000.00 1.000	\$0.00 0.000	\$4,000.00 0.040	\$0.00 0.000	\$4,000.00 0.040	4.000%	\$96,000.00 0.960

CONTINUATION SHEET

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Bidding Contingency + Lump Sum Items - Continued								
L1	Mobilize & Set Up Drilling Equipment \$418,500.00 Per LS	\$418,500.00 1.000	\$418,500.00 1.000	\$0.00 0.000	\$0.00 0.000	\$418,500.00 1.000	100.000%	\$0.00 0.000
L2	IW Milestone - Install and grout 44" casing and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L3	IW Milestone - Install and grout 34" casing and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L4	IW Milestone - Install and grout 24" casing and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L5	IW Milestone - Install 16.60" FRP and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L6	Relocate Drilling Rig to Monitor Well \$35,064.00 Per LS	\$35,064.00 1.000	\$35,064.00 1.000	\$0.00 0.000	\$0.00 0.000	\$35,064.00 1.000	100.000%	\$0.00 0.000
L7	MW Milestone - Install and grout 24" casing and perform all other associated work \$89,000.00 Per LS	\$89,000.00 1.000	\$89,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$89,000.00 1.000	100.000%	\$0.00 0.000
L8	MW Milestone - Install and grout 16" casing and perform all other associated work \$89,000.00 Per LS	\$89,000.00 1.000	\$89,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$89,000.00 1.000	100.000%	\$0.00 0.000
L9	MW Milestone - Install and grout 6-5/8" FRP and perform all other associated work \$89,000.00 Per LS	\$89,000.00 1.000	\$89,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$89,000.00 1.000	100.000%	\$0.00 0.000
L10	Construct Concrete Well Pads \$20,000.00 Per LS	\$20,000.00 1.000	\$20,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$20,000.00 1.000	100.000%	\$0.00 0.000
L11	Conduct Controlled Injection Test \$40,000.00 Per LS	\$40,000.00 1.000	\$40,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$40,000.00 1.000	100.000%	\$0.00 0.000
L12	Demobilize Drilling Equipment \$279,000.00 Per LS	\$279,000.00 1.000	\$279,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$279,000.00 1.000	100.000%	\$0.00 0.000
Subtotal - Contingency + LS Items		\$1,555,564.00	\$1,455,564.00	\$4,000.00	\$0.00	\$1,459,564.00	93.829%	\$96,000.00
Change Order #1								
CO1	Install 2" RFP \$28,352.00 Per LS	\$28,352.00 1.000	\$28,352.00 1.000	\$0.00 0.000	\$0.00 0.000	\$28,352.00 1.000	100.000%	\$0.00 0.000
Subtotal - Change Order #1		\$28,352.00	\$28,352.00	\$0.00	\$0.00	\$28,352.00	100.000%	\$0.00
TOTAL - All IW, DZMW, Misc., LS, CO, Items		\$4,697,786.00	\$4,431,943.00	\$4,000.00	\$0.00	\$4,435,943.00	94.426%	\$261,843.00

CONTRACTOR'S AFFIDAVIT TO OWNER

STATE OF FLORIDA
COUNTY OF Lee

Before me, the undersigned authority, authorized to administer oaths and take acknowledgements, personally appeared Brett Youngquist, who being by me first duty sworn, on oath depose(s) and say (s):

(1) He/she/it they are a (Corporation, Partnership, or Individual) of Florida (State), doing business as Youngquist Brothers Inc. Hereinafter called "Contractor".

(2) Contractor heretofore entered into a Contract with City of Vero Beach, hereinafter called "Owner" to do Work (furnish material, labor and services) for the construction of City of Vero Beach Water Treatment Plant Injection Well System, located at Indian River County, Florida.

(3) Contractor has fully completed construction in accordance with the terms of the Contract, and all lienors have been paid in full, except:

NAME OF LIENOR

AMOUNT DUE AND UNPAID

\$

(4) All Workmen's Compensation claims have been settled and no liability claims are pending, in connection with, arising out of or resulting from the Contractor.

(5) Receipt by the Contractor of the final payment, under the aforementioned Contract, shall constitute a full release and discharge by the Contractor to the Owner of any and all claims of the Contractor against the Owner, arising out of, connected with, or resulting from performance of the obligations of the Contractor pursuant to the Contract Documents.

(6) The term "lienor" as used in this affidavit means any person having a lien or a prospective lien, under the Mechanics Lien Law of Florida, on the land and property of the Owner referred to in paragraph (2) of this affidavit.

(7) This affidavit is given pursuant to the provisions of Florida Statutes Section 713.06 or Section 255.05, whichever is applicable.

Signed and sealed in the presence of:

[Signature]

Youngquist Brothers Inc (Entity)

[Signature]

By: [Signature] (Seal)

Subscribed and Sworn to (or affirmed) before me on this 28 day of July, 2010 by Brett Youngquist He/she is personally known to me or has presented Personally known as identification.

[Signature]
Notary Public Signature and Seal

CHRISTINE M. WYATT
Print Notary Name and Commission No.



SGC-13

WF084000

RELEASE

Youngquist Brothers Inc., hereinafter referred to as "the CONTRACTOR" hereby unconditionally releases and forever discharges the City of Vero Beach, its officers, directors, employees and agents, hereinafter collectively referred to as "OWNER" from any and all legal or equitable causes of action, suits, damages, claims and demands whatsoever, which CONTRACTOR ever had or now has against OWNER directly or indirectly, whether known or unknown, for, upon or by reason of any matter, cause or thing whatsoever, whether known or unknown, including, but not limited to:

All claims arising out of, or in any way related to, the design, negotiation, supervision, or performance of a project known as the City of Vero Beach Water Treatment Plant Injection Well System in accordance with a contract dated October 1, 2009 between the CONTRACTOR and the City of Vero Beach.

CONTRACTOR

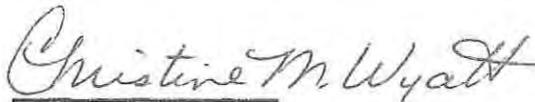
By: 
Brett Youngquist

Title: Vice President

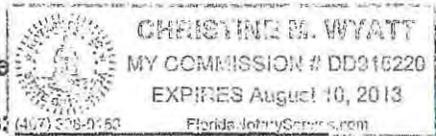
STATE OF FLORIDA)
) SS. COUNTY OF

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, personally appeared Brett Youngquist, to me known to be the person described in and who executed the foregoing instrument and has acknowledged before me that he executed the same.

WITNESS my hand and official seal in the county and state aforesaid this 28 day of July, 2010.



NOTARY PUBLIC,
State of Florida at Large



(NOTARY SEAL)

My commission expires: (407) 398-0150

RELEASE

Youngquist Brothers Inc, hereinafter referred to as "the CONTRACTOR" hereby unconditionally releases and forever discharges Arcadis (through its wholly owned subsidiary) ARCADIS, Inc., its officers, directors, employees and agents, hereinafter collectively referred to as "ENGINEER" from any and all legal or equitable causes of action, suits, damages, claims and demands whatsoever, which CONTRACTOR ever had or now has against ENGINEER directly or indirectly, whether known or unknown, for, upon or by reason of any matter, cause or thing whatsoever, whether known or unknown, including, but not limited to:

All claims arising out of, or in any way related to, the design, negotiation, supervision, or performance of a project known as the City of Vero Beach Water Treatment Plant Injection Well System in accordance with a contract dated October 1, 2009 between the CONTRACTOR and the City of Vero Beach and Drawings and Specifications prepared by ENGINEER.

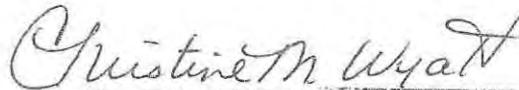
CONTRACTOR:

By: 
Brett Youngquist
Title: Vice President

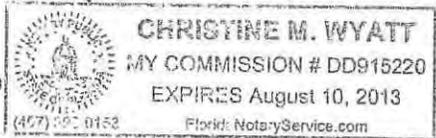
STATE OF FLORIDA)
) SS. COUNTY OF

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the state aforesaid and in the county aforesaid to take acknowledgments, personally appeared Brett Youngquist, to me known to be the person described in and who executed the foregoing instrument and has acknowledged before me that he executed the same.

WITNESS my hand and official seal in the county and state aforesaid this 28 day of July, 2010.



NOTARY PUBLIC,
State of Florida at Large



(NOTARY SEAL)

My commission expires:

BILL OF SALE, ABSOLUTE

KNOWN ALL MEN BY THESE PRESENTS, that Youngquist Brothers Inc, a corporation of Lee County, Florida, party of the first part, for an in consideration of the sum of Ten and No/100 (\$10.00) lawful money of the United States, to it paid by CITY OF VERO BEACH, a political subdivision of the State of Florida, 17 17th Street, Vero Beach, Indian River County, Florida 32961, party of the second part, the receipt whereof is hereby acknowledged has granted, bargained, sold, transferred and delivered, and by these presents does grant, bargain, sell, transfer and deliver unto the said party of the secondary party, its executors, administrators and assigns, the following goods and chattels:

Project Name: City of Vero Beach Water Treatment Plant Injection Well System consisting of the components set forth in the final schedule of values as described in Exhibit "A", attached hereto and made a part hereof.

TO HAVE AND TO HOLD the same unto the said party of the second part, its executors, administrators and assigns forever.

AND, it does, for itself and its successors and assigns covenant to and with the said party of the second part, its successors and assigns, that it is the lawful owner of the said goods and chattels; that they are free from all encumbrances; that it has good right to sell the same aforesaid, and that it will warrant and defend the sale of the said property, goods and chattels hereby made, unto the said party of the second part its successors and assigns against the lawful claims and demands of all persons whomsoever.

IN WITNESS WHEREOF, it has hereunto set its hand and seal this 28 day of July, 2010.

Signed, sealed and delivered
In the presence of:

Youngquist Brothers Inc.

Martha Cooper
Signature

Brett Youngquist
Signature

Martha Cooper
Print Name

Name: Brett Youngquist

Title: Vice President

Dan Buschor
Signature

[Corporate Seal]

Dan Buschor
Print Name

The foregoing instrument was acknowledged before me this 28 day of July, 2010, by Brett Youngquist, as Vice President of Youngquist Brothers Inc, a Florida (state) corporation. He/She is personally known to me or has produced Personally known as identification.

Christine M. Wyatt
Signature

(stamp)



Print Notary Name: CHRISTINE M. WYATT

TO OWNER: City of Vero Beach
P.O. Box 1389
Vero Beach, Florida 32961

PROJECT:
Water Treatment Plant Injection Well System

APPLICATION NO.: 0008
PERIOD TO : 7/4/2010
PROJECT NO.:
YBI JOB NO.: 298013

FROM CONTRACTOR: Youngquist Brothers, Inc.
15465 Pine Ridge Road
Fort Myers, Florida 33908

Engineer: ARCADIS U.S., Inc.
2081 Vista Parkway
West Palm Beach, Florida 33411

CONTRACT FOR: City of Vero Beach Water Treatment Plant Injection Well System

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below in connection with the contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 4,684,434.00
2. Net change by Change Order	\$ 248,491.00
3. CONTRACT SUM TO DATE (Line 1 +/- Line 2)	\$ 4,435,943.00
4. TOTAL COMPLETED & STORED TO DATE	\$ 4,435,943.00

(Column G on G703)

5. RETAINAGE:
a. 0% of Completed Work \$ -

(Columns D + E on G703)

b. 0% of Stored Material \$ -

(Column F on G703)

Total Retainage (Line 5a + 5b or) \$ -

Total in Columns I on Continuation Sheets

6. TOTAL EARNED LESS RETAINAGE \$ 4,435,943.00

(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 4,210,345.85

(Line 6 prior Certificate)

8. CURRENT PAYMENT DUE \$ 225,597.15

9. BALANCE TO FINISH, PLUS RETAINAGE

(Line 3 less Line 6) 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by OWNER	\$ 28,352.00	\$ -
Total approved this Month	\$ -	\$ 276,843.00
TOTAL	\$ 28,352.00	\$ 276,843.00
NET CHANGES by Change Order	\$248,491.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: Youngquist Brothers, Inc.

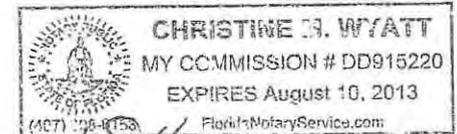
By: Brett Youngquist
Brett Youngquist, Vice President

Date: August 2, 2010

State of: Florida

County of: Lee

Subscribed and sworn to before me this 2nd day of August, 2010.



Notary Public: Christine M. Wyatt

My Commission Expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on site observation and data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 225,597.15

(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER

By: [Signature]

Date: 8/6/10

OWNER

By: [Signature]

Date: 8/12/10

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Construction and Testing of Injection Well IW-1								
1-1	Drill Nominal 60" Borehole to 130' bpl	\$26,000.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	92.308%	\$2,000.00
	\$200.00 Per FT	130.000	120.000	0.000	0.000	120.000	10.000	10.000
1-7a	Furnish 54" Casing	\$44,460.00	\$41,040.00	\$0.00	\$0.00	\$41,040.00	92.308%	\$3,420.00
	\$342.00 Per FT	130.000	120.000	0.000	0.000	120.000	10.000	10.000
1-7b	Install 54" Casing	\$6,500.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	92.308%	\$500.00
	\$50.00 Per FT	130.000	120.000	0.000	0.000	120.000	10.000	10.000
1-12a	Cement 54" Casing	\$2,600.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	92.308%	\$200.00
	\$20.00 Per FT	130.000	120.000	0.000	0.000	120.000	10.000	10.000
1-2a	Drill 12" Pilot Hole From 130' to 430' bpl	\$22,500.00	\$23,250.00	\$0.00	\$0.00	\$23,250.00	103.333%	(\$750.00)
	\$75.00 Per FT	300.000	310.000	0.000	0.000	310.000	-10.000	-10.000
1-3	Ream 52" Borehole From 130' to 430' bpl	\$45,000.00	\$43,800.00	\$0.00	\$0.00	\$43,800.00	97.333%	\$1,200.00
	\$150.00 Per FT	300.000	292.000	0.000	0.000	292.000	8.000	8.000
1-8a	Furnish 44" Casing	\$49,880.00	\$47,792.00	\$0.00	\$0.00	\$47,792.00	95.814%	\$2,088.00
	\$116.00 Per FT	430.000	412.000	0.000	0.000	412.000	18.000	18.000
1-8b	Install 44" Casing	\$19,350.00	\$18,540.00	\$0.00	\$0.00	\$18,540.00	95.814%	\$810.00
	\$45.00 Per FT	430.000	412.000	0.000	0.000	412.000	18.000	18.000
1-12b	Cement 44" Casing	\$8,600.00	\$8,240.00	\$0.00	\$0.00	\$8,240.00	95.814%	\$360.00
	\$20.00 Per FT	430.000	412.000	0.000	0.000	412.000	18.000	18.000
1-2b	Drill 12" Pilot Hole From 430' to 1,700' bpl	\$95,250.00	\$95,250.00	\$0.00	\$0.00	\$95,250.00	100.000%	\$0.00
	\$75.00 Per FT	1270.000	1270.000	0.000	0.000	1270.000	0.000	0.000
1-15a	Perform Straddle Packer-Pumping Tests	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00	100.000%	\$0.00
	\$14,000.00 Per EA	3.000	3.000	0.000	0.000	3.000	0.000	0.000
1-13a	Plug Back Pilot Hole Within 150' of 44" Casing	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.000%	\$0.00
	\$6,000.00 Per LS	0.500	0.500	0.000	0.000	0.500	0.000	0.000
1-4	Ream 42" Borehole From 430' to 1,700' bpl	\$177,800.00	\$222,320.00	\$0.00	\$0.00	\$222,320.00	125.039%	(\$44,520.00)
	\$140.00 Per FT	1270.000	1588.000	0.000	0.000	1588.000	-318.000	-318.000
1-9a	Furnish 34" Casing	\$117,300.00	\$138,000.00	\$0.00	\$0.00	\$138,000.00	117.647%	(\$20,700.00)
	\$69.00 Per FT	1700.000	2000.000	0.000	0.000	2000.000	-300.000	-300.000
1-9b	Install 34" Casing	\$68,000.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	117.647%	(\$12,000.00)
	\$40.00 Per FT	1700.000	2000.000	0.000	0.000	2000.000	-300.000	-300.000
1-12c	Cement 34" Casing	\$34,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	117.647%	(\$6,000.00)
	\$20.00 Per FT	1700.000	2000.000	0.000	0.000	2000.000	-300.000	-300.000
1-2c	Drill 12" Pilot Hole From 1,700' to 3,200' bpl	\$112,500.00	\$112,500.00	\$0.00	\$0.00	\$112,500.00	100.000%	\$0.00
	\$75.00 Per FT	1500.000	1500.000	0.000	0.000	1500.000	0.000	0.000
1-14	Obtain Cores	\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	100.000%	\$0.00
	\$9,500.00 Per EA	4.000	4.000	0.000	0.000	4.000	0.000	0.000

CONTINUATION SHEET

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Construction and Testing of Injection Well IW-1 - continued								
1-15b	Perform Packer-Pumping Tests \$14,000.00 Per EA	\$70,000.00 5.000	\$42,000.00 3.000	\$0.00 0.000	\$0.00 0.000	\$42,000.00 3.000	60.000%	\$28,000.00 2.000
1-13b	Plug Back Pilot Hole Within 150' of 34" Casing \$6,000.00 Per LS	\$3,000.00 0.500	\$3,000.00 0.500	\$0.00 0.000	\$0.00 0.000	\$3,000.00 0.500	100.000%	\$0.00 0.000
1-5	Ream 34" Borehole From 1,700' to 2,600' bpl \$125.00 Per FT	\$112,500.00 900.000	\$81,250.00 650.000	\$0.00 0.000	\$0.00 0.000	\$81,250.00 650.000	72.222%	\$31,250.00 250.000
1-6	Ream 22" Borehole From 2,600' to 3,200' bpl \$100.00 Per FT	\$60,000.00 600.000	\$42,000.00 420.000	\$0.00 0.000	\$0.00 0.000	\$42,000.00 420.000	70.000%	\$18,000.00 180.000
1-10a	Furnish 24" Casing \$145.00 Per FT	\$377,000.00 2600.000	\$384,250.00 2650.000	\$0.00 0.000	\$0.00 0.000	\$384,250.00 2650.000	101.923%	(\$7,250.00) -50.000
1-10b	Install 24" Casing \$40.00 Per FT	\$104,000.00 2600.000	\$106,000.00 2650.000	\$0.00 0.000	\$0.00 0.000	\$106,000.00 2650.000	101.923%	(\$2,000.00) -50.000
1-12d	Cement 24" Casing \$20.00 Per FT	\$52,000.00 2600.000	\$53,000.00 2650.000	\$0.00 0.000	\$0.00 0.000	\$53,000.00 2650.000	101.923%	(\$1,000.00) -50.000
1-11a	Furnish 16.60" I.D. FRP Injection Tubing \$280.00 Per FT	\$725,200.00 2590.000	\$739,200.00 2640.000	\$0.00 0.000	\$0.00 0.000	\$739,200.00 2640.000	101.931%	(\$14,000.00) -50.000
1-11b	Install 16.60" I.D. FRP Injection Tubing \$30.00 Per FT	\$77,700.00 2590.000	\$79,200.00 2640.000	\$0.00 0.000	\$0.00 0.000	\$79,200.00 2640.000	101.931%	(\$1,500.00) -50.000
Subtotal - Injection Well		\$2,494,140.00	\$2,516,032.00	\$0.00	\$0.00	\$2,516,032.00	100.878%	-\$21,892.00
Construction and Testing of Dual Zone Monitor Well								
2-1	Drill Nominal 42" Borehole to 130' bpl \$140.00 Per FT	\$18,200.00 130.000	\$16,800.00 120.000	\$0.00 0.000	\$0.00 0.000	\$16,800.00 120.000	92.308%	\$1,400.00 10.000
2-6a	Furnish 34" Casing \$69.00 Per FT	\$8,970.00 130.000	\$8,280.00 120.000	\$0.00 0.000	\$0.00 0.000	\$8,280.00 120.000	92.308%	\$690.00 10.000
2-6b	Install 34" Casing \$45.00 Per FT	\$5,850.00 130.000	\$5,400.00 120.000	\$0.00 0.000	\$0.00 0.000	\$5,400.00 120.000	92.308%	\$450.00 10.000
2-10a	Cement 34" Casing \$15.00 Per FT	\$1,950.00 130.000	\$1,800.00 120.000	\$0.00 0.000	\$0.00 0.000	\$1,800.00 120.000	92.308%	\$150.00 10.000
2-2	Drill 34" Borehole From 130' to 430' bpl \$125.00 Per FT	\$37,500.00 300.000	\$35,625.00 285.000	\$0.00 0.000	\$0.00 0.000	\$35,625.00 285.000	95.000%	\$1,875.00 15.000
2-7a	Furnish 24" Casing \$52.00 Per FT	\$22,360.00 430.000	\$21,060.00 405.000	\$0.00 0.000	\$0.00 0.000	\$21,060.00 405.000	94.186%	\$1,300.00 25.000
2-7b	Install 24" Casing \$40.00 Per FT	\$17,200.00 430.000	\$16,200.00 405.000	\$0.00 0.000	\$0.00 0.000	\$16,200.00 405.000	94.186%	\$1,000.00 25.000
2-10b	Cement 24" Casing \$15.00 Per FT	\$6,450.00 430.000	\$6,075.00 405.000	\$0.00 0.000	\$0.00 0.000	\$6,075.00 405.000	94.186%	\$375.00 25.000

CONTINUATION SHEET

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Construction and Testing of Dual Zone Monitor Well - continued								
2-3	Drill 12" Pilot Hole From 430' to 1,700' bpl \$75.00 Per FT	\$95,250.00 1270.000	\$101,625.00 1355.000	\$0.00 0.000	\$0.00 0.000	\$101,625.00 1355.000	106.693%	(\$6,375.00) -85.000
2-12	Perform Straddle Packer-Pumping Tests \$4,500.00 Per EA	\$13,500.00 3.000	\$4,500.00 1.000	\$0.00 0.000	\$0.00 0.000	\$4,500.00 1.000	33.333%	\$9,000.00 2.000
2-11	Plug Back Pilot Hole Within 150' of 24" Casing \$4,000.00 Per LS	\$4,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$4,000.00 1.000
2-4	Ream 24" Borehole From 430' to 1,350' bpl \$115.00 Per FT	\$105,800.00 920.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$105,800.00 920.000
2-8a	Furnish 16" Casing \$32.00 Per FT	\$43,200.00 1350.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$43,200.00 1350.000
2-8b	Install 16" Casing \$35.00 Per FT	\$47,250.00 1350.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$47,250.00 1350.000
2-10c	Cement 16" Casing \$15.00 Per FT	\$20,250.00 1350.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$20,250.00 1350.000
2-5	Ream 16" Borehole \$50.00 Per FT	\$15,000.00 300.000	\$63,250.00 1265.000	\$0.00 0.000	\$0.00 0.000	\$63,250.00 1265.000	421.667%	(\$48,250.00) -965.000
2-9a	Furnish 6-5/8" FRP Tubing \$45.00 Per FT	\$72,000.00 1600.000	\$75,690.00 1682.000	\$0.00 0.000	\$0.00 0.000	\$75,690.00 1682.000	105.125%	(\$3,690.00) -82.000
2-9b	Install 6-5/8" FRP Tubing \$30.00 Per FT	\$48,000.00 1600.000	\$50,460.00 1682.000	\$0.00 0.000	\$0.00 0.000	\$50,460.00 1682.000	105.125%	(\$2,460.00) -82.000
2-10d	Cement 6-5/8" FRP Tubing \$15.00 Per FT	\$3,000.00 200.000	\$25,230.00 1682.000	\$0.00 0.000	\$0.00 0.000	\$25,230.00 1682.000	841.000%	(\$22,230.00) -1482.000
Subtotal - Dual Zone Monitor Well		\$585,730.00	\$431,995.00	\$0.00	\$0.00	\$431,995.00	73.75%	\$153,735.00
Miscellaneous Items								
3-1	Standby Time With Crew \$250.00 Per HR	\$20,000.00 80.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$20,000.00 80.000
3-2	Standby Time Without Crew \$100.00 Per HR	\$10,000.00 100.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$10,000.00 100.000
3-3	Remob + Demob to Perform Injection Test \$4,000.00 Per LS	\$4,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	\$0.00 0.000	0.000%	\$4,000.00 1.000
Subtotal - Miscellaneous Items		\$34,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%	\$34,000.00
Bidding Contingency + Lump Sum Items								
BC	Bidding Contingency \$100,000.00 Per LS	\$100,000.00 1.000	\$0.00 0.000	\$4,000.00 0.040	\$0.00 0.000	\$4,000.00 0.040	4.000%	\$96,000.00 0.960

CONTINUATION SHEET

A	B	C	D	E	F	G		H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
Bidding Contingency + Lump Sum Items - Continued								
L1	Mobilize & Set Up Drilling Equipment \$418,500.00 Per LS	\$418,500.00 1.000	\$418,500.00 1.000	\$0.00 0.000	\$0.00 0.000	\$418,500.00 1.000	100.000%	\$0.00 0.000
L2	IW Milestone - Install and grout 44" casing and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L3	IW Milestone - Install and grout 34" casing and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L4	IW Milestone - Install and grout 24" casing and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L5	IW Milestone - Install 16.60" FRP and perform all other associated work \$99,000.00 Per LS	\$99,000.00 1.000	\$99,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$99,000.00 1.000	100.000%	\$0.00 0.000
L6	Relocate Drilling Rig to Monitor Well \$35,064.00 Per LS	\$35,064.00 1.000	\$35,064.00 1.000	\$0.00 0.000	\$0.00 0.000	\$35,064.00 1.000	100.000%	\$0.00 0.000
L7	MW Milestone - Install and grout 24" casing and perform all other associated work \$89,000.00 Per LS	\$89,000.00 1.000	\$89,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$89,000.00 1.000	100.000%	\$0.00 0.000
L8	MW Milestone - Install and grout 16" casing and perform all other associated work \$89,000.00 Per LS	\$89,000.00 1.000	\$89,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$89,000.00 1.000	100.000%	\$0.00 0.000
L9	MW Milestone - Install and grout 6-5/8" FRP and perform all other associated work \$89,000.00 Per LS	\$89,000.00 1.000	\$89,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$89,000.00 1.000	100.000%	\$0.00 0.000
L10	Construct Concrete Well Pads \$20,000.00 Per LS	\$20,000.00 1.000	\$20,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$20,000.00 1.000	100.000%	\$0.00 0.000
L11	Conduct Controlled Injection Test \$40,000.00 Per LS	\$40,000.00 1.000	\$40,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$40,000.00 1.000	100.000%	\$0.00 0.000
L12	Demobilize Drilling Equipment \$279,000.00 Per LS	\$279,000.00 1.000	\$279,000.00 1.000	\$0.00 0.000	\$0.00 0.000	\$279,000.00 1.000	100.000%	\$0.00 0.000
Subtotal - Contingency + LS Items		\$1,555,564.00	\$1,455,564.00	\$4,000.00	\$0.00	\$1,459,564.00	93.829%	\$96,000.00
Change Order #1								
CO1	Install 2" RFP \$28,352.00 Per LS	\$28,352.00 1.000	\$28,352.00 1.000	\$0.00 0.000	\$0.00 0.000	\$28,352.00 1.000	100.000%	\$0.00 0.000
Subtotal - Change Order #1		\$28,352.00	\$28,352.00	\$0.00	\$0.00	\$28,352.00	100.000%	\$0.00
TOTAL - All IW, DZMW, Misc., LS, CO, Items		\$4,697,786.00	\$4,431,943.00	\$4,000.00	\$0.00	\$4,435,943.00	94.426%	\$261,843.00



ARCADIS, Inc.
2081 Vista Parkway
West Palm Beach
Florida 33411
Tel 561.697.7000
Fax 561.697.7751
www.arcadis-us.com

City of Vero Beach
17 17th Street
PO Box 1389
Vero Beach FL 32961-1389

RECEIVED
AUG 10 2010
WATER & SEWER

WATER RESOURCES

Attn: Robert Bolton, P.E. - Utility Director
Subject: IW1 Project Closeout Documentation

Dear Mr. Bolton:

Date:
August 6, 2010

Enclosed are the following documentation concerning the closeout of the Vero Beach WTP Injection Well with Youngquist Brother's Inc. (Contractor):

Contact:
Rodney J. Miller

- Change Order No. 2 (Final Balancing Change Order) – 5 Originals
- Pay Application No. 8 (Final) with Schedule – 5 Originals
- Bill of Sale, Absolute – 5 Originals
- Contractor's Affidavit to Owner – 5 Originals
- Final Release to Engineer – 5 Originals
- Final Release to Owner – 5 Originals
- Vendor Releases (12 total) – 5 Copies

Phone:
561-697-7044

Email:
Rodney.miller@arcadis-us.com

Our ref:
WF084000.0000

Change Order No. 2 reduces the contract from an original amount of \$4,684,434.00 to \$4,435,943.00. This equates to a total savings of \$248,491.00 for this Contract. If this change order is acceptable, please execute and return two (2) copies to us.

Florida License Numbers

Engineering
EB00004757

The project has reached Final Completion in accordance with the Contract documents, and we are recommending Final payment in the amount noted on the application (\$225,597.15). Please note the application includes \$4,000 under the Schedule of Value Item "BC" (Bidding Contingency). As previously discussed, this amount is payment for the additional work performed in cleaning and conditioning the borehole in the monitor well between the depth interval of 1,670 feet and 1,750 feet (80 feet X \$50/foot = \$4,000.00).

Robert Bolton
August 6, 2010

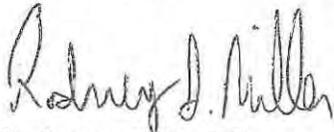
Based on our records and communication with Sharon Penrose from your department, we have received the following notices to owner:

- Ray Anthony International, LLC
- Stewart Mining Ind., Inc.

Enclosed with this letter are Final Releases from twelve (12) subcontractors/suppliers including the above mentioned. If there are others, please advise and we will secure a corresponding release. If there is any additional information that the City needs to process this final pay application, please advise. Should you have any questions or wish to discuss further please feel free to call.

Very truly yours,

ARCADIS, Inc.



Rodney J. Miller, PG
Hydrogeologist



William D. Reese
Vice President

SUBJECT TO CHANGE

AGENDA

CITY MANAGER'S OFFICE

SEPTEMBER 7, 2010

Consent Agenda

- 2D)1. Regular City Council Minutes – August 17, 2010
- 2D)2. Special Call City Council Minutes – August 16, 2010
- 2D)3. Special Call City Council Minutes – August 17, 2010
- 2D)4. Award of Bid No. 280-10/CSS – Supply of Unleaded Gasoline and Diesel Fuel to the Marina
- 2D)5. Reduction in Retainage from 10% to 5% for Interstate Engineering Corp.
- 2D)6. Ratification of Teamsters Contract

City Manager's Matters

- 7A) Award of Contract to Dickerson Florida, Inc., to Rehabilitate Sections of Runway 11R-29L and Taxiway "C" (Bid No. 260-10/CSS); FDOT Project No. FP 428512-1-94-01; FAA AIP No. 3-12-0093-034-2010
- 7B) Work Order #1372-8 between URS Corporation and the City of Vero Beach: Rehabilitate Sections of Runway 11R/29L and Taxiway C
- 7C) Ranger Construction Industries, Inc., Change Order Number 3 to Replace Existing Taxiway Light Fixtures with New Light Emitting Diode (LED) Light Fixtures (FDOT #416303-1-94-01) – Contract #1495 (Bid #440-09/CSS)
- 7D) Deep Injection Well System – Clean Water State Revolving Fund Loan Program (SRF) – St. Johns River Water Management District (SJRWMD) – Recommendation of Final Acceptance and Payment, City of Vero Beach Project No. WS07013 (Bid No. 290-09/JV)



**GENERAL
FUND**

Revenue by Type	Budget 2010-2011	Budget 2009-2010
Ad Valorem Taxes	\$ 4,631,917	\$ 4,647,630
Local Option Gas Tax	467,656	443,135
Roll-Off Franchise Fees	30,000	30,000
Utility Taxes	2,250,000	2,500,000
Local Communications Services Tax	1,328,943	1,388,353
Local Business Tax	155,000	145,000
Sign Permit Fees	6,000	5,500
Burglar Alarm Permits	30,000	30,000
Vehicles for Hire Permits	1,050	1,050
LLE Block Grant	0	5,000
Bulletproof Vest Partnership	5,000	5,000
State Revenue Sharing	554,625	539,827
Mobile Home Licenses	40,000	40,000
Alcoholic Beverage Licenses	45,000	45,000
Half Cent Sales Tax	1,054,773	963,140
Airport Security	91,670	91,670
Administrative Charges	2,734,660	2,898,940
Fines & Forfeitures	94,000	94,000
Burglar Alarm Fines	500	500
Code Enforcement Fines	2,800	2,800
Planning Department Revenue	55,000	48,500
Interest on Investments	200,000	200,000
Downtown Post Office Rent	16,650	16,650
Rental of Public Works Facilities	74,000	74,000
4th of July Contribution	2,500	2,500
Police Miscellaneous Income	2,500	2,500
Police Admin Fee	10,000	10,000
Miscellaneous Revenue	100,000	100,000
Contribution from Electric Fund	5,598,350	5,893,000
Contribution from Water & Sewer Fund	859,950	859,950
Contribution from Solid Waste Fund	153,000	153,000
Contribution from Marina Fund	86,618	86,618
Unappropriated Surplus	(460,849)	50,159
	\$ 20,221,313	\$ 21,373,422

GENERAL FUND

Expenses By Division	Budget 2010-2011	Budget 2009-2010
City Council	\$ 107,868	\$ 108,300
City Clerk	356,825	367,984
City Manager	264,404	320,870
City Hall	146,000	180,500
City Attorney	610,907	554,722
Human Resources	345,060	386,133
Finance		
Administration	704,249	720,027
Information Systems	816,993	882,110
Purchasing	403,978	401,107
Warehouse	267,505	338,730
Planning & Development	668,746	739,278
Police	7,012,460	7,213,780
Public Works		
Engineering & Survey	796,779	887,342
Stormwater	622,482	666,183
Streets	423,950	455,097
Traffic	260,802	290,134
G I S	196,287	208,969
Grounds Maintenance	780,037	811,326
Administration	494,386	494,037
Fleet Management	427,358	339,203
Facilities Management	712,303	841,319
Non-Departmental		
Transfer to Recreation	2,120,797	2,417,361
Transfer to Cemetery	0	0
Debt Service	726,803	726,803
Other	954,332	1,022,107
Total Expenses	\$ 20,221,313	\$ 21,373,422

GENERAL FUND

City Council

Mission

The City Council is the legislative branch of the city government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by city management. The Council represents the city's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	5	5	0
Full Time Bargaining	0	0	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Establish an effective policy framework to ensure efficient operation of the City of Vero Beach to meet the needs of the residents and visitors to the city.

**GENERAL FUND
CITY COUNCIL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.0100.511.112001	OPERATING SALARIES	56,700	56,700	56,700
001.0100.511.121001	SOCIAL SECURITY	4,340	4,340	3,772
001.0100.511.123001	GROUP LIFE INSURANCE	693	693	726
001.0100.511.123002	HOSPITALIZATION INSURANCE	22,135	22,067	30,517
Total Personal Services		<u>83,868</u>	<u>83,800</u>	<u>91,715</u>
Operating Expenses				
001.0100.511.341001	CELL & TELEPHONE	1,500	2,000	809
001.0100.511.349003	SCHOOLS & MEETINGS	16,000	16,000	8,179
001.0100.511.355002	MISCELLANEOUS	6,500	6,500	4,291
Total Operating Expenses		<u>24,000</u>	<u>24,500</u>	<u>13,279</u>
Total		<u><u>107,868</u></u>	<u><u>108,300</u></u>	<u><u>104,994</u></u>

City Clerk

Mission

The mission of the City Clerk is to record and maintain orderly and accessible records of all City Council meetings, discussions and other communications. Additionally, the City Clerk transcribes and maintains the records of all advisory commission activities, as directed by the City Council. The City Clerk acts as the repository to preserve all official municipal documents in an efficient and dependable manner. All contracts with value in excess of \$50,000 are maintained in the Clerk's files. Further, the City Clerk is the Supervisor of Elections for all City Referenda and Elections.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	1	1	0
Total	5	5	0

Major Goals and Challenges

To maintain the level of service that we have always provided to Council, Commissions, Boards, City Hall staff and the public. Maintain an open-record system to provide timely information regarding the city operations to the citizens, the media, and other interested persons.

Have a citywide document imaging process in place. Upgrading the Council Chambers with new video equipment, as well video streaming the Council meetings and going with a paperless agenda.

**GENERAL FUND
CITY CLERK**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.0200.512.112001	OPERATING SALARIES	184,300	184,021	197,259
001.0200.512.113002	PART TIME SALARIES	21,000	21,000	15,620
001.0200.512.121001	SOCIAL SECURITY	15,710	15,680	15,351
001.0200.512.122001	PENSION CONTRIBUTION	28,473	29,173	16,928
001.0200.512.123001	GROUP LIFE INSURANCE	763	763	763
001.0200.512.123002	HOSPITALIZATION INSURANCE	40,379	36,747	42,005
Total Personal Services		290,625	287,384	287,926
Operating Expenses				
001.0200.512.331005	TELEVISION SERVICES	0	0	11,459
001.0200.512.340002	AUTO ALLOWANCE	3,600	3,600	3,600
001.0200.512.341001	TELEPHONE	1,500	1,500	1,577
001.0200.512.342001	POSTAGE	2,000	3,500	1,709
001.0200.512.346001	EQUIPMENT MAINTENANCE	600	600	1,240
001.0200.512.346200	SOFTWARE MAINTENANCE	0	2,400	0
001.0200.512.347001	PRINTING & BINDING	12,000	12,000	11,293
001.0200.512.349001	ADVERTISING	10,000	13,000	9,939
001.0200.512.349002	ELECTION EXPENSE	25,000	30,000	4,887
001.0200.512.349003	SCHOOLS & MEETINGS	2,500	5,000	8,269
001.0200.512.351001	OFFICE SUPPLIES	4,000	4,000	3,863
001.0200.512.351003	OFFICE FURNITURE & EQUIP	0	0	1,122
001.0200.512.354001	SUBSCRIPTIONS/MEMBERSHIPS	2,000	2,000	1,593
001.0200.512.355002	MISCELLANEOUS	3,000	3,000	3,929
Total Operating Expenses		66,200	80,600	64,480
Total		356,825	367,984	352,406

City Manager

Mission

To provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the city government including law enforcement, civil engineering and public works, sanitation, financial operations, human resources, community development, recreational activities and related operations. Creates and implements new management techniques to facilitate the effective delivery of municipal services. Promotes professional management of the utility systems owned and operated by the City of Vero Beach to provide reliable, environmentally safe and economical power, potable water, sewer, reuse water and solid waste collection to the customers of Vero Beach. Fosters the effective use of all City assets and a safe work environment for all employees. Recruits and maintains a skilled work force to handle the daily needs of the general populous to create a clean and safe environment that includes those amenities that produce a sense of pride and a high quality of life throughout the community.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	3	-1
Full Time Bargaining	0	0	0
Total	2	3	-1
Part Time	0	0	0
Total	2	3	-1

Major Goals and Challenges

To administer the City in the most efficient manner to control ad valorem taxes and user fees, and yet be responsive to the needs and desires of the residents and utility customers of Vero Beach.

To develop annual budgets for each function of the city, keeping in mind the financial integrity of the city and the requirements of the bondholders.

To provide electrical, water and sewer, and solid waste services to customers in the City's service territories on a reliable, economical, environmentally acceptable and financially sound basis.

To operate the electrical, water and sewer, marina, and solid waste systems as self-sustaining, regulated businesses yielding reasonably consistent, positive rates of return paid to the residents of Vero Beach through annual contributions to the City's General Fund.

To implement new management techniques as necessary to ensure the effective operation of the various departments of the City.

To direct and assist in any special projects assigned by the City Council.

**GENERAL FUND
CITY MANAGER**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.0300.512.112001	OPERATING SALARIES	186,954	227,500	238,716
001.0300.512.121001	SOCIAL SECURITY	14,300	17,400	16,271
001.0300.512.122001	PENSION CONTRIBUTION	37,508	39,440	31,477
001.0300.512.123001	GROUP LIFE INSURANCE	780	950	940
001.0300.512.123002	HOSPITALIZATION INSURANCE	11,962	18,130	18,129
Total Personal Services		<u>251,504</u>	<u>303,420</u>	<u>305,533</u>
Operating Expenses				
001.0300.512.340001	MILEAGE ALLOWANCE	1,000	1,500	828
001.0300.512.340002	AUTO ALLOWANCE	4,800	4,800	4,800
001.0300.512.341001	TELEPHONE	1,250	1,250	1,218
001.0300.512.342001	POSTAGE	400	500	222
001.0300.512.346001	EQUIPMENT MAINTENANCE	200	750	213
001.0300.512.347001	PRINTING & BINDING	1,500	1,500	1,052
001.0300.512.349001	ADVERTISING	0	100	0
001.0300.512.349003	SCHOOLS & MEETINGS	1,500	4,000	4,172
001.0300.512.351001	OFFICE SUPPLIES	2,000	2,500	1,123
001.0300.512.351003	OFFICE FURNITURE & EQUIP	0	0	2,599
001.0300.512.352014	OTHER COMMODITIES	250	500	254
001.0300.512.354001	SUBSCRIPTIONS/MEMBERSHIPS	0	50	0
Total Operating Expenses		<u>12,900</u>	<u>17,450</u>	<u>16,481</u>
Capital		<u>0</u>	<u>0</u>	<u>1,584</u>
Total		<u><u>264,404</u></u>	<u><u>320,870</u></u>	<u><u>323,598</u></u>

City Hall

Mission

City Hall accounts are used for expenses that are associated with the City Hall building and are not specifically allocable to any other department.

**GENERAL FUND
CITY HALL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Operating Expenses				
001.0600.519.334003	JANITORIAL SERVICES	31,300	31,300	33,022
001.0600.519.341001	TELEPHONE	2,500	2,500	2,016
001.0600.519.343001	UTILITIES	85,000	103,000	104,769
001.0600.519.346001	EQUIPMENT MAINTENANCE	2,600	3,200	1,367
001.0600.519.346003	BUILDING MAINTENANCE	10,000	25,000	8,075
001.0600.519.346004	AIR CONDITIONING MAINT	6,000	6,000	5,927
001.0600.519.349028	LANDFILL FEES	600	650	531
001.0600.519.352006	JANITORIAL SUPPLIES	3,000	3,000	2,770
001.0600.519.352009	BUILD SUPPLIES & MATLS	5,000	5,000	6,348
001.0600.519.352014	OTHER COMMODITIES	0	850	31
Total		146,000	180,500	164,856

City Attorney

Mission

As directed by the City Charter, the City Attorney is the chief legal advisor to the City of Vero Beach, including the City Council, other Charter Officers, boards and commissions, and various departments. As such, the Attorney is charged with providing competent, timely and cost-effective legal advice to the City so that the City may provide services and programs as expected by its residents.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	0	0	0
Total	4	4	0
Part Time	1	1	0
Total	5	5	0

Major Goals and Challenges

Effectively handle litigation, document review, and other legal services using staff attorneys.

Use emerging technology to make the office more efficient, to remain current on all statutory and case law developments, and to more effectively accomplish the department mission.

Provide sound preventative legal advice to minimize litigation.

**GENERAL FUND
CITY ATTORNEY**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1100.514.112001	OPERATING SALARIES	389,726	366,034	409,234
001.1100.514.121001	SOCIAL SECURITY	29,810	28,000	29,027
001.1100.514.122001	PENSION FUND CONTRIBUTION	140,532	105,718	99,347
001.1100.514.123001	GROUP LIFE INSURANCE	1,343	1,343	1,329
001.1100.514.123002	HOSPITALIZATION INSURANCE	23,622	23,988	23,992
Total Personal Services		585,033	525,083	562,929
Operating Expenses				
001.1100.514.331001	PROFESSIONAL SERVICES	500	1,000	0
001.1100.514.340001	MILEAGE ALLOWANCE	100	300	42
001.1100.514.340002	AUTO ALLOWANCE	3,600	3,600	3,600
001.1100.514.341001	TELEPHONE	900	1,000	852
001.1100.514.342001	POSTAGE	200	300	114
001.1100.514.346001	EQUIPMENT MAINTENANCE	324	324	324
001.1100.514.346006	EQUIPMENT LEASING	2,200	2,015	2,104
001.1100.514.347001	PRINTING & BINDING	50	300	24
001.1100.514.349003	SCHOOLS & MEETINGS	2,000	4,000	1,728
001.1100.514.351001	OFFICE SUPPLIES	2,000	2,500	1,917
001.1100.514.351003	OFFICE FURNITURE & EQUIP	200	500	396
001.1100.514.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,500	3,500	2,482
001.1100.514.354005	LAW LIBRARY/SUBSCRIPTIONS	6,000	6,000	5,710
001.1100.514.355002	MISCELLANEOUS	300	300	47
001.1100.514.355011	RECORDING FEES	4,000	4,000	2,055
Total Operating Expenses		25,874	29,639	21,395
Capital		0	0	6,931
Total		610,907	554,722	591,255

Human Resources

Mission

The Human Resources Department will strive for fair and equitable treatment of all employees in a manner that will ensure proactive support of the City's mission. The department will develop and implement policies, procedures, programs and services that will contribute to attainment of the goals and objectives of the City and its employees by:

- *Properly balancing the needs of the employees and the City in a manner that motivates everyone to operate efficiently and effectively when engaged in the performance of duties to support the citizens of our community.
- *Ensuring a diverse workforce in a safe and discrimination/harassment free environment through compliance with applicable employment laws, proactive investigation and defense of the City in claims of discrimination; and by providing appropriate training for management and employees in these areas.
- *Providing effective training and development in areas including, but not limited to, effective leadership, career development, employment law and government regulations, and understanding and applying City personnel policies and procedures.
- *Hiring the most qualified employees through comprehensive staffing reviews, an effective internal interviewing process, identifying the most efficient and cost effective recruiting programs, and conducting thorough background investigations.
- *Retaining valued employees by providing competitive wages and benefits, effective recognition programs, positive coaching/counseling, and ensuring open and proactive two-way communications between employees and their managers.
- *Fostering positive and professional relationships on the part of all managers having direct or indirect involvement with labor organizations representing City employees through proper guidance and direction in the application and interpretation of labor agreements, training in proper documentation to support disciplinary action, and procedures to be used in investigating and adjusting grievances.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	3	3	0

Major Goals and Challenges

- *Continue to hold Labor Management Committee meetings to foster and maintain amicable relationship between the City and the Teamsters Local 769.
- *Within the scope of the Labor Management Committee write job descriptions for new positions as needed.
- *Review and update the job descriptions for non-bargaining unit positions.
- *Continue development and delivery of training programs for all managers covering documentation to support disciplinary action, conduct disciplinary meetings, and the preparation of disciplinary letters.
- *Finalize Personnel Rules and provide overview and training on the changes.
- *Continue development and implementation of programs and procedures to maximize selection and retention of highly qualified and motivated employees.
- *Continue orientation of all newly hired employees.
- *Continue training all newly hired employees on proper computer usage.
- *Focus on employee communication by providing employees with an informative bi-monthly newsletter on a variety of topics on safety, health, and human resources.
- *Negotiate contract with Coastal Florida Police Benevolent Association.
- *Continue training employees in grievance handling, supervisory training, and employee relations.
- *Continue working with Worforce Solutions to obtain available grants for training and hiring.
- *Work with Teamsters Local 769 on PERC Certification of all covered positions.

**GENERAL FUND
HUMAN RESOURCES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1200.513.112001	OPERATING SALARIES	199,669	199,391	209,413
001.1200.513.121001	SOCIAL SECURITY	15,270	15,250	15,421
001.1200.513.122001	PENSION FUND CONTRIBUTION	34,328	36,031	28,694
001.1200.513.123001	GROUP LIFE INSURANCE	832	832	824
001.1200.513.123002	HOSPITALIZATION INSURANCE	22,041	18,129	22,302
Total Personal Services		<u>272,140</u>	<u>269,633</u>	<u>276,654</u>
Operating Expenses				
001.1200.513.331001	PROFESSIONAL SERVICES	28,970	56,500	8,716
001.1200.513.331013	RECRUITMENT EXPENSES	900	1,000	0
001.1200.513.340001	MILEAGE ALLOWANCE	1,500	2,500	226
001.1200.513.341001	TELEPHONE	1,800	2,000	1,309
001.1200.513.342001	POSTAGE	1,500	2,000	754
001.1200.513.346001	EQUIPMENT MAINTENANCE	500	1,000	0
001.1200.513.347001	PRINTING & BINDING	6,000	10,000	4,078
001.1200.513.349001	ADVERTISING	1,000	1,500	0
001.1200.513.349003	SCHOOLS & MEETINGS	3,200	7,000	2,055
001.1200.513.351001	OFFICE SUPPLIES	2,500	3,000	766
001.1200.513.351003	OFFICE FURNITURE & EQUIP	1,700	2,000	378
001.1200.513.352015	TRAINING AIDS	800	1,000	497
001.1200.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,800	2,000	1,442
001.1200.513.355009	EMPLOYEE BENEFITS	20,750	25,000	36,126
Total Operating Expenses		<u>72,920</u>	<u>116,500</u>	<u>56,347</u>
Total		<u><u>345,060</u></u>	<u><u>386,133</u></u>	<u><u>333,001</u></u>

Finance

Administration

Mission

The mission of the Finance Department is to enhance and promote professional management of governmental resources. This is accomplished, in part, by identifying, developing and advancing fiscal strategies and practices to account for and safeguard City assets; and by maximizing the return to the city on each dollar saved and each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the city and provides accounting, payroll, billing, bookkeeping, budgeting, treasury and cashing services to all city departments, divisions and enterprises.

As the focal point of the city's management information system, this division provides timely and accurate accounting records for all financial transactions and distributes various reports to all levels of city management.

In addition to Information Systems, the department oversees the Purchasing, Warehouse

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	9	0
Full Time Bargaining	0	0	0
Total	9	9	0
Part Time	3	3	0
Total	12	12	0

Major Goals and Challenges

To provide professional support to City Management for making fiscal decisions necessary to plan and implement the optimum use of City resources.

To provide reports that demonstrate fiscal accountability to other governmental entities, the general public and various regulatory agencies.

To prepare annual financial statements for audit by the City's Independent Certified Public Accountants and publish the City's Comprehensive Annual Financial Report.

**GENERAL FUND
FINANCE ADMINISTRATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1300.513.112001	OPERATING SALARIES	419,645	418,810	439,714
001.1300.513.113002	PART TIME SALARIES	31,500	31,500	39,720
001.1300.513.114001	OVERTIME SALARIES	0	1,000	293
001.1300.513.121001	SOCIAL SECURITY	34,510	34,530	34,199
001.1300.513.122001	PENSION FUND CONTRIBUTION	98,803	110,496	102,002
001.1300.513.123001	GROUP LIFE INSURANCE	1,754	1,754	1,782
001.1300.513.123002	HOSPITALIZATION INSURANCE	72,537	72,437	64,179
Total Personal Services		<u>658,749</u>	<u>670,527</u>	<u>681,889</u>
Operating Expenses				
001.1300.513.340001	MILEAGE ALLOWANCE	500	500	659
001.1300.513.341001	TELEPHONE	3,000	3,000	3,082
001.1300.513.342001	POSTAGE	7,000	7,000	6,297
001.1300.513.344001	MACH & EQUIP RENT	5,000	5,000	6,302
001.1300.513.346001	EQUIPMENT MAINTENANCE	1,000	1,000	1,068
001.1300.513.347001	PRINTING & BINDING	10,000	10,000	11,182
001.1300.513.349001	ADVERTISING	2,000	3,000	1,625
001.1300.513.349003	SCHOOLS & MEETINGS	2,000	5,000	2,162
001.1300.513.351001	OFFICE SUPPLIES	10,000	10,000	10,476
001.1300.513.351003	OFFICE FURNITURE & EQUIP	2,000	2,000	126
001.1300.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,000	3,000	3,603
Total Operating Expenses		<u>45,500</u>	<u>49,500</u>	<u>46,582</u>
Net Operating & Personal Services		<u>704,249</u>	<u>720,027</u>	<u>728,471</u>
Capital		22,600	0	1,079
Total		<u>726,849</u>	<u>720,027</u>	<u>729,550</u>

Finance

Information Technology

Mission

The mission of the Information Technology Division is to provide technical, professional, and operational services to all departments of the City of Vero Beach, resulting in the efficient and cost-effective use of current computer and communications technology by the City's workforce.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	9	0
Full Time Bargaining	0	0	0
Total	9	9	0
Part Time	0	1	-1
Total	9	10	-1

Major Goals and Challenges

Replace backup system for Citywide servers to maintain reliability.

Increase redundancy for City servers using virtualization.

Explore options to reduce paper and energy consumption.

Work with Customer Service to offer electronic bill presentment.

Implement Information Technology Service Management (ITSM) best practices to ensure efficiency with reduced staffing.

**GENERAL FUND
FINANCE INFORMATION TECHNOLOGY**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1301.513.112001	OPERATING SALARIES	439,278	500,851	567,432
001.1301.513.113002	PART TIME SALARIES	0	0	9,558
001.1301.513.114001	OVERTIME SALARIES	6,000	8,000	2,123
001.1301.513.115009	MEAL ALLOWANCE	0	100	28
001.1301.513.121001	SOCIAL SECURITY	34,060	38,930	41,104
001.1301.513.122001	PENSION FUND CONTRIBUTION	96,252	124,444	98,883
001.1301.513.123001	GROUP LIFE INSURANCE	2,289	2,285	2,242
001.1301.513.123002	HOSPITALIZATION INSURANCE	63,114	68,500	87,274
Total Personal Services		<u>640,993</u>	<u>743,110</u>	<u>808,644</u>
Operating Expenses				
001.1301.513.331001	PROFESSIONAL SERVICES	5,000	5,000	4,350
001.1301.513.340001	MILEAGE ALLOWANCE	400	400	181
001.1301.513.341001	TELEPHONE	3,500	3,500	3,690
001.1301.513.342001	POSTAGE	700	700	1,103
001.1301.513.346001	EQUIPMENT MAINTENANCE	19,300	19,300	4,665
001.1301.513.346012	NETWORK MAINTENANCE	9,000	9,000	8,166
001.1301.513.346200	SOFTWARE MAINTENANCE	74,100	74,100	66,628
001.1301.513.347001	PRINTING & BINDING	200	200	0
001.1301.513.349003	SCHOOLS & MEETINGS	7,500	7,500	7,733
001.1301.513.351001	OFFICE SUPPLIES	8,000	8,000	5,068
001.1301.513.351003	OFFICE FURNITURE & EQUIP	1,500	1,500	803
001.1301.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	800	800	613
Total Operating Expenses		<u>130,000</u>	<u>130,000</u>	<u>103,000</u>
Net Operating & Personal Services		<u>770,993</u>	<u>873,110</u>	<u>911,644</u>
Capital		<u>46,000</u>	<u>9,000</u>	<u>16,326</u>
Total		<u><u>816,993</u></u>	<u><u>882,110</u></u>	<u><u>927,970</u></u>



Capital Requests

<u>Account Number</u>						Budget
						2010-2011
001.	1301.	513.	611001	1	Citywide Backup System	\$ 40,000
001.	1301.	513.	611002	2	Computers	<u>6,000</u>
Total						\$ <u>46,000</u>
Budgeted 2009-2010						<u>\$9,000</u>

Finance Information Technology

Finance

Purchasing

Mission

The mission of the Purchasing Division is to provide centralized procurement services for products and services required by city departments, consistent with the provisions of Chapter 2, Article VIII of the City of Vero Beach Code of Ordinances. This division administers service and supply contracts central to city departments and provides inventory management for the Central Warehouse and disposes of surplus materials and equipment no longer required by the city.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4.75	4.75	0
Full Time Bargaining	0	0	0
Total	4.75	4.75	0
Part Time	0	0	0
Total	4.75	4.75	0

Major Goals and Challenges

Develop service and supply contracts; participate in cooperative procurement activities with other government agencies; and manage procurement activities of the Electric Utility through continued participation with the Florida Municipal Power Agency's Joint Purchasing Project.

Reduce the Transmission and Distribution inventory.

**GENERAL FUND
FINANCE PURCHASING**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1302.513.112001	OPERATING SALARIES	252,424	252,237	266,859
001.1302.513.121001	SOCIAL SECURITY	19,310	19,300	19,605
001.1302.513.122001	PENSION FUND CONTRIBUTION	75,503	71,336	51,145
001.1302.513.123001	GROUP LIFE INSURANCE	1,171	1,171	1,158
001.1302.513.123002	HOSPITALIZATION INSURANCE	35,620	35,888	35,930
Total Personal Services		384,028	379,932	374,697
Operating Expenses				
001.1302.513.334003	JANITORIAL SERVICES	2,200	2,000	2,408
001.1302.513.340001	MILEAGE ALLOWANCE	800	1,000	553
001.1302.513.341001	TELEPHONE	2,200	2,400	2,493
001.1302.513.342001	POSTAGE	500	700	348
001.1302.513.343001	UTILITIES	7,500	7,725	10,314
001.1302.513.346001	EQUIPMENT MAINTENANCE	600	600	559
001.1302.513.346003	BUILDING MAINTENANCE	500	500	97
001.1302.513.347001	PRINTING & BINDING	200	300	65
001.1302.513.349001	ADVERTISING	100	100	0
001.1302.513.349003	SCHOOLS & MEETINGS	1,200	1,200	1,157
001.1302.513.351001	OFFICE SUPPLIES	2,500	2,500	2,969
001.1302.513.351003	OFFICE FURNITURE & EQUIP	500	500	3,922
001.1302.513.352006	JANITORIAL SUPPLIES	250	250	0
001.1302.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	600	1,000	639
001.1302.513.355002	MISCELLANEOUS	300	400	6
Total Operating Expenses		19,950	21,175	25,530
Net Operating & Personal Services		403,978	401,107	400,227
Total		403,978	401,107	400,227

Finance

Warehouse

Mission

The mission of the Warehouse Division is to operate as the central receiving, storage, issuing and shipping location for all materials and supplies required by city departments; to provide mail and small package delivery service on a daily basis; to provide the central storage facility for all records; and to handle the disposal of all surplus, obsolete and scrap materials.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0.25	0.25	0
Full Time Bargaining	5	5	0
Total	5.25	5.25	0
Part Time	0	0	0
Total	5.25	5.25	0

Major Goals and Challenges

Provide centralized storage for City T&D materials and equipment, as well as departmental supplies.

Reduce inventory carrying cost.

Ensure all personnel are trained in appropriate material handling techniques.

In addition to using traditional auctions, make use of on-line auction services to dispose of obsolete and scrap in the most cost-effective manner.

**GENERAL FUND
FINANCE WAREHOUSE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1303.513.112001	OPERATING SALARIES	166,711	208,301	271,488
001.1303.513.114001	OVERTIME SALARIES	700	700	189
001.1303.513.121001	SOCIAL SECURITY	12,810	15,990	20,092
001.1303.513.122001	PENSION FUND CONTRIBUTION	33,262	51,997	58,189
001.1303.513.123001	GROUP LIFE INSURANCE	424	744	827
001.1303.513.123002	HOSPITALIZATION INSURANCE	27,063	32,628	44,604
Total Personal Services		<u>240,970</u>	<u>310,360</u>	<u>395,389</u>
Operating Expenses				
001.1303.513.334002	CLEANING & LAUNDRY	1,300	1,200	1,429
001.1303.513.341001	TELEPHONE	400	400	365
001.1303.513.343001	UTILITIES	7,500	7,910	10,314
001.1303.513.346001	EQUIPMENT MAINTENANCE	250	500	528
001.1303.513.346002	VEHICLE MAINTENANCE	8,335	8,260	8,579
001.1303.513.346003	BUILDING MAINTENANCE	1,500	1,200	1,000
001.1303.513.349003	SCHOOLS & MEETINGS	1,000	1,000	275
001.1303.513.351001	OFFICE SUPPLIES	1,000	2,000	782
001.1303.513.351003	OFFICE FURNITURE & EQUIP	250	250	832
001.1303.513.352001	GAS AND OIL	3,500	3,500	3,330
001.1303.513.352006	JANITORIAL SUPPLIES	350	350	173
001.1303.513.352008	UNIFORMS & CLOTHING	750	1,000	900
001.1303.513.352014	OTHER COMMODITIES	200	600	225
001.1303.513.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	100	15
001.1303.513.355002	MISCELLANEOUS	100	100	0
Total Operating Expenses		<u>26,535</u>	<u>28,370</u>	<u>28,747</u>
Net Operating & Personal Services		<u>267,505</u>	<u>338,730</u>	<u>424,136</u>
Total		<u><u>267,505</u></u>	<u><u>338,730</u></u>	<u><u>424,136</u></u>

Planning & Development

Mission

The mission of the Planning and Development Department is to provide professional development permitting, land development and planning, and code enforcement services and advice to the public, City Council, city advisory boards and commissions, and City Manager and other city departments. These services are to be provided in a courteous, timely, and cost-effective manner, consistent with the policy direction of the City Council and in conformance with Federal and Florida laws and regulations and the Vero Beach Comprehensive Plan and City Code.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	8	9	-1
Full Time Bargaining	0	0	0
Total	8	9	-1
Part Time	0	0	0
Total	8	9	-1

Major Goals and Challenges

The Department's major effort in FY11 will involve the preparation of amendments to the Comprehensive Plan recommended in the Evaluation and Appraisal Report anticipated to be adopted in FY 10. This effort will take at least 18 months to complete and will involve public participation in the formulation of the amendments. The end product will be a complete updating and revision of the current Comprehensive Plan that will incorporate and build upon the recommendations from the adopted Vision Plan and other relevant neighborhood/district plans and policy documents.

In coordination with local neighborhood associations, the staff will continue to follow up on appropriate actions for implementation of neighborhood plans for Osceola Park and Original Town adopted by the City Council. Upon request of other neighborhood associations, the staff will work with those communities in addressing neighborhood planning and development issues.

As staff to the Historic Preservation Commission, the staff will work with that body in identifying and protecting historic structures and resources within the City. One element of this effort will be work needed to designate the "Vero Man" site for protection under the City's Historic Preservation Ordinance, including securing designation of this site on the National Register of Historic Places.

The City's cooperation with Main Street Vero Beach in FY11 will include providing assistance on specific action items identified by that organization in its annual work plan for implementation. As requested, the City staff will work with other commercial and business associations and organizations on addressing their planning and development needs.

The Department, with the assistance of the City Attorney's office and other appropriate City departments, will continue its program to revise and update the City Land Development Regulations initiated in FY 07. The main emphasis in FY 11 will be preparing revisions to the City's off-street parking and loading, wetlands and aquifer recharge protection regulations, and regulations for the Professional Office Institutional (POI) Zoning District.

Code enforcement will continue its efforts in cooperation with other agencies and local neighborhood associations on implementing comprehensive enforcement programs to help stabilize and improve the City's older neighborhoods.

The major goal for the development review functions of the Department will be the continued improvement in the delivery of review services to customers especially in reducing unnecessary delays in processing of development applications.

**GENERAL FUND
PLANNING**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1700.515.112001	OPERATING SALARIES	457,124	494,954	519,000
001.1700.515.114001	OVERTIME SALARIES	2,000	2,000	1,995
001.1700.515.121001	SOCIAL SECURITY	35,120	38,020	36,172
001.1700.515.122001	PENSION FUND CONTRIBUTION	50,841	71,245	57,565
001.1700.515.123001	GROUP LIFE INSURANCE	1,905	2,063	2,041
001.1700.515.123002	HOSPITALIZATION INSURANCE	68,222	76,926	77,010
Total Personal Services		<u>615,212</u>	<u>685,208</u>	<u>693,783</u>
Operating Expenses				
001.1700.515.334002	CLEANING & LAUNDRY	2,200	1,100	0
001.1700.515.340001	MILEAGE ALLOWANCE	500	750	663
001.1700.515.340002	AUTO ALLOWANCE	1,800	1,800	1,800
001.1700.515.341001	TELEPHONE	2,000	2,400	2,372
001.1700.515.342001	POSTAGE	4,900	4,000	5,318
001.1700.515.346001	EQUIPMENT MAINTENANCE	5,700	5,000	4,665
001.1700.515.346002	VEHICLE MAINTENANCE	1,784	2,420	2,616
001.1700.515.346200	SOFTWARE MAINTENANCE	13,200	10,800	24,700
001.1700.515.347001	PRINTING & BINDING	2,500	7,100	3,524
001.1700.515.349001	ADVERTISING	4,600	4,000	4,763
001.1700.515.349003	SCHOOLS & MEETINGS	4,500	4,500	3,873
001.1700.515.351001	OFFICE SUPPLIES	3,800	4,500	3,431
001.1700.515.351003	OFFICE FURNITURE & EQUIP	250	500	4,095
001.1700.515.352001	GAS & OIL	1,600	1,500	1,357
001.1700.515.352008	UNIFORMS & CLOTHING	1,100	1,100	2,770
001.1700.515.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,100	2,600	2,666
Total Operating Expenses		<u>53,534</u>	<u>54,070</u>	<u>68,613</u>
Net Operating & Personal Services		<u>668,746</u>	<u>739,278</u>	<u>762,396</u>
Capital		0	0	1,984
Total		<u><u>668,746</u></u>	<u><u>739,278</u></u>	<u><u>764,380</u></u>

Police

Mission

The mission of the Vero Beach Police Department is to reduce the number and frequency of all degrees of criminal behavior, motor vehicle collisions, and all other incidents which negatively impact the safety, security, and life quality of the citizens of Vero Beach.

To accomplish the above through application of the most effective police technology available to the Department and the incorporation of management principles and other resources proven to be the most conducive to the mission's success.

To diligently work to minimize the cumulative cost of operation without compromising the department's ability or desire to provide quality service which transcends community expectations.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	34	36	-2
Full Time Bargaining	52	52	0
Total	86	88	-2
Part Time	0	6	-6
Total	86	94	-8

The department receives assistance from two reserve officers and 3 community service volunteers.

Major Goals and Challenges

Further enhance and expand investigative capabilities in areas of drug abuse, property crimes, and crimes against persons.

Maintain current drug control and crime prevention programs in the community, particularly with school children through the use of the D.A.R.E. and RAD Kids programs.

Continue to develop and maintain quality community training programs including RAD Systems.

Continue to develop and implement firearms training programs that emphasize officer safety.

Continue to expand and enhance Community Partnership Programs and to maintain a positive relationship with all members of the community.

Continue to monitor all facets of departmental operations to find, develop and implement more efficient, streamlined procedures without sacrifice to quality or safety.

**GENERAL FUND
POLICE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.1801.521.112001	OPERATING SALARIES	3,913,169	4,148,426	4,338,341
001.1801.521.113002	PART TIME SALARIES	2,900	2,900	0
001.1801.521.113003	SCHOOL PATROL	0	43,100	51,917
001.1801.521.114001	OVERTIME SALARIES	207,400	207,400	348,220
001.1801.521.114002	COURT OVERTIME	70,000	83,200	67,036
001.1801.521.115002	CAREER DEVELOPMENT	30,000	45,000	29,458
001.1801.521.115003	INCENTIVE PROGRAM	800	2,300	739
001.1801.521.115006	CITY INCENTIVE	42,000	60,000	42,417
001.1801.521.115007	EDUCATION	30,000	33,000	28,935
001.1801.521.115008	INCENTIVE OVERTIME	16,000	18,000	13,349
001.1801.521.115009	MEAL ALLOWANCE	300	0	490
001.1801.521.121001	SOCIAL SECURITY	329,910	355,210	363,520
001.1801.521.122001	CONTRIB TO PENSION FUND	67,959	123,261	114,237
001.1801.521.122002	CONTRIB TO POLICE PENSION	732,000	450,062	347,832
001.1801.521.123001	GROUP LIFE INSURANCE	16,331	16,768	16,700
001.1801.521.123002	HOSPITALIZATION INSURANCE	634,924	662,016	647,896
Total Personal Services		6,093,693	6,250,643	6,411,087
Operating Expenses				
001.1801.521.331001	PROFESSIONAL SERVICES	8,875	15,375	5,155
001.1801.521.331002	STATE ACCREDITATION	1,500	1,500	375
001.1801.521.334002	CLEANING & LAUNDRY	18,000	18,000	18,957
001.1801.521.334007	OTHER CONTRACTUAL SERVICES	67,574	62,138	59,425
001.1801.521.334014	INDIAN RIVER CRIME LAB	54,537	54,537	52,175
001.1801.521.341001	TELEPHONE	30,776	30,776	26,326
001.1801.521.342001	POSTAGE	4,000	4,000	3,567
001.1801.521.343001	UTILITIES	96,600	96,600	103,101
001.1801.521.344001	VEHICLE LEASING	98,494	136,634	135,073
001.1801.521.346001	EQUIPMENT MAINTENANCE	25,832	29,422	26,338
001.1801.521.346002	VEHICLE MAINTENANCE	105,843	102,112	108,745
001.1801.521.346003	BUILDING MAINTENANCE	5,590	5,840	3,669
001.1801.521.346004	AIR CONDITIONING MAINT	2,000	2,000	1,948
001.1801.521.346013	OTHER VEHICLE & BOAT MAINT	3,750	10,450	15,404
001.1801.521.346054	POLICE RANGE GROUND MAINT	960	960	195
001.1801.521.346064	POLICE RANGE TARGET EQUIP MAINT	200	200	0
001.1801.521.347001	PRINTING & BINDING	7,509	10,430	3,889
001.1801.521.349001	ADVERTISING	500	500	17
001.1801.521.349003	SCHOOLS & MEETINGS	0	0	11,825
001.1801.521.349028	LANDFILL FEES	1,900	1,560	904
001.1801.521.351001	OFFICE SUPPLIES	21,100	21,600	19,926
001.1801.521.351003	OFFICE FURNITURE & EQUIP	0	2,070	1,589
001.1801.521.352001	GAS & OIL	164,450	150,000	116,392
001.1801.521.352004	EQUIP PARTS & SUPPLIES	40,795	39,897	14,939
001.1801.521.352005	CONSUMABLE TOOLS	5,614	6,114	2,363
001.1801.521.352006	JANITORIAL SUPPLIES	27,526	27,526	28,702
001.1801.521.352007	SIGN MATERIAL	250	250	0
001.1801.521.352008	UNIFORMS & CLOTHING	33,180	35,180	19,723
001.1801.521.352010	EMERGENCY VEHICLE EQUIP	1,125	5,081	28,936
001.1801.521.352014	OTHER COMMODITIES	14,649	15,619	10,307
001.1801.521.352015	TRAINING AIDS	3,620	3,620	2,526
001.1801.521.352031	PHOTOS & BLUEPRINTING	600	600	0
001.1801.521.352050	CRIME PREVENTION	1,700	1,700	0
001.1801.521.352061	INVESTIGATION EXPENSE	2,500	5,000	-12,285
001.1801.521.352070	ID SUPPLIES	3,306	3,306	2,710
001.1801.521.352071	AMMUNITION	17,280	16,960	16,805
001.1801.521.352072	UNIFORMS/EQUIP/ACCESSORY	13,084	10,592	5,750
001.1801.521.352074	DARE PROGRAM	3,000	3,000	6,766
001.1801.521.354001	SUBSCRIPTIONS/MEMBERSHIPS	4,320	5,465	4,296
001.1801.521.355002	MISCELLANEOUS	6,700	6,700	3,301
001.1801.521.355003	K 9 EXPENSES	5,623	7,123	2,487
001.1801.521.355004	CODE ENFORCEMENT	1,000	1,000	0
Total Operating Expenses		905,862	951,437	852,321
Net Operating & Personal Services		6,999,555	7,202,080	7,263,408
Capital		12,905	11,700	163,078
Total		7,012,460	7,213,780	7,426,486



Capital Requests

<u>Account Number</u>						Budget
						2010-2011
001.	1801.	521.	611001	1	CRT Ballistic Vests	\$ 8,405
001.	1801.	521.	611002	2	Mobile Data Terminals	<u>4,500</u>
Total						\$ <u>12,905</u>
Budgeted 2009-2010						\$ <u>11,700</u>

Police Department

PUBLIC WORKS

Engineering & Survey

The Engineering and Survey Division is composed of two Sections.

Mission: Engineering Section

The Mission of the Engineering Section is to provide professional expertise in the field of civil engineering for the projects, programs and policies of the City of Vero Beach, and to utilize that expertise in the following tasks:

- Design and execution of "Quality of Life" projects such as improvements to; Transportation and Drainage systems, Parks and Street Scapes which meet or exceed expectations in the City of Vero Beach;
- Coordination of public improvements with other agencies;

- Performance of plan review services for other departments and compliance with ordinances;
- Communication with the public regarding City of Vero Beach projects and policies;
- Development of revisions to the Code of Ordinances;

Mission: Survey Section

The Mission of the Survey Section is to provide surveying and inspections for the city projects, properties and support for other city departments.

- Provides preliminary survey and as-built information for city projects;
- Provides survey stakeout and inspection for city projects;
- Provides survey stakeout and inspection for other departments;
- Assists Streets and Stormwater Divisions with road, swale and ditch grading;
- Reviews applications, issues permits, performs inspections and maintains databases for right of way permits;
- Provides stakeouts and inspections for all right of way construction;
- Maintains sidewalk inspection program;
- Researches and stakes easements and right of ways;

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	11	13	-2
Full Time Bargaining	0	0	0
Total	11	13	-2
Part Time	0	0	0
Total	11	13	-2

Major Goals and Challenges for Engineering Section

- Coordinate Consultant contracts for:
 - Aviation Boulevard Improvements
 - 5th Avenue Corridor Study
 - Water Quality Monitoring
 - Humiston Boardwalk Rehabilitation Study
- Continue Implementation of Sidewalk Master Plan I
- Continue implementation of Stormwater Outfall Retrofits and other BMP's as required by NPDES Phase II permit:
 - Lateral E Stormwater Facility
 - Date Palm Stormwater Facility
 - 18th Street Stormwater Facility at Indian River Blvd.
 - 10th Avenue and 12th Avenue Outfall Improvements
- Miscellaneous Drainage projects
- Draft and Implement Traffic Calming Policies and Procedures
- Improve Plan Review Process and Response time

Major Goals and Challenges for Survey Section

- Mapping of Abandonment of right of ways, release of easements, and utility easements
- Prepare boundary surveys and create data base for all city owned parcels
- Expand the City's global positioning system (GPS) grid
- Mapping of city facilities using GPS technology
- Assisting with annual street, sidewalk and curb rehabilitation programs
- Provides assistance on miscellaneous drainage projects

**GENERAL FUND
PUBLIC WORKS ENGINEERING & SURVEY**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2001.519.112001	OPERATING SALARIES	580,107	671,672	740,392
001.2001.519.113002	PART TIME SALARIES	0	2,500	0
001.2001.519.114001	OVERTIME SALARIES	2,500	2,500	4,556
001.2001.519.115009	MEAL ALLOWANCE	250	250	420
001.2001.519.121001	SOCIAL SECURITY	44,590	51,780	54,223
001.2001.519.122001	PENSION FUND CONTRIBUTION	50,831	107,217	77,227
001.2001.519.123001	GROUP LIFE INSURANCE	2,454	2,996	2,930
001.2001.519.123002	HOSPITALIZATION INSURANCE	73,292	97,163	105,419
Total Personal Services		<u>754,024</u>	<u>936,078</u>	<u>985,167</u>
Operating Expenses				
001.2001.519.331001	PROFESSIONAL SERVICES	0	3,000	2,135
001.2001.519.334002	CLEANING & LAUNDRY	1,100	1,286	1,425
001.2001.519.334007	OTHER CONTRACTUAL SERVICES	22,700	0	185
001.2001.519.340001	MILEAGE ALLOWANCE	1,500	1,500	2,094
001.2001.519.341001	TELEPHONE	0	0	597
001.2001.519.346001	EQUIPMENT MAINTENANCE	1,300	1,300	1,342
001.2001.519.346002	VEHICLE MAINTENANCE	7,255	6,783	7,386
001.2001.519.346200	SOFTWARE MAINTENANCE	7,700	7,695	3,955
001.2001.519.349003	SCHOOLS & MEETINGS	2,500	3,000	1,855
001.2001.519.351001	OFFICE SUPPLIES	2,000	3,000	1,907
001.2001.519.352001	GAS & OIL	12,400	9,900	8,632
001.2001.519.352008	UNIFORMS & CLOTHING	1,000	2,500	900
001.2001.519.352012	SURVEY PARTS & SUPPLIES	3,500	4,500	3,195
001.2001.519.352014	OTHER COMMODITIES	1,000	2,000	932
001.2001.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,300	1,300	963
001.2001.519.359900	INTERFUND SVCS	-22,500	-99,000	-18,833
Total Operating Expenses		<u>42,755</u>	<u>-51,236</u>	<u>18,670</u>
Net Operating & Personal Services		<u>796,779</u>	<u>884,842</u>	<u>1,003,837</u>
Capital		<u>0</u>	<u>2,500</u>	<u>4,006</u>
Total		<u><u>796,779</u></u>	<u><u>887,342</u></u>	<u><u>1,007,843</u></u>

Public Works

Stormwater

Mission

The Stormwater Division's mission is to build, maintain and improve stormwater systems including pipes, ditches, swales and structures, and to provide construction services for the City's sidewalk improvement and repair program.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1.33	1.33	0.00
Full Time Bargaining	9.00	10.00	-1.00
Total	10.33	11.33	-1.00
Part Time	0.00	0.00	0.00
Total	10.33	11.33	-1.00

Major Goals and Challenges

Continue to evaluate procedures and provide necessary training to increase the rate of accomplishing new construction and repair/replacement projects, including sidewalk repairs as necessary.

Continue to construct drainage facilities in areas that experienced flooding (from rainfall) during the 2004 and 2005 hurricanes.

Complete the inventory/evaluation database project and implement the program maintenance requirements for a 10-year projection.

Continue providing the level of maintenance services necessary to maintain the current F.E.M.A. flood insurance rating.

Adjust activities as necessary to implement the NPDES permit.

Continue a stormwater facilities inspection program.

Continue the new sidewalk program.

Continue a stormwater outfall treatment improvement program.

**GENERAL FUND
PUBLIC WORKS STORMWATER**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2002.541.112001	OPERATING SALARIES	367,395	398,678	462,893
001.2002.541.113002	PART TIME SALARIES	0	1,000	0
001.2002.541.114001	OVERTIME SALARIES	1,000	1,000	296
001.2002.541.115009	MEAL ALLOWANCE	200	250	14
001.2002.541.121001	SOCIAL SECURITY	28,200	30,670	35,048
001.2002.541.122001	CONTRIB TO PENSION FUND	58,853	65,411	44,563
001.2002.541.123001	GROUP LIFE INSURANCE	1,732	1,859	1,831
001.2002.541.123002	HOSPITALIZATION INSURANCE	60,918	65,444	74,559
Total Personal Services		<u>518,298</u>	<u>564,312</u>	<u>619,204</u>
Operating Expenses				
001.2002.541.334002	CLEANING & LAUNDRY	2,300	2,300	2,047
001.2002.541.334007	OTHER CONTRACTUAL SERVICES	4,000	4,300	3,709
001.2002.541.343001	UTILITIES	4,500	5,000	5,611
001.2002.541.346002	VEHICLE MAINTENANCE	28,484	23,721	25,137
001.2002.541.349003	SCHOOLS & MEETINGS	500	750	658
001.2002.541.352001	GAS & OIL	36,300	33,700	26,499
001.2002.541.352005	CONSUMABLE TOOLS	2,500	3,000	1,550
001.2002.541.352008	UNIFORMS & CLOTHING	2,000	2,000	1,811
001.2002.541.352009	BUILD SUPPLIES & MATLS	9,000	12,000	14,041
001.2002.541.352014	OTHER COMMODITIES	4,100	5,100	4,664
001.2002.541.352073	SWALE SOD	8,000	10,000	6,084
001.2002.541.359900	INTERFUND SERVICES	0	0	-1,428
Total Operating Expenses		<u>101,684</u>	<u>101,871</u>	<u>90,383</u>
Net Operating & Personal Services		<u>619,982</u>	<u>666,183</u>	<u>709,587</u>
Capital		<u>2,500</u>	<u>0</u>	<u>1,071</u>
Total		<u><u>622,482</u></u>	<u><u>666,183</u></u>	<u><u>710,658</u></u>



Capital Requests

<u>Account Number</u>	<u>Budget</u> <u>2010-2011</u>
001. 2002. 541. 611001 1 VacCon Hose	<u>\$ 2,500</u>
	Budgeted 2009-2010 <u>\$0</u>

PW Stormwater

Public Works

Streets

Mission

The Streets Division's mission is to improve and maintain all public rights-of-way including roadways, stormwater systems, curbs, walkways, and bike paths. The Division also supplies heavy equipment service for other Public Works Divisions and other city departments.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1.34	1.34	0.00
Full Time Bargaining	9.00	10.00	-1.00
Total	10.34	11.34	-1.00
Part Time	0.00	0.00	0.00
Total	10.34	11.34	-1.00

Major Goals and Challenges

Continue to assist with and maintain the pavement management system (PMS) database.

Implement pavement repair and restoration program based upon PMS results via resurfacing, reconstruction and recycling.

Continue the curb evaluation and repair/replacement program throughout the City.

Intersection improvements throughout the City.

Begin program to improve alley entrances.

Continue to assist Water and Sewer on asphalt repairs.

Continue Tree Trimming Program in all public areas.

**GENERAL FUND
PUBLIC WORKS STREETS**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2003.541.112001	OPERATING SALARIES	387,496	421,032	419,455
001.2003.541.114001	OVERTIME SALARIES	1,000	2,500	922
001.2003.541.115009	MEAL ALLOWANCE	200	400	42
001.2003.541.121001	SOCIAL SECURITY	29,740	32,430	29,108
001.2003.541.122001	CONTRIB TO PENSION FUND	65,479	80,790	56,181
001.2003.541.123001	GROUP LIFE INSURANCE	1,530	1,676	1,654
001.2003.541.123002	HOSPITALIZATION INSURANCE	91,532	99,695	97,310
Total Personal Services		<u>576,977</u>	<u>638,523</u>	<u>604,672</u>
Operating Expenses				
001.2003.541.334002	CLEANING & LAUNDRY	2,000	2,000	2,133
001.2003.541.334007	OTHER CONTRACTUAL SERVICES	1,000	1,000	554
001.2003.541.343001	UTILITIES	3,000	3,500	4,704
001.2003.541.344001	MACH & EQUIP RENT	1,000	1,000	0
001.2003.541.346002	VEHICLE MAINTENANCE	106,823	99,499	100,304
001.2003.541.346063	ROAD MAINT MATERIALS	25,000	30,000	30,949
001.2003.541.349003	SCHOOLS & MEETINGS	500	600	401
001.2003.541.349028	LANDFILL FEES	25,000	25,000	5,713
001.2003.541.352001	GAS & OIL	66,900	60,300	48,820
001.2003.541.352005	CONSUMABLE TOOLS	2,750	3,000	1,935
001.2003.541.352008	UNIFORMS & CLOTHING	1,600	1,650	1,750
001.2003.541.352009	BUILD SUPPLIES & MATLS	400	700	0
001.2003.541.352014	OTHER COMMODITIES	3,000	3,325	4,105
001.2003.541.352073	SWALE SOD	8,000	8,000	8,137
001.2003.541.359900	INTERFUND SVCS	-400,000	-423,000	-462,671
Total Operating Expenses		<u>-153,027</u>	<u>-183,426</u>	<u>-253,166</u>
Net Operating & Personal Services		<u>423,950</u>	<u>455,097</u>	<u>351,506</u>
Total		<u><u>423,950</u></u>	<u><u>455,097</u></u>	<u><u>351,506</u></u>

Public Works

Traffic

Mission

The Traffic Division's mission is to prepare, install and maintain traffic control related items such as signs, markings and striping. The Division also provides special signing and striping projects for other departments, events and agencies.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0.33	0.33	0.00
Full Time Bargaining	3.00	3.00	0.00
Total	3.33	3.33	0.00
Part Time	0.00	0.00	0.00
Total	3.33	3.33	0.00

Major Goals and Challenges

Continue replacing signs and post markers (stop signs) with "diamond" grade sign and "brite sides" where warranted.

Replace Thermoplastic markings for roads in the Airport Area and in the McAnsh Park Area.

Improve temporary traffic control procedures for multilane intersections.

Continue to supply signs for other departments as requested.

Reinstall markings for any streets or parking lots included in the annual paving contract.

Give every sign an identifier and keep an updated G.I.S. inventory of all City signs.

**GENERAL FUND
PUBLIC WORKS TRAFFIC**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2004.541.112001	OPERATING SALARIES	127,995	127,995	112,470
001.2004.541.114001	OVERTIME SALARIES	700	700	667
001.2004.541.115009	MEAL ALLOWANCE	200	200	0
001.2004.541.121001	SOCIAL SECURITY	9,860	9,860	8,447
001.2004.541.122001	CONTRIB TO PENSION FUND	30,092	28,320	20,150
001.2004.541.123001	GROUP LIFE INSURANCE	451	451	445
001.2004.541.123002	HOSPITALIZATION INSURANCE	15,065	18,129	18,129
Total Personal Services		<u>184,363</u>	<u>185,655</u>	<u>160,308</u>
Operating Expenses				
001.2004.541.334002	CLEANING & LAUNDRY	700	700	503
001.2004.541.334007	OTHER CONTRACTUAL SERVICES	300	300	88
001.2004.541.343001	UTILITIES	6,500	5,800	7,841
001.2004.541.346002	VEHICLE MAINTENANCE	5,484	5,529	5,966
001.2004.541.349003	SCHOOLS & MEETINGS	500	500	401
001.2004.541.352001	GAS & OIL	3,050	2,900	2,767
001.2004.541.352004	EQUIP PARTS & SUPPLIES	1,000	1,500	888
001.2004.541.352005	CONSUMABLE TOOLS	300	300	464
001.2004.541.352007	SIGN MATERIAL	60,000	63,000	62,584
001.2004.541.352008	UNIFORMS & CLOTHING	450	450	450
001.2004.541.352014	OTHER COMMODITIES	655	1,000	234
001.2004.541.359900	INTERFUND SERVICES	-2,500	-2,500	-3,530
Total Operating Expenses		<u>76,439</u>	<u>79,479</u>	<u>78,656</u>
Net Operating & Personal Services		<u>260,802</u>	<u>265,134</u>	<u>238,964</u>
Capital		0	0	12,189
Total		<u><u>260,802</u></u>	<u><u>265,134</u></u>	<u><u>251,153</u></u>

PUBLIC WORKS

GIS

Mission

The mission of the Geographic Information Systems (GIS) Division is to provide the City of Vero Beach, the public, and other agencies data that contains accurate geographic location and associated information for material assets or activities located in the City of Vero Beach (examples: streets, stormwater infrastructure, addresses, street signs, cemetery lots). To maintain communication between GIS, City departments, and other agencies to ensure data quality and avoid data redundancy. To remain informed of new technologies that may assist or improve data collection and distribution capabilities.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	3	3	0

Major Goals and Challenges

Maintain a working relationship with all City departments interested in incorporating GIS capabilities into their daily business functions (example departments include; Planning and Development, Water & Sewer, Recreation, and Police).

Provide technical support for all City employees interested in viewing GIS information from their computer.

Maintain acceptable GIS formats and quality standards for City departments who create data for City and public distribution.

Maintain the following GIS data for the City; addresses, vehicle accidents, stormwater infrastructure, cemetery plots, elevations, zoning, streets, street signs, city limits, parking spaces, trees, waterbodies, disaster management sites, and residential communities.

Coordinate and share data with Indian River County GIS Department and private firms.

Provide GIS data and maps to the public and promote the Department of Public Works on the City's website.

Research and acquire vector (points, lines, and polygons) and raster (aerial photos) data that benefits the City.

**GENERAL FUND
PUBLIC WORKS GIS**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.2006.519.112001	OPERATING SALARIES	149,905	149,905	158,456
001.2006.519.113002	PART TIME SALARIES	5,000	5,000	4,218
001.2006.519.121001	SOCIAL SECURITY	11,850	11,850	11,640
001.2006.519.122001	PENSION FUND CONTRIBUTION	16,738	17,261	11,390
001.2006.519.123001	GROUP LIFE INSURANCE	629	629	622
001.2006.519.123002	HOSPITALIZATION INSURANCE	24,940	24,649	22,074
Total Personal Services		<u>209,062</u>	<u>209,294</u>	<u>208,400</u>
Operating Expenses				
001.2006.519.340001	MILEAGE ALLOWANCE	350	250	227
001.2006.519.341001	TELEPHONE	125	125	162
001.2006.519.342001	POSTAGE	50	50	0
001.2006.519.346001	EQUIPMENT MAINTENANCE	800	800	228
001.2006.519.346200	SOFTWARE MAINTENANCE	6,000	6,000	5,899
001.2006.519.349003	SCHOOLS & MEETINGS	2,000	2,800	782
001.2006.519.351001	OFFICE SUPPLIES	2,600	2,600	2,409
001.2006.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	300	300	24
001.2006.519.359900	INTERFUND SERVICES	-25,000	-27,750	-79
Total Operating Expenses		<u>-12,775</u>	<u>-14,825</u>	<u>9,652</u>
Net Operating & Personal Services		<u>196,287</u>	<u>194,469</u>	<u>218,052</u>
Capital		0	14,500	0
Total		<u><u>196,287</u></u>	<u><u>208,969</u></u>	<u><u>218,052</u></u>

Public Works

Grounds Maintenance

Mission

The mission of the Grounds Maintenance Division is to perform outstanding landscape and custodial maintenance for our customers in a manner that provides exceptional levels of service. Thus providing first-rate parks, beaches and public areas that are managed in an environmentally sensitive manner, support the community's vision and maintain their value over time.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	33	34	-1
Total	35	36	-1
Part Time	0	0	0
Total	35	36	-1

Major Goals and Challenges

Maintain and improve landscaped medians, islands and parkways in major thoroughfares within city limits.

Maintain and upgrade landscaping in city parks and properties. Furnish sanitation supplies and maintain cleanliness of public restrooms in the city parks.

Replace damaged and declining trees and plants on public properties. Continue tree replacement program on Victory Boulevard.

Oversee maintenance of tree replacement plantings throughout the city.

Additional workload is expected with the completion of the following projects and additional areas of responsibilities:

- SR 60 and Indian River Blvd landscape upgrades
- Dodgertown Property
- Sexton Plaza Improvements
- US 1 Landscape Improvements (20th Street to 33rd Street)
- Humiston Park Improvements

**GENERAL FUND
PUBLIC WORKS GROUNDS MAINTENANCE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3304.572.112001	OPERATING SALARIES	1,093,872	1,120,076	1,214,204
001.3304.572.113002	PART TIME SALARIES	0	7,000	0
001.3304.572.114001	OVERTIME SALARIES	31,000	31,000	21,238
001.3304.572.115009	MEAL ALLOWANCE	0	0	75
001.3304.572.121001	SOCIAL SECURITY	86,050	88,590	88,510
001.3304.572.122001	CONTRIB TO PENSION FUND	112,365	169,724	154,614
001.3304.572.123001	GROUP LIFE INSURANCE	4,492	4,708	4,560
001.3304.572.123002	HOSPITALIZATION INSURANCE	200,397	226,234	210,049
Total Personal Services		<u>1,528,176</u>	<u>1,647,332</u>	<u>1,693,250</u>
Operating Expenses				
001.3304.572.334002	CLEANING & LAUNDRY	8,800	9,000	7,504
001.3304.572.334007	OTHER CONTRACTUAL SERVICES	13,400	17,900	8,045
001.3304.572.334020	BEACH CLEANING	44,000	44,000	38,850
001.3304.572.334021	FERTILIZER	21,500	21,500	8,530
001.3304.572.334022	IRRIGATION	1,000	1,000	0
001.3304.572.343001	UTILITIES	185,000	166,000	215,004
001.3304.572.346002	VEHICLE MAINTENANCE	71,566	73,061	78,378
001.3304.572.349003	SCHOOLS & MEETINGS	200	200	20
001.3304.572.352001	GAS & OIL	69,606	57,300	50,437
001.3304.572.352005	CONSUMABLE TOOLS	2,200	2,200	2,530
001.3304.572.352006	JANITORIAL SUPPLIES	10,300	10,300	12,548
001.3304.572.352008	UNIFORMS & CLOTHING	8,000	8,000	6,606
001.3304.572.352014	OTHER COMMODITIES	6,000	6,000	2,563
001.3304.572.352065	SMALL EQUIPMENT	4,000	4,000	3,671
001.3304.572.352066	IRRIGATION MATERIALS	15,000	15,000	15,826
001.3304.572.352067	FENCING MATERIALS	500	500	0
001.3304.572.352068	CHEMICAL SUPPLIES	13,500	12,000	19,620
001.3304.572.352069	LANDSCAPE MATERIALS	22,000	22,000	20,200
001.3304.572.354001	SUBSCRIPTIONS & MEMBERSHIP	300	300	35
001.3304.572.359900	PARK MAINT INCOME	-1,247,245	-1,317,267	-1,298,652
001.3304.572.359901	INTERFUND SERVICES	0	0	-396
001.3304.572.365020	DEDICATORY TREE REPLACEMENT	2,234	2,000	0
Total Operating Expenses		<u>-748,139</u>	<u>-845,006</u>	<u>-808,681</u>
Net Operating & Personal Services		<u>780,037</u>	<u>802,326</u>	<u>884,569</u>
Capital		<u>0</u>	<u>9,000</u>	<u>21,468</u>
Total		<u><u>780,037</u></u>	<u><u>811,326</u></u>	<u><u>906,037</u></u>

Public Works Administration

Mission

The Administration Division provides professional leadership, management and administrative support for all Divisions in the Department of Public Works which include: Solid Waste, Engineering and Survey, G.I.S., Streets, Stormwater, Traffic, Facilities Management, Fleet Management, Grounds Maintenance and Cemetery. We provide these services in the safest and most economical manner and communicate this information to the citizens of Vero Beach.

Part of our Mission is to coordinate public improvements projects with Indian River County, the State of Florida and other governmental agencies. We are also available to assist other City departments in areas where our departmental assets are beneficial to fulfilling a project goal in a safe and economical manner.

Ultimately, our goal is to continue to promote and maintain the quality of life expected by the citizens of Vero Beach through the maintenance and improvement to Public Works facilities.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	5	5	0
Full Time Bargaining	0	0	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Coordinate consultant contract for:

Aviation Boulevard from 43rd Avenue to U.S. #1

Continue support for the implementation of Best Management Practices (BMP) as required by the National Pollution Discharge Elimination System (NPDES) Phase II permit.

Serve as city representative on the Technical Complement of the Indian River County Metropolitan Planning Organization.

Coordinate the department's activities with City Council and other boards as directed by the City Manager.

Support Project Administration of:

Humiston Park Stormwater System completion
14th Avenue at 23rd Street
MacWilliams Park Boat Ramp FIND Grant
17th Street Storage Yard Fence Improvements
Live Oak and Mockingbird Rd Drainage Improvements
Miscellaneous Drainage projects for Stormwater Division
Annual Street Maintenance and Resurfacing Contract

**GENERAL FUND
PUBLIC WORKS ADMINISTRATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3305.519.112001	OPERATING SALARIES	294,310	294,310	319,513
001.3305.519.114001	OVERTIME SALARIES	1,000	1,000	0
001.3305.519.121001	SOCIAL SECURITY	22,590	22,590	22,240
001.3305.519.122001	PENSION FUND CONTRIBUTION	69,923	65,109	42,499
001.3305.519.123001	GROUP LIFE INSURANCE	1,215	1,215	1,249
001.3305.519.123002	HOSPITALIZATION INSURANCE	31,448	31,753	39,522
Total Personal Services		<u>420,486</u>	<u>415,977</u>	<u>425,023</u>
Operating Expenses				
001.3305.519.334003	JANITORIAL SERVICES	9,500	9,500	8,941
001.3305.519.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	4,419
001.3305.519.340001	MILEAGE ALLOWANCE	1,500	1,500	1,145
001.3305.519.340002	AUTO ALLOWANCE	2,100	2,100	2,100
001.3305.519.341001	TELEPHONE	10,000	10,000	9,304
001.3305.519.342001	POSTAGE	2,000	2,000	1,135
001.3305.519.343001	UTILITIES	20,000	21,160	24,196
001.3305.519.346001	EQUIPMENT MAINTENANCE	3,000	3,000	2,934
001.3305.519.346003	BUILDING MAINTENANCE	2,500	2,500	1,093
001.3305.519.347001	PRINTING & BINDING	600	600	79
001.3305.519.349001	ADVERTISING	300	300	316
001.3305.519.349003	SCHOOLS & MEETINGS	1,500	1,500	821
001.3305.519.349028	LANDFILL FEES	4,000	4,000	2,865
001.3305.519.351001	OFFICE SUPPLIES	7,000	7,000	5,238
001.3305.519.351003	OFFICE FURNITURE & EQUIPMENT	1,000	1,000	896
001.3305.519.352006	JANITORIAL SUPPLIES	1,400	1,400	1,033
001.3305.519.352014	OTHER COMMODITIES	1,000	1,000	439
001.3305.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,500	1,500	530
001.3305.519.359900	INTERFUND SVCS	0	0	-2,500
Total Operating Expenses		<u>73,900</u>	<u>75,060</u>	<u>64,984</u>
Net Operating & Personal Services		<u>494,386</u>	<u>491,037</u>	<u>490,007</u>
Capital		0	3,000	6,819
Total		<u><u>494,386</u></u>	<u><u>494,037</u></u>	<u><u>496,826</u></u>

Public Works

Fleet Management

Mission

The mission of the Fleet Management Division is to ensure availability of all vehicles and equipment used by the various departments of the City of Vero Beach. This includes providing preventive maintenance recommended by the manufacturer and remedial repairs to ensure proper operation. The division maintains inventory for replacement parts, fuel, and supplies; provides a qualified staff of mechanics and technicians; keeps records on all equipment regarding work performed, schedules, and costs. Staff operates the computerized fleet management and fuel dispensing systems and evaluates information to ensure the timely maintenance of all assigned equipment; the division also researches and recommends standard equipment specifications as well as provides guidance in the timing and type of replacement vehicles and equipment.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	7	7	0
Total	10	10	0
Part Time	0	0	0
Total	10	10	0

Major Goals and Challenges

- Provide preventive maintenance program for 84 autos, 130 light trucks and cargo vans, 68 Medium and heavy duty trucks, 19 Small utility vehicles, 49 Pieces of heavy equipment, 75 Trailers, 16 Commercial Mowers and 452 Pieces of small engine equipment (e.g., generators, weed trimmers, edger's, etc.).
- Perform maintenance and welding repairs for 654 dumpster containers for Solid Waste division, Provide welding repairs as needed for city departments.
- Practice fiscal responsibility by managing the fleet in a manner that insures the lowest possible operating cost while maintaining consistently high mechanical reliability.
- Maintain a service facility, which will provide superior customer service, repair, and administrative support to the customer while maintaining a self-supporting posture.
- Keep the customer foremost in our minds when implementing policies and procedures for the betterment of the fleet and the City.
- Strive at all times to obtain the absolute best ratio of dollars spent to miles driven.
- Through sound purchasing and negotiating practices, acquire only appropriate and necessary vehicles to meet the needs of city departments.
- Continue to investigate Alternative Fuel options.
- Provide standard vehicle/equipment acquisition program.

**GENERAL FUND
PUBLIC WORKS FLEET MANAGEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3306.519.112001	OPERATING SALARIES	406,128	406,128	434,540
001.3306.519.114001	OVERTIME SALARIES	2,000	2,000	938
001.3306.519.121001	SOCIAL SECURITY	31,220	31,220	31,140
001.3306.519.122001	PENSION FUND CONTRIBUTION	70,092	69,675	51,085
001.3306.519.123001	GROUP LIFE INSURANCE	1,685	1,685	1,695
001.3306.519.123002	HOSPITALIZATION INSURANCE	69,873	70,224	63,514
Total Personal Services		<u>580,998</u>	<u>580,932</u>	<u>582,912</u>
Operating Expenses				
001.3306.519.334002	CLEANING & LAUNDRY	3,000	3,000	2,840
001.3306.519.334007	OTHER CONTRACTUAL SERVICES	1,500	1,500	2,534
001.3306.519.334023	CONTRACT PAINTING SVCS	12,500	12,500	14,308
001.3306.519.341001	TELEPHONE	1,500	1,500	1,136
001.3306.519.343001	UTILITIES	21,000	22,080	25,092
001.3306.519.346001	EQUIPMENT MAINTENANCE	4,500	4,500	6,206
001.3306.519.346002	VEHICLE MAINTENANCE	10,081	10,239	11,369
001.3306.519.346003	BUILDING MAINTENANCE	8,000	8,000	4,194
001.3306.519.346062	GAS BOY MAINTENANCE	1,500	1,500	2,464
001.3306.519.347001	PRINTING & BINDING	500	500	0
001.3306.519.349003	SCHOOLS & MEETINGS	1,500	1,500	2,023
001.3306.519.349028	LANDFILL FEES	1,900	1,900	1,315
001.3306.519.351001	OFFICE SUPPLIES	2,250	2,250	1,035
001.3306.519.351003	OFFICE FURNITURE & EQUIPMENT	750	750	524
001.3306.519.352001	GAS & OIL	4,700	4,700	4,102
001.3306.519.352003	VEHICLE PARTS & SUPPLIES	419,943	419,943	417,344
001.3306.519.352004	EQUIP PARTS & SUPPLIES	4,500	4,500	2,754
001.3306.519.352005	CONSUMABLE TOOLS	5,000	5,000	1,350
001.3306.519.352008	UNIFORM AND CLOTHING	1,350	1,350	1,350
001.3306.519.352014	OTHER COMMODITIES	1,000	1,000	594
001.3306.519.352059	SHOP SUPPLIES	24,000	24,000	26,175
001.3306.519.352060	SMALL ENGINE REPLACEMENT	500	500	863
001.3306.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	2,000	2,000	1,704
001.3306.519.359900	INTERFUND SVCS LABOR	-727,114	-782,441	-757,320
Total Operating Expenses		<u>-193,640</u>	<u>-247,729</u>	<u>-226,044</u>
Net Operating & Personal Services		<u>387,358</u>	<u>333,203</u>	<u>356,868</u>
Capital		<u>40,000</u>	<u>6,000</u>	<u>10,251</u>
Total		<u><u>427,358</u></u>	<u><u>339,203</u></u>	<u><u>367,119</u></u>



Capital Requests

<u>Account Number</u>		Budget 2010-2011
001. 3306. 519. 611001	1 Fuel Management System	<u>\$ 40,000</u>
	Budgeted 2009-2010	<u>\$6,000</u>

PW Fleet Management

Public Works

Facilities Management

Mission

The mission of the Facilities Management Division is to provide a safe, comfortable operating environment for all facilities outside the right-of-way (excluding janitorial services and grounds maintenance). Work includes maintenance and construction services for approximately 35 facilities and 130 buildings associated with: air quality, including heat and air conditioning; electrical, including interior and exterior lighting; plumbing, including approximately 85 restrooms; interior and exterior painting; major and minor renovations such as carpentry/framing, drywall and cabinet/furniture making; roofing; miscellaneous structures such as fences, gates, dumpster enclosures, benches, trash baskets, lifeguard towers and boardwalk/crossovers; coordination of capital improvement projects with private consultants and contractors.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	9	10	-1
Total	10	11	-1
Part Time	0	0	0
Total	10	11	-1

Major Goals and Challenges

Maintenance of all city owned buildings, dune crossovers, and boardwalks. Services include carpentry, painting, air conditioning, plumbing, and electrical.

Develop database of City facilities and begin quarterly inspection program.

Maintain lighting in all city parking lots, parks, and interior and exterior lighting for buildings.

Build and install 50 trash baskets.

Continue exterior painting of Park Pavilions

Re - finish downtown dedicated benches

Begin Concrete Bench and Table Replacement/Repairs at all parks

Continue Wooden Park Sign Replacement or Repairs

Replace wooden benches with recycled plastic

Paint Exterior/PW Compound Admin office, Breakroom & Restroom

Paint Exterior/Community Center

**GENERAL FUND
PUBLIC WORKS FACILITIES MANAGEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.3309.519.112001	OPERATING SALARIES	389,631	456,980	484,161
001.3309.519.114001	OVERTIME SALARIES	7,000	10,000	2,841
001.3309.519.115009	MEAL ALLOWANCE	100	100	14
001.3309.519.121001	SOCIAL SECURITY	30,350	35,730	35,142
001.3309.519.122001	PENSION FUND CONTRIBUTION	97,402	98,834	72,309
001.3309.519.123001	GROUP LIFE INSURANCE	1,626	1,914	1,925
001.3309.519.123002	HOSPITALIZATION INSURANCE	68,364	82,801	98,091
Total Personal Services		<u>594,473</u>	<u>686,359</u>	<u>694,483</u>
Operating Expenses				
001.3309.519.334002	CLEANING & LAUNDRY	5,000	5,000	4,992
001.3309.519.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	2,436
001.3309.519.334023	CONTRACT PAINTING SERVICES	12,000	15,000	2,250
001.3309.519.343001	UTILITIES	6,600	5,888	7,841
001.3309.519.344001	MACH & EQUIP RENT	0	500	0
001.3309.519.346002	VEHICLE MAINTENANCE	23,830	23,422	22,206
001.3309.519.346004	AIR CONDITIONING MAINT	4,000	4,000	3,911
001.3309.519.349003	SCHOOLS & MEETINGS	1,500	1,500	627
001.3309.519.352001	GAS AND OIL	21,100	17,300	15,156
001.3309.519.352005	CONSUMABLE TOOLS	8,500	8,500	7,738
001.3309.519.352008	UNIFORMS AND CLOTHING	2,100	1,650	1,865
001.3309.519.352009	BUILD SUPPLIES & MATLS	14,000	14,000	12,461
001.3309.519.352010	ELEC PARTS & SUPPLIES	18,000	18,000	10,104
001.3309.519.352011	PLUMB PARTS & SUPPLIES	4,000	4,000	6,254
001.3309.519.352014	OTHER COMMODITIES	2,000	2,000	2,547
001.3309.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	200	200	228
001.3309.519.359900	INTERFUND SVCS LABOR	-10,000	-10,000	-15,907
Total Operating Expenses		<u>117,830</u>	<u>115,960</u>	<u>84,709</u>
Net Operating & Personal Services		<u>712,303</u>	<u>802,319</u>	<u>779,192</u>
Capital		<u>0</u>	<u>39,000</u>	<u>2,981</u>
Total		<u><u>712,303</u></u>	<u><u>841,319</u></u>	<u><u>782,173</u></u>

General Fund Non Departmental

Mission

The NonDepartmental accounts are used for expenses which are not directly associated with or allocable to any other department of the General Fund.

**GENERAL FUND
NONDEPARTMENTAL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
001.9900.519.123004	RETIREMENT PREMIUM ASSIST	215,000	215,000	216,736
001.9900.519.125001	STATE UNEMPLOYMENT COMP	20,000	20,000	5,560
Total Personal Services		<u>235,000</u>	<u>235,000</u>	<u>222,296</u>
Operating Expenses				
001.9900.519.331001	PROFESSIONAL SERVICES	0	0	10,849
001.9900.519.331010	VISIONING	0	0	55,537
001.9900.519.331020	FOURTH OF JULY EXPENDITURES	0	5,000	15,125
001.9900.519.332001	AUDIT	15,000	15,000	8,980
001.9900.519.341002	TELECOMMUNICATIONS SERVICES	52,400	52,400	35,907
001.9900.519.343002	STREET & HIGHWAY LIGHTING	268,000	315,000	355,476
001.9900.519.344003	AIRPORT LAND RENT	60,632	60,632	65,574
001.9900.519.345001	GENERAL INSURANCE	155,000	204,000	255,067
001.9900.519.345002	HERITAGE CENTER INSURANCE	5,000	7,000	7,197
001.9900.519.345100	INSURANCE ARVEY	0	0	72,460
001.9900.519.346028	MAIN TRAFFIC SIGNALS	75,000	25,000	73,152
001.9900.519.349028	LANDFILL FEES	1,000	1,000	908
001.9900.519.352001	GAS & OIL	300	75	940
001.9900.519.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	380
001.9900.519.354002	FLA LEAGUE OF CITIES	2,000	2,000	2,053
001.9900.519.354005	IRCC POLICE & FIRE ACADEMY	0	25,000	24,986
001.9900.519.354006	DOWNTOWN FRIDAY FEST	1,000	1,000	1,157
001.9900.519.354008	MAIN STREET VERO BEACH	25,000	25,000	35,000
001.9900.519.354012	PIPER AIRCRAFT CONTRIBUTION	0	0	150,000
001.9900.519.355002	MISCELLANEOUS	2,500	7,500	18,429
001.9900.519.355010	CHRISTMAS DECORATIONS	20,000	30,000	42,767
001.9900.519.355012	MEMORIAL IS FLAG	3,000	3,000	2,951
001.9900.519.365004	BANK CHARGES	0	0	7,215
001.9900.519.365010	DUNE RESTORATION	30,000	30,000	49,509
001.9900.519.365015	TURTLE LIGHTS	3,000	3,000	2,796
Total Operating Expenses		<u>719,332</u>	<u>812,107</u>	<u>1,294,415</u>
Net Operating & Personal Services		<u>954,332</u>	<u>1,047,107</u>	<u>1,516,711</u>
Debt Service and Transfers				
001.9900.519.991012	TRANS TO RECREATION	2,120,797	2,417,361	3,163,000
001.9900.519.991023	TRANS TO CEMETERY	0	0	32,150
001.9900.519.991033	DEBT SVC TRF 2008 7115K LOAN	726,803	726,803	721,980
Total Debt Service and Transfers		<u>2,847,600</u>	<u>3,144,164</u>	<u>3,917,130</u>
Total		<u><u>3,801,932</u></u>	<u><u>4,191,271</u></u>	<u><u>5,433,841</u></u>



The background of the slide features a large, light blue, semi-transparent seal of the State of Florida. The seal is circular and contains the text "THE STATE OF FLORIDA" around the perimeter. In the center of the seal is a detailed illustration of a landscape with a sun, a palm tree, a building, and a body of water.

GENERAL FUND CONSTRUCTION

**GENERAL FUND
CONSTRUCTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
304.0000.334.040000	FDOT GRANT	1,250,000	1,250,000	0
304.0000.334.040200	CDBG GRANT	0	0	274,777
304.0000.334.040400	FDOT LAP A-1-A LANDSCAPE	0	0	113,809
304.0000.334.040600	GRANT MCWILLIAMS PARK	0	100,000	0
304.0000.334.700000	FRDAP VETERANS PARK	0	0	53,828
304.0000.361.010100	INTEREST INCOME	2,000	2,000	5,761
304.0000.361.010200	INTEREST ON INVESTMENTS	0	0	-517
304.0000.363.000100	SPECIAL ASSESSMENTS	30,000	30,000	38,302
304.0000.363.000200	PENALTY INCOME	0	0	289
304.0000.363.024120	IMPACT FEES AVIATION BLVD	1,250,000	1,250,000	188,056
304.0000.369.090100	MISC REVENUE	0	0	9,431
304.0000.384.001000	PROPOSED BORROWING	0	1,500,000	0
304.0000.389.001600	TRANS FROM 311 GENERAL	1,423,072	1,267,549	1,499,142
		<u>3,955,072</u>	<u>5,399,549</u>	<u>2,182,878</u>
Capital		<u>3,955,072</u>	<u>5,399,549</u>	<u>2,182,878</u>

Capital Requests

Account Number	Budget 2010-2011
304. 9900. 541. 665002 1 Annual Street Restoration	\$ 300,000
304. 9900. 541. 665005 2 Secondary Drainage	45,000
304. 9900. 541. 665006 3 Annual Concrete Sidewalks	50,000
304. 9900. 541. 605003 4 Improvements to Aviation Boulevard	2,500,000
304. 9900. 541. 608003 5 Stormwater Outfalls	300,000
304. 9900. 541. 608005 6 New Sidewalk Construction	225,000
304. 9900. 541. 605002 7 Paving & Drainage 14th Avenue/24th Street	50,000
304. 9900. 541. 610003 8 Drainage Improvements 26th Ave/14th to 16th Street	50,000
304. 9900. 541. 607007 9 Live Oak and Mockingbird Roadway and Drainage Improvements	165,000
304. 9900. 541. 611001 10 23rd Street and 20th Avenue Culvert Replacement	50,000
304. 9900. 521. 611001 11 Vehicle Lease Buyouts	32,050
304. 9900. 521. 611002 12 Police Interceptor Motorcycles	37,522
304. 9900. 521. 611003 13 SIU Vehicles	32,000
304. 9900. 521. 611004 14 Patrol Vehicles	118,500
	Total \$ 3,955,072
	Budgeted 2009-2010 \$5,264,800

General Fund Construction

**GENERAL FUND
ONE CENT SALES TAX**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
311.0000.312.06010	1 CENT SALES TAX	1,865,822	1,726,900	1,875,231
311.0000.361.01020	INTEREST ON INVESTMENTS	135,000	135,000	102,025
311.0000.389.00020	CASH CARRYOVER	362,966	359,067	480,949
		<u>2,363,788</u>	<u>2,220,967</u>	<u>2,458,205</u>
Debt Service and Transfers				
311.9900.519.99103	DEBT SERV TRF 2008 7115K LOAN	214,164	214,288	212,695
311.9900.519.99106	DEBT SERV DODGER PROPERTY \$10MIL	520,752	525,130	526,761
311.9900.519.99106	DEBT SERV BOA DODGER PROPERTY LOAN	199,000	199,000	199,000
311.9900.541.99103	TRANS TO 304	1,423,072	1,267,549	1,499,142
311.9900.572.99047	TRF TO 473 REC CONSTRUCTION	6,800	15,000	20,607
		<u>2,363,788</u>	<u>2,220,967</u>	<u>2,458,205</u>



**ELECTRIC
FUND**



OPERATING BUDGET

Budget
2010-2011

Budget
2009-2010

Operating Revenue

\$ 88,472,500

\$ 92,707,237

Operating Expenses:

Power Resources

4,922,410

5,116,900

Fuel & Purchased Power

52,797,788

59,875,897

Customer Service

1,939,524

2,008,981

Transmission & Distribution

4,714,855

4,301,664

Electric System Design

732,867

926,809

Electric Metering

660,904

723,398

NonDepartmental

3,690,920

4,310,220

Total Operating Expenses

69,459,268

77,263,869

Net Operating Income

19,013,232

15,443,368

Debt Service

Transfer for 2003A Bonds

5,558,094

5,549,313

Transfer for 2008 Bank Loan

1,168,972

1,168,955

Transfer for 2010 Bank Loan

0

106,438

Total Debt Service Transfers

6,727,066

6,824,706

Surplus Revenue

\$ 12,286,166

\$ 8,618,662

Surplus Revenue Distribution

Transfer to General Fund

\$ 5,598,350

\$ 5,893,000

Transfer to Renewal & Replacement

6,169,750

947,000

Balance Available for Capital Additions

518,066

1,778,662

Total Distribution of Surplus

\$ 12,286,166

\$ 8,618,662

ELECTRIC FUND

**ELECTRIC FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
401.0000.343.010100	RESIDENTIAL SALES	46,000,000	45,541,375	52,583,299
401.0000.343.010200	COMMERCIAL SALES	39,000,000	43,118,379	48,489,562
401.0000.343.010400	INDUSTRIAL SALES	1,300,000	1,655,092	1,580,663
401.0000.343.010500	OUTDOOR LIGHTING	950,000	994,691	979,922
401.0000.343.010800	TURN ON FEES	340,000	365,000	394,630
401.0000.343.010900	COLLECTION FEES	0	500	0
401.0000.343.011000	FIBER OPTIC RENTAL	30,000	35,000	30,216
401.0000.343.011100	POLE RENTALS	18,000	17,200	17,032
401.0000.343.011200	CUSTOMER SVC WATER SEWER	230,000	231,200	231,200
401.0000.343.011500	ELEC CONNECTION FEES	26,000	140,000	29,910
401.0000.343.012100	PENALTY INCOME	275,000	270,000	272,885
401.0000.343.012200	CUST SVC/SW	38,000	38,300	38,300
401.0000.343.061300	UNDERGROUND CONNECTION CHARGE	10,000	45,000	14,570
401.0000.343.090100	COMMUNICATION EQUIP RENTAL	40,000	40,000	39,425
401.0000.361.010200	INTEREST ON INVESTMENTS	165,000	165,000	311,942
401.0000.369.090100	MISCELLANEOUS REVENUES	50,000	50,000	69,653
401.0000.369.090200	STATE SALES TAX FEES	500	500	441
401.0000.389.000200	CASH CARRYOVER	-518,066	-1,778,662	3,759,409
Total		<u>87,954,434</u>	<u>90,928,575</u>	<u>108,843,059</u>

**ELECTRIC FUND
RENEWAL & REPLACEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
403.0000.343.00010	CONTRIBUTION(REIMB)ELEC WORK	160,000	160,000	162,179
403.0000.343.06120	ELECTRIC IMPACT FEES	500,000	500,000	198,585
403.0000.382.00020	CONTRIB FROM ELEC FD	6,169,750	947,000	15,887,961
403.0000.384.00100	PROPOSED BORROWING	0	6,550,000	0
		<u>6,829,750</u>	<u>8,157,000</u>	<u>16,248,725</u>
Capital		<u>6,829,750</u>	<u>8,157,000</u>	<u>16,248,725</u>

Power Resources

Mission

The mission of the Power Resources department is to generate electricity in a fiscally responsible and environmentally sensitive manner, while challenging the organization to strive toward the achievement of a common goal that will, as a result, improve our product to the customer.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	14	14	0
Full Time Bargaining	18	18	0
Total	32	32	0
Part Time	0	0	0
Total	32	32	0

Major Goals and Challenges

To comply with all Federal, State and Local Environmental Regulations.

To generate power in a cost effective, environmentally sensitive, safety conscious manner to meet the power supply requirements of our customers.

To effectively communicate our needs to our new Capacity and Energy Partner.

To maintain or improve upon a forced outage rate goal of 3.11% or less.

To maintain or improve upon an availability goal of 90.5% or greater.

To continually strive to improve the Maintenance Management System to better utilize resources to plan and track the cost of doing business.

To continue to evaluate staffing levels and training opportunities to provide for a skilled competent work force.

**ELECTRIC FUND
POWER RESOURCES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5000.531.112001	OPERATING SALARIES	1,921,636	2,001,403	1,981,957
401.5000.531.114001	OVERTIME SALARIES	200,000	220,000	159,844
401.5000.531.115009	MEAL ALLOWANCE	5,000	5,000	4,022
401.5000.531.121001	SOCIAL SECURITY	162,688	170,320	153,642
401.5000.531.122001	PENSION FUND CONTRIBUTION	401,975	432,021	332,063
401.5000.531.123001	GROUP LIFE INSURANCE	8,041	8,627	7,641
401.5000.531.123002	HOSPITALIZATION INSURANCE	226,771	267,708	276,828
Total Personal Services		2,926,111	3,105,079	2,915,997
Operating Expenses				
401.5000.531.331001	PROFESSIONAL SERVICES	150,000	150,000	164,553
401.5000.531.331003	PROF SVCS PERMITTING	5,000	5,000	5,175
401.5000.531.334002	CLEANING/LAUNDRY	18,000	18,000	17,602
401.5000.531.340001	MILEAGE ALLOWANCE	2,000	4,000	740
401.5000.531.340002	AUTO ALLOWANCE	3,600	3,600	3,600
401.5000.531.341001	TELEPHONE	11,000	11,000	13,153
401.5000.531.342001	POSTAGE	1,000	1,800	1,349
401.5000.531.343001	UTILITIES	65,000	65,000	57,555
401.5000.531.344001	MACH/EQUIP RENT	9,000	9,000	2,750
401.5000.531.345001	GENERAL INSURANCE-BOILER	226,600	225,000	223,322
401.5000.531.346002	VEHICLE MAINTENANCE	5,149	5,571	5,040
401.5000.531.346006	BUILDING MAINT	5,000	5,000	9,813
401.5000.531.346007	BOILER/FURNACE MAINT	0	0	2,815
401.5000.531.346010	INSTRUMENTATION MAINT	40,000	50,000	59,161
401.5000.531.346011	PLANT COMPUTER MAINTENANCE	10,000	10,000	23,839
401.5000.531.346012	OFFICE EQUIP MAINT	5,000	5,000	8,594
401.5000.531.346013	VEHICLE/EQUIP MAINT	550	550	4,208
401.5000.531.346058	GROUNDS MAINT	33,000	33,000	36,498
401.5000.531.347001	PRINTING/BINDING	400	400	165
401.5000.531.349003	SCHOOLS/MEETINGS	25,000	40,000	26,112
401.5000.531.349021	ENVIRONMENTAL AND POLLUTION	215,000	215,000	139,455
401.5000.531.349028	LANDFILL FEES	5,000	5,000	2,693
401.5000.531.351001	OFFICE SUPPLIES	6,000	8,000	8,045
401.5000.531.351002	LOGS/CHARTS/FORMS/MAPS	1,000	1,000	0
401.5000.531.351003	OFFICE FURN/EQUIP	1,500	1,900	192
401.5000.531.352001	GAS AND OIL	4,000	2,000	979
401.5000.531.352006	JANITORIAL SUPPLIES	15,000	15,000	15,689
401.5000.531.352008	UNIFORMS & CLOTHING	12,000	12,000	5,163
401.5000.531.352019	CHEMICAL AND WATER TR SUP	45,000	48,000	17,526
401.5000.531.352020	LUBRICANTS	3,000	3,000	2,792
401.5000.531.352021	GENERATOR COOLING GASES	45,000	30,000	37,467
401.5000.531.352022	MATERIALS	15,000	15,000	15,526
401.5000.531.352024	FIRST AID SUPPLIES	500	500	647
401.5000.531.352025	MACHINE SHOP SUPPLIES	20,000	20,000	19,619
401.5000.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	3,000	3,500	3,099
401.5000.531.355002	MISCELLANEOUS	15,000	15,000	11,587
Total Operating Expenses		1,021,299	1,036,821	946,523
Net Operating & Personal Services		3,947,410	4,141,900	3,862,520
401.5000.531.991010	TRANSFER TO FUND 405	975,000	975,000	1,125,000
Total		4,922,410	5,116,900	4,987,520

**ELECTRIC FUND
PURCHASED POWER & FUEL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Operating Expenses				
401.5001.531.352053	POWER PURCHASED ST LUCIE	6,760,552	6,196,656	4,471,389
401.5001.531.352062	STANTON I	9,000,558	0	0
401.5001.531.352063	STANTON II	8,000,541	0	0
401.5001.531.352064	OUC	25,884,721	0	0
401.5001.531.352065	FPL	3,151,416	0	0
401.5001.531.352100	CUSTOMER CHARGE	0	32,280	32,280
401.5001.531.352105	DEMAND CHARGE/CAPACITY	0	21,946,920	22,303,185
401.5001.531.352110	DEMAND CHARGE/TRANSMISSION	0	3,059,365	2,788,888
401.5001.531.352130	ENERGY CHARGE	0	29,979,070	39,412,521
401.5001.531.352140	BASE INTERM CAPACITY	0	-549,250	-2,267,017
401.5001.531.352150	PEAKING CAPACITY	0	-736,000	-3,176,434
401.5001.531.352160	STEAM VARIABLE O & M	0	-61,250	-269,843
401.5001.531.352162	PROPOSED STARTUP CREDIT	0	-209,500	-1,467,347
401.5001.531.352165	TRUE UP ADJUST/DEMAND	0	78,250	1,593,806
401.5001.531.352170	TRUE UP ADJUST/ENERGY	0	221,175	3,236,298
401.5001.531.352215	TRANSMISSION TRUE UP CREDIT	0	-28,250	741,393
401.5001.531.352220	LOAD RETENTION FUNDING	0	-53,569	-197,226
Total		<u>52,797,788</u>	<u>59,875,897</u>	<u>67,201,893</u>

**ELECTRIC FUND
MAINTENANCE & REPAIR**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
405.0000.382.00020	CONTRIBUTION FROM ELECTRIC FUND	975,000	975,000	490,242
Operating Expenses				
405.5000.531.34600	BUILDING MAINT	100,000	100,000	34,135
405.5000.531.34600	BOILER & FURNACE MAINT	100,000	100,000	112,047
405.5000.531.34600	PRIME MOVERS MAINT	125,000	125,000	30,766
405.5000.531.34601	MISC EQUIPMENT MAINT	150,000	150,000	154,227
405.5000.531.34601	PRIME MOVERS MAINT--UNITS 5&2	400,000	400,000	108,434
405.5000.531.34601	PIPING ACCESSORIES MAINT	50,000	50,000	29,051
405.5000.531.34602	GEN & ELEC EQUIP MAINT	50,000	50,000	21,582
	Total Operating Expenses	975,000	975,000	490,242



Capital Requests

Budget

Account Number

2010-2011

403.	5000.	531.	610391	1	Computers	\$	10,500	
403.	5000.	531.	661314	2	Unit 2 Turbine-Generator Inspection		350,000	
403.	5000.	531.	662314	3	Unit 4 Turbine-Generator Inspection		400,000	
403.	5000.	531.	611315	4	Unit 2 Vibration Monitor Replacement		50,000	
403.	5000.	531.	612315	5	Unit 4 Vibration Monitor Replacement		50,000	
403.	5000.	531.	697312	6	Power Plant Roof Work HRSG		110,000	
								<u>970,500</u>
							\$	<u>970,500</u>

Budgeted 2009-2010 \$ 1,466,000

Power Resources

Customer Service

Mission

The mission of Customer Service is to provide courteous and efficient service to all utility customers and ensure that utility billings are rendered correctly and collections are made in a timely manner. To provide statistical data to other city departments and outside agencies as required. To promote efficient use of electrical energy, water and other natural resources as mandated by the State of Florida and the St. John's Water Management District.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	20	20	0
Full Time Bargaining	6	6	0
Total	26	26	0
Part Time	0	0	0
Total	26	26	0

Major Goals and Challenges

To continue the development of personnel through formal and on-the-job training.

To provide water and electrical energy conservation information to residential, commercial, and industrial customers.

To provide improved and expanded services as a part of the Utility Billing System enhancement schedule.

To implement a program to automate the reading of electrical and water meters when reliable hardware becomes available and cost effective when compared with present methods.

**ELECTRIC FUND
CUSTOMER SERVICES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5100.531.112001	OPERATING SALARIES	904,205	904,205	941,172
401.5100.531.114001	OVERTIME SALARIES	5,000	8,000	3,928
401.5100.531.121001	SOCIAL SECURITY	69,554	69,780	67,520
401.5100.531.122001	PENSION FUND CONTRIBUTION	146,373	127,124	99,930
401.5100.531.123001	GROUP LIFE INSURANCE	3,772	3,809	3,706
401.5100.531.123002	HOSPITALIZATION INSURANCE	189,860	186,033	187,174
Total Personal Services		1,318,764	1,298,951	1,303,430
Operating Expenses				
401.5100.531.331001	PROFESSIONAL SERVICES	65,000	140,000	39,986
401.5100.531.334003	JANITORIAL SERVICES	1,500	1,200	1,175
401.5100.531.340001	MILEAGE ALLOWANCE	500	500	0
401.5100.531.341001	TELEPHONE	4,000	4,500	4,104
401.5100.531.342001	POSTAGE	200,000	210,000	152,311
401.5100.531.346002	VEHICLE MAINTENANCE	12,760	12,990	14,333
401.5100.531.346003	BUILDING MAINTENANCE	3,000	3,500	1,229
401.5100.531.346004	METERS MAINTENANCE	1,000	1,000	0
401.5100.531.346017	OFFICE EQUIP MAINT	4,500	4,500	2,878
401.5100.531.346018	RADIO MAINT	500	500	207
401.5100.531.346200	SOFTWARE MAINTENANCE	150,000	150,000	64,262
401.5100.531.347001	PRINTING & BINDING	120,000	120,000	81,838
401.5100.531.349003	SCHOOLS & MEETINGS	2,000	2,000	717
401.5100.531.349015	CREDIT BUREAU CHARGES	30,000	35,000	24,677
401.5100.531.351001	OFFICE SUPPLIES	4,500	4,500	3,172
401.5100.531.351003	OFFICE FURN & EQUIP	5,000	2,500	2,645
401.5100.531.352001	GAS & OIL	12,000	12,840	10,211
401.5100.531.352008	UNIFORMS & CLOTHING	3,000	3,000	2,146
401.5100.531.352014	OTHER COMMODITIES	1,000	1,000	781
401.5100.531.352027	TOOLS & INSTRUMENTS	500	500	107
Total Operating Expenses		620,760	710,030	406,779
Total		1,939,524	2,008,981	1,710,209

Transmission & Distribution

Mission

To ensure reliable power transmission and distribution to the City of Vero Beach's residents and business customers, by utilizing a technology based outage management system to monitor the system's performance; by implementing maintenance and construction projects designed to improve that performance; by rapidly responding and restoring service during significant outage periods; and by maintaining the ongoing integrity of the system's customer records.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	19	19	0
Full Time Bargaining	36	36	0
Total	55	55	0
Part Time	0	0	0
Total	55	55	0

Major Goals and Challenges

Analyze and evaluate the overhead distribution system, substation capacities and feeder line interconnections for efficiency and reliability.

Evaluate smart grid initiatives and advise on their adequateness.

Maintain transmission and distribution system with the goal of checking at least 20% of the system each year as required by the Florida Public Service Commission.

Continue to harden the electric system to minimize damage due to disasters.

Maintain an accurate inventory of the entire electric system in an effort to enhance the Outage Management System, which will enable us to speed up our response to disasters and enhance our day-to-day operations.

To establish a formal training program for lineworkers, meter technicians, substation technicians and dispatchers, and engineering technicians.

**ELECTRIC FUND
TRANSMISSION & DISTRIBUTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5400.531.112001	OPERATING SALARIES	2,141,380	2,141,380	1,515,433
401.5400.531.112002	MAINT SALARIES/DISTR	0	0	518,729
401.5400.531.114001	OVERTIME SALARIES/DISTR	212,000	212,000	246,503
401.5400.531.115009	MEAL ALLOWANCE	800	800	910
401.5400.531.121001	SOCIAL SECURITY	180,090	180,090	177,942
401.5400.531.122001	PENSION FUND CONTRIBUTION	506,405	478,542	461,892
401.5400.531.123001	GROUP LIFE INSURANCE	9,358	8,843	8,428
401.5400.531.123002	HOSPITALIZATION INSURANCE	248,317	287,733	292,362
Total Personal Services		3,298,350	3,309,388	3,222,199
Operating Expenses				
401.5400.531.331001	PROFESSIONAL SERVICES	150,000	50,000	106,560
401.5400.531.331002	NERC COMPLIANCE	375,000	0	0
401.5400.531.334002	CLEANING & LAUNDRY	17,500	20,000	19,353
401.5400.531.334003	JANITORIAL SERVICES	6,500	7,000	6,612
401.5400.531.334009	POLE RENTAL	34,000	34,000	34,570
401.5400.531.334010	ENVIRONMENTAL HEALTH & SAFETY	15,000	25,000	14,836
401.5400.531.340001	MILEAGE ALLOWANCE	2,000	2,000	2,133
401.5400.531.340002	AUTO ALLOWANCE	2,100	2,100	2,100
401.5400.531.341001	TELEPHONE	30,000	45,000	48,125
401.5400.531.342001	POSTAGE	350	400	973
401.5400.531.343001	UTILITIES	38,500	38,500	41,415
401.5400.531.344001	EQUIPMENT RENTAL	5,000	6,710	10,467
401.5400.531.344003	LAND RENT AIRPORT	50,000	50,000	49,526
401.5400.531.346002	VEHICLE MAINTENANCE	36,955	35,966	37,814
401.5400.531.346003	BUILDING MAINTENANCE	8,000	8,000	12,029
401.5400.531.346004	AIR CONDITIONING MAINT	1,500	1,500	797
401.5400.531.346006	BUILDING MAINT	0	0	388
401.5400.531.346012	OFFICE EQUIP MAINT	2,000	2,000	2,864
401.5400.531.346018	RADIO MAINT	3,000	4,000	4,605
401.5400.531.346026	STATION EQUIP MAINT/DISTR	10,000	10,000	2,042
401.5400.531.346027	HYDRAULIC EQUIP MAINT	15,000	15,000	28,081
401.5400.531.346058	GROUNDS MAINT/DISTR	70,000	70,000	68,412
401.5400.531.346200	SOFTWARE MAINTENANCE	55,000	55,000	74,444
401.5400.531.347001	PRINTING & BINDING	200	200	2,167
401.5400.531.349001	ADVERTISING	100	100	672
401.5400.531.349003	SCHOOLS & MEETINGS	45,000	45,000	41,274
401.5400.531.349028	LANDFILL FEES	1,500	1,500	1,172
401.5400.531.351001	OFFICE SUPPLIES	8,000	8,000	11,251
401.5400.531.351003	OFFICE FURN & EQUIP	2,000	4,000	4,614
401.5400.531.352001	GAS & OIL	56,700	62,300	50,168
401.5400.531.352006	JANITORIAL SUPPLIES	2,000	2,000	1,517
401.5400.531.352008	UNIFORMS & CLOTHING	6,500	6,500	3,926
401.5400.531.352026	STATION EQUIP/DISTR	2,500	2,500	302
401.5400.531.352027	TOOLS & INSTRUMENTS	10,000	15,000	15,858
401.5400.531.352038	STATION EXPENSES/DISTR	12,000	12,000	101,680
401.5400.531.352041	OVERHEAD LINES MAINT	300,000	300,000	319,842
401.5400.531.352042	UNDERGROUND LINES MAINT	10,000	10,000	12,606
401.5400.531.352044	STATION MATERIAL/DISTR	21,000	25,000	17,523
401.5400.531.352045	OVERHEAD LINE MATERIAL	100	2,500	221
401.5400.531.352047	LINE TRANSFORMER MATERIALS	1,000	3,500	1,480
401.5400.531.352048	STREET LIGHT MATERIAL	4,000	4,000	4,889
401.5400.531.352144	STATION MATERIAL/TRANS	1,500	0	3,273
401.5400.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,000	1,000	691
401.5400.531.355002	MISCELLANEOUS	4,000	5,000	5,253
Total Operating Expenses		1,416,505	992,276	1,168,525
Total		4,714,855	4,301,664	4,390,724

**ELECTRIC FUND
ELECTRIC SYSTEM DESIGN**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5410.531.112001	OPERATING SALARIES/DISTR	467,481	568,751	277,322
401.5410.531.114001	OVERTIME SALARIES	0	0	36
401.5410.531.121001	SOCIAL SECURITY	35,762	43,510	43,495
401.5410.531.122001	PENSION CONTRIBTUION	88,741	153,862	131,851
401.5410.531.123001	GROUP LIFE INSURANCE	1,659	2,384	2,356
401.5410.531.123002	HOSPITALIZATION INSURANCE	60,465	75,234	70,498
Total Personal Services		654,108	843,741	525,558
Operating Expenses				
401.5410.531.331001	PROFESSIONAL SERVICES	0	0	12,360
401.5410.531.334003	JANITORIAL SERVICES	3,000	3,000	3,295
401.5410.531.340001	MILEAGE ALLOWANCE	0	4,000	370
401.5410.531.341001	TELEPHONE	5,500	5,500	4,939
401.5410.531.342001	POSTAGE	250	250	284
401.5410.531.343001	UTILITIIES	10,000	10,000	12,166
401.5410.531.346002	VEHICLE MAINTENANCE	1,109	1,418	2,277
401.5410.531.346003	BUILDING MAINTENANCE	1,100	1,100	133
401.5410.531.346012	OFFICE EQUIPMENT MAINTENANCE	7,000	7,000	5,205
401.5410.531.346200	SOFTWARE MAINTENANCE	10,000	10,000	5,848
401.5410.531.347001	PRINTING & BINDING	600	600	0
401.5410.531.349001	ADVERTISING	300	300	0
401.5410.531.349003	SCHOOLS & MEETINGS	20,000	20,000	8,733
401.5410.531.351001	OFFICE SUPPLIES	2,800	2,800	2,332
401.5410.531.351002	LOGS/CHARTS/FORMS/MAPS	3,000	3,000	1,123
401.5410.531.351003	OFFICE FURNITURE & EQUIPMENT	8,500	8,500	794
401.5410.531.352001	GAS & OIL	3,500	3,500	3,591
401.5410.531.352006	JANITORIAL SUPPLIES	100	100	53
401.5410.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	190
401.5410.531.355002	MISCELLANEOUS	1,500	1,500	1,036
Total Operating Expenses		78,759	83,068	64,729
Total		732,867	926,809	590,287

**ELECTRIC FUND
ELECTRIC METERING**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.5420.531.112001	OPERATING SALARIES/DISTR	448,251	448,251	485,770
401.5420.531.114001	OVERTIME SALARIES/DISTR	15,000	35,000	26,286
401.5420.531.115009	MEAL ALLOWANCE	100	100	0
401.5420.531.121001	SOCIAL SECURITY	35,446	36,980	36,422
401.5420.531.122001	PENSION FUND CONTRIBUTION	21,862	57,419	94,172
401.5420.531.123001	GROUP LIFE INSURANCE	1,871	1,804	1,920
401.5420.531.123002	HOSPITALIZATION INSURANCE	75,362	77,603	87,046
Total Personal Services		597,892	657,157	731,616
Operating Expenses				
401.5420.531.331001	PROFESSIONAL SERVICES	1,000	1,000	0
401.5420.531.334002	CLEANING & LAUNDRY	3,500	4,000	4,134
401.5420.531.341001	TELEPHONE	900	650	599
401.5420.531.342001	POSTAGE	350	250	340
401.5420.531.343001	UTILITIES	11,000	8,650	10,365
401.5420.531.346002	VEHICLE MAINTENANCE	8,662	9,541	10,814
401.5420.531.346004	METER MAINT/DISTR	3,000	3,000	2,043
401.5420.531.346006	BUILDING MAINTENANCE	3,500	5,000	3,716
401.5420.531.346017	OFFICE EQUIPMENT MAINTANCE	100	1,000	0
401.5420.531.346018	RADIO MAINTENANCE	100	1,000	123
401.5420.531.346019	TOOLS/SHOP EQUIPMENT MAINT	1,000	1,000	360
401.5420.531.346081	DISPOSAL OF SCRAP MATERIAL	100	100	0
401.5420.531.347001	PRINTING & BINDING	100	100	511
401.5420.531.349001	ADVERTISING	100	100	0
401.5420.531.349003	SCHOOLS & MEETINGS	5,000	7,500	5,119
401.5420.531.351001	OFFICE SUPPLIES	1,500	1,000	2,069
401.5420.531.351003	OFFICE FURNITURE & EQUIPMENT	1,500	2,500	0
401.5420.531.352001	GAS & OIL	15,000	13,000	12,566
401.5420.531.352008	UNIFORMS & CLOTHING	2,500	2,500	1,200
401.5420.531.352027	TOOLS & INSTRUMENTS	2,000	2,000	1,545
401.5420.531.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	350	0
401.5420.531.355002	MISCELLANEOUS	2,000	2,000	2,184
Total Operating Expenses		63,012	66,241	57,688
Total		660,904	723,398	789,304



Capital Requests

Account Number	Budget 2010-2011
403. 5400. 531. 667368 1 Line Transformers	\$ 215,000
403. 5400. 531. 667367 2 Underground Conductors and Devices	500,000
403. 5400. 531. 667366 3 Underground Conduit	120,000
403. 5400. 531. 667369 4 Services-Overhead and Underground	80,000
403. 5400. 531. 667365 5 Overhead Conductors and Devices	550,000
403. 5400. 531. 667364 6 Poles, Towers and Fixtures	700,000
403. 5400. 531. 667373 7 Outdoor Lighting	100,000
403. 5400. 531. 667370 8 Electric Meters and Equipment	175,000
403. 5400. 531. 671364 9 Line Relocations	300,000
403. 5400. 531. 610365 10 Reconductor Feeders	2,000,000
403. 5400. 531. 670391 11 ArcGis Server and Training	12,500
403. 5400. 531. 610368 12 Line Reclosures	250,000
403. 5400. 531. 611365 13 Auto Devices	250,000
403. 5400. 531. 691362 14 Replace RTU's	80,000
403. 5400. 531. 611391 15 Replace IVR Computer	15,750
403. 5400. 531. 667394 16 Overhead/URD/Substation/Metering Tools	20,000
403. 5400. 531. 692362 17 Substation Equipment Painting	75,000
403. 5400. 531. 610391 18 Computer	1,000
403. 5400. 531. 693362 19 Replace 69 kV Breakers	250,000
403. 5400. 531. 695362 20 Station Batteries	15,000
403. 5400. 531. 691369 21 Fiber Optic Projects	100,000
403. 5400. 531. 667355 22 Repair Transmission Line	50,000
	Total \$ 5,859,250
	Budgeted 2009-2010 \$ 6,685,000

Transmission and Distribution

Non Departmental

Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Electric Fund.

**ELECTRIC FUND
NONDEPARTMENTAL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
401.9900.531.123004	RETIREMENT PREM ASSISTANCE	113,000	113,000	133,379
401.9900.531.123005	WORKERS COMPENSATION	50,000	50,000	50,000
401.9900.531.125001	STATE UNEMPLOYMENT COMP	15,000	15,000	0
Total Personal Services		<u>178,000</u>	<u>178,000</u>	<u>183,379</u>
Operating Expenses				
401.9900.531.331001	PROFESSIONAL SERVICES	10,000	10,000	12,755
401.9900.531.331012	PAYING AGENTS FEE	17,000	17,000	5,748
401.9900.531.332001	AUDIT	36,300	36,300	38,361
401.9900.531.341002	TELECOMMUNICATIONS SERVICES	20,700	20,700	12,701
401.9900.531.344003	LAND RENT AIRPORT	70,720	70,720	76,981
401.9900.531.345001	GENERAL INSURANCE	1,200,000	1,735,000	1,741,808
401.9900.531.345100	INSURANCE ARVEY	0	0	29,650
401.9900.531.346039	DIESEL PLANT MISC.	30,000	30,000	1,188
401.9900.531.349007	STATE SALES TAX	0	0	6,773
401.9900.531.349016	GF ADMIN CHARGES	1,690,800	1,775,100	1,793,700
401.9900.531.349019	METER DEPOSIT INTEREST	170,000	170,000	218,305
401.9900.531.349023	BAD DEBTS	150,000	150,000	147,264
401.9900.531.349028	LANDFILL FEES	3,000	3,000	179
401.9900.531.349031	PSC REGULATORY FEE	10,000	10,000	16,095
401.9900.531.349034	GROSS RECEIPTS TAX	0	0	-668
401.9900.531.354001	FMEA MEMBERSHIP	35,000	35,000	35,910
401.9900.531.354011	FMPA JOINT PURCH FEES	10,000	10,000	0
401.9900.531.355002	MISCELLANEOUS	24,400	24,400	48,541
401.9900.531.355006	INVENTORY VARIANCE	0	0	-12,796
401.9900.531.355007	GRACE	35,000	35,000	12,127
Total Operating Expenses		<u>3,512,920</u>	<u>4,132,220</u>	<u>4,184,622</u>
Net Operating & Personal Services		<u>3,690,920</u>	<u>4,310,220</u>	<u>4,368,001</u>
Debt Service and Transfers				
401.9900.531.991004	TRANSFER TO GENERAL FUND	5,598,350	5,893,000	5,892,999
401.9900.531.991005	TRANS TO ELECTRIC R&R	6,169,750	947,000	15,887,961
401.9900.531.991053	TRF TO SF 2003A BONDS	5,558,094	5,549,313	2,671,563
401.9900.531.991056	TRF TO SF 8247K LOAN	1,168,972	1,168,955	352,598
401.9900.531.991057	TRF TO ELECTRIC LOAN	0	106,438	0
Total Debt Service and Transfers		<u>18,495,166</u>	<u>13,664,706</u>	<u>24,805,121</u>
Total		<u><u>22,186,086</u></u>	<u><u>17,974,926</u></u>	<u><u>29,173,122</u></u>



The background of the page features a large, light blue, semi-transparent seal of the State of Florida. The seal is circular and contains the text "SEAL OF THE STATE OF FLORIDA" around its perimeter. The central image within the seal depicts a landscape with a sun rising over a body of water, palm trees, and a citrus fruit (an orange) in the foreground.

WATER & SEWER FUND



OPERATING BUDGET	Budget 2010-2011	Budget 2009-2010
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Operating Revenue	\$ 17,066,500	\$ 17,573,287
Operating Expenses:		
Wastewater Treatment	1,743,356	1,796,385
Gravity Sewer	502,992	516,410
Water Treatment Plant	3,112,325	3,209,774
Water Distribution	1,038,638	958,904
Wastewater Reuse	633,000	618,000
Administration	880,886	1,057,863
Environmental Laboratory	496,657	489,455
Facility Maintenance & Asset	804,750	707,748
Lift Station	573,228	565,924
Water Meter Maintenance	375,699	550,184
NonDepartmental	1,382,660	1,473,660
Total Operating Expenses	11,544,191	11,944,307
Net Operating Income	5,522,309	5,628,980
Debt Service		
Transfer for Series 2008 Refunding	1,466,812	1,467,234
Transfer for State Revolving Fund Loans	686,352	166,975
Total Debt Service Transfers	2,153,164	1,634,209
Surplus Revenue	\$ 3,369,145	\$ 3,994,771
Surplus Revenue Distribution		
Transfer to General Fund	\$ 859,950	\$ 859,950
Transfer to Capital Improvements Program	1,734,175	3,085,400
Balance Available for Capital Additions	775,020	49,421
Total Distribution of Surplus	\$ 3,369,145	\$ 3,994,771

WATER SEWER FUND

**WATER & SEWER FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
421.0000.343.060100	METERED WATER SALES	8,850,000	9,119,692	8,882,274
421.0000.343.060200	NEW WATER CONNECTIONS	5,000	10,000	13,228
421.0000.343.060400	SEWER SERVICE CHARGES	7,015,000	7,221,626	5,546,015
421.0000.343.060600	FIRE HYDRANT RENTAL	46,500	175,000	166,787
421.0000.343.061400	IRRIGATION REUSE NON PRESSURE	115,000	115,000	128,526
421.0000.343.061500	IRRIGATION REUSE OTHERS	975,000	882,369	627,440
421.0000.361.010200	INTEREST ON INVESTMENTS	50,000	37,100	121,093
421.0000.369.090100	MISCELLANEOUS REVENUES	10,000	12,500	12,357
421.0000.389.000200	CASH CARRYOVER	-775,020	-49,421	752,443
Total		<u>16,291,480</u>	<u>17,523,866</u>	<u>16,250,163</u>

**WATER & SEWER FUND
CAPITAL IMPROVEMENTS PROGRAM**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
423.0000.334.310000	SJRWMD DEEP INJECTION WELL	195,000	0	0
423.0000.343.060900	WATER IMPACT FEES	50,000	10,000	84,233
423.0000.343.061000	SEWER IMPACT FEES	25,000	10,000	19,950
423.0000.361.010100	INTEREST INCOME	5,000	5,000	12,684
423.0000.363.000100	PENALTY INCOME	500	500	249
423.0000.382.000300	CONTRIBUTION FROM W/S REV FUND	1,734,175	3,085,400	2,967,854
423.0000.384.001000	PROPOSED BORROWING	0	3,500,000	0
423.0000.389.000900	NON OPER REV FROM SPECIAL ASMTS	200,000	200,000	82,727
		<u>2,209,675</u>	<u>6,810,900</u>	<u>3,167,697</u>
Capital		<u>2,209,675</u>	<u>6,810,900</u>	<u>3,167,697</u>

Wastewater Treatment

Mission

The mission of the Wastewater Treatment division is to promote public health, protect the environment and conserve water resources by purifying and reclaiming wastewater generated by the residents and businesses of our service territory.

Responsibilities of this division include complying with permit requirements of the Florida Department of Environmental Protection and the U.S. Environmental Protection Agency.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	9	9	0
Total	10	10	0
Part Time	0	0	0
Total	10	10	0

Major Goals and Challenges

Continue to meet Federal and State permit requirements.

Initiate operation of the deep injection well to eliminate discharges of excess reclaimed water to the Indian River Lagoon.

Investigate potential modifications to the existing aeration basins blower system to increase efficiency and lower power expenses.

Update the current SCADA system and expand the monitoring points to increase automation at the treatment plant.

**WATER & SEWER FUND
WASTEWATER TREATMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9000.536.112001	OPERATING SALARIES	510,138	535,849	544,439
421.9000.536.114001	OVERTIME SALARIES	50,000	50,000	65,043
421.9000.536.115009	MEAL ALLOWANCE	500	500	728
421.9000.536.121001	SOCIAL SECURITY	42,889	44,860	43,217
421.9000.536.122001	CONTRIB TO PENSION FUND	168,290	185,018	128,584
421.9000.536.123001	GROUP LIFE INSURANCE	2,122	2,229	2,079
421.9000.536.123002	HOSPITALIZATION INSURANCE	84,555	92,102	122,976
Total Personal Services		<u>858,494</u>	<u>910,558</u>	<u>907,066</u>
Operating Expenses				
421.9000.536.331001	PROFESSIONAL SERVICES	10,000	10,000	8,012
421.9000.536.331020	LICENSES & TESTING	33,000	30,000	30,516
421.9000.536.334007	OTHER CONTRACTUAL SERVICES	200,000	200,000	194,688
421.9000.536.341001	TELEPHONE	2,800	2,800	3,412
421.9000.536.342001	POSTAGE	600	600	394
421.9000.536.343001	UTILITIES	360,000	360,000	317,746
421.9000.536.344001	MACH & EQUIP RENT	1,000	1,000	120
421.9000.536.346001	EQUIPMENT MAINTENANCE	95,000	105,000	127,234
421.9000.536.346002	VEHICLE MAINTENANCE	2,362	2,399	2,715
421.9000.536.346029	STRUCTURE & IMPROV MAINT	15,000	15,000	19,638
421.9000.536.346058	GROUNDS MAINT	2,500	2,500	2,276
421.9000.536.346059	ODOR CONTROL SYSTEM MAINTENANCE	25,000	25,000	464
421.9000.536.346200	SOFTWARE & MAINTENANCE	2,000	0	0
421.9000.536.349003	SCHOOLS & MEETINGS	1,750	1,750	2,108
421.9000.536.349004	TRAINING	500	500	475
421.9000.536.349005	FIRST AID	250	250	33
421.9000.536.349028	LANDFILL FEES	48,000	48,000	23,558
421.9000.536.351001	OFFICE SUPPLIES	1,750	1,750	1,890
421.9000.536.351003	OFFICE FURN & EQUIP	250	250	455
421.9000.536.352001	GAS AND OIL	15,000	10,428	12,798
421.9000.536.352005	CONSUMABLE TOOLS	2,500	2,500	2,183
421.9000.536.352006	JANITORIAL SUPPLIES	3,000	3,000	3,380
421.9000.536.352008	UNIFORMS & CLOTHING	5,100	5,600	5,714
421.9000.536.352013	CHEMICAL AND LAB SUPPLIES	3,500	3,500	1,945
421.9000.536.352014	OTHER COMMODITIES	2,500	2,500	2,909
421.9000.536.352019	CHEMICAL & WATER TR SUP	50,000	50,000	54,971
421.9000.536.352023	HORTICULTURAL SUPPLIES	1,000	1,000	36
421.9000.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	1,073
Total Operating Expenses		<u>884,862</u>	<u>885,827</u>	<u>820,743</u>
Total		<u><u>1,743,356</u></u>	<u><u>1,796,385</u></u>	<u><u>1,727,809</u></u>



Capital Requests

<u>Account Number</u>						<u>Budget</u>	
						<u>2010-2011</u>	
423.	9000.	536.	611334	1	Wastewater Treatment Plant Meters	\$	5,000
423.	9000.	536.	611389	2	Aerator Handrails		50,000
423.	9000.	536.	611397	3	Security Camera System		50,000
423.	9000.	536.	611380	4	Aerator Diffuser Replacement		45,000
423.	9000.	536.	610390	5	Computers		3,900
423.	9000.	536.	611364	6	Control Panel Breakers		15,000
						Total	\$ 168,900
							<u>832,000</u>
						Budgeted 2009-2010	\$ <u>832,000</u>

Wastewater Treatment

Gravity Sewer

Mission

The mission of the Gravity Sewer Division is to ensure uninterrupted wastewater collection and to minimize external flows from infiltration and inflow into the gravity sewer system.

The Division presently maintains:
132 miles of gravity sewer lines
63 miles of force mains
2,660 manholes

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	4	5	-1
Total	6	7	-1
Part Time	0	0	0
Total	6	7	-1

Major Goals and Challenges

Reduce rainwater inflow into the wastewater collection system through repairs to deficiencies identified during scheduled smoke testing.

Contract the lining of deteriorated vitrified clay pipes as identified through TV evaluation of the sanitary sewer system.

Continue the valve-exercising program for all force main valves throughout the system.

**WATER & SEWER FUND
GRAVITY SEWER**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9001.536.112001	OPERATING SALARIES	270,126	271,852	279,384
421.9001.536.114001	OVERTIME SALARIES	20,000	25,000	19,822
421.9001.536.115009	MEAL ALLOWANCE	600	600	700
421.9001.536.121001	SOCIAL SECURITY	22,240	22,760	21,840
421.9001.536.122001	PENSION CONTRIBUTION	43,690	59,323	39,118
421.9001.536.123001	GROUP LIFE INSURANCE	1,234	1,123	1,102
421.9001.536.123002	HOSPITALIZATION INSURANCE	49,694	49,694	73,646
Total Personal Services		<u>407,584</u>	<u>430,352</u>	<u>435,612</u>
Operating Expenses				
421.9001.536.331001	PROFESSIONAL SERVICES	500	500	1,283
421.9001.536.334007	OTHER CONTRACTUAL SERVICES	500	500	0
421.9001.536.340002	AUTO ALLOWANCE	2,100	2,100	2,100
421.9001.536.341001	TELEPHONE	2,100	1,750	1,968
421.9001.536.344001	MACH & EQUIP RENT	250	250	86
421.9001.536.346001	EQUIPMENT MAINTENANCE	4,000	4,000	4,929
421.9001.536.346002	VEHICLE MAINTENANCE	17,000	15,008	21,923
421.9001.536.346029	STRUCTURE & IMPROVEMENT MAINT	2,500	2,500	0
421.9001.536.346042	MAINS & LATERALS MAINT	18,000	13,000	16,343
421.9001.536.346047	CUST PREMISES MAINT	1,000	1,000	1,400
421.9001.536.346049	MAINS & APPURT MAINT	5,000	5,000	2,947
421.9001.536.349003	SCHOOLS & MEETINGS	500	500	444
421.9001.536.349004	TRAINING	1,000	1,000	501
421.9001.536.349005	FIRST AID	250	250	0
421.9001.536.349028	LANDFILL FEES	5,000	5,000	1,882
421.9001.536.351001	OFFICE SUPPLIES	500	500	217
421.9001.536.351003	OFFICE FURNITURE & EQUIPMENT	250	250	0
421.9001.536.352001	GAS & OIL	21,000	18,500	14,624
421.9001.536.352005	CONSUMABLE TOOLS	1,500	1,500	1,034
421.9001.536.352006	JANITORIAL SUPPLIES	108	600	435
421.9001.536.352008	UNIFORMS & CLOTHING	3,000	3,000	3,743
421.9001.536.352014	OTHER COMMODITIES	4,000	4,000	2,162
421.9001.536.352019	CHEMICAL & WATER TR SUP	250	250	30
421.9001.536.353003	REPLACEMENT PAVEMENT	5,000	5,000	1,503
421.9001.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	100	186
Total Operating Expenses		<u>95,408</u>	<u>86,058</u>	<u>79,740</u>
Total		<u><u>502,992</u></u>	<u><u>516,410</u></u>	<u><u>515,352</u></u>



Capital Requests

Account Number					Budget
					2010-2011
423.	9001.	536.	671361	1 Gravity Sewer Rehabilitation	\$ 50,000
423.	9001.	536.	671360	2 Aviation Boulevard Sewer Relocation	150,000
423.	9001.	536.	673361	3 43rd Avenue Sewer Relocation	50,000
423.	9001.	536.	610390	4 Computer	1,000
423.	9001.	536.	611392	5 Shelving	2,000
					<hr/>
Total					\$ 253,000
					<hr/> <hr/>
Budgeted 2009-2010					\$ 689,500
					<hr/> <hr/>

Gravity Sewer

Water Treatment

Mission

The mission of the Water Treatment Division is to continuously produce an adequate supply of potable water that protects and promotes public health and meets State and Federal Standards.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	1	1	0
Full Time Bargaining	12	12	0
Total	13	13	0
Part Time	0	0	0
Total	13	13	0

Major Goals and Challenges

Complete the conversions of Wells Nos. 5 and 31 to raw water sources for the Reverse Osmosis WTP.

Initiate operation of the Deep Injection Well to eliminate the discharge of RO concentrate to the Indian River Lagoon.

Redrill Well No. 8.

**WATER & SEWER FUND
WATER TREATMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9002.536.112001	OPERATING SALARIES	630,822	661,311	653,365
421.9002.536.114001	OVERTIME SALARIES	35,000	35,000	45,399
421.9002.536.115009	MEAL ALLOWANCE	500	500	168
421.9002.536.121001	SOCIAL SECURITY	50,974	53,310	50,620
421.9002.536.122001	PENSION CONTRIBUTION	133,936	177,421	159,720
421.9002.536.123001	GROUP LIFE INSURANCE	2,650	2,773	2,510
421.9002.536.123002	HOSPITALIZATION INSURANCE	98,863	117,428	147,986
Total Personal Services		<u>952,745</u>	<u>1,047,743</u>	<u>1,059,768</u>
Operating Expenses				
421.9002.536.331001	PROFESSIONAL SERVICES	65,000	65,000	9,447
421.9002.536.331020	LICENSES & TESTING	50,000	45,000	55,371
421.9002.536.334007	OTHER CONTRACTUAL SERVICES	75,000	75,000	62,987
421.9002.536.334023	PAINTING	50,000	50,000	6,861
421.9002.536.341001	TELEPHONE	2,500	2,500	2,711
421.9002.536.342001	POSTAGE	2,000	2,000	1,181
421.9002.536.343001	UTILITIES	900,000	900,000	945,925
421.9002.536.344001	MACH & EQUIP RENT	20,000	20,000	11,862
421.9002.536.344003	AIRPORT LAND RENT	335,000	245,000	258,162
421.9002.536.344004	ENVIRONMENTAL CLEANUP RECOVERY	-225,952	-150,000	-150,000
421.9002.536.346001	EQUIPMENT MAINTENANCE	150,000	175,000	154,972
421.9002.536.346002	VEHICLE MAINTENANCE	3,432	3,981	3,798
421.9002.536.346029	STRUCTURE & IMPROVEMENT MAINT	25,000	25,000	24,847
421.9002.536.346030	WELL MAINTENANCE	90,000	90,000	27,426
421.9002.536.346031	SUPPLY MAINS MAINT	1,000	1,000	501
421.9002.536.346058	GROUND MAINT.	10,000	10,000	10,232
421.9002.536.346059	ODOR CONTROL SYSTEM MAINTENANCE	75,000	75,000	113
421.9002.536.346200	SOFTWARE & MAINTENANCE	4,000	0	0
421.9002.536.349003	SCHOOLS & MEETINGS	2,500	2,500	1,945
421.9002.536.349004	TRAINING	800	800	475
421.9002.536.349005	FIRST AID	250	250	42
421.9002.536.351001	OFFICE SUPPLIES	1,500	1,500	694
421.9002.536.351002	LOGS/CHARTS/FORMS/MAPS	1,000	1,000	747
421.9002.536.351003	OFFICE FURNITURE & EQUIPMENT	1,000	2,000	707
421.9002.536.352001	GAS & OIL	21,000	18,000	14,312
421.9002.536.352005	CONSUMABLE TOOLS	2,500	2,500	2,538
421.9002.536.352006	JANITORIAL SUPPLIES	2,300	2,300	1,928
421.9002.536.352008	UNIFORMS & CLOTHING	6,500	7,450	7,426
421.9002.536.352013	CHEMICAL & LAB SUPPLIES	7,500	7,500	5,868
421.9002.536.352014	OTHER COMMODITIES	3,000	3,000	2,557
421.9002.536.352019	CHEMICAL & WATER TR SUP	475,000	475,000	597,943
421.9002.536.352023	HORTICULTURE SUPPLIES	2,000	3,000	1,027
421.9002.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	750	750	1,207
Total Operating Expenses		<u>2,159,580</u>	<u>2,162,031</u>	<u>2,065,812</u>
Total		<u><u>3,112,325</u></u>	<u><u>3,209,774</u></u>	<u><u>3,125,580</u></u>



Capital Requests

Account Number						Budget 2010-2011	
423.	9002.	536.	693320	1	Water Reclamation Station	\$	35,000
423.	9002.	536.	694320	2	Accelator 2 VFD		15,000
423.	9002.	536.	611345	3	Crane		15,000
423.	9002.	536.	694320	4	Accelator 2 Gearbox		35,000
423.	9002.	536.	692307	5	R O Supply Wells		450,000
423.	9002.	536.	662307	6	Surficial Well Replacement		35,000
423.	9002.	536.	611340	7	Computers		3,900
423.	9002.	536.	610340	8	Security System		35,000
423.	9002.	536.	661311	9	High Service Pump		50,000
423.	9002.	536.	660339	10	Concentrate Valve		1,500
423.	9002.	536.	611334	11	Water Plant and Well Field Meters		30,000
423.	9002.	536.	660320	12	R O Membrane Addition		25,000
						Total	\$ 730,400
						Budgeted 2009-2010	\$ 2,987,500

Water Treatment

Water Distribution

Mission

The mission of the Water Distribution division is to repair and maintain the water distribution system to assure uninterrupted delivery of water.

The Division presently maintains:

290 miles of transmission & distribution mains

11,967 service lines

1,160 fire hydrants and associated valves

22 miles of reuse mains

77 city owned reduced pressure backflow preventers

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	1	1
Full Time Bargaining	10	11	-1
Total	12	12	0
Part Time	0	0	0
Total	12	12	0

Major Goals and Challenges

Continue with the replacement of old galvanized iron, transite and cast iron mains and service lines as identified in the Annual Water Line Replacement Program.

Inspect, paint, test and exercise all Fire Hydrants throughout the system.

Exercise all valves throughout the systems every two (2) years or as specified by the manufacturer. (FDEP 62-555.350)

Implement a water main flushing program to flush dead-end lines quarterly and other lines as necessary to maintain appropriate water quality standards. (FDEP 62-555.350)

Revise the Backflow Prevention Program to protect the water system from possible contaminants. (FDEP 62-555.360)

**WATER & SEWER FUND
WATER DISTRIBUTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9003.536.112001	OPERATING SALARIES	479,298	430,179	442,713
421.9003.536.114001	OVERTIME SALARIES	50,000	50,000	39,160
421.9003.536.115009	MEAL ALLOWANCE	1,200	1,200	1,500
421.9003.536.121001	SOCIAL SECURITY	40,583	36,830	35,060
421.9003.536.122001	PENSION CONTRIBUTION	92,645	80,510	73,375
421.9003.536.123001	GROUP LIFE INSURANCE	1,778	1,778	1,736
421.9003.536.123002	HOSPITALIZATION INSURANCE	92,288	86,259	91,563
Total Personal Services		<u>757,792</u>	<u>686,756</u>	<u>685,107</u>
Operating Expenses				
421.9003.536.331001	PROFESSIONAL SERVICES	1,000	1,000	1,157
421.9003.536.334003	JANITORIAL SERVICES	4,158	0	0
421.9003.536.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	0
421.9003.536.343001	UTILITIES	10,000	0	0
421.9003.536.344001	MACH & EQUIP RENT	500	500	74
421.9003.536.344003	AIRPORT LAND RENT	0	6,650	7,003
421.9003.536.346001	EQUIPMENT MAINTENANCE	7,500	7,500	3,878
421.9003.536.346002	VEHICLE MAINTENANCE	26,738	26,998	28,231
421.9003.536.346029	STRUCTURE & IMPROVEMENT MAINT	10,000	10,000	10,646
421.9003.536.346042	T & D MAINS MAINT	90,000	90,000	122,468
421.9003.536.346043	SERVICES MAINT	7,500	7,500	905
421.9003.536.346046	HYDRANTS MAINT	20,000	30,000	13,778
421.9003.536.346047	CUST PREMISES MAINT	3,000	3,000	3,993
421.9003.536.346048	GROUND RESV MAINT	20,000	20,000	68,177
421.9003.536.349003	SCHOOLS & MEETINGS	1,250	1,250	998
421.9003.536.349004	TRAINING	250	250	587
421.9003.536.349005	FIRST AID	250	250	0
421.9003.536.349028	LANDFILL FEES	2,500	2,500	2,589
421.9003.536.351001	OFFICE SUPPLIES	1,000	1,000	608
421.9003.536.351003	OFFICE FURNITURE & EQUIPMENT	3,000	250	0
421.9003.536.352001	GAS & OIL	23,000	18,400	15,999
421.9003.536.352005	CONSUMABLE TOOLS	3,500	3,500	5,039
421.9003.536.352006	JANITORIAL SUPPLIES	1,500	1,500	934
421.9003.536.352008	UNIFORMS & CLOTHING	6,200	7,100	6,994
421.9003.536.352014	OTHER COMMODITIES	7,500	7,500	6,070
421.9003.536.353003	REPLACEMENT PAVEMENT	25,000	20,000	28,996
421.9003.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	225
Total Operating Expenses		<u>280,846</u>	<u>272,148</u>	<u>329,349</u>
Total		<u><u>1,038,638</u></u>	<u><u>958,904</u></u>	<u><u>1,014,456</u></u>



Capital Requests

Account Number						Budget
						2010-2011
423.	9003.	536.	611331	1	Line & Service Replacement	\$ 50,000
423.	9003.	536.	626331	2	Aviation Blvd Water Main Relocation	300,000
423.	9003.	536.	621331	3	43rd Ave Water Main Relocation	125,000
423.	9003.	536.	628331	4	Airport Water Line Replacement	100,000
423.	9003.	536.	610343	5	Valve Tapping Machine Refurbishment	15,000
423.	9003.	536.	611347	6	Infrastructure Management System	100,000
423.	9003.	536.	610340	7	Computers	5,600
423.	9003.	536.	611334	8	Water Distribution Meters	60,000
423.	9003.	536.	612347	9	Ice Machine	2,825
423.	9003.	536.	613342	10	Shelving	15,000
						<hr/>
Total						\$ 773,425
						<hr/>
Budgeted 2009-2010						\$ 1,460,500
						<hr/>

Water Distribution

Wastewater Reuse

Mission

The mission of the Wastewater Reuse division is to produce and distribute reclaimed water for irrigation use to promote the conservation of potable water resources. Responsibilities of this division include meeting permit requirements of the Florida Department of Environmental Protection, St. John's River Water Management District and the U.S. Environmental Protection Agency.

Staffing Table

Staffing is provided by personnel of other Water Sewer divisions.

Major Goals and Challenges

Replace existing SCADA System to meet FCC requirements.

**WATER & SEWER FUND
WASTEWATER REUSE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Operating Expenses				
421.9004.536.331001	PROFESSIONAL SERVICES	10,000	10,000	1,280
421.9004.536.331020	LICENSES & TESTING	2,500	2,500	1,036
421.9004.536.343001	UTILITIES	500,000	500,000	496,800
421.9004.536.346001	EQUIPMENT MAINTENANCE	65,000	65,000	59,743
421.9004.536.346029	STRUCTURE & IMPROVEMENT MAINT	15,000	15,000	87,907
421.9004.536.346048	GROUND RESV MAINT	10,000	0	0
421.9004.536.346049	MAINS & APPURT MAINT	5,000	5,000	4,887
421.9004.536.346200	SOFTWARE & MAINTENANCE	2,000	0	0
421.9004.536.352001	GAS & OIL	3,000	0	0
421.9004.536.352013	CHEMICAL & LAB SUPPLIES	500	500	331
421.9004.536.352019	CHEMICAL & WATER TR SUP	20,000	20,000	19,415
Total		<u>633,000</u>	<u>618,000</u>	<u>671,399</u>



Capital Requests

<u>Account Number</u>						Budget
						2009-2010
423.	9004.	536.	611334	1	Reuse Meters	\$ 7,500
423.	9004.	536.	610396	2	SCADA System	<u>20,000</u>
Total						\$ <u>27,500</u>
Budgeted 2008-2009						<u>\$250,000</u>

Wastewater Reuse

Administration

Mission

The mission of the Administration Division is to provide support to the operating divisions of the department. This also includes coordinating with other departments whose facilities or personnel may be affected by Water and Sewer operations. This Division monitors personnel actions, purchasing and payroll functions of the Department, and provides the interface for handling citizen complaints.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	11	-2
Full Time Bargaining	0	0	0
Total	9	11	-2
Part Time	0	0	0
Total	9	11	-2

Major Goals and Challenges

Search for new methods and technologies that will reduce operational expenses, increase efficiency and improve service to the customer.

Continue the mapping program that will convert old paper maps, drawings and details into electronic format that can be used for modeling and field operations.

**WATER & SEWER FUND
ADMINISTRATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9005.536.112001	OPERATING SALARIES	554,857	686,228	622,088
421.9005.536.114001	OVERTIME SALARIES	3,500	3,500	2,785
421.9005.536.115009	MEAL ALLOWANCE	50	50	112
421.9005.536.121001	SOCIAL SECURITY	42,718	52,770	45,505
421.9005.536.122001	PENSION CONTRIBUTION	76,407	130,117	96,322
421.9005.536.123001	GROUP LIFE INSURANCE	2,642	2,756	2,451
421.9005.536.123002	HOSPITALIZATION INSURANCE	85,285	89,519	92,128
Total Personal Services		<u>765,459</u>	<u>964,940</u>	<u>861,391</u>
Operating Expenses				
421.9005.536.331001	PROFESSIONAL SERVICES	25,000	2,500	64,801
421.9005.536.334003	JANITORIAL SERVICES	20,000	20,000	21,511
421.9005.536.340002	AUTO ALLOWANCE	2,100	2,100	2,100
421.9005.536.341001	TELEPHONE	5,000	5,000	6,415
421.9005.536.342001	POSTAGE	500	250	661
421.9005.536.346001	EQUIPMENT MAINTENANCE	500	500	975
421.9005.536.346002	VEHICLE MAINTENANCE	1,052	1,138	1,171
421.9005.536.346200	SOFTWARE & MAINTENANCE	27,500	27,500	23,762
421.9005.536.349003	SCHOOLS & MEETINGS	3,000	3,000	2,257
421.9005.536.349004	TRAINING	2,500	2,500	1,927
421.9005.536.351001	OFFICE SUPPLIES	4,000	4,000	2,867
421.9005.536.351003	OFFICE FURNITURE & EQUIPMENT	15,000	15,000	9,629
421.9005.536.352001	GAS & OIL	250	235	32
421.9005.536.352006	JANITORIAL SUPPLIES	250	250	0
421.9005.536.352008	UNIFORMS & CLOTHING	275	450	150
421.9005.536.352014	OTHER COMMODITIES	1,500	1,500	882
421.9005.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	7,000	7,000	6,854
Total Operating Expenses		<u>115,427</u>	<u>92,923</u>	<u>145,994</u>
Total		<u><u>880,886</u></u>	<u><u>1,057,863</u></u>	<u><u>1,007,385</u></u>

Environmental Lab

Mission

The mission of the Environmental Laboratory division is to provide analytical services and information to the collection, distribution, and treatment divisions and the customers of the Water & Sewer Department.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining	2	2	0
Total	6	6	0
Part Time	0	0	0
Total	6	6	0

Major Goals and Challenges

Continue to evaluate new sampling and analytical methodologies and instrumentation to provide the most cost-effective data for the Department.

Assist the water treatment plant by conducting tests related to the DIW Operating Permit.

Assist the Water Treatment Plant in investigating possible treatment process improvements.

**WATER & SEWER FUND
ENVIRONMENTAL LAB**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9006.536.112001	OPERATING SALARIES	277,736	277,438	290,377
421.9006.536.114001	OVERTIME SALARIES	1,500	1,500	133
421.9006.536.115009	MEAL ALLOWANCE	100	100	0
421.9006.536.121001	SOCIAL SECURITY	21,369	21,350	21,175
421.9006.536.122001	PENSION CONTRIBUTION	78,120	71,403	51,774
421.9006.536.123001	GROUP LIFE INSURNACE	1,164	1,164	1,151
421.9006.536.123002	HOSPITALIZATION INSURANCE	35,620	32,628	41,112
Total Personal Services		<u>415,609</u>	<u>405,583</u>	<u>405,722</u>
Operating Expenses				
421.9006.536.331020	LICENSES & TESTING	13,000	13,000	11,447
421.9006.536.341001	TELEPHONE	700	700	585
421.9006.536.342001	POSTAGE	200	200	162
421.9006.536.346001	EQUIPMENT MAINTENANCE	17,000	18,000	8,558
421.9006.536.346002	VEHICLE MAINTENANCE	998	1,272	1,433
421.9006.536.346029	STRUCTURE & IMPROV MAINT	2,000	2,000	365
421.9006.536.349003	SCHOOLS & MEETINGS	1,000	1,000	0
421.9006.536.349004	TRAINING	1,000	1,000	3,800
421.9006.536.351001	OFFICE SUPPLIES	2,000	2,000	1,565
421.9006.536.351003	OFFICE FURNITURE & EQUIPMENT	2,000	2,000	1,732
421.9006.536.352001	GAS & OIL	1,500	1,050	934
421.9006.536.352006	JANITORIAL SUPPLIES	400	400	286
421.9006.536.352008	UNIFORMS & CLOTHING	550	550	476
421.9006.536.352013	CHEMICAL & LAB SUPPLIES	38,000	40,000	32,459
421.9006.536.352014	OTHER COMMODITIES	200	200	85
421.9006.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	500	500	270
Total Operating Expenses		<u>81,048</u>	<u>83,872</u>	<u>64,157</u>
Total		<u><u>496,657</u></u>	<u><u>489,455</u></u>	<u><u>469,879</u></u>

Facility Maintenance & Asset Management

Mission

The mission of the Facility Maintenance and Asset Management Division is to schedule and perform maintenance on equipment, track assets, provide a central database for equipment and distributed data, maximize equipment reliability, improve efficiency and support the operations of the Water and Wastewater Divisions.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	5	8	-3
Total	8	11	-3
Part Time	0	0	0
Total	8	11	-3

Major Goals and Challenges

Implement departmental procedures and policies for assets including, but limited to, complying with Florida Department of Environmental Protection (FDEP) requirements and GIS integration. This will result in the restructuring of our Computer Maintenance Management System (CMMS) and maintenance personnel for overall improvement and success.

Continue to improve centralizing and organizing department electronic data to alleviate redundancy, ensure data reliability and improve data acquisition time.

Implement a work order program to schedule preventative maintenance and track corrective maintenance on equipment that is tracked by FDEP.

**WATER & SEWER FUND
FACILITY MAINTENANCE & ASSET MANAGEMENT**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9007.536.112001	OPERATING SALARIES	488,918	504,372	467,314
421.9007.536.114001	OVERTIME SALARIES	4,000	4,000	6,227
421.9007.536.115009	MEAL ALLOWANCE	300	300	98
421.9007.536.121001	SOCIAL SECURITY	37,730	38,910	33,576
421.9007.536.122001	PENSION CONTRIBUTION	125,156	29,342	17,222
421.9007.536.123001	GROUP LIFE INSURANCE	2,049	2,213	1,841
421.9007.536.123002	HOSPITALIZATION INSURANCE	92,283	81,061	43,579
Total Personal Services		<u>750,436</u>	<u>660,198</u>	<u>569,857</u>
Operating Expenses				
421.9007.536.331001	PROFESSIONAL SERVICES	5,000	5,000	0
421.9007.536.334003	JANITORIAL SERVICES	1,107	0	0
421.9007.536.334007	OTHER CONTRACTUAL SERVICES	5,000	5,000	0
421.9007.536.343001	UTILITIES	3,500	0	0
421.9007.536.344001	MACH & EQUIP RENT	500	500	0
421.9007.536.346001	EQUIPMENT MAINTENANCE	2,500	2,500	1,534
421.9007.536.346002	VEHICLE MAINTENANCE	4,757	4,795	6,173
421.9007.536.346029	STRUCTURE & IMPROV MAINT	1,000	0	0
421.9007.536.346200	SOFTWARE & MAINTENANCE	7,500	7,500	3,597
421.9007.536.349003	SCHOOLS & MEETINGS	5,000	5,000	353
421.9007.536.349004	TRAINING	4,000	4,000	399
421.9007.536.351001	OFFICE SUPPLIES	500	500	768
421.9007.536.351003	OFFICE FURNITURE & EQUIPMENT	500	0	109
421.9007.536.352001	GAS & OIL	3,500	3,505	2,525
421.9007.536.352005	CONSUMABLE TOOLS	4,000	3,000	1,905
421.9007.536.352008	UNIFORMS & CLOTHING	4,200	4,500	2,945
421.9007.536.352014	OTHER COMMODITIES	1,000	1,000	40
421.9007.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	750	750	305
Total Operating Expenses		<u>54,314</u>	<u>47,550</u>	<u>20,653</u>
Total		<u><u>804,750</u></u>	<u><u>707,748</u></u>	<u><u>590,510</u></u>



Capital Requests

Account Number	Budget 2010-2011
423. 9007. 536. 611397 1 Power Analyzer	<u>\$ 8,000</u>
Budgeted 2009-2010	<u>\$6,100</u>

Facility Maintenance and Asset

Lift Station

Mission

The mission of the Lift Station Division is to maintain and repair the electrical and mechanical pumping equipment associated with the wastewater transmission system.

This Division presently maintains:
126 Electrical Panels
244 Pumps

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0	0	0
Full Time Bargaining	5	5	0
Total	5	5	0
Part Time	0	0	0
Total	5	5	0

Major Goals and Challenges

Continue a routine valve-exercising program for all lift station valves and emergency pump out connections.

Replace/Refurbish Lift Stations as required to insure system reliability and environmental protection.

Replace Lift Station pumps and panels as warranted.

**WATER & SEWER FUND
LIFT STATION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9008.536.112001	OPERATING SALARIES	202,139	199,104	208,923
421.9008.536.114001	OVERTIME SALARIES	20,000	25,000	21,454
421.9008.536.115009	MEAL ALLOWANCE	250	250	252
421.9008.536.121001	SOCIAL SECURITY	17,010	17,160	16,624
421.9008.536.122001	PENSION CONTRIBUTION	21,360	23,132	13,926
421.9008.536.123001	GROUP LIFE INSURANCE	850	838	824
421.9008.536.123002	HOSPITALIZATION INSURANCE	46,037	46,064	70,054
Total Personal Services		<u>307,646</u>	<u>311,548</u>	<u>332,057</u>
Operating Expenses				
421.9008.536.334007	OTHER CONTRACTUAL SERVICES	15,000	15,000	0
421.9008.536.341001	TELEPHONE	2,100	2,100	1,879
421.9008.536.343001	UTILITIES	115,000	115,000	116,816
421.9008.536.344001	MACH & EQUIP RENT	500	500	360
421.9008.536.346001	EQUIPMENT MAINTENANCE	55,000	55,000	52,912
421.9008.536.346002	VEHICLE MAINTENANCE	21,882	17,026	14,231
421.9008.536.346029	STRUCTURE & IMPROV MAINT	1,000	1,000	47
421.9008.536.346035	ELEC CONTROL SYS MAINT	5,000	5,000	16,079
421.9008.536.346058	GROUNDS MAINT	17,500	17,500	16,925
421.9008.536.349003	SCHOOLS & MEETINGS	300	300	1,430
421.9008.536.349004	TRAINING	500	500	587
421.9008.536.349005	FIRST AID	250	250	0
421.9008.536.351001	OFFICE SUPPLIES	250	250	302
421.9008.536.351003	OFFICE FURNITURE & EQUIP	500	500	0
421.9008.536.352001	GAS & OIL	24,000	17,650	16,726
421.9008.536.352005	CONSUMABLE TOOLS	750	750	61
421.9008.536.352006	JANITORIAL SUPPLIES	500	500	127
421.9008.536.352008	UNIFORMS & CLOTHING	4,450	4,450	3,809
421.9008.536.352014	OTHER COMMODITIES	1,000	1,000	1,142
421.9008.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	100	100	75
Total Operating Expenses		<u>265,582</u>	<u>254,376</u>	<u>243,508</u>
Total		<u><u>573,228</u></u>	<u><u>565,924</u></u>	<u><u>575,565</u></u>



Capital Requests

Account Number					Budget			
					2010-2011			
423.	9008.	536.	608361	1	Lift Station Pump Replacement	\$	20,000	
423.	9008.	536.	668361	2	Electrical Panel Replacement		25,000	
423.	9008.	536.	614371	3	Lift Station #3 Aviation Blvd		195,000	
423.	9008.	536.	611393	4	Equipment for New Building		8,450	
							Total	\$ 248,450

Budgeted 2009-2010 \$ 391,000

Lift Station

Meter Maintenance

Mission

The mission of the Meter Maintenance Division is to maintain meter accuracy through testing and repair/replacement of meters.

The Division currently maintains:

13,050 Potable Water Meters

154 Reuse Meters

36 Well field Meters

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0	1	-1
Full Time Bargaining	5	6	-1
Total	5	7	-2
Part Time	0	0	0
Total	5	7	-2

Major Goals and Challenges

Test well field meters every three (3) years as required by the Consumptive Use Permit and repair or replace as warranted.

Replace according to age approximately 1000 - 5/8" through 1" potable water meters annually.

Repair and/or replace 1-1/2" through 2" meters as warranted.

Test and Repair as needed 3" and larger meters annually.

**WATER & SEWER FUND
METER MAINTENANCE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9009.536.112001	OPERATING SALARIES	213,270	304,212	319,801
421.9009.536.114001	OVERTIME SALARIES	5,000	5,000	2,449
421.9009.536.115009	MEAL ALLOWANCE	50	50	14
421.9009.536.121001	SOCIAL SECURITY	16,701	23,660	23,906
421.9009.536.122001	CONTRIB TO PENSION FUND	63,324	81,795	69,968
421.9009.536.123001	GROUP LIFE INSURANCE	894	1,278	1,261
421.9009.536.123002	HOSPITALIZATION INSURANCE	44,082	49,710	44,604
Total Personal Services		<u>343,321</u>	<u>465,705</u>	<u>462,003</u>
Operating Expenses				
421.9009.536.334007	OTHER CONTRACTUAL SERVICES	0	55,000	0
421.9009.536.342001	POSTAGE	1,000	0	0
421.9009.536.346001	EQUIPMENT MAINTENANCE	1,000	1,000	0
421.9009.536.346002	VEHICLE MAINTENANCE	4,478	4,684	4,141
421.9009.536.346043	SERVICES MAINT	5,000	5,000	146
421.9009.536.346044	METERS MAINT	3,000	3,000	846
421.9009.536.346047	CUSTOMER PREMISES MAINT	500	500	29
421.9009.536.349003	SCHOOLS & MEETINGS	500	500	196
421.9009.536.349004	TRAINING	500	500	587
421.9009.536.351001	OFFICE SUPPLIES	2,500	750	487
421.9009.536.351003	OFFICE FURN & EQUIPMENT	500	500	329
421.9009.536.352001	GAS & OIL	8,500	8,145	6,029
421.9009.536.352005	CONSUMABLE TOOLS	500	500	1,498
421.9009.536.352006	JANITORIAL SUPPLIES	250	250	497
421.9009.536.352008	UNIFORMS & CLOTHING	3,400	3,400	3,183
421.9009.536.352014	OTHER COMMODITIES	500	500	699
421.9009.536.354001	SUBSCRIPTIONS/MEMBERSHIPS	250	250	25
Total Operating Expenses		<u>32,378</u>	<u>84,479</u>	<u>18,692</u>
Total		<u><u>375,699</u></u>	<u><u>550,184</u></u>	<u><u>480,695</u></u>

Non Departmental

Mission

The Non Departmental accounts are used for expenses which are not directly associated with or allocable to any other department of the Water Sewer Fund.

**WATER & SEWER FUND
NONDEPARTMENTAL**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
421.9900.536.123004	RETIREMENT PREM ASSIST	33,000	33,000	33,234
421.9900.536.123005	WORKERS COMPENSATION	150,000	150,000	150,000
421.9900.536.125001	STATE UNEMPLOYMENT COMP	1,500	1,500	0
Total Personal Services		<u>184,500</u>	<u>184,500</u>	<u>183,234</u>
Operating Expenses				
421.9900.536.331001	PROFESSIONAL SERVICES	1,000	1,000	6,929
421.9900.536.331012	PAYING AGENTS FEE	14,000	14,000	1,800
421.9900.536.332001	AUDIT	7,500	7,500	12,316
421.9900.536.340001	MILEAGE ALLOWANCE	4,000	4,000	2,053
421.9900.536.341002	TELECOMMUNICATIONS SERVICES	9,600	9,600	5,742
421.9900.536.344003	LAND RENT AIRPORT	14,560	14,560	15,788
421.9900.536.345001	GENERAL INSURANCE	205,000	257,000	269,155
421.9900.536.345100	INSURANCE ARVEY	0	0	22,700
421.9900.536.349011	CUSTOMER SERVICE	231,200	231,200	231,200
421.9900.536.349016	GF ADMIN CHARGE	646,300	685,300	738,500
421.9900.536.349023	BAD DEBT	0	0	1,037
421.9900.536.355007	GRACE	65,000	65,000	87,876
Total Operating Expenses		<u>1,198,160</u>	<u>1,289,160</u>	<u>1,395,096</u>
Net Operating & Personal Services		<u>1,382,660</u>	<u>1,473,660</u>	<u>1,578,330</u>
Debt Service and Transfers				
421.9900.536.991004	TRANSFER TO GENERAL FUND	859,950	859,950	859,950
421.9900.536.991007	TRANS TO W/S R&R FUND	1,734,175	3,085,400	2,967,854
421.9900.536.991057	TRF TO SF 14833K	1,466,812	1,467,234	665,399
421.9900.536.991058	TRF TO CLEAN WATER SRF LOAN	686,352	166,975	0
Total Debt Service and Transfers		<u>4,747,289</u>	<u>5,579,559</u>	<u>4,493,203</u>
Total		<u><u>6,129,949</u></u>	<u><u>7,053,219</u></u>	<u><u>6,071,533</u></u>





AIRPORT FUND

Airport

Mission

The mission of the Airport is to provide safe and efficient aviation facilities and associated services to both commercial and non-commercial users, while operating in harmony with the community's quality of life goals.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	6	6	0
Full Time Bargaining	4	4	0
Total	10	10	0
Part Time	0	0	0
Total	10	10	0

Major Goals and Challenges

Optimize operational safety, efficiency, and effectiveness at the airport:

- Maintain airfield as per capital improvement program (FAA/FDOT grants).
- Update Minimum Standards and Airport Rules and Regulations.
- Complete Annual FAA Certification Inspection with minimum discrepancies.

Optimize the airport's income potential in order to maintain financial self-sufficiency:

- Complete final build-out of Airport West and Airport North.
- Maintain 10% or less vacancy rate at T-Hangars.
- Review comprehensive plan consideration of airport property.

Meet the long range aviation needs of the community:

- Remain active in local Planning and Economic Development groups.
- Remain active in Treasure Coast and Statewide Aviation Planning Committees.
- Remain active in Florida Airports Council and Florida Airport Trades Assoc.

Ensure that the airport's short and long-term plans are environmentally compatible and in harmony with local and regional objectives and plans:

- Monitor FAA-approved Noise Compatibility Plan; educate pilots and community.
- Review lease files to ensure tenant's regulatory compliance.

Enhance the aesthetic value of the airport:

- Continue work on improvements/widening along Aviation Boulevard.
- Pursue FDOT funding for improvements to Airport Drive.
- Pursue possible grant funds for parking improvements to Bldg. 78.

Provide the City of Vero Beach with planning options for the airport, which are consistent with these goals and in accordance with the City's policy of controlled growth and quality of life:

- Ensure that the Airport Master Plan is included in the City Comprehensive Plan.
- Ensure that land use compatibility is considered in property surrounding the Airport.
- Consider Strategic Land Purchase for future Eco-Business Park.

**AIRPORT FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
441.0000.311.010000	AD VALOREM TAXES	18,000	18,000	21,644
441.0000.344.010100	AIRPORT RENTALS	1,550,000	1,550,000	1,649,664
441.0000.344.010200	CITRUS PARK VILLAGE RENTALS	140,000	140,000	193,591
441.0000.344.010300	FUEL FLOWAGE FEES	100,000	120,000	110,247
441.0000.344.010500	RESOLUTION RENTALS	582,795	492,650	492,601
441.0000.344.010700	GROSS RECEIPTS	150,000	230,000	210,206
441.0000.361.010200	INTEREST ON INVESTMENTS	25,000	40,000	35,268
441.0000.369.040100	LANDFILL	3,000	3,000	3,838
441.0000.369.090100	MISCELLANEOUS REVENUES	10,000	5,000	12,866
441.0000.389.000200	CASH CARRY OVER	-459,773	-23,799	-380,339
Total		<u>2,119,022</u>	<u>2,574,851</u>	<u>2,349,586</u>

**AIRPORT FUND
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
441.4000.542.112001	OPERATING SALARIES	514,480	509,897	530,860
441.4000.542.113002	PART TIME SALARIES	1,000	1,000	0
441.4000.542.114001	OVERTIME SALARIES	9,500	9,500	4,524
441.4000.542.121001	SOCIAL SECURITY TAXES	40,160	39,810	38,950
441.4000.542.122001	PENSION FUND CONTRIBUTION	93,900	118,390	81,190
441.4000.542.123001	GROUP LIFE INSURANCE	2,066	2,126	2,095
441.4000.542.123002	HOSPITALIZATION INSURANCE	74,680	75,234	59,700
Total Personal Services		<u>735,786</u>	<u>755,957</u>	<u>717,319</u>
Operating Expenses				
441.4000.542.331001	PROFESSIONAL SERVICES	25,000	45,000	25,516
441.4000.542.332001	AUDIT	4,800	4,800	4,712
441.4000.542.334002	CLEANING & LAUNDRY	2,000	2,000	1,386
441.4000.542.334003	JANITORIAL SERVICES	25,000	22,000	23,364
441.4000.542.334005	FIRE PROTECTION	195,000	195,000	195,000
441.4000.542.334007	OTHER CONTRACTUAL SERVICES	5,000	10,000	8,002
441.4000.542.334010	AIRPORT SECURITY	91,670	91,670	91,670
441.4000.542.334017	ENVIRONMENTAL	10,000	5,000	0
441.4000.542.340001	MILEAGE ALLOWANCE	2,000	2,000	418
441.4000.542.341001	TELEPHONE	5,000	5,000	4,210
441.4000.542.342001	POSTAGE	2,000	2,100	1,574
441.4000.542.343001	UTILITIES	150,000	170,000	208,438
441.4000.542.344001	MACH & EQUIP RENT	1,000	1,000	517
441.4000.542.344004	ENVIRONMENTAL CLEANUP	225,952	150,000	150,000
441.4000.542.345001	GENERAL INSURANCE	182,000	210,000	159,544
441.4000.542.345100	INSURANCE ARVEY	0	0	2,520
441.4000.542.346001	EQUIPMENT MAINTENANCE	5,000	5,000	2,197
441.4000.542.346002	VEHICLE MAINTENANCE	36,114	92,600	25,256
441.4000.542.346003	BUILDING MAINTENANCE	40,000	40,000	46,867
441.4000.542.346004	AIR CONDITIONING MAINT	4,000	4,000	263
441.4000.542.346008	ARFF VEHICLE MAINTENANCE	0	0	11,988
441.4000.542.346052	AIRFIELD MAINT	40,000	40,000	36,451
441.4000.542.346058	GROUNDS MAINT	47,000	47,000	47,422
441.4000.542.346061	AIRSIDE DRAINAGE MAINT	5,000	5,000	3,000
441.4000.542.346200	SOFTWARE MAINTENANCE	1,000	3,000	662
441.4000.542.348001	TERMINAL BUILDING DEDICATION	0	0	11,955
441.4000.542.349001	ADVERTISING	9,000	12,000	7,699
441.4000.542.349003	SCHOOLS & MEETINGS	9,000	9,000	4,185
441.4000.542.349008	COUNTY AD VALOREM TAXES	45,000	50,000	44,387
441.4000.542.349016	GF ADMIN CHARGE	127,100	133,200	136,800
441.4000.542.349028	LANDFILL FEES	15,000	15,000	20,685
441.4000.542.351001	OFFICE SUPPLIES	3,000	3,000	2,975
441.4000.542.351003	OFFICE FURN & EQUIP	3,000	2,000	3,185
441.4000.542.352001	GAS AND OIL	16,000	15,000	12,932
441.4000.542.352005	CONSUMABLE TOOLS	1,000	1,000	522
441.4000.542.352006	JANITORIAL SUPPLIES	2,000	2,000	512
441.4000.542.352007	SIGN MATERIAL	2,000	2,000	707
441.4000.542.352008	UNIFORMS & CLOTHING	1,000	1,000	622
441.4000.542.352010	ELEC PARTS & SUPPLIES	2,000	2,000	977
441.4000.542.352011	PLUMB PARTS & SUPPLIES	2,000	2,000	137
441.4000.542.352013	CHEMICAL AND LAB SUPPLIES	6,000	6,000	5,571
441.4000.542.352014	OTHER COMMODITIES	2,000	2,000	1,223
441.4000.542.354001	SUBSCRIPTIONS/MEMBERSHIPS	4,000	4,000	3,243
441.4000.542.355002	MISCELLANEOUS	1,500	1,424	1,169
441.4000.542.355010	CHRISTMAS DECORATIONS	100	100	360
441.4000.542.365002	STORM DAMAGE	3,000	5,000	2,576
Total Operating Expenses		<u>1,358,236</u>	<u>1,419,894</u>	<u>1,313,399</u>
Net Operating & Personal Services		<u>2,094,022</u>	<u>2,175,851</u>	<u>2,030,718</u>
Capital		<u>0</u>	<u>7,000</u>	<u>17,876</u>
441.4000.542.991017	NON OP TRANS TO CONST FUND	25,000	392,000	300,992
Total		<u>2,119,022</u>	<u>2,574,851</u>	<u>2,349,586</u>

**AIRPORT FUND
CONSTRUCTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
443.0000.331.01000	FEDERAL GRANTS/CAPITAL	950,000	0	47,204
443.0000.334.01000	STATE GRANTS/CAPITAL	25,000	1,200,000	702,607
443.0000.389.00100	NON OPER TRF FROM AIRPORT FUND	25,000	392,000	469,210
Total		<u>1,000,000</u>	<u>1,592,000</u>	<u>1,219,021</u>
Capital		<u>1,000,000</u>	<u>1,592,000</u>	<u>1,219,021</u>

Capital Requests

<u>Account Number</u>	<u>Budget</u> <u>2010-2011</u>
443. 4000. 542. 611001 1 Clear Part 77 Obstructions Phase 1	<u>\$ 1,000,000</u>
	Budgeted 2009-2010 <u>\$1,592,000</u>

Airport Construction



Marina

Mission

The mission of the Vero Beach Municipal Marina is to provide efficient first class service at reasonable cost to resident and visiting boaters in a manner that reflects well on the character of the City of Vero Beach. In order to fulfill our mission Marina personnel are trained to:

- * Act as goodwill ambassadors for the city by promoting tourism and local business patronage.
- * Exercise business, maintenance and safety practices that meet Industry and City standards.
- * Ensure that Marina and Mooring operations maintain a favorable relationship with neighbouring residents, clubs and businesses.
- * Promote Clean Marina practices and assist in developing programs and procedures to keep the Indian River clean and environmentally safe.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	2	2	0
Full Time Bargaining	4	4	0
Total	6	6	0
Part Time	2	1	1
Total	8	7	1

Major Goals and Challenges

Comply with all Federal, State, and Local Environmental Regulations.

Achieve designation as one of the first Clean Managed Mooring Fields in the State of Florida.

Identify available grant monies to assist in future projects.

Evaluate opportunities to expand facilities to meet demand.

**MARINA FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
451.0000.334.072000	F I N D GRANT	250,000	300,000	378,075
451.0000.334.075000	FFWCC GRANT	0	30,000	0
451.0000.344.020100	TRANSIENT UTILITIES	23,000	23,000	29,876
451.0000.344.020200	PERMANENT SLIP UTILITIES	9,000	9,000	9,904
451.0000.344.020300	DOCK RENTAL	215,000	215,000	193,142
451.0000.344.020400	DOCK RENTAL TRANSIENT	284,000	283,750	201,393
451.0000.344.020500	HOUSE RENTAL DOCKMASTER	1,880	1,880	1,884
451.0000.344.020600	DIESEL FUEL SALES	360,000	360,000	298,291
451.0000.344.020700	OIL SALES	5,000	5,000	3,832
451.0000.344.020800	GAS SALES	412,500	412,500	402,552
451.0000.344.020900	LIVE ABOARD FEE	10,000	8,000	12,607
451.0000.344.021100	ANCHORAGE RENTAL	199,500	199,500	192,699
451.0000.344.021200	LOCKER RENTALS	1,000	1,000	1,287
451.0000.344.021300	DRY STORAGE SOUTH COMPLEX	200,000	200,000	147,938
451.0000.344.021600	BUILDING RENTAL SOUTH COMPLEX	49,750	42,000	28,000
451.0000.361.010200	INTEREST ON INVESTMENTS	5,000	5,000	118
451.0000.369.090100	MISCELLANEOUS REVENUES	47,200	47,200	35,801
451.0000.389.000200	CASH CARRY OVER	-394,538	-394,427	-376,402
Total		1,678,292	1,748,403	1,560,997

MARINA FUND
MARINA EXPENSES

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
451.4100.575.112001	OPERATING SALARIES	164,101	164,101	165,851
451.4100.575.113002	PART TIME SALARIES	14,000	7,000	8,831
451.4100.575.114001	OVERTIME SALARIES	8,000	8,000	6,244
451.4100.575.121001	SOCIAL SECURITY TAXES	14,236	13,700	13,303
451.4100.575.122001	PENSION FUND CONTRIBUTION	13,806	16,315	17,263
451.4100.575.123001	GROUP LIFE INSURANCE	923	1,018	952
451.4100.575.123002	HOSPITALIZATION INSURANCE	23,865	28,279	25,080
Total Personal Services		238,931	238,413	237,524
Operating Expenses				
451.4100.575.331001	PROFESSIONAL SERVICES	250	0	284
451.4100.575.332001	AUDIT	650	500	592
451.4100.575.334002	CLEANING & LAUNDRY	2,000	2,300	1,733
451.4100.575.334003	JANITORIAL SERVICES	10,000	10,000	9,815
451.4100.575.334007	OTHER CONTRACTUAL SERVICES	4,000	4,000	5,150
451.4100.575.334016	DISCOUNT ON CREDIT CARDS	20,000	20,000	17,918
451.4100.575.340001	MILEAGE ALLOWANCE	1,000	1,000	1,824
451.4100.575.341001	TELEPHONE	2,500	2,200	2,595
451.4100.575.342001	POSTAGE	500	300	465
451.4100.575.343001	UTILITIES	62,000	52,000	66,013
451.4100.575.344001	MACH & EQUIP RENT	300	300	692
451.4100.575.345001	GENERAL INSURANCE	28,000	35,000	32,971
451.4100.575.346001	EQUIPMENT MAINTENANCE	1,700	1,700	4,035
451.4100.575.346002	VEHICLE MAINTENANCE	10,650	10,650	11,712
451.4100.575.346003	BUILDING MAINTENANCE	7,000	7,000	21,417
451.4100.575.346056	DOCKS MAINT	4,000	4,000	9,226
451.4100.575.346200	SOFTWARE MAINTENANCE	500	500	1,160
451.4100.575.349001	ADVERTISING	3,000	3,000	2,604
451.4100.575.349003	SCHOOLS & MEETINGS	1,000	1,000	824
451.4100.575.349016	GF ADMIN CHARGE	40,950	44,920	47,010
451.4100.575.349028	LANDFILL FEES	250	500	1,272
451.4100.575.351001	OFFICE SUPPLIES	1,000	1,000	2,130
451.4100.575.352000	DIESEL	258,000	258,000	225,966
451.4100.575.352001	GAS AND OIL	315,000	315,000	320,558
451.4100.575.352004	EQUIP PARTS & SUPPLIES	1,500	1,500	1,370
451.4100.575.352005	CONSUMABLE TOOLS	500	500	626
451.4100.575.352006	JANITORIAL SUPPLIES	2,500	2,500	2,784
451.4100.575.352008	UNIFORMS & CLOTHING	1,500	1,000	1,154
451.4100.575.352009	BUILD SUPPLIES & MATLS	1,000	1,000	2,338
451.4100.575.352010	ELEC PARTS & SUPPLIES	2,000	2,000	5,268
451.4100.575.352011	PLUMB PARTS & SUPPLIES	450	450	672
451.4100.575.352014	OTHER COMMODITIES	3,500	3,500	4,700
451.4100.575.352063	LANDSCAPE/MARINA	32,755	28,987	22,054
451.4100.575.354001	SUBSCRIPTIONS/MEMBERSHIPS	1,000	1,500	2,368
451.4100.575.355001	PURCHASES FOR RESALE	10,000	8,000	9,976
451.4100.575.355002	MISCELLANEOUS	7,000	7,666	8,215
Total Operating Expenses		837,955	833,473	849,491
Net Operating & Personal Services		1,076,886	1,071,886	1,087,015
Capital				
		4,000	82,000	37,499
451.4100.575.773005	DEBT SVC 200K GF ADVANCE	343,690	343,690	181,929
451.4100.575.991004	TRANSFER TO GENERAL FUND	86,618	86,618	76,962
Total Debt Service and Transfers		430,308	430,308	258,891
Total		1,511,194	1,584,194	1,383,405

**MARINA FUND
MOORINGS EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
451.4101.575.112001	OPERATING SALARIES	81,073	81,073	82,925
451.4101.575.113002	PART TIME SALARIES	12,000	6,000	4,415
451.4101.575.114001	OVERTIME SALARIES	0	0	3,122
451.4101.575.121001	SOCIAL SECURITY TAXES	7,120	6,660	6,651
451.4101.575.122001	PENSION FUND CONTRIBUTION	6,800	8,035	0
451.4101.575.123001	GROUP LIFE INSURANCE	300	300	0
451.4101.575.123002	HOSPITALIZATION INSURANCE	11,755	12,791	12,540
Total Personal Services		<u>119,048</u>	<u>114,859</u>	<u>109,653</u>
Operating Expenses				
451.4101.575.334002	CLEANING & LAUNDRY	2,800	2,300	2,845
451.4101.575.334007	OTHER CONTRACTUAL SERVICES	500	500	279
451.4101.575.334016	DISCOUNT ON CREDIT CARDS	0	4,000	8,959
451.4101.575.341001	TELEPHONE	2,000	2,000	3,382
451.4101.575.342001	POSTAGE	0	0	232
451.4101.575.343001	UTILITIES	22,500	22,500	25,651
451.4101.575.344001	MACH & EQUIP RENT	0	150	0
451.4101.575.345001	GENERAL INSURANCE	2,000	0	2,480
451.4101.575.346001	EQUIPMENT MAINTENANCE	150	150	380
451.4101.575.346003	BUILDING MAINTENANCE	2,000	2,000	2,220
451.4101.575.346060	MARINA MOORINGS MAINT	4,500	4,500	3,282
451.4101.575.349001	ADVERTISING	5,000	5,000	5,716
451.4101.575.351001	OFFICE SUPPLIES	1,000	1,000	1,161
451.4101.575.351003	OFFICE FURN & EQUIP	0	1,000	1,980
451.4101.575.352004	EQUIP PARTS & SUPPLIES	500	550	691
451.4101.575.352005	CONSUMABLE TOOLS	100	100	131
451.4101.575.352006	JANITORIAL SUPPLIES	2,800	2,000	3,615
451.4101.575.352009	BUILD SUPPLIES & MATLS	100	100	189
451.4101.575.352010	ELEC PARTS & SUPPLIES	100	100	370
451.4101.575.352011	PLUMB PARTS & SUPPLIES	500	300	741
451.4101.575.352014	OTHER COMMODITIES	500	100	2,240
451.4101.575.355002	MISCELLANEOUS	1,000	1,000	1,395
Total Operating Expenses		<u>48,050</u>	<u>49,350</u>	<u>67,939</u>
Net Operating & Personal Services		<u>167,098</u>	<u>164,209</u>	<u>177,592</u>
Total		<u><u>167,098</u></u>	<u><u>164,209</u></u>	<u><u>177,592</u></u>

Capital Requests

<u>Account Number</u>		Budget 2010-2011
451. 4102. 575. 611001	1 Computers	<u><u>\$ 4,000</u></u>
	Budgeted 2009-20109	<u><u>\$82,000</u></u>

Marina

The background of the page features a large, light blue circular seal of the City of Vero Beach, Florida. The seal contains a landscape illustration with a sun, clouds, palm trees, and a body of water. The text "CITY OF VERO BEACH" is arched across the top, and "FLORIDA" is arched across the bottom.

SOLID WASTE FUND

Solid Waste

Mission

The mission of the Solid Waste Division is to protect the environment, public health and welfare, and enhance the quality of life by providing effective programs to collect and remove solid waste materials in a convenient, economical and environmentally sensitive manner. Activities include: removal and disposal of all refuse accumulated inside the city limits which includes single family and multi-family residences as well as commercial businesses and other non-residential customers. Refuse collection and disposal services include: garbage, yard debris, appliances, furniture and other household items. The city monitors the residential recycling program provided by the county within the city limits.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	24	26	-2
Total	27	29	-2
Part Time	0	0	0
Total	27	29	-2

Major Goals and Challenges

Prepare and publish annual Full Cost Accounting Report before March 31.

Provide bi-weekly side-yard garbage collection to approximately 7,200 customers.

Provide weekly curb-side yard-trash collection to approximately 6,600 customers.

Provide daily container services to approximately 1,150 customers.

Continue to provide special collection services to all residential and non-residential customers. Service shall be provided within 24 hours of requests.

Improve cleanliness of dumpster enclosure areas and assess appropriate fees as applicable.

Improve convenience of dumpster use to multi-family residences.

Manage franchise agreements for private haulers

**SOLID WASTE FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
461.0000.343.04010	GARBAGE COLLECTION FEES	2,679,750	2,679,750	2,390,864
461.0000.361.01020	INTEREST ON INVESTMENTS	50	1,000	2
461.0000.369.09010	MISCELLANEOUS REVENUES	5,000	5,000	8,477
461.0000.389.00050	UNAPPROPRIATED SURPLUS	-522,265	-268,812	265,536
Total		2,162,535	2,416,938	2,664,879

**SOLID WASTE FUND
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
461.3308.534.11200	OPERATING SALARIES	783,347	951,825	1,035,281
461.3308.534.11300	PART TIME SALARIES	0	10,000	0
461.3308.534.11400	OVERTIME SALARIES	30,000	30,000	28,615
461.3308.534.12100	SOCIAL SECURITY TAXES	62,220	75,870	76,393
461.3308.534.12200	PENSION FUND CONTRIBUTION	150,497	193,162	169,764
461.3308.534.12300	GROUP LIFE INSURANCE	3,468	3,981	3,958
461.3308.534.12300	HOSPITALIZATION INSURANCE	196,482	214,791	206,621
461.3308.534.12300	RETIREMENT PREM ASSIST	18,000	18,000	22,844
461.3308.534.12300	WORKER COMPENSATION	125,000	125,000	125,000
Total Personal Services		1,369,014	1,622,629	1,668,476
Operating Expenses				
461.3308.534.33100	PROFESSIONAL SERVICES	1,500	1,000	1,961
461.3308.534.33200	AUDIT	2,100	2,100	376
461.3308.534.33400	CLEANING & LAUNDRY	8,900	9,900	9,178
461.3308.534.33400	OTHER CONTRACTUAL SERVICES	2,500	2,500	2,474
461.3308.534.34200	POSTAGE	750	750	31
461.3308.534.34300	UTILITIES	5,500	5,200	6,422
461.3308.534.34400	RENT	74,200	74,200	74,199
461.3308.534.34400	LAND RENT/AIRPORT	17,400	17,400	19,564
461.3308.534.34500	GENERAL INSURANCE	52,000	52,100	52,029
461.3308.534.34510	INSURANCE ARVEY	0	0	13,250
461.3308.534.34600	EQUIPMENT MAINTENANCE	1,000	1,000	88
461.3308.534.34600	VEHICLE MAINTENANCE	156,891	164,739	182,817
461.3308.534.34639	CONTAINERS	25,000	25,000	9,644
461.3308.534.34900	ADVERTISING	900	900	191
461.3308.534.34900	SCHOOLS & MEETINGS	1,000	1,000	202
461.3308.534.34901	CUSTOMER SERVICE	38,300	38,300	38,300
461.3308.534.34901	GF ADMIN CHARGE	83,030	93,370	116,829
461.3308.534.34902	BAD DEBT	250	250	330
461.3308.534.34902	LANDFILL FEES	7,000	7,000	2,456
461.3308.534.35100	OFFICE SUPPLIES	1,500	1,500	734
461.3308.534.35100	OFFICE FURN & EQUIP	900	900	99
461.3308.534.35200	GAS AND OIL	142,000	123,700	102,452
461.3308.534.35200	EQUIP PARTS & SUPPLIES	900	900	0
461.3308.534.35200	CONSUMABLE TOOLS	2,500	2,500	2,107
461.3308.534.35200	UNIFORMS & CLOTHING	3,900	4,500	5,927
461.3308.534.35201	CHEMICAL AND LAB SUPPLIES	3,300	3,300	3,602
461.3308.534.35201	OTHER COMMODITIES	6,000	6,000	2,172
461.3308.534.35400	SUBSCRIPTIONS/MEMBERSHIPS	500	500	0
461.3308.534.35500	GRACE	800	800	1,012
Total Operating Expenses		640,521	641,309	648,446
Net Operating & Personal Services		2,009,535	2,263,938	2,316,922
Capital				
461.3308.534.99100	TRANSFER TO GENERAL FUND	153,000	153,000	153,000
Total Debt Service and Transfers		153,000	153,000	153,000
Total		2,162,535	2,416,938	2,664,879





**RECREATION &
PARKS FUND**

Recreation & Parks

Mission

The mission of the Recreation Department is to provide, publicize, maintain, schedule and operate city recreation facilities and programs for the use of residents and visitors of all age groups, in accordance with a fee schedule set by City Council. The Department is to provide trained, certified water safety personnel at city beaches and aquatic facilities; to maintain playgrounds; and to provide funds to maintain city parks.

The Department is to administer the City of Vero Beach Recreation Department and staff including budgeting, staffing, requisitioning and the administration of trained, certified water safety personnel at city beaches and aquatic facilities.

The Department is to provide a Citywide Recreation Program Delivery System utilizing city recreation staff and facilities.

The Department is to provide ADA accessibility to users of recreation facilities and recreation programs.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	9	10	-1
Full Time Bargaining	8	9	-1
Total	17	19	-2
Part Time	14	15	-1
Total	31	34	-3

Major Goals and Challenges

Promote a happier, healthier citizen in a community that is a better place to live because it has an active, vital Recreation Department. Promote "The Benefits of Recreation Are Endless."

Personal Benefits in the form of physical fitness, relaxation, rest and revitalization;

Social Benefits in the form of stronger and healthier families, ethnic and cultural harmony, reduced anti-social behavior and enriched lives for persons with disabilities;

Environmental Benefits in the form of a green and tree-filled city, habitat for native plants & animals, and open land protected green-space;

Economic Benefits in the form of more productive and healthier citizens, increased tourism, and contributions to the quality of life sought by business and industry.

Maintain low cost Recreation opportunities for children and older adults, as this is important and integral in maintaining an acceptable quality of life.

Position the Recreation Department as an important player in crime and drug prevention for children and young adults in programming and facilities for after school, summer, evening and weekend utilization.

Partnership with community organizations having common mission statements to enhance the delivery of recreational services in the most efficient and effective system to benefit the user and the taxpayer.

Increase Water Safety and Awareness through the department's Aquatic Safety Division.

Maintain clean, efficient rental centers for the citizens of Vero Beach.

**RECREATION & PARKS FUND
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
471.0000.347.000100	RECREATION DEPARTMENT INCOME	468,000	562,500	391,297
471.0000.362.000100	CONCESSIONS & RENTALS	42,000	42,000	34,523
471.0000.362.000110	RENTALS	155,000	165,000	134,326
471.0000.369.000100	JANITORIAL SERVICES	12,000	12,000	11,786
471.0000.369.090100	MISCELLANEOUS REVENUES	2,000	2,000	1,378
471.0000.383.000100	CONTRIBUTIONS FROM GENERAL FUND	2,120,797	2,417,361	3,163,000
471.0000.389.002100	RECREATION SPONSORSHIP	7,000	5,000	6,061
471.0000.389.002110	PERFORMING ARTS COSTUMES	4,000	4,000	2,641
Total		<u>2,810,797</u>	<u>3,209,861</u>	<u>3,745,012</u>

**RECREATION & PARKS FUND
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services 4500				
471.4500.572.112001	OPERATING SALARIES	689,191	756,315	989,829
471.4500.572.113002	PART TIME SALARIES	91,846	151,090	388,267
471.4500.572.114001	OVERTIME SALARIES	38,714	54,800	61,460
471.4500.572.115006	EMT/LIFEGUARD	6,240	8,320	13,504
471.4500.572.115009	MEAL ALLOWANCE	200	200	210
471.4500.572.121001	SOCIAL SECURITY TAXES	63,200	74,260	97,040
471.4500.572.122001	PENSION FUND CONTRIBUTION	84,761	108,656	82,036
471.4500.572.123001	GROUP LIFE INSURANCE	2,769	3,577	3,543
471.4500.572.123002	HOSPITALIZATION INSURANCE	117,298	122,088	158,357
471.4500.572.123004	RETIREMENT PREM ASSIST	15,000	15,000	11,709
471.4500.572.123005	WORKER COMPENSATION	25,000	25,000	25,000
Total Personal Services		<u>1,134,219</u>	<u>1,319,306</u>	<u>1,830,955</u>
Operating Expenses 4500				
471.4500.572.331001	PROFESSIONAL SERVICES	26,100	34,500	38,903
471.4500.572.332001	AUDIT	1,475	1,475	448
471.4500.572.334002	CLEANING & LAUNDRY	1,250	1,250	896
471.4500.572.334003	JANITORIAL SERVICES	44,908	44,908	55,644
471.4500.572.334004	SUMMER CAMP EXP	15,500	17,000	15,439
471.4500.572.334005	JANITORIAL SERVICES/RENTALS	12,000	12,000	11,455
471.4500.572.340001	MILEAGE ALLOWANCE	2,500	2,500	2,831
471.4500.572.340002	AUTO ALLOWANCE	2,100	2,100	2,100
471.4500.572.341001	TELEPHONE	11,000	13,500	15,281
471.4500.572.342001	POSTAGE	1,000	1,500	1,306
471.4500.572.343001	UTILITIES	216,270	224,000	272,703
471.4500.572.344005	RR RENT-COMMUNITY CENTER	5,900	5,900	0
471.4500.572.345001	GENERAL INSURANCE	47,000	67,000	72,696
471.4500.572.346001	EQUIPMENT MAINTENANCE	5,600	6,600	6,671
471.4500.572.346002	VEHICLE MAINTENANCE	11,297	11,540	12,303
471.4500.572.346003	BUILDING MAINTENANCE	51,940	61,940	60,869
471.4500.572.346004	AIR CONDITIONING MAINT	6,000	6,000	7,101
471.4500.572.346300	FLOORING	1,000	2,000	304
471.4500.572.346315	ROOFING	0	2,000	0
471.4500.572.346330	PAINTING & EXTERIOR REPAIRS	1,500	2,000	1,614
471.4500.572.346375	CARPENTRY DRYWALL & ELECTRICAL	1,000	2,000	1,300
471.4500.572.347001	PRINTING & BINDING	5,000	9,000	9,421
471.4500.572.349003	SCHOOLS & MEETINGS	2,750	3,000	3,812
471.4500.572.349028	LANDFILL FEES	7,000	7,000	6,585
471.4500.572.351001	OFFICE SUPPLIES	8,000	10,000	13,968
471.4500.572.352001	GAS AND OIL	7,000	7,000	6,730
471.4500.572.352005	CONSUMABLE TOOLS	1,000	1,000	434
471.4500.572.352006	JANITORIAL SUPPLIES	4,000	4,000	5,091
471.4500.572.352008	UNIFORMS & CLOTHING	5,500	6,000	6,013
471.4500.572.352017	SPECIAL EVENTS SUPPLIES	2,500	5,000	4,985
471.4500.572.352027	PERFORMING ARTS COSTUMES	2,000	4,000	139
471.4500.572.352033	ATHLETICS	12,750	18,000	12,361
471.4500.572.352034	YOUTH COUNCIL JR STAFF	0	2,000	897
471.4500.572.352035	ATHLETIC AREAS MAINT	8,000	8,000	7,323
471.4500.572.352036	PLAYGROUNDS MAINT	6,000	6,000	5,512
471.4500.572.352064	RECREATION SPONSORSHIPS	5,000	5,000	2,580
471.4500.572.354001	SUBSCRIPTIONS/MEMBERSHIPS	750	750	1,422
471.4500.572.355001	PURCHASES FOR RESALE	4,000	4,000	4,229
471.4500.572.355002	MISCELLANEOUS	1,630	7,630	9,595
Total Operating Expenses		<u>548,220</u>	<u>629,093</u>	<u>680,961</u>
Net Operating & Personal Services		<u>1,682,439</u>	<u>1,948,399</u>	<u>2,511,916</u>
Capital		<u>0</u>	<u>12,400</u>	<u>6,762</u>
Operating Expenses 4501				
471.4501.572.346054	GROUNDS MAINTENANCE	1,018,828	1,112,522	1,098,348
471.4501.572.346070	BOARDWALK REPAIRS/REPLACEMENT	12,500	25,000	11,056
471.4501.572.349016	GF ADMIN CHARGES	97,030	111,540	116,930
Total Operating Expenses		<u>1,128,358</u>	<u>1,249,062</u>	<u>1,226,334</u>
Total		<u><u>2,810,797</u></u>	<u><u>3,209,861</u></u>	<u><u>3,745,012</u></u>

**RECREATION & PARKS FUND
CONSTRUCTION**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
473.0000.389.00020	CONTRIBUTION FROM 311	6,800	15,000	20,607
Capital				
		6,800	15,000	20,607

Capital Requests

					Budget
<u>Account Number</u>					<u>2010-2011</u>
473.	4500.	572.	611001	1 Tennis Courts Resurfacing	<u>\$ 6,800</u>

Budgeted 2009-2010 \$ 15,000

Recreation and Parks Construction



**RISK
MANAGEMENT**

Risk Management

Mission

The mission of the Risk Management Division is to:

1. Protect City resources including personnel, facilities, assets and real property from loss and insure the City's ability to deliver essential services following a loss.
2. Continue to coordinate and deliver a comprehensive and cost-effective benefit package to help retain current employees and attract the best qualified applicants for openings in the future.
3. Provide safety resources and training to ensure the well-being of City employees while on the job with the goal of reducing and/or eliminating exposures to disease, injury and death.

The primary responsibilities of this department include:

1. Property, Casualty and Workers' Compensation Claim Administration: Coordinate the services of the TPA to professionally adjust and/or negotiate a resolution on potentially costly property and liability claims within the constraints of applicable state, federal and local laws, statutes and regulations. Customary insurance industry practices are applied to resolve each claim in the most efficient, fair and advantageous manner possible. Continue adjusting most liability claims not requiring TPA services. Adjust workers' compensation claims in-house using the ethical and legal standards provided by the State. Recover monies due the City on subrogated claims whenever possible.
2. Commercial Insurance Policy Management: Continue to evaluate the City's insurance policies, focusing on any gaps in coverage and vulnerable areas. Procure and monitor appropriate insurance policies through the City's Agent that protect City assets too valuable to self-insure. This includes a continuous evaluation of loss exposure to City assets with the goal of identifying alternative risk financing solutions that are economically advantageous to the City.
3. Employee Benefit Administration: Provide ongoing evaluation and assessment of employee insurance and benefit programs. Research new and innovative means to provide highest level of benefits in a cost effective manner.
4. Employee Benefit Education and Assistance: Deliver continuing education to employees on the value and features of benefit packages offered through every available communication resource. Provide on-site representation of all vendors. Provide daily assistance and guidance to employees regarding benefit choices and proper administration. Make available an employee assistance program to aid all employees in maintaining their physical and mental well being.
5. Regulatory Compliance: Remain compliant with COBRA, HIPAA, Section 125, OSHA, ADA, NFPA, and other Federal, State and local rules, regulations and standards.
6. Employee Safety and Training: Enhance existing in-house training to provide city-wide safety instruction at a reasonable cost. Solicit participation of City employees in supporting safe work practices and a safe work environment. Conduct emergency preparedness drills and practice evacuation procedures. Continue enhancing security throughout City Hall.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	3	3	0
Full Time Bargaining	0	0	0
Total	3	3	0
Part Time	0	0	0
Total	3	3	0

Major Goals and Challenges

Continue to explore measures to control rising health insurance costs in the current self-insured arena and make appropriate recommendations in plan design and cost-sharing between employees and the City. Promote employee wellness by planning and hosting the Annual Health Fair open to all employees, retirees and dependents. Initiate new wellness programs such as Risk Assessments, fitness activities, and health talks using free resources as often as possible. Provide on-going safety and wellness information to all employees utilizing the City Lines newsletter and website.

Identify exposures, implement and monitor the effectiveness of loss control measures and programs to protect City resources including employees, facilities, vehicles and other assets owned or entrusted to the City government from loss and ensure compliance with all applicable occupational safety and health regulations. Conduct hazard identification programs (worksites inspections) with the departments and employees with the goal of reducing, controlling and/or eliminating workplace hazards. Work with departments to assure prompt response to accidents and losses to assure that proper action is taken and procedures are followed. Develop procedures to insure promptly newly acquired assets at proper values.

Continue conducting DOT drug testing and random testing on all employees subject to the City's Drug-Free Workplace Program. Maintain programs that provide discounts in insurance premiums or assessments.

Assure compliance with existing policies such as cell phone usage, vehicle usage, safety shoes, and safety glasses and develop additional policies as the need arises. Expand job safety training using group seminars, videotapes, guest speakers, and other resources to reinforce safety practices and help control losses to City resources and workers' compensation claims. Continue employee training in CPR, First Aid and the use of defibrillators to prepare City staff to respond to medical emergencies both on and off the job. Formalize standard OSHA training to provide in-house instruction in such areas as proper lifting techniques, fire protection, hazardous communications, forklift training and work zone safety, confined space, trenching, asbestos, ergonomics, etc.

Monitor the Emergency Management Plan to streamline processes and promote effective recovery of assets and monies following any disaster.

RISK MANAGEMENT

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
502.0000.361.01020	INTEREST ON INVESTMENTS	80,000	80,000	77,427
502.0000.389.00020	CASH CARRY OVER	-63,418	-30,589	-287,306
502.0000.394.04010	PREMIUMS/W C/ELECTRIC	50,000	50,000	50,000
502.0000.394.04210	PREMIUMS/W C/WATER & SEWER	150,000	150,000	150,000
502.0000.394.04610	PREMIUMS/W C/SOLID WASTE	125,000	125,000	125,000
502.0000.394.04710	PREMIUMS/W C/RECREATION	25,000	25,000	25,000
502.0000.395.00010	PREMIUMS LIAB/GENERAL	50,000	50,000	100,000
502.0000.395.04010	PREMIUMS LIAB/ELECTRIC	175,000	175,000	175,000
502.0000.395.04210	PREMIUMS LIAB/WATER & SEWER	50,000	50,000	50,000
502.0000.395.04410	PREMIUMS LIAB/AIRPORT	125,000	125,000	75,000
502.0000.395.04610	PREMIUMS LIAB/SOLID WASTE	50,000	50,000	50,000
502.0000.397.09010	INSURANCE ARVEY	0	0	145,000
Total		<u>816,582</u>	<u>849,411</u>	<u>735,121</u>
Personal Services				
502.1400.513.11200	OPERATING SALARIES	156,677	156,677	163,759
502.1400.513.12100	SOCIAL SECURITY TAXES	11,990	11,990	11,934
502.1400.513.12200	PENSION FUND CONTRIBUTION	50,938	42,618	30,734
502.1400.513.12300	GROUP LIFE INSURANCE	657	657	650
502.1400.513.12300	HOSPITALIZATION INSURANCE	17,870	18,129	15,546
Total Personal Services		<u>238,132</u>	<u>230,071</u>	<u>222,623</u>
Operating Expenses				
502.1400.513.33100	PROFESSIONAL SERVICES	40,000	40,000	35,625
502.1400.513.33101	SPECIAL PROJECTS/STUDIES	5,500	14,500	2,110
502.1400.513.33200	AUDIT	2,285	400	2,215
502.1400.513.33202	WORKER'S COMPENSATION BILLING	0	400	225
502.1400.513.33401	SECURITY	1,500	2,000	810
502.1400.513.34000	MILEAGE ALLOWANCE	1,000	1,500	151
502.1400.513.34000	AUTO ALLOWANCE	2,100	2,100	2,100
502.1400.513.34100	TELEPHONE	1,150	1,600	1,133
502.1400.513.34200	POSTAGE	1,000	1,200	551
502.1400.513.34700	PRINTING/BINDING	3,500	4,500	3,997
502.1400.513.34800	EMPLOYEE HEALTH PROGRAMS	8,250	12,000	6,713
502.1400.513.34900	SCHOOLS/MEETINGS	3,500	3,500	1,539
502.1400.513.34901	GF ADMIN CHARGE	45,360	46,160	49,800
502.1400.513.35100	OFFICE SUPPLIES	1,500	2,000	854
502.1400.513.35100	OFFICE FURN/EQUIP	500	500	717
502.1400.513.35201	OTHER COMMODITIES	1,000	1,000	1,032
502.1400.513.35201	TRAINING AIDS	7,840	9,115	5,604
502.1400.513.35205	SAFETY	600	25,000	22,966
502.1400.513.35400	SUBSCRIPTIONS/MEMBERSHIPS	1,865	1,865	2,595
Total Operating Expenses		<u>128,450</u>	<u>169,340</u>	<u>140,737</u>
Net Operating & Personal Services		<u>366,582</u>	<u>399,411</u>	<u>363,360</u>
Transfers				
502.1801.521.33102	LOSS PAYMENTS/ARVAY	0	0	145,000
502.9900.590.34500	LOSS PAYMENTS/GENERAL	450,000	450,000	226,761
Total Operating Expenses		<u>450,000</u>	<u>450,000</u>	<u>371,761</u>
Total		<u>816,582</u>	<u>849,411</u>	<u>735,121</u>



The background of the page features a large, light blue circular seal. The seal contains a detailed illustration of a coastal scene with a sun, palm trees, a building, and a boat. The text "CITY OF EVERE BEACH" is written along the top arc and "FLORIDA" along the bottom arc of the seal.

CONFISCATED PROPERTY

Confiscated Property

Mission

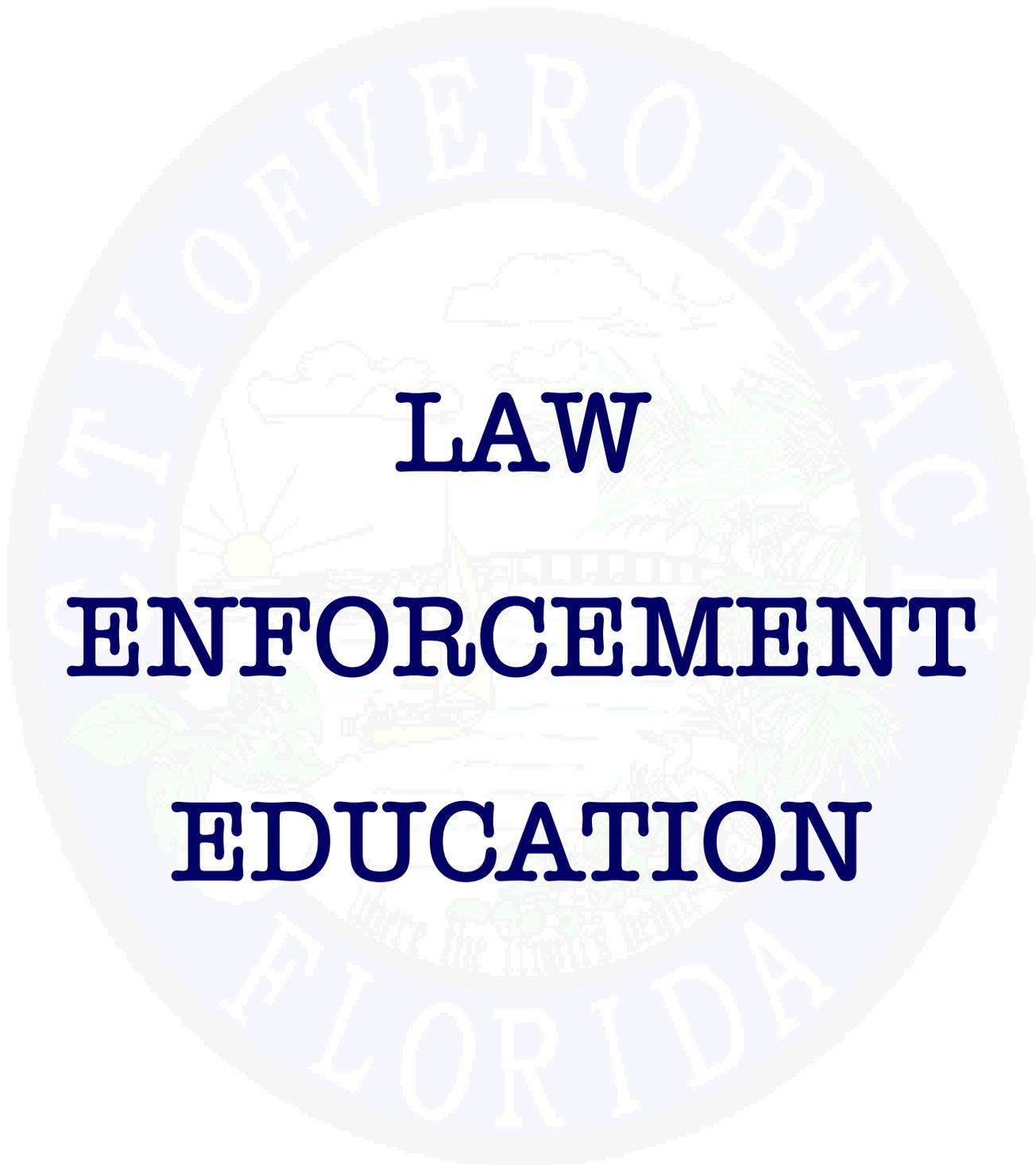
This Trust Fund is the depository for money either confiscated or derived by legal settlement agreements or obtained through the sale by auction of property confiscated by the Police Department through court forfeiture proceedings. The Police Department is allowed, after court approval, to keep money or goods confiscated as contraband when used as an instrument of a felony. The money may be used to support specific police activities or to purchase specific types of equipment.

No budget is presented for Fiscal Year 2010-2011. Sec. 932.7055, Florida Statutes, (8)(c) states that "Neither the law enforcement agency nor the entity having budgetary control over the law enforcement agency shall anticipate future forfeitures or proceeds therefore in the adoption and approval of the budget for the law enforcement agency."

CONFISCATED PROPERTY TRUST FUND

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
601.0000.351.020000	CONFISCATED PROPERTY	0	0	8,514
601.0000.361.010200	INTEREST ON INVESTMENTS	0	0	13
601.0000.389.000200	CASH CARRY/OVER	0	0	21,748
	Total	0	0	30,275
Operating Expenses				
601.1801.521.355002	MISCELLANEOUS	0	0	3,275
601.1801.521.661019	CAPITAL	0	0	27,000
	Total	0	0	30,275





LAW

ENFORCEMENT

EDUCATION

Law Enforcement Education

Mission

The City of Vero Beach receives fines, bond forfeitures, court costs, funds from defensive driving schools, and a two dollar assessment on each charge by the Police Department which is successfully prosecuted through the County court system. This two-dollar assessment is known as the Local Law Enforcement Education Fund and is mandated by the State to fund law enforcement related education for police officers.

LAW ENFORCEMENT EDUCATION FUND

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Revenue				
602.0000.351.03000	POLICE FINES/ORDINANCE 1480	5,000	5,000	5,617
602.0000.361.01020	INTEREST ON INVESTMENTS	500	500	12
602.0000.389.00020	CASH CARRY/OVER	14,000	14,000	2,705
		<u>19,500</u>	<u>19,500</u>	<u>8,334</u>
Operating Expenses				
602.1801.521.34900	SCHOOLS/MEETINGS	19,500	19,500	8,334
		<u>19,500</u>	<u>19,500</u>	<u>8,334</u>



The background features a large, light blue circular seal of the City of Vero Beach, Florida. The seal contains a central illustration of a landscape with a sun, a building, and various plants. The text "CITY OF VERO BEACH" is arched across the top, and "FLORIDA" is arched across the bottom.

CRESTLAWN CEMETERY

Crestlawn Cemetery

Mission

The mission of the Cemetery Division is to provide and maintain Crestlawn Cemetery in a dignified, well maintained and peaceful setting.

Staffing Table

Employee Type	Budget 2010-2011	Budget 2009-2010	Change
Full Time Non Bargaining	0	0	0
Full Time Bargaining	1	3	-2
Total	1	3	-2
Part Time	0	0	0
Total	1	3	-2

Major Goals and Challenges

Continue to investigate opportunities to improve maintenance practices.

Enforce and upgrade Cemetery Ordinance.

Develop northwest portion of cemetery with columbarium areas.

**CRESTLAWN CEMETERY
REVENUE**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
603.0000.343.04030	OPENING/CLOSING FEES & MISC	26,800	26,800	21,190
603.0000.361.01020	INTEREST ON INVESTMENTS	50	1,500	260
603.0000.364.01010	SALE OF GRAVE SPACES	137,500	137,500	93,223
603.0000.364.02010	SALE OF COLUMNBARIUM SPACES	46,000	46,000	0
603.0000.383.00010	CONTRIBUTIONS FROM GENERAL FUND	0	0	32,150
603.0000.389.00020	CASH CARRY/OVER	-64,935	82,450	76,628
Total		145,415	294,250	223,451

**CRESTLAWN CEMETERY
EXPENSES**

Account Number	Account Name	2010-2011 Budget	2009-2010 Budget	2008-2009 Actual
Personal Services				
603.3307.539.11200	OPERATING SALARIES	37,437	101,077	102,855
603.3307.539.11300	PART TIME SALARIES	0	3,000	0
603.3307.539.11400	OVERTIME SALARIES	500	500	666
603.3307.539.12100	SOCIAL SECURITY TAXES	2,860	8,000	7,553
603.3307.539.12200	PENSION FUND CONTRIBUTION	4,510	10,550	7,621
603.3307.539.12300	GROUP LIFE INSURANCE	158	404	399
603.3307.539.12300	HOSPITALIZATION INSURANCE	14,181	22,264	22,302
603.3307.539.12300	RETIREMENT PREM ASSIST	3,700	3,700	3,789
Total Personal Services		63,346	149,495	145,185
Operating Expenses				
603.3307.539.33400	CLEANING/LAUNDRY	700	700	628
603.3307.539.33400	OTHER CONTRACTUAL SERVICES	750	750	1,425
603.3307.539.34100	TELEPHONE	400	400	290
603.3307.539.34300	UTILITIES	10,000	6,500	10,097
603.3307.539.34500	GENERAL INSURANCE	600	1,000	827
603.3307.539.34600	VEHICLE MAINTENANCE	4,960	5,077	5,483
603.3307.539.34600	BUILDING MAINTENANCE	500	500	337
603.3307.539.34605	GROUNDS MAINTENANCE	45,708	2,728	2,695
603.3307.539.34901	GF ADMIN CHARGE	4,090	9,350	9,900
603.3307.539.34902	LANDFILL FEES	400	400	195
603.3307.539.35200	GAS AND OIL	3,711	3,100	2,793
603.3307.539.35200	UNIFORMS & CLOTHING	500	500	501
603.3307.539.35201	OTHER COMMODITIES	9,250	8,250	6,570
603.3307.539.35206	SMALL EQUIPMENT	500	500	485
Total Operating Expenses		82,069	39,755	42,226
Net Operating & Personal Services		145,415	189,250	187,411
Capital				
Total		145,415	294,250	223,451

