

3-2)



City Council Agenda Item
Meeting of May 17, 2016

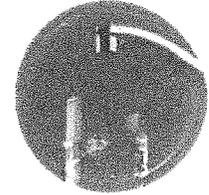
TO: The Honorable Mayor and Members of the City Council
FROM: James R. O'Connor, City Manager
DATE: May 5, 2016

SUBJECT: Renewal of Annual Materials & Supplies Contract with HD Waterworks, Ltd. – Contract 1561-C

REQUESTED BY: City Manager/Water and Sewer Director

The following is requested as it relates to the above-referenced agenda item:

- Request Council review and approval based on the attached supporting documentation.
- No action required. (Information only)



DEPARTMENTAL CORRESPONDENCE
WATER AND SEWER DEPARTMENT

To: James R. O'Connor, City Manager

Through: John O'Brien, Manager, Purchasing and Warehouse Operations 

From: Robert J. Bolton, P.E., Director 

Date: April 29, 2016

RE: **Renewal of HD Supply Waterworks Ltd. Annual Contract (1561-C)**

Recommendation:

Place this item on the City Council's Agenda for May 17, 2016. Staff recommends the City renew the contract with HD Supply Waterworks, Ltd., for an additional year with no cost increase.

Funding:

Invoices will be applied to appropriate accounts on an as needed basis in accordance with budget constraints.

Background:

On May 1, 2012, City Council approved the referenced contract to HD Supply Waterworks, Ltd., for three (3) years with two (2), one (1) year renewal options. The vendor has agreed to renew the second and final year renewal without a price increase and all terms and conditions remain the same.

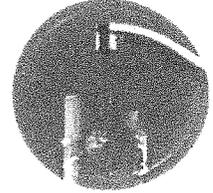
Expenditures during the past year for this contract were in the amount of \$224,965.18.

Analysis:

Strengths: HD Supply Waterworks Ltd., has proven to be a reliable vendor during the past four years.

Weaknesses: None

Opportunities: Provide continuing contract without incurring cost associated with the bidding and purchasing process. Avoid operational costs associated with transitioning to a different vendor.



**RE: Renewal of HD Supply Waterworks Ltd. Annual Contract (1561-C)
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Threats: Potential to incur additional costs and work with new vendor without established relationship.

Should you have any questions, please contact me at ext. 5220.

RB/srp
Attachment (original renewal form)

xc: Cynthia D. Lawson, Director, Finance



DEPARTMENTAL CORRESPONDENCE

WATER & SEWER
DEPARTMENT

Date: April 20, 2016
To: Rob Bolton, Director Water & Sewer *RJB*
Through: John O'Brien, Manager Purchasing & Warehouse Operations *AOB 4/20*
From: Carol S. Shoaf, Contract Administrator *@ 4-21-16*
Re: Renewal of Annual Materials and Supplies Contract for Water & Sewer Contract 1561-C.

On May 1, 2012 City Council approved the above referenced services contract to HD Waterworks Inc. The contract was for three (3) years with two (2), one (1) year renewal options. The Vendor has agreed to renew for the second and final year renewal with no price increase and all terms and conditions shall remain the same. I have attached a copy of the renewal form from the vendor; along with the form that City staff needs to execute after council's approval.

The new term of this contract once approved will be June 7, 2016 through June 6, 2017. The cost on this contract during the last year was \$224,965.18. Due to the value of this contract city council's approval will be required. Your request to place on city council agenda must be received in the city manager's office by noon the week prior to the next scheduled council meeting.

Should you have any questions regarding the contract, please do not hesitate to contact me at ext. 5474.

Cc File

CONTRACT RENEWAL FORM
CITY OF VERO BEACH

RE: Renewal of Contract 1561-C, HD Supply Annual Supply Contract

ATTEST:

CITY OF VERO BEACH:

Sign: _____

Sign: _____

Print: TAMMY K. VOCK

Print: JAY KRAMER

Title: City Clerk

Title: Mayor

STATE OF FLORIDA

COUNTY OF INDIAN RIVER

The foregoing instrument was acknowledged before me this _____ day of _____, 2016, by Jay Kramer, Mayor of the City of Vero Beach, and attested by Tammy K. Vock, as City Clerk of the City of Vero Beach, Florida. They are both known to me and did not take an oath.

NOTARY PUBLIC

Sign: _____

Print: _____

State of Florida at Large (seal)

Commission No.: _____

My Commission Expires: _____

Approved as to technical requirements:

 _____

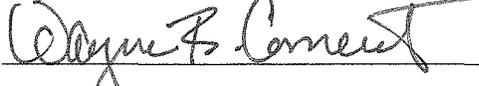
Rob Bolton, Director Water & Sewer

Approved as conforming to municipal policy:

 _____

James R. O'Connor, City Manager

Approved as to form and legal sufficiency:

 _____

Wayne Coment, City Attorney

Approved as to budget sufficiency:

 _____

Cynthia D. Lawson, Director of Finance

FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS	
	
Detail by Entity Name	
<u>Florida Limited Partnership</u>	
HD SUPPLY WATERWORKS, LTD.	
<u>Filing Information</u>	
Document Number	A04000001840
FEI/EIN Number	03-0550887
Date Filed	11/22/2004
State	FL
Status	ACTIVE
Last Event	LP AMENDMENT
Event Date Filed	09/30/2009
Event Effective Date	NONE
<u>Principal Address</u>	
3100 CUMBERLAND BOULEVARD SUITE 1700 ATLANTA, GA 30339	
Changed: 03/17/2010	
<u>Mailing Address</u>	
3100 CUMBERLAND BLVD., SUITE 1700 ATLANTA, GA 30339	
Changed: 03/17/2010	
<u>Registered Agent Name & Address</u>	
CORPORATE CREATIONS NETWORK, INC. 11380 PROSPERITY FARMS ROAD #221E PALM BEACH GARDENS, FL 33410	
Name Changed: 12/05/2007	
Address Changed: 12/05/2007	
<u>General Partner Detail</u>	
Name & Address	
Document Number F04000001125	
HD SUPPLY GP & MANAGEMENT, INC. 3100 CUMBERLAND BOULEVARD SUITE 1700 ATLANTA, GA 30339	
<u>Annual Reports</u>	
Report Year	Filed Date
2013	04/30/2013
2014	05/01/2014

2015

05/01/2015

Document Images

05/01/2015 -- ANNUAL REPORT	View image in PDF format
05/01/2014 -- ANNUAL REPORT	View image in PDF format
04/30/2013 -- ANNUAL REPORT	View image in PDF format
05/01/2012 -- ANNUAL REPORT	View image in PDF format
04/27/2011 -- ANNUAL REPORT	View image in PDF format
03/17/2010 -- ANNUAL REPORT	View image in PDF format
09/30/2009 -- LP Amendment	View image in PDF format
04/29/2009 -- ANNUAL REPORT	View image in PDF format
04/29/2008 -- ANNUAL REPORT	View image in PDF format
12/05/2007 -- Reg. Agent Change	View image in PDF format
05/05/2007 -- ANNUAL REPORT	View image in PDF format
10/25/2006 -- LP Name Change	View image in PDF format
05/22/2006 -- ANNUAL REPORT	View image in PDF format
06/03/2005 -- Contribution Change	View image in PDF format
05/23/2005 -- ANNUAL REPORT	View image in PDF format
12/22/2004 -- Merger	View image in PDF format
11/22/2004 -- Domestic LP	View image in PDF format

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State of Florida, Department of State