7-A)

MEMORANDUM

TO: Mayor Jay Kramer and
City Councilmembers

FROM: Tammy K. Vock, MMC
City Clerk

DATE: May 31, 2016

SUBJECT: Board/Commission Reappointments

BOARD OF BUILDING APPEALS

Mr. Larry Pesin and Mr. John Genoni's terms on the Board of Building Appeals expire on June 15, 2016. Both members would like to be reappointed.

HISTORIC PRESERVATION COMMISSION

Mrs. Anna Brady and Mrs. Deborah Daige's terms on the Historic Preservation Commission expires on June 15, 2016. Both members would like to be reappointed.

Attached are the openings that we currently have on our City Boards and Commissions.

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Attachment

ID	Board/Commission	Name	Missed Meeting Date	Excused	Unexcused	Date of Last Entry
180	HPC	Deborah Daige	10/25/2012	X		
195	HPC	Deborah Daige	12/13/2012	X		
535	HPC	Deborah Daige	10/8/2015	X		
575	HPC	Deborah Daige	1/14/2016	X		
587	HPC	Deborah Daige	3/10/2016	X		
608	HPC	Deborah Daige	3/10/2016	X		
611	HPC	Deborah Daige	4/15/2016	X		

ID	Board/Commission	Name	Missed Meeting Date	Excused	Unexcused	Date of Last Entry
574	HPC	Anna Brady	1/14/2016	X		

CITY OF VERO BEACH
COMMISSION/BOARD OPENINGS

1. CODE ENFORCEMENT BOARD – CITY RESIDENTS

The Code Enforcement Board meets the second Wednesday of every month at 2:00 p.m. in the City Hall, Council Chambers. The Code Enforcement Board is created pursuant to the authority of the Florida Statutes and shall carry out duties, functions, and procedures set forth for it in the Code Enforcement Ordinance of the City. Currently there is one Alternate position open on the Code Enforcement Board.

2. HISTORIC DOWNTOWN ECONOMIC DEVELOPMENT ZONE ADVISORY COMMITTEE

The Historic Downtown Economic Development Zone Advisory Committee shall study, prepare, and recommend to the City Council an economic development plan for the Historic Downtown Vero Beach Economic Development Zone pursuant and subject to the requirements and provision of the Economic Development Zone Ordinance. The Committee shall study and make recommendations to the City Council from time to time on administration of and amendments to the economic development plan adopted by the City Council, changes in the boundaries of the Zone, and specific infrastructure, capital projects, and expenditures to be funded from the Historic Downtown Vero Beach Economic Development Trust Fund. The Economic Development Zone Advisory Committee meets on the third Monday of every month at 10:00 a.m. at City Hall and currently has two Alternate positions open.

3. HISTORIC PRESERVATION COMMISSION – CITY RESIDENTS

The Historic Preservation Commission shall develop and administer a comprehensive historic preservation program to identify and maintain the City's historic resources for the benefit of both present and future residents, as more fully described in the Code. The Commission shall also consider and advise the City Council on such other matters as may be referred to the Commission by the City Council. There are two Alternate positions open on the Historic Preservation Commission, which meets on the second Thursday of every month at 9:30 a.m. at City Hall.

4. TREE AND BEAUTIFICATION COMMISSION

The purpose of the commission is to advise City Council in all matters concerning trees and the beautification needs of the City and to recommend action necessary and desirable to maintain the City as a member in good standing of "Tree City, U.S.A." The commission will also hear and decide all applications for trees planted in honor of individuals, groups, and/or organizations and dedicated to the City within the City and monitor the planting of approved dedication trees. The Commission meets the third Thursday of the month at 9:00 a.m. in the City Hall, Council Chambers and currently has two Alternate positions open.

5. UTILITIES COMMISSION

The Utilities Commission shall provide recommendations and advice to the City Council on all matters related to the administration and operation of the City's utilities, including finances and accounting; efficient and economic operations; maintenance; expansion and contraction of service areas; rates and fees, including taxes; improvements; and other matters specifically relating to the electric, water and sewer, and solid waste enterprise funds. The Commission may seek counsel with the City Manager and the other Charter Officers from time to time, as well as City department heads and employees as the Commission finds necessary. In performing its mission, the Commission shall initiate and provide its own proposals, recommendations, and alternatives to the City Council. In addition, the Commission shall also review and constructively critique all proposals from City staff, consultants, and the public and make its own independent recommendations on such proposals in order to provide the best and most complete information possible to the City Council. Any Commission member may request the City Clerk to coordinate with the Commission Chairman to place items on the Commission agenda and/or request a Commission meeting. Meetings may also be called by the City Council to review issues prior to City Council deliberations. The Commission is expressly charged with representing and considering all utility customers of the City in its activities, including City resident and non-resident customers alike. As long as the Town of Indian River Shores receives utility services from the City of Vero Beach under a franchise, at least one (1) regular voting member of the Utilities Commission shall be a resident of the Town of Indian River Shores. All regular voting and alternate members shall reside within the City utilities service area. There is <u>one Alternate position open</u> on the Commission, which meets at least once every quarter in the City Hall, Council Chambers.

6. VETERANS MEMORIAL ISLAND SANCTUARY ADVISORY COMMITTEE

The Veterans Memorial Island Sanctuary Advisory Committee shall study and review documentation for memorials proposed to be constructed on the Island and make recommendations to the City Council. The Committee shall also consider and advise the City Council on such other matters as may be referred to the Committee by the City Council. The Committee shall include one member from the Veterans Service Office and one member from the Veterans Council of Indian River County. There is <u>one Alternate position open</u> on the Committee, which meets the first Wednesday of the month at 10:00 a.m. in the City Hall, Council Chambers.